

**City of Mantorville
Regular City Council Minutes
June 8, 2026**



1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash

Kim Boyum

Jerrod Kappers – joined via video call

Absent: Councilmember Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
Deputy City Clerk Wendy Siewert
Fire Chief Paul Lushinsky
Assistant Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Final Schedule I payment for the HWY 57 project was added as item 9G on the agenda.
Resolution for approval of future MRA donations from gambling proceeds to the City added as item 9H.

4. Consent Agenda

A. Accounts Payable (warrant list) for 6.8.26

- B. County Commissioners Meeting Minutes 5.12.26
- C. Fire Department June 2026 Meeting Minutes
- D. Council Meeting minutes 4.13.26
- E. Council Meeting minutes 4.20.26

Councilmember Nash moved and Councilmember Boyum seconded to approve the consent agenda as presented.

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

- A. Leila Galloway was recognized for winning the Gold Medal and becoming a World Champion at the High School and College World Championships Competition.
- B. Kali Lentz with CohnReznick presented the City's Financial Report from the annual audit of year 2025.

Councilmember Nash and City Clerk Lohrbach met with her a week ago about the conclusion of the audit.

The Levy provides approximately 47% of the City's revenue and Local Government aid provides approximately 24%.

Mayor Ingalls would like to look at our options in fixing roads for next year.

6. Public Concerns

- A. Johannes Marsland suggested a fix for the snow removal from the Church on Walnut Street. During the last large snow fall, He had to push snow across the street and into part of an empty yard to get into his property. He would like to see a change in the City's snow removal policy to accommodate how very large snowfalls are handled. Mayor Ingalls suggested getting permission from neighbors beforehand. Jeremy Schubert, 918 Walnut Street, said there hadn't been a snow issue before the new owners at the church.

7. Public Safety Update

- A. There were several residents concerned about a burn permit to be granted to Dale Brannan at 327 5th Street East.

Concern was raised about COPD and asthma by Jody Vanderostyne and possible damage to surrounding homes because of the large size of the pile.

Wade Luggar wondered if it could be burned elsewhere.

Dale Brannan said the fire department was going to be on site as a training exercise and had granted the permit, as the DNR does not currently have any jurisdiction in granting permits within the City.

Duke Harbaugh said it varies from situation to situation on if they grant a permit or not and Ryan Jech said they pay close attention to the wind and burn warnings.

Mayor Ingalls said that our ordinance says a permit must first be issued from the DNR and that DNR guidelines are currently for a 20ft x 20ft pile and Brannan's exceeds this. He recommends changing our ordinance so that it is very explicit and clear about what the City needs.

- B. Troy Stafford said the Fire Department Relief now has a contract with the Mantorville Restoration Association for charitable gambling proceeds to be donated. Council could approve resolutions for acceptance of future Fire Relief expenditures. Council could approve future MRA donation to the City twice a year, or more if necessary.
- C. Fire Department Relief will be helping to match grants for necessary items.

8. Public Hearings – No Items

9. New Business

- A. Councilmember Boyum moved and Councilmember Nash seconded to approve the septic permit for 405 5th Street East.

Motion carried: 4 ayes / 0 nays

- B. Ordinance 2026-03 AN ORDINANCE GRANTING MINNESOTA ENERGY RESOURCES, A SUBSIDIARY OF WEC ENERGY GROUP, A WISCONSIN CORPORATION, ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN FACILITIES AND EQUIPMENT FOR THE TRANSPORTATION, DISTRIBUTION AND SALE OF GAS ENERGY IN THE CITY OF MANTORVILLE, MINNESOTA, AND TO USE THE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

Councilmember Boyum moved and Councilmember Nash seconded to approve Ordinance 2026-03.

Motion carried: 4 ayes / 0 nays

- C. Councilmember Nash moved and Councilmember Boyum seconded to approve Resolution 2026-14 Authorizing Summary Publication of Ordinance 2026-03.

Motion carried: 4 ayes / 0 nays

- D. Councilmember Boyum moved and Councilmember Kappers seconded to waive the bandshell fee for the school jazz band.

Motion carried: 4 ayes / 0 nays

- E. Councilmember Nash moved and Councilmember Boyum seconded to approve the eagle monument proposal by Bigelow at the Eagle Meadows Development.

Motion carried: 4 ayes / 0 nays

- F. Councilmember Boyum moved and Councilmember Nash seconded to approve the chip sealing contract with Pearson Brothers.

Motion carried: 4 ayes / 0 nays

- G. Councilmember Nash moved and Councilmember Boyum seconded to approve the Final Schedule I payment for the completed HWY 57 project.

Motion carried: 4 ayes / 0 nays

- H. Added to Public Safety.

10. Old Business

- A. Councilmember Nash moved and Councilmember Boyum seconded to approve tabling the personnel policy awaiting further information from the City Attorney.

Motion carried: 4 ayes / 0 nays

- B. Councilmember Nash moved and Councilmember Boyum seconded to table discussion of property at 105 5th Street East awaiting more information.

Motion carried: 4 ayes / 0 nays

- C. Council would like the resident at 401 Walnut Street to be present at the next meeting to provide an update on their property.

Council advised staff to send a letter to residents at 15 5th Street East regarding their siding completion.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

12. Reports

A. Public Works Report

- 1) Public Works Lead Adams received an email from the Minnesota Department of Health regarding the sewer dumpsite near the campground regarding bringing it up to compliance. There needs to be some digging and concrete work done.
- 2) Adams met with Tyler Isbell and they are putting in the frisbee disc gold baskets next week.

B. City Clerk Report – No Items

C. Consultant Report – No Items

D. Committee Reports

- 1) Mantorville Chamber of Commerce
 - Councilmember Nash attended.
- 2) Economic Development Authority
 - Larger Than Life Exhibit at Riverside Park will have 36 artists this year. The reception is on June 27th.
- 3) Finance/Budget – No Items
- 4) Fire Department – No Items
- 5) Infrastructure – No Items
- 6) Planning and Zoning – Not Items
- 7) Kasson Mantorville Joint Powers
 - The next meeting is in August 6th.
- 8) Historical Preservation Committee
 - Council directed staff to continue working on this.

9) Decorations – No Items

10) Park Board

- Went over tree budgets. Will soon have the mulch in place at parks. Pickleball sound barriers have arrived.

11) Personnel – No Items

12) Fire Department Relief – No items

13) Township

- Council will have a special meeting on the 29th of June at 6:30pm for a Public Hearing and to approve the Orderly Annexation Agreement between the City and the Township.

E. Councilmember Reports

- Councilmember Kappers had a 4th grader graduate this year and he was pleased to be at their class event at Riverside Park and that it is a great park.

F. Mayor's Report

- Mayor Ingalls read the following:

“The Mantorville City Council conducted a performance evaluation of City Administrator Gretchen Lohrbach on June 1, 2026, and the summary of the City Council’s conclusions regarding the evaluation are as follows: The Council identified performance objectives and requirements for Ms. Lohrbach, including but not limited to Council goals, administration goals and requirements, responsiveness, adherence to policy requirements, necessary workplace adjustments, attendance requirements, and a performance plan. The Council desires to work with Ms. Lohrbach moving forward through continued evaluations (on a monthly basis) and interactions to facilitate successful implementation of the plan, goals, and objectives of the Council and Ms. Lohrbach.”

13. Adjourn

Motion was made by Councilmember Nash and seconded by Councilmember Boyum to adjourn the meeting at 9:03pm.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.