

**City of Mantorville  
Regular City Council Minutes  
May 11, 2026**



**1. Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:  
Lynnette Nash  
Kim Boyum  
Jim Potter  
Jerrod Kappers

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder  
City Engineer Scott Huneke – WHKS  
Fire Chief Paul Lushinsky

**2. Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

**3. Changes to the Agenda**

Food Trucks were added as item 9G on the agenda. Rental license approvals added as item 9H.

**4. Consent Agenda**

- A. Accounts Payable (warrant list) for 5.11.26
- B. County Commissioners meeting minutes 3.24.26
- C. County Commissioners Meeting Minutes 4.14.26
- D. May 2026 Sheriff's Report
- E. Fire Department April 2026 Meeting Minutes

- F. Pheasants Forever Bingo Application Approval
- G. Resolution 2026-13 Accepting a donation of ice and water to the Mantorville Fire Department on April 22, 2026 after the large Weast Concord fire.

Councilmember Potter moved and Councilmember Kappers seconded to approve the consent agenda as presented.

Motion carried: 5 ayes / 0 nays

## **5. Proclamations, Presentations and Recognitions – No Items**

## **6. Public Concerns**

- A. Johannes Marsland said students have been playing pickleball on the new court with the silent balls and are having fun.
- B. Tyler Isbell would like to put up the frisbee golf baskets on goat island and has volunteers to come and help. He will give Joe Adams, Public Works, a call to decide on a time.
- C. Brian Schwanke with Friends of Mantorville was moved up from item 10A.

Friends of Mantorville would like to go with the solid black from Fence Screen, which will be \$10,338.10. It will be four feet in height. Councilmember Potter said that with the silent pickleballs, the sound will be hardly audible. Councilmember Nash would like to see the signs hanging on the fence look more cohesive. Deputy City Clerk Siewert is working on a sign policy.

Councilmember Kappers moved and Councilmember Potter seconded to go with the solid black Fence Screen sound barriers on all four sides of the court.

Motion carried: 5 ayes, 0 nays

- D. Wendy Schleeter, 605 Clay Street, was present to comment on the closing of the Senior Center. She believes the Bylaws were not followed and that elections did not happen correctly. She just wanted the city to be aware.

## **7. Public Safety Update**

- A. Fire Chief Paul Lushinsky said the have a couple applicants and would like Council approval of Maddox Fritz.

Councilmember Potter moved and Councilmember Kappers seconded to approve Maddox Fritz as a volunteer firefighter.

Motion carried: 5 ayes, 0 Nays

- B. They are making good progress on the new grass rig, although shipping has been a little slow for some parts.
- C. They have applied to the State of Minnesota for a grant to obtain an extractor to clean their turnout gear after use in a fire. Right now it would be covered up to 90% by the grant and 10% by Fire Relief.
- D. Lushinsky does not believe anyone is retiring from the Fire Department this year.
- E. They are looking into auto disconnects for the air lines when they go out on calls.

#### **8. Public Hearings – No Items**

#### **9. New Business**

- A. The Eagle Scout paddle saddle proposal was approved by the Park Board on 4.28.26. The student will come before Council when he has a budget.
- B. No update on Larger than Life art exhibit.
- C. Public Works Lead Adams said SL Contracting is currently crack sealing. He only received one quote for the Chip Sealing from Pearson Brothers for \$63,315.00. The targeted roads to be repaired will have been paved in the last year or so.

Councilmember Potter moved and Councilmember Boyum seconded to approve awarding Pearson Brothers the project with the quote of \$63,315.00.

Motion carried: 5 ayes / 0 nays

- D. Pay request #1 of \$144,724.43 to Winona Mechanical for the CSHA Lift station was approved.

Councilmember Potter moved and Councilmember Nash seconded.

Motion carried: 5 ayes / 0 nays

City Clerk Lohrbach will discuss this in the future with Mike Bubany regarding bonding.

- E. City Engineer Scott Huneke – WHKS said that the Lead Service Line Replacement Project will cost \$25,000 per line, which will be reimbursed by the Minnesota Public Facilities Association. There will be approximately 24 service lines to be replaced, some still need to be verified. WHKS has put together the plans and specs and would like to begin the project. 10% Of the costs are on the agreement.

Councilmember Potter moved and Councilmember Kappers seconded to approve the City agreement with WHKS.

Motion carried: 5 ayes / 0 nays

- F. Public works Adams has a quote from Hach for the purchase of a separate sampler for the CSAH Lift Station project instead of relocating the old one, which will be easier. It saves us 15%. The dollar amount was approved in the bid with Winona Mechanical.

Councilmember Nash moved and Councilmember Potter seconded to approve the quote of \$8,636.80 for the sampler.

Motion carried: 5 ayes / 0 nays

- G. Food Trucks Application approved.

Councilmember Boyum moved and Councilmember Potter seconded to approve the food truck application.

Motion carried: 5 ayes / 0 nays

- H. Rental License Approvals

Councilmember Potter moved and Councilmember Boyum seconded to approve the Rental Licenses for:

605 Clay St. #2 Marigold Manor  
605 Clay St. #5 Marigold Manor  
605 Clay St. #6 Marigold Manor  
605 Clay St. #7 Marigold Manor  
31 County Rd 21  
202 9<sup>th</sup> St. W  
817 West St.  
817 ½ West St.  
821 West St.  
821 ½ West St.

Sonja Thompson  
Sonja Thompson  
Sonja Thompson  
Sonja Thompson  
Sonja Thompson  
Alicia McCain  
Lowell & Kathryn  
Overson Trust  
Lowell & Kathryn  
Overson Trust

Motion carried: 5 ayes / 0 nays

## **10. Old Business**

- A. Moved to Citizen Concerns.
- B. Moved to Citizen Concerns.
- C. The City Attorney is looking at the edits to the City's Personnel Policy.
- D. The City Attorney is waiting on some more detailed information from the City Building Inspector regarding the property at 101 5<sup>th</sup> Street East.

## **11. Tabled Items**

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

## **12. Reports**

### **A. Public Works Report**

- 1) Brush clean-up is this week.
- 2) The pot holes on 5<sup>th</sup> Street East have been repaired.

### **B. City Clerk Report**

- 1) Council advised City Clerk Lohrbach to reach out to Mantorville Township regarding the Orderly Annexation Agreement.

### **C. Consultant Report – No Items**

### **D. Committee Reports**

- 1) Mantorville Chamber of Commerce
  - New pamphlets have been purchased with the grant received. Spring Fling is next week.
- 2) Economic Development Authority
  - Will meet may 18<sup>th</sup> at 6:30pm.
- 3) Finance/Budget – No Items
- 4) Fire Department

- Will be meat raffles at the saloon over weekend.
- Should reach out to Public Works when more water needs to be pumped. The water level at the water tower was critical after the large fire last month.

5) Infrastructure – No Items

6) Planning and Zoning – Not Items

7) Kasson Mantorville Joint Powers

- The next meeting is in August.

8) Mantorville Restoration Association

- Much of the meeting focused on the gambling audit they had completed in 2025 and the upcoming ordinance to be discussed in the public hearing by Council on March 9<sup>th</sup>.

9) Historical Preservation Committee

- Councilmember Nash has been looking into information to begin a Historical Preservation Association for the City. There are some sample ordinances from Lake City. The committee could have 5 or 7 members with two councilmembers on committee.

10) Decorations

- Metal decorations are out and look nice. Flags will be up all summer on main street until Marigold Days. Councilmember Nash mended the flags that were torn at the edges.

11) Park Board

- Pickleball was discussed. Park walkthrough was completed. Eagle Scout project for paddle saddles was approved.

12) Personnel

- Will get a meeting scheduled

13) Fire Department Relief

- Will be having raffles and horse racing.

#### 14) Township

- Orderly Annexation Agreement was discussed.

#### **E. Councilmember Reports**

- Councilmember Nash had the tree took down near her home and Boyum Tree Service is doing a great job. There is a resident that would like to see fewer dandelions in the area.
- Councilmember Potter would like to know if anyone is living in the camper on the Church property. Past Johannes Marsland said no. Councilmember Potter advised the concerned resident to call the Sheriff Department if they are concerned. He would like to have the City check with the State about whether prairies on properties can be regulated in town. There are residents not mowing again.

#### **F. Mayor's Report**

- Mayor Ingalls said an individual called the City 30 times and left multiple messages during the week of May 4<sup>th</sup> while Deputy City Clerk was out of the office at training. City Clerk Lohrbach stated that Mayor Ingalls had asked about her response to phone calls before the meeting and she told him that there were no calls from this individual on the City phone recent call logs and no messages. She also reiterated that she was the only employee in the office and answered all calls the best she could, but she cannot help a customer if they do not leave a message. Councilmember Potter suggested pulling the phone records. City Clerk Lohrbach will look into this.
- Mayor Ingalls would like to look into the City establishing a permanent Social District area within the City permitting alcohol use regularly on certain streets.

#### **13. Adjourn**

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 8:55pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.