



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, May 11, 2026 - 6:30pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Changes to Agenda**
4. **Consent Agenda pp. 3-55 ****
 - A. Accounts Payable (warrant list) for 5.11.26
 - B. County Commissioners meeting minutes 3.24.26
 - C. County Commissioners Meeting Minutes 4.14.26
 - D. May 2026 Sheriff's Report
 - E. Fire Department April 2026 Meeting Minutes
 - F. Pheasants Forever Bingo Application Approval
 - G. Resolution 2026-13 Accepting a donation of ice and water to the Mantorville Fire Department on April 22, 2026 after the large Weast Concord fire.
5. **Proclamations, Presentations and Recognitions – No Items**
6. **Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.
7. **Public Safety Update**
 - A. Fire Dept. - Approval of Maddox Fritz as new Mantorville Fire Department Member.
 - B. Fire Dept. - Update on new grass rig.
8. **Public Hearings – No Items**
9. **New Business**
 - A. Eagle Scout Paddle Saddle proposal for pickleball court. – Approved by park board on 4.28.26
 - B. Brian Hindal – Larger Than Life – art in Riverside Park updates
 - C. Approval of Chip Seal Quote - WHKS **pp.57-58 ****
 - D. Approval of CSAH Lift Station Pay Request #1 - WHKS **pp. 59-60 ****

- E. Approval of Lead Service Line Replacement Agreement with WHKS **pp. 61-67 ****
- F. Approval of Hatch Quote with Winona Mechanical – WHKS **pp.68-73 ****

10. Old Business

- A. Brian Shwanke with Friends of Mantorville Pickleball Court sound barrier updates
- B. Decision on Pickleball Sound Barriers **pp. 75-97 ****
- C. Discussion of changes to Personnel Policy
- D. Discussion of property at 101 5th Street East

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey’s

12. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, Planning & Zoning, KM Joint Powers, Historical Preservation Committee, Decorations, Park Board, Personnel, FD Relief, Township
- E. Councilmember Reports
- F. Mayor’s Report

13. Executive Session – No Items

14. Adjourn **

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>May 11, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>May 16, 2026</i>	<i>Daytime Activities</i>	<i>Spring Fling in Mantorville</i>
<i>May 18, 2026</i>	<i>6:30pm</i>	<i>Mantorville EDA Meeting</i>
<i>May 25, 2026</i>	<i>Holiday</i>	<i>Memorial Day – City Offices Closed</i>
<i>May 26, 2026</i>	<i>6:30pm</i>	<i>Parks and Recreation Meeting</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meeting and community events in Mantorville.</i>		

**** Council Action Item**



DRAFT

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash

Kim Boyum

Jim Potter arrived at 7:15pm

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

No changes

4. Consent Agenda

- A. Council meeting minutes 2.9.26
- B. Commissioners meeting minutes 1.27.26
- C. County Commissioners Meeting Minutes 2.10.26
- D. Fire Department March 2026 meeting minutes
- E. Chamber February 2026 Meeting Minutes
- F. Accounts Payable (warrant list) for 3.9.26

- G. Acceptance of Martha Vrieze Park Board resignation 2.25.26
- H. Mantorville February 2026 Sheriff's Report
- I. Certification of unpaid fire call invoice Maddox Fritz 121 9th St W – Resolution 2026-08
Authorizing the Certification of Unpaid Charges to the Dodge County Auditor
- J. Approval of Garbage Hauler license

Councilmember Potter moved and Councilmember Boyum seconded to approve the consent agenda as presented.

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

A. Selection of New Council Member

Candidate Holly Schmidt withdrew her application.

Council asked questions and heard responses from the remaining 4 candidates.

Paper was distributed to each Councilmember and they voted for two candidates each. City Clerk Lohrbach tallied the votes and Jerrod Kappers and Anthony Meyers had the Most votes.

Finalists then had two more minutes each to answer questions.

Paper was distributed to each Councilmember and they again voted. City Clerk Lohrbach tallied the votes and Jerrod Kappers received the most votes.

Jerrod Kappers was sworn in as the new councilmember at 7:36pm.

6. Public Concerns

- A. Johannes Marsland said that he would like to bring quiet pickleball balls to the next Council meeting so Council can hear what they sound like in case Council would like to open the pickleball court early and require quiet balls for play. His Congregation is willing to donate these balls.

7. Public Safety Update

- A. The fire department grass rig truck and flatbed are ordered and it has begun to be build. They City may have it by the beginning of May. There will most likely be one week where the City does not have a grass rig.

8. Public Hearings

- A. Notice is hereby given that the Mantorville City Council will hold a public hearing on Monday, March 9, 2026 starting at 6:30 p.m., or as soon as reasonably practical thereafter, in the City Council Chambers located at 21 5th Street East, Mantorville, Minnesota, to consider an ordinance amending Mantorville City Code, section 150.073. The proposed ordinance, if adopted, would amend the city's zoning ordinance related to the city's Historic District by replacing all references to the Mantorville Restoration Association (MRA) with references to a separate municipal heritage preservation commission. If adopted, the ordinance will (i) sever the existing relationship between the city and MRA related to property in the Historic District; and (ii) provide that, should the city decide to establish in the future a historic preservation commission under Minn. Stat. 471.193, said commission will assume the responsibilities that are presently delegated to MRA. All interested persons may attend the hearing and provide comments. A copy of the proposed ordinance can be requested or reviewed during business hours at City Hall, 21 5th Street East, Mantorville, MN. If you are unable to attend the meeting, written comments may also be submitted to the City Council prior to the public hearing via email (gretchen@mantorville.com) or dropped off or mailed to City Hall, 21 5th Street East, Mantorville, MN 55955. All written comments submitted prior to the public hearing will be presented to the City Council. Following the public hearing, the City Council will consider and possibly adopt the proposed ordinance. Councilmember Nash moved and Councilmember Boyum seconded to open the Public Hearing at 7:43pm.

Motion carried: 5 ayes / 0 nays

Luke Freund, the current treasurer of the MRA, asked why this is happening now. He said Council does not have to agree or disagree with them, they are just an advisory board.

Council responded that the MRA is not sanctioned by the State of Minnesota. It will protect the City from any liability if the MRA is taken off the ordinance. The City can later form a historical committee and members of the MRA can be on that committee.

Mary Lee Lambert would like a committee in place before the MRA is removed from the ordinance. She would also like a map of the historic district on the City's website.

Councilmember Boyum moved and Councilmember Potter seconded to close the Public Hearing at 8:19pm.

Motion carried: 5 ayes / 0 nays

Councilmember Potter moved and Councilmember Kappers seconded to pass Ordinance No. 2026-01 Amending Section 150.073 of the Code of Ordinances of the City of Mantorville Regarding the Historic District.

Motion carried: 4 ayes / 0 nays, Councilmember Nash abstained

Councilmember Potter moved and Councilmember Boyum seconded to pass Resolution No. 2026-07 Authorizing Publication of Ordinance No. 2026-01 by Title and Summary.

Motion Carried: 4 ayes / 0 nays, Councilmember Nash abstained

- B.** Notice is hereby given that the Mantorville City Council will hold a public hearing on Monday, March 9, 2026 starting at 6:30 p.m., or as soon as reasonably practical thereafter, in the City Council Chambers, located at 21 5th Street East, Mantorville, Minnesota, related to proposed amendments to the City's master fee schedule. Interested persons may attend the hearing and provide comments. Materials and information regarding the proposed fee schedule revisions, including the proposed ordinance, can be requested from City staff or reviewed during business hours at City Hall, 21 5th Street East, Mantorville, MN. Following the public hearing, the City Council will consider adopting the fee schedule amendments via ordinance.

Councilmember Boyum moved and Councilmember Potter seconded to open the Public Hearing at 8:21pm.

Motion carried: 5 ayes / 0 nays

The fees for food trucks was discussed and Council would like to amend the fee schedule to include \$50.00 each time, not to exceed \$100.00.

Councilmember Potter moved and Councilmember Boyum seconded to closed the Public Hearing at 8:39pm.

Councilmember Potter moved and Councilmember Kappers seconded to approve Ordinance No. 2026-02 Updating the City of Mantorville's Master Fee Schedule amended to include the language for food trucks as "\$100.00 for a 6 month permit, \$250.00 for 12 months. 1 day permit is \$50.00 & not to exceed \$100.00."

Motion carried: 5 ayes / 0 nays

9. New Business

A. Layne Noser with the Mantorville Art Guild was present to give an update on their Sunday Concert Series. Last year they had 8-10 good bands. They will now be going to 4-6pm on Sundays. Mayor Ingalls mentioned going to the EDA for funding. Layne said they are also looking for grants.

B. Balcome lot split at 620 6th Street West.

Councilmember Potter moved and Councilmember Boyum seconded to approve Resolution 2026-10 approving a Lot Split for Certain Real Property Located in Mantorville, Dodge County, Minnesota.

Motion carried: 5 ayes / 0 nays

- C. There was a water leak at the residence of 620 6th Street West. Mr. Balcome is requesting an adjustment off his water bill for the sewer charges because the water did not go into the City Sewer. City Clerk Lohrbach said that the bill could be adjusted by \$244.21 in sewer charges if Council approves.

Councilmember Potter moved and Councilmember Boyum seconded to adjust \$244.21 of sewer charges off of Mr. Balcome's water bill.

Motion carried: 5 ayes / 0 nays

- D. Our Construction Management Services contract includes a software charge of \$150.00 per month that the City is not using. This is \$1,800.00 yearly and the City of Mantorville only had \$875.00 in building permits last year. There is a 60 day opt out option available.

Councilmember Nash moved and Councilmember Boyum seconded to opt out of the \$150.00 software agreement.

Motion carried: 5 ayes / 0 nays

- E. Councilmember Boyum moved and Councilmember Potter seconded to allow the Mantorville Chamber of Commerce to use Riverside Park for the Easter Egg Hunt on April 4th.

Motion carried: 4 ayes / 0 nays, Councilmember Nash abstained

- F. Councilmember Potter moved and Councilmember Boyum seconded to allow the Mantorville Chamber to store items in the City Hall basement providing they sign a waiver that the City is not liable for the items.

Motion carried: 4 ayes / 0 nays, Councilmember Nash abstained

- G. Councilmember Potter moved and Councilmember Kappers seconded to table the approval of the City's food truck policy until the next meeting.

Motion carried: 5 ayes / 0 nays

10. Old Business

- A. The City Attorney is working on a warrant to grant access to the City's Building Inspector for the property located at 101 5th Street East. City Clerk Lohrbach will check with the City Attorney to see where we are with this.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

12. Reports

A. Public Works Report

- 1) Public Works Lead Adams received two quotes for spring street sweeping: SL Contracting at \$2,000.00 and Durst Outdoor Services at \$3,345.00.

Councilmember Potter moved and Councilmember Boyum seconded to approve SL Contracting to take care of the spring street sweeping for \$2,000.00.

Motion carried: 5 ayes / 0 nays

- 2) One of the E1 pumps went down on Mantor Drive. It was \$1,069.29 to replace the pressure switch.
- 3) A new valve and meter was put in at City Hall for the well.

B. City Clerk Report

- 1) Reminder that the Local Board of Appeal and Equalization meeting will be Monday April 20th at 6:00pm in Council Chambers.
- 2) Deputy Clerk Wendy Siewert will be attending the MCFOA Municipal Clerk and Financial Officers Institute May 4-8th for training.
- 3) City Clerk Lohrbach will have a Preliminary Personnel Policy for Council at the next meeting.
- 4) City Engineer Scott Huneke with WHKS will apply for the Drinking Water Revolving Loan Fund due on Friday.

C. Consultant Report

- 1) The Lead Service Line Replacements in the City will be approximately \$600,000.00. Councilmember Boyum moved and Councilmember Potter seconded to approve Resolution 2026-09 Approving the City's Application for a Loan and/or Grant from the Drinking Water Revolving Fund for Lead Service Line Replacement.

Motion carried: 5 ayes / 0 nays

- 2) Well #3 feasibility Report was presented and the well casing on #2 is offset and a new well is needed. The new well #3# would be located up by the water tower also.

Councilmember Potter moved and Councilmember Boyum seconded to apply for MPFA funding for a new well.

Motion carried: 5 ayes / 0 nays

- 3) The Golf Course would like to be annexed into the City of Mantorville. Councilmember Potter moved and Councilmember Nash seconded to pursue an Orderly Annexation Agreement with Mantorville Township.

Motion carried: 5 ayes / 0 nays

D. Committee Reports

- 1) Mantorville Chamber of Commerce

- The Chamber is changing to seven or eight board members. The County Expo is the last Saturday in March. They have a calendar of 2026 events and are working on walking tour booklets.

- 2) Economic Development Authority

- Will meet next week.

- 3) Finance/Budget – No Items

- 4) Fire Department

- Will be attending the monthly Council meetings.

- 5) Infrastructure – No Items

6) Kasson Mantorville Joint Powers

- The next meeting is April 9th.

7) Mantorville Restoration Association

- Much of the meeting focused on the gambling audit they had completed in 2025 and the upcoming ordinance to be discussed in the public hearing by Council on March 9th.

8) Park Board

- Meets in March on the last Monday at 6:30pm. They are still looking for one more member.
- Committee assignments for Council will be discussed at the next meeting. For now, Councilmember Kappers will attend the next Park Board meeting with Councilmember Boyum.

9) Fire Relief – No Items

10) Personnel – No Items

11) Township – No Items

E. Councilmember Reports

- Councilmember Boyum said that Public Works Lead Adams took her around on a tour to look at the City's infrastructure.
- Councilmember Nash said we should begin planning for National Night Out. She also thanked Public Works Lead Adams for cleaning out the flower pots on the sidewalks along HWY 57.

F. Mayor's Report

- The large pothole on 5th Street East will be fixed as soon as the ground thaws completely.
- The City will make sure to put the brush pick up on the back of the water bills mailed to residents.

13. Adjourn

Motion was made by Councilmember Nash and seconded by Councilmember Potter to adjourn the meeting at 9:47pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Gretchen Lohrbach
City Clerk-Treasurer

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Payments

Current Period: May 2026

Payments Batch 051126PAY		\$95,420.69	
Refer	0 <u>US POSTAL SERVICE</u>	Ck# 006874	5/11/2026
Cash Payment	E 604-43150-352 Publishing	Water bills for May Mailing	\$12.20
Invoice	050126	5/1/2026	
Cash Payment	E 601-49400-430 Miscellaneous	Water bills for May Mailing	\$94.55
Invoice	050126	5/1/2026	
Cash Payment	E 602-49450-437 Other Miscellaneous	Water bills for May Mailing	\$198.25
Invoice	050126	5/1/2026	
Transaction Date	5/4/2026	MBT Bank Checking 10100	Total \$305.00
Refer	0 <u>Med Central Outlet and Transport</u>	Ck# 006875	5/11/2026
Cash Payment	E 101-41940-228 Equip. Repair and Maint	Fire Proof Cabinet	\$300.00
Invoice	050426	5/4/2026	
Transaction Date	5/4/2026	MBT Bank Checking 10100	Total \$300.00
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006857	5/11/2026
Cash Payment	E 101-41500-300 Professional Svcs (GEN	Service for May	\$11.00
Invoice	0002350668-IN	5/1/2026	
Transaction Date	5/4/2026	MBT Bank Checking 10100	Total \$11.00
Refer	0 <u>PAYMENT SERVICE NETWORK, IN</u>	Ck# 006876	5/11/2026
Cash Payment	E 602-49450-300 Professional Svcs (GEN	Service for April	\$116.52
Invoice	324805	5/4/2026	
Cash Payment	E 601-49400-300 Professional Svcs (GEN	Service for April	\$62.73
Invoice	324805	5/4/2026	
Transaction Date	5/5/2026	MBT Bank Checking 10100	Total \$179.25
Refer	0 <u>WHKS & COMPANY</u>	-	
Cash Payment	E 602-49450-303 Engineering Fees	Cash Lift Station for March	\$519.57
Invoice	57399	5/11/2026	Project 23-001
Transaction Date	5/5/2026	MBT Bank Checking 10100	Total \$519.57
Refer	0 <u>WHKS & COMPANY</u>	-	
Cash Payment	E 601-49400-303 Engineering Fees	Lead Service Line	\$165.45
Invoice	57401	5/11/2026	Project 24-002
Cash Payment	E 101-41950-303 Engineering Fees	Lead Service Line	\$435.45
Invoice	57401	5/11/2026	Project 25-013
Transaction Date	5/5/2026	MBT Bank Checking 10100	Total \$600.90
Refer	0 <u>MANTORVILLE CHAMBER OF COM</u>	-	
Cash Payment	E 101-46500-437 Other Miscellaneous	Hanson Family Grant From the EDA	\$9,000.00
Invoice	MIM1001	5/11/2026	Project 25-006
Transaction Date	5/5/2026	MBT Bank Checking 10100	Total \$9,000.00
Refer	0 <u>KENNEDY & GRAVEN, CHARTERE</u>	-	
Cash Payment	E 101-41600-304 Legal Fees	General City, Real Estate, & Utilities	\$1,825.40
Invoice	192797	5/11/2026	
Cash Payment	E 101-41600-304 Legal Fees	Fytem Brewery Building	\$1,908.99
Invoice	192797	5/11/2026	Project 25-012
Cash Payment	E 101-41600-304 Legal Fees	Golf Course Annexation	\$1,470.00
Invoice	192797	5/11/2026	Project 25-011
Transaction Date	5/5/2026	MBT Bank Checking 10100	Total \$5,204.39

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Current Period: May 2026

Refer	0	LINCOLN NATIONAL LIFE INSURA	-		
Cash Payment	G 101-21711	Life Insurance Payable	May Coverage		\$150.73
Invoice	05012026	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$150.73
Refer	0	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711	Life Insurance Payable	May Coverage		\$32.00
Invoice	608900052026	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$32.00
Refer	0	CITY OF KASSON	-		
Cash Payment	E 602-49450-601	Debt Srv Bond Principal	1st Qtr of 2026		\$27,723.00
Invoice	04202026	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$27,723.00
Refer	0	DELTA DENTAL	-		
Cash Payment	G 101-21708	Dental Insurance	May Coverage		\$180.72
Invoice	RIS0006990936	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$180.72
Refer	0	CMS - CONSTRUCTION MGMT. SE	-		
Cash Payment	E 101-42400-300	Professional Srvs (GEN	March Services		\$125.00
Invoice	817-265285-3	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$125.00
Refer	0	XCEL ENERGY	Ck# 006878 5/11/2026		
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD		\$0.00
Invoice		5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP		\$0.00
Invoice		5/11/2026			

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Current Period: May 2026

Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	\$0.00
Invoice		5/11/2026		
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$0.00
Invoice		5/11/2026		
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	\$0.00
Invoice		5/11/2026		
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	\$0.00
Invoice		5/11/2026		
Cash Payment	E 101-41940-380	Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice		5/11/2026		
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$0.00
Invoice		5/11/2026		
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	\$0.00
Invoice		5/11/2026		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$0.00
Invoice		5/11/2026		
Cash Payment	E 101-43160-381	Electric Utilities	CHRISTMAS LIGHTS	\$0.00
Invoice		5/11/2026		
Cash Payment	E 101-43160-381	Electric Utilities	39W LED PUR OPTN	\$69.36
Invoice	973628646	5/11/2026		
Transaction Date	5/5/2026		MBT Bank Checking 10100	Total \$69.36
Refer	0 METRO SALES INC			
Cash Payment	E 101-41500-350	Print/Binding (GENERA	RICOH/MP C2004ex Copier: Base rate 4/17-7/16 and Contract usage 1/17-4/16.	\$762.61
Invoice	INV3068226	5/11/2026		
Transaction Date	5/5/2026		MBT Bank Checking 10100	Total \$762.61
Refer	0 AFLAC			
Cash Payment	G 101-21710	AFLAC	April 25th Billing	\$33.12
Invoice	686142	5/11/2026		
Transaction Date	5/5/2026		MBT Bank Checking 10100	Total \$33.12
Refer	0 ONSITE COMPANIES			
Cash Payment	E 101-45200-410	Rentals	Service through May 8th	\$77.11
Invoice	0002058763	5/11/2026		
Cash Payment	E 101-45200-410	Rentals	Service through May 8th	\$71.97
Invoice	0002058764	5/11/2026		
Cash Payment	E 101-45200-410	Rentals	Srevice Through May 8th	\$79.00
Invoice	0002051638	5/11/2026		
Cash Payment	E 101-45200-410	Rentals	Services through April 10th	\$55.03
Invoice	0002049739	5/11/2026		
Transaction Date	5/5/2026		MBT Bank Checking 10100	Total \$283.11
Refer	0 MINNESOTA ENERGY		Ck# 006877 5/11/2026	
Cash Payment	E 101-41940-380	Utility Services	4016467-5 STREETS (1008 East St - East Bldg)	\$1,070.53
Invoice	5885702791	5/11/2026		
Cash Payment	E 101-41940-380	Utility Services	4300149-4 STREETS (1008 East St - Middle Bldg)	\$658.54
Invoice	5885702791	5/11/2026		
Cash Payment	E 101-41940-380	Utility Services	4028156-0 STREETS (1008 East St - West Bldg)	\$0.00
Invoice	5885702791	5/11/2026		

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Cash Payment	E 101-42200-380	Utility Services	4229566-7 FIRE DEPT (21 5th St E)	\$443.89
Invoice	5885702791	5/11/2026		
Cash Payment	E 602-49450-380	Utility Services	4299022-6 WWTP (121 Blanch St)	\$346.26
Invoice	5885702791	5/11/2026		
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total \$2,519.22
Refer	0	<i>SIMPLY TIDY, LLC</i>	-	
Cash Payment	E 101-41940-439	Janitors	April Services	\$130.00
Invoice	8266	5/11/2026		
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total \$130.00
Refer	0	<i>WARSAW SOLAR, LLC</i>	-	
Cash Payment	E 603-45183-381	Electric Utilities	March Power Sales	\$142.84
Invoice	2604-6994D	5/11/2026		
Cash Payment	E 101-43160-381	Electric Utilities	March Power Sales	\$1,249.82
Invoice	2604-6994D	5/11/2026		
Cash Payment	E 101-41940-380	Utility Services	March Power Sales	\$571.34
Invoice	2604-6994D	5/11/2026		
Cash Payment	E 101-42200-380	Utility Services	March Power Sales	\$392.80
Invoice	2604-6994D	5/11/2026		
Cash Payment	E 602-49450-380	Utility Services	March Power Sales	\$714.18
Invoice	2604-6994D	5/11/2026		
Cash Payment	E 601-49400-380	Utility Services	March Power Sales	\$499.92
Invoice	2604-6994D	5/11/2026		
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total \$3,570.90
Refer	0	<i>JACOBSEN LAW FIRM, P.A.</i>	-	
Cash Payment	E 101-41600-304	Legal Fees	Service for March & April	\$2,646.00
Invoice	4987 & 4961	5/11/2026		
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total \$2,646.00
Refer	0	<i>LEAGUE OF MN CITIES INS TRUST</i>	-	
Cash Payment	E 101-45200-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$2,246.16
Invoice	04242026	5/11/2026		
Cash Payment	E 601-49400-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$739.62
Invoice	04242026	5/11/2026		
Cash Payment	E 101-41500-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$204.51
Invoice	04242026	5/11/2026		
Cash Payment	E 101-42200-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$3,224.39
Invoice	04242026	5/11/2026		
Cash Payment	E 101-43100-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$1,560.25
Invoice	04242026	5/11/2026		
Cash Payment	E 602-49450-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$758.99
Invoice	04242026	5/11/2026		
Cash Payment	E 101-41110-151	Worker s Comp Insuran	Workers Comp Insurance for 2026-2027	\$71.08
Invoice	04242026	5/11/2026		
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total \$8,805.00
Refer	0	<i>BADGER METER</i>	-	
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Service for April	\$152.99
Invoice	80234541	5/11/2026		
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Service for April	\$284.11
Invoice	80234541	5/11/2026		

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Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$437.10
Refer	0 <i>GOPHER STATE ONE CALL</i>				
Cash Payment	E 601-49400-300 Professional Svcs (GEN	Locates for April			\$9.92
Invoice	6040577	5/11/2026			
Cash Payment	E 602-49450-300 Professional Svcs (GEN	Locates for April			\$18.43
Invoice	6040577	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$28.35
Refer	0 <i>DODGE COUNTY INDEPENDENT</i>				
Cash Payment	E 101-41110-352 Publishing	Legals Fee for BOC meeting Ad			\$166.73
Invoice	20331	5/11/2026			
Cash Payment	E 101-41110-352 Publishing	Seasonal Worker Ad			\$230.00
Invoice	20510	5/11/2026			
Cash Payment	E 101-41110-352 Publishing	LBAE Meeting Ad			\$129.68
Invoice	20765	5/11/2026			
Cash Payment	E 101-41110-352 Publishing	Hydrant flushing Ad			\$100.00
Invoice	20832	5/11/2026			
Transaction Date	5/5/2026	MBT Bank Checking	10100	Total	\$626.41
Refer	0 <i>CULLIGAN GREATER ROCHESTER</i>				
Cash Payment	E 101-41940-200 Supplies	Service for April			\$12.40
Invoice	611X0330603	5/11/2026			
Transaction Date	5/6/2026	MBT Bank Checking	10100	Total	\$12.40
Refer	0 <i>ON-SITE COMPUTERS, INC</i>				
Cash Payment	E 101-41500-300 Professional Svcs (GEN	April Billing			\$346.52
Invoice	CW107425	5/11/2026			
Transaction Date	5/6/2026	MBT Bank Checking	10100	Total	\$346.52
Refer	0 <i>KMTELECOM</i>				
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$129.90
Invoice	10316157	5/11/2026			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE			\$20.91
Invoice	10316157	5/11/2026			
Cash Payment	E 601-49400-321 Communications Phone/	NEW WELL HOUSE FIBER			\$25.00
Invoice	10316157	5/11/2026			
Cash Payment	E 101-42200-321 Communications Phone/	FD 5440			\$25.90
Invoice	10316157	5/11/2026			
Cash Payment	E 101-41940-321 Communications Phone/	STREETS - SHOP 5119			\$97.88
Invoice	10316157	5/11/2026			
Cash Payment	E 601-49400-321 Communications Phone/	WATER TOWER ALARM 3588			\$46.47
Invoice	10316157	5/11/2026			
Cash Payment	E 602-49450-321 Communications Phone/	LIFT STATION ALARM 5066			\$36.47
Invoice	10316157	5/11/2026			
Cash Payment	E 602-49450-321 Communications Phone/	WWTP 5463 ALARM			\$36.47
Invoice	10316157	5/11/2026			
Cash Payment	E 101-41940-321 Communications Phone/	LONG DISTANCE/TAXES/FEES			\$5.85
Invoice	10316157	5/11/2026			
Cash Payment	E 101-46500-437 Other Miscellaneous	EDA 800 NUMBER			\$0.00
Invoice	10316157	5/11/2026			
Transaction Date	5/6/2026	MBT Bank Checking	10100	Total	\$424.85

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Refer	0	VERIZON WIRELESS	Ck# 006879	5/11/2026	
Cash Payment	E 101-42200-380	Utility Services	Service for Feb-April		\$173.92
Invoice	6141890077	5/11/2026			
Transaction Date	5/6/2026		MBT Bank Checking	10100	Total \$173.92
Refer	0	XCEL ENERGY	Ck# 006880	5/11/2026	
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS		\$1,747.00
Invoice	974226126	5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS		\$18.54
Invoice	974226126	5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN		-\$1.15
Invoice	974226126	5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$10.26
Invoice	974226126	5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN		\$6.83
Invoice	974226126	5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP		\$47.44
Invoice	974226126	5/11/2026			
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN		\$7.00
Invoice	974226126	5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT		\$11.48
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL		\$42.15
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER		\$13.79
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE		\$10.69
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD		\$13.19
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP		\$34.06
Invoice	974226126	5/11/2026			
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP		-\$367.09
Invoice	974226126	5/11/2026			
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE		\$118.18
Invoice	974226126	5/11/2026			
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER		-\$30.67
Invoice	974226126	5/11/2026			
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND		-\$132.43
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	300 Clay St		\$10.69
Invoice	974226126	5/11/2026			
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE		\$11.48
Invoice	974226126	5/11/2026			
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION		\$0.67
Invoice	974226126	5/11/2026			
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT		\$11.16
Invoice	974226126	5/11/2026			
Cash Payment	E 101-43160-381	Electric Utilities	CHRISTMAS LIGHTS		\$0.00
Invoice	974226126	5/11/2026			

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Transaction Date	5/6/2026	MBT Bank Checking	10100	Total	\$1,583.27
Refer	0 <u>MENARDS - ROCHESTER NORTH</u> -				
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Cedar Chips, gloves, strike plate, bypass lopper		\$104.80
Invoice	87154	5/11/2026			
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Batteries and supplies		\$172.00
Invoice	86692	5/11/2026			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	latched, adapters, garden gloves, etc.		\$74.04
Invoice	86980	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$350.84
Refer	0 <u>DODGE COUNTY TRANSFER STAT</u> -				
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Tires		\$75.00
Invoice	00254361	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$75.00
Refer	0 <u>STUSSY CONSTRUCTION INC</u> -				
Cash Payment	E 101-43100-224	Street Maint Materials	Road Rock		\$619.17
Invoice	49761	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$619.17
Refer	0 <u>ROCHESTER OVERHEAD DOOR IN</u> -				
Cash Payment	E 101-41940-228	Equip. Repair and Maint	Coned springs		\$1,410.00
Invoice	39258	5/11/2026			
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Commercial sensors		\$187.00
Invoice	39318	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$1,597.00
Refer	0 <u>CALIBRATIONS AND CONTROLS, I</u> -				
Cash Payment	E 602-49450-300	Professional Srvs (GEN	calibrations		\$625.00
Invoice	INV-211061	5/11/2026			
Cash Payment	E 601-49400-220	Bldg.Repair and Mainten	calibrations		\$682.50
Invoice	INV-211074	5/11/2026			
Cash Payment	E 601-49400-220	Bldg.Repair and Mainten	calibrations		\$425.00
Invoice	INV-211042	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$1,732.50
Refer	0 <u>FARRELL EQUIPMENT & SUPPLY</u> -				
Cash Payment	E 101-45200-500	Capital Outlay	batteries, blower, pruning saw, trimmer, edger, charger		\$1,369.97
Invoice	300501	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$1,369.97
Refer	0 <u>NAPA</u> -				
Cash Payment	E 101-45200-404	Repairs/Maint Machinery	oil, guage, belt		\$76.47
Invoice	519916	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$76.47
Refer	0 <u>HAWKINS, INC</u> -				
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	chlorine cylinder		\$20.00
Invoice	7390640	5/11/2026			
Transaction Date	5/7/2026	MBT Bank Checking	10100	Total	\$20.00
Refer	0 <u>DECOOK DRAINAGE</u> -				

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Cash Payment	E 101-43125-406	Snow/Ice Removal	Snow removal for 3/15-4/15		\$4,687.25
Invoice	7799	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$4,687.25
Refer	0	DODGE COUNTY HIGHWAY DEPA			
Cash Payment	E 101-43125-406	Snow/Ice Removal	Salt and Sand for March		\$1,427.20
Invoice	845	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$1,427.20
Refer	0	ROCHESTER PLUMBING & HEATIN			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	leak and hydrant work		\$859.09
Invoice	166091	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$859.09
Refer	0	ROCHESTER PLUMBING & HEATIN			
Cash Payment	E 601-49400-220	Bldg.Repair and Mainten	Ball valve and piping		\$964.23
Invoice	165728	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$964.23
Refer	0	JETTER CLEAN OF ROCHESTER			
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	video inspection of trough drains		\$355.25
Invoice	RL30014	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$355.25
Refer	0	SE MN EMS			
Cash Payment	E 101-42200-433	Dues and Memberships	Membership 2026-2027		\$1,500.00
Invoice	13721	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$1,500.00
Refer	0	FIRE SAFETY USA, INC			
Cash Payment	E 101-42200-240	Tools and Minor Equipm	charge cord		\$23.95
Invoice	255842	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$23.95
Refer	0	FIRE SAFETY USA, INC			
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Turnout coats and pants		\$9,284.95
Invoice	253539	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$9,284.95
Refer	0	ULTIMATE SAFETY CONCEPTS, IN			
Cash Payment	E 101-42200-228	Equip. Repair and Maint	high-pressure cylinder		\$1,834.75
Invoice	222154	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$1,834.75
Refer	0	WEX BANK	Ck# 006881 5/11/2026		
Cash Payment	E 101-42200-212	Motor Fuels	April fuel		\$330.21
Invoice	112111367	5/11/2026			
Cash Payment	E 101-43100-212	Motor Fuels	April fuel		\$196.73
Invoice	112111367	5/11/2026			
Cash Payment	E 101-45200-212	Motor Fuels	April fuel		\$114.19
Invoice	112111367	5/11/2026			
Cash Payment	E 602-49450-212	Motor Fuels	April fuel		\$115.83
Invoice	112111367	5/11/2026			
Transaction Date	5/7/2026		MBT Bank Checking	10100	Total \$756.96

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Refer	0	BECKLEYS OFFICE PRODUCTS	-			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Shredding for May			\$52.00
Invoice	05082026	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$52.00
Refer	0	KASSON HARDWARE HANK	-			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	mulch & fasteners			\$41.66
Invoice		5/11/2026				
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Battery			\$12.99
Invoice	334909	5/11/2026				
Cash Payment	E 101-43125-404	Repairs/Maint Machinery	Drill and Fasteners			\$22.97
Invoice	334698	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$77.62
Refer	0	MENARDS - ROCHESTER NORTH	-			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Cedar Chips			\$109.78
Invoice	88025	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$109.78
Refer	0	Allegra Rochester	-			
Cash Payment	E 101-46500-437	Other Miscellaneous	Walking Tour Booklets			\$423.81
Invoice	34228	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$423.81
Refer	0	WEX HEALTH, INC.	Ck# 006883 5/11/2026			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	May Service			\$11.00
Invoice	0002368397-IN	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$11.00
Refer	0	LRS OF MINNESOTA, LLC	-			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Service for May			\$163.69
Invoice	UB699366					
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Service for May			\$31.90
Invoice	UB699366					
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$195.59
Refer	0	MENARDS - ROCHESTER NORTH	-			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Cedar Chips, socket set, MF-Hex			\$232.61
Invoice	87948	5/11/2026				
Transaction Date	5/8/2026		MBT Bank Checking	10100	Total	\$232.61

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Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$60,284.37
601 WATER FUND		\$3,975.89
602 SEWER FUND		\$31,137.82
603 RV PARK		\$10.41
604 STORM SEWER FUND		\$12.20
		<hr/>
		\$95,420.69

Pre-Written Checks	\$5,908.98
Checks to be Generated by the Computer	\$89,511.71
Total	<hr/>
	\$95,420.69

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Payments Batch 050126PAY		\$15,749.12	
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006858 4/29/2026	
Cash Payment	G 101-21703 FICA Tax Withholding	PR 9 2026	\$1,261.00
Invoice	042926 4/29/2026		
Cash Payment	G 101-21709 Medicare	PR 9 2026	\$294.90
Invoice	042926 4/29/2026		
Cash Payment	G 101-21701 Federal Withholding	PR 9 2026	\$866.34
Invoice	042926 4/29/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$2,422.24
Refer	0 MINNESOTA REVENUE	Ck# 006859 4/29/2026	
Cash Payment	G 101-21702 State Withholding	PR 9 2026	\$492.75
Invoice	042926 4/29/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$492.75
Refer	0 MN PERA	Ck# 006860 4/29/2026	
Cash Payment	G 101-21704 PERA	PR 9 2026	\$1,551.10
Invoice	042926 4/29/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$1,551.10
Refer	0 MINNESOTA REVENUE	Ck# 006861 4/15/2026	
Cash Payment	E 101-45200-210 Tax and Licensing	Sales Tax 1st Qtr 2026	\$9.00
Invoice	041526 4/15/2026		
Cash Payment	E 603-45183-210 Tax and Licensing	Sales Tax 1st Qtr 2026	\$527.00
Invoice	041526 4/15/2026		
Cash Payment	E 601-49400-210 Tax and Licensing	Sales Tax 1st Qtr 2026	\$848.00
Invoice	041526 4/15/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$1,384.00
Refer	0 ST. CLOUD STATE UNIVERSITY	Ck# 006862 5/11/2026	
Cash Payment	E 101-41500-208 Training, Mileage	MN Municipal Clerks Institute Wendy 2026	\$540.00
Invoice	042026 5/11/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$540.00
Refer	0 MINNESOTA REVENUE	Ck# 006863 5/11/2026	
Cash Payment	G 101-21702 State Withholding	PR 7 2026	\$459.77
Invoice	041326 4/13/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$459.77
Refer	0 MN PERA	Ck# 006864 5/11/2026	
Cash Payment	G 101-21704 PERA	PR 7 2026	\$1,442.79
Invoice	041426 4/14/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$1,442.79
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006866 5/11/2026	
Cash Payment	G 101-21703 FICA Tax Withholding	PR 7 2026	\$1,167.80
Invoice	041426 4/14/2026		
Cash Payment	G 101-21709 Medicare	PR 7 2026	\$273.14
Invoice	041426 4/14/2026		
Cash Payment	G 101-21701 Federal Withholding	PR 7 2026	\$802.03
Invoice	041426 4/14/2026		
Transaction Date	5/1/2026	MBT Bank Checking 10100	Total \$2,242.97

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Refer	0	<u>WEX HEALTH, INC.</u>	<u>Ck# 006867 5/11/2026</u>	
Cash Payment	G 101-21714	Health Savings Account	PR 7 2026 EE	\$190.00
Invoice	040226	4/2/2026		
Cash Payment	G 101-21714	Health Savings Account	PR 7 2026 ER	\$253.84
Invoice	040226	4/2/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$443.84
Refer	0	<u>WEX HEALTH, INC.</u>	<u>Ck# 006868 5/11/2026</u>	
Cash Payment	G 101-21714	Health Savings Account	PR 8 2026 ER	\$253.84
Invoice	041626	4/16/2026		
Cash Payment	G 101-21714	Health Savings Account	PR 8 2026 EE	\$190.00
Invoice	041626	4/16/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$443.84
Refer	0	<u>MN PERA</u>	<u>Ck# 006869 5/11/2026</u>	
Cash Payment	G 101-21704	PERA	PR 8 2026	\$1,470.93
Invoice	042226	4/22/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$1,470.93
Refer	0	<u>MINNESOTA REVENUE</u>	<u>Ck# 006870 5/11/2026</u>	
Cash Payment	G 101-21702	State Withholding	PR 8 2026	\$469.61
Invoice	042126	4/21/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$469.61
Refer	0	<u>INTERNAL REVENUE SERVICE</u>	<u>Ck# 006871 5/11/2026</u>	
Cash Payment	G 101-21703	FICA Tax Withholding	PR 8 2026	\$1,191.10
Invoice	042226	4/22/2026		
Cash Payment	G 101-21709	Medicare	PR 8 2026	\$278.56
Invoice	042226	4/22/2026		
Cash Payment	G 101-21701	Federal Withholding	PR 8 2026	\$813.64
Invoice	042226	4/22/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$2,283.30
Refer	0	<u>RESNEXUS</u>	<u>Ck# 006872 5/11/2026</u>	
Cash Payment	E 603-45183-210	Tax and Licensing	April Service Fee	\$50.25
Invoice	041526	4/15/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$50.25
Refer	0	<u>Most Dependable Fountains</u>	<u>Ck# 006873 5/11/2026</u>	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Hose	\$51.73
Invoice	W8816	4/28/2026		
Transaction Date	5/1/2026		MBT Bank Checking 10100	Total \$51.73

Payments

Current Period: April 2026

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$14,323.87
601 WATER FUND		\$848.00
603 RV PARK		\$577.25
		<hr/>
		\$15,749.12

Pre-Written Checks	\$15,749.12
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$15,749.12

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
MARCH 24, 2026**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session March 24, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair David Kenworthy called the meeting to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	5:00 PM
Tim Tjosaas	District 2	Present	5:00 PM
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk

Establish Agenda

Agenda Approved

It was noted that items C.2 and C.3 are being added to the personnel agenda.

Motion by Peterson seconded by Tjosaas to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Toquam to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Mar 10, 2026 9:00 AM

- 1.2. Board of Commissioners - Regular Meeting - Mar 10, 2026 9:30 AM
- 1.3. 2026-27 Lawn Care Services

Mike Sinner, County Resident**Request to Adopt Best Practices Ordinance**

Mike Sinner requested time to speak with the County Board regarding the possible adoption of a "Best Practices" ordinance to protect the health, and safety and general welfare of the citizens of Dodge County.

It was noted that this item is not for action as a process would need to be followed in any consideration of an ordinance.

Mr. Sinner shared with the Board his concerns regarding Immigration and Customs Enforcement (ICE) and Customs and Border Protection (CBP) operations in Minnesota and Dodge County. He requested that the Dodge County Board of Commissioners consider adopting a "Best Practices" ordinance aimed at protecting the health, safety, and general welfare of county residents.

Commissioner Peterson thanked Mr. Sinner for the information provided. Mr. Peterson wanted to know what Mr. Sinner thinks the proposed ordinance would conclude with.

Mike Sinner stated if we put this ordinance in place, and ICE agents or CBP agents come into Dodge County, we would ask them to abide by the ordinance and the same standards that we hold our officers to.

Commissioner Peterson thanked Mr. Sinner for bringing the information forward and expressed concern regarding the actions of ICE, stating he was surprised by what has occurred. He further commented that it is unfortunate that the issue needs to be discussed at all.

Commissioner Tjosaas stated he agreed with Commissioner Peterson's comments.

Commissioner Kenworthy cautioned that the information presented reflects media reports and noted that it may represent only part of the overall situation.

Mr. Sinner wanted to know what the next step would be.

Commissioner Kenworthy stated that, in his view, the presentation reflected a political perspective. He further stated that matters of this nature should be supported and presented by the Sheriff, as the elected official and primary point of contact. Commissioner Kenworthy also expressed the opinion that the County Board may not be the appropriate body to make a decision on the request.

Mr. Sinner stated that he has contacted the Sheriff but has not yet received a response.

Commissioner Tjosaas stated that Mr. Sinner should work in coordination with the Sheriff on

this matter and that the request should be directed through the Sheriff. He noted that while the Board has budgetary authority, law enforcement matters fall under the Sheriff's jurisdiction.

Motion No Vote

Joe Flett, Environmental Program Manager

Olmsted SWCD/Dodge Environmental Services Sub-Agreement for Cascade Creek

Mr. Flett informed the Board that Olmsted Soil & Water Conservation District (SWCD) has received funding through a State of Minnesota Joint Powers Agreement, acting through its Pollution Control Agency ("State") under Minn. Stat. § 471.59, subd. 10, in which the State is empowered to engage such assistance as deemed necessary. The State is in need of assistance from local partners in monitoring sites that are designated as high priority and in need of water chemistry monitoring utilizing Watershed Restoration and Protection Strategies (WRAPS) supplementary funding that supports Minnesota's monitoring strategy for lakes and streams.

To complete the work, Olmsted SWCD is subcontracting with Dodge County Environmental Services staff to assist with water quality sampling for Total Suspended Sediment (TSS) at four locations. Monitoring will be conducted for total suspended sediment and TMDL parameters during active agricultural work time (April 2026-September 2027) not to exceed 20 monitoring events. Monitoring will include collecting a water sample to be analyzed for Total Suspended Sediment (TSS), Nitrate +Nitrite (NO₃ + NO₂), Total Phosphorus (TP), Chloride (Cl) and field parameters transparency, turbidity, temperature, pH, and conductivity. Staff time and mileage will be reimbursed through this contract, and the total amount of the contract will not exceed \$5,000.00.

The County Attorney arrived at the meeting at 5:16 p.m.

Motion by Allen seconded by Toquam to approve and authorize Project Manager Melissa DeVetter, (or successor) as Dodge County Environmental Services Authorized Representative to sign the sub-agreement with Olmsted SWCD as recommended.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

Personnel Agenda Reviewed

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Items C.2 and C.3 are being added to the agenda. C.2 is the resignation of the Assistant County Engineer and C.3 is a request to fill that vacancy.

Motion by Allen seconded by Toquam to approve the following personnel actions:

- A. Administration**
- A.1 Jayson Mendenhall - Information Systems Specialist
Authorization to hire at B32 step 8 \$30.18 to fill approved vacancy.
Effective Date: 4/13/26
- A.2 Max Olive - Information Systems Specialist
Step increase from B32 step 8 \$32.18 to B32 step 7 \$33.22.
Effective Date: 4/17/26
- B. Attorney’s Office**
- B.1 Tyler Behrns - Assistant County Attorney
Authorization to hire at C52 step 7 \$53.80 to fill approved vacancy.
Effective Date: 4/20/26
- C. Highway Department**
- C.1 Samuel Peterson - Seasonal Engineering Technician
Authorization to hire at B21 step 11 \$21.67 to fill approved vacancy.
Effective Date: 5/18/26
- C.2 Travis Martin - Assistant County Engineer
No longer employed.
Effective Date: 4/2/26
- C.3 Assistant County Engineer
Authorization to post and fill vacancy.
Effective Date: 3/24/26
- D. Land Records**
- D.1 Mona McAndrew - Recorder Office Manager
No longer employed.
Effective Date: 6/05/26
- E. Sheriff’s Office**
- E.1 Dave Crable - Investigator
Step increase from C43 step 4 \$48.99 to C43 step 5 \$49.80.
Effective Date: 3/15/26
- E.2 Kristen Jones
Step increase from B23 step 7 \$34.47 to B23 step 8 \$35.85.
Effective Date: 3/20/26

Motion Adopted [Unanimous]

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Toquam seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	76,407.32
13	Road and Bridge Fund	\$	139,125.84
16	Environmental Quality Fund	\$	<u>34,828.21</u>
	Total	\$	254,334.87

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

The County Attorney informed the Board that they have hired an Assistant County Attorney who will start in April.

Motion No Vote

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Bingo Gambling Permit

Holy Family Catholic Church is requesting a gambling permit for bingo to be held on July 15-19, 2026 during the Dodge County Fair. Bingo will take place at Dodge County Fairgrounds, 100 11th Street NE, Kasson, MN 55944.

It was the Finance Director's recommendation that the County Board set forth a motion to approve a Bingo Gambling Permit for Holy Family Catholic Church and to sign the proposed resolution for the gambling permit.

Commissioner Allen offered the following resolution (#2026-13), seconded by Commissioner Peterson:

BE IT RESOLVED that approval for Premises Permit Renewal Application has been given to the following:

1. Holy Family Catholic Church, Kasson, Minnesota to conduct gambling (bingo) at Dodge County Fairgrounds (Dodge County Agricultural and Mechanical ,100 11th St NE, Kasson, Minnesota for the dates of July 15 - 19, 2026.

Resolution Adopted [Unanimous]

Agency Reports

Commissioners provided their agency reports. Commissioner Allen attended Mantorville & Milton Township meetings. Commissioner Kenworthy attended a Wasioja Township meeting, a D&O Joint Powers meeting, a SEEMS meeting, a Workforce Development meeting, a meeting with Senator Nelson and Representative Quam and a Fairview Care Center meeting. Commissioner Peterson attended a Fair Board meeting, a meeting with Senator Nelson and Representative Quam, a SEMMCHRA Board meeting, a Mental Health Wellbeing Subcommittee meeting, a SCHSAC meeting, a Dodge County Local Housing Trust Fund

meeting, a Support for Mental Health meeting, and Ashland and Canisteo Annual Township meetings. Commissioner Tjosaas attended a D&O meeting, a MNPrairie meeting, a meeting with Senator Nelson and Representative Quam, a Spero meeting and a Fairview Care Center meeting. Commissioner Toquam attended three township meetings, two MNPrairie Transition meetings, a MNPrairie Board meeting, a Spero meeting and a Fairview Care Center meeting.

Motion No Vote

There were no Other Deferred Business Items to discuss.

Motion No Vote

Jim Elmquist, County Administrator

Kasson 2027 Trail Grant Letter of Support

The City of Kasson is applying for competitive funding to construct trails to fill some gaps in their trails system. Included in the board packet was a figure showing the proposed improvements.

As part of the application, the City of Kasson is submitting letters of support. They would like to include a letter from Dodge County to improve their application. City Administrator Tim Ibisch drafted the proposed letter for the county's use if the Board is interested in providing support. It was noted a formal board resolution is also acceptable but not needed.

The deadline for the City of Kasson to submit their application for this funding is March 31st, so they would need the letter of support before then.

It was noted that County Engineers Noah Buamgarten and Guy Kohlnhofer recommend approval of this request.

Motion by Tjosaas seconded by Peterson to approve and authorize the Chair to sign a letter of support for the City of Kasson to apply for competitive funding to construct trails to fill some gaps in their trails system.

Motion Adopted [Unanimous]

Meeting Recessed

Motion by Allen seconded by Tjosaas to recess the meeting at 5:40 p.m. until 6:00 p.m.

Motion Adopted [Unanimous]

Meeting Reconvened

Motion by Toquam seconded by Peterson to reconvene the meeting at 6:00 p.m.

Motion Adopted [Unanimous]

Deer Hunting Ordinance Public Hearing

Motion by Tjosaas seconded by Toquam to open the deer hunting ordinance public hearing at 6:00 p.m.

The Chair reported that the Dodge County Board of Commissioners are conducting a public hearing to consider a proposed ordinance limiting firearm types for deer hunting at tonight's meeting. The proposed ordinance is designated as Ordinance No. 26-01, which, if adopted, would specify that only legal shotguns loaded with single-slug shells, legal muzzle-loading long guns, or legal handguns may be used for deer hunting in Dodge County. The proposed ordinance would be effective for the 2026 firearms deer hunting season and for future seasons unless amended or repealed.

The draft ordinance was available to view on the Dodge County website at www.co.dodge.mn.us. The public was invited to view the draft ordinance and offer written comments on or before the public hearing. The public also had an opportunity to attend the meeting and offer oral or written comments before the Board during the public hearing. It was noted that there will be a time limit for comments at the public hearing as specified by the County Board. This is the case for all public hearings.

Written comments emailed to Administration prior to the meeting were included in the packet for the Board's review. It was reported that all comments received regarding this topic will be retained as part of the official record for the public hearing.

The Rules of Conduct for Dodge County Public Hearings and other meetings of the Planning Commission and Board of Adjustment were also included in the Board pack. It was recommended that these same rules be applied for use during Dodge County Board of Commissioner meetings.

The following individuals were present and requested time to address the County Board regarding the proposed ordinance:

Richard Welsh spoke in support of allowing rifles for deer hunting. He stated that he has been hunting since 1972 and expressed concerns about the accuracy of shotguns compared to rifles. He also noted concerns regarding the use of pistols for hunting. Mr. Welsh discussed ammunition costs, safety considerations, and stated that he and others take precautions to hunt safely. He further commented that he has been waiting many years for the opportunity to use rifles for deer hunting in Dodge County.

Terry Krahn stated that the Board should consider the safety of their dwellings and individuals when making their decision. He shared with the Board information he learned while speaking with a gun shop owner who indicated that rifle bullets can travel farther than shotgun slugs. Mr. Krahn discussed population density between Dodge Center and Mantorville, the number of homes in the area, and potential enforcement concerns. He also expressed concern about the risk of accidental injury and stated his support for the proposed ordinance limiting deer hunting in Dodge County to shotgun use only.

Tom Pyfferoen informed the Board he supports the use of rifles in Dodge County. He noted that he hunts with his family and, given the surrounding area, does not see a safety issue with rifle use. Mr. Pyfferoen shared hunting statistics, noting that injuries are more often caused by falls than by rifles. He also discussed the use of rifles in surrounding areas and expressed his endorsement for allowing rifle use in the county.

Ginno Huarocc stated that he supports the use of rifles in Dodge County. He noted that rifles can improve ethical hunting and reduce the rate of wounded animals. Mr. Huarocc discussed different ammunition options and emphasized personal responsibility and accountability in hunting and is requesting that rifle hunters not be held accountable for the mistakes of others. He also stated that he expects the use of suppressors to increase in the future and expressed support for using the most effective, ethical, and humane hunting tools available. Mr. Huarocc is in favor of rifle use in Dodge County.

Zach Ciffra reported that he has been hunting in Dodge County for many years and has been anticipating the opportunity to use rifles since he was 12 years old. He emphasized that safety is a priority. Mr. Ciffra discussed technological advances that have improved shotgun safety and noted that competition rifle shooting demonstrates that shotguns can achieve similar accuracy in comparison to rifles. He expressed the opinion that allowing rifles for deer hunting could encourage new hunters, including women, to participate. He also noted that he would like to introduce his children to hunting and encouraged the Board to support the use of rifles in Dodge County. Mr. Ciffra reiterated that he supports the use of rifles in Dodge County.

Clint Philbrick informed the Board that he is a gunsmith at Coyote Creek Outdoors. He displayed several cartridges and discussed the history and characteristics of specific rounds. Mr. Philbrick reported that larger shotgun slugs can cause more damage than rifle cartridges. He stated his support for the use of rifles in Dodge County and noted that the recoil of shotguns could discourage women and children who are being introduced to hunting from participating.

Mike Kelly stated that he bow hunts but supports the use of rifles in Dodge County. He advised the Board that there is hunting land which extends from a neighboring county into Dodge County and expressed concern that a hunter could legally shoot a deer with a rifle in the other county, then need to track it into Dodge County where rifle use is prohibited. Mr. Kelly pointed out there are potential enforcement challenges associated with this issue.

Randy Janes informed the Board that he supports the use of rifles in Dodge County. He noted that he hunts in northern areas and finds rifle hunting to be more accurate and enjoyable. Mr. Janes also reported on past experiences in which shotgun slugs were passing over his head, which influenced his decision to stop hunting in the county. Mr. Janes expressed support for allowing rifle use in Dodge County for deer hunting.

William Smith stated that hunters often do not consider how far shotgun slugs can travel. He noted that, based on his experience hunting in other states, rifles can be safer and provide more opportunities for hunters to harvest deer. Mr. Smith expressed support for allowing rifles in Dodge County and stated that permitting rifle use may make the sport more appealing to youth,

which in turn may encourage greater youth participation in hunting.

Keith Roseneau reported that he supports the use of rifles in Dodge County. He noted that rifles are more accurate, reduce the number of shots needed to harvest a deer, and can encourage youth participation in hunting. It was Mr. Roseneau's opinion that allowing rifles in the county may help increase youth involvement in hunting.

Neil Witzel, a resident of Canisteo Township, stated that he supports the use of rifles in Dodge County. He noted that he has hunted with a shotgun and has experienced slugs traveling over his head, which has raised safety concerns for him. Mr. Witzel reiterated his support for allowing rifles in the county.

Bud Sanson stated that he supports the use of rifles in Dodge County. He noted that he has experience using rifles for long-distance target shooting and discussed the differences in trajectory between rifle rounds and shotgun slugs. Mr. Sanson expressed the opinion that rifles can be safer when used responsibly and emphasized the importance of responsible hunting practices. He noted that archery could also be an effective way to introduce youth to hunting.

Mr. Sanson noted observations of deer-vehicle collisions in the area and suggested that allowing rifle use could assist with deer population management in the county. He further emphasized the importance of teaching new hunters' patience, proper shot selection, and awareness of what is beyond their target.

Tim Moenning stated that he has been hunting for 16 years and has worked in the hunting and firearms industry for 6 years. He referenced data indicating that accident rates decreased following the implementation of rifle use in Wisconsin. Mr. Moenning noted that Minnesota's shotgun-only regulation was originally implemented due to concerns about declining deer populations and feels this restriction should be revisited since the deer population in Minnesota has recovered.

He further commented that rifles can be safer than shotguns and discussed topics including deer population density, Chronic Wasting Disease (CWD) in Minnesota, and declining deer hunting license sales. Mr. Moenning reported ammunition costs have increased and feels it is important to encourage youth participation in hunting.

Todd Aarsvold stated that he supports the use of rifles for deer hunting, noting improved accuracy, shot opportunities, and harvest success rates. He also stated that allowing rifles could encourage youth participation and re-engage former hunters back into the sport. Mr. Aarsvold inquired about potential caliber restrictions and the use of suppressors.

Commissioner Kenworthy responded that the County would follow applicable State regulations regarding these matters.

Richard Buckwalter stated that he agreed with previous comments in support of rifle use in Dodge County. He expressed the opinion that rifles are favored by residents and farmers and may provide safety benefits for properties and homes. Mr. Buckwalter discussed general firearm

safety considerations and referenced the Department of Natural Resources (DNR) statistics indicating that many accidents occur during the loading and unloading of guns. He also discussed the importance of firearm safety practices within his family and expressed support for allowing rifle hunting in the county.

Jeff Therring stated that he has heard concerns from landowners in other counties and believes those concerns are valid. He feels landowners should have the ability to determine what type of weapon is used on their property for hunting purposes. Mr. Therring emphasized the importance of retaining deer hunters in the area and discussed concerns related to CWD, noting its presence in Wisconsin. He further stated that attracting new hunters is also important to managing deer populations and reducing deer-vehicle collisions.

Sheriff Scott Rose was in attendance and stated that the comments presented raised several valid points. He noted that historically the DNR has not consistently enforced county ordinances, and while current leadership may support enforcement, that could change if another DNR Cornell is elected at some point in the future. Sheriff Rose acknowledged that conditions in Wisconsin differ from those in Dodge County and stated that he understands perspectives on both sides of the issue.

He also reported receiving calls from residents expressing safety concerns, including incidents involving homes that have been hit by stray bullets. Sheriff Rose stated that property owners have the ability to determine whether hunting is allowed on their land and the types of weapons being used to hunt on their property. Sheriff Rose thanked those present for their participation in the public hearing and their input on the topic.

Commissioner Kenworthy thanked those in attendance for their participation and for sharing their comments. He encouraged members of the public to reach out if they wished to provide additional input.

Commissioner Peterson stated he would like to further research the facts that were presented tonight before making a decision.

Commissioner Tjosaas thanked those in attendance for their input.

Motion Adopted [Unanimous]

Public Hearing Closed

Motion by Peterson seconded by Tjosaas to close the Deer Hunting Ordinance Public Hearing at 6:41 p.m.

Motion Adopted [Unanimous]

Limiting Firearm Types for Deer Hunting in Dodge County

The Department of Natural Resources (DNR) provided a model ordinance to counties for consideration regarding shotgun-only deer hunting regulations. Notice of this information was published in the newspaper and on the County website.

Motion by Peterson seconded by Allen to table action on limiting firearm types for deer hunting in Dodge County in order to allow the County Board additional time to research this topic before making a decision. It is the Board's intention to take action on this matter at the April 14, 2026 County Board meeting.

Commissioner Kenworthy clarified that if no action is taken by the County Board on this item, rifles would be permitted for deer hunting in Dodge County. He stated that the Board chose to postpone action on the item to allow time for additional research before making a decision.

Motion Adopted [4 to 1]

Adjourn

Meeting Adjourned

Motion by Toquam seconded by Allen to adjourn the meeting at 6:20 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on April 14, 2026 at 9:30 a.m.

Motion Adopted [Unanimous]

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
APRIL 14, 2026**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session April 14, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair David Kenworthy called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Remote	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Commissioner Tjosaas was attending remotely from 21088 Keswick Loop, Lakeville, MN.

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
 Becky Lubahn Deputy Clerk
 Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Toquam to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

New Employee Introductions

Information Technology Director Tobey Hicks introduced Jayson Mendenhall who is the new Information System Specialist in the IT Department.

The Board welcomed Mr. Mendenhall.

Consent Agenda

The County Administrator informed the Board that the Minnesota Historical and Cultural Heritage Grant listed on the Consent Agenda must be signed by the County Administrator rather than the Facilities & Fleet Manager. This change is required because Mr. Harbaugh will be responsible for overseeing the project, and the individual managing the project must be different from the authorized signer.

Motion by Peterson seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Mar 24, 2026 4:45 PM
- 1.2. Board of Commissioners - Regular Meeting - Mar 24, 2026 5:00 PM
- 1.3. Minnesota Historical and Cultural Heritage Grant
- 1.4. Purchase 2026 New Holland Disc Mower

Jim Elmquist, County Administrator

Limiting Firearm Types for Deer Hunting in Dodge County

Mr. Elmquist reported that this is the model ordinance the Department of Natural Resources (DNR) provided to counties across the state if a county were to consider a shotgun-only ordinance for deer hunting. A public hearing regarding the implementation of the proposed ordinance was held on March 24, 2026. This item was tabled at that time in order to allow Commissioners additional time to research this topic before making a decision. The proposed ordinance was posted in the newspaper and on the county's website.

Commissioner Peterson noted that he was the one who requested this item be tabled at the previous meeting. He reported that during his township meetings with Ashland Township and Canisteo Township, he was informed that both townships do not support the use of rifles for deer hunting in Dodge County. It was noted that Ashland Township reached this decision unanimously.

Commissioner Peterson also stated that while some individuals opposing rifle use attended the public hearing, they chose not to speak due to feeling intimidated by the number of attendees who supported rifle use in Dodge County.

Mr. Peterson expressed safety concerns, emphasizing that it is ultimately the responsibility of the individual handling the firearm to practice safe hunting. Mr. Peterson stated hunters must also be aware of what lies beyond their target before taking a shot.

Commissioner Peterson discussed the differences in ammunition, noting that the variation between rounds is minimal. He addressed the theory that rifles are more accurate than shotguns and therefore may result in fewer shots being fired. However, based on his own research, he

found that the number of shots taken by hunters is very similar regardless of firearm type. As a result, he does not see evidence supporting the idea that rifle use leads to fewer shots.

He did acknowledge that rifles are generally lighter than shotguns, which may make them easier for youth hunters to handle.

Motion by Peterson to Allen to approve and authorize Dodge County Ordinance #26-01 Limiting Firearm Types for Deer Hunting in Dodge County to shotgun only.

Commissioner Allen informed the Board that Mantorville and Milton Townships want shotgun only in their perspective townships.

Commissioner Tjosaas stated that he understands and appreciates the concerns expressed by the townships, as well as the perspectives shared by Commissioners Allen and Peterson. He noted that he has considered the issue from a safety standpoint and acknowledged that accidents can occur without proper training and understanding. However, after reviewing available data on hunting-related accidents and incidents, he found the numbers to be minimal.

Commissioner Tjosaas expressed his belief that allowing the use of rifles in the county is the appropriate course of action. He also noted that having different regulations across jurisdictions could create challenges for enforcement if Dodge County were to restrict deer hunting to shotguns only. Based on these considerations, he stated that he supports allowing rifle use for deer hunting season.

Commissioner Toquam reported that she received calls from constituents expressing concerns about public hunting lands within the county. She noted that private landowners have the ability to regulate who hunts on their property and to establish and enforce safety rules, whereas there is less control over individuals accessing public hunting areas and how those areas are used.

Commissioner Toquam stated that some responsibility regarding who is hunting, where they are hunting, and what firearms are being used should remain with private landowners. She also acknowledged safety concerns for residents who live near public hunting areas.

Commissioner Kenworthy reported that the vast majority of individuals who have contacted him are in favor of allowing rifle use. He stated that, while a firearm is a weapon, it is ultimately the responsibility of the individual using it to follow safe hunting practices.

The proposed ordinance language reads as follows:

Dodge County Ordinance #26-01

Subdivision 1. AUTHORITY: Dodge County has the authority to limit the type(s) of firearms that may be used to hunt deer within Dodge County pursuant to Minnesota Statutes, Section 97B.031, subdivision 7.

Subdivision 2. FIREARMS LIMITED: Only the following types of firearms, which are in compliance with DNR hunting laws or regulations, may be used to hunt or take deer within Dodge County: legal shotguns loaded with single-slug shotgun shells, legal muzzle-loading long guns, or legal handguns. Legal shotguns include those with rifled barrels.

Subdivision 3. UNLAWFUL FIREARMS: It is unlawful to use a firearm other than those described in subdivision 2 to take deer in Dodge County.

Subdivision 4. PENALTIES: A person who violates this ordinance is guilty of a misdemeanor crime and shall be punished for the offense by a fine up to \$1,000.00, imprisonment of not more than ninety (90) days, or both.

Subdivision 5. ENFORCEMENT: The Dodge County Sheriff’s Office and Minnesota Department of Natural Resources Conservation Officers have the authority to enforce the provisions of this ordinance.

Subdivision 6. EFFECTIVE DATE: This ordinance shall be effective upon adoption after notice and public hearing consistent with law. This ordinance shall remain in effect until modified or repealed as provided in Minnesota Statutes, Section 97B.031, subdivision 7.

Motion Adopted [3 to 2]

Bills Reviewed

Mr. Elmquist reviewed bills with the Board.

Motion by Allen seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 497,737.12
13	Road and Bridge Fund	\$ 108,317.57
16	Environmental Quality Fund	\$ 118,515.66
41	Ditch Fund	\$ 4,887.40
52	The Midway	\$ 185.00
80	Agency Fund	\$ 2,133.40
	Total	\$ 731,776.15

Motion Adopted [Unanimous]

Noah Baumgarten, County Engineer

2026 Bridge Priority List

Mr. Baumgarten reported that each year, Dodge County is required to update its Bridge Priority resolution and submit it to MnDOT State Aid as part of the process for requesting future Local Bridge Replacement Funds. The proposed resolution outlines the county’s prioritized list of

eligible county and township bridges scheduled for replacement over the next two years. Only bridges on this list can use state bridge funds.

Included in the Board packet was the proposed resolution for the 2026 Bridge Priority List accompanied with a map locating the deficient bridges within the county.

Commissioner Toquam offered the following resolution (#2026-14), seconded by Commissioner Allen:

WHEREAS, Dodge County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Dodge County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following bridges are high priorities for replacement, major rehabilitation, or removal, and Dodge County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

Old Bridge Number	Road Number and Name	Crossing	LPI	Total Project Cost	Township or State Bridge Funds Requested	Federal Funds	Local or State Aid Funds	Proposed Construction Year
89133	CR M (750 th ST)	E FORK CEDAR RIVER	40	\$989,000		\$989,000		2026
3659	CSAH 24	STREAM	43	\$470,000	\$350,000		\$120,000	2026
L5516	CON 177 (180 th AVE)	STREAM	39	\$410,000	\$390,000		\$20,000	2026
91651	ASH 147 (170 th AVE)	JD#11	38	\$360,000	\$340,000		\$20,000	2026
20532	CLA 33 (640 th ST)	DODGE CENTER CREEK	36	\$1,045,000	\$1,025,000		\$20,000	2026
20506	CSAH 5 (160 th AVE)	DODGE CENTER CREEK	40	\$1,425,000	\$950,000		\$475,000	2027
89101	CSAH 9 (220 th AVE)	S FK ZUMBRO RIVER	17	\$390,000	\$194,000		\$196,000	2027
20516	CG (520 th ST) OLD CR A	N MID FK ZUMBRO RIVER	27	\$680,000	\$660,000		\$20,000	2027
L5547	WES 168 (110 th AVE)	DITCH	36	\$270,000	\$350,000		\$20,000	2028
L6455	WES 7 (730 th ST)	DITCH	47	\$310,000	\$290,000		\$20,000	
89127	CSAH 24	STREAM	38	\$360,000	\$220,000		\$140,000	2028

L6482	HAY 30 (CENTER AVE N)	DITCH	40	\$310,000	\$290,000		\$20,000	2028
92595	CR C (120 TH AVE)	DITCH	50	\$395,000	\$250,000		\$145,000	2029
L2487	MAN 50 (615 TH ST)	STREAM	40	\$280,000	\$260,000		\$20,000	2029
L9560	RIP 20 (670 TH ST)	JD#11	39	\$462,000	\$442,000		\$20,000	2028
L5534	RIP 154 (150 TH AVE)	STREAM	41	\$300,000	\$280,000		\$20,000	2029
L5500	CAN 128 (260 TH AVE)	STREAM	42	\$660,000	\$640,000		\$20,000	2029
20540	CAN 17 (690 TH ST)	SALEM CREEK	46	\$820,000	\$800,000		\$20,000	2030
20513	CAN 17 (690 TH ST)	SALEM CREEK	48	\$820,000	\$80,000		\$20,000	2030
95543	WAS 42 (625 TH ST)	STREAM	49	\$456,000	\$436,000		\$20,000	2031
2364	WAS 48 (185 TH AVE)	DITCH	50	\$250,000	\$230,000		\$20,000	2031
L5514	ASH 142 (200 TH AVE)	DITCH	51	\$250,000	\$230,000		\$20,000	2031
20514	VER 128 (260 TH AVE)	S FK ZUMBRO RIVER	53	\$847,000	\$827,000		\$20,000	2032
20547	MAN 312 (257 TH AVE)	MASTEN CREEK	51	\$280,000	\$260,000		\$20,000	2032
20512	CLA 154 (150 TH AVE)	DODGE CENTER CREEK	54	\$920,000	\$900,000		\$20,000	
20535	WAS 59 (535 ND ST)	S BR MID FK ZUMBRO RIVER	40	\$1,480,000	\$1,460,000		\$20,000	
20J28	WAS 59 (207 TH AVE)	STREAM	50	\$270,000	\$250,000		\$20,000	
20527	CLA 157 (140 TH AVE)	DODGE CENTER CREEK	40	\$1,045,000	\$1,025,000		\$20,000	
95250	WES 166 (120 TH AVE)	MID FK CEDAR RIVER	52	\$360,000	\$340,000		\$20,000	

BE IT FURTHER RESOLVED that Dodge County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED that Dodge County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Resolution Adopted [Unanimous]

**Guy Kohlhofer, County Engineer & Jessica Brennan, Highway Accountant
Road & Bridge 2025 Annual Report**

Mr. Kohlhofer reported that included in the Board packet was the completed 2025 annual report for fund 13, Road & Bridge. This report covers in detail the activities of the various accounts within the Road & Bridge Fund. The activities reported on are the revenues and expenditures necessary for the maintenance of the road and bridges within the county.

Highway Accountant Jessica Brennan was available to provide input on the report and answer questions.

Commissioners Allen and Kenworthy both stated that they have not received any complaints about the Highway Department over the past year, which they believe reflects the quality of its work.

The Board discussed the condition of roads which have been turned back to the townships.

The Board thanked Mr. Kohlhofer and Ms. Brennan for the report.

Motion No Vote

**Noah Baumgarten, County Engineer & Guy Kohlhofer, County Engineer
Seminary Fence**

Mr. Kohlhofer informed that Board that per the legislative language of the Wasioja Seminary appropriation, the grant indicates that funds would be utilized to "construct a fence surrounding the ruins."

The County Engineer discussed with the Board fencing options and noted that additional work would be required in order to install a fence at the Seminary ruins.

Melissa DeVetter reported that she is unsure how the fence language was included in the original grant paperwork. However, since it is now part of the documentation, efforts are underway to address the issue. The Project Manager added that the property was intended to remain open for public viewing, and noted that additional research to resolve the problem could quickly become costly.

Mr. Kohlhofer stated that he does not believe it will be an issue to proceed without installing the fence or gates.

Commissioner Kenworthy reported that the intent was for the building to be publicly accessible, including allowing people to enter the building. He expressed opposition to fencing it off, stating that doing so was never part of the original intent.

Commissioner Allen stated that a gate could be installed as a trial measure to see what happens.

Commissioner Peterson stated that he does not support installing a locked gate and questioned who would be responsible for opening and closing it.

Commissioner Toquam noted that the building has been accessible up to this point.

Ms. DeVetter informed the Board that the County cannot simply decide not to take action and will need to collaborate with the Historical Society on the matter. The Project Manager stated that the project has been challenging from the beginning and noted it was an eight-month effort. Ms. DeVetter added that progress slowed significantly due to state-level fraud issues discovered last year. The Project Manager further reported that if additional review, planning, and studies are required, the project may not be completed by next year, which could jeopardize meeting the grant's completion deadline.

The Board agreed to work with the Historical Society to determine what would be acceptable regarding fencing at the seminary.

Motion No Vote

Duke Harbaugh, Facilities & Fleet Manager

CIP South Annex Retaining Walls

Mr. Harbaugh met with the Board to discuss the Capital Improvement Plan (CIP) south Annex retaining walls. Part of the Building Operations CIP is the rework of the retaining walls and entry to the south side of the Annex. Staff has met with the Mantorville Restoration Association as this project is within the Historic Preservation District of Mantorville and their comments were brought to the design team for this scope. Staff conducted site visits with the Building Committee in preparation for contracting with a design firm, which was ultimately approved by the Board in February 2025. Following these meetings, Building Operations also presented the project to Department Heads with offices in the building to gather their comments and feedback. The consensus from those discussions was to maintain employee access and parking on the south side of the Annex. They are proposing to change the layout of parking and go to parallel parking as they needed to make room to step the wall down to prevent the need for a fence on top of the structure along 6th Street. The main scope within this project is the failing retaining walls and concrete side walks which need serious attention. The stairs to the Historic Courthouse will be addressed with a later project as they look to preserve the historic entrance with limestone stairs.

Included in the Board packet was a plan set to be used for bidding by Widseth. The Facilities & Fleet Manager is asking for approval to send this scope out to bid and bring the bids back to a future Board meeting to award the project.

Commissioner Allen reported that he is not crazy about the sidewalk going down to the parking lot, he preferred to eliminate this entrance altogether.

The Facilities & Fleet Manager clarified that the public isn't using the south entrance, staff is.

Commissioner Peterson stated that he agrees with Commissioner Allen's comment.

Mr. Allen preferred to see where the cost for this expense comes in on the bid.

Commissioner Kenworthy suggested adding an addendum to the bid proposal to include the elimination of the stairs and sidewalk.

Mr. Harbaugh cautioned the Board about adding additional options to the proposal, noting that doing so could increase costs, including expenses related to revised design plans and other bid-related adjustments.

Motion by Peterson seconded by Toquam to approve and authorize the Facilities & Fleet Manager to send the CIP south Annex retaining walls scope out to bid as recommended with the addition of an addendum for removing the south stairs and sidewalk.

The County Attorney left the meeting at 10:20 a.m.

Motion Adopted [Unanimous]

Nichole Farnsworth, Employee Relations Director

Personnel Actions Reviewed

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Motion by Peterson seconded by Toquam to approve the following personnel actions:

A. Environmental Services

A.1 Catherine Grondin - Zoning Administrator
Step increase from C43 step 6 \$48.77 to C43 step 5 \$50.24.
Effective Date: 4/11/26

B. Highway Department

B.1 Tyler Ranslow - Engineering Technician
Step increase from B32 step 1 \$35.10 to B32 step 2 \$35.98.
Effective Date: 5/01/26

C. Land Records

C.1 Laura Bollum - Deputy Recorder
Step increase from B22 step 8 \$26.12 to B22 step 7 \$26.97.
Effective Date: 5/02/26

D. Public Health

- D.1 Chelsea Vierstraete - Public Health Nurse I
Step increase from C42 step 7 \$39.63 to C42 step 6 \$40.92.
Effective Date: 4/14/26
- D.2. Joan Armstrong - Business Office Manager
Authorization to hire at C42 step 9 \$38.60 to fill approved vacancy.
Effective Date: 4/20/26

E. Sheriff's Office

- E.1 Melissa Bublitz - Records Administrative Assistant
Step increase from B23 step 3 \$32.56 to B23 step 2 \$33.62.
Effective Date: 2/13/26
- E.2 Matt Maas - PSAP/Emergency Management Director
Step increase from C51 step 3 \$54.32 to C51 step 2 \$55.95.
Effective Date: 1/10/26
- E.3. Approval of recommended change in Band and Grade assignment. Band and Grade review completed by Tessia Melvin with DDA.
- | | <u>From</u> | <u>To</u> |
|---------------------|-------------|-----------|
| Dispatch Supervisor | C41 | C42 |

Motion Adopted [Unanimous]

Laura Qualey, CEDA Regional Manager**Chaotic Good Brewing**

Ms. Qualey informed the Board that Scott Stroh, Owner of Chaotic Good Brewing Company, holds a loan with the Dodge County EDA that was issued on 6/15/2022 for \$25,000 at 3% with monthly payments of \$241.40 set to mature 6/15/2032. The loan was secured with a mortgage on the property and also a personal guaranty by the owners Scott and Molly Stroh.

Payments were consistent from 7-1-22 through 11-15-23 until Citizens State Bank changed ownership to MBT; at this time the auto Bill Pay that was set up did not continue with the new system and payments ceased. Ms. Qualey followed up as soon as she was notified within a couple of months of this from the Dodge County Finance Department. Mr. Stroh assured them that he would get auto Bill Pay set up and payments would start up again. At this point, only \$4,103.84 had been paid of the loan.

Fast forward: Ms. Qualey kept in constant email/phone contact with Scott Stroh about getting the payments made; ultimately, Chaotic Good Brewing closed its doors in early 2025. The Business Development Specialist kept in constant email and phone contact with Mr. Stroh asking for updates on the status of the brewery and payments; Scott Stroh was seeking investors and also working with a broker to sell the property and/or the brewery during this time, however payments to the EDA never resumed.

Mr. Stroh did find investors that wanted to see the brewery open again and ultimately was able to get his license with the city renewed and added more food to the menu and opened as a brew pub and had a general manager operating the business. Ms. Qualey met with the General

Manager, Bob Sellers in November 2025 and they set up a payment plan of \$100/month just to get something established as a repayment plan. Only one payment was received.

Scott Stroh notified lenders via email on January 12, 2026 that the brewery would shift to limited hours and requested a waiver of personal liability for him and his wife Molly in exchange for maximizing revenue during asset liquidation if the business closes.

Ms. Qualey forwarded the update to Jim Elmquist, noting that the General Manager, Bob Sellers, had resigned and the business announced its closure, but has continued to be open a couple of days a week to continue operating so patrons could still play Dungeons & Dragons at the establishment.

Attorney Paul Kiltinen reviewed the loan documents and determined that the Dodge County EDA has a personal guarantee associated with the loan but is likely in the third or fourth creditor position and concluded that any personal guarantees would not be valuable and the EDA's junior creditor position means they will likely be eliminated upon foreclosure of the first mortgage, suggesting they should not respond to Scott Stroh's request for waiving their personal liability.

On March 6th, Scott Stroh emailed Laura Qualey stating that he and his wife will be filing for personal bankruptcy and the County should be receiving an official letter in the near future.

This brings us to the current moment in time. The current balance due to the Dodge County EDA is \$21,710.42 but this amount does not include any late penalty charges which is moot at this point.

No action is to be taken on this item at this time. This item is for informational purposes only. Attorney Kiltinen and Ms. Qualey will continue to follow the situation and update the Board of Commissioners as it develops.

Motion No Vote

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

The County Attorney informed the Board that the office has been rearranged in order to allow room for the new Assistant County Attorney who will be sworn in on Monday.

Motion No Vote

Public Health Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Public Health Committee report and action items.

Public Health Update

- 1) CHB dissolution update: The PH Director from Steele County and Ms. Evans are meeting at the end of April for next steps and to discuss grant separation.
- 2) Cannabis licensing for LPHE Retailers re-opened on April 1st. Starting April 1st, all hemp businesses must fall under Chapter 342 regulation.
- 3) UUAV (un- and underinsured adult vaccine): Due to reductions in federal allocation to MN and complete cut of this in the MN Budget, they are having to reconsider what types of vaccine to offer under this program. Costs of vaccines (Tdap, Hep B, MMR, Polio, and Varicella) can range from \$237/10 dose vial to \$1,150.70/10 single dose vaccines. Their annual allocation is \$1,048.55. They receive the most interest in Tdap and Hep B. They have stopped offering Varicella due to demand and the fact that one box is their entire budget. They will be referring individuals for MMR to surrounding counties due to the cost of these vaccines as well. This continues to be a legislative priority for LPHA and likely will over the next few years as they see a continued decrease in funding for the infectious disease area.
- 4) Staffing update.

Motion No Vote

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Township Officers meeting. Commissioner Kenworthy attended a retirement party for Deputy Mark Dyshaw, a Rochester Airport JAZB meeting and a SEECB meeting. Commissioner Peterson attended a SCHA Annual Compliance Training, a Dodge County LHTF meeting, a Mental Health Advisory Council meeting, a Support for Mental Health meeting and a JASB Airport Board meeting. Commissioner Tjosaas was not available to report his meeting attendance. Commissioner Toquam attended a Spero meeting, a SCHA Compliance Training & Board meeting, two MNPrairie Transition Team meetings, a MNPrairie Policy Committee meeting, a meeting with the Facilities & Fleet Manager regarding the retaining wall and a County Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Allen to adjourn the meeting at 10:49 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on April 28, 2026 at 5:00 p.m.

Motion Adopted [Unanimous]

City Mantorville
Date 4/1/2026 thru 4/30/2026

<u>Agency</u>	<u>Incident Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202600002343	101 5th St E	Mantorville	Assist Other Agency
S	202600002885	115 7th St E	Mantorville	Paper Service
S	202600002627	203 Bergmann Dr	Mantorville	Animal Comp
S	202600002785	208 Bergmann Dr	Mantorville	Found Animals
S	202600002427	21 8th St E	Mantorville	Trespass Order
S	202600002371	22 6th St E	Mantorville	Agency History Check
S	202600002425	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202600002521	22 6th St E	Mantorville	Found Animals
S	202600002523	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202600002572	22 6th St E	Mantorville	9-1-1 Hang Up Call
S	202600002587	22 6th St E	Mantorville	Miscellaneous
S	202600002673	22 6th St E	Mantorville	Domestic
S	202600002840	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202600002894	22 6th St E	Mantorville	Warrants
S	202600002895	22 6th St E	Mantorville	Miscellaneous
S	202600002907	22 6th St E	Mantorville	Assist Other Agency
S	202600002780	22 6th St E	Mantorville	No Contact Order, Domesti
S	202600002945	28 Leprechaun Ln	Mantorville	Animal Comp
S	202600002706	310 4th St W	Mantorville	9-1-1 Hang Up Call
K	202600001420	321 Main St N	Mantorville	Assist Other Agency
S	202600002784	321 Main St N	Mantorville	Other Driving Complai
S	202600002879	321 Main St N	Mantorville	Assist Other Agency
S	202600002510	402 Bergmann Dr	Mantorville	Ambulance Run
S	202600002757	420 Bergmann Dr	Mantorville	Suspicious Activity
K	202600001154	501 Main St N	Mantorville	Assist Other Agency
S	202600002409	501 Main St N	Mantorville	Person In Crisis
S	202600002429	501 Main St N	Mantorville	Trespass Order
S	202600002442	501 Main St N	Mantorville	Disturbance
S	202600002753	501 Main St N	Mantorville	Civil
S	202600002430	508 Clay St	Mantorville	Trespass Order
S	202600002431	508 Clay St	Mantorville	Trespass Order
S	202600002712	517 Cemetery Rd	Mantorville	Civil
S	202600002583	605 Clay St	Mantorville	Harassment
S	202600002767	606 Washington St	Mantorville	Public Assist
S	202600002763	647 Stagecoach Rd	Mantorville	Civil
S	202600002871	80 Mark Ln	Mantorville	Civil
S	202600002821	812 Hickory Ln	Mantorville	Ambulance Run
S	202600002906	820 West St	Mantorville	Mv. Accident
S	202600002464	821 West St	Mantorville	Paper Service

Total

39

MANTORVILLE FIRE DEPARTMENT
May 2026 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance:

- JJ, Dave, Paul, Russ, Scott, Nate B, Joey, Troy, Brett, Annabelle, Kyle, Duke, Nate, Orion, Ryan, Logan, Angel

Chief's Report:

- Thank you to the Lions for dinner
- Welcome Jared from the city council
- Thanks you from Volleyball Booster Club, Brozzards - fire, and Bryan Sorenson - medical
- Thank you to Casey's for ice and water for fire
- Thank to members that left work for fire and the others that helped with clean up
- Fire after action (debriefing) held at county with good feedback
- Tracking water consumption - Any call, training, hose testing - please document
- Be sure to unplug power and air lines before starting vehicles
- Explosives have been removed from Quarry
- Zumbro Valley Mutual Aid meeting at Byron on May 12, 6:30 pm
- 2 new applications have been received, 1 interviewed
 - Duke made a motion seconded JJ to approve interview candidate, motion approved
- Floor Drains are scheduled to be repaired
- LDH hose donation from Austin Fire
- Items from Yellow Cabinet (fire cabinet) needs to be disposed of/removed

Assistant Chief:

- Nothing to report

Fire Marshall:

- Nothing to repo

Training Officer:

- Riverland extraction next week - Joint with medical

EMR Officer:

- Please ensure run reports are complete - call number, times
- Points reports - Remember to sign-in, not documented is not done
- Joint Medical and Fire training next week (May 13) - extraction

Equipment:

- Helmets are on order
- Working on new member tags
- Extractor grant application submitted

Vehicles:

- Betsy- In our Shed -
- Pumper 1- New LED Lights
- Pumper 2 - Heat plates removed on both pumpers
- Chevy Pick Up - New hardware for the skid plate
- Tanker 1 - Waters on
- Tanker 2 - Waters on
- Grass Rig - Lots of progress, only item waiting on is fenders
- Rescue Truck -

Treasurer

- \$13,036.62 - Motion by Troy to approve, seconded Kyle, motion approved

New Business:

- None

Old Business:

- None

Active Committees:

- OSHA/Safety and Accountability: Ryan, Nate S, Kitzy
- Radios: Paul, Ryan, Duke - new radios on the coat rack - first come
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Orion, Annable, Nate S., Ryan, Troy - Monday 9th - 6:30
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Paul, Nate B., Joey, Nate S., Orion
- Grants- Duke, Nate S., Ryan, Annabelle

Point Report:

- Motion made by: Russ
- 2nd by: Orion
- Motion approved.

Calendar:

- May 13 - 18:30 - Combined Medical/Rescue Training
- May 20 - 18:30 - MFD Social
- May 27 - 18:30 - Officer's Meeting
- June 3 - First Wednesday

- 1830 - Maintenance
 - 1900 - Meal (Joey, Kyle)
 - 1930 - Meeting
- Meeting Adjourned at 20:16

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pheasants Forever Dodge County Chapter 776 Previous Gambling Permit Number: X- 35352-26-030

Minnesota Tax ID Number, if any: ES29345 Federal Employer ID Number (FEIN), if any: 41-1683276

Mailing Address: 61361 265th Ave

City: Mantorville State: mn Zip: 55955 County: Dodge

Name of Chief Executive Officer (CEO): Timothy Miller

CEO Daytime Phone: _____ CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mantorville Saloon

Physical Address (do not use P.O. box): 501 N Mantorville St

Check one:
 City: Mantorville Zip: 55955 County: Dodge
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): ~~March 2nd 2026~~ May 30th 2026

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Timothy Miller* Date: 04-26-2026

(Signature must be CEO's signature; designee may not sign)

Print Name: Timothy Miller

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2026-13

**A RESOLUTION ACCEPTING A DONATION
TO THE CITY OF MANTORVILLE FIRE DEPARTMENT**

WHEREAS, the below group has donated to the City of Mantorville:

**Casey's General Store donated ice and water to the firefighters
at the large fire in West Concord on April 22, 2026**

NOW THEREFORE BE IT RESOLVED, that Mayor Jeffrey Ingalls and the Mantorville City Council accept this donation and express their appreciation and thanks on behalf of the City of Mantorville and the Mantorville Fire Department.

Adopted by the City Council of the City of Mantorville, Minnesota, this 11th day of May 2026.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

MEMORANDUM

TO: Honorable Mayor and City Council
Gretchen Lohrbach, City Clerk-Treasurer

FROM: Scott Huneke, P.E.
Project Engineer

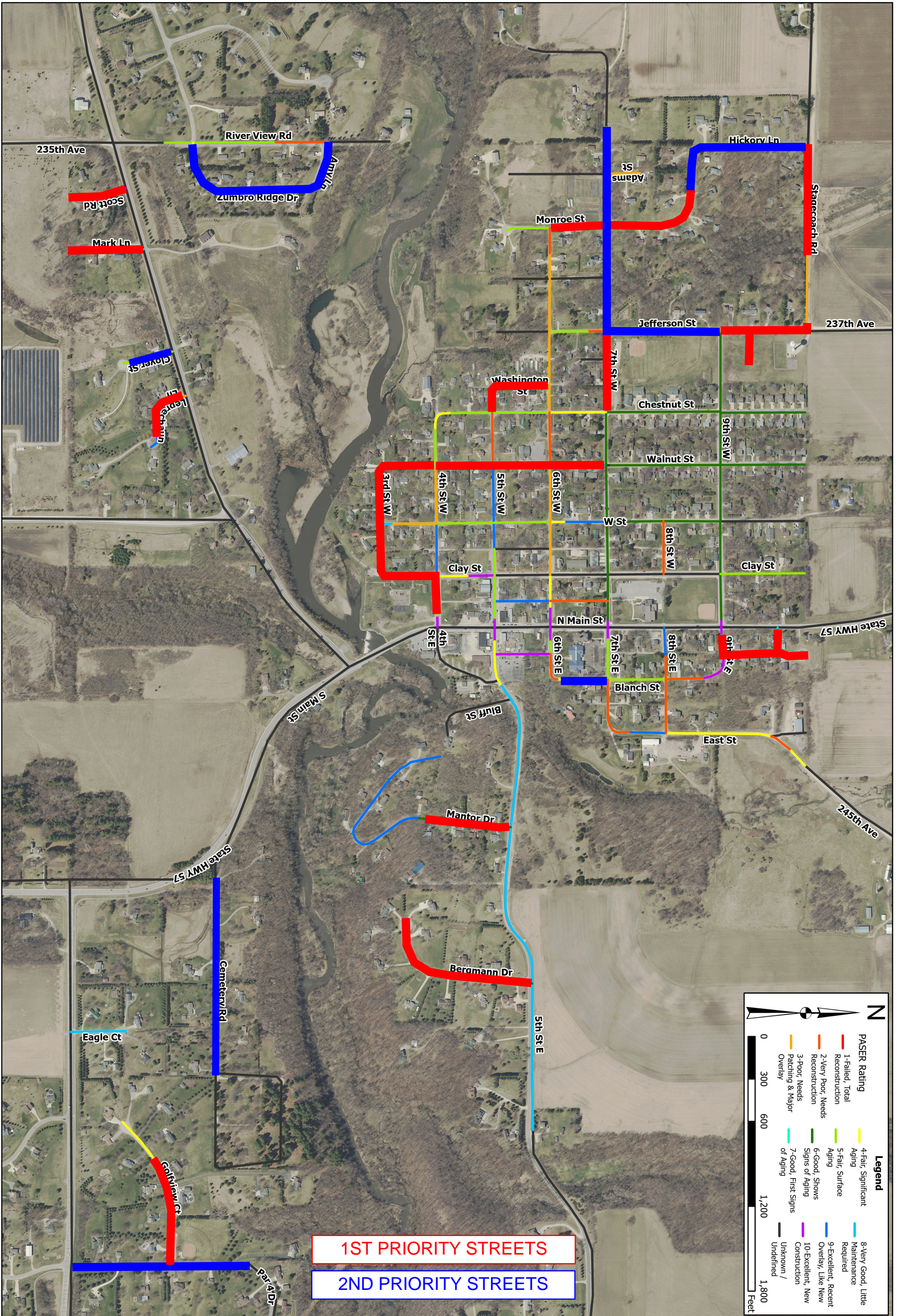
DATE: May 1, 2026

RE: 2026 Chip Seal

On April 30, 2026, the City received one (1) quote for the above-referenced project. The low quote was submitted by Pearson Bros., Inc., Hanover, MN in the amount of \$63,315.00. The estimated cost opinion for the project was \$60,000.00. Below is a summary of the bids received:

Contractor	Total Bid
1. Pearson Bros., Inc.	\$63,315.00
2. Fahrner Asphalt Sealers , LLC	-
3. Scott Construction	-
4. Seykora Asphalt	-

We recommend awarding the project to Pearson Bros., Inc. in the amount of \$63,315.00.



2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



May 6, 2026

City of Mantorville
21 5th Street East
P.O. Box 188
Mantorville, MN 55955

RE: Mantorville, MN
CSAH 15 Lift Station
Pay Request No. 1

Dear Honorable Mayor and City Council:

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend payment in the amount of \$144,724.43 to:

Winona Mechanical, Inc.
1210 East 7th Street
Winona, MN 55987

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read 'Scott Huneke', is written over a light blue horizontal line.

Scott Huneke, P.E.

SH/cpf

Enclosure

cc: Fran Modjeski, Winona Mechanical, Inc
Cory Felderman, WHKS (10063)

2905 South Broadway
 Rochester, MN 55904
 Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 10063 CSAH 15 Lift Station
 Project No.: 10063.00
 Location: Mantorville, MN
 Contractor: Winona Mechanical, Inc

Bid Price: \$864,535.00
 Date: May 6, 2026
 Estimate #: 1
 % Complete: 18%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	MOBILIZATION	1.00	LUMP SUM	\$43,000.00		0.50	0.50	\$21,500.00
2	REMOVE BITUMINOUS PAVEMENT	160.00	SQ YD	\$8.50			-	\$0.00
3	REMOVE CONCRETE PAVEMENT	8.00	SQ YD	\$20.00			-	\$0.00
4	EXPLORATORY EXCAVATION	5.00	HOUR	\$405.00			-	\$0.00
5	EXCAVATION - COMMON (P)	45.00	CU YD	\$20.00			-	\$0.00
6	SELECT GRANULAR EMBANKMENT (P)	175.00	CU YD	\$43.00			-	\$0.00
7	AGGREGATE BASE, CLASS 5 (P)	45.00	CU YD	\$73.00			-	\$0.00
8	AGGREGATE DRIVEWAY SURFACING	30.00	CU YD	\$73.00			-	\$0.00
9	AGGREGATE FOR PIPE FOUNDATION (CV)	100.00	CU YD	\$50.00			-	\$0.00
10	TYPE SP 9.5 WEARING COURSE MIXTURE (2:B)	50.00	TON	\$177.25			-	\$0.00
11	CONNECT TO EXISTING SANITARY FORCEMAIN	2.00	EACH	\$9,940.00			-	\$0.00
12	CONSTRUCT STRUCTURE TYPE 3 (48")	6.00	EACH	\$6,185.00			-	\$0.00
13	CONSTRUCT METERING MANHOLE	1.00	EACH	\$18,771.00			-	\$0.00
14	RELOCATE SAMPLER	1.00	EACH	\$10,710.00			-	\$0.00
15	8" GATE VAVLE & BOX - WET TAP	2.00	EACH	\$8,073.00			-	\$0.00
16	8" GATE VAVLE & BOX	2.00	EACH	\$3,675.00			-	\$0.00
17	8" PVC SANITARY SEWER	1005.00	LIN FT	\$63.50			-	\$0.00
18	8" SANITARY PIPE BY HDD	530.00	LIN FT	\$94.50			-	\$0.00
19	8" FORCEMAIN	30.00	LIN FT	\$68.00			-	\$0.00
20	REMOVE & REINSTALL 48" RCP APRON/CULVERT	14.00	LIN FT	\$227.00			-	\$0.00
21	DUCTILE IRON FITTINGS	250.00	PUND	\$20.00			-	\$0.00
22	TRAFFIC CONTROL	1.00	LUMP SUM	\$910.00			-	\$0.00
23	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	\$900.00			-	\$0.00
24	SILT FENCE; TYPE MS	600.00	LIN FT	\$2.50			-	\$0.00
25	SEDIMENT CONTROL LOG TYPE STRAW	200.00	LIN FT	\$3.75			-	\$0.00
26	COMMON TOPSOIL BORROW	150.00	CU YD	\$1.00			-	\$0.00
27	ROLLED EROSION PREVENTION CATEGORY 20	6000.00	SQ YD	\$2.00			-	\$0.00
28	TURF ESTABLISHMENT	6000.00	SQ YD	\$1.00			-	\$0.00
29	CONSTRUCT LIFT STATION, VALVE VAULT AND PIPING	1.00	LUMP SUM	\$208,070.00		0.3096	0.3096	\$64,418.47
30	ELECTRICAL & SUPERVISORY CONTROL INSTALL, AND F&I GENERATOR	1.00	LUMP SUM	\$198,450.00		0.2646	0.2646	\$52,509.87
31	SUPPLY SUPERVISORY CONTROL EQUIPMENT	1.00	LUMP SUM	\$127,410.00		0.1092	0.1092	\$13,913.17
Total Work Completed								\$152,341.51

Less 5% Retainage \$7,617.08
 Less Previous Payments \$0.00

Net Payment this Estimate \$144,724.43



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of Mantorville** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **2026 Lead Service Line Replacement**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

Scope of Services

WHKS shall perform the following described services for the Client:

Design, bid, and construction phase engineering services as described on the attached Scope of Services included in Exhibit A.

Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

Items 1-3 (Design / Project Implementation) - Lump Sum Fee of \$24,000 including Expenses.

Items 4-5 (Construction) - Billed Hourly with an Estimated Fee of \$48,000. Expenses billed at actual cost and mileage at the current published IRS rate per mile. External expenses include an administrative charge of 10 percent.

Executed this _____ day of _____, 2026

City of Mantorville

By: _____

Printed Name: _____

Title: _____

WHKS & CO.

By: _____

Printed Name: Timothy A. Hruska, P.E., L.S.

Title: Vice President

Exhibit A to Professional Services Agreement

A. Project Description:

In January this year, the City was awarded \$600,000 by the Minnesota Public Facilities Authority (MPFA). This money will be used to replace approximately 24 Lead and Galvanized water services. Water service lines are 100% privately owned and the funding will be in the form of a grant.

The project consists of the preparation of plans and specifications, and construction services to replace Lead and Galvanized water services. This is a continuation of the work to identify lead water service lines that started in 2024.

After the project is bid, the City will enter into an agreement with the MPFA to finalize the funding amount. Once this agreement is in place the city can submit for reimbursement.

B. Scope of Services Provided Under This Agreement:

1. **Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend two (2) meetings for the project.

2. **Research of Existing Conditions**

- Collect, obtain and review relevant information from the Client.

3. **Preliminary and Final Design**

- Prepare preliminary and final plans and specifications to show the character and scope of work to be performed by contractors on the Project.
- Prepare forms of advertisement for bids – use for Minnesota, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish two (2) original signed copies of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.

- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.
- Prepare and submit applicable construction permit application package to the County and MnDOT for work in their Right of Ways.

4. Construction Administration

- Provide construction administration assistance during construction. Contract administration assistance activities conducted during project construction include clarification of design details, periodic visits to the construction site to observe the progress of work, review of shop drawings, review periodic payment estimates for completed construction work and recommend payments for processing, prepare change orders when required, and prepare the final summary of construction costs.
- Conduct a preconstruction meeting with Client, Contractor and Utility Owners.
- Provide construction staking.
- Prepare record drawings from Contractor provided "mark-ups" at the completion of the construction.
- Provide construction updates to the Client.

5. Construction Observation

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally, the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety. Fee based on 240 hours of observation and travel time.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Easement research, plats or descriptions
2. Negotiation for easements or land acquisition
3. Quality control testing and construction materials testing
4. Geotechnical design/recommendations
5. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations

STANDARD TERMS AND CONDITIONS FOR PUBLIC SECTOR PROJECTS

1. Scope of Services

Client and WHKS have agreed to a list of services WHKS will provide to Client as listed on the Professional Services Agreement Form.

2. Governing Law

The laws of the State of Minnesota will govern this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the courts of that State.

3. Standard of Care

Services provided by WHKS under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and locality.

4. Integration

This Agreement comprises the final and complete agreement between Client and WHKS. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and WHKS.

5. Guarantees and Warranties

WHKS shall not be required to sign any documents, no matter by whom requested, that would result in WHKS having to guarantee or warrant the existence of conditions whose existence WHKS cannot ascertain. Client also agrees not to

make resolution of any dispute with WHKS or payment of any amount due to WHKS in any way contingent upon WHKS signing any such guarantee or warranty.

6. Indemnification

WHKS agrees, to the extent permitted by law, to indemnify and hold Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by WHKS' negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom WHKS is legally liable.

Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by Client's negligent acts, errors or omissions and those of Client's contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither WHKS nor Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

7. Billing and Payment Provisions

Invoices shall be submitted by WHKS monthly and are due upon presentation and shall be considered PAST DUE if not paid within thirty (30) calendar days of the invoice date.

If payment is not received by WHKS within thirty (30) calendar days of the invoice date, Client shall pay as interest an additional charge of one

and one-quarter percent (1.25%) of the PAST DUE amount per month. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

If Client fails to make payments within sixty (60) days from the date of an invoice or otherwise is in breach of this Agreement, WHKS may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. WHKS shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to WHKS in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination by WHKS.

In the event legal action is necessary to enforce the payment provisions of this Agreement, WHKS shall be entitled to collect from Client any judgment or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by WHKS in connection therewith and, in addition, the reasonable value of WHKS personnel time and expenses spent in connection with such collection action, computed at WHKS current fee schedule and expense policies.

Payment of invoices is in no case subject to unilateral discounting or set-offs by Client, and payment is due regardless of suspension or termination of this Agreement by either party.

8. Ownership of Records

All reports, plans, specifications, field data and notes and other

documents, including all documents on electronic media, prepared by WHKS as instruments of service shall remain the property of WHKS.

Client shall be permitted to retain copies, including reproducible copies, of the plans and specifications for information and reference in connection with Client's use of the completed project. The plans and specifications shall not be used by Client or by others on other similar projects except by agreement in writing by WHKS.

9. Delivery of Electronic Files

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and provided by WHKS, Client covenants and agrees that all such electronic files are instruments of service of WHKS, who shall be deemed the author, and who shall retain all rights under common and statutory laws, and other rights, including copyrights. Client is aware that differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by WHKS and electronic files, the signed construction documents shall govern.

Client and WHKS agree that the electronic files prepared by WHKS shall conform to the current CADD software in use by WHKS or to other mutually agreeable CADD specifications defined in the Agreement. Any changes to the CADD specifications by either Client or WHKS are subject to review and acceptance by the other party. Additional efforts by WHKS made necessary by a change to the CADD specifications or other software shall be compensated for as Additional Services.

The electronic files provided by WHKS to Client are submitted for an acceptance period of 60 days. Any defects Client discovers during this period will be reported to WHKS and will be corrected as part of the Scope

of Services. Correction of defects detected and reported after the acceptance period will be compensated for as Additional Services.

Client agrees not to reuse the electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Client agrees not to transfer the electronic files to others without the prior written consent of WHKS, except as required by law. In addition, Client agrees, to the extent permitted by law, to indemnify and hold WHKS harmless from any damage, liability or cost, including reasonable attorney's fees and costs of defense, arising from any changes made by anyone other than WHKS or from any reuse of the electronic files without the prior written consent of WHKS.

Under no circumstance shall delivery of the electronic files for use by Client be deemed a sale by WHKS and WHKS makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall WHKS be liable for any loss of profit or any consequential damages.

10. Changed Conditions

Client shall rely on the judgment of WHKS as to the continued adequacy of this agreement in light of occurrences or discoveries that were not originally contemplated by or known to WHKS. Should WHKS call for contract renegotiation, WHKS shall identify the changed conditions necessitating renegotiation and WHKS and Client shall promptly and in good faith enter into renegotiation of this Agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement.

11. Permits and Approvals

WHKS shall assist Client in applying for those permits and approvals typically required by law for projects similar to the one for which WHKS services are being engaged. This assistance consists of completing

and submitting forms as to the results of certain work included in the Scope of Services.

12. Suspension of Services

If the project is suspended for more than thirty (30) calendar days in the aggregate, WHKS shall be compensated for services performed and charges incurred prior to receipt of notice to suspend and, upon resumption, an equitable adjustment in fees to accommodate the resulting demobilization and remobilization costs. In addition, there shall be an equitable adjustment in the project schedule based on the delay caused by the suspension. If the project is suspended for more than ninety (90) calendar days in the aggregate, WHKS may, at its option, terminate this Agreement upon giving notice in writing to Client.

13. Termination

Either Client or WHKS may terminate this Agreement at any time with or without cause upon giving the other party seven (7) calendar days prior written notice. Client shall within thirty (30) calendar days of termination pay WHKS for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of the Agreement.

14. Unauthorized Changes

In the event Client, Client's contractors or subcontractors or anyone for whom Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other contract documents prepared by WHKS without obtaining WHKS' prior written consent, Client shall assume full responsibility for the results of such changes. Therefore, Client agrees to waive any claim against WHKS and to release WHKS from any liability arising directly or indirectly from such changes.

Client also agrees, to the extent permitted by laws, to indemnify and hold WHKS harmless from any

damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.

15. Jobsite Safety

Neither the professional activities of WHKS nor the presence of WHKS or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the construction work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. WHKS and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions.

16. Additional Services

Services which are requested by Client or are required as part of the Project, but are not included in the Scope of Services, are considered Additional Services.

WHKS will notify Client in writing when Additional Services will be needed. WHKS and Client will agree on the extent of the Additional Service(s) required and will agree on the method and amount of the compensation for performance of said agreed upon Additional Services.

WHKS will not perform Additional Services which will result in additional cost to Client without documented verbal or written authority of Client.

In the event WHKS is requested or required to participate in any dispute resolution procedure which involves any aspect of the Project, Client agrees to compensate WHKS for the reasonable value of WHKS' personnel time and expenses spent

in connection with such procedures computed at WHKS' then current fee schedule and expense policies.

17. Dispute Resolution

In an effort to resolve any conflicts that arise, Client and WHKS agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

18. Third Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or WHKS. WHKS' services under this Agreement are being performed solely for Client's benefit, and no other entity shall have any claim against WHKS because of this Agreement or the performance or nonperformance of services hereunder.

19. Extension of Protection

Client agrees to extend any and all liability limitations and indemnifications provided by Client to WHKS to those individuals and entities WHKS retains for performance of the services under this Agreement, including but not limited to WHKS officers and employees and their heirs and assigns, as well as WHKS subconsultants and their officers, employees, heirs and assigns.

20. Timeliness of Performance

WHKS will perform the services described in the Scope of Services with due and reasonable diligence consistent with sound professional practices.

21. Delays

WHKS is not responsible for delays caused by factors beyond WHKS' reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, accidents, acts of God, failure of any governmental or other

regulatory authority to act in a timely manner, failure of Client to furnish timely information or approve or disapprove of WHKS' services or work product promptly, or delays caused by faulty performance by Client or by contractors of any level. When such delays beyond WHKS' reasonable control occur, Client agrees WHKS is not responsible for damages, nor shall WHKS be deemed to be in default of this Agreement.

22. Right to Retain Subconsultants

WHKS may use the services of subconsultants when, in the sole opinion of WHKS, it is appropriate and customary to do so. Such persons and entities include, but are not limited to, aerial mapping specialists, geotechnical consultants and testing laboratories. WHKS' use of other consultants for additional services shall not be unreasonably restricted by Client provided WHKS notifies Client in advance.

23. Assignment

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

24. Severability and Survival

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

25. Hazardous Materials

It is acknowledged by both parties that WHKS' Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event WHKS or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of WHKS services,

WHKS may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

26. Joint Participation

The parties have participated jointly in the negotiation and preparation of all agreements between the parties. Each party has had an opportunity to obtain the advice of legal counsel and to review and comment upon this instrument. Accordingly, no rule of construction shall apply against any party or in favor of any party. This instrument shall be construed as if the parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against one party and in favor of another.

27. Record Documents

If required in the Professional Services Agreement, WHKS shall, upon completion of the Work, compile for and deliver to the Client a reproducible set of Record Documents that are based upon the marked-up record drawings, addenda, change orders and other data furnished by the Contractor or other third parties. These Record Documents may show certain significant changes from the original design made during construction. Because these Record Documents are based on unverified information provided by other parties, which the Consultant is entitled to assume as reliable, the Consultant does not warrant their accuracy.

Revised 02/23/07

Revised: 04/29/09



Quotation

Quote Number: 101305955v2
Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 20-Apr-2026

Quote Expiration: 20-May-2026

WINONA MECHANICAL

Name: FRAN MODJESKI
Phone: 5074543737
Email: fran@winonamechanical.com

Sales Contact: Paige Marsh Email: paige.marsh@hach.com Phone: 208-299-9070

PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	% Disc	Net Unit Price	Extended Price
1	ASA.CXXX2X21XX	AS950 All Weather Refrigerated Sampler, 115 V, Heater, Composite 10 L PE Bottle, Vinyl Tubing. Standard lead time 10 days.	1	10,796.00	20%	8,636.80	8,636.80
Grand Total							\$ 8,636.80

TERMS OF SALE

Freight: Ground Prepay and Add

FCA: Hach's facility

ALL LEAD TIMES ARE ESTIMATED AND NOT GUARANTEED.

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological

weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
 - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

This Quote is good for a one time purchase

Virtual and/or on-site training must be scheduled/completed within 30 days of order, or the price will be subject to change.

Sales Contact:

Name: Paige Marsh
Title: Inside Sales Representative
Phone: 208-299-9070
Email: paige.marsh@hach.com



HACH COMPANY
Headquarters
 5600 Lindbergh Drive
 Loveland, CO 80538-8842

Purchase Orders
 PO Box 608
 Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.
 Phone: 800-227-4224
 Fax: 970-669-2932
 E-Mail: orders@hach.com
 quotes@hach.com
 techhelp@hach.com

Export
 Phone: 970-669-3050
 Fax: 970-461-3939
 Email: intl@hach.com

Remittance
 E-mail: ach@hach.com
 Checks: 2207 Collection Center
 Drive, Chicago, IL 60693

Wire Transfers:
 Bank of America
 231 S. LaSalle St.
 Chicago, IL 60604
 Account: 8765602385
 Routing (ACH/EFT): 071923284
 Routing (Dom Wires): 026009593
 Swift Code Intl Wires: BOFAUS3N

Quotation Addendum

ADVANTAGES OF WORKING WITH HACH

Hach Service	Pick&Ship™	Technical Support
<p><i>Protect your investment & peace of mind</i></p> <ul style="list-style-type: none"> ✓ A global partner who understands your needs ✓ Delivers timely, high-quality service you can trust ✓ Provides team of unique experts to help you maximize instrument uptime ✓ Ensure data integrity ✓ Maintain operational stability ✓ Reduce compliance risk <p>www.hach.com/service-contracts</p>	<p><i>Pick&Ship™ Program offers a better way to keep your supplies in stock</i></p> <ul style="list-style-type: none"> ✓ Convenience of one purchase order for the entire year ✓ Flexibility to change, cancel or create new orders ✓ Savings from locking in prices & thus avoiding price surges and rush charges ✓ Peace of mind with automatic, reliable shipments just as you need them <p>www.Hach.com/pickandship</p>	<p><i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Fast access to answers at https://support.hach.com ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com <p>www.Hach.com</p>

ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

Safe & Fast Delivery	Save Time – Less Hassle	Save Money
<ul style="list-style-type: none"> ✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment 	<ul style="list-style-type: none"> ✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used. 	<ul style="list-style-type: none"> ✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES ^{1, 2, 3, 4} <i>Pricing Effective 7/13/2024</i>						Collect ⁴
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 7/13/2024
\$0.00 - \$49.99	\$10.75	\$26.89	\$50.14	\$43.15	\$82.02	\$8.00
\$50.00 - \$149.99	\$12.90	\$38.02	\$71.75	\$54.52	\$103.65	\$8.00
\$150.00 - \$349.99	\$15.05	\$40.15	\$81.79	\$55.37	\$106.26	\$8.00
\$350.00 - \$649.99	\$17.20	\$44.98	\$89.44	\$56.22	\$108.87	\$8.00
\$650.00 - \$949.99	\$17.20	\$54.49	\$112.39	\$66.20	\$128.13	\$8.00
\$950.00 - \$1,999.99	\$30.10	\$64.01	\$135.34	\$76.17	\$147.38	\$8.00
\$2,000.00 - \$3,999.99	\$30.10	\$79.14	\$165.12	\$91.12	\$176.99	\$8.00
\$4,000.00 - \$5,999.99	\$53.75	\$94.27	\$194.90	\$106.06	\$206.59	\$8.00
\$6,000.00 - \$7,999.99	\$64.50	\$108.99	\$225.36	\$118.80	\$229.04	\$8.00
\$8,000.00 - \$9,999.99	\$96.75	\$162.82	\$318.16	\$174.21	\$330.40	\$8.00
Over \$10,000	1.0% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	\$8.00

1 Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.

2 Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.

3 Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.

4 Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within thirty (30) days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, or Romeoville, Illinois United States (Incoterms 2020). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% (one and one half percent) per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See 1120 for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies

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Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. TRADEMARKS AND OTHER LABELS: Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. SOFTWARE AND DATA. All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. PROPRIETARY INFORMATION; PRIVACY: "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. CHANGES AND ADDITIONAL CHARGES: Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE: In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. LIMITATIONS ON USE: Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS: Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See www.ethicspoint.veralto.com and [Integrity and compliance - Veralto](#) for a copy of the SOC and for access to our Helpline portal.

17. RELATIONSHIP OF PARTIES: Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to

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the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. **FUNDS TRANSFERS (PAYMENTS):** Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. **LIMITATION OF LIABILITY:** **None of the Hach Indemnified Parties will be liable to any Buyer Indemnified Parties under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of any Buyer Indemnified Parties' customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.**

22. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. **ENTIRE AGREEMENT, TERM & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. Upon thirty (30) days prior written notice, Hach may, in its sole discretion, elect to terminate any order for the sale of Products and provide a pro-rated refund for any pre-payment of undelivered Products. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

24. **APPENDICES:** If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

* * *

Memorandum

To: Mayor and Council
From: Gretchen Lohrbach
Date: 5/8/2026
Re: Pickle Ball Sound Barriers

Todd Kieffer with CEDA was recently able to obtain a grant of \$12,000 awarded to Friends of Mantorville that is expressly to be used for pickleball court sound barriers.

According to the agreement signed with the City, the sound barrier design must be agreed upon by the City of Mantorville and Friends of Mantorville.

Friends of Mantorville has pledged the remaining funds for this project during a public meeting held on February 10, 2025.

Two quotes and specs are included in this packet. There is also a clear option from Hushtec Solutions that City Clerk Lohrbach is waiting on for a quote. Park board decided they would like clear options on the South and East sides of the court.

Staff recommends Council look at these carefully.

The quote regarding the NanoBaffle system includes a lightweight, opaque sound barrier that is easily installed. It also includes a see-through portion so that players could be observed by other attendees at the park.

The quote from FenceScreen is for a complete opaque sound barrier.

Both quotes are for 340 feet of sound barrier. If council chooses not to put barriers on one side or other areas of the fence, the cost would be reduced.

Staff has included maps of the court for reference.



Contract
 Rolling Green
 2408 4th St
 Austin, MN
 507-433-4845
 nickwangen

Contact:

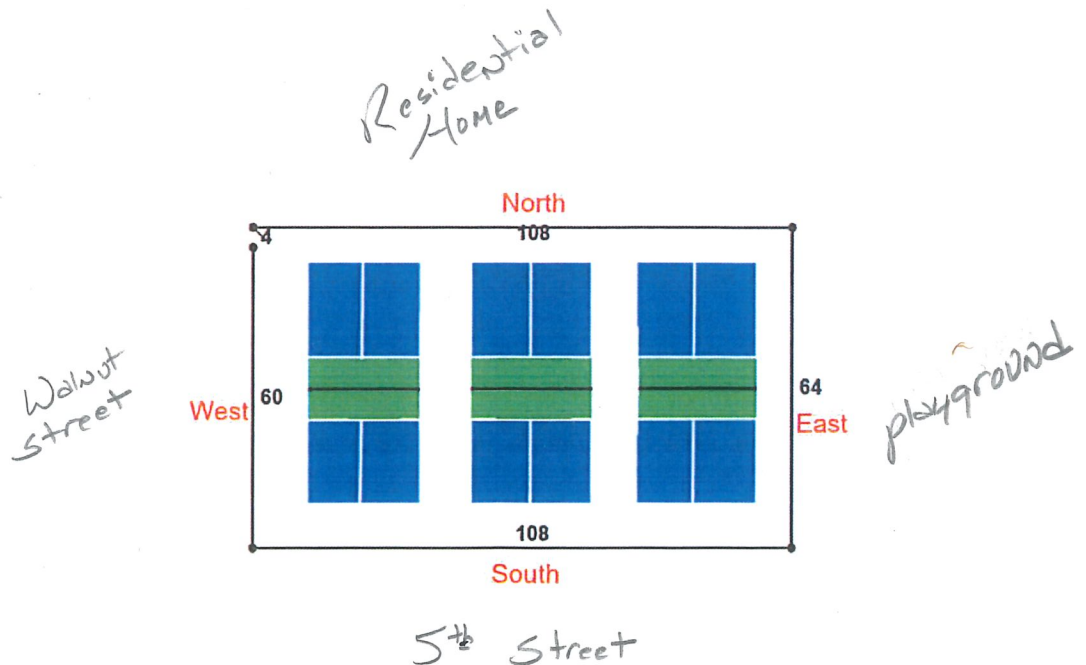
City of Mantorville Park & Rec
 Martha Vrieze
 (507) 383-2696
 Martha.vrieze@thrivent.com

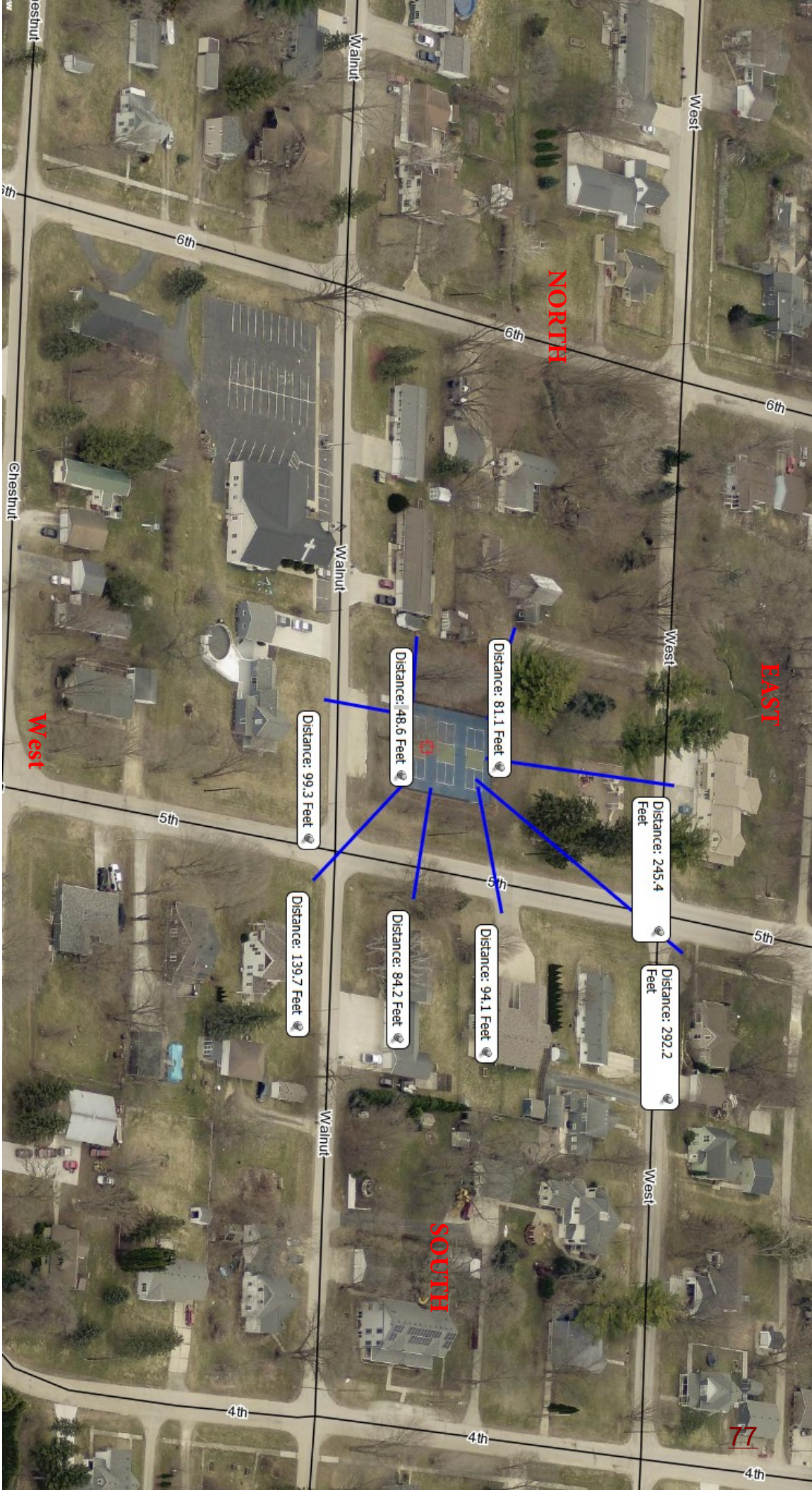
Estimate Info
 Date: 07/24/2018
 Estimate: City
 Park & Rec (M)
 Rep: Nick Wa
 Job #108

Client Agreement

F&I 344 feet of 6' BK 8 Ga Fin 9 Ga Core Black Chain link with top & bottom rail & 1 - 4' wide Single C

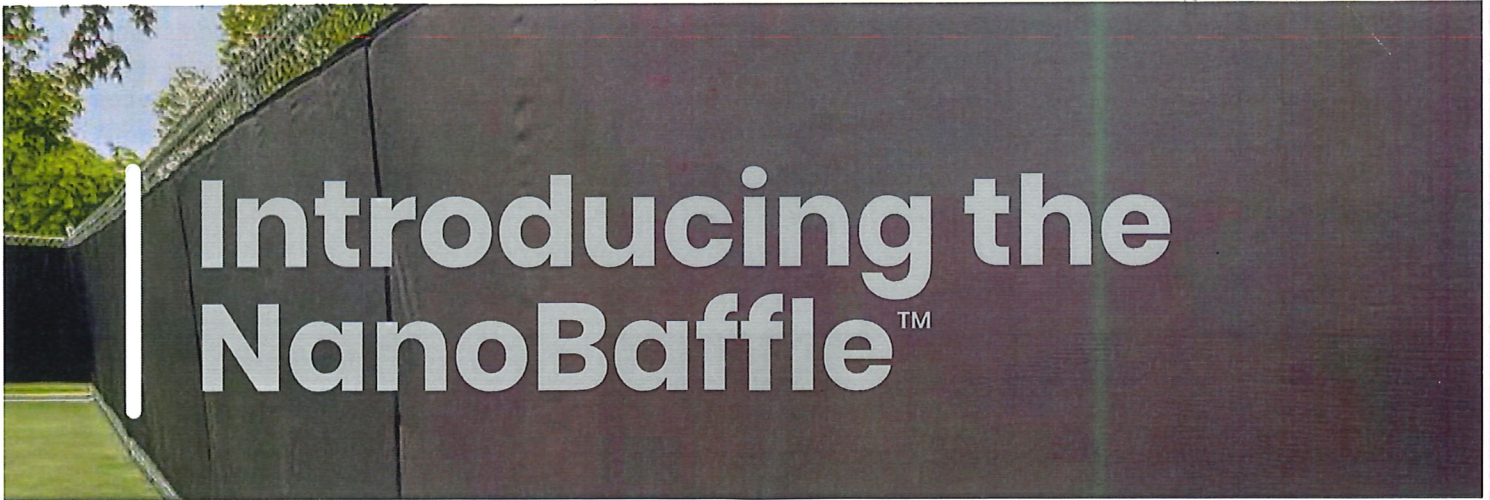
All posts are mounted to the concrete.





Map of Nearby Residential Homes

5 ft. x 10 ft. x 7 ft. 12" x 12" x 4" x 12"



SLN/CR
- WHERE SCIENCE MEETS SILENCE -

[For Outdoor](#)

[For Indoor](#)

[Who We Serve](#)

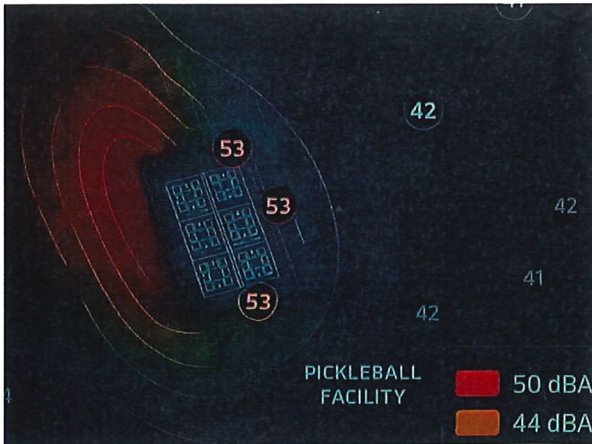
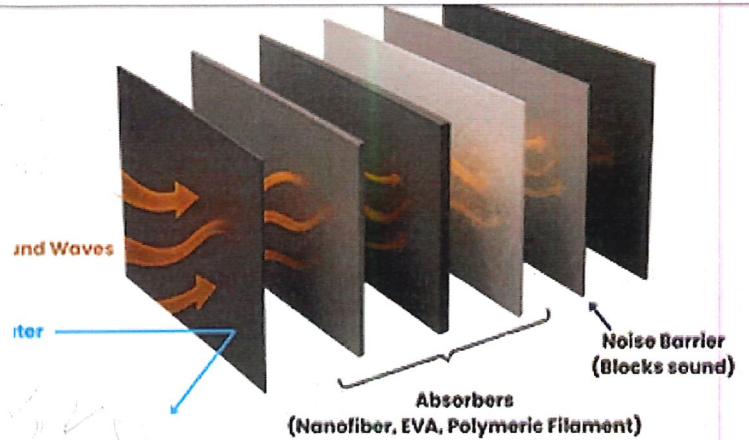
[Resources](#)

[Buy Now!](#)

most effective
pickleball noise baffling
system
in the world!

[Buy Now](#)

[Download Specs](#)



Evaluate your
pickleball noise
risk with a **FREE**
assessment

Book a FREE Risk Assessment

Got any questions? I'm happy to help.

We use cookies on our website to see how you interact with it. By accepting, you agree to our use of such cookies. [Privacy Policy](#)

Settings

Accept

SLN/CR develops high performance noise baffling systems to reduce pickleball noise

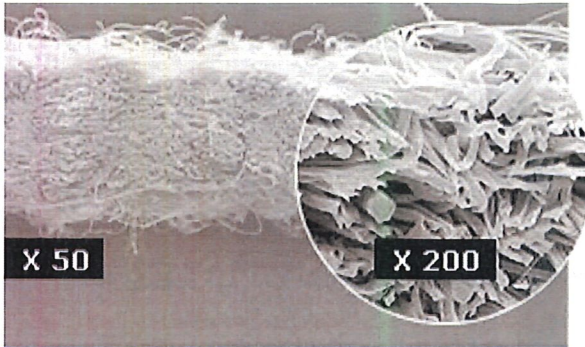
We make nano-fiber based noise baffling that hang on pickleball court fences, indoor walls or ceilings. Our products are design customizable, layered fabric pickleball court panels incorporating a proprietary nanofiber Sound Attenuation Fabric (SAF) woven into an all-weather system. Our technology is patent-pending. Easy to install and care for.

Hear From Customers

How does it work?

We use a patent-pending nanotechnology that has an **extremely large areal density**. The Sound Attenuation Fabric (SAF) traps noise and **converts sound energy to heat**. Our solution is extremely lightweight and hydrophobic. Perfect for both indoor and outdoor environments.

Check out our [Bozeman Case Study](#).



Our NanoBaffle systems hang from pickleball court fences or by wire to span the length of a bubble or gym. Systems are manufactured using the highest quality materials that are hydrophobic, resist fading and can withstand the harshest natural elements and continue to perform. We have rigorous quality standards and back our product with an industry-leading warranty.

Hangs tight to pickleball court fences without stressing or damaging fencing

FEATURED CASE STUDY

Proven Results: City of Bozeman, MT

When resident complaints at Bogert Park threatened pickleball access, the City of Bozeman turned to SLN/CR NanoBaffle. An independent acoustic assessment by Montana State University confirmed dramatic noise reduction across all measured frequencies.

10+dB

Average Noise Reduction

L_{Aeq} measurement

~20dB

Peak Noise Reduction

L_AF_{max} measurement

50%

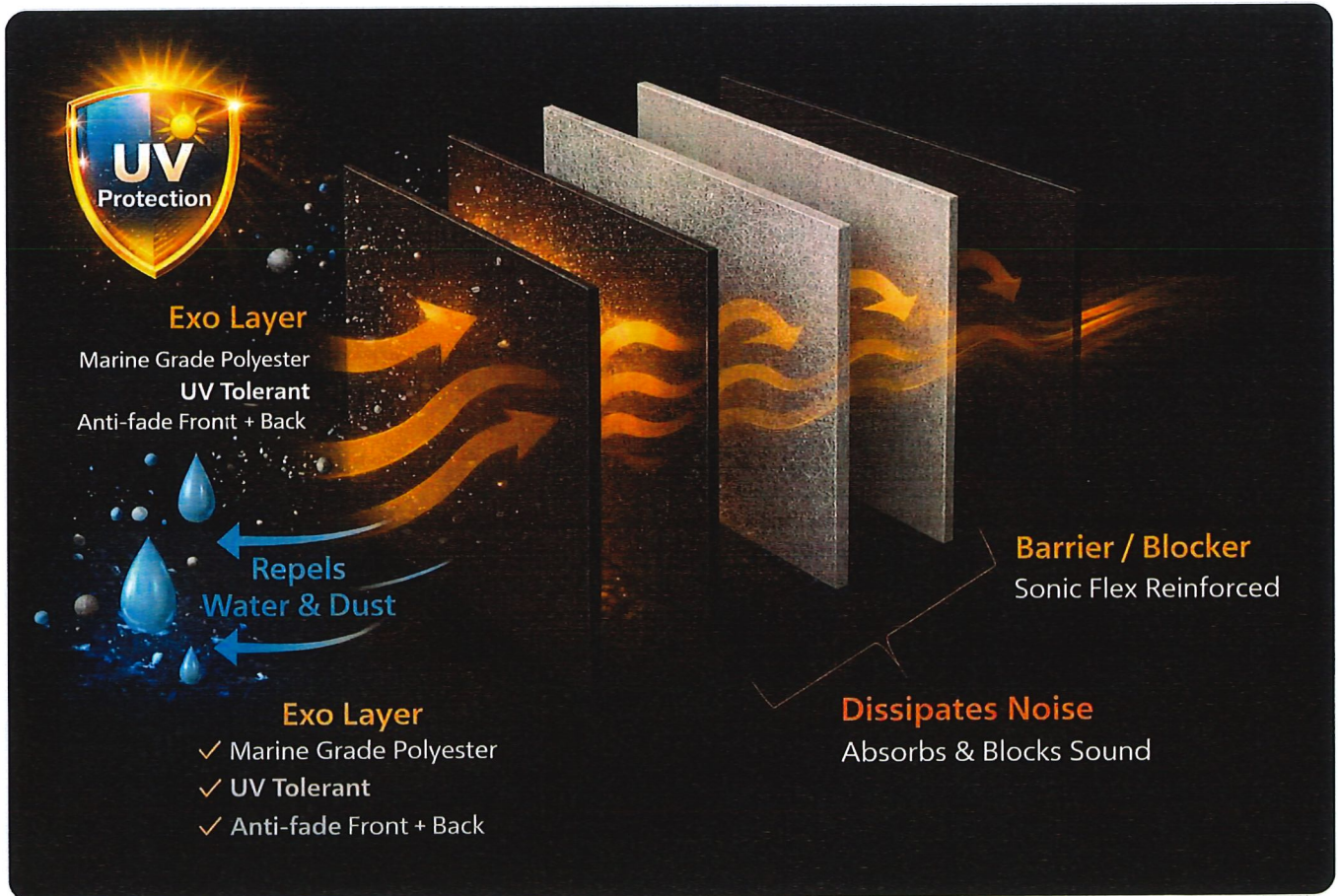
Perceived Loudness Cut

Subjective improvement

THE TECHNOLOGY

The Lightest, Most Effective Outdoor Noise Baffling

Multi-layer nanofiber construction converts sound energy to heat while repelling water, UV, and dust—engineered to last 15–20+ years.





CUSTOM DESIGN

NanoBaffles are completely design customizable at no additional cost. Choose from a variety of colors, add your own graphics and images to make your court experience truly unique. Make your pickleball venue look good and sound quiet.



TUNABLE

Our nanotechnology can be tuned to specific frequencies. Our current product focuses specifically on the 1.2kHz tone of pickleball noise but we can tune our product to even higher frequencies if needed.



VERY LIGHTWEIGHT

Our NanoBaffles are the lightest weight most absorbent, rugged, fabric based system in the world. Hangs easy, stores easy, moves easy. Purpose-built for pickleball noise mitigation.



EASY TO MAINTAIN

Because our product is made with ultra lightweight, high performance materials, setting up and taking down is simple. Our product can be set up with one person with ease and convenience. Use and care is also a snap.



PO Box 3055
Kansas City, KS 66103

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[Team](#)
[Research](#)
[Customers](#)
[FAQ](#)
[Contact](#)



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NanoBaffle™

SLNCR creates advanced fabric sound attenuation systems using nanotechnology for effective noise reduction in outdoor pickleball courts. The following document outlines current independent third party product testing data.



Key Sound Management Data Points:	
Weight	0.55 LB PSF
STC / TL	19 @ 1250Hz
NRC	0.8



Quiet Category Approved

Data provided by:



1



2



Materials Specifications

Key Data Points:	
Materials	<p>Front Cover: High Denure Urethane Coated Polyester</p> <p>Absorbing Layers: Electrospun nanofiber, polymeric filaments, closed cell elastomer foam sheet</p> <p>Reflective Layer: Fire-rated polymer composite</p> <p>Finishing: Nylon webbing and powder coated stainless grommets</p>
Details	<p>Tear Strength: 600 denier / 150 - 200 N</p> <p>Recommended Temperature Range: -20 + 150 degrees (°F)</p> <p>Design Process: Solution died / Screen Print</p> <p>Hydrostatic / Hydrophobic characteristics: Water resistant</p> <p>Colors available: Black, Green (in stock), customization options</p> <p>Standard Panel Width: 60"</p>



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Sewn Hems: Three-Ply hem with ends and corners sewn and finished with two rows of lock stitched thread.

Thread: High heat bonded polyester with UV inhibitors built into yarn.

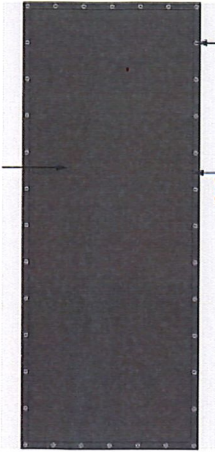
Grommets: #3 powder coated grommets every 12".

Seams: NanoBaffle Panels are 5' wide by 8' high (unless otherwise specified). Panels are a solid panel and have overlapping vertical seams every 5'. Seam overlap accounts for 2".

They include grommets every 12".

Colors: Forest Green, Black, Navy. 19 other colors are available upon request

NanoBaffle ripstop nylon exterior



Grommets

Webbing and sewn seam



1



2





BEHIND SLN/CR NANOBAFFLE

57.5 dB avg

Independent assessment by James B., Professor of Acoustics, Montana State University

 [Download Full Case Study](#)

Why Outdoor Courts Face the Toughest Noise Challenges

Understanding the problem is the first step to solving it.



Neighbor Proximity



Sound Propagation

Outdoor noise travels 500–1,000 ft unobstructed. The 1.2 kHz 'pop' is especially annoying to nearby residents.



Compliance Requirements

Local ordinances typically require 55–65 dB at property lines. Standard fences provide almost zero noise reduction.

The World's Lightest, Most Effective Pickleball Noise Solution

SLN/CR NanoBaffle uses patent-pending nanofiber Sound Attenuation Fabric (SAF) that traps noise and converts sound energy to heat—targeting the exact 1.2 kHz frequency that makes pickleball so disruptive. Hydrophobic, ultra-lightweight, and built to last.

Assess Noise Risk

Patent-Pending Nanofiber SAF Core

Proprietary Sound Attenuation Fabric traps noise and converts sound energy to heat. Tuned to the 1.2 kHz pickleball frequency for maximum effectiveness.

All-Weather, Hydrophobic Build

Marine-grade solution dyed polyester shell rated -20 °F to 150 °F. Waterproof, UV stable, and built for the harshest outdoor elements.



Ultra-Lightweight at 0.54 lbs/ft²

The lightest noise baffling system in the world. Hangs on standard fencing—one person can set up, take down, and store with ease.



Fully Design-Customizable

Jet printed custom colors and graphics at no extra cost. Make your courts look great and sound quiet. Black and green in stock.

Professional-Grade Performance

Sound Transmission Coefficient (STC)	19 @ 1200 Hz*
Noise Reduction Coefficient (NRC)	0.67*
Weight	0.54 lbs/ft ²

Assess Noise Risk

Absorbing Layers	Electrospun nanofiber, polymeric filaments, closed cell elastomer foam
Reflective Layer	Fire-rated polymer composite
Finishing	Nylon webbing & powder coated stainless grommets
Tear Strength	30 lbs (tongue)
Temperature Range	-20 °F to 150 °F
Weather Resistance	Water resistant / hydrophobic
Design Process	Jet printed (not screen printed)
Standard Panel Width	60"
Colors	8 color options
dB Reduction at 50 ft	9–15 dB (field measured)
dB Reduction at 100 ft	6–10 dB (field measured)
Pickleball Certification	USA Pickleball Quiet Category Approved
Warranty	1-year manufacturing defect, 3-year anti-fade

*Tested at 1200 Hz peak nuisance tone — [view measured dB reductions across installations](#)

City of Mantorville MN

CEDA
United States

Todd Kieffer
todd.kieffer@cedausa.com

Reference: 20260109-091846311
Quote created: January 9, 2026
Quote expires: April 9, 2026
Quote created by: Eliot Arnold
Chief Executive Officer
earnold@slncr.com
+19132133591

Comments from Eliot Arnold

Products & Services

Item & Description	Quantity	Unit Price	Total
Installation Kit Package of the required zip ties and cutting tools	1	\$200.00	\$200.00
SLN/CR NanoBaffle (5' X 6') Sound Baffling System Weather resistant, mold and mildew resistant outdoor sound baffling system for pickleball courts. Made with ripstop nylon, SAF nano-fiber, polymeric filament, polymer composite. Post consumer waste materials used in manufacturing. Materials made in the USA, Europe and Asia. Designed in Kansas City.	260 ^{1.65} ft.	\$345.00	\$17,940.00
SLN/CR ViewPort (5'x6') Marine-grade 80 gauge acoustic vinyl. Seamed and grommeted.	80 ft.	\$299.95	\$4,799.20
One-time subtotal			\$22,939.20
Estimated Shipping Charges			\$275.00
Total			\$23,214.20

Purchase terms

1. Acceptance of Terms

By purchasing or using the SLN/CR Panels Sound Attenuation System ("Product"), you agree to be bound by these Terms and Conditions ("Terms"). Please read these Terms carefully before using the Product. If you do not agree to these Terms, you may not purchase or use the Product.

2. Product Description

The Product is a fabric-based sound attenuation system designed to reduce noise from pickleball courts. The Product is intended for both outdoor and indoor use. The Product is made with durable, water resistant ripstop nylon and other post-consumer waste polyester materials along with our proprietary nano-fiber Sound Attenuation Fabric (SAF). The Product layers are quilt stitched together. The edges of the product are reinforced with stitching and contain grommets and snaps to affix the product to pickleball court fencing.

3. Warranties

The Product is covered by the following warranties:

- **1-Year Manufacturing Defect Guarantee:** We warrant the Product to be free from manufacturing defects for a period of one year from the date of purchase. If your Product fails due to a manufacturing defect, we will repair or replace it at no cost to you. Simply return the Product, along with a copy of your receipt, to SLN/CR Panels, LLC, PO Box 3055, Kansas City, KS 66103

This warranty does not cover damage caused by normal wear and tear, misuse, accidents, or failure to follow the Use and Care Guidelines.

4. Use and Care Guidelines

Please read the [Use and Care Guidelines](#) carefully before using the Product. Failure to follow the [Use and Care Guidelines](#) may void the warranties.

Limitation of Liability

In no event shall we be liable for any indirect, incidental, consequential, special, or exemplary damages, including but not limited to interruption of use of facilities or public spaces or similar interruptions, arising out of or in connection with the use or inability to use the Product. We will not be liable for the theft, destruction, or vandalism of the Product once installed. THE FOREGOING LIMITATION OF LIABILITY SHALL ALSO APPLY TO LIABILITY FOR BODILY INJURY OR HARM CAUSED BY THE PRODUCT AFTER INSTALLATION.

Results may vary. Sound and noise perception is highly subjective and can be influenced by various factors including but not limited to the environment, individual sensitivity, and the specific application. As such, we do not guarantee specific outcomes, and we will not be liable if the Product does not perform as expected or as claimed. We shall not be held responsible for any claims or legal actions arising from dissatisfaction with the Product's performance in reducing or managing sound and noise levels.

While we have conducted independent lab tests and have verified information from our suppliers, this does not guarantee specific results. Variations in performance may occur, and the actual effectiveness of the Product can differ from test results and supplier information due to the unique conditions and circumstances of each installation.

All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on SLN/CR Panels, LLC. income. To the extent that SLN/CR Panels, LLC. is required by law to pay any such taxes, duties, or other charges to any governmental or regulatory authority, SLN/CR Panels, LLC. may invoice Customer for such taxes, duties, or other charges and Customer will pay such invoiced amounts in accordance with this Agreement.

Payment Schedule

Name	Due	Amount
Deposit	Upon receipt	\$11,607.10
Final Payment	Upon delivery	\$11,607.10

Questions? Contact me

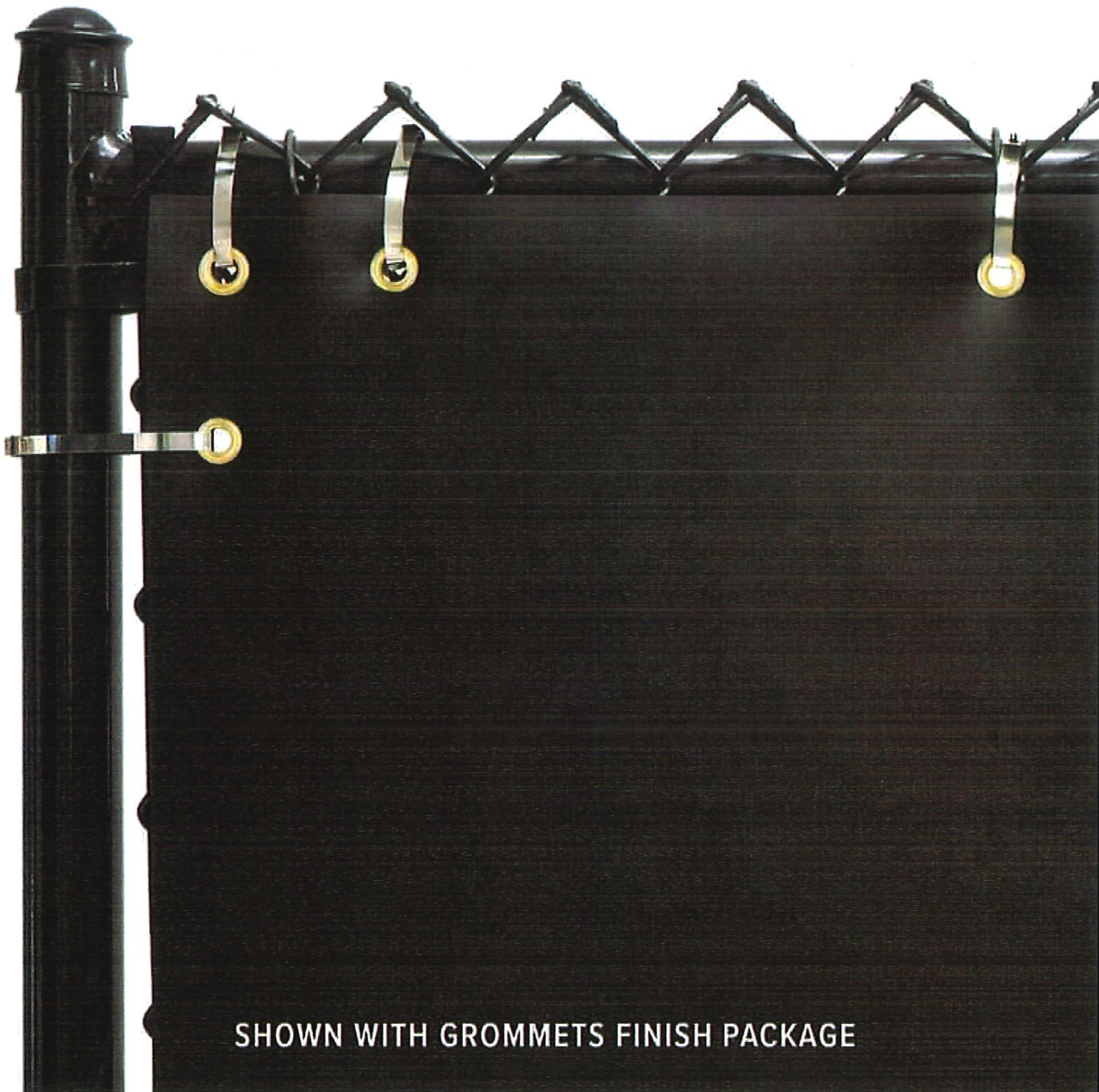


Eliot Arnold
Chief Executive Officer
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+19132133591

SLNCR Panels, LLC.
2200 West 36th Ave
Suite 3055
Kansas City, KS 66103
United States



Home / Privacy Fence Screens / SoundBlock® Acoustic Fence Panels



DETAILS



Designed for Optimum Noise Reduction & Simple Installation



Screen Opacity: 100% Privacy Blockage



Material: Proprietary Composition Yields Industry Leading STC 32 Rating

Minimum STC 32 per ISO 16283 (part III) - 1981 DIN: 52210 & ISO 140 (part III)

Minimum sound attenuation 24 dBA @ 100Hz & 16 dBA @ 40Hz

Tensile strength - min. 510 PSI

1/8 in. thick material



Standard & Custom Sizes are Available With Optional Grommets



Best for 8 - 10 Year Applications



Specifications



Full Product Details

SoundBlock[®] Acoustic Fence Panels


850 Series

SAVE 20%

~~\$33.36~~ **\$26.69**/plf

• In Stock



Ships in 5-7 Days - Free 

850 Series SoundBlock[®] is a highly effective outdoor & indoor acoustical dampening material for fences. Simple to install, the flexible material provides considerable sound reduction and privacy for any fence application.

[Read more](#) 

- ✓ Designed for Optimum Noise Reduction & Simple Installation
- ✓ Screen Opacity: 100% Privacy Blockage
- ✓ Material: Proprietary Composition Yields Industry Leading STC 32 Rating
- ✓ Standard & Custom Sizes are Available With Optional Grommets

✓ Best for 8 - 10 Year Applications

 **Need a quote or have questions?** Call our sales team at [888-313-6313](tel:888-313-6313)

Select Your Product Configuration:

STEP 1: CHOOSE YOUR PANEL DIMENSIONS

Standard Size

Custom Size

Quantity: **(example)**

1 - (10' x 4') Panel (\$266.90)

STEP 2: GROMMET ENHANCEMENT

Grommets are not included by default but can be added on for increased stability, support, and easier installation for fences. Otherwise, screws, nails, or bolts can be used for attachment.



Unfinished Edges
Included



Custom 24" Brass Grommets
+ \$4.79/ft

CHOOSE YOUR ESSENTIAL ADD-ONS

Add Stainless Steel Ties



Panels:

\$26.69/plf **\$266.90**

Shipping:

Free shipping on orders over \$999 ([\\$732.10 to go](#))

Total **\$266.90**

Add to cart





Please remit check deposit to:

FenceScreen, LLC
P.O. Box # 24602
New York, NY 10087

www.fencescreen.com
(888) 313-6313

Quote

#Q-112910

3/24/2026

Bill To
City of Mantorville
21 5th Street East
Mantorville MN 55955
United States
(507) 635-5116

Ship To
City of Mantorville
21 5th Street East
Mantorville MN 55955
United States
(507) 635-5116

TOTAL
\$21,042.30
Expires: 5/23/2026

Terms	PO #	Sales Rep	Shipping Method
		Joshua G Ellis	FREE Ground Shipping

Qty	Item	Rate	Amount
1	ASM-1775048989656 (Custom Fab.) 850 Series, Black, 340 ft. 0 in. x 6 ft. 0 in., 100% Blockage 850 Series, Black, 6 ft. 0 in. x 340 ft. 0 in., 100% Blockage (68) total panels • * Brass grommets every 24-in and triple grommet corners * • Unfinished edges (34) 10'-0" x 4'-0" (34) 10'-0" x 2'-0"	\$22,596.40	\$22,596.40
28	85-SSCT143-GRY-50 316 Stainless Steel Cable Ties - 14"x .3" - (50) Count 14", 316 Stainless Steel Cable Ties - 14" Length, .3" Width - (50) Count	\$16.39	\$458.92
Subtotal			\$23,055.32
Subtotal			
Dealer-Discount-15 15% Discount			
15% Discount			-15% \$-3,458.30
Subtotal			\$19,597.02
Shipping Cost			\$0.00
Handling Cost			\$0.00
Tax Total (%)			\$1,445.28
Total			\$21,042.30

Custom-sized and/or fabricated panels are non-returnable.

Please double check all information. Providing payment is considered an approval of this quote & all information provided. All orders are subject to FenceScreen, LLC's standard terms of sale, which can be found here: <https://www.fencescreen.com/Terms-of-Sale.aspx>

Please remit check deposit to:
FenceScreen, LLC
P.O. Box # 24602
New York, NY 10087

You may also pay online at:
<https://pay.fencescreen.com>
Quote Number: Q-112910
Billing Zip: 55955



Hushtec Mass Loaded Clear

The Clear Acoustic Barrier for Industrial and Open-Space Environments.

Engineered for Light, Clarity, and Control

Hushtec MLC (Mass Loaded Clear) is a transparent, high-density acoustic barrier designed for environments where visibility and sound control must work hand-in-hand. Built to perform in factories, workshops, processing plants, and open industrial spaces, MLC provides effective sound attenuation while maintaining light transmission and visual access — keeping operations safe, open, and compliant.

Perfect for creating clear noise partitions, machinery enclosures, and acoustic zones, Hushtec MLC delivers a smart, flexible alternative to opaque sound barriers — providing industrial-grade performance with architectural clarity.

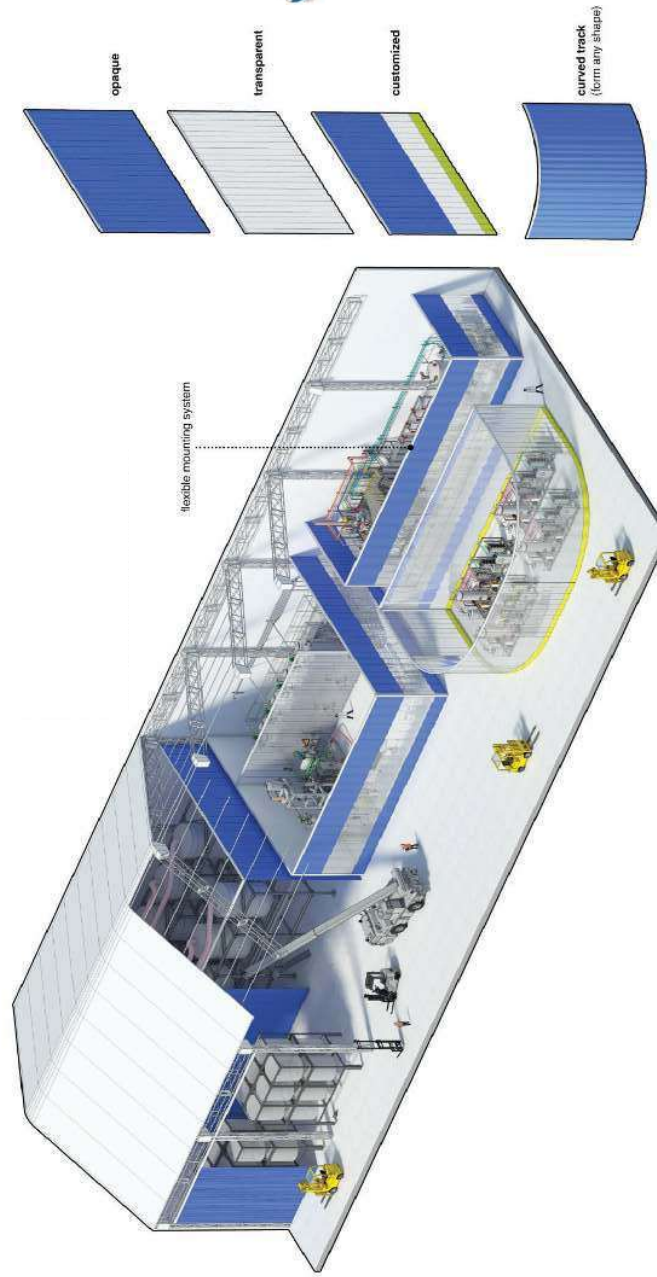
High Density. High Visibility. Maximum Durability.

Available in density ratings from 4kg/m² to 12kg/m², Hushtec MLC delivers scalable acoustic control in a tough, transparent sheet format. The material's mass-loaded composition effectively blocks and reflects airborne noise, while its clear construction ensures light flow and line-of-sight visibility — ideal for busy operational areas where safety and communication are critical.

Durable, weather-resistant, and easy to install, MLC is suited for both temporary and permanent applications, indoors or outdoors.



Strong, Transparent & Sound
Upto 58dB Sound Reduction
Snow, Wind, Waterproof
Available in roll form or custom
Custom Built For Every Application
Mitigate Noise while keeping the light
Used IN-Door & Out-door



2026 City Council Committee Assignments

Member	Council of Gov'ts Chamber	Deputy Mayor	*EDA	*Finance & Budget	*Fire Department	Infrastructure: Westwater Storm Water Planning Alternative	*Joint Powers	Historical Preservation	Decorations	*Park Board	Personnel	Planning & Zoning	*Township	
Jim Potter				X					X			X	X	R
Lynette Nash	X	B	X				X			X	X		X	R
Kim Boyum	X			X						X	X	X	X	R
Jerrod Kappers				B	X	X	X						X	R
Jeff Ingalls		X			X		X	X					X	R

Number of Assignments

4
6
6
5
6

- X Primary Member
- B Backup for Primary
- R Rotating

ASSIGNMENT	DETAILS
DEPUTY MAYOR	Fills in for Mayor, as needed
CHAMBER OF COMMERCE	First Wednesday, 8 AM
(ECONOMIC DEVELOPMENT AUTHORITY)	Has varied - second Monday 6:30, next meeting is Tuesday April 21
FIRE DEPT GENERAL MEETING	Meets the first Wednesday of the Month in Fire Hall - 7 PM Training night is third Wednesday - 7 PM
M PARK & REC JOINT POWERS BOARD	Meets quarterly - 7:30 AM
PARK BOARD	Meets last Tuesday of the month in Council Chambers - 6:30 pm ** March through November only **
TOWNSHIP REPRESENTATIVES	Mantorville Township meets the first Monday of each month - 6:30 pm, Mantorville Town Hall
	Milton Township meets the first Monday of each month - 7:00 pm, Milton Town Hall
	Wasioja Township meets the second Monday of each month - 1:00 pm (Dec-Mar); 7:00 pm (Apr-Nov), Wasioja Town Hall
COUNCIL OF GOVERNMENTS	Meets once every quarter - 7:00 am, County Seat Coffeehouse, or as scheduled
ALL OTHERS	Meets quarterly, no backup (K-M appointed by Superintendent)