

**City of Mantorville
Regular City Council Minutes
July 13, 2026**



1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash

Kim Boyum

Jim Potter

Jerrod Kappers

Others Present: City Clerk/Treasurer Gretchen Lohrbach
Public Works lead Joe Adams
Fire Chief Paul Lushinsky
Public Works Wade Schroeder
City Engineer Scott Huneke

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

None

4. Consent Agenda

- A. Accounts Payable (warrant list) for 7.13.26
- B. Council Meeting minutes 5.11.26
- C. Council Meeting minutes 6.8.26
- D. Park Board Meeting minutes 3.31.26
- E. Park Board Meeting minutes 4.28.26
- F. Park Board Meeting minutes 5.26.26

- G. Mantorville EDA Meeting minutes 4.21.26
- H. Mantorville EDA Meeting minutes 5.18.26
- I. County Commissioners Meeting minutes 5.26.26
- J. County Commissioner Meeting minutes 6.9.26
- K. Fire Department Member minutes July 2026
- L. Sheriff's Report May 2026
- M. Sheriff's Report June 2026
- N. Resolution 2026-17 Approving Election Judges for the State Primary and General 2026 Elections

Councilmember Potter moved and Councilmember Boyum seconded to approve the consent agenda as presented.

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

- A. Candidate for State Senate Nels Pierson was present to introduce himself to Council. He addressed concerns for the legislature in the upcoming year.

6. Public Concerns

- A. The Mantorville Theatre Company needed to cancel their show on Saturday evening due to the Hoedown at the Mantorville Saloon. Council directed staff add a policy to notify businesses of street closings in the future.

7. Public Safety Update

- A. Brittany Henaman was approved as a new member of the Mantorville Volunteer Fire Department pending a background check.

Councilmember Potter moved and Councilmember Kappers seconded to approve.

Motion carried: 5 ayes / 0 nays

- B. There will be a Department Recognition at the County Commissioners Meeting at the Courthouse on the 28th at 5:00pm.
- C. The grass rig is arriving Wednesday. Some parts can be sold to make up for cost overage. They have wheels and tires that are practically new and a front bumper is wanted by someone. City Clerk Lohrbach will get a list from them for a resolution to be passed at the next meeting.

- D. Council approved \$39,000.00 to be paid to L & L Street Rods for grass rig costs.

Councilmember Potter moved and Councilmember Kappers seconded.

Motion carried: 5 ayes / 0 nays

- E. The Department will be present at National Night Out this year.

8. Public Hearings – No Items

9. New Business

- A. Travis Seeger with Three Cord Homes was present to talk about a plan for the old relay station lot at 421 Clay Street. They would like to re-zone this spot and build 4 single family town homes on the lot. This will require a public meeting and Preliminary and Final Plats will need to be approved at public meetings as well. City Engineer Scott Huneke said the water service should be adequate for the 4 homes. They homes may possibly have a Home Owners Association. Council is interested in supporting this project.

- B. Council approved pay request #2 to Winona Mechanical for the amount of \$75,709.81 for the Eagle Meadows Lift Station project.

Councilmember Nash moved and Councilmember Potter seconded to approve.

Motion carried: 5 ayes / 0 nays

- C. Councilmember Nash moved and Councilmember Potter seconded to approve pay request #3 to Winona Mechanical.

Motion carried: 5 ayes / 0 nays

- D. Councilmember Kappers moved and Councilmember Boyum seconded for WHKS to solicit bids beginning August 6th for the Lead Service Line Replacement Project. Bids will be approved August 10th.

Motion carried: 5 ayes / 0 nays

- E. Councilmember Nash moved and Councilmember Potter seconded to table the Orderly Annexation Agreement Resolution 2026-18 pending more research into the property tax reimbursement section.

Motion carried: 5 ayes / 0 nays

- F. Councilmember Nash moved and Councilmember Potter seconded to table Ordinance 2026-04 Repealing & Replacing Section 96.13 of the Mantorville City Code Regarding Permits for Open Burning pending more research on fines and misdemeanors.

Motion carried: 5 ayes / 0 nays

- G. Councilmember Nash moved and Councilmember Potter seconded to table Resolution 2026-15 Approving Publication of Ordinance 2026-04 by Title and Summary.

Motion carried: 5 ayes / 0 nays

- H. Council approved Resolution 2026-16 Ordering the Abatement of Hazardous Building Located at 101 5th Street East. Councilmember Potter moved and Councilmember Boyum seconded.

Motion carried: 5 ayes / 0 nays

- I. Council directed staff to ask CEDA Representative Todd Kieffer if there are grants available for making the website ADA compliant.

10. Old Business

- A. Council will wait on approval of a personnel policy until more input is received.
- B. The building at 101 5th Street East was previously discussed in item 9H with Resolution 2026-16.
- C. Owner at 401 Walnut Street continues to work on their property.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.
- B. Personnel Policy was accidentally doubled up with item 10A.

12. Reports

A. Public Works Report

- 1) Jim Olive has suggested taking off 20-30 feet off the berm, at Slingerland Park by the Pickleball Courts, to solve runoff issues.

- 2) The Riverside Park men's bathroom was almost lit on fire Tuesday night after the concert. Luckily, it did not go up in flames. It needs to be locked up every night.
- 3) Park Board discussed the banners hanging at the ball park at their last meeting and decided they must have permission. Deputy City Clerk Wendy Siewert had reached out to them but has not received a response yet.
- 4) Will begin chip sealing the streets in August.

B. City Clerk Report – No Items

C. Consultant Report – No Items

D. Committee Reports

- 1) Mantorville Chamber of Commerce
 - No July meeting. Visitors can vote at the Dodge County Fair this year on the cookie tins to decide a winner.
- 2) Economic Development Authority – No Items
- 3) Finance/Budget – No Items
- 4) Fire Department – No Items
- 5) Infrastructure – No Items
- 6) Planning and Zoning
 - Will meet at the next Council meeting.
- 7) Kasson Mantorville Joint Powers
 - The next meeting is July 23rd.
- 8) Historical Preservation Committee – No Items
- 9) Decorations – No Items
- 10) Park Board
 - Discussed having 4 x 6 ft. signs at the baseball field for sponsors, or 2 x 2 ft separate and could charge annually. Council asked for a solid recommendation from the Park Board at their next meeting.

11) Personnel – No Items

12) Fire Department Relief

- Received a grant for the extractor. Relief is picking up the other remaining 10%.

13) Township

- Councilmembers Boyum & Kappers will attend the next meeting. Kappers will pick up September and Mayor Ingalls will attend October's meeting.

E. Councilmember Reports

- Councilmember Potter would like Council to look at drainage issues in town and have the attorney review it as well. Construction Management Services should also be involved.

F. Mayor's Report

- Mayor Ingalls will not be able to attend the milking contest at the fair this year. Councilmember Boyum will step in.

13. Adjourn

Motion was made by Councilmember Nash and seconded by Councilmember Potter to adjourn the meeting at 9:15pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.