



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, July 13, 2026 - 6:30pm

1. Call to Order

2. Pledge of Allegiance

3. Changes to Agenda

4. Consent Agenda

- A. Accounts Payable (warrant list) for 7.13.26
- B. Council Meeting minutes 5.11.26
- C. Council Meeting minutes 6.8.26
- D. Park Board Meeting minutes 3.31.26
- E. Park Board Meeting minutes 4.28.26
- F. Park Board Meeting minutes 5.26.26
- G. Mantorville EDA Meeting minutes 4.21.26
- H. Mantorville EDA Meeting minutes 5.18.26
- I. County Commissioners Meeting minutes 5.26.26
- J. County Commissioner Meeting minutes 6.9.26
- K. Fire Department Member minutes July 2026
- L. Sheriff's Report May 2026
- M. Sheriff's Report June 2026
- N. Resolution 2026-17 Approving Election Judges for the State Primary and General 2026 Elections

5. Proclamations, Presentations and Recognitions

Nels Pierson to introduce himself to Council with his campaign for Minnesota State Senate.

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Update on Fire Department Grass Rig
- B. Possible surplus items to sell

8. Public Hearings – No Items

9. New Business

- A. Old Relay Station Lot Update – Koreen and Samantha
- B. Approval of Pay Request #2 to Winona Mechanical for CSAH Lift Station Project
- C. Approval of Payment #3 to Winina Mechanical for CSAH Lift Station Project
- D. Lead Service Line Replacement – City Engineer Scott Huneke WHKS
- E. Resolution 2026-18 Approval of Amended Orderly Annexation Agreement
- F. Approval of Ordinance 2026-04, An Ordinance Repealing and Replacing Section 96.13 of the Mantorville City Code Regarding Permits for Open Burning.
- G. Approval of Resolution 2026-15 Approving Publication of Ordinance 2026-04 by Title and Summary
- H. Approval of Resolution 2026-16, A Resolution Ordering the Abatement of Hazardous Building Located at 101 5th Street East
- I. Discussion of City Website

10. Old Business

- A. Employee Personnel Policy
- B. Mantorville Brewing building at 101 5th Street East
- C. Progress on property at 401 Walnut street regarding weeds and repairs

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's
- B. Amended Personnel Policy for 2026

12. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, Planning & Zoning, KM Joint Powers, Historical Preservation Committee, Decorations, Park Board, Personnel, FD Relief, Township
- E. Councilmember Reports
- F. Mayor's Report

13. Executive Session – No Items

14. Adjourn **

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>July 1, 2026</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>July 4, 2026</i>	<i>City Offices Closed</i>	<i>Fourth of July Holiday</i>
<i>July 13, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>July 20, 2026</i>	<i>6:30pm</i>	<i>Mantorville EDA Meeting</i>
<i>July 28, 2026</i>	<i>6:30pm</i>	<i>Park & Recreation Board Meeting</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meeting and community events in Mantorville.</i>		

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Payments

Current Period: April 2026

Payment Batch 042826PAY

\$285.21

Refer	0	<i>Most Dependable Fountains</i>	Ck# 006882	4/28/2026	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	hose		\$22.00
Invoice	88952	4/28/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$22.00
Refer	0	<i>MBT BANK</i>	Ck# 006907	4/28/2026	
Cash Payment	E 101-41500-300	Professional Svcs (GENE	Cash Mgmt fee April		\$35.00
Invoice	042826	4/28/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$35.00
Refer	0	<i>RESNEXUS</i>	Ck# 006908	4/28/2026	
Cash Payment	E 603-45183-210	Tax and Licensing	Payments & Refunds		\$44.18
Invoice	042826	4/28/2026			
Cash Payment	E 603-45183-440	Refunds and Reimburse	Payments & Refunds		\$93.15
Invoice	042826	4/28/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$137.33
Refer	0	<i>AMAZON</i>	Ck# 006909	4/28/2026	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Hydrant repair kit, thumb drives		\$54.00
Invoice	041326	4/28/2026			
Cash Payment	E 101-41500-200	Supplies	Hydrant repair kit, thumb drives		\$36.88
Invoice	041326	4/28/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$90.88

Fund Summary

	10100	MBT Bank Checking	
101 GENERAL FUND			\$147.88
603 RV PARK			\$137.33
			\$285.21

Pre-Written Checks	\$285.21
Checks to be Generated by the Computer	\$0.00
Total	\$285.21

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Payments

Current Period: May 2026

Payments Batch 053026PAY

\$9,874.11

Refer	0	WEX HEALTH, INC.	Ck# 006911	5/30/2026		
Cash Payment	G	101-21714 Health Savings Account	PR 11	ER		\$253.84
Invoice	052826	5/30/2026				
Cash Payment	G	101-21714 Health Savings Account	PR 11	EE		\$190.00
Invoice	052826	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$443.84
Refer	0	WEX HEALTH, INC.	Ck# 006912	5/30/2026		
Cash Payment	G	101-21714 Health Savings Account	PR 10	ER		\$253.84
Invoice	051426	5/30/2026				
Cash Payment	G	101-21714 Health Savings Account	PR 10	EE		\$190.00
Invoice	051426	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$443.84
Refer	0	WEX HEALTH, INC.	Ck# 006913	5/30/2026		
Cash Payment	G	101-21714 Health Savings Account	PR 9	ER		\$253.84
Invoice	43026	5/30/2026				
Cash Payment	G	101-21714 Health Savings Account	PR 9	EE		\$190.00
Invoice	43026	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$443.84
Refer	0	US POSTAL SERVICE	Ck# 006914	5/30/2026		
Cash Payment	E	101-41500-322 Postage		Stamps		\$105.15
Invoice	052726	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$105.15
Refer	0	US POSTAL SERVICE	Ck# 006915	5/30/2026		
Cash Payment	E	604-43150-352 Publishing		Water bill stamps		\$9.76
Invoice	05272026	5/30/2026				
Cash Payment	E	601-49400-430 Miscellaneous		Water bill stamps		\$75.64
Invoice	05272026	5/30/2026				
Cash Payment	E	602-49450-437 Other Miscellaneous		Water bill stamps		\$158.60
Invoice	05272026	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$244.00
Refer	0	US POSTAL SERVICE	Ck# 006916	5/30/2026		
Cash Payment	E	101-41500-437 Other Miscellaneous		postage may		\$78.00
Invoice	051426	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$78.00
Refer	0	MBT BANK	Ck# 006919	5/30/2026		
Cash Payment	E	101-41500-300 Professional Svcs (GEN		Cash Mgmt May		\$35.00
Invoice	053026	5/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$35.00
Refer	0	MBT BANK	Ck# 006918	5/30/2026		
Cash Payment	E	101-41500-300 Professional Svcs (GEN		payroll		\$20.00
Invoice	051326	5/13/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$20.00
Refer	0	click send	Ck# 006920	5/30/2026		

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Payments

Current Period: May 2026

Cash Payment	E 101-42200-321	Communications Phone/ may fee			\$100.00
Invoice	052726	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$100.00
Refer	0	RESNEXUS	Ck# 006917	5/30/2026	
Cash Payment	E 603-45183-210	Tax and Licensing	Service fee May		\$50.25
Invoice	051526	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$50.25
Refer	0	RESNEXUS	Ck# 006921	5/30/2026	
Cash Payment	E 603-45183-210	Tax and Licensing	Fees & refunds may		\$86.49
Invoice	053026	5/30/2026			
Cash Payment	E 603-45183-440	Refunds and Reimburse	Fees & refunds may		\$93.15
Invoice	053026	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$179.64
Refer	0	SOUTHEAST SERVICE COOPERAT	Ck# 006902	5/30/2026	
Cash Payment	G 101-21706	Hospitalization/Medical Ins	Service for May		\$3,765.28
Invoice	050126	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$3,765.28
Refer	0	SOUTHEAST SERVICE COOPERAT	Ck# 006903	5/30/2026	
Cash Payment	G 101-21706	Hospitalization/Medical Ins	service for June		\$3,765.28
Invoice	060126	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$3,765.28
Refer	0	NORTHERN TOOL & EQUIPMENT	Ck# 006910	5/30/2026	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	spot sprayer		\$199.99
Invoice	051326	5/30/2026			
Transaction Date	7/9/2026	MBT Bank Checking	10100	Total	\$199.99

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$9,400.22
601 WATER FUND		\$75.64
602 SEWER FUND		\$158.60
603 RV PARK		\$229.89
604 STORM SEWER FUND		\$9.76
		\$9,874.11

Pre-Written Checks	\$9,874.11
Checks to be Generated by the Computer	\$0.00
Total	\$9,874.11

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Payments

Current Period: June 2026

Payments Batch 063026PAY

\$11,832.22

Refer	0	INTERNAL REVENUE SERVICE	Ck# 006922	6/30/2026		
Cash Payment	G	101-21703 FICA Tax Withholding	PR 13	206		\$1,245.30
Invoice	061826	6/30/2026				
Cash Payment	G	101-21709 Medicare	PR 13	206		\$291.26
Invoice	061826	6/30/2026				
Cash Payment	G	101-21701 Federal Withholding	PR 13	206		\$827.09
Invoice	061826	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$2,363.65
Refer	0	MINNESOTA REVENUE	Ck# 006923	6/30/2026		
Cash Payment			PR 13	2026		\$0.00
Invoice	061826	6/30/2026				
Cash Payment	G	101-21702 State Withholding	PR 13	2026		\$481.57
Invoice	061826	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$481.57
Refer	0	MN PERA	Ck# 006924	6/30/2026		
Cash Payment	G	101-21704 PERA	PR 13	2026		\$1,536.41
Invoice	062226	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$1,536.41
Refer	0	WEX HEALTH, INC.	Ck# 006925	6/30/2026		
Cash Payment	G	101-21714 Health Savings Account	PR 13	ER		\$253.84
Invoice	062526	6/30/2026				
Cash Payment	G	101-21714 Health Savings Account	PR 13	EE		\$190.00
Invoice	062526	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$443.84
Refer	0	WEX HEALTH, INC.	Ck# 006926	6/30/2026		
Cash Payment	G	101-21714 Health Savings Account	PR 12	ER		\$253.84
Invoice	061126	6/30/2026				
Cash Payment	G	101-21714 Health Savings Account	PR 12	EE		\$190.00
Invoice	061126	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$443.84
Refer	0	AMAZON	Ck# 006927	6/30/2026		
Cash Payment	E	101-43100-224 Street Maint Materials	Envelopes, carpet tape, lables, etc. and			\$39.08
			Handicap Stencil			
Invoice	060430	6/30/2026				
Cash Payment	E	101-41500-200 Supplies	Envelopes, carpet tape, lables, etc. and			\$44.63
			Handicap Stencil			
Invoice	060430	6/30/2026				
Cash Payment	E	101-41940-200 Supplies	Envelopes, carpet tape, lables, etc. and			\$21.30
			Handicap Stencil			
Invoice	060430	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$105.01
Refer	0	RESNEXUS	Ck# 006928	6/30/2026		
Cash Payment	E	603-45183-210 Tax and Licensing	june service fee			\$50.25
Invoice	061526	6/30/2026				
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total	\$50.25
Refer	0	MN PERA	Ck# 006929	6/30/2026		

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Current Period: June 2026

Cash Payment	G 101-21704	PERA	PR 12 2026		\$1,431.36
Invoice	061126	6/30/2026			
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total \$1,431.36
Refer	0	MINNESOTA REVENUE	Ck# 006930	6/30/2026	
Cash Payment			PR 12 2026		\$0.00
Invoice	061026	6/30/2026			
Cash Payment	G 101-21702	State Withholding	PR 12 2026		\$422.47
Invoice	061026	6/30/2026			
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total \$422.47
Refer	0	INTERNAL REVENUE SERVICE	Ck# 006931	6/30/2026	
Cash Payment	G 101-21703	FICA Tax Withholding	PR 12 2026		\$1,158.28
Invoice	061026	6/30/2026			
Cash Payment	G 101-21709	Medicare	PR 12 2026		\$270.88
Invoice	061026	6/30/2026			
Cash Payment	G 101-21701	Federal Withholding	PR 12 2026		\$701.21
Invoice	061026	6/30/2026			
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total \$2,130.37
Refer	0	INTERNAL REVENUE SERVICE	Ck# 006932	6/30/2026	
Cash Payment	G 101-21703	FICA Tax Withholding	PR 11 2026		\$1,267.86
Invoice	06102026	6/30/2026			
Cash Payment	G 101-21709	Medicare	PR 11 2026		\$296.52
Invoice	06102026	6/30/2026			
Cash Payment	G 101-21701	Federal Withholding	PR 11 2026		\$859.07
Invoice	06102026	6/30/2026			
Transaction Date	7/9/2026		MBT Bank Checking	10100	Total \$2,423.45

Fund Summary

	10100	MBT Bank Checking	
			\$0.00
101 GENERAL FUND			\$11,781.97
603 RV PARK			\$50.25
			\$11,832.22

Pre-Written Checks	\$11,832.22
Checks to be Generated by the Computer	\$0.00
Total	\$11,832.22

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Payments

Current Period: June 2026

Payments Batch 063026PAY-2

\$6,994.90

Refer	0	MINNESOTA REVENUE	Ck# 006933	6/30/2026	
Cash Payment	G	101-21702 State Withholding	PR	11 2026	\$494.73
Invoice	06102026	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$494.73
Refer	0	MN PERA	Ck# 006934	6/30/2026	
Cash Payment	G	101-21704 PERA	PR	11 2026	\$1,563.62
Invoice	06112026	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$1,563.62
Refer	0	INTERNAL REVENUE SERVICE	Ck# 006935	6/30/2026	
Cash Payment	G	101-21703 FICA Tax Withholding	PR	10 2026	\$1,320.06
Invoice	060826	6/30/2026			
Cash Payment	G	101-21709 Medicare	PR	10 2026	\$308.72
Invoice	060826	6/30/2026			
Cash Payment	G	101-21701 Federal Withholding	PR	10 2026	\$898.07
Invoice	060826	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$2,526.85
Refer	0	MINNESOTA REVENUE	Ck# 006936	6/30/2026	
Cash Payment	G	101-21702 State Withholding	PR	10 2026	\$516.59
Invoice	060826	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$516.59
Refer	0	MN PERA	Ck# 006937	6/30/2026	
Cash Payment	G	101-21704 PERA	PR	10 2026	\$1,626.66
Invoice	060926	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$1,626.66
Refer	0	WEX HEALTH, INC.	Ck# 006938	6/30/2026	
Cash Payment	E	101-41500-300 Professional Svcs (GEN Service June			\$11.00
Invoice	06252026	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$11.00
Refer	0	RESNEXUS	Ck# 006940	6/30/2026	
Cash Payment	E	603-45183-210 Tax and Licensing Fees & reimbursements for June			\$54.93
Invoice	063026	6/30/2026			
Cash Payment	E	603-45183-440 Refunds and Reimburse Fees & reimbursements for June			\$128.34
Invoice	063026	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$183.27
Refer	0	AMAZON	Ck# 006939	6/30/2026	
Cash Payment	E	101-43100-570 Capital Outlay shelving			\$72.18
Invoice	060526	6/30/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$72.18

MANTORVILLE,MN

Payments

Current Period: June 2026

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$6,811.63
603 RV PARK		\$183.27
		<u>\$6,994.90</u>

Pre-Written Checks	\$6,994.90
Checks to be Generated by the Computer	<u>\$0.00</u>
Total	\$6,994.90

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Payments

Current Period: July 2026

Payments Batch 071326PAY		\$174,568.43	
Refer	0 CMS - CONSTRUCTION MGMT. SE	-	
Cash Payment	E 101-42400-300 Professional Srvs (GEN	Fees for May 2026	\$787.40
Invoice	817-265285-5	7/13/2026	
Transaction Date	6/22/2026	MBT Bank Checking 10100	Total \$787.40
Refer	0 ON-SITE COMPUTERS, INC	-	
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Monthly billing for June	\$357.34
Invoice	CW108622	7/13/2026	
Transaction Date	6/22/2026	MBT Bank Checking 10100	Total \$357.34
Refer	0 DODGE COUNTY INDEPENDENT	-	
Cash Payment	E 101-41110-352 Publishing	Legal Ad - Ordering Annexation mtg 6/29 ran on 6/18	\$117.33
Invoice	26940	7/13/2026	
Cash Payment	E 101-41110-352 Publishing	Legal Ad - City Election 10/3 ran on 6/25 & 7/2	\$296.40
Invoice	26994	7/13/2026	
Transaction Date	6/22/2026	MBT Bank Checking 10100	Total \$413.73
Refer	0 ONSITE COMPANIES	-	
Cash Payment	E 101-45200-410 Rentals	Dennison Park 601 Golfview Ct - Hand Sanitizer & Portable Restroom	\$127.00
Invoice	2080122	7/13/2026	
Cash Payment	E 101-45200-410 Rentals	Mantor Field 726 Jefferson St - Hand Sanitizer & Standard Restroom	\$79.00
Invoice	2080123	7/13/2026	
Cash Payment	E 603-45183-410 Rentals	RV Park 406 Blanch St - Hand Sanitizer & Standard Restroom	\$79.00
Invoice	2080124	7/13/2026	
Transaction Date	6/22/2026	MBT Bank Checking 10100	Total \$285.00
Refer	0 SOUTHEAST SERVICE COOPERAT	-	
Cash Payment	E 101-41500-120 Benefits	Annual Membership Benefits	\$335.00
Invoice	SINV000007100	7/13/2026	
Transaction Date	6/22/2026	MBT Bank Checking 10100	Total \$335.00
Refer	0 BECKLEYS OFFICE PRODUCTS	-	
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Shredding for June 2026	\$52.00
Invoice	125754	7/13/2026	
Transaction Date	6/30/2026	MBT Bank Checking 10100	Total \$52.00
Refer	0 WARSAW SOLAR, LLC	-	
Cash Payment	E 603-45183-381 Electric Utilities	Power Sales for May 2026	\$206.74
Invoice	2606-6994D	7/13/2026	
Cash Payment	E 101-43160-381 Electric Utilities	Power Sales for May 2026	\$1,808.99
Invoice	2606-6994D	7/13/2026	
Cash Payment	E 101-41940-380 Utility Services	Power Sales for May 2026	\$826.97
Invoice	2606-6994D	7/13/2026	
Cash Payment	E 101-42200-380 Utility Services	Power Sales for May 2026	\$568.54
Invoice	2606-6994D	7/13/2026	
Cash Payment	E 602-49450-380 Utility Services	Power Sales for May 2026	\$1,033.71
Invoice	2606-6994D	7/13/2026	

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Payments

Current Period: July 2026

Cash Payment	E 601-49400-380	Utility Services	Power Sales for May 2026		\$723.59
Invoice	2606-6994D	7/13/2026			
Transaction Date	6/30/2026	MBT Bank Checking	10100	Total	\$5,168.54
Refer	0	REINDERS	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Glyphosate		\$130.86
Invoice	3703994-00	7/13/2026			
Transaction Date	7/1/2026	MBT Bank Checking	10100	Total	\$130.86
Refer	0	HACH COMPANY	-		
Cash Payment	E 602-49450-570	Capital Outlay	Sampler for Sewer System		\$8,936.80
Invoice	15049542	7/13/2026		Project 23-001	
Transaction Date	7/1/2026	MBT Bank Checking	10100	Total	\$8,936.80
Refer	0	DIAMOND RIDGE PRINTING	-		
Cash Payment	E 101-41500-200	Supplies	Window Envelopes 1500 Qty & Regular Envelopes 500 Qty		\$287.00
Invoice	55944	7/13/2026			
Cash Payment	E 101-41500-200	Supplies	Check Blanks - 1000 Qty		\$321.00
Invoice	55945	7/13/2026			
Transaction Date	7/8/2026	MBT Bank Checking	10100	Total	\$608.00
Refer	0	BLUE CROSS BLUE SHIELD OF MI	-		
Cash Payment	G 101-21715	Employee Paid Vision Plan	Vision for August 2026		\$23.40
Invoice	260702434761	7/13/2026			
Transaction Date	7/8/2026	MBT Bank Checking	10100	Total	\$23.40
Refer	0	XCEL ENERGY	-		
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS		\$17.30
Invoice	982746887	7/13/2026			
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN		\$4.83
Invoice	982746887	7/13/2026			
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$10.03
Invoice	982746887	7/13/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH ST E - SIREN		\$6.66
Invoice	982746887	7/13/2026			
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT - SIREN		\$6.84
Invoice	982746887	7/13/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH ST E - FH/CH/PUMP		\$245.24
Invoice	982746887	7/13/2026			
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT		\$11.49
Invoice	982746887	7/13/2026			
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL		\$63.32
Invoice	982746887	7/13/2026			
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER		\$35.40
Invoice	982746887	7/13/2026			
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE		\$10.70
Invoice	982746887	7/13/2026			
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD		\$13.38
Invoice	982746887	7/13/2026			
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP		-\$34.45
Invoice	982746887	7/13/2026			

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Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	\$288.58
Invoice	982746887	7/13/2026		
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$574.74
Invoice	982746887	7/13/2026		
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	-\$5.74
Invoice	982746887	7/13/2026		
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	\$520.72
Invoice	982746887	7/13/2026		
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$11.49
Invoice	982746887	7/13/2026		
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	\$27.72
Invoice	982746887	7/13/2026		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$11.12
Invoice	982746887	7/13/2026		
Cash Payment	E 101-41940-380	Utility Services	300 CLAY ST	\$11.81
Invoice	982746887	7/13/2026		
Cash Payment	E 101-43160-381	Electric Utilities	404 MAIN ST N UNIT ST LIGHTS	\$10.70
Invoice	982746887	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$1,841.88
Refer	0	PAYMENT SERVICE NETWORK, IN	-	
Cash Payment	E 602-49450-300	Professional Svcs (GEN	Services for June 2026	\$117.58
Invoice	327192	7/13/2026		
Cash Payment	E 601-49400-300	Professional Svcs (GEN	Services for June 2026	\$63.32
Invoice	327192	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$180.90
Refer	0	WEX HEALTH, INC.	Ck# 006904 7/13/2026	
Cash Payment	E 101-41500-300	Professional Svcs (GEN	Services for July 2026	\$11.00
Invoice	2405222-IN	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$11.00
Refer	0	SOUTHEAST SERVICE COOPERAT	Ck# 006901 7/13/2026	
Cash Payment	G 101-21706	Hospitalization/Medical Ins	Service for July 2026	\$3,765.28
Invoice				
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$3,765.28
Refer	0	MCFOA	Ck# 006899 7/13/2026	
Cash Payment	E 101-41110-433	Dues and Memberships	Gretchen membership through 2027 pd 7/1/2026	\$50.00
Invoice				
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$50.00
Refer	0	State of Minnesota	Ck# 006897 7/13/2026	
Cash Payment	G 101-21713	Paid Family Medical Leave	Qtr 2 MN Paid Leave Payment	\$500.78
Invoice				
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$500.78
Refer	0	VERIZON WIRELESS	Ck# 006898 7/13/2026	
Cash Payment	E 101-42200-321	Communications Phone/	Services from May 24 - June 23, 2026	\$54.64
Invoice	6146911075			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$54.64
Refer	0	MSFDA - REGION 15	-	

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Cash Payment	E 101-42200-433	Dues and Memberships	2026 Membership Dues		\$175.00
Invoice	July 2026	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$175.00
Refer	0	WHKS & COMPANY	-		
Cash Payment	E 602-49450-303	Engineering Fees	CSAH 15 Lift Station		\$4,538.62
Invoice	57967	7/13/2026	Project 23-001		
Cash Payment	E 101-41950-303	Engineering Fees	2026 Engineering Services		\$8,715.53
Invoice	57968	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$13,254.15
Refer	0	AFLAC	-		
Cash Payment	G 101-21710	AFLAC	June 21st Billing 2026		\$33.12
Invoice	262281	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$33.12
Refer	0	SIEWERT, WENDY	-		
Cash Payment	E 101-41500-350	Print/Binding (GENERA	Canva membership (flyers, graphics, cards, etc.)		\$75.00
Invoice	Feb-June 2026	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$75.00
Refer	0	DELTA DENTAL	-		
Cash Payment	G 101-21708	Dental Insurance	Billing for July 2026		\$180.72
Invoice	RIS0007099145	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$180.72
Refer	0	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711	Life Insurance Payable	Permium for July 2026		\$32.00
Invoice	608900072026	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$32.00
Refer	0	DODGE COUNTY SHERIFF	-		
Cash Payment	E 101-42100-310	Other Professional Servi	Sheriff Contract for May 2026		\$9,533.33
Invoice	May 2026	7/13/2026			
Cash Payment	E 101-42100-310	Other Professional Servi	Sheriff Contract for June 2026		\$9,533.33
Invoice	June 2026	7/13/2026			
Cash Payment	E 101-42100-310	Other Professional Servi	Sheriff Contract for July 2026		\$9,533.33
Invoice	July 2026	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$28,599.99
Refer	0	SE MN EMS	Ck# 006900 7/13/2026		
Cash Payment	E 101-42200-437	Other Miscellaneous	2 Run Reports Books Pd 7/1/26 Trans ID 121702354335		\$10.00
Invoice	13700	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$10.00
Refer	0	PLUNKETTS PEST CONTROL	-		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	General Pest Control Program for July 2026 - June 2027		\$520.52
Invoice	10620334	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$520.52
Refer	0	JACOBSEN LAW FIRM, P.A.	-		
Cash Payment	E 101-41600-304	Legal Fees	Service for May 2026		\$881.00
Invoice	5032	7/13/2026			

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Cash Payment	E 101-41600-304	Legal Fees	Service for June 2026		\$168.00
Invoice	5053	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$1,049.00
Refer	0	GOPHER STATE ONE CALL	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Service for June		\$16.07
Invoice	6060578	7/13/2026			
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Service for June		\$29.83
Invoice	6060578	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$45.90
Refer	0	SIMPLY TIDY, LLC	-		
Cash Payment	E 101-41940-439	Janitors	Services for June 2026		\$130.00
Invoice	8986	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$130.00
Refer	0	KMTELECOM	-		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$129.90
Invoice	10324645	7/13/2026			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$20.91
Invoice	10324645	7/13/2026			
Cash Payment	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER		\$25.00
Invoice	10324645	7/13/2026			
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440		\$25.90
Invoice	10324645	7/13/2026			
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$97.88
Invoice	10324645	7/13/2026			
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$46.69
Invoice	10324645	7/13/2026			
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$36.69
Invoice	10324645	7/13/2026			
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$36.69
Invoice	10324645	7/13/2026			
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	10324645	7/13/2026			
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER		\$0.00
Invoice	10324645	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$425.51
Refer	0	KASSON HARDWARE HANK	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks -Fasteners		\$2.79
Invoice	335075	7/13/2026			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks - Fasteners, Padlocks		\$30.91
Invoice	335095	7/13/2026			
Cash Payment	E 101-42200-228	Equip. Repair and Maint	Fire - Black Bushing, Black Nipples		\$34.47
Invoice	335159	7/13/2026			
Cash Payment	E 101-42200-228	Equip. Repair and Maint	Fire - Fasteners, Washers and Nuts		\$78.11
Invoice	335199	7/13/2026			
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Parks - Fasteners, 1/4" 45 degree st galv elbow		\$12.66
Invoice	335203	7/13/2026			
Cash Payment	E 101-42200-228	Equip. Repair and Maint	Fire - Hose & Fasteners		\$3.39
Invoice	335210	7/13/2026			

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Cash Payment	E 101-42200-228	Equip. Repair and Maint	Fire - Brush Rig - Receptacle, Outdoor Cover & Box, Connector, Hose	\$77.57
Invoice	335365	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks - Fasteners, Bit Holder Magnetic Impact, Insert Bit Impact	\$19.74
Invoice	335549	7/13/2026		
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Fire - Grounding Plug	\$5.99
Invoice	335650	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks - Epoxy Plastic Weld, Single sided Key Cut, Fasteners	\$15.57
Invoice	335806	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks - Fastner	\$1.99
Invoice	335807	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Shop - Terro Ant Killer, Threadlocker, Fastners	\$23.34
Invoice	335820	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Misc - Finance Charge	\$3.60
Invoice	858291	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$310.13
Refer	0	JETTER CLEAN OF ROCHESTER	-	
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	1008 East St - Remove Sand and Debris	\$300.00
Invoice	RL-50933	7/13/2026		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	7th & Jefferson - Clean and Clear of Roots and Debris	\$325.00
Invoice	RL-50603	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$625.00
Refer	0	LEAGUE OF MN CITIES INS TRUST	-	
Cash Payment	E 101-41940-362	Property Ins	Property/Casualty Coverage Premium 6/1/26 - 6/1/27	\$26,305.00
Invoice	2026-2027	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$26,305.00
Refer	0	KENNEDY & GRAVEN, CHARTERE	-	
Cash Payment	E 101-41600-304	Legal Fees	Fyten Brewing	\$150.00
Invoice	194083	7/13/2026	Project 25-012	
Cash Payment	E 101-41600-304	Legal Fees	General Matters	\$3,580.45
Invoice	194083	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$3,730.45
Refer	0	SEMMCHRA	-	
Cash Payment	E 101-46500-437	Other Miscellaneous	Small Cities Disbursement #2 - Mantorville Housing	\$22,577.44
Invoice	Draw #2	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$22,577.44
Refer	0	EMANUEL, CHUCK	-	
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Repairs to Firehall	\$600.00
Invoice	June 2026	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$600.00
Refer	0	MENARDS - ROCHESTER NORTH	-	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Cedar Chips, Sealant, and Supplies	\$178.73
Invoice	89917	7/13/2026		

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Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$178.73
Refer	0 <i>Rigs4Less</i>	-			
Cash Payment	E 101-43125-212 Motor Fuels	Tooth Holder for Xtreme Stump Grinder			\$200.00
Invoice	220000013927	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$200.00
Refer	0 <i>QUALITY FLOW SYSTEMS</i>	-			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	Service Check of 2 Lift Stations			\$600.00
Invoice	51206	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$600.00
Refer	0 <i>HAWKINS, INC</i>	-			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Hydrofluosilicic Acid, LPC-5, 500 lb Chlorine Cylinder(s)			\$5,365.78
Invoice	7443334	7/13/2026			
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	150 lb Chlorine Cylinder			\$10.00
Invoice	7458890	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$5,375.78
Refer	0 <i>BOYUM TREE SERVICE LLC</i>	-			
Cash Payment	E 101-45200-500 Capital Outlay	505 Walnut St - Trees Down to Stump - 1 Maple			\$600.00
Invoice	196182	7/13/2026			
Cash Payment	E 101-45200-500 Capital Outlay	701 Clay St - Trees Down to Stump - 2 Pines			\$200.00
Invoice	196182	7/13/2026			
Cash Payment	E 101-45200-500 Capital Outlay	306 West St - Trees Down to Stump - 1 Lg Maple			\$2,200.00
Invoice	196182	7/13/2026			
Cash Payment	E 101-45200-500 Capital Outlay	204 Mantor Dr - Trees Down to Stump - 2 Hickory and 1 Cherry			\$800.00
Invoice	196182	7/13/2026			
Cash Payment	E 101-45200-500 Capital Outlay	Zumbro Ridge Dr - Trees Down to Stump - Boxelder			\$500.00
Invoice	196182	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$4,300.00
Refer	0 <i>ADAMS, JOE</i>	-			
Cash Payment		Reimbursement for Taxes - Preparation of Amended Return			\$125.00
Invoice	9746	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$125.00
Refer	0 <i>CRESCENT LANDSCAPING SUPPL</i>	-			
Cash Payment	E 101-45200-500 Capital Outlay	120 Yds of Certified Playground Chips (mulch) delivered 6/2/26			\$2,760.00
Invoice	034335	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$2,760.00
Refer	0 <i>ARNOLDS OF EYOTA</i>	-			
Cash Payment	E 101-45200-404 Repairs/Maint Machinery Blade				\$166.14
Invoice	P10290	7/13/2026			
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total	\$166.14
Refer	0 <i>STEVENS SUPPLY COMPANY</i>	-			

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Cash Payment	E 101-43100-228	Equip. Repair and Maint	Hose Crimp ftg, 43 Series Fitting, 4000 psi Hose 3/4", Coupler - female boxx 3/4", 3/4" mjc x 5/8 mboss	\$380.50
Invoice	22712	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$380.50
Refer	0	SANCO EQUIPMENT	-	
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Shop - Coupler	\$69.85
Invoice	PS2052584-1	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$69.85
Refer	0	MAXSON ELECTRIC	-	
Cash Payment	E 603-45183-400	Repairs & Maint Cont (G	Campground - Breaker 9 and 10 on 5/27	\$120.00
Invoice	7613	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$120.00
Refer	0	NAPA	-	
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Oil	\$1.30
Invoice	523013	7/13/2026		
Cash Payment	E 101-42200-228	Equip. Repair and Maint	#47 Rescue Repairs (adapter and coupling)	\$51.51
Invoice	522801	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$52.81
Refer	0	FIRE SAFETY USA, INC	-	
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Bunker Boots	\$1,140.00
Invoice	258969	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$1,140.00
Refer	0	BOUND TREE MEDICAL, LLC	-	
Cash Payment	E 101-42200-311	First Responder Train/E	Blood Glucose Test Strips	\$60.27
Invoice	86239171	7/13/2026		
Cash Payment	E 101-42200-311	First Responder Train/E	Curaplex TritonGrip SE Gloves	\$11.09
Invoice	86232358	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$71.36
Refer	0	WEX BANK	-	
Cash Payment	E 101-42200-212	Motor Fuels	Fuel	\$143.17
Invoice	113415846	7/13/2026		
Cash Payment	E 101-43125-212	Motor Fuels	Fuel	\$145.98
Invoice	113415846	7/13/2026		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel	\$128.97
Invoice	113415846	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$418.12
Refer	0	LRS OF MINNESOTA, LLC	-	
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Fire Hall 21 5th St E - Service for July 2026	\$219.33
Invoice	UB721366	7/13/2026		
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Shop 1008 East St - Service for July 2026	\$73.11
Invoice	UB721366	7/13/2026		
Cash Payment	E 603-45183-384	Refuse/Garbage Dispos	RV Park 22 4th St - Service for July 2026	\$146.22
Invoice	UB721366	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$438.66
Refer	0	FIRST INDEPENDENT BANK	-	

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Cash Payment	E 313-47000-611	Bond Interest	GO Street Reconstruction Note, Series 2022A for 2026	\$5,145.00
Invoice		7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$5,145.00
Refer	0	NORTHLAND BOND SERVICES		
Cash Payment	E 602-49450-611	Bond Interest	Series 2024A General Obligation Utility Revenue Bonds	\$1,085.00
Invoice	MANTORVILLE24A	7/13/2026		
Cash Payment	E 601-49400-611	Bond Interest	Series 2024A General Obligation Utility Revenue Bonds	\$8,990.00
Invoice	MANTORVILLE24A	7/13/2026		
Cash Payment	E 604-43150-611	Bond Interest	Series 2024A General Obligation Utility Revenue Bonds	\$5,425.00
Invoice	MANTORVILLE24A	7/13/2026		
Cash Payment	E 601-49400-611	Bond Interest	Series 2019A General Obligation Bonds	\$4,350.00
Invoice	6/1/26-MANTV19A	7/13/2026		
Cash Payment	E 311-47000-611	Bond Interest	Series 2019A General Obligation Bonds	\$5,925.00
Invoice	6/1/26-MANTV19A	7/13/2026		
Cash Payment	E 311-47000-611	Bond Interest	Series 2019A General Obligation Bonds	\$3,431.25
Invoice	6/1/26-MANTV19A	7/13/2026		
Cash Payment	E 602-49450-611	Bond Interest	Series 2019A General Obligation Bonds	\$1,143.75
Invoice	6/1/26-MANTV19A	7/13/2026		
Cash Payment	E 311-47000-620	Fiscal Agent s Fees	Series 2019A General Obligation Bonds	\$495.00
Invoice	6/1/26-MANTV19A	7/13/2026		
Transaction Date	7/10/2026	MBT Bank Checking	10100	Total \$30,845.00

Fund Summary

	10100 MBT Bank Checking
	\$125.00
101 GENERAL FUND	\$114,903.96
311 GO SERIES BOND 2019A	\$9,851.25
313 GO SERIES BOND 2022A	\$5,145.00
601 WATER FUND	\$20,159.45
602 SEWER FUND	\$17,886.09
603 RV PARK	\$1,072.68
604 STORM SEWER FUND	\$5,425.00
	\$174,568.43

Pre-Written Checks	\$4,391.70
Checks to be Generated by the Computer	\$170,176.73
Total	
	\$174,568.43



Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Kim Boyum
Jim Potter
Jerrod Kappers

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke – WHKS
Fire Chief Paul Lushinsky

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Food Trucks were added as item 9G on the agenda. Rental license approvals added as item 9H.

4. Consent Agenda

- A. Accounts Payable (warrant list) for 5.11.26
- B. County Commissioners meeting minutes 3.24.26

- C. County Commissioners Meeting Minutes 4.14.26
- D. May 2026 Sheriff's Report
- E. Fire Department April 2026 Meeting Minutes
- F. Pheasants Forever Bingo Application Approval
- G. Resolution 2026-13 Accepting a donation of ice and water to the Mantorville Fire Department on April 22, 2026 after the large Weast Concord fire.

Councilmember Potter moved and Councilmember Kappers seconded to approve the consent agenda as presented.

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – No Items

6. Public Concerns

- A. Johannes Marsland said students have been playing pickleball on the new court with the silent balls and are having fun.
- B. Tyler Isbell would like to put up the frisbee golf baskets on goat island and has volunteers to come and help. He will give Joe Adams, Public Works, a call to decide on a time.
- C. Brian Schwanke with Friends of Mantorville was moved up from item 10A.

Friends of Mantorville would like to go with the solid black from Fence Screen, which will be \$10,338.10. It will be four feet in height. Councilmember Potter said that with the silent pickleballs, the sound will be hardly audible. Councilmember Nash would like to see the signs hanging on the fence look more cohesive. Deputy City Clerk Siewert is working on a sign policy.

Councilmember Kappers moved and Councilmember Potter seconded to go with the solid black Fence Screen sound barriers on all four sides of the court.

Motion carried: 5 ayes, 0 nays

- D. Wendy Schleeter, 605 Clay Street, was present to comment on the closing of the Senior Center. She believes the Bylaws were not followed and that elections did not happen correctly. She just wanted the city to be aware.

7. Public Safety Update

- A. Fire Chief Paul Lushinsky said the have a couple applicants and would like Council approval of Maddox Fritz.

Councilmember Potter moved and Councilmember Kappers seconded to approve Maddox Fritz as a volunteer firefighter.

Motion carried: 5 ayes, 0 Nays

- B. They are making good progress on the new grass rig, although shipping has been a little slow for some parts.
- C. They have applied to the State of Minnesota for a grant to obtain an extractor to clean their turnout gear after use in a fire. Right now it would be covered up to 90% by the grant and 10% by Fire Relief.
- D. Lushinsky does not believe anyone is retiring from the Fire Department this year.
- E. They are looking into auto disconnects for the air lines when they go out on calls.

8. Public Hearings – No Items

9. New Business

- A. The Eagle Scout paddle saddle proposal was approved by the Park Board on 4.28.26. The student will come before Council when he has a budget.
- B. No update on Larger than Life art exhibit.
- C. Public Works Lead Adams said SL Contracting is currently crack sealing. He only received one quote for the Chip Sealing from Pearson Brothers for \$63,315.00. The targeted roads to be repaired will have been paved in the last year or so.

Councilmember Potter moved and Councilmember Boyum seconded to approve awarding Pearson Brothers the project with the quote of \$63,315.00.

Motion carried: 5 ayes / 0 nays

- D. Pay request #1 of \$144,724.43 to Winona Mechanical for the CSHA Lift station was approved.

Councilmember Potter moved and Councilmember Nash seconded.

Motion carried: 5 ayes / 0 nays

City Clerk Lohrbach will discuss this in the future with Mike Bubany regarding bonding.

- E. City Engineer Scott Huneke – WHKS said that the Lead Service Line Replacement Project will cost \$25,000 per line, which will be reimbursed by the Minnesota Public Facilities Association. There will be approximately 24 service lines to be replaced, some still need to be verified. WHKS has put together the plans and specs and would like to begin the project. 10% Of the costs are on the agreement.

Councilmember Potter moved and Councilmember Kappers seconded to approve the City agreement with WHKS.

Motion carried: 5 ayes / 0 nays

- F. Public works Adams has a quote from Hach for the purchase of a separate sampler for the CSAH Lift Station project instead of relocating the old one, which will be easier. It saves us 15%. The dollar amount was approved in the bid with Winona Mechanical.

Councilmember Nash moved and Councilmember Potter seconded to approve the quote of \$8,636.80 for the sampler.

Motion carried: 5 ayes / 0 nays

- G. Food Trucks Application approved.

Councilmember Boyum moved and Councilmember Potter seconded to approve the food truck application.

Motion carried: 5 ayes / 0 nays

- H. Rental License Approvals

Councilmember Potter moved and Councilmember Boyum seconded to approve the Rental Licenses for:

605 Clay St. #2 Marigold Manor
605 Clay St. #5 Marigold Manor
605 Clay St. #6 Marigold Manor
605 Clay St. #7 Marigold Manor
31 County Rd 21
202 9th St. W
817 West St.
817 ½ West St.
821 West St.
821 ½ West St.

Sonja Thompson
Sonja Thompson
Sonja Thompson
Sonja Thompson
Sonja Thompson
Alicia McCain
Lowell & Kathryn
Overson Trust
Lowell & Kathryn
Overson Trust

Motion carried: 5 ayes / 0 nays

10. Old Business

- A. Moved to Citizen Concerns.
- B. Moved to Citizen Concerns.
- C. The City Attorney is looking at the edits to the City's Personnel Policy.
- D. The City Attorney is waiting on some more detailed information from the City Building Inspector regarding the property at 101 5th Street East.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

12. Reports

A. Public Works Report

- 1) Brush clean-up is this week.
- 2) The pot holes on 5th Street East have been repaired.

B. City Clerk Report

- 1) Council advised City Clerk Lohrbach to reach out to Mantorville Township regarding the Orderly Annexation Agreement.

C. Consultant Report – No Items

D. Committee Reports

- 1) Mantorville Chamber of Commerce
 - New pamphlets have been purchased with the grant received. Spring Fling is next week.
- 2) Economic Development Authority
 - Will meet may 18th at 6:30pm.

3) Finance/Budget – No Items

4) Fire Department

- Will be meat raffles at the saloon over weekend.
- Should reach out to Public Works when more water needs to be pumped. The water level at the water tower was critical after the large fire last month.

5) Infrastructure – No Items

6) Planning and Zoning – Not Items

7) Kasson Mantorville Joint Powers

- The next meeting is in August.

8) Mantorville Restoration Association

- Much of the meeting focused on the gambling audit they had completed in 2025 and the upcoming ordinance to be discussed in the public hearing by Council on March 9th.

9) Historical Preservation Committee

- Councilmember Nash has been looking into information to begin a Historical Preservation Association for the City. There are some sample ordinances from Lake City. The committee could have 5 or 7 members with two councilmembers on committee.

10) Decorations

- Metal decorations are out and look nice. Flags will be up all summer on main street until Marigold Days. Councilmember Nash mended the flags that were torn at the edges.

11) Park Board

- Pickleball was discussed. Park walkthrough was completed. Eagle Scout project for paddle saddles was approved.

12) Personnel

- Will get a meeting scheduled

13) Fire Department Relief

- Will be having raffles and horse racing.

14) Township

- Orderly Annexation Agreement was discussed.

E. Councilmember Reports

- Councilmember Nash had the tree took down near her home and Boyum Tree Service is doing a great job. There is a resident that would like to see fewer dandelions in the area.
- Councilmember Potter would like to know if anyone is living in the camper on the Church property. Past Johannes Marsland said no. Councilmember Potter advised the concerned resident to call the Sheriff Department if they are concerned. He would like to have the City check with the State about whether prairies on properties can be regulated in town. There are residents not mowing again.

F. Mayor's Report

- Mayor Ingalls said an individual called the City 30 times and left multiple messages during the week of May 4th while Deputy City Clerk was out of the office at training. City Clerk Lohrbach stated that Mayor Ingalls had asked about her response to phone calls before the meeting and she told him that there were no calls from this individual on the City phone recent call logs and no messages. She also reiterated that she was the only employee in the office and answered all calls the best she could, but she cannot help a customer if they do not leave a message. Councilmember Potter suggested pulling the phone records. City Clerk Lohrbach will look into this.
- Mayor Ingalls would like to look into the City establishing a permanent Social District area within the City permitting alcohol use regularly on certain streets.

13. Adjourn

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 8:55pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.



Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash

Kim Boyum

Jerrod Kappers – joined via video call

Absent: Councilmember Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
Deputy City Clerk Wendy Siewert
Fire Chief Paul Lushinsky
Assistant Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Final Schedule I payment for the HWY 57 project was added as item 9G on the agenda.
Resolution for approval of future MRA donations from gambling proceeds to the City added as item 9H.

4. Consent Agenda

- A. Accounts Payable (warrant list) for 6.8.26
- B. County Commissioners Meeting Minutes 5.12.26
- C. Fire Department June 2026 Meeting Minutes
- D. Council Meeting minutes 4.13.26
- E. Council Meeting minutes 4.20.26

Councilmember Nash moved and Councilmember Boyum seconded to approve the consent agenda as presented.

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

- A. Leila Galloway was recognized for winning the Gold Medal and becoming a World Champion at the High School and College World Championships Competition.
- B. Kali Lentz with CohnReznick presented the City's Financial Report from the annual audit of year 2025.

Councilmember Nash and City Clerk Lohrbach met with her a week ago about the conclusion of the audit.

The Levy provides approximately 47% of the City's revenue and Local Government aid provides approximately 24%.

Mayor Ingalls would like to look at our options in fixing roads for next year.

6. Public Concerns

- A. Johannes Marsland suggested a fix for the snow removal from the Church on Walnut Street. During the last large snow fall, He had to push snow across the street and into part of an empty yard to get into his property. He would like to see a change in the City's snow removal policy to accommodate how very large snowfalls are handled. Mayor Ingalls suggested getting permission from neighbors beforehand. Jeremy Schubert, 918 Walnut Street, said there hadn't been a snow issue before the new owners at the church.

7. Public Safety Update

- A. There were several residents concerned about a burn permit to be granted to Dale Brannan at 327 5th Street East.

Concern was raised about COPD and asthma by Jody Vanderostyne and possible damage to surrounding homes because of the large size of the pile.

Wade Luggar wondered if it could be burned elsewhere.

Dale Brannan said the fire department was going to be on site as a training exercise and had granted the permit, as the DNR does not currently have any jurisdiction in granting permits within the City.

Duke Harbaugh said it varies from situation to situation on if they grant a permit or not and Ryan Jech said they pay close attention to the wind and burn warnings.

Mayor Ingalls said that our ordinance says a permit must first be issued from the DNR and that DNR guidelines are currently for a 20ft x 20ft pile and Brannan's exceeds this. He recommends changing our ordinance so that it is very explicit and clear about what the City needs.

- B. Troy Stafford said the Fire Department Relief now has a contract with the Mantorville Restoration Association for charitable gambling proceeds to be donated. Council could approve resolutions for acceptance of future Fire Relief expenditures. Council could approve future MRA donation to the City twice a year, or more if necessary.
- C. Fire Department Relief will be helping to match grants for necessary items.

8. Public Hearings – No Items

9. New Business

- A. Councilmember Boyum moved and Councilmember Nash seconded to approve the septic permit for 405 5th Street East.

Motion carried: 4 ayes / 0 nays

- B. Ordinance 2026-03 AN ORDINANCE GRANTING MINNESOTA ENERGY RESOURCES, A SUBSIDIARY OF WEC ENERGY GROUP, A WISCONSIN CORPORATION, ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN FACILITIES AND EQUIPMENT FOR THE TRANSPORTATION, DISTRIBUTION AND SALE OF GAS ENERGY IN THE CITY OF MANTORVILLE, MINNESOTA, AND TO USE THE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

Councilmember Boyum moved and Councilmember Nash seconded to approve Ordinance 2026-03.

Motion carried: 4 ayes / 0 nays

- C. Councilmember Nash moved and Councilmember Boyum seconded to approve Resolution 2026-14 Authorizing Summary Publication of Ordinance 2026-03.

Motion carried: 4 ayes / 0 nays

- D. Councilmember Boyum moved and Councilmember Kappers seconded to waive the bandshell fee for the school jazz band.

Motion carried: 4 ayes / 0 nays

- E. Councilmember Nash moved and Councilmember Boyum seconded to approve the eagle monument proposal by Bigelow at the Eagle Meadows Development.

Motion carried: 4 ayes / 0 nays

- F. Councilmember Boyum moved and Councilmember Nash seconded to approve the chip sealing contract with Pearson Brothers.

Motion carried: 4 ayes / 0 nays

- G. Councilmember Nash moved and Councilmember Boyum seconded to approve the Final Schedule I payment for the completed HWY 57 project.

Motion carried: 4 ayes / 0 nays

- H. Added to Public Safety.

10. Old Business

- A. Councilmember Nash moved and Councilmember Boyum seconded to approve tabling the personnel policy awaiting further information from the City Attorney.

Motion carried: 4 ayes / 0 nays

- B. Councilmember Nash moved and Councilmember Boyum seconded to table discussion of property at 105 5th Street East awaiting more information.

Motion carried: 4 ayes / 0 nays

- C. Council would like the resident at 401 Walnut Street to be present at the next meeting to provide an update on their property.

Council advised staff to send a letter to residents a 15 5th Street East regarding their siding completion.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

12. Reports

A. Public Works Report

- 1) Public Works Lead Adams received an email from the Minnesota Department of Health regarding the sewer dumpsite near the campground regarding bringing it up to compliance. There needs to be some digging and concrete work done.
- 2) Adams met with Tyler Isbell and they are putting in the frisbee disc gold baskets next week.

B. City Clerk Report – No Items

C. Consultant Report – No Items

D. Committee Reports

- 1) Mantorville Chamber of Commerce
 - Councilmember Nash attended.
- 2) Economic Development Authority
 - Larger Than Life Exhibit at Riverside Park will have 36 artists this year. The reception is on June 27th.
- 3) Finance/Budget – No Items
- 4) Fire Department – No Items
- 5) Infrastructure – No Items
- 6) Planning and Zoning – Not Items
- 7) Kasson Mantorville Joint Powers
 - The next meeting is in August 6th.

8) Historical Preservation Committee

- Council directed staff to continue working on this.

9) Decorations – No Items

10) Park Board

- Went over tree budgets. Will soon have the mulch in place at parks. Pickleball sound barriers have arrived.

11) Personnel – No Items

12) Fire Department Relief – No items

13) Township

- Council will have a special meeting on the 29th of June at 6:30pm for a Public Hearing and to approve the Orderly Annexation Agreement between the City and the Township.

E. Councilmember Reports

- Councilmember Kappers had a 4th grader graduate this year and he was pleased to be at their class event at Riverside Park and that it is a great park.

F. Mayor's Report

- Mayor Ingalls read the following:

“The Mantorville City Council conducted a performance evaluation of City Administrator Gretchen Lohrbach on June 1, 2026, and the summary of the City Council’s conclusions regarding the evaluation are as follows: The Council identified performance objectives and requirements for Ms. Lohrbach, including but not limited to Council goals, administration goals and requirements, responsiveness, adherence to policy requirements, necessary workplace adjustments, attendance requirements, and a performance plan. The Council desires to work with Ms. Lohrbach moving forward through continued evaluations (on a monthly basis) and interactions to facilitate successful implementation of the plan, goals, and objectives of the Council and Ms. Lohrbach.”

13. Adjourn

Motion was made by Councilmember Nash and seconded by Councilmember Boyum to adjourn the meeting at 9:03pm.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MEETING INFORMATION

Date: Tuesday, March 31, 2026
Time: 6:30 PM – 7:12 PM
Location: Municipal Council Chambers, 21 5th Street E, Mantorville, MN 55955
Chairperson: Don Hofsted

ATTENDEES

Members Present: Vice Chairperson Don Hofsted will Chair the meeting, filling in for Brad Germundson.
Board Members Tony Meyers.
Council Representatives Jerrod Kappers and Kim Boyum.

Members Regret: Chairperson Brad Germundson and Board Members Matt Wohlenhaus and Brandy Ramer will not be in attendance at the meeting.

Staff Present: Joe Adams, Public Works Lead and Wendy Siewert, Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. APPROVAL OF PREVIOUS MINUTES
3. ADOPT AGENDA
4. NEW BUSINESS
5. TABLED/REVISIT ITEMS
6. OLD BUSINESS
7. CITY STAFF UPDATES/REPORTS
8. ADJOURNMENT

MINUTES

1. CALL TO ORDER

- Vice Chairperson Don Hofsted called the meeting to order at 6:30 PM.

2. NEW MEMBER INTRODUCTIONS

Vice Chairperson Don Hofstad welcomed new City Council member Jerrod Kappers to the Park Board.

On February 25, 2026, Board Member Martha Vrieze resigned from the Park & Rec Board. The interim position was posted and only one application was received. Vice Chairperson Don Hofstad introduced the applicant, Tony Meyers. With only one seat open and one applicant, Tony Meyers is the new interim member to the Park Board. Tony will have the opportunity to remain on the Board after September 27, 2026.

Motion: To approve and welcome the new Interim Board Member Tony Meyers.

Motion By: Member Kim Boyum

Seconded By: Member Jerrod Kappers

Motion carried unanimously. 4 yeas / 0 nays

3. 4-YEAR TERM RENEWAL

Park Board Member Matt Wohlenhaus's 4-year term is up. Matt would like to serve another four years on the Park Board.

Motion: To approve Matt Wohlenhaus' for another 4-year term with the Park Board.

Motion By: Member Kim Boyum

Seconded By: Member Tony Meyers

Motion carried unanimously. 4 yeas / 0 nays

4. APPROVAL OF MINUTES FROM 11.25.2025

Motion: To approve the minutes of November 25, 2025 as circulated.

Motion By: Member Kim Boyum

Seconded By: Member Tony Meyers

Motion carried unanimously. 4 yeas / 0 nays

5. ADOPT AGENDA

Motion: To adopt the agenda as circulated.

Motion By: Member Tony Meyers

Seconded By: Member Kim Boyum

Motion carried unanimously. 4 yeas / 0 nays

6. NEW BUSINESS

The Mantorville Chamber of Commerce's Easter Egg Hunt and visit with the Easter Bunny will be held on April 4th at Riverside Park in Mantorville.

Arbor Day 2026 is on April 24th. Joe Adams will be purchasing a Red Sunset Maple for approximately \$250. The Park Board will meet at 1pm at the KM Dog Park in Mantorville for the planting of the tree. This is the City of Mantorville's 8th year being park of Tree City USA.

7. OLD BUSINESS

- a. Grants: Todd is working on finalizing the grant for soundproofing the Pickleball courts.
- b. Riverside Park: The park will be open closer to the end of April.
- c. There are two that would like to come early if possible. Joe does not think it will be ready. All campsites are reserved already for Marigold Days.
- d. Bergmann Park: Nothing new.
- e. Slingerland Park: Curbs are going in at the Pickleball courts.
- f. Mantor Field: Porta potty is supposed to be there today.
- g. K-M Dog Park: Nothing new.
- h. Denneson Field: No updates.
- i. Community Gardens: All three have been reserved.
- j. Community / Park Tree Management:
Joe shared the three bids he received for 505 Walnut St in Mantorville, the City will remove the stumps.

BUSINESS	SERVICE AT 505 WALNUT ST	BID
Boyum Tree Service	Take down large maple and clean up.	\$600
Hathaway Tree Service	Take down large maple and clean up.	\$1,500
Carr's Tree Service	Take down large maple and clean up.	\$2,500

Motion: To use Boyum Tree Services for 2026.

Motion By: Member Tony Meyers

Seconded By: Member Jerrod Kappers

Motion carried unanimously. 4 yeas / 0 nays

BOYUM TREE SERVICE

ADDRESS	SERVICE	BID
701 Clay St	Take down 2 pine tree and clean up.	\$200
306 West St	Take down 1 lg maple and clean up.	\$2,200
204 Mantor Dr	Take down 2 Hickory & 1 Cherry Tree, clean up.	\$800
TOTAL		\$3,200

Motion: To approve Boyum Tree Services for \$3,200 for tree service at 701 Clay St, 306 West St, and 204 M.

Motion By: Member Tony Meyers

Seconded By: Member Jerrod Kappers

Motion carried unanimously. 4 yeas / 0 nays

8. TABLED/REVISIT ITEMS

Advertising signs at the ballfield will be worked on and presented to City Council. We may need to rewrite a sign policy.

Motion: To work on and present to City Council for their thoughts and approval.

Motion By: Member Tony Meyers

Seconded By: Member Jerrod Kappers

Motion carried unanimously. 4 yeas / 0 nays

9. CITY STAFF UPDATES / REPORTS

The ice hockey has been pulled up, would like to use the old liner, will need help with cutting in half. Joe purchased a very heavy-duty crate to keep the ice hockey supplies in.

We may have a boy scout looking to earn a badge. This was mentioned a while ago about building paddle holders for the pickleball courts. Hopefully, we will hear something soon.

10. JOINT VENTURES UPDATES

- a. Joint Ventures Updates: next meeting is April 9, 2026 at 7:30 AM.

11. ADJOURN

The next Park & Recreation Board meeting is Tuesday, April 28, 2026 at 6:30 PM

Motion: To approve next meeting and Adjourn meeting.

Motion By: Member Toney Meyers

Seconded By: Member Kim Boyum

Motion carried unanimously. 4 yeas / 0 nays

Adjourn at 7:17 PM.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MEETING INFORMATION

Date: Tuesday, April 28, 2026
Time: 6:13 PM – 8:10 PM
Location: Municipal Council Chambers, 21 5th Street E, Mantorville, MN 55955
Chairperson: Brad Germundson

ATTENDEES

Members Present: Chairperson Brad Germundson and Vice Chairperson Don Hofsted.
Board Members Brandy Ramer and Tony Meyers.
Council Representatives Jim Potter and Kim Boyum.
Members Regret: Board Members Matt Wohlenhaus will not be in attendance at the meeting.
Staff Present: Joe Adams, Public Works Lead and Wendy Siewert, Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. APPROVAL OF PREVIOUS MINUTES
3. ADOPT AGENDA
4. NEW BUSINESS
5. OLD BUSINESS
6. CITY STAFF UPDATES/REPORTS
7. ADJOURNMENT

MINUTES

1. CALL TO ORDER

- Chairperson Brad Germundson called the meeting to order at 6:13 PM.

2. APPROVAL OF MINUTES FROM 3.31.2026

Motion: To approve the minutes of March 31, 2026 as circulated.

Motion By: Member Don Hofsted

Seconded By: Member Brandy Ramer

Motion carried unanimously. 6 yeas / 0 nays

3. ADOPT AGENDA

Motion: To adopt the agenda as circulated.

Motion By: Member Don Hofsted

Seconded By: Member Kim Boyum

Motion carried unanimously. 6 yeas / 0 nays

4. NEW BUSINESS

- a. Eagle Scout Brady Bolley with Troup 231 presented to the Park and Rec Board his idea for a paddle and ball holder for the pickleball court. It will have a lid and be weather proofed. His initial thought was on the outside of the fence. Joe offered to work with him so they can do a locate together so they don't hit any utilities.

Motion: To approve Brady's idea and have him present it to City Council at their next meeting for their acceptance.

Motion By: Member Brandy Ramer

Seconded By: Member Kim Boyum

Motion carried unanimously. 6 yeas / 0 nays

- b. Brian Hindal with Larger Than Life, once again, would like to have the art show and exhibits displayed at Riverside Park on June 27th. The art show will be from 11 to 12 pm, with the unveiling starting at 11 am. The exhibits will be displayed at the park until September 1st.

Motion: To approve Brian Hindal's Larger Than Life art show and exhibits at Mantorville's Riverside Park from June 27 to September 1.

Motion By: Member Brandy Ramer

Seconded By: Member Tony Meyers

Motion carried unanimously. 6 yeas / 0 nays

- c. Music in Mantorville asked that the Park Board discuss the shade canopy option for Riverside Park. The Park Board decided to table this discussion for another time.

Motion: To table the shade canopies for another time.

Motion By: Member Brandy Ramer

Seconded By: Member Tony Meyers

Motion carried unanimously. 6 yeas / 0 nays

- d. The Park and Rec Board looked at various options for the pickleball court sound barriers. After careful consideration, everyone agreed that Friends of Mantorville should go with clear on the south and half of the east side and solid on the rest.

Motion: To use the clear and solid on the pickleball courts for the sound barriers.

Motion By: Member Brandy Ramer

Seconded By: Member Tony Meyers

Motion carried unanimously. 6 yeas / 0 nays

5. OLD BUSINESS

- a. Grants: Two grants in the mix, one for soundproofing the Pickleball courts and the other for Music in Mantorville.
- b. Riverside Park: Bathrooms are open. Pavilions are open.
- c. Campground: Water hydrant broke, currently is capped for use, two weeks out for fixing.
- d. Bergmann Park: Nothing new.
- e. Slingerland Park: Decisions are being made for soundproofing the Pickleball courts.
- f. Mantor Field: Practice and games are being played now.
- g. K-M Dog Park: Nothing new.
- h. Denneson Field: Practicing now.
- i. Community Gardens: All three have been rented.
- j. Community / Park Tree Management: Council accepted Boyum.
- k. Budget: Edging at Riverside Park.

6. CITY STAFF UPDATES / REPORTS

Joe introduced Punky, the City's newest employee. Punky will be assisting Joe and Wade part time during the summer.

The Lion's dropped off a donation for \$300 for Arbor Day to go toward the tree that was planted.

7. JOINT VENTURES UPDATES

Joint Ventures Updates: They announced at the last meeting that they will not be taking donations this year. The next meeting is August 6 at 7:30 AM.

8. PARK WALK AROUND

Members of the Park Board visited the campground, Riverside Park, and Slingerland Park.

9. ADJOURN

The next Park & Recreation Board meeting is Tuesday, May 26, 2026 at 6:30 PM

Motion: To approve next meeting and Adjourn meeting.

Motion By: Member Toney Meyers

Seconded By: Member Kim Boyum

Motion carried unanimously. 4 yeas / 0 nays

Adjourn at 8:10 PM.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MEETING INFORMATION

Date: Tuesday, May 26, 2026
Time: 6:30 PM – 7:00 PM
Location: Municipal Council Chambers, 21 5th Street E, Mantorville, MN 55955
Chairperson: Brad Germundson

ATTENDEES

Members Present: Chairperson Brad Germundson and Vice Chairperson Don Hofsted.
Board Members Matt Wohlenhaus, Brandy Ramer, and Tony Meyers.
Council Representatives Kim Boyum.

Members Regret: Council Representatives Jim Potter will not be in attendance at the meeting.

Staff Present: Joe Adams, Public Works Lead and Wendy Siewert, Deputy City Clerk

AGENDA

1. CALL TO ORDER
2. APPROVAL OF PREVIOUS MINUTES
3. ADOPT AGENDA
4. NEW BUSINESS
5. OLD BUSINESS
6. CITY STAFF UPDATES/REPORTS
7. ADJOURNMENT

MINUTES

1. CALL TO ORDER

- Chairperson Brad Germundson called the meeting to order at 6:13 PM.

2. APPROVAL OF MINUTES FROM 4.28.2026

Motion: To approve the minutes of April 28, 2026 as circulated.

Motion By: Member Brandy Ramer

Seconded By: Member Matt Wohlenhaus

Motion carried unanimously. 6 yeas / 0 nays

3. ADOPT AGENDA

Motion: To adopt the agenda as circulated.

Motion By: Member Brandy Ramer

Seconded By: Member Tony Meyers

Motion carried unanimously. 6 yeas / 0 nays

4. NEW BUSINESS

- a. The Saloon is having a block party “Hoe Down” on July 11. Guy Paradise called and would like to put on a pickleball tournament. Check in will be 9:30 am and play will be from 10 am to 2 pm. The cost is \$40 per team and all proceeds will go to the court fund.

Motion: To approve Mantorville’s first annual Pickleball Tournament during Mantorville’s Block Party on July 11, 2026. If the sounds barriers are not completely up, quiet balls are the only ones that may be used during this tournament.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Kim Boyum

Motion carried unanimously. 6 yeas / 0 nays

- b. On May 27, the Jazz Band would like to perform at the bandshell. Since it is the high school, wondering if we can waive the fee.

Motion: To waive the bandshell fee for Kasson Mantorville High School Jazz Band.

Motion By: Member Brandy Ramer

Seconded By: Member Kim Boyum

Motion carried unanimously. 6 yeas / 0 nays

5. OLD BUSINESS

- a. Grants: Nothing new.
- b. Riverside Park: Bandshell is ready. Joe would like to look into putting a timer on the lights?
- c. Campground: Water hydrant fixed. We received a letter from MPH stating that we are not in compliance with our dumping station. It could cost \$10,000. MPH said we could take a few years before we get it put in or do we want to apply for a variance. Joe would like to add a motion to go for the variance for the dumping station.

Motion: To apply for the variance for the dump station.

Motion By: Member Brandy Ramer

Seconded By: Member Matt Wohlenhaus

Motion carried unanimously. 6 yeas / 0 nays

- d. Bergmann Park: Nothing new.
- e. Slingerland Park: Landscaping is getting started by the Friends of Mantorville.
- f. Mantor Field: Summer baseball leagues have started.

- g. K-M Dog Park: Nothing new.
- h. Denneson Field: Summer baseball leagues have started.
- i. Community Gardens: The gardens are looking really good.
- j. Community / Park Tree Management: Boyum has removed all trees.
- k. Budget: Edging at Riverside Park.

6. CITY STAFF UPDATES / REPORTS

Wade has been spraying dandelions. Punky is doing great; she's been doing the mowing. The mulch will be coming in, if you have extra time, the parks will need the mulch spread.

7. JOINT VENTURES UPDATES

Joint Ventures Updates: The next meeting is August 6 at 7:30 AM.

8. ADJOURN

The next Park & Recreation Board meeting is Tuesday, July 28, 2026 at 6:30 PM

Motion: To approve next meeting and Adjourn meeting.

Motion By: Member Brandy Ramer

Seconded By: Member Kim Boyum

Motion carried unanimously. 4 yeas / 0 nays

Adjourn at 7:00 PM.



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955

MINUTES

Tuesday, April 21, 2026
6:30 PM

1. Call to Order

X Brian Hindal X Chuck Bradford X Zach Krause X Kim Boyum
☐ Troy Stafford ☐ Bob Soland X Jeff Ingalls

- *President Hindal called the meeting to order at 6:40 PM.*
- *Also in attendance was Todd Kieffer, EDA Coordinator, Cheryl Anderson and Mary Ashford, Mantorville Art Guild, and Tom Monson, MBT Banks.*

2. Approval of Meeting Minutes

A. January 2026 Minutes

- i. *Minutes were tabled to May.*

B. March 2026 Minutes

- i. *Motion to approve the minutes made by Boyum and seconded by Ingalls.*
- ii. *Motion carried 5-0.*

3. Financial Report

A. April 2026

- i. *Kieffer shared that the carry-over of \$1,200 from 2025 was not approved by the City Council and will be moved into the City's general budget. The total EDA budget for 2026 is \$39,370. As of the April 21 meeting, there is \$27,020.50 remaining.*
- ii. *Kieffer shared that the current balance for the revolving loan fund is \$51,203.98.*
 - *Seim Properties LLC has a remaining balance of \$26,754.87 with a final payment date of April 15, 2029.*

4. New Business/Old Business

A. Mantorville Art Guild Request

- i. *Cheryl Anderson and Mary Ashford presented a request for funding for a replacement sign for the Guild building. President Hindal and Mayor Ingall both shared that the mission of the EDA has been to support local groups with advertising and promotional efforts. Mary shared that they were working with Cannon Falls Newspaper for a promotional publication for the 2026 **Music on Main Street** program on Sundays.*
- ii. *Commissioner Bradford motioned for the Mantorville EDA to fund the Art Guild with \$300 for the 2026 publication costs, and it was seconded by Commissioner Krause.*
- iii. *Motion carried 5-0.*



Trail to the Past. Road to the Future.

B. Music in Mantorville Presentation – Tom Monson

- i. *Tom Monson was in attendance to present the check to President Hindal and Todd Kieffer, CEDA grant writer.*
 - *Resolution to accept \$9,000 donation from Hanson Family Foundation and release the funds to the Mantorville Chamber for Music in Mantorville 2026.*
 - *Motion to approve was made by Ingall and seconded by Bradford.*
 - *Motion carried 5-0.*
- ii. *2026 Update*
 - *Monson shared updates for 2026. Advertising is now in full swing: TV, radio, and billboards. Currently trying to secure food vendors for the season. A general ratio for vendors to visitors in attendance is 1:130. Last year, the average attendance was around 340. The goal will be to have 2-3 vendors for each night. MiM needs vendors to secure specific nights they will be present. Also, having t-shirts and koozies available. Farmers' Market will also be taking place on Tuesdays again, like last year. There was some discussion about adding shade options in the park.*

C. Review of Expectations

- i. *Kieffer reviewed the expectations approved at the March EDA meeting.*
 - *Kieffer asked what type of new businesses would be great additions to the community.*
 - *Daycare, dental, and law businesses were just a few shared by the commissioners. Another suggestion was a community event center.*
 - *We will continue to review expectations at each meeting.*

D. Other Items

- i. *Kieffer will send out a request before each meeting requesting agenda items from commissioners to be included in the next meeting.*
- ii. *Mantorville City Council declared new committee responsibilities for council members. Kim Boyum will continue with EDA. Mayor Jeff Ingall will be replaced by city council member Jim Potter, starting in May.*

5. Adjourn

- i. *Motion to adjourn the meeting at 7:45 was made by Ingalls and seconded by Boyum.*
- ii. *Motion carried 5-0*

Next meeting is scheduled for Monday, May 18, 2026, at 6:30 p.m.



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955

MINUTES

Monday, May 18, 2026
6:30 PM

1. Call to Order

X Brian Hindal ☐ Chuck Bradford X Zach Krause X Kim Boyum
X Troy Stafford ☐ Bob Soland X Jim Potter

- A. *The meeting was called to order by President Hindal at 6:42 pm.*
- B. *Not in attendance were Chuck Bradford and Bob Soland.*
- C. *Also in attendance were Todd Kieffer (EDA Coordinator) and Sandra Gochnauer, Mantorville Welcome Center Chairperson.*

2. Approval of Meeting Minutes

- A. January 2026 Minutes
 - i. *Motion to approve January 2026 minutes was made by Krause and seconded by Stafford.*
 - ii. *Motion carried 5-0*
- B. April 2026 Minutes
 - i. *Motion to approve April 2026 Minutes made by Boyum and seconded by Krause.*
 - ii. *Motion carried 5-0.*

3. Financial Report

- A. May 2026
 - i. *Motion to approve the May 2026 Financial Report was made by Krause and seconded by Potter.*
 - ii. *Motion carried 5-0.*

4. New Business/Old Business

- A. Mantorville Welcome Center Request
 - i. *Sandra shared that the Welcome Center furnace has died. Comet is the company they have worked with in the past, and they feel comfortable working with them. Quote is \$4,800.*
 - ii. *Roles of the Welcome Center are:*
 - *Sharing visitor information with local businesses and nearby communities to promote Mantorville events throughout the year.*
 - *Walking Tour books are available at the Center.*
 - *Volunteers man the Welcome Center on Fridays – Sundays.*
 - *Funds are acquired via donations.*
- *Decision of the EDA was to table this decision to July meeting since we are in the summer months and there isn't an urgency to have it replaced immediately. Sandra shared that they have just begun seeking donations. They have submitted a grant request to Hanson Family Foundation. They are also waiting to hear back from KMTEL and the Legion. Commissioners Stafford and Hindal both requested for Sandra to come back to the EDA at our July meeting with a fundraising update. Sandra was told there is a very good chance the EDA will do something, but let's see where you are at in July. An email invite was sent to Sandra for the July meeting.*



Trail to the Past. Road to the Future.

B. Larger Than Life Update

- i. *Hindal shared an update that 42 artists submitted an application this year, and 36 were approved. This is up 4 artists from 2025.*
- ii. *Kick-off date is June 22 from 10:00 – 2:00 at Riverside Park. An Art Fair will also take place in the park for purchasing artists' creations. Live music will be provided.*

C. Review of Expectations

- i. *Beautification Grants for cleaning the limestone buildings and walls along main street. Kieffer has contacted State Historic Preservation Office (SHPO) about what our next steps would be to have this done. The Legacy Grant is one that is being explored.*
- ii. *Exploring the possibility of adding shower and bathroom amenities for the public campground.*
 - *The old brewery building could be a possibility, but the process that needs to be followed will take some time, so this project will more than likely be pushed back to 2027.*
- iii. *Marketing the Revolving Loan Fund Program to local businesses.*
 - *Seim Properties: Their loan's interest rate was determined in 2022 at 1.5%. As of April 20, 2027, it will change to .5% below prime, and as of right now, that would be 6.25%.*
 - *Kieffer will be arranging a meeting with them to review the loan language.*
- iv. *Recruiting new businesses to Mantorville.*
 - *Currently, the County Seat is for sale. The main problem has been finding consistent help.*
 - *Hubble House rumors have also been heard around town.*
 - *Hubble used to be open all week and was available for lunches in the past. Now they are open Thursday through Sunday evenings.*
 - *A business directory draft was shared in your packet. Homework was for commissioners to think about businesses we are missing and if we have the correct owner contact information. Please review and come to the June meeting with changes and/or additions.*

D. Other Items

5. Adjourn

- A. *Motion to adjourn the meeting at 7:40 pm was made by Potter and seconded by Hindal.*
- B. *Motion carried 5-0*

Next meeting is scheduled for Monday, June 15, 2026, at 6:30 p.m.

UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD MAY 26, 2026
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Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session May 26, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair David Kenworthy called the meeting to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	5:00 PM
Tim Tjosaas	District 2	Absent	
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Allen to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Toquam seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - May 12, 2026 8:45 AM
- 1.2. Board of Commissioners - Regular Meeting - May 12, 2026 9:30 AM
- 1.3. Award SAP 020-599-128

- 1.4. Award 2026 Bituminous Projects
- 1.5. Dodge County Fair Fireworks Display

Craig Weber, Dodge County Property Owner

Request Further Consideration Regarding the Condition in IUP #26-06

Mr. Weber was present and informed the Board that he wanted an opportunity to properly present the reasons that the Planning and Zoning Commission proposed amendments to the conditions in his IUP #26-06. Specifically condition #5 in regard to dust control in front of residences on County Road 5.

Craig Weber informed the Board that he does not feel that the current condition that was recommended and approved for his IUP is appropriate for his specific situation. He was hopeful that the Board of Commissioners would be willing to allow him to present his reasoning to them, as the minutes containing his reasoning and discussion from the Planning and Zoning meeting on May 6th, were not provided to them prior to the County Board meeting held on May 12th.

Mr. Weber reported he discussed his preferences with Environmental Services staff and doesn't feel this information was relayed to the County Board.

Craig informed the Board that he would like to change the haul road listed in his IUP so nobody is impacted by the truck traffic and they wouldn't have to talk to the other mining operation that would be operating in this area.

Commissioner Kenworthy reported that he looked at a map of the proposed route and knows the route Mr. Weber is proposing. Mr. Kenworthy liked the fact that the new proposed route keeps the truck traffic away from residents on County Road 5.

Commissioner Allen stated he doesn't have a problem with Mr. Weber changing his route as presented.

Mr. Weber informed the Board that this IUP was originally started for personal use. He stated if a job comes up requiring additional truck traffic, he will return to discuss the matter with the County Board. Mr. Weber reiterated that he plans to change his haul route to the north. He acknowledged the dust concerns that have been expressed and noted that he too lives on CR 5 with his family and understands how bad the dust on the road can be.

Commissioner Toquam stated that this appears to be a fairly simple solution. Commissioner Toquam also felt the dust control issue is something the Board should examine more closely at some point in the future.

Commissioner Kenworthy informed Mr. Weber that the Board is placing a significant amount of trust in him to be honest and forthcoming regarding his plans for the property. Mr. Kenworthy noted that the County has guidelines and regulations in place to ensure the protection of the public.

Craig Weber informed the Board that he was concerned that the rationale supporting the requested recommendations related to his IUP application had not been shared with the Board.

Commissioner Kenworthy assured Mr. Weber that all information from the Planning Commission is provided to the County Board and that Board members review all materials submitted for consideration.

County Engineer Noah Baumgarten was present and stated that he appreciates the applicant's proposed route change. Mr. Baumgarten noted that the County does not have the manpower to monitor the site to ensure all recommendations are being followed. Therefore, he felt that, at a minimum, chloride application should be required in front of the four residences along County Road 5 that may be impacted by this use.

Mr. Weber informed the Board that he has access to a water truck and water supply and can apply water to the road twice daily if needed.

Environmental Services Director Lauren Cornelius was present and suggested adding a condition stating that if the route past the residences is used, chloride application would be required; however, if the north route is used, applying water to the road would be sufficient.

Commissioner Kenworthy clarified that there is another mine in this area, which adds another dynamic to consider in this request.

Brief discussion took place regarding the other mining operation that hauls loads along the same stretch of road, and the possibility that trucks from that operation contributing to dust issues which may result in dust control complaints incorrectly being attributed to Mr. Weber's operation.

Commissioner Allen felt that Mr. Weber should be allowed to utilize the alternate route for a one-year period. He stated that if any dust complaints arise from this use, he believes the County Board will be made aware of them.

Motion by Allen seconded by Peterson to allow Craig Weber to utilize the alternate northern route to haul material from his property for a one-year period, with no requirement for watering the road included as a condition of his IUP.

Mr. Baumgarten suggested that they also consider the residents along the original route and, at a minimum, require the applicant to apply water to the road in front of those homes in an effort to help control dust for those resident, in the event the alternate route is not used as we do not have the manpower to be monitoring this.

Commissioner Allen questioned whether or not other pits have dust control.

Ms. Cornelius reported that all other pits have dust control measures in place as it is a performance standard and strongly cautioned against removing dust control requirements as a

condition for the Weber IUP.

Commissioner Peterson stated that he has concerns with the recommended dust control requirement, noting that one hauler would be traveling in one direction and another mining operation would be hauling loads in the opposite direction. He questioned how dust control responsibilities could be determined under those circumstances.

The Environmental Services Director informed Mr. Weber that this meeting did not amend his IUP, he will have to stop by their office tomorrow to start the amendment process to amend his IUP.

Mr. Weber thanked the Board for their time.

Motion Adopted [3 to 1]

Sarah Johnson, Accounting Services Lead

County Canvassing Board Appointments

Ms. Johnson reported that Minnesota Election Law requires two Commissioners be appointed to the Canvassing Board. The County Canvassing Board serves an important role in canvassing - or reviewing - the election returns that have been delivered to the County. The tasks include reviewing the vote totals, certifying the results, and declaring the nominees or winners.

Pursuant to Minnesota State Statute 204C.31, the canvassing board “*shall consist of... two members of the County Board selected by the Board from its members who are not candidates at the election.*” Any member of the canvassing board may appoint a qualified designee, and the County Auditor is required to appoint an eligible voter if a County Canvassing Board member fails to appear.

In addition to the two Commissioners appointed to the Canvassing Board, the County Canvassing Board may also consist of the County Auditor, the District Court Administrator, and the Mayor or Chair of the county’s most populous municipality.

The County Canvassing Board must meet on the second or third day after a State Primary Election and between three and ten days after a State General Election. The actual dates, times, and locations will be finalized prior to the meetings.

County Canvassing Board for Primary Election (August 11, 2026)

Potential Dates: Thursday, August 13 or Friday, August 14

Time: TBD

Location: Conference Room A, Government Services Building, Mantorville

County Canvassing Board for State General Election (November 3, 2026)

Potential Dates: Friday, November 6 - Friday, November 13 (except Wednesday, November 11 - Veterans Day)

Time: TBD

Location: Conference Room A, Government Services Building, Mantorville

It was Ms. Johnson's recommendation that the County Board set forth a motion to appoint two board members to the County Canvassing Board for the 2026 election calendar and set the dates and times for the canvassing board meetings following both the State Primary and State General Elections.

Motion by Allen seconded by Toquam to appoint Commissioners Kenworthy and Allen to the County Canvassing Board for the 2026 primary election as recommended and set Thursday, August 13, 2026 at 9:00 a.m. as the meeting date and appointing Commissioners Peterson and Allen to the County Canvassing Board for the 2026 general election as recommended and set Monday, November 9, 2026 at 9:00 a.m. as the meeting date.

Motion Adopted [Unanimous]

Establishment of Absentee and UOCAVA Ballot Boards

The Accounting Services Lead informed the Board that Minnesota Election Law directs the governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots to establish an Absentee Ballot Board. The ballot board completes important work associated with the review, acceptance, and rejection of absentee ballots submitted by voters. The ballot board can be comprised of trained election judges and trained Dodge County staff.

Similarly, Minnesota Election Law directs the County Auditor as the County's Election Official to establish a County UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board to complete important work associated with the review, acceptance, and rejection of absentee ballots submitted by voters who live overseas or are in active military duty status. The ballot board can be comprised of trained election judges and trained Dodge County staff.

Ms. Johnson along with the County Auditor work within the election laws of the state to appropriately staff these ballot boards with trained, qualified, and impartial ballot board members to complete the work of the ballot board for each election.

Dodge County Auditor staff recommend that the Board adopt the proposed resolution establishing a Ballot Board for Absentee Ballots and a County Ballot Board for UOCAVA Ballots and authorizing the Dodge County Auditor to implement the boards as provided in Minnesota Election Law.

Commissioner Allen offered the following resolution (#2026-17), seconded by Commissioner Peterson:

Establishing Absentee Ballot Board and County UOCAVA Ballot Board

WHEREAS, Dodge County is required by Minnesota Statutes Section 203B.121, subd. 1, to establish an Absentee Ballot Board effective upon approval; and

WHEREAS, the Dodge County Auditor as the County's Election Official is required by Minnesota Statutes Section 203B.23 to establish a County UOCAVA (Uniformed and Overseas Citizens Absentee Voting Act) Ballot Board effective upon approval; and

WHEREAS, this authorization will bring uniformity in the process of accepting or rejecting returned absentee and UOCAVA ballots to Dodge County;

THEREFORE, BE IT RESOLVED THAT, the Dodge County Board of Commissioners hereby authorizes the Dodge County Auditor to implement an Absentee Ballot Board that would consist of a sufficient number of trained and qualified election judges as provided in sections 204B.19 to 204B.22 and may also consist of Dodge County staff trained to perform the required tasks in processing and counting of absentee ballots as provided in Minnesota Election Law.

BE IT FURTHER RESOLVED THAT, the Dodge County Board of Commissioners hereby authorizes the Dodge County Auditor to establish a County UOCAVA Ballot Board that would consist of a sufficient number of trained and qualified election judges and trained Dodge County staff to perform the required tasks in processing and counting of absentee ballots as provided in Minnesota Election Law.

Resolution Adopted [Unanimous]

Kevin Venenga, Finance Director

Dodge County Credit Card Policy

Mr. Venenga is requesting a change in the vendor who provides the credit card access for authorized users from Wells Fargo to MBT Bank. In addition, he is requesting an increase in limits for the eight (8) authorized users to be set at \$5,000 per card.

The Finance Director informed the Board that the Dodge County Credit Card Policy was last reviewed in March 2012. The limits currently in place with the Wells Fargo credit cards are often reached and increases in costs since 2012 have created issues when cards are used for training and hotel bookings. Included in the Board packet was an amended credit card policy that includes a minor language change related to purchases for Human Services.

Motion by Toquam seconded by Allen to approve and authorize changing the county's credit card vendor from Wells Fargo to MBT Bank and increasing the eight card limits to \$5,000 per card as recommended.

Motion Adopted [Unanimous]

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Peterson seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	33,367.37
13	Road and Bridge Fund	\$	322,226.64
16	Environmental Quality Fund	\$	<u>18,342.76</u>
	Total	\$	373,936.77

Motion Adopted [Unanimous]

Scott Rose, Sheriff**Dodge County Sheriff's Office Out-of-County Assigned Vehicle Policy**

It was reported that the proposed resolution included in the Board packet was presented for the Board's consideration and approval. The proposed resolution reflects the understanding and agreement reached between the County Board and Sheriff's Office during the May 12, 2026 meeting regarding out-of-county squad use by the Dodge County Sheriff's Office.

Mr. Elmquist noted that the 2019 Out-of-County Vehicle Policy which was used to create the proposed policy provided the County Engineer a county-owned take-home vehicle.

Also noted was that the reference to Sheriff's Office employees in the fourth paragraph of the resolution should be changed to read County employees.

It was the consensus of the Board to add this language into the proposed resolution for approval as well.

Commissioner Allen offered the following resolution (#2026-18), seconded by Commissioner Toquam:

WHEREAS, the Dodge County Board of Commissioners recognize there are certain individuals who are employed with Dodge County and are provided county-owned take home vehicles; and

WHEREAS, the Dodge County Board of Commissioners recognize there are benefits for certain employees being afforded county-owned take home vehicles for work purposes only; and

WHEREAS, the Dodge County Board allows certain Sheriff personnel as determined by the County Sheriff, to have a county-owned take-home vehicle; and

WHEREAS, the Dodge County Board also recognizes there are County employees provided take home vehicles who reside outside of the county and are allowed to take the vehicles to their place of residence; and

WHEREAS, the Dodge County Board affirms that the Sheriff may authorize county-owned Sheriff's Office vehicles to be taken home by employees who reside outside of Dodge County, provided their residence is located within 10 miles of the Dodge County border and/or within the City of Rochester, and that no mileage reimbursement or mileage charge shall be assessed for such authorized use.

AND WHEREAS, as the 2019 Out-of-County Vehicle Policy provided the County Engineer a county-owned take-home vehicle, this resolution includes this position as well.

NOW THEREFORE BE IT RESOLVED, that this resolution can be modified at any time by the Dodge County Board and takes effect immediately upon the resolution being adopted.

Resolution Adopted [3 to 1]

Jim Elmquist, County Administrator

Memorandum of Agreement with I.U.O.E. Highway Local 49ers

Mr. Elmquist presented for the Board's consideration a Memorandum of Agreement with I.U.O.E. Highway Local 49ers Union which was included in the Board packet for review.

The Union members have voted and agreed with this MOA.

Employees will be required to wear proper protective footwear in compliance with OSHA regulations and will be reimbursed up to \$250-year 2026, \$175-year 2027, and \$175-year 2028.

Motion by Peterson seconded by Allen to approve and authorize the Chairman of the Board, County Administrator and Employee Relations Director to sign the Memorandum of Agreement with the I.U.O.E Highway Union Local 49 for Safety Footwear as recommended.

Motion Adopted [Unanimous]

Personnel Agenda Reviewed

The County Administrator presented the Personnel Agenda for the Board's consideration.

Motion by Peterson seconded by Toquam to approve the following personnel actions:

- A. Highway**
- A.1 Andrew Aswegan - Equipment Operator
Step increase from B23 step 3 \$31.18 to B23 step 4 \$31.96.
Effective Date: 7/01/26
- A.2 Stuart Swygman - Equipment Operator
Step increase from B23 step 4 \$31.96 to B23 step 5 \$32.76.

Effective Date: 2/01/26

B. Land Records

B.1 Erik Hannigan - Property Appraiser I

Step increase from B32 step 9 \$31.16 to B32 step 8 \$32.18.

Effective Date: 6/05/26

C. Public Health

C.1 Kristin Cerda - Public Health Supervisor

Status change from Public Health Lead C43 step 2 \$48.83 to Public Health Supervisor C51 step 6 \$49.71.

Effective Date: 5/18/26

C.2 Haakon Colwell - Health Educator

No longer employed.

Effective Date: 7/02/26

C.3 Health Educator

Authorization to post and fill vacancy.

Effective Date: 6/09/26

D. Sheriff's Office

D.1 Jodi Froehlich - 911 Dispatcher

No longer employed.

Effective Date: 5/26/26

D.2 911 Dispatcher

Authorization to post and fill vacancy.

Effective Date: 5/26/26

Motion Adopted [Unanimous]

Tom Monson, Dodge County Community Foundation President

Update by the Dodge County Community Foundation

Tom Monson of the Dodge County Community Foundation (DCCF) was in attendance to provide an update on the organization since last year. The DCCF is an outside agency funding recipient for Dodge County since budget year 2025.

Additional topics covered included:

- About Us
- Donate
- Core Values
- Community Support
- Emergency Services
- Economic Development
- Forward Thinking
- Education
- Pillars

Mr. Monson thanked the Board for their previous support and continued support.

The Board thanked the foundation president for the update.

Motion No Vote

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen was not available to provide a legal update.

Motion No Vote

Public Safety Committee Report - Commissioner John Allen

Commissioner Allen presented a summary of the Public Safety Committee report and action items.

Request to Accept Donation from Dodge County Sheriff's Office Chaplains

The Dodge County Chaplains recently hosted a fund raiser and want to donate \$34,000 of the proceeds to be used towards updating the Sheriff's Office Drone Program. The Sheriff is requesting that the Board approve the donation so they can accept the check and order equipment.

Commissioner Allen offered the following resolution (#2026-19), seconded by Commissioner Toquam:

WHEREAS, the Dodge County Sheriff's Office from time to time receives donations from individuals and/or organizations; and

WHEREAS, the Dodge County Sheriff's Office wishes to accept this donation and utilize it to help fund equipment for the Sheriff's Office; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the purchase of equipment for the Sheriff's Office:

Dodge County Sheriff Chaplains -
\$34,000 to be used to update the DCSO Drone Equipment/Program

Resolution Adopted [3 to 1]

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen did not have any meetings to report. Commissioner Kenworthy attended an ECN Steering Committee meeting, an Ice Arena meeting, a SEEMS meeting, a Workforce Development meeting, a Dodge County Task Force meeting, a Fair Board meeting, a Safety Committee meeting and a Fairview Care Center meeting. Commissioner Peterson attended a Mental Health Sub-Committee meeting, a Performance Council meeting for DHS & DCYF, a Root River One Watershed One Plan meeting, a CHB meeting and a SEMMCHRA meeting. Commissioner Tjosaas was not available to report his meeting attendance. Commissioner Toquam attended a Spero meeting, a MNPrairie Board meeting, a SEMMCHRA Board meeting, a Public Health meeting, a MNPrairie Transition meeting, a Fairview Care Center Board meeting and a County Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Toquam to adjourn the meeting at 6:14 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on June 9, 2026 at 9:30 a.m.

Motion Adopted [Unanimous]

UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD JUNE 9, 2026

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session June 9, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair David Kenworthy called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk

Establish Agenda

Agenda Approved

Motion by Allen seconded by Peterson to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Peterson seconded by Toquam to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - May 26, 2026 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - May 26, 2026 5:00 PM
- 1.3. Award SAP 020-601-017 (C.S.A.H. 1)

1.4. Award SAP 020-624-028 (CSAH 24 Bridge)

Amy Evans, Public Health Director & Haakon Colwell, Health Educator

2026 Towards Zero Deaths Update

Ms. Evans reported that since 2024, Dodge County Public Health has received funding from the Towards Zero Deaths grant. Every year a grant update is to be provided to the Dodge County Board regarding successes and challenges of this year's funding.

Health Educator Haakon Colwell was available to provide the Board with 2026 TZD update.

Mr. Colwell reported that this year, they have accomplished a lot for our communities with regards to traffic safety. The Health Educator shared some of the following accomplishments with the County Board.

- Participated in 5 regional meetings to connect and coordinate with other regional Toward Zero Deaths (TZD) educators learning from what they've been able to accomplish in their communities.
- Attended regional workshop from MnDOT TZD, learning about advances in engineering and reducing DUI recidivism.
- Public Health organized the seatbelt challenge at all 3 school districts, Triton won.
 - o A large part of their victory was due to new leadership at the school (counselor and principal) deciding to dedicate more time to traffic safety and hold a traffic safety day for upperclassmen. They pulled students from class to learn about traffic safety through games and activities, speak with deputies and EMS, and attempt the seatbelt challenge.
 - o This has inspired other districts to revisit how they attempt the challenge, to be more competitive, but also to let students have a real opportunity to learn.
- Brought seat belt convincer to both Triton and KM for their safety day and seatbelt challenge respectively.
- They spoke to over 500 people on seat belt safety at the business expo and educated the community about the dangers of riding without a seatbelt.
- Hosted 3 Serious and Fatal Review meetings to investigate and discuss causes of serious crashes in Dodge County.
 - o 10 crashes discussed from 4/25-6/26.
 - o They've had increased attendance for fatal reviews in 2026, and these new perspectives have allowed them to develop much more exciting solutions for the future.
- Hosted 3 safe roads coalition meetings to discuss activities in other agencies.
 - o Final meetings for this grant cycle will be held on September 3rd.

Next Steps and Next Year

They have additional activities planned for the summer and early fall for this current grant cycle.

- TZD educational materials will be shared at the Kasson PD bike rodeo and Dodge County Free Fair.
- They will meet with school districts to identify Safe Routes to Schools projects and potentially funding sources.
- They will contact employers in the county to advocate for seatbelt policies when driving for work.

Next year they are planning to focus on education efforts for older drivers and motorcycles because crashes in these categories are on the rise in the county and our region. Additionally, they plan on focusing on e-bike & e-scooter education and engineering solutions because it has been a rapidly growing concern at all levels.

The key takeaway that they have from this year is that they had a large increase in local collaboration. This has elevated their educational efforts by sharing the workload among their engineering, enforcement, and EMS partners. They would be unable to accomplish as much without them, and they hope to continue this close relationship in future grant years.

Ms. Evans discussed how mental health concerns will be incorporated into TZD education efforts.

Commissioner Peterson stated this was the first he had heard about transportation and TZD initiatives addressing mental health concerns.

Mr. Peterson wanted to know if there have been a significant number of accidents involving scooters and e-bikes.

Mr. Colwell and Ms. Evans discussed incidents and safety concerns involving scooters and e-bikes. They emphasized the importance of educating owners and youth on safe riding practices, noting that increased education is needed to improve overall user safety.

Commissioner Toquam asked what the Health Educators' stance is on e-bikes.

The Public Health Director responded that a pedal bike provides physical exercise, while e-bikes are intended to serve as an assistive option. She stated that their goal is to educate users on the proper and safe use of e-bikes and scooters to promote safe riding practices.

Commissioner Tjosaas reported that he frequently observes e-bikes being used on sidewalks near his home. He expressed concern that e-bikes should not be operated on sidewalks, noting that they can travel at high speeds and that there appears to be confusion among users about proper roadway use. He stated that, in his view, e-bikes are not being used correctly.

Ms. Evans stated that sidewalks are not always safe for riding, noting that uneven pavement, cracks, or breaks can create hazards which may lead to crashes.

Commissioner Kenworthy informed the Board that the City of Dodge Center participates in the Safe Routes to School Program, which addresses the use of e-bikes within the city and is intended to improve walking and biking conditions for local youth.

Motion No Vote

Amy Evans, Public Health Director

Resolution of the Formation of Dodge County Community Health Board

The Public Health Director reported that this request is in alignment of the Dodge-Steele Community Health Board dissolution effective December 31, 2026. Per Minnesota Statute 145A.04, Dodge County needs to establish a Community Health Board.

Commissioner Peterson offered the following resolution (#2026-20), seconded by Commissioner Tjosaas:

WHEREAS, the Dodge County Board of Commissioners desires to maintain a strong public health infrastructure now and into the future to achieve community health needs, and effectively implement Minnesota Statutes 145A (the Local Public Health Act); and

WHEREAS, the Dodge County Board has evaluated the various methods to provide Community Health Services under the law; and

WHEREAS, Dodge County possesses the infrastructure to provide Community Health Services as a single-county Community Health Board;

NOW, THEREFORE, BE IT RESOLVED, that on January 1, 2027 there is created in Dodge County a Dodge County Community Health Board under Minnesota Statutes 145A.

BE IT FURTHER RESOLVED, that the Community Health Board shall consist of the County Commissioners for Dodge County.

BE IT FURTHER RESOLVED, that between the adoption of this resolution and January 1, 2027, the Dodge County Board of Commissioners shall also become the Interim Dodge County Community Health Board, so that Dodge County is prepared to implement public health services as its own Community Health Board as of January 1, 2027. Further, staff and commissioners are directed to take such actions as necessary to ensure that Dodge County is prepared to provide Community Health Services.

Resolution Adopted [Unanimous]

Interim Dodge County CHB Resolution Authorizing "Agent of the Board"

Ms. Evans informed the Board that as part of the formation of the Dodge County CHB, an "Agent of the Board" shall be appointed. Included in the board packet was the proposed resolution to authorize an "Agent of the Board".

Commissioner Toquam offered the following resolution (#2026-21), seconded by Commissioner Tjosaas:

The Interim Dodge County Community Health Board, by virtue of its authority under Minnesota Statutes 145A and by this Resolution of the Board adopted at a meeting held on June 9, 2026, hereby appoints and authorizes the following person(s) to act on the Board's behalf effective January 1, 2027 and bind the Board for the following purpose(s):

- A. To serve as the Community Health Services Administrator and the Board's agent according to Minnesota Statute 145A.04, Subd. 2, in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating that information to the Board, as well as providing information to the Commissioner on the Board's behalf.

Name: Amy Evans

Address: 42 E. Main Street, Dodge Center, MN 55927

E-mail: amy.evans@dodgecountymn.gov

- B. To sign and submit to the Commissioner the required components of the Local Public Health Act including identification of local priorities, progress reports and budgets according to Minnesota Statute 145A.04, Subd. 1a.

Name: Amy Evans

- C. To submit grant applications, sign and execute contracts on behalf of the Board for funding opportunities administered by the Minnesota Department of Health and other entities.

Name: Amy Evans

- D. To review, approve and submit invoices on behalf of the Board for activities for funding opportunities administered by the Minnesota Department of Health and other entities.

Name: Amy Evans

This resolution authorizes the above referenced appointees to act on behalf of and bind the Board to the extent and for the purposes indicated in this resolution.

Resolution Adopted [Unanimous]

Melissa DeVetter, Project Manager

Farm Disposal Resolution

Ms. DeVetter reported that Dodge County's Natural Resource Policy in the 2019 Comprehensive Land Use Plan provides for the protection of natural resources, including but not limited to, agricultural soils and drinking water aquifers, through zoning standards designed

to safeguard these vital resources. The Comprehensive Plan's 10-year Implementation Plan under Natural Resources and Environment specifically identifies the burning of solid waste as a disposal practice that should be evaluated for prohibition.

Minnesota Statutes §17.135, enacted in 1989 (Chapter 131, S.F. No. 281), allowed limited on-farm disposal of solid waste by burning or burial when conducted in a “nuisance free and pollution free manner” on agricultural land and only when no reasonably available scheduled solid waste collection service existed. At the time the statute was enacted, the law was intended to address practical disposal limitations in rural areas where waste collection services were often unavailable.

The Legislature subsequently recognized the environmental and public health risks associated with open burning and burial of waste. Laws of Minnesota 1993, Chapter 249 (H.F. 287), specifically prohibited the burning and burial of “harmful materials” on farms, including tires, plastics, household hazardous waste, appliances, household batteries, used motor oil, and lead-acid batteries.

Since enactment of these laws, both the composition of household and farm waste and the understanding of its environmental impacts have changed significantly. Modern urban and rural households routinely generate waste streams containing plastics, treated materials, packaging, chemical residues, and household hazardous waste. Open burning of these materials can release toxic pollutants into the air, while burial creates the potential for contamination of agricultural soils and groundwater, including drinking water aquifers that Dodge County's Comprehensive Plan specifically seeks to protect.

In fact, many of the most common components of today's household solid waste stream are already prohibited from burning or burial under state law. In addition, the original justification for the statutory exemption, which was the lack of reasonably available waste collection services, no longer applies in Dodge County. The county currently has 10 licensed waste haulers, and solid waste collection services are reasonably available throughout the county.

Because the statutory exemption under Minnesota Statutes §17.135 applies only when disposal can occur in a nuisance-free and pollution-free manner and when no reasonably available collection service exists, the conditions supporting the exemption are no longer present in Dodge County. Continued burial and burning of household solid waste is inconsistent with the County's adopted Comprehensive Plan goals to protect air quality, agricultural soils, and groundwater resources.

The Land Use Manager recommended that the Board vote to acknowledge by resolution that:

1. Regularly scheduled pick up is reasonably available throughout the county, and
2. Burying and/or burning and burying of solid waste cannot be done in a “nuisance free and pollution free” manner, and further
3. These methods of disposal of solid waste within Dodge County are prohibited.

Commissioner Allen asked who would be responsible for monitoring and enforcing compliance if the county decides to discontinue the practice that allows Dodge County residents to burn or bury solid waste.

Ms. DeVetter informed the Board that this language is already included in the statute and that the proposed change would allow counties to determine how they wish to enforce it.

Mr. Allen wanted to know whether the county would be required to resume waste disposal enforcement efforts and asked if there is an existing issue that warrants monitoring or enforcement.

The Land Use Manager reported that staff have identified cases in which individuals were burying or burning materials that are not permitted and noted that compliance with the statute is currently lacking.

Commissioner Allen questioned whether the county would be expected to actively monitor and enforce compliance by patrolling for violations.

Ms. DeVetter informed the Board that reviews of potential violations would be complaint driven.

Mr. Allen stated that he does not support allowing complaints to be submitted without the complainant identifying themselves.

Commissioner Toquam commented that the county cannot police these activities at all times and noted that residents have been burning and burying garbage in the county for many years. She expressed concern about individuals who burn or bury materials on their properties in response to county notices requiring property cleanup. It was Commissioner Toquam's opinion that the county has more pressing issues that should be the focus of enforcement efforts.

Commissioner Allen stated that he agrees with Commissioner Toquam that the county has more significant issues to address than enforcement related to burning barrels.

Ms. DeVetter stated that the county has been progressive in its approach to waste management and is working to ensure materials are disposed of properly. The Land Use Manager informed the Board that the county already has groundwater issues and that changes to farm disposal practices could help address those concerns. She added that the overall goal is to reduce materials going to the landfill and that this is one measure the county can take to help improve environmental conditions.

Commissioner Kenworthy reported that the proposal is simply bringing the issue into alignment with the county's Comprehensive Plan goals, noting that the State has already indicated that burning materials is not permitted. He stated that he understands the comments that have been made but views the action as another way to demonstrate to constituents that the county is attentive to environmental concerns. It was Commissioner Kenworthy's opinion that the county should be moving away from the use of burning barrels.

Commissioner Tjosaas stated that historically, burning materials-including prohibited items-was a common practice. He felt the proposal represents a small step the county can take to support environmental improvement and noted that burning garbage is already illegal under current law.

Rita Cole was present and informed the Board that she hopes approval of the proposed resolution would lead to the solid waste ordinance being amended to provide stronger enforcement provisions. She stated that her primary concern is public health and noted that burning items such as paper can be harmful. She explained that it produces ash, dioxins, and other hazardous and toxic chemicals that can disperse and deposit on yards, surface water, and crops used for both human and livestock consumption.

Commissioner Tjosaas offered the following resolution (#2026-22), seconded by Commissioner Kenworthy:

Resolution Defeated [2 to 3]

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Tjosaas seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 146,297.53
13 Road and Bridge Fund	\$ 154,659.86
16 Environmental Quality Fund	<u>\$ 99,414.63</u>
Total	\$ 400,372.02

Motion Adopted [Unanimous]

David Kenworthy, County Commissioner

Personnel Agenda Reviewed

The Personnel Agenda was presented for the Board's consideration.

Motion by Toquam seconded by Tjosaas to approve the following personnel actions:

A. Administration

- A.1 Dennis Nawrocki - Fleet Mechanic
Step increase from B23 step 3 \$32.56 to B23 step 2 \$33.62.
Effective Date: 6/05/26

B. Environmental Services

- B.1 Samantha Smith - Environmental Technician

Step increase from B31 step 8 \$30.36 to B31 step 7 \$31.35.
Effective Date: 7/01/26

C. Highway

C.1 Chris Kylo - Equipment Operator
Step increase from B23 step 1 \$29.68 to B23 step 2 \$30.42.
Effective Date: 6/01/26

D. Public Health

D.1 Madison Snitker - Health Educator
Step increase from C41 step 8 \$36.61 to C41 step 7 \$37.80.
Effective Date: 6/06/26

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen was not available to provide the Board with a legal update.

Motion No Vote

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Pull-Tabs Gambling Permit(s)

It was reported that the K-M Snowdrifters are requesting a gambling permit for a pull-tabs to be held on July 16 - 20, 2026 during the Dodge County Fair. They also are requesting a permit for September 4 - 6, 2026 during the Big Iron Classic. The pull-tabs will take place at Dodge County Fairgrounds, 100 11th Street NE, Kasson, MN 55944.

It was Ms. Johnson's recommendation that the County Board set forth a motion to approve pull-tabs Gambling Permits for K-M Snowdrifters and to sign the proposed resolution for the gambling permits.

Commissioner Allen offered the following resolution (#2026-22), seconded by Commissioner Tjosaas:

BE IT RESOLVED that approval for Premises Permit Renewal Application has been given to the following:

1. K-M Snowdrifters, Kasson, Minnesota to conduct gambling (Pull-tabs) at Dodge County Fairgrounds (Dodge County Agricultural and Mechanical , 100 11th Street NE, Kasson, Minnesota for the dates of July 16 - 20 and September 4 - 6, 2026.

Resolution Adopted [Unanimous]

Commissioners provided their agency reports. Commissioner Allen attended a Township Officer's meeting and a meeting with the County Engineer. Commissioner Kenworthy attended a Region 9 meeting, a Township Officers meeting, a SEECB meeting and a Dodge Center City Council meeting. Commissioner Peterson attended a Mental Health Recovery Support Group meeting, an AMC 9th District meeting and a Mental Health Advisory Council meeting. Commissioner Tjosaas attended a Drug Court Task Force meeting, a Spero meeting, a MNPrairie meeting, an Extension Committee meeting, a Dodge/Steele CHB meeting, a Township Officer's meeting and a Semcac meeting. Commissioner Toquam attended a SCHA meeting, a MNPrairie Policy Committee meeting and a MNPrairie Transition meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

The Chair adjourned the meeting at 10:31 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on June 23, 2026 at 5:00 p.m.

Motion No Vote

MANTORVILLE FIRE DEPARTMENT

July 2026 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance:

- JJ, Dave, Paul, Russ, Scott, Nate B, Joey, Troy, Kyle, Duke, Nate, Orion, Ryan, Logan, Maddox

Chief's Report:

- Floor Drains - Repaired
- New Applicant
- Wanda retired so there is a new person - Sara Hartman at Riverland
- Calendar
 - Fire Prevention Week is the first week of Oct, so we need to move our normal meeting/training back one week, please remember school activities that week.
 - Officer's Meeting - Budget this month, next month SOGs (see dates below)
 - Aug 1 - Berne (see below in calendar)
- Grass Rig - Status
 - Waiting on fenders - Chief called owner of company
 - Wednesday July 15th training on grass rig
 - Will be over budget even after sale of old rig, wheels and tires

Assistant Chief:

- Fair Events
 - Thursday night races
 - Track hot at 7 arrive by 630
 - 4 members
 - Friday Auto Cross
 - Track hot at 6 arrive by 530
 - 4 members
 - Saturday Trailer Races
 - Track hot at 5 arrive by 430
 - 4 members (stay in truck)
 - Sunday Bar Tending Beer Garden and Gradstand
 - Arrive by 10 for beer garden 1400 for Grandstand
 - 6 members, 2 at beer garden at 11 and 4 at grandstand 1400

Fire Marshall:

- Nothing to report

Training Officer:

- Nothing to report

EMR Officer:

- EMR only program discussion - Troy shared information from Byron, Nerstrand, Oronoco, Kasson
 - Russ made a motion to provide 50% retirement for medical only, 50% fire only
 - Duke seconded, motion passed

Equipment:

- SCBA pac is out of service
- On off, fuel for hydraulic switch fixed Pumper 1

Vehicles:

- Betsy- In our Shed -
- Pumper 1-
- Pumper 2 - One screen light out
- Chevy Pick Up -
- Tanker 1 -
- Tanker 2 -
- Grass Rig -
- Rescue Truck - ABS light, talked about wheel covers, will look at for next year's budge
- New truck -

Treasurer

- \$1455.22 - Motion by Joey to approve, seconded JJ, motion approved

New Business:

- Awarded the grant for the extractor and dryer
 - Next steps - approval at Relief
- July 11th Saloon
 - Duke, Troy, Chacon, Russ, Annabelle, Nate S, Kyle
 - Details to follow for times

Old Business:

- August 1st ZVGC event - see calendar below

Active Committees:

- OSHA/Safety and Accountability: Ryan, Nate S, Kitzy
- Radios: Paul, Ryan, Duke - new radios on the coat rack - first come
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy -
- Uniform's: Orion, Annablle, Nate S., Ryan, Troy - Relief approval shirts
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Paul, Nate B., Joey, Nate S., Orion
- Grants- Duke, Nate S., Ryan, Annabelle

Point Report:

- Motion made by: Russ
- 2nd by: Kyle
- Motion approved.

Calendar:

- July 8 - 1830 - First Responder Training
- July 15 - 1830 - Fire/Rescue Training
- July 16 - 1830 - Dodge County Fair - Races
- July 17 - 1730 - Dodge County Fair - Auto Cross
- July 18 - 1630 - Dodge County Fair - Trailer Races
- July 19 - 1100 - Beer garden - Dodge County Fair 1400 Grandstand
- July 22 - 1830 - Officer's Meeting (budget)
- Aug 1 - 1630 - Berne Pizza - volunteering for members
- Aug 1 - ZVGC 100 year celebration
 - 0900 - Stage and fencing set up
 - 1700 - ID and ticket sales - stage tear down
- Aug 4 - National Night Out - City is asking for volunteers
- Aug 5 - First Wednesday - Envelope stuffing
 - 1830 - Maintenance
 - 1900 - Meal (Logan, JJ)
 - 1930 - Meeting
- Aug 12 - 1830 - First Responder Training
- Aug 19 - 1830 - Fire/Rescue Training
- Aug 26 - 1830 - Officer's Meeting (SOG's)

Meeting Adjourned at 20:12

City Mantorville
 Date 5/1/2026 thru 5/12/2026

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202600003134	113 7th St W	Mantorville	Fraud
S	202600003119	22 6th St E	Mantorville	Disturbance
S	202600003155	22 6th St E	Mantorville	Violate/cond-release
S	202600003159	22 6th St E	Mantorville	Violate/cond-release
S	202600003189	22 6th St E	Mantorville	9-1-1 Hang Up Call
S	202600002987	22 6th St E	Mantorville	Paper Service
S	202600003039	308 Walnut St	Mantorville	Animal Comp
S	202600003042	321 Main St N	Mantorville	Suspicious Activity
S	202600003224	48 Clover St	Mantorville	9-1-1 Hang Up Call
K	202600001626	515 West St	Mantorville	Assist Other Agency
S	202600003209	515 West St	Mantorville	Public Assist
S	202600003168	720 West St	Mantorville	Miscellaneous Info
S	202600003118	821 West St	Mantorville	Harassment
S	202600003268	901 Main St N	Mantorville	Open Door
S	202600003213	905 7th St W	Mantorville	Civil
S	202600003225	910 Adams St	Mantorville	Req for Extra Patrol
Total		16		

Call List

Dodge County Sheriffs Office					
Call#	Reported Date	CAD CFS	Location	Common Name	Add'l Disposition Unit#
26-003894	05/30/26 13:37	Test/Accidental ICR	22 6th St, Mantorville	Dodge County Sheriffs Office DCSO	
26-003891	05/30/26 12:34	Public Assist/Event	22 6th St, Mantorville	Dodge County Sheriffs Office DCSO	
26-003890	05/30/26 12:13	Traffic	4th St W/Main St, Mantorville		3135
26-003860	05/29/26 14:42	Public Assist/Event	320 Mantor Dr, Mantorville		
26-003858	05/29/26 13:08	Public Assist/Event	211 5th St W, Mantorville		
26-003857	05/29/26 12:36	Adult Court Orders	22 6th St E, Mantorville	Dodge County Sheriffs Office	3126
26-003847	05/29/26 08:48	Civil	606 Washington St, Mantorville		3117
26-003824	05/28/26 13:56	Follow-Up	22 6th St E, Mantorville	Dodge County Sheriffs Office	3162
26-003819	05/28/26 12:07	Found Property	22 6th St E, Mantorville	Dodge County Sheriffs Office	3162
26-003814	05/28/26 11:18	Burn Complaint/Violation	327 5th St E, Mantorville		3115

Call List

Call#	Reported Date	CAD CFS	Location	Common Name	Add'l Disposition	Unit#
26-003772	05/26/26 21:37	Traffic	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		
26-003769	05/26/26 18:31	Paper Service	502 10th St W, Mantorville			3122
26-003751	05/26/26 09:59	Intel	22 6th St E;DC	Dodge County Sheriffs Office		
26-003742	05/25/26 22:45	Traffic	Main St N/4th St E, Mantorville			3122
26-003739	05/25/26 21:59	Traffic	8th St E/Main St N, Mantorville			3122
26-003717	05/25/26 11:59	Suspicious Activity	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		3135
26-003704	05/24/26 14:43	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		3162
26-003695	05/24/26 00:38	911 Call / Hangup / Open	501 Main St N, Mantorville	Mantorville Saloon		
26-003694	05/23/26 22:45	Traffic	Main St N/617th St, Mantorville			3121

Call List

Call#	Reported Date	CAD CFS	Location	Common Name	Add'l Disposition	Unit#
26-003686	05/23/26 12:50	911 Call / Hangup / Open	607 Stagecoach Rd, Mantorville			
26-003678	05/23/26 09:36	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		
26-003677	05/23/26 09:30	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		
26-003676	05/23/26 09:30	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		
26-003663	05/22/26 16:19	Paper Service	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO	3105	3105RH
26-003661	05/22/26 14:16	Criminal Damage To Prop	5th St E/Bergmann Dr, Mantorville		3162	3162TV
26-003657	05/22/26 10:18	Financial Crimes	120 5th St W, Mantorville			
26-003653	05/21/26 22:45	Public Assist/Event	102 7th St E, Mantorville		3122	3122MW
26-003637	05/21/26 12:46	Civil	320 Main St N, Mantorville	Caseys Mantorville	3135	3135MW
26-003626	05/20/26 20:33	Traffic	Main St N/617th St, Mantorville		3122	3122MW
26-003619	05/20/26 14:16	911 Call / Hangup / Open	721 Main St N, Mantorville	Government Services Building GSB Courthouse		
26-003611	05/20/26 08:40	ALARM	615 Main St N, Mantorville	Dodge County Historical Society	3117	3117SP
26-003606	05/19/26 19:13	Noise Complaint	321 Main St N, Mantorville	Riverside Park Mantorville	3177	3177JC

Call List

Call#	Reported Date	CAD CFS	Location	Common Name	Add'l Disposition	Unit#
26-003587	05/18/26 16:09	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office		
26-003583	05/18/26 10:16	Welfare Check	22 6th St E, Mantorville	Dodge County Sheriffs Office		3134
26-003577	05/18/26 07:20	Juvenile Complaint	813 West St, Mantorville			3143
26-003565	05/17/26 18:12	Weather Complaint	22 6th St E, Mantorville	Dodge County Sheriffs Office		
26-003535	05/16/26 12:24	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office		3143
26-003534	05/16/26 12:20	Ambulance Run	703 Chestnut St, Mantorville			

Call List

Call#	Reported Date	CAD CFS	Location	Common Name	Add'l Disposition	Unit#	Officer(s)
26-003500	05/15/26 17:17	Weather Complaint	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO			
26-003478	05/14/26 20:03	Paper Service	215 9th St W, Mantorville			3177	3177JC
26-003428	05/13/26 11:05	Test/Accidental ICR	415 Main St N, Mantorville	218		3084	3084MM
26-003427	05/13/26 10:58	Test/Accidental ICR	721 Main St N, Mantorville	Government Services Building GSB Courthouse		3084	3084MM
26-003425	05/13/26 10:46	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office		3084	3084MM
26-003422	05/13/26 09:55	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office DCSO		3162	3162TV
26-003406	05/12/26 14:26	Violate Protection Order	22 6th St E, Mantorville	Dodge County Sheriffs Office		3117	3117SP
26-003405	05/12/26 14:22	Test/Accidental ICR	22 6th St E, Mantorville	Dodge County Sheriffs Office			
26-003401	05/12/26 09:56	Person In Crisis	22 6th St E, Mantorville	Dodge County Sheriffs Office		3117	3117SP

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

Dodge County Sheriffs Office				
Call#	Reported Date	CAD CFS	Location	Add'l Disposition Unit#
26-004689	06/29/26 20:23	Extra Patrol Request	611 East St, Mantorville	3153
26-004673	06/29/26 01:15	Property Check	611 East St, Mantorville	
26-004671	06/28/26 22:05	Suspicious Activity	321 Main St N, Mantorville	3122
26-004654	06/28/26 00:53	City/County Ordinance Vio	321 Main St N, Mantorville	3117
26-004653	06/28/26 00:43	Extra Patrol Request	611 East St, Mantorville	3122
26-004626	06/27/26 07:06	Drone Training	415 Main St N, Mantorville	3135
26-004615	06/26/26 18:21	Follow-Up	22 6th St E, Mantorville	3122
26-004610	06/26/26 16:22	Ambulance Run	915 Chestnut St, Mantorville	3132
26-004577	06/25/26 15:22	Mv Theft	22 6th St E, Mantorville	3175

Call List

Call#	Reported Date	CAD CFS	Location	Add'l Disposition	Unit#
26-004573	06/25/26 12:36	Environmental Offense	220 6th St W, Mantorville		3162
26-004562	06/25/26 07:00	Assist Other Agency	327 5th St E, Mantorville		3162
26-004559	06/24/26 19:56	Ambulance Run	402 Bergmann Dr, Mantorville		
26-004552	06/24/26 15:43	Adult Court Orders	22 6th St E, Mantorville		3162
26-004537	06/23/26 18:21	Paper Service	647 Stagecoach Rd, Mantorville		3122
26-004526	06/23/26 08:37	Ambulance Run	713 Chestnut St, Mantorville		
26-004486	06/21/26 15:07	911 Call / Hangup / Open	411 Bergmann Dr, Mantorville		
26-004470	06/20/26 15:26	Assist Other Agency	22 6th St E, Mantorville		3175

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

9

Call#	Reported Date	CAD CFS	Location	Add'l Disposition	Unit#
26-004407	06/17/26 13:23	Test/Accidental ICR	22 6th St E, Mantorville		
26-004406	06/17/26 13:18	Weather Complaint	22 6th St E, Mantorville		3084
26-004401	06/17/26 12:11	Animal Complaint	321 Main St N, Mantorville		
26-004381	06/16/26 08:00	Follow-Up	22 6th St E, Mantorville		
26-004328	06/13/26 22:57	Disturbance	706 West St, Mantorville		3122
26-004321	06/13/26 18:04	Traffic	Main St N/10th St E, Mantorville		3122

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

Call#	Reported Date	CAD CFS	Location	Add'l Disposition	Unit#
26-004290	06/12/26 19:53	Mv Damage To Property	415 Main St N, Mantorville		3153
26-004264	06/12/26 06:27	Suspicious Activity	Stagecoach Rd/237th Ave, Mantorville		
26-004261	06/11/26 22:19	Driving Complaint	5th St E/Bergmann Dr, Mantorville		3177
26-004248	06/11/26 14:33	Drug Court Order	22 6th St E, Mantorville		3115
26-004237	06/10/26 22:02	Traffic	Main St N/5th St E, Mantorville		3122
26-004228	06/10/26 16:31	Intel	22 6th St E, Mantorville		3175
26-004212	06/09/26 19:52	Animal Complaint	Walnut St/3rd St W, Mantorville		3122
26-004193	06/09/26 10:55	911 Call / Hangup / Open	207 3rd St W, Mantorville		3135
26-004190	06/09/26 09:50	Harassment	606 Washington St, Mantorville		3117

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

[illegible]

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

[illegible]

Dodge County Sheriff's Office
22 6th St E
Mantorville, MN 55955

Call List

[illegible]

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2024-16

**A RESOLUTION APPROVING THE APPOINTMENT OF ADDITIONAL
ELECTION JUDGES FOR THE STATE PRIMARY
AND THE GENERAL ELECTION**

WHEREAS, pursuant to Minnesota Statute 204B.21 Subd. 2, the City Council must appoint Election Judges to serve in upcoming elections at least 25 days prior to the election, with the exception of appointing additional Election Judges within the 25 days before the election if it is determined that additional Election Judges will be required; and

WHEREAS, elections to be held in the City of Mantorville, County of Dodge, State of Minnesota, include the State Primary scheduled for August 11, 2026 and the General Election scheduled for November 3, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Mantorville City Council appoints the persons listed below to the position of Election Judge to serve at any and all elections in the capacity given by the City Clerk and conducted by the City of Mantorville, subject to change as needed in order to maintain major political party balance, pursuant to Minnesota Statute 204B.19 Subd. 5.

City of Mantorville – Municipal Center Council Chambers	
Gary Reihl	Head Election Judge
Tom Hallstrom	Election Judge
Leif Erickson	Election Judge
Scott Singfiel	Election Judge
Raymond Grumney	Election Judge
Audra Lohrbach	Student Election Judge

Adopted by the City Council of the City of Mantorville, Minnesota, this 13nd day of July, 2026.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

MANTORVILLE FOUR

Four single-level homes · 421 Clay Street · Mantorville, MN



The Mantorville Four — street view



The home — modern farmhouse



Site plan — four homes to scale (0.54 acre)

THE VISION

- Four single-family homes
- Single-level, low-maintenance living
- ~1,200 sq ft · attached garages
- Deep front yards on Clay Street
- Private garages & drives off the alley
- White board-and-batten, stone & cedar
- Black standing-seam metal roofs
- Covered front porches

SHEET:

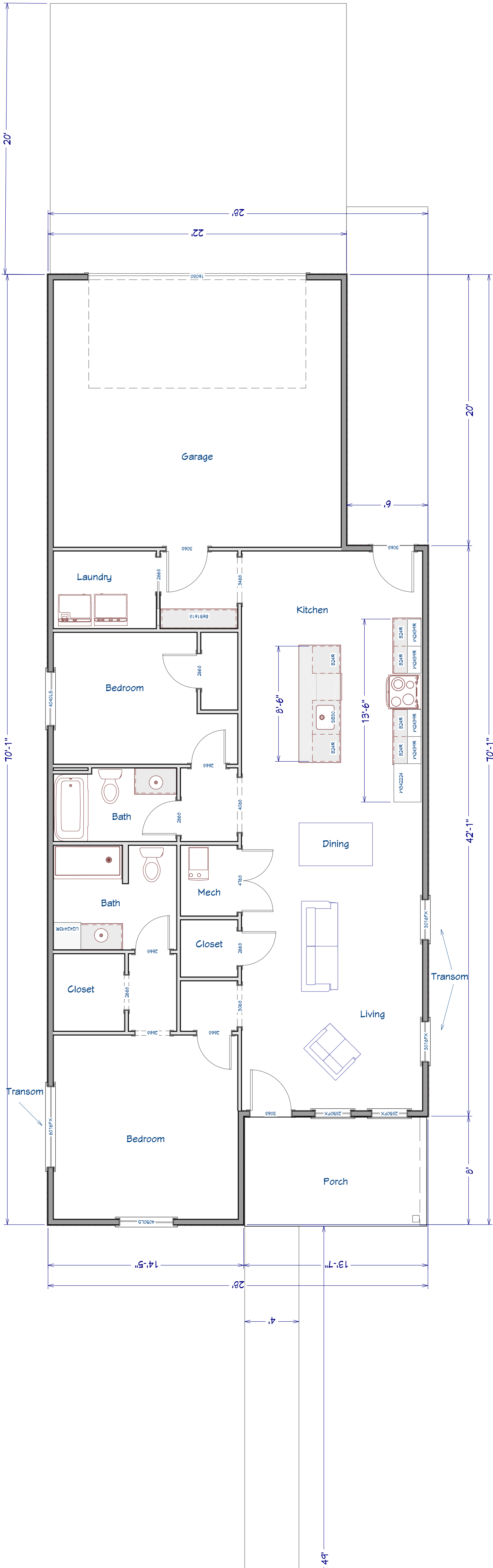
SHEET:

1ST FLOOR
1/8 IN = 1 FT

SCALE:

DRAWINGS PROVIDED BY:

--



2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



June 17, 2026

City of Mantorville
21 5th Street East
P.O. Box 188
Mantorville, MN 55955

RE: Mantorville, MN
CSAH 15 Lift Station
Pay Request No. 2

Dear Honorable Mayor and City Council:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend payment in the amount of \$75,709.81 to:

Winona Mechanical, Inc.
1210 East 7th Street
Winona, MN 55987

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Scott Huneke", is written over a light blue horizontal line.

Scott Huneke, P.E.

SH/cpf

Enclosure

cc: Fran Modjeski, Winona Mechanical, Inc
Cory Felderman, WHKS (10063)

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 10063 CSAH 15 Lift Station
Project No.: 10063.00
Location: Mantorville, MN
Contractor: Winona Mechanical, Inc

Bid Price: \$864,535.00
Date: Jun. 17, 2026
Estimate #: 2
% Complete: 27%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	MOBILIZATION	1.00	LUMP SUM	\$43,000.00	0.50		0.50	\$21,500.00
2	REMOVE BITUMINOUS PAVEMENT	160.00	SQ YD	\$8.50			-	\$0.00
3	REMOVE CONCRETE PAVEMENT	8.00	SQ YD	\$20.00			-	\$0.00
4	EXPLORATORY EXCAVATION	5.00	HOUR	\$405.00			-	\$0.00
5	EXCAVATION - COMMON (P)	45.00	CU YD	\$20.00		10	10	\$200.00
6	SELECT GRANULAR EMBANKMENT (P)	175.00	CU YD	\$43.00			-	\$0.00
7	AGGREGATE BASE, CLASS 5 (P)	45.00	CU YD	\$73.00		10	10	\$730.00
8	AGGREGATE DRIVEWAY SURFACING	30.00	CU YD	\$73.00			-	\$0.00
9	AGGREGATE FOR PIPE FOUNDATION (CV)	100.00	CU YD	\$50.00			-	\$0.00
10	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	50.00	TON	\$177.25			-	\$0.00
11	CONNECT TO EXISTING SANITARY FORCEMAIN	2.00	EACH	\$9,940.00			-	\$0.00
12	CONSTRUCT STRUCTURE TYPE 3 (48")	6.00	EACH	\$6,185.00		2	2	\$12,370.00
13	CONSTRUCT METERING MANHOLE	1.00	EACH	\$18,771.00			-	\$0.00
14	RELOCATE SAMPLER	1.00	EACH	\$10,710.00			-	\$0.00
15	8" GATE VAVLE & BOX - WET TAP	2.00	EACH	\$8,073.00			-	\$0.00
16	8" GATE VAVLE & BOX	2.00	EACH	\$3,675.00			-	\$0.00
17	8" PVC SANITARY SEWER	1005.00	LIN FT	\$63.50		123	123	\$7,810.50
18	8" SANITARY PIPE BY HDD	530.00	LIN FT	\$94.50		185	185	\$17,482.50
19	8" FORCEMAIN	30.00	LIN FT	\$68.00			-	\$0.00
20	REMOVE & REINSTALL 48" RCP APRON/CULVERT	14.00	LIN FT	\$227.00			-	\$0.00
21	DUCTILE IRON FITTINGS	250.00	POUND	\$20.00			-	\$0.00
22	TRAFFIC CONTROL	1.00	LUMP SUM	\$910.00		0.5	0.5	\$455.00
23	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	\$900.00			-	\$0.00
24	SILT FENCE; TYPE MS	600.00	LIN FT	\$2.50		319	319	\$797.50
25	SEDIMENT CONTROL LOG TYPE STRAW	200.00	LIN FT	\$3.75		62	62	\$232.50
26	COMMON TOPSOIL BORROW	150.00	CU YD	\$1.00			-	\$0.00
27	ROLLED EROSION PREVENTION CATEGORY 20	6000.00	SQ YD	\$2.00			-	\$0.00
28	TURF ESTABLISHMENT	6000.00	SQ YD	\$1.00			-	\$0.00
29	CONSTRUCT LIFT STATION, VALVE VAULT AND PIPING	1.00	LUMP SUM	\$208,070.00	0.3096	0.1904	0.5000	\$104,035.00
30	ELECTRICAL & SUPERVISORY CONTROL INSTALL, AND F&I GENERATOR	1.00	LUMP SUM	\$198,450.00	0.2646		0.2646	\$52,509.87
31	SUPPLY SUPERVISORY CONTROL EQUIPMENT	1.00	LUMP SUM	\$127,410.00	0.1092		0.1092	\$13,913.17
Total Work Completed								\$232,036.04

Less 5% Retainage \$11,601.80
Less Previous Payments \$144,724.43

Net Payment this Estimate \$75,709.81

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



July 9, 2026

City of Mantorville
21 5th Street East
P.O. Box 188
Mantorville, MN 55955

RE: Mantorville, MN
CSAH 15 Lift Station
Pay Request No. 3

Dear Honorable Mayor and City Council:

Enclosed is Pay Request No. 3 for work on the above referenced project. We recommend payment in the amount of \$174,804.75 to:

Winona Mechanical, Inc.
1210 East 7th Street
Winona, MN 55987

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Scott Huneke", is written over a light blue horizontal line.

Scott Huneke, P.E.

SH/cpf

Enclosure

cc: Fran Modjeski, Winona Mechanical, Inc
Cory Felderman, WHKS (10063)

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
FOR CONSTRUCTION WORK COMPLETED

Project: 10063 CSAH 15 Lift Station
Project No.: 10063.00
Location: Mantorville, MN
Contractor: Winona Mechanical, Inc

Bid Price: \$864,535.00
Date: Jul. 9, 2026
Estimate #: 3
% Complete: 48%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	MOBILIZATION	1.00	LUMP SUM	\$43,000.00	0.50	0.50	1.00	\$43,000.00
2	REMOVE BITUMINOUS PAVEMENT	160.00	SQ YD	\$8.50	-	73	73	\$620.50
3	REMOVE CONCRETE PAVEMENT	8.00	SQ YD	\$20.00	-	-	-	\$0.00
4	EXPLORATORY EXCAVATION	5.00	HOURL	\$405.00	-	2	2	\$810.00
5	EXCAVATION - COMMON (P)	45.00	CU YD	\$20.00	10	10	20	\$400.00
6	SELECT GRANULAR EMBANKMENT (P)	175.00	CU YD	\$43.00	-	87.5	87.5	\$3,762.50
7	AGGREGATE BASE, CLASS 5 (P)	45.00	CU YD	\$73.00	10	5	15	\$1,095.00
8	AGGREGATE DRIVEWAY SURFACING	30.00	CU YD	\$73.00	-	-	-	\$0.00
9	AGGREGATE FOR PIPE FOUNDATION (CV)	100.00	CU YD	\$50.00	-	-	-	\$0.00
10	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	50.00	TON	\$177.25	-	-	-	\$0.00
11	CONNECT TO EXISTING SANITARY FORCEMAIN	2.00	EACH	\$9,940.00	-	-	-	\$0.00
12	CONSTRUCT STRUCTURE TYPE 3 (48")	6.00	EACH	\$6,185.00	2	2	4	\$24,740.00
13	CONSTRUCT METERING MANHOLE	1.00	EACH	\$18,771.00	-	-	-	\$0.00
14	RELOCATE SAMPLER	1.00	EACH	\$10,710.00	-	-	-	\$0.00
15	8" GATE VALVE & BOX - WET TAP	2.00	EACH	\$8,073.00	-	-	-	\$0.00
16	8" GATE VALVE & BOX	2.00	EACH	\$3,675.00	-	-	-	\$0.00
17	8" PVC SANITARY SEWER	1005.00	LIN FT	\$63.50	123	752	875	\$55,562.50
18	8" SANITARY PIPE BY HDD	530.00	LIN FT	\$94.50	185	347	532	\$50,274.00
19	8" FORCEMAIN	30.00	LIN FT	\$68.00	-	-	-	\$0.00
20	REMOVE & REINSTALL 48" RCP APRON/CULVERT	14.00	LIN FT	\$227.00	-	-	-	\$0.00
21	DUCTILE IRON FITTINGS	250.00	POUND	\$20.00	-	-	-	\$0.00
22	TRAFFIC CONTROL	1.00	LUMP SUM	\$910.00	0.5	0.5	1.0	\$910.00
23	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	\$900.00	-	-	-	\$0.00
24	SILT FENCE; TYPE MS	600.00	LIN FT	\$2.50	319	236	555	\$1,387.50
25	SEDIMENT CONTROL LOG TYPE STRAW	200.00	LIN FT	\$3.75	62	98	160	\$600.00
26	COMMON TOPSOIL BORROW	150.00	CU YD	\$1.00	-	-	-	\$0.00
27	ROLLED EROSION PREVENTION CATEGORY 20	6000.00	SQ YD	\$2.00	-	-	-	\$0.00
28	TURF ESTABLISHMENT	6000.00	SQ YD	\$1.00	-	-	-	\$0.00
29	CONSTRUCT LIFT STATION, VALVE VAULT AND PIPING	1.00	LUMP SUM	\$208,070.00	0.5000	0.3000	0.8000	\$166,456.00
30	ELECTRICAL & SUPERVISORY CONTROL INSTALL, AND F&I GENERATOR	1.00	LUMP SUM	\$198,450.00	0.2646	-	0.2646	\$52,509.87
31	SUPPLY SUPERVISORY CONTROL EQUIPMENT	1.00	LUMP SUM	\$127,410.00	0.1092	-	0.1092	\$13,913.17

Total Work Completed \$416,041.04

Less 5% Retainage \$20,802.05
Less Previous Payments \$220,434.24

Net Payment this Estimate \$174,804.75

SYMBOL LEGEND	
	CONTROL POINT
	EXISTING SANITARY CLEANOUT
	EXISTING SANITARY MANHOLE
	EXISTING STORM MANHOLE
	EXISTING HYDRANT
	EXISTING GATE VALVE
	PROPOSED HYDRANT
	PROPOSED GATE VALVE
	PROPOSED MANHOLE
	EXISTING CONIFER TREE
	EXISTING DECIDUOUS TREE
	EXISTING SOIL BORE
	EXISTING SHRUB
	EXISTING POWER POLE
	EXISTING GUY WIRE
	EXISTING TELEPHONE PEDESTAL
	EXISTING CURB STOP
	EXISTING ELECTRIC PEDESTAL
	EXISTING CABLE TV PEDESTAL
	EXISTING SATELLITE DISH
	EXISTING MAILBOX
	EXISTING SIGN
	EXISTING WELL
	EXISTING LIGHTPOLE
	EXISTING BOLLARD
	EXISTING STUMP
	EXISTING GAS VALVE
	BENCHMARK
	EXISTING GAS METER
	EXISTING TRAFFIC LIGHT

LINE LEGEND

	FIB
	ROW
	UTILITY
	EX DRAINAGE DITCH
	MINOT-ROW
	CHAINWIRE FENCE
	SECTION LINE
	QUARTER SECTION LINE
	WOODEN FENCE
	TREELINE
	RETAINING WALL
	EX SEALCOAT
	GUARD RAIL
	EX WATERMAIN
	UNDERGROUND ELECTRIC
	UNDERGROUND CABLE TV
	EX CRUSHED ROCK
	UNDERGROUND TELEPHONE
	UNDERGROUND GAS
	EX CONTOUR
	EX STORM SEWER
	PERMANENT EASEMENT
	TEMPORARY EASEMENT
	OVERHEAD ELECTRIC
	OHT
	EX SANITARY SEWER
	CENTERLINE
	SILT FENCE

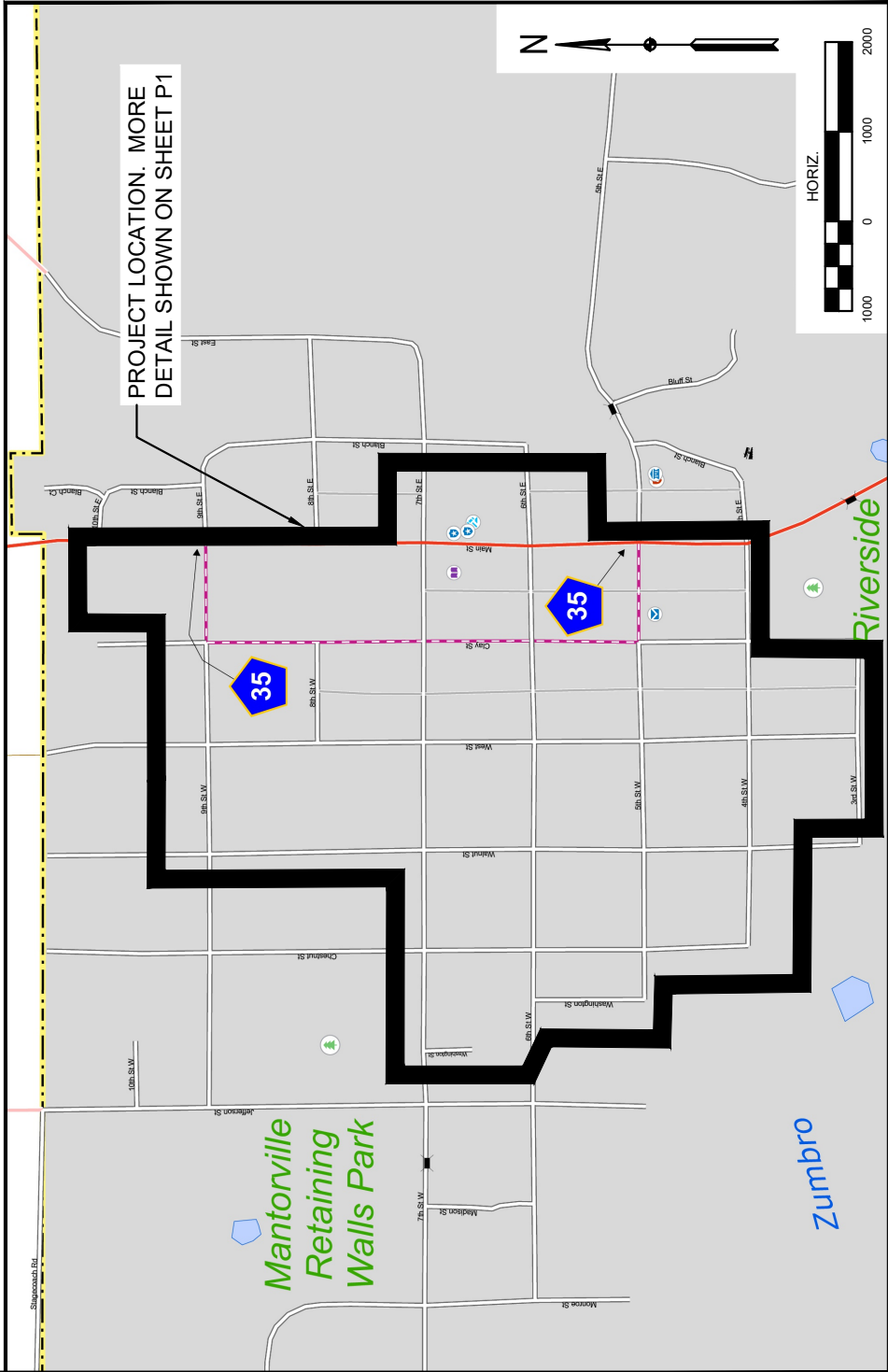


GOPHER STATE CALL
1-800-252-1166

UTILITY LOCATION

PRIVATE SUBSURFACE UTILITIES ARE NOT SHOWN ON THIS PLAN. CONTRACTOR TO CONTACT GOPHER STATE ONE CALL BEFORE ANY EXCAVATION.

PROJECT LOCATION



2026 LEAD SERVICE LINE REPLACEMENT (LSLR) PROJECT

MANTORVILLE, MN

2026

INDEX	
SHEET 1	TITLE SHEET
SHEET 2	DETAILS
SHEET P1	PLAN OVERVIEW
SHEET P2-P6	PLAN SHEETS
SHEET T1	TABLES

GOVERNING SPECIFICATIONS

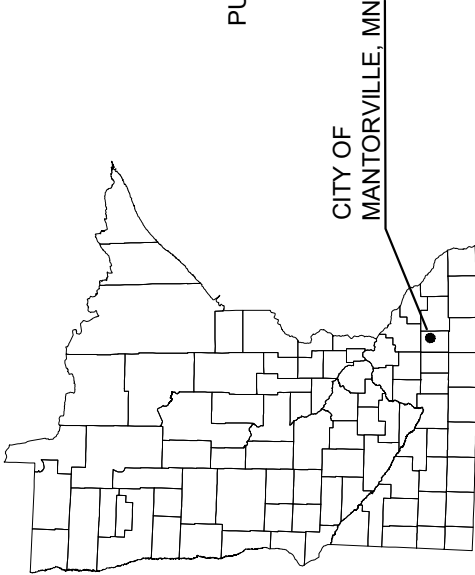
THE CURRENT EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND ANY SUPPLEMENTAL SPECIFICATIONS SHALL GOVERN, EXCLUDING DIVISION I.

NOTES:

- WHERE PUBLIC UTILITY FIXTURES OR FACILITIES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THESE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION INVOLVING EXCAVATION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES OR RELOCATION. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS, RECORDS AND UTILITY OPERATOR LOCATION MARKINGS THAT WERE REQUESTED THROUGH GOPHER STATE ONE CALL; THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. TYPE, SIZE AND GENERAL LOCATION OF THE FACILITIES WERE REQUESTED OF THE OPERATORS AND SHOWN ON THE PLANS, AND IF NECESSARY, UPDATED WITHIN 90 DAYS OF COMPLETION OF THE FINAL PLANS. IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY THE WORK.
- GOPHER STATE ONE CALL TELE: 1-800-252-1166.
- CONTRACTOR SHALL COORDINATE UTILITY RELOCATIONS WITH THE UTILITY COMPANIES, THIS SHALL BE INCIDENTAL TO THE PROJECT.

CITY OFFICIALS

MAYOR:	JEFFREY INGALLS
COUNCIL:	KIM BOYUM JERROD KAPPERS LYNNETTE NASH JIM POTTER
CITY CLERK:	GRETCHEN LOHRBACH
PUBLIC WORKS SUPERINTENDENT:	JOE ADAMS



I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Hunske
Date _____ License No. 55427



ID	Page	Address	Owner (s)
1	P1	501 Chestnut St	DAVID BOYUM & KIM BOYUM
2	P1	505 Walnut St	TINA L BAUDOIN
3	P1	616 Washington St	REYNALDO HERNANDEZ & CHERYL HERNANDEZ
4	P1	320 4th St W	GREG A BROWN
5	P1	220 6th St W	WILLIAM REDING & BERNITA REDING
6	P1	620 Walnut St	ERIC BRATLIEN & KRISTINE M BRATLIEN
7	P2	321 Walnut St	ANDREW M SCHULTZ & KRESTA M SCHULTZ
8	P2	416 West St	MICHAEL BRADFORD & ANN BRADFORD
9	P2	121 4th St W	MARY M LAMBERT
10	P2	401 Clay St	WILLIAM B LAMBERT & MARY LEE LAMBERT
11	P2	401 Walnut St	MELISSA A ALMER
12	P2	306 West St	JAY NIELSEN
13	P3	414 Clay St	RONALD K RUPORT
14	P3	501 Clay St	LINDA L SCHMIDT FAMILY TRUST
15	P3	407 Main St N	MANTORVILLE REGIONAL WELCOME CENTER
16	P3	5 5th St W	MANTORVILLE RESTORATION ASSN
17	P3	515 Clay St	LINDA L SCHMIDT FAMILY TRUST
18	P3	411 Clay St	MANTORVILLE RESTORATION ASSN
19	P4	540 N MAIN ST	MANTORVILLE RESTORATION ASSN
20	P4	1001 Main St N	DANIEL E ANDERSON
21	P4	901 Main St N	LYLE HOAGLUND & THERESA HOAGLUND
22	P4	22 6th Street East	DODGE COUNTY
23	P4	721 Main St N	COUNTY OF DODGE & STATE OF MINNESOTA
24	P4	507 Clay St	SUSAN S DICKSON REVOCABLE TRST
25	P5	906 Walnut St	ALBERT J ARZOLA JR
26	P5	102 9th St W	MADDOX FRITZ

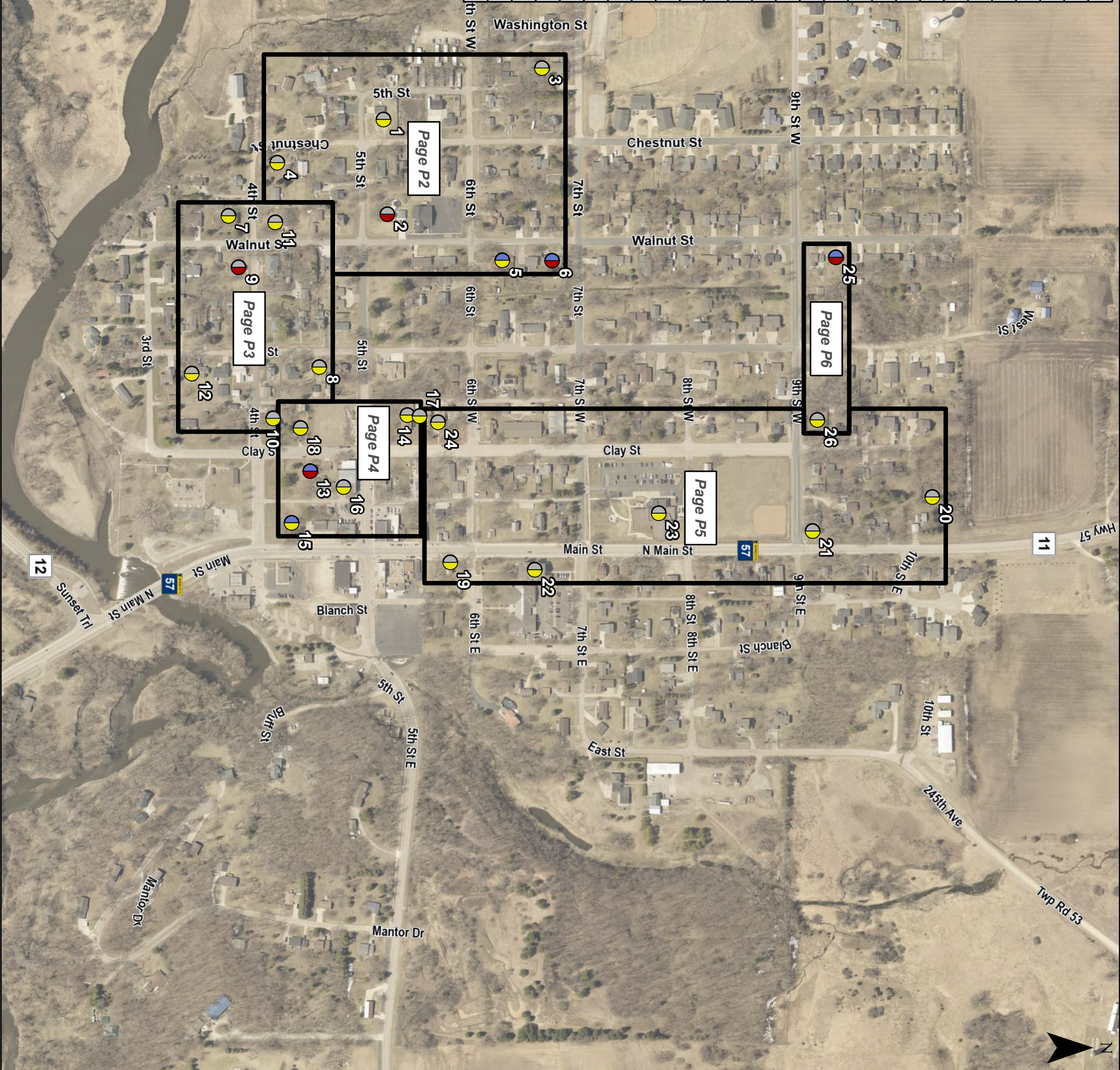
Utility Status | Customer Status

Unknown | Lead

Unknown | Galvanized Requiring Replacement

Non-Lead | Lead

Non-Lead | Galvanized Requiring Replacement



OVERVIEW MAP

2026 LSLR
MANTORVILLE, MN
2026

SCALE:
1" = 400 FT

WPKS PROJECT NO.
10590.07

DRAWN BY:
AMS

CHECKED BY:
SH

SHEET
P1 OF P6

REVISIONS

NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke

Date _____ License No. 55427

engineers + planners + land surveyors

ID	Page	Address	Owner (s)	Utility Status	Customer Status	Verification Method	Customer Side Notes	House to Curb Stop Service Length (LF)	Curb Stop to Main Service Length (LF)	Concrete Removal & Replacement (SF)	Bituminous Removal & Replacement (SF)
1	P1	501 Chestnut St	DAVID BOYUM & KIM BOYUM	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
2	P1	505 Walnut St	TINA L BAUDOIN	Unknown	Lead		Online survey Aug 1 Batch response lead Online Survey Aug 1 to Aug 22 photo looks copper				
3	P1	616 Washington St	REYNALDO HERNANDEZ & CHERYL HERNANDEZ	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
4	P1	320 4th St W	GREG A BROWN	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
5	P1	220 6th St W	WILLIAM REDING & BERNITA REDING	Non-Lead	Galvanized Requiring Replacement		Aug 7 Mail survey				
6	P1	620 Walnut St	ERIC BRATLIEN & KRISTINE M BRATLIEN	Non-Lead	Lead		Online Survey Aug 1 to Aug 22				
7	P2	321 Walnut St	ANDREW M SCHULTZ & KRESTA M SCHULTZ	Unknown	Galvanized Requiring Replacement	Visual inspection at meter pit	WHKS visual inspection				
8	P2	416 West St	MICHAEL BRADFORD & ANN BRADFORD	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
9	P2	121 4th St W	MARY M LAMBERT	Unknown	Lead		Online survey Aug 1 Batch responded lead but photo shows copper.				
10	P2	401 Clay St	WILLIAM B LAMBERT & MARY LEE LAMBERT	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
11	P2	401 Walnut St	MELISSA A ALMER	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
12	P2	306 West St	JAY NIELSEN	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
13	P3	414 Clay St	RONALD K RUPOUT	Non-Lead	Lead		9-3-25 AMS, Water Service Material Survey				
14	P3	501 Clay St	LINDA L SCHMIDT FAMILY TRUST	Unknown	Galvanized Requiring Replacement		Aug 16 Mail survey				
15	P3	407 Main St N	MANTORVILLE REGIONAL WELCOME CENTER	Non-Lead	Galvanized Requiring Replacement		Aug 7 Mail survey				
16	P3	5 5th St W	MANTORVILLE RESTORATION ASSN	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
17	P3	515 Clay St	LINDA L SCHMIDT FAMILY TRUST	Unknown	Galvanized Requiring Replacement		Aug 16 Mail survey				
18	P3	411 Clay St	MANTORVILLE RESTORATION ASSN	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
19	P4	540 N MAIN ST	MANTORVILLE RESTORATION ASSN	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
20	P4	1001 Main St N	DANIEL E ANDERSON	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
21	P4	901 Main St N	LYLE HOAGLUND & THERESA HOAGLUND	Unknown	Galvanized Requiring Replacement		Aug 7 Mail survey				
22	P4	22 6th Street East	DODGE COUNTY	Unknown	Galvanized Requiring Replacement		Online Survey Aug 1 to Aug 22				
23	P4	721 Main St N	COUNTY OF DODGE & STATE OF MINNESOTA	Unknown	Galvanized Requiring Replacement		Online Survey Aug 1 to Aug 22				
24	P4	507 Clay St	SUSAN S DICKSON REVOCABLE TRST	Unknown	Galvanized Requiring Replacement		Aug 16 Mail survey				
25	P5	906 Walnut St	ALBERT J ARZOLA JR	Non-Lead	Lead		Built 77-85. Online survey Aug 1 Batch filled out lead but looks ilke copper				
26	P5	102 9th St W	MADDOX FRITZ	Unknown	Galvanized Requiring Replacement	Visual inspection at meter pit	WHKS visual inspection				



engineers + planners + land surveyors

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke

Date _____ License No. 55427

REVISIONS		
NO.	DATE	DESCRIPTION

PROPERTY DETAIL TABLE			
2026 LSLR MANTORVILLE, MN 2026			
SCALE: AS SHOWN			
WHKS PROJECT NO. 10590.07			
DRAWN BY: AMS			
CHECKED BY: SH			
SHEET T1 OF T1			

MANTORVILLE TOWNSHIP RESOLUTION NO. _____

CITY OF MANTORVILLE RESOLUTION NO. 2026-18

MUNICIPAL BOUNDARY ADJUSTMENT DOCKET NO. _____

**JOINT RESOLUTION FOR ORDERLY ANNEXATION
BETWEEN THE TOWN OF MANTORVILLE, MINNESOTA
AND THE CITY OF MANTORVILLE, MINNESOTA**

WHEREAS, the City of Mantorville (hereinafter referred to as the "City"), located in Dodge County, Minnesota, and the Township of Mantorville (hereinafter referred to as the "Town" or "Township"), also located in Dodge County, Minnesota, desire to accommodate growth in the most orderly fashion; and

WHEREAS, the Town Board and City Council have expressed their desire to establish a framework for future development of selected properties near the City so as to avail such development of municipal services as much as is practical; and

WHEREAS, a joint orderly annexation agreement between the parties hereto is beneficial to both parties from the standpoint of orderly planning and orderly transition of government within the area proposed to be annexed, and provides the guidelines under which such annexation shall take place.

NOW, THEREFORE, BE IT RESOLVED, in consideration of the mutual terms and conditions that follow, and following a duly published notice of intent to designate the area for annexation as required under law, the City and Town hereby enter into this Joint Resolution for Orderly Annexation (sometimes hereinafter referred to as the "Agreement") and the property herein described is proposed to be annexed by the City and shall be annexed subject to the following terms and conditions:

1. Designation of Orderly Annexation Area.

The Township and the City hereby designate the areas legally described and listed on **Exhibit 1** attached hereto and incorporated herein by reference (hereinafter referred to as the "Orderly Annexation Area") for orderly annexation pursuant to Minnesota Statutes Section 414.0325.

A boundary map showing the Orderly Annexation Area legally described on **Exhibit 1** is attached hereto as **Exhibit 2** and incorporated herein by reference.

The Township and City agree that the Orderly Annexation Area legally described on **Exhibit 1** and designated for orderly annexation pursuant to Minnesota Statutes Section 414.0325 is approximately 531.3 acres and entirely located within Dodge County, Minnesota.

2. Office of Administrative Hearings, Municipal Boundary Adjustments.

Upon adoption by the Town Board and the City Council, this Agreement shall confer jurisdiction upon the State of Minnesota Office of Administrative Hearings, Municipal Boundary Adjustments (hereinafter referred to as the "MBA") or its successor pursuant to Minnesota Statutes.

3. No Alterations of Boundaries.

The Township and City mutually agree and state that the MBA may review and comment, but no alterations by the MBA of the stated boundaries of the area designated for orderly annexation is appropriate.

4. Review and Comment by Municipal Boundary Adjustments.

The Township and City mutually agree and state that this Agreement sets forth all the conditions for annexation of the areas designated on **Exhibit 1** and that no consideration by the MBA is necessary. At such time as the conditions for annexation of the areas set forth on **Exhibit 1** or a portion thereof as described in this Agreement have been met, upon receipt of a resolution for annexation from the City of Mantorville, the MBA may review and comment, but shall, within 30 days, order the annexation in accordance with the terms of said resolution.

5. Planning and Land Use Control Authority.

- A. The Township and City mutually agree and state that all land use authority within the Orderly Annexation Area shall remain with Dodge County and the Township (if the Township chooses to exercise planning, zoning and subdivision authority pursuant to Minnesota law) while such properties remain in the Township. Notwithstanding the foregoing, the City shall have exclusive planning, zoning and subdivision authority over all properties annexed under the authority of this Agreement.
- B. In the event the Township enacts its own zoning or subdivision ordinance, the Township agrees to notify the City of any requests for conditional use permits, land use changes, subdivision, rezoning or grading and filling within the Orderly Annexation Area and allow the City to review and comment on the same.
- C. Dodge County requires all applicants to notify and meet with the Township prior to approving subdivision and rezoning requests. Pursuant to subsection 7.B.2 of this Agreement, the parties understand the importance that the City also obtain advanced notice of proposed rezoning and subdivision actions affecting land within the Orderly Annexation Area so that it can provide such property owners with notice of intent to annex pursuant to said subsection. To that end, the Township shall notify the City Administrator via email of any properties that the Township becomes aware that such property owners or prospective buyers desire to rezone such lands to a commercial or industrial use, or desire to subdivide such properties. Such notice shall be sent as

soon as is reasonably practical after the Township Clerk obtains such knowledge so the City can consider whether to send notice to the applicant under subsection 7.B.2.

6. Taxation Reimbursement.

A. Tax Reimbursement. To allow the Township to be reimbursed for the permanent loss of taxable property (determined by Dodge County's GIS system net of existing roads) from Township tax rolls, the City shall make property tax reimbursement payments ("Taxation Reimbursement") to the Township for property annexed pursuant to this Agreement in accordance with subsection 6.A.1 below. Tax exempt property at time of annexation is not subject to Taxation Reimbursement.

1. Following annexation, payments shall be made by the City twice a year, within 30 days of the County's property tax reconciliation distribution to the City, and shall be based on the valuation and tax capacity of the land as it exists in the Township at the time of annexation, in the amounts set forth as follows (for purposes of this subsection, the "first year following annexation" refers to the first year after annexation of the property that the Township no longer collects property taxes on the annexed property):

- (1) In the first year following the annexation, 90% of the property taxes paid to the Township in the year of annexation;
- (2) In the second year following the annexation, 70% of the property taxes paid to the Township in the year of annexation;
- (3) In the third year following the annexation, 50% of the property taxes paid to the Township in the year of annexation;
- (4) In the fourth year following the annexation, 30% of the property taxes paid to the Township in the year of annexation; and
- (5) In the fifth year following the annexation, 10% of the property taxes paid to the Township in the year of annexation.

B. Delinquent Taxes. The City agrees that it shall remit all delinquent taxes, charges and assessments collected from any portion of the Orderly Annexation Area after annexation of such property if such taxes or charges were originally payable while the delinquent property remained in the Township. Additionally, when a property no longer qualifies for special tax treatment through Green Acres or other applicable programs such as Ag Preserves, CRP, This Old House, and taxes that were deferred under one of these programs is paid to the City, the City shall remit to Township the amount it receives which was deferred during the time the property was in the Township.

C. Assumption of Liability for Public Improvements. The City does not assume by this annexation any liability or responsibility for the payment of any obligations issued to

finance public improvements constructed by the Township or for which special assessments were levied by the Township. In the event that the City annexes land under this Agreement upon which outstanding special assessments levied by the Township remain at the time of annexation, the City shall forward to the Township upon receipt all special assessment payments which the City receives as a result of special assessments levied by the Township.

Other than the reimbursement outlined above in paragraphs 6.A, 6.B and 6.C, no other Taxation Reimbursement shall be owed to the Township from the City under this Agreement.

7. Conditions for Orderly Annexation.

The City and the Town mutually state and agree that any property in the Orderly Annexation Area, whether it abuts the City or not, may be annexed to the City by the MBA upon receipt of a resolution from the City requesting such annexation, provided that one of the conditions for annexation contained in 7.A, 7.B, 7.C, or 7.D below are met. The City shall not submit such resolutions to MBA until 10 days after it first provides a copy of the resolution to the Town.

- A. If property does not abut the City and is part of a rural residential area with lots which are part of a recorded plat used for residential purposes ("Platted Residential Subdivision"), then the City may annex said property after a petition for annexation is signed by the owners of record of more than 50% of the platted lots within said Platted Residential Subdivision and submitted to the City and Town. Following such petition, the City may only annex the entire plat or none of the plat. If property does not abut the City and is part of a Non-Platted Residential Subdivision, as defined herein, then the City may annex said property after a petition for annexation is signed by the owners of record of more than 50% of the parcels within said Non-Platted Residential Subdivision and submitted to the City and Town. Following such petition, the City may only annex the entire subdivision or none of the subdivision. A Non-Platted Residential Subdivision is defined as any contiguous group of more than one of the following: a parcel of record used for residential purposes containing five acres or less.
- B. If property is not part of a Platted Residential Subdivision or a Non-Platted Residential Subdivision, then the City may annex said property after the occurrence of any of the following:
 - 1. A petition for the property to be annexed is signed by all of the owners of the property proposed to be annexed and submitted to the City and Township; or
 - 2. The property owner has applied for the property to be subdivided or rezoned to a commercial or industrial zoning district and does not withdraw the application within fourteen days of a written notice being sent to the property owner by the City informing the owner that making such request will result in the property being immediately annexed by the City unless said application is not withdrawn within fourteen days of the mailing of such

letter. Should the property owner fail to withdraw its application within said fourteen-day period, the City will promptly notify the Township and Dodge County of its intent to immediately annex the property, and shall immediately initiate annexation, and the Township and City shall thereafter request that Dodge County deny the application(s) so that the City's zoning and subdivision authority can control following annexation, it being expressly understood and agreed to by the parties that the City should review and act on applications for subdivisions and rezoning requests for properties that are within its borders. Upon annexation, the property owner may subsequently make application to the City for its desired subdivision, rezoning, and any other City approvals that might be required to accommodate its proposed use of the property, which shall be processed by the City pursuant to its local controls.

3. The principal use on the property is commercial or industrial in nature, and
 - a. The septic system on the property has failed (other than a pump failure), must be expanded, or must be moved to a new location and the City has a municipal sewer main within public easement or right-of-way that is adjacent to such property at the time such failure is discovered, expansion or movement is to occur and such City municipal sewer main can serve the property; or
 - b. The well on the property has failed such that a new well must be drilled or water produced by the well contains contaminants that exceed maximum State standards and the City has a municipal water main within public easement or right-of-way that is adjacent to such property at the time such failure is discovered and such City municipal water main can serve the property; or
 - c. A conveyance of the property if the City has both municipal sewer and water services available to such property at the time of conveyance; provided, however, that a conveyance between the following parties shall not qualify a property for annexation under this subsection: between parent and child, between grandparent and grandchild, between siblings, between spouses, or between corporations, partnerships, and limited liability companies where the same parties own at least 50% of both the conveyor and conveyee; or
 - d. At least 15 years have passed since a City-owned municipal sewer main or municipal water main has been extended within a public easement or right-of-way that is adjacent to such property and the City's code requires connection thereto.

C. Notwithstanding anything herein to the contrary, any residential property within the

Orderly Annexation Area that abuts the City may be annexed by the City pursuant to this Agreement upon a petition for annexation submitted by all of the property owners to the City and Town.

8. Roads Within Area Designated for Orderly Annexation.

The parties agree as follows with regard to the roads located within the Orderly Annexation Area:

A. Roads Serving New Plats. The City shall require that all roadways abutting or serving new platted developments which have been annexed to the City shall be improved by the developer and/or property owner with hard surfacing from the access of the development to the nearest County, City or state road. All said road improvements shall be constructed to City engineering standards.

B. Maintenance of Roads. Following annexation, the road authority provisions in Minnesota Statutes, section 414.038, as may be amended from time to time, shall control.

C. Paved Access Roads. Where a road serving a new platted development has been paved by the City or developer pursuant to paragraph 9.A. above, the City shall become responsible to maintain the entire portion of such paved road, even if the property abutting such paved road remains in the Township, in which case such road shall not be treated as a line road pursuant to Minnesota Statutes Section §164.14.

D. Undue Burden on Town Roads. The Township and City recognize that there may be instances where it is appropriate for the City to assume responsibility to maintain additional portions of Town roads because City development imposes an undue burden on Town roads that serve property annexed under this Agreement. Accordingly, the City shall be required to maintain Township roads in the following circumstances:

1. Where the average daily traffic count increases by at least 25% on a Township road within a three-year period and such road is within one-half mile of a residential subdivision that was developed in the City within the past three years from land annexed from the Orderly Annexation Area, the City shall, at the Township's request, maintain the portion of such road that has experienced such 25% or greater average daily traffic count increase; or
2. The City shall, at the Township's request, maintain the entire road (i.e. both sides of the road) where the City has annexed property abutting one side of the road and has developed a residential, commercial or industrial subdivision abutting such road that accesses such road. The length of road required to be maintained shall be limited to the length of road directly abutting the property annexed under this Agreement from the access point for the development to the nearest County, City or state road.

E. Use of Township Roads. For properties annexed under this Agreement, the City shall establish haul routes in any development agreements which, during subdivision development (including construction of residences), require all construction traffic use state trunk highways, Dodge County highways or Mantorville

city streets, and that Township roads be used only when no state trunk highway, Dodge County highway or Mantorville city street is reasonably available. The City's developer's agreements shall also require that the developer pay the Township for the cost to repair any road damage, as determined by the Township, that may occur as a result of construction traffic using Township roads.

9. Provision of Municipal Utility Service.

A. Extension of Services. Extension of sanitary sewer service to annexed properties requesting sewer service will be a high priority by the City.

B. Assessment Rates. Assessment or connection charges to annexed properties will be at the City's customary rates for improvements of a similar type at the time of benefit and/or connection to said service.

C. Timeline for Connection. Annexed properties for which municipal services are available must connect to municipal services when required by the City Code, provided, however, that annexed properties that, at the time of annexation, had a functioning septic system and well shall not be required to connect for 15 years from the later of 1) the date of annexation, or 2) the date a City-owned municipal sewer main or municipal water main has been extended within a public easement or right-of-way that is adjacent to such property. However, if within that grace period: 1) such property's septic system fails (other than a pump failure), must be expanded, or must be moved to a new location, the City may require immediate connection to municipal sewer and water services if a City-owned municipal sewer main has been extended within a public easement or right-of-way that is adjacent to such property and the City's code requires connection thereto; or 2) the well on the such property fails such that a new well must be drilled or water produced by the well contains contaminants that exceed maximum State standards, the City may require immediate connection to municipal sewer and water services if a City-owned municipal water main has been extended within a public easement or right-of-way that is adjacent to such property and the City's code requires connection thereto.

D. Provision of Other Municipal Services. The City shall be responsible for the provision of all normal and customary municipal services to annexed properties.

10. Deferred Assessment Policy.

With respect to road, sewer and water improvements to be constructed within the Orderly Annexation Area, the City's policy for deferred, delayed, or future assessments for such improvements shall be as follows:

A. Sanitary Sewer and Water Utilities. In the event the City extends sanitary sewer and water utilities within the Orderly Annexation Area through property that the City has not annexed at the time of such extension, the City may specially assess such properties in accordance with Minn. Stat. § 429.052.

B. Street Curb and Gutter and Storm Sewer Utilities. The City shall not

specially assess any properties in the Township related to the cost of construction of streets, curb, and gutter or storm sewer within the Orderly Annexation Area. However, the City may, if it chooses, and to the extent permitted by law, impose charges upon such properties for such properties' proportionate share of such improvements as a condition of annexation to the City.

C. Reservation of Rights. The City reserves the right to enter into development agreements with the developer of any specific parcels of property within the Orderly Annexation Area that vary from the terms of this paragraph 9 with respect to such parcel.

11. Authorization.

The appropriate officers of the City and Town are hereby authorized to carry the terms of this Agreement into effect.

12. Severability and Repealer.

A determination that a provision of this Agreement is unlawful or unenforceable shall not affect the validity or enforceability of the other provisions herein. Any prior agreement or joint resolution existing between the parties and affecting the property described in the attached Exhibits shall be considered repealed upon the effective date of this Agreement.

13. Effective Date and Termination.

This Agreement shall be effective upon adoption by the governing bodies of the City and Town and approval by the MBA. Unless the parties have agreed to an extension, this Agreement shall terminate 25 years from the date both parties have executed this Agreement. Notwithstanding the termination of this Agreement, the provisions of paragraphs 6 and 8 of this Agreement shall remain binding after the termination of this Agreement for all properties annexed under the terms of this Agreement prior to its termination, and paragraph 7.B.3.d of this Agreement shall remain in force for 15 years after a City-owned municipal sewer main or municipal water main has been extended within a public easement or right-of-way that is adjacent to such properties to which paragraph 7.B.3.d applies and such City owned municipal sewer main or municipal water main has been installed prior to the expiration of this Agreement.

14. Disputes and Remedies.

The City and Township agree as follows:

- A. Direct Negotiation. When a disagreement over interpretation of any provision of this Agreement shall arise, the City and the Township shall direct staff members or consultants, as they deem appropriate, to meet at least one time at a mutually convenient time and place to attempt to resolve the dispute through direct negotiation.
- B. Mediation/Arbitration. When the parties to this Agreement are unable to resolve one or more disputes through direct negotiation, the parties shall submit their respective

grievances to mediation or, only with subsequent written consent of both parties, binding arbitration.

- C. Adjudication. When the parties to this Agreement are unable to resolve their respective grievances either through direct negotiation or mediation, and mutual written consent to binding arbitration does not occur, either party may seek relief through initiation of an action in a court of competent jurisdiction. In addition to the remedies provided for in this Agreement and any other available remedies at law or equity, in the case of a violation, default, or breach of any provision of this Agreement, the non-violating, non-defaulting, or non-breaching party may bring an action for specific performance to compel the performance of this Agreement in accordance with its terms.

15. **Amendment.**

Both parties reserve the right to initiate an amendment or revision to this Agreement at any time, and such amendments or revisions may only occur by subsequent joint resolution. Upon initiation, the parties agree to meet and discuss the proposed amendment or revision, but neither party shall be required to approve such amendment or revision.

16. **Costs Associated with Orderly Annexation Agreement.**

Each party shall pay its own costs incurred in the negotiation, development and implementation of this Agreement, but the City shall pay any filing fees and any other fees required by the State of Minnesota, including all staff attorney and administrative law judge charges that may be assessed against either the City or the Township pursuant to an annexation requested under this Agreement.

17. **Venue.**

The venue for all actions concerning this Agreement shall be Dodge County, Minnesota.

18. **Entire Agreement.**

With respect to the Orderly Annexation Area legally described on **Exhibit 1** and shown on **Exhibit 2**, respectively, which are attached hereto and incorporated herein by reference, the terms, covenants, conditions, and provisions of this Agreement shall constitute the entire agreement between the parties hereto superseding all prior agreements and negotiations between the parties.

19. **Notice.**

Any notices required under the provisions of this Agreement shall be in writing and sufficiently given if delivered in person to the Mantorville Township Clerk and the Mantorville City Clerk/Treasurer at their official addresses.

20. **Legal Description and Mapping.**

The Township and City agree that in the event there are errors, omissions or any other problems with the descriptions provided on the exhibits attached hereto, in the judgment of the MBA, the City and Township agree to make such corrections and file any additional documentation including new exhibits making the corrections requested or required by the MBA as necessary to make effective the annexation of said Orderly Annexation Area in accordance with the terms of this Agreement.

21. Other Annexations Limited.

During the term of this Agreement, unless otherwise agreed, the City shall not annex any property from the Township except as set out in this Agreement. It is the intent of the parties that this Agreement set the exclusive geographical boundaries of land which may be annexed and set the exclusive procedures under which annexation from the Township to the City may occur during the term of this Agreement.

The parties recognize that Property owners continue to maintain those options available by law at the time of their action to pursue municipal boundary adjustments. However, during the term of this Agreement, the City will not support any property owner-initiated annexation petition for areas that are located outside of the Orderly Annexation Area. In the event that one or more property owners request annexation of property lying outside of the Orderly Annexation Area, the City Council and Town Board shall jointly meet to discuss the possible annexation of such property if either the Township or the City request such a meeting.

PASSED, ADOPTED AND APPROVED by the Mantorville Town Board of Supervisors,
Dodge County, Minnesota, this _____ day of _____, 2026.

MANTORVILLE TOWNSHIP

_____, Chair

_____, Clerk

PASSED, ADOPTED AND APPROVED by the Mantorville City Council, Dodge County,
Minnesota, this 13th day of July, 2026.

CITY OF MANTORVILLE

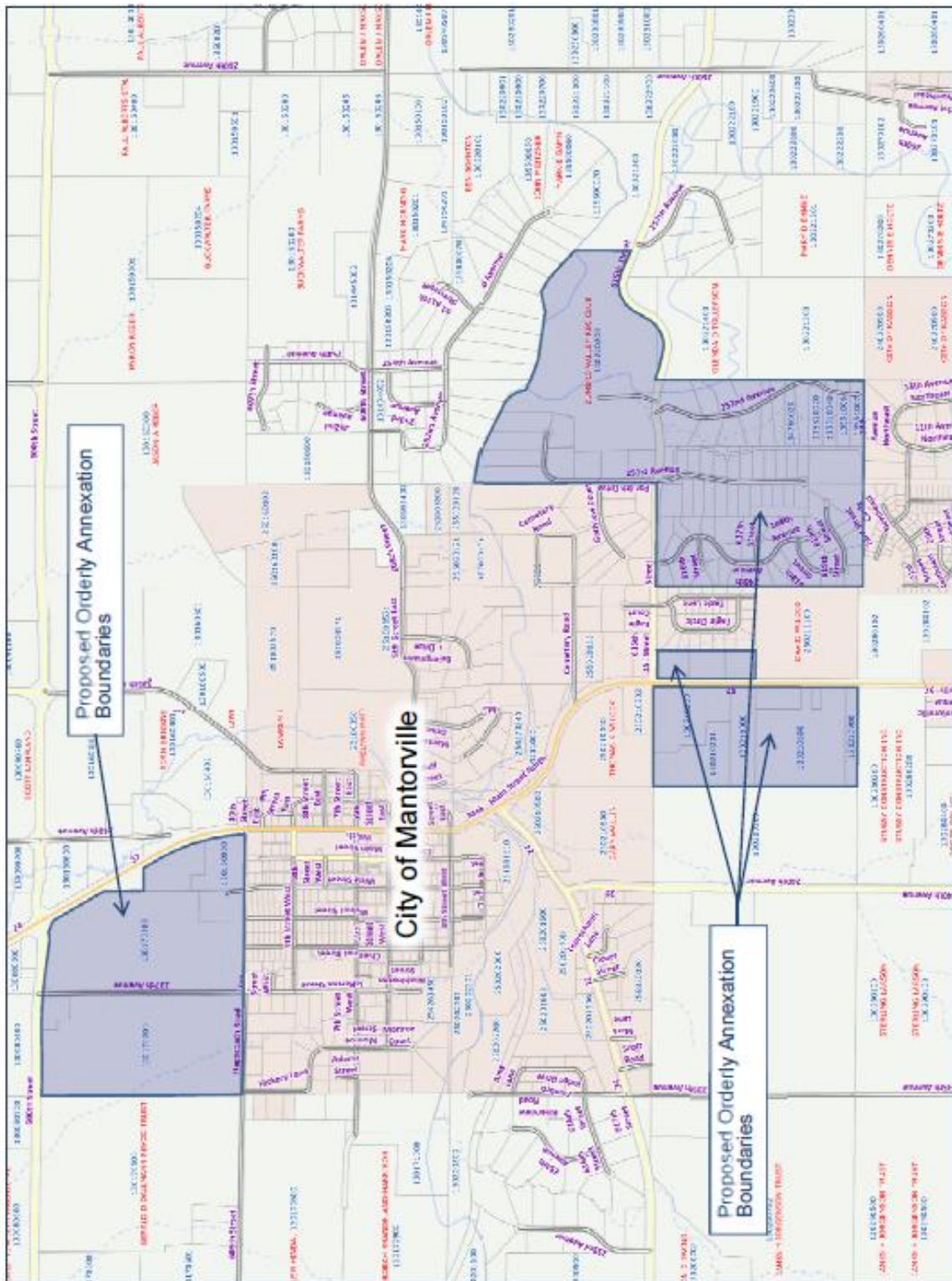
Mayor

City Clerk-Treasurer

EXHIBIT 1
CITY OF MANTORVILLE AND MANTORVILLE TOWNSHIP ORDERLY
ANNEXATION AGREEMENT PROPERTY DESCRIPTION/PID LIST

130170100, 130170200, 130170300, 130170301, 130161000, 130160900,
130210201, 130211000, 130210600, 130210900, 130210200, 130210700,
130210800, 130210300, 130210400, 130210500, 131290090, 131290080,
131290070, 131290060, 131290050, 131290040, 131290030, 131290020,
131290010, 130220200, 130221400, 132350201, 132350202, 132350204,
132350205, 132350206, 132350208, 132350209, 132350210, 132350211,
132350212, 132350213, 132350215, 132350216, 132350217, 132350218,
132350203, 132350207, 132350214, 132350302, 132350303, 132350304,
132350301, 132350219, 132350220, 132350221, 132350222, 130211201,
132350300, 132350401, 132350402, 132350403, 132350405, 132350404,
132350406, 132350408, 132350407, 132350409, 132350200, 132350101,
132350102, 132350103, 132350104, 132350100, 132300010, 132300020,
132300030, 132300040, 132300050, 132300060, 132300070, 132300080,
132300090, 132300100, 132300110, 132300120, 132300410, 132300200,
132300210, 132300220, 132300230, 132300240, 132300250, 132300260,
132300270, 132300280, 132300290, 132300300, 132300310, 130221500,
134760120, 134760100, 134760090, 134760050, 134760040, 134760030,
134760020, 134760010, 135510020, 135510040, 135510060, 135510070,
134760110, 134760080, 134760070, 134760060, 134760040, and
134760030.

EXHIBIT 2 BOUNDARY MAP



CITY OF MANTORVILLE

ORDINANCE NO. 2026-04

**AN ORDINANCE REPEALING AND REPLACING SECTION 96.13 OF THE
MANTORVILLE CITY CODE REGARDING PERMITS FOR OPEN BURNING**

**THE CITY COUNCIL OF THE CITY OF MANTORVILLE, MINNESOTA, HEREBY
ORDAINS:**

Section 1. Section 96.13 of the Mantorville City Code is hereby repealed in its entirety and replaced with the following new language:

**§96.13 OPEN BURNING PROHIBITED EXCEPT BY PERMIT; PERMIT APPLICATION
PROCEDURE.**

(A) No person shall cause, allow, or permit any open burning on any property in the city without first having obtained an open burning permit, except that no such permit is required for a recreational fire, as defined under § 96.11.

(B) The fire warden, or a representative authorized by the fire warden, or any other local official duly authorized by the commissioner of the Department of Natural Resources, are hereby authorized to issue open burning permits and may establish reasonable permit conditions for open burning. The procedure for issuing an open burning permit shall be as follows:

- (1) The applicant for an open burning permit must submit to the City a completed open burning permit application on a form prescribed by the City and associated fee in accordance with the City's fee schedule, at least seven days prior to the proposed date of the burn.
- (2) The fire warden, or their representative, or other duly authorized official shall review the application to ensure compliance with the provisions of this Chapter 96 and any applicable laws, statutes, ordinances, and regulations including, but not limited to, Minn. Stat. Ch. 88, as may be amended from time to time.
- (3) The fire warden, or their representative, or other duly authorized official shall inspect the proposed burn site on such occasions as is deemed necessary to adequately review the application. Submission of the application shall constitute authorization for the fire warden, their representative, or other duly authorized official to enter the premises for this purpose.
- (4) A completed application shall either be granted, granted with conditions, or denied within seven calendar days after receipt.
- (5) Notwithstanding the provisions of this § 96.13, open burning permits shall not be issued for the burning of prohibited materials, as set forth in § 96.12.

(C) The fire warden, or their representative, or other duly authorized official, as the case may be, may revoke any issued open burning permit in their reasonable discretion for reasons including, but not limited to, the following:

- (1) A fire hazard exists or develops prior to or during the course of the burn;
- (2) Pollution or nuisance conditions develop during the course of the burn; and
- (3) Any of the conditions of the permit are violated prior to or during the course of the burn.

Section 2. Ordinance 2026-02, the City’s 2026 fee schedule, is hereby amended by adding a new Open Burning Permit fee as follows:

LICENSE & PERMIT FEES:

Open Burning Permit	\$25.00
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Section 3. This ordinance shall be in full force and effect upon its passage and publication.

Passed by the City Council of the City of Mantorville, Minnesota, this 13th day of July, 2026.

Jeffrey Ingalls, Mayor

ATTEST:

Gretchen Lohrbach, City Clerk Treasurer

CITY OF MANTORVILLE
RESOLUTION NO. 2026-15
RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 2026-04 BY TITLE AND SUMMARY

WHEREAS, the city council of the City of Mantorville has adopted Ordinance No. 2026-04, An Ordinance Repealing and Replacing Section 96.13 of the Mantorville City Code Regarding Permits for Open Burning; and

WHEREAS, Minnesota Statutes § 412.191, subdivision 4 allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mantorville that city staff shall cause the following summary of Ordinance No. 2026-04 to be published in the official newspaper in lieu of the ordinance in its entirety:

Public Notice

The city council of the City of Mantorville has adopted Ordinance No. 2026-04, An Ordinance Repealing and Replacing Section 96.13 of the Mantorville City Code Regarding Permits for Open Burning. The ordinance prohibits open burning within Mantorville without first obtaining an open burning permit from the Mantorville fire warden. The ordinance establishes the process for issuing an open burning permit and that an issued permit may be revoked. The ordinance provides that open burning permits are not required for recreational fires. The ordinance further amends the City's fee schedule to establish a fee for the open burning permit. The full text of the ordinance is available at city hall during regular business hours.

BE IT FURTHER RESOLVED by the city council of the City of Mantorville that city staff keep a copy of the ordinance in their office at city hall for public inspection and that they post a full copy of the ordinance in a public place within the city.

Dated: July 13, 2026.

BY THE CITY COUNCIL

Jeffrey Ingalls, Mayor

ATTEST:

Gretchen Lohrbach, City Clerk Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA
RESOLUTION NO. 2026-16**

**RESOLUTION ORDERING THE ABATEMENT OF HAZARDOUS
BUILDING LOCATED AT 101 5TH STREET EAST**

WHEREAS, the real property located at 101 5th St. E. in Mantorville, Minnesota, legally described on Exhibit A attached hereto (the “Property”), contains a commercial warehouse structure that formerly operated as a brewery (the “Structure”); and

WHEREAS, the Structure includes a small addition that was constructed near the stream bank adjacent to the Property (the “Addition”); and

WHEREAS, according to public records, the Property is owned by The Mantorville Brewing Co., a Minnesota limited liability company (the “Owner”); and

WHEREAS, the city of Mantorville (the “City”) has long been concerned about the condition of the Structure; and

WHEREAS, on May 7, 2025 the City’s previous building official conducted an external inspection of the Structure, which revealed that the Structure’s footing on its east side had water running directly under the full length of the footing from a stream which runs through the Property; and

WHEREAS, numerous concerns were noted during that visual inspection, including, without limitation, that the above-described footing was undermined completely, that running water would likely continue to erode the soil away from the east side of the Structure which may lead to a portion of the Structure collapsing into the stream, and that a small crack had formed on the vertical wall of the east side of the Structure indicating settlement of the Structure’s footing where there is water running underneath it; and

WHEREAS, due to said concerns, the City made numerous attempts to contact the Owner’s chief manager, Tod Fyten, for the purpose of performing a more comprehensive inspection and seeking assurances that the concerns would be adequately addressed; and

WHEREAS, Mr. Fyten failed to sufficiently communicate with the City or address the building official’s concerns regarding the Structure’s condition; and

WHEREAS, on April 6, 2026, the Structure was thoroughly inspected by the City’s new building official, Tanner Young, and licensed professional engineer Les Conway, pursuant to a duly obtained administrative search warrant; and

WHEREAS, during said inspection, the following conditions and concerns were observed with respect to the Addition:

- (1) Visible displacement and movement of the Addition’s concrete masonry unit;

- (2) Visible structure shifting of the Addition, including separation from the main structure;
- (3) Apparent soil undermining, settlement, or loss of support near the stream bank;
- (4) Water intrusion at or near the point of separation between the Addition and the main structure;
- (5) Deterioration of the Addition's roof framing components;
- (6) Visible holes and openings in the Addition's roof assembly;
- (7) Moisture damage to the Addition's roof sheathing and structure framing members;
- (8) Evidence of prolonged water infiltration in the Addition;
- (9) Conditions conducive to mold or microbial growth within the Addition's roof insulation materials; and
- (10) Deterioration and physical damage affecting the sanitary condition of the Addition;

and

WHEREAS, based on the above observations, the building official has determined that the Addition is structurally compromised, unsafe, hazardous, and otherwise dangerous to human life, safety, health, and public welfare; and

WHEREAS, Minnesota Statutes, section 463.15, subdivision 3 defines a "hazardous building" as "any building, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition or abandonment, constitutes a fire hazard or a hazard to public safety or health"; and

WHEREAS, Minnesota Rules 1300.0180 defines a building as unsafe "if it is structurally unsafe... or otherwise dangerous to human life," and further expressly provides that all unsafe buildings or appendages are public nuisances that "must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26"; and

WHEREAS, Minnesota Statutes, sections 463.16 and 463.17 authorize the city council to order the owner of any hazardous building within the City to correct or remove the hazardous conditions; and

WHEREAS, Minnesota Statutes, section 463.161 et seq. authorizes the City to correct or remove a hazardous condition of any hazardous property or building if the owner of record fails to do so after a reasonable time and the district court enters a judgment sustaining the City's order; and

WHEREAS, there is no indication that the Owner has any intent to address the hazardous and unsafe conditions summarized above, and no permits have been pulled that suggest any work has been performed on the Structure since the aforementioned inspections; and

WHEREAS, based on the above, the city council of the city of Mantorville finds that the Structure is hazardous, unsafe, a threat to public health and general welfare, and a public nuisance, and therefore, the above-described concerns must be abated in accordance with state law.

NOW, THEREFORE, BE IT RESOLVED, by the city council of the city of Mantorville, as follows:

1. The city council adopts, as factual findings, all of the above recitals.
2. Based on the aforementioned findings and upon the professional opinion of the City's building official, the Structure is hereby deemed hazardous, as that term is defined by Minnesota Statutes, section 463.15, and unsafe, as that term is defined by Minnesota Rules, section 1300.0180.
3. The city attorney shall prepare and serve an abatement order substantially similar to that attached hereto as Exhibit B.
4. The city attorney is authorized to take all necessary legal steps to effectuate service of this resolution and the corresponding abatement order in the manner required by state law. City staff and consultants are further authorized to take all necessary and convenient steps to secure compliance with the requirements contained in the attached abatement order and may further effectuate the abatement of the hazardous conditions on the Property by court order or contract, and shall subsequently facilitate assessment of the costs thereof against the Property in accordance with state law.

Adopted by the City Council of the City of Mantorville on this 13th day of July, 2026.

Jeffrey Ingalls, Mayor

ATTEST:

Gretchen Lohrbach, Clerk-Treasurer

EXHIBIT A TO RESOLUTION

Legal Description

Lot 5, and the North 5.00 feet of Lot 4, all in Block 33, Original Town Plat of Mantorville, Minnesota according to the plat thereof on file in the County Recorder's Office, together with the adjacent portion of vacated 5th Street per Book A11, Pg. 44, Book of Deeds, EXCEPT the following described parcel:

Beginning at the southwest corner of the North 5.00 feet of said Lot 4; thence North 89°27'29" East (Note: All bearings are in relationship with the Dodge County Coordinate System NAD '83, Adj. 1996) along the south line of the North 5.00 feet of said Lot 4, for a distance of 69.22 feet; thence North 06°15'21" West for a distance of 19.35 feet; thence North 30°57'15" West for a distance of 60.00 feet; thence North 46°31'17" West for a distance of 50.37 feet to the platted centerline of vacated 5th Street and the northerly extension of the west line of said Lot 5; thence South 00°09'32" East along the west line of said 5th Street and its northerly extension for a distance of 106.00 feet to the POINT OF BEGINNING. Said Exception contains 0.11 acres.

Said Parcel contains 0.23 acres, more or less.

Said Parcel is subject to any easements or encumbrances of record.

AND

The East Half of Lot 5, Block 33 City of Mantorville, together with an easement across the portion of the West Half of Lot 5, Block 33 OR across the North 5 feet of Lot 4 for purposes of ingress and egress as the road currently exists and is used.

Abstract Property
PID 25.100.2951

EXHIBIT B

Abatement Order

STATE OF MINNESOTA

DISTRICT COURT

COUNTY OF DODGE

THIRD JUDICIAL DISTRICT

Case Type: Other/Civil

In the Matter of the Hazardous
Building Located at 101 5th St. E.,
Mantorville, Minnesota

**ORDER FOR ABATEMENT OF
HAZARDOUS BUILDING**

TO: All owners, occupants, and lienholders of record.

The city council of the city of Mantorville, Minnesota (the “City”) orders that within 60 days of service of this Order you abate the hazardous conditions which currently exist on the property located at 101 5th Street East, Mantorville, Minnesota, which property is legally described on Exhibit A attached hereto (the “Property”), and more specifically those related to the small eastern addition to the structure located on the Property (the “Addition”).

The abatement work required by this Order includes either (i) razing the Addition in its entirety; or (ii) performing all of the following corrective work to the Addition: repairing and stabilizing its structural foundation, including correction of settlement, undermining, and loss of support; repair or replacement of the displaced concrete masonry unit; repair or replacement of deteriorated roof framing, roof sheathing, and roof assembly components; elimination of water intrusion; removal and replacement of damaged, deteriorated, and unsanitary materials; stream bank stabilization and other measures necessary to prevent continued erosion and future undermining to protect the overall structure.

The City, pursuant to Minnesota Statutes, chapter 463 and the Minnesota State Building Code, has determined that the structure on the Property is hazardous and unsafe. The following

observations lead to these findings: visible displacement and movement of the Addition's concrete masonry unit; visible structure shifting of the Addition, including separation from the main structure; apparent soil undermining, settlement, or loss of support near the stream bank; water intrusion at or near the point of separation between the Addition and the main structure; deterioration of the Addition's roof framing components; visible holes and openings in the Addition's roof assembly; moisture damage to the Addition's roof sheathing and structure framing members; evidence of prolonged water infiltration in the Addition; conditions conducive to mold or microbial growth within the Addition's roof insulation materials; and deterioration and physical damage affecting the sanitary condition of the Addition.

Accordingly, it is hereby ORDERED that you abate the aforementioned conditions within 60 days of the date of service of this Order by, again, either (i) razing the Addition in its entirety, or (ii) performing all of the following corrective work to the Addition: repairing and stabilizing its structural foundation, including correction of settlement, undermining, and loss of support; repair or replacement of the displaced concrete masonry unit; repair or replacement of deteriorated roof framing, roof sheathing, and roof assembly components; elimination of water intrusion; removal and replacement of damaged, deteriorated, and unsanitary materials; stream bank stabilization and other measures necessary to prevent continued erosion and future undermining to protect the overall structure.

The abatement work, including either demolition and the above-described corrective work, requires building permits, and you must first apply for and obtain any such permits required for the work that you intend to perform from the appropriate City offices and any other entity with jurisdiction. This Order is not a permit. Furthermore, all such work completed is subject to

inspection by the City's building official, fire inspector, or other City staff as may be required to ensure compliance with applicable laws, regulations, and this Order.

You are further advised that unless such corrective action is taken or an Answer is timely served on the City within 21 days of the date of service of this Order upon you, a motion for summary enforcement of this Order will be made to Dodge County District Court.

If you do not comply with this Order and the City is compelled to take corrective action, as authorized under law, all necessary costs incurred by the City in enforcing this order will be assessed against the Property pursuant to Minnesota Statutes, section 463.21. In connection thereto, the City further intends to recover all of its expenses incurred in carrying out this Order, including specifically but not exclusively, filing fees, service fees, publication fees, attorneys' fees, appraisers' fees, witness fees, including expert witness fees and traveling expenses incurred by the City pursuant to Minnesota Statutes, section 463.22.

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Dated _____, 2026

KENNEDY & GRAVEN, CHARTERED

By: _____

David T. Anderson (#0393517)

700 Fifth Street Towers

150 South Fifth Street

Minneapolis, MN 55402

(612) 337-9300

Attorney for City of Mantorville

ACKNOWLEDGMENT

The undersigned acknowledges that costs, disbursements and reasonable attorney and witness fees may be awarded pursuant to Minn. Stat. § 549.211, subd. 2, to the party against whom the allegations in this pleading are asserted.

David T. Anderson

EXHIBIT A

Legal Description

Lot 5, and the North 5.00 feet of Lot 4, all in Block 33, Original Town Plat of Mantorville, Minnesota according to the plat thereof on file in the County Recorder's Office, together with the adjacent portion of vacated 5th Street per Book A11, Pg. 44, Book of Deeds, EXCEPT the following described parcel:

Beginning at the southwest corner of the North 5.00 feet of said Lot 4; thence North 89°27'29" East (Note: All bearings are in relationship with the Dodge County Coordinate System NAD '83, Adj. 1996) along the south line of the North 5.00 feet of said Lot 4, for a distance of 69.22 feet; thence North 06°15'21" West for a distance of 19.35 feet; thence North 30°57'15" West for a distance of 60.00 feet; thence North 46°31'17" West for a distance of 50.37 feet to the platted centerline of vacated 5th Street and the northerly extension of the west line of said Lot 5; thence South 00°09'32" East along the west line of said 5th Street and its northerly extension for a distance of 106.00 feet to the POINT OF BEGINNING. Said Exception contains 0.11 acres.

Said Parcel contains 0.23 acres, more or less.

Said Parcel is subject to any easements or encumbrances of record.

AND

The East Half of Lot 5, Block 33 City of Mantorville, together with an easement across the portion of the West Half of Lot 5, Block 33 OR across the North 5 feet of Lot 4 for purposes of ingress and egress as the road currently exists and is used.

Abstract Property
PID 25.100.2951

City of Mantorville**Supporting Findings and Code Determination**

Property Address: 101 5th St E, Mantorville, Minnesota

Date of Inspection: April 6, 2026

Building Official: Tanner Young, Building Official, License No. BO806795

Engineering Visual Observer: Les Conway, P.E., Minnesota Licensed Professional Engineer

Prepared For: City of Mantorville

Subject: Unsafe and hazardous conditions involving smaller addition at the property

Executive Summary

The property at 101 5th St E includes a primary structure and a smaller addition located near the stream bank. This report addresses the condition of the smaller addition.

Based on the April 6, 2026 inspection, the smaller addition is in an unsafe condition. The addition has visible structural movement, deterioration, water intrusion, and apparent loss of support near the stream bank.

It is the Building Official's determination that the smaller addition is unsafe and has not been maintained in a safe and sanitary condition. The recommended corrective action is demolition and removal of the smaller addition. As an alternative, the owner may submit engineered repair and stabilization plans for review by the City.

Following review of the applicable Minnesota Building Code provisions and applicable hazardous building statutes, the Building Official has determined that the smaller addition is unsafe and should be placarded accordingly. The smaller addition should remain vacant and unused until the unsafe conditions are corrected. The owner should secure the smaller addition and surrounding hazard area against unauthorized access by means acceptable to the City.

1. Purpose

This report is prepared for the City of Mantorville to document observed conditions at 101 5th St E, Mantorville, Minnesota, and to provide supporting findings and a Building Official code determination regarding the smaller addition located near the stream bank.

The inspection was conducted on April 6, 2026, following execution of a court-authorized search warrant. The purpose of this report is to document observed unsafe and hazardous conditions, identify applicable Minnesota Building Code provisions, and state the Building Official's determination that corrective action is required.

2. Inspection Personnel and Roles

The inspection was conducted by Tanner Young, Building Official, License No. BO806795.

Les Conway, P.E., Minnesota Licensed Professional Engineer, was also present during the inspection as an engineering visual observer. Mr. Conway's role was limited to visual observation of accessible structural conditions observed at the time of inspection. No destructive testing, geotechnical investigation, structural calculations, repair design, or design-level structural analysis was performed as part of this inspection.

The Building Official's determination is made by Tanner Young based on the observed conditions, applicable Minnesota Building Code provisions, inspection documentation, and the limited engineering visual observations noted in this report.

3. Applicable Building Code and Hazardous Building Authority

The Minnesota State Building Code includes administrative provisions in Minn. R. Chapter 1300 and incorporates the 2018 International Building Code, as amended, through Minn. R. Chapter 1305. The Building Official's determination in this report is based primarily on the Minnesota State Building Code provisions governing unsafe buildings, maintenance of existing buildings, and Building Official authority.

Minn. R. 1300.0110 authorizes and directs the Building Official to enforce the provisions of the Minnesota State Building Code. The Building Official is authorized to interpret the code, issue necessary notices and orders to ensure compliance, document inspection results in the official records of the municipality, and obtain expert opinion as necessary regarding technical issues.

Minn. R. 1300.0180 provides that a building or structure regulated by the code is unsafe if it is structurally unsafe, not provided with adequate egress, a fire hazard, or otherwise dangerous to human life. The rule also addresses unsafe use where a building or structure constitutes a hazard

to safety, health, or public welfare because of inadequate maintenance, dilapidation, damage, or abandonment.

Minn. R. 1300.0180 further provides that unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal.

Minn. R. 1300.0225 requires all buildings and structures, both existing and new, and all parts of buildings or structures, to be maintained in a safe and sanitary condition. The owner or owner's designated agent is responsible for maintenance.

For purposes of the City's hazardous building process, Minn. Stat. 463.15 defines "building" to include any structure or part of a structure. It also defines "hazardous building or hazardous property" to include a building or property that, because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a hazard to public safety or health.

Minn. Stat. 463.16 authorizes the City to order the owner of a hazardous building or hazardous property to correct or remove the hazardous condition, or to demolish and remove the building.

4. Observed Conditions

During the April 6, 2026 inspection, the smaller addition located near the stream bank was observed to have sustained significant deterioration, structural movement, and apparent settlement or undermining near the stream edge. Observed conditions included the following:

1. Separation between the smaller addition and the main structure.
2. Visible displacement and movement of CMU construction.
3. Visible structural shifting of the addition.
4. Apparent soil undermining, settlement, or loss of support near the stream bank.
5. Deterioration of roof framing components.
6. Visible holes and openings in the roof assembly.
7. Water intrusion at or near the separation point between the addition and the main structure.
8. Moisture damage to roof sheathing and structural framing members.
9. Evidence of prolonged water infiltration.
10. Conditions conducive to mold or microbial growth within roof insulation materials.
11. Deterioration and physical damage affecting the safe and sanitary condition of the addition.

The above conditions were observed during the inspection and are further documented in the inspection photographs and related inspection records.

5. Engineering Visual Observation

Based on visual observation of accessible conditions, the smaller addition exhibited signs of structural distress, including separation from the primary structure, displacement of CMU construction, visible structural movement, deterioration of roof framing components, and apparent loss of support, settlement, or undermining near the stream bank.

These observed conditions are consistent with a compromised structural condition. The observed structural conditions support the Building Official's determination that the smaller addition is structurally unsafe and hazardous.

6. Building Official Code Analysis

Based on the observed conditions, the smaller addition is structurally compromised. The separation from the main structure, displacement of CMU construction, visible structural shifting, deterioration of roof framing, roof openings, water intrusion, and apparent undermining or settlement near the stream bank indicate that the addition is not being maintained in a safe structural or sanitary condition.

The observed conditions support a determination that the smaller addition is unsafe under Minn. R. 1300.0180 because it is structurally unsafe and otherwise dangerous to human life, safety, health, and public welfare.

The observed conditions also support a determination that the smaller addition has not been maintained in a safe and sanitary condition as required by Minn. R. 1300.0225. The roof openings, water intrusion, moisture damage, deterioration of framing and sheathing, and conditions conducive to mold or microbial growth are conditions inconsistent with safe and sanitary maintenance of the structure.

The observed conditions also support a hazardous building or hazardous property determination because the affected structure and related property conditions, due to inadequate maintenance, dilapidation, physical damage, and potentially unsanitary conditions, constitute a hazard to public safety or health.

7. Building Official Determination

Based on the April 6, 2026 inspection, the observed physical conditions, inspection documentation, applicable Minnesota Building Code provisions, and the engineering visual observation contained in this report, it is my determination as Building Official that the smaller addition located near the stream bank at 101 5th St E, Mantorville, Minnesota, is an unsafe structure under Minn. R. 1300.0180.

It is also my determination that the smaller addition is not being maintained in a safe and sanitary condition as required by Minn. R. 1300.0225.

It is further my determination that the smaller addition and related property conditions meet the definition of a hazardous building or hazardous property due to inadequate maintenance, dilapidation, physical damage, and conditions hazardous to public safety or health.

The smaller addition should remain vacant and should not be used until the unsafe conditions are corrected.

8. Required Corrective Action

The unsafe and hazardous conditions identified in this report must be corrected.

Based on the observed extent of structural movement, separation, deterioration, water intrusion, and apparent undermining or settlement adjacent to the stream bank, the recommended corrective action is demolition and removal of the smaller addition in its entirety.

As an alternative to demolition and removal, the property owner may submit repair and stabilization plans prepared by a Minnesota licensed professional engineer for review by the City. Any proposed repair plan must demonstrate that the unsafe and hazardous conditions will be fully corrected and must address, at a minimum:

1. Structural stabilization of the smaller addition.
2. Foundation support and correction of settlement, undermining, or loss of support.
3. Repair or replacement of displaced CMU construction.
4. Repair or replacement of deteriorated roof framing, roof sheathing, and roof assembly components.
5. Elimination of water intrusion.
6. Removal and replacement of damaged, deteriorated, or unsanitary materials.
7. Stream bank stabilization or other measures necessary to prevent continued erosion and future undermining.
8. Protection of the remaining primary structure.
9. Required permits, inspections, and code compliance for all corrective work.

The smaller addition should be placarded as unsafe. The owner should secure the smaller addition and surrounding hazard area against unauthorized access. Temporary safeguards may include posted notices, placards, barriers, fencing, locked access points, caution tape, or other measures acceptable to the City.

Until the unsafe and hazardous conditions are corrected, the smaller addition should remain vacant and unused. Access should be limited to persons necessary for inspection, evaluation, repair, stabilization, demolition, or public safety purposes.

9. Conclusion

The smaller addition near the stream bank at 101 5th St E, Mantorville, Minnesota, has sustained significant deterioration, structural movement, water intrusion, and apparent loss of support or undermining near the stream bank.

Based on the observed conditions and applicable Minnesota Building Code provisions, the smaller addition is determined to be unsafe, inadequately maintained, and hazardous to public safety or health.

The unsafe and hazardous conditions must be corrected. The recommended correction is demolition and removal of the smaller addition, unless the owner submits an engineered repair and stabilization plan acceptable to the City.

Building Official Certification

I certify that the observations, code analysis, and unsafe/hazardous building determination in this report were prepared by me based on my inspection of the property, the observed conditions, the inspection documentation, applicable Minnesota Building Code provisions, and my authority as Building Official.

Tanner Young
Building Official
License No. BO806795

Date: 5-27-26

Engineering Visual Observation Acknowledgment

I was present during the April 6, 2026 inspection and provided limited visual engineering observation of accessible structural conditions. My observations were limited to conditions visible at the time of inspection. No destructive testing, geotechnical investigation, structural calculations, repair design, or design-level structural analysis was performed as part of this visual observation.

Les Conway, P.E.
Minnesota License No. 23292
WSE Engineering Services, Ltd.

Date: 5-29-26