



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, April 13, 2026 - 6:30pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Changes to Agenda**
4. **Consent Agenda ** pp. 1-30**
 - A. Accounts Payable (warrant list) for 4.13.26
 - B. County Commissioners meeting minutes 2.24.26
 - C. County Commissioners Meeting Minutes 3.10.24
 - D. EDA Minutes 3.16.26
 - E. April 2026 Sheriff's Report
 - F. Fire Department April 2026 Meeting Minutes
 - G. Chamber 2.4.26 Meeting Minutes
 - H. Jacobsen Annual Prosecution Report for 2025
5. **Proclamations, Presentations and Recognitions pp. 39-40**
 - A. Proclamation for Leila Galloway for capturing a gold medal at the USA Powerlifting High School National Championships Competition
 - B. Proclamation declaring Arbor Day on April 24, 2026
6. **Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.
7. **Public Safety Update**
 - A. The fire department is currently working on a grant to obtain an extractor for their PPE suits.
8. **Public Hearings – No Items**
9. **New Business**
 - A. Resolution 2026-11 Approving Fund Transfers for the year 2025. **** pp. 41-42**
 - B. The Mantorville Saloon would like to discuss plans for a Hoedown Dance.
 - C. Approval of Luellen Lewis as the Seasonal Parks Employee for the City of Mantorville pending employment screening **** pp. 43-48**

- D. Discussion of advertising signage to be hung at athletic fields and pickleball courts pending approval of a City Policy. **p. 49**
- E. Decision on a layout for the required pickleball sound barriers to be installed at Slingerland Park. **pp. 50-71**
- F. Discussion and approval of Personnel Policy for 2026
- G. Food Truck Policy **p. 72**

10. Old Business

- A. Discussion of property at 101 5th Street East – warrant progress

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey’s

12. Reports

- A. Public Works Report **pp. 74-75**
 - 1. Tree Removal Bid
 - 2. Asphalt patching bid
- B. City Clerk Report – Reminder, LBAE Meeting is April 20th
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township
- E. Councilmember Reports
- F. Mayor’s Report

13. Executive Session – No Items

14. Adjourn **

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>April 13, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>April 20, 2026</i>	<i>6:30pm</i>	<i>Local Board of Appeal & Equalization Meeting</i>
<i>April 21, 2026</i>	<i>6:30pm</i>	<i>Mantorville EDA Meeting</i>
<i>April 28, 2026</i>	<i>6:30pm</i>	<i>Parks and Recreation Board Meeting</i>
<i>May 6, 2026</i>	<i>7:30pm</i>	<i>Mantorville Fire Dept. General Meeting</i>
<i>May 11, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>May 16, 2026</i>	<i>Daytime Activities</i>	<i>Spring Fling in Mantorville</i>
<i>May 18, 2026</i>	<i>6:30pm</i>	<i>Mantorville EDA Meeting</i>
<i>May 25, 2026</i>	<i>Holiday</i>	<i>Memorial Day – City Offices Closed</i>
<i>May 26, 2026</i>	<i>6:30pm</i>	<i>Parks and Recreation Meeting</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meeting and community events in Mantorville.</i>		

**** Council Action Item**

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Payments

Current Period: April 2026

Payments Batch 041326PAY		\$41,550.65	
Refer	0 <u>WHITE CAP</u>	Ck# 006856	4/13/2026
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	9' Concrete Car Stop Parking Bumper	\$500.00
Invoice	71904753	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$500.00
Refer	0 <u>US POSTAL SERVICE</u>	Ck# 006854	4/13/2026
Cash Payment	E 604-43150-352 Publishing	Utility Bills	\$3.74
Invoice	040326	4/13/2026	
Cash Payment	E 601-49400-430 Miscellaneous	Utility Bills	\$29.02
Invoice	040326	4/13/2026	
Cash Payment	E 602-49450-437 Other Miscellaneous	Utility Bills	\$60.84
Invoice	040326	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$93.60
Refer	0 <u>US POSTAL SERVICE</u>	Ck# 006855	4/13/2026
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Water Samples	\$11.95
Invoice	04/06/2026	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$11.95
Refer	0 <u>SOUTHEAST SERVICE COOPERAT</u>	Ck# 006851	4/13/2025
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Services for April 2026	\$3,765.28
Invoice			
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$3,765.28
Refer	0 <u>PAYMENT SERVICE NETWORK, IN</u>	Ck# 006850	4/13/2026
Cash Payment	E 602-49450-300 Professional Srvs (GEN	March Service	\$113.30
Invoice	323608	4/13/2026	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	March Service	\$61.00
Invoice	323608	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$174.30
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006849	4/13/2026
Cash Payment	E 101-41500-300 Professional Srvs (GEN	March 2026 Benefits Solution	\$11.00
Invoice	2350668-IN	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$11.00
Refer	0 <u>BLUEHOST</u>	Ck# 006848	4/13/2026
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Annual Web Hosting renewed 3/31/26	\$115.96
Invoice			
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Annual Web Hosting renewed 3/31/26	\$115.96
Invoice			
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Annual Web Hosting renewed 3/31/26	\$115.96
Invoice			
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$347.88
Refer	0 <u>AFLAC</u>	-	
Cash Payment	G 101-21710 AFLAC	March 28th Billing	\$33.12
Invoice	498929	4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking 10100	Total \$33.12
Refer	0 <u>BADGER METER</u>	-	

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Payments

Current Period: April 2026

Cash Payment	E 601-49400-300	Professional Svcs (GEN	Services for March 2026	\$152.98
Invoice	80231263		4/13/2026	
Cash Payment	E 602-49450-300	Professional Svcs (GEN	Services for March 2026	\$284.12
Invoice	80231263		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$437.10
Refer	0	<i>BECKLEYS OFFICE PRODUCTS</i>	-	
Cash Payment	E 101-41500-300	Professional Svcs (GEN	Paper Shred onsite document destruction	\$49.50
Invoice	122628		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$49.50
Refer	0	<i>BLUE CROSS BLUE SHIELD OF MI</i>	-	
Cash Payment	G 101-21715	Employee Paid Vision Plan	Vision for May 2026	\$23.40
Invoice	260402226889		4/16/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$23.40
Refer	0	<i>HAWKINS, INC</i>	-	
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	150 lb Chlorine Cylinder(s)	\$20.00
Invoice	7360538		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$20.00
Refer	0	<i>BURGESS, NATHAN</i>	-	
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Trufuel and Sawzall Blades	\$160.67
Invoice	031126		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$160.67
Refer	0	<i>CEDA</i>	-	
Cash Payment	E 101-46500-437	Other Miscellaneous	2nd Quarter of 2026	\$6,147.50
Invoice	2026		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$6,147.50
Refer	0	<i>CMS - CONSTRUCTION MGMT. SE</i>	-	
Cash Payment	E 101-42400-300	Professional Svcs (GEN	Services for February	\$275.80
Invoice	817-265285-2		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$275.80
Refer	0	<i>CULLIGAN GREATER ROCHESTER</i>	-	
Cash Payment	E 101-41940-200	Supplies	Bottled Water for March	\$12.40
Invoice	74226		4/16/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$12.40
Refer	0	<i>DODGE COUNTY RECORDER</i>	-	
Cash Payment	E 101-41500-315	Recording Fees	Balcome Lot Split Filing for Resolution 2026-10	\$46.00
Invoice	03192026		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$46.00
Refer	0	<i>DODGE COUNTY SHERIFF</i>	-	
Cash Payment	E 101-42100-310	Other Professional Servi	Sheriff Contract for 2026	\$9,533.33
Invoice	April2026		4/13/2026	
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$9,533.33
Refer	0	<i>DODGE COUNTY INDEPENDENT</i>	-	
Cash Payment	E 101-41110-352	Publishing	Legal Ad - Adoption of Ordinance 2025-01 and 2025-02 - ran on 3/19/26	\$148.20
Invoice	20639		4/13/2026	

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Current Period: April 2026

Cash Payment	E 101-41110-352	Publishing	Legal Ad - Public Hearing Notice, City Council Vacancy - ran on 3/5/26	\$74.10
Invoice	20562	4/13/2026		
Cash Payment	E 101-41110-352	Publishing	Legal Ad - Public Hearing Notice, Master Fee Schedule 2026 - mtg on 3/9/26 ran 2/26/26	\$74.10
Invoice	20508	4/13/2026		
Cash Payment	E 101-41110-352	Publishing	Legal Ad - Ordinance Publishing - mtg on 3/9/26 ran 2/26/26	\$135.85
Invoice	20506	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$432.25
Refer	0	<u>FIRE SAFETY USA, INC</u>	-	
Cash Payment	E 101-42200-217	Other Operating Supplie	PX Bullard Helmet	\$354.95
Invoice	255205	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$354.95
Refer	0	<u>GOPHER STATE ONE CALL</u>	-	
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Locates for March	\$3.78
Invoice	6030576	4/13/2026		
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Locates for March	\$7.02
Invoice	6030576	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$10.80
Refer	0	<u>JOHN DEERE FINANCIAL</u>	-	
Cash Payment	E 101-45200-500	Capital Outlay	2023 Lease Payment for 2026	\$4,360.63
Invoice	3141477	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$4,360.63
Refer	0	<u>KASSON HARDWARE HANK</u>	-	
Cash Payment	E 101-41940-228	Equip. Repair and Maint	Battery - Shop	\$8.29
Invoice	334583	4/13/2026		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Sealant - City Hall	\$27.98
Invoice	334600	4/13/2026		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Galvanized Pipe - Fire	\$7.29
Invoice	334605	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$43.56
Refer	0	<u>KENNEDY & GRAVEN, CHARTERE</u>	-	
Cash Payment	E 101-41600-304	Legal Fees	Service for February	\$1,212.60
Invoice	192558	4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking 10100	Total \$1,212.60
Refer	0	<u>KMTELECOM</u>	-	
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170	\$129.90
Invoice	10312599	4/13/2026		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE	\$20.91
Invoice	10312599	4/13/2026		
Cash Payment	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER	\$25.00
Invoice	10312599	4/13/2026		
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440	\$25.90
Invoice	10312599	4/13/2026		
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119	\$97.88
Invoice	10312599	4/13/2026		

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Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$46.47
Invoice	10312599		4/13/2026		
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$36.47
Invoice	10312599		4/13/2026		
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$36.47
Invoice	10312599		4/13/2026		
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	10312599		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$424.85
Refer	0	<i>LRS OF MINNESOTA, LLC</i>			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Garbage Removal for April 2026		\$150.37
Invoice	UB689864		4/13/2026		
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Garbage Removal for April 2026		\$29.29
Invoice	UB689864		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$179.66
Refer	0	<i>LUCAS, RUSS</i>			
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Tripod Light Bulbs for Pumper 1		\$24.40
Invoice	032526		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$24.40
Refer	0	<i>PPMI MOTORSPORTS, INC</i>			
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Shoe Assy Kit MVPP		\$250.00
Invoice	43845		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$250.00
Refer	0	<i>NAPA</i>			
Cash Payment	E 101-43125-404	Repairs/Maint Machiner	Dexcool rtu 1 gal		\$20.99
Invoice	517525		4/13/2026		
Cash Payment	E 101-43125-404	Repairs/Maint Machiner	Breather Filter, Loader		\$104.81
Invoice	517330		4/13/2026		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Black Gasket Mak		\$39.98
Invoice	518349		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$165.78
Refer	0	<i>OLMSTED MEDICAL CENTER CLIN</i>			
Cash Payment	E 101-43100-229	Safety/OSHA	Drug Screening - JA & WS		\$78.00
Invoice	033126		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$78.00
Refer	0	<i>OPG-3, INC.</i>			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Laserfiche for 2026		\$1,260.00
Invoice	9618		4/13/2016		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$1,260.00
Refer	0	<i>RIVERLAND COMMUNITY COLLEG</i>			
Cash Payment	E 101-42200-208	Training, Mileage	Fire Officer 1 for Ryan Jech Training		\$685.00
Invoice	1352135		4/13/2026		
Transaction Date	4/10/2026		MBT Bank Checking	10100	Total \$685.00
Refer	0	<i>ROCHESTER OVERHEAD DOOR IN</i>			
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Service Call - replaced 12' Vertical Angle Track		\$345.00
Invoice	39074		4/13/2026		

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Current Period: April 2026

Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$345.00
Refer	0 <u>TEAM LAB CHEMICAL CORP.</u>	-			
Cash Payment	E 602-49450-570 Capital Outlay		Fltg Lift Station Degreaser		\$2,475.00
Invoice	INV0050980 4/13/2026				
Cash Payment	E 101-43100-224 Street Maint Materials		Fine Road Patch, Pallet		\$900.00
Invoice	INV0050980 4/13/2026				
Cash Payment	E 602-49450-570 Capital Outlay		Freight		\$240.00
Invoice	INV0050980 4/13/2026				
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$3,615.00
Refer	0 <u>SIMPLY TIDY, LLC</u>	-			
Cash Payment	E 101-41940-439 Janitors		November Cleaning		\$130.00
Invoice	6664 4/13/2026				
Cash Payment	E 101-41940-439 Janitors		February Cleaning		\$130.00
Invoice	7515 4/13/2026				
Cash Payment	E 101-41940-439 Janitors		March Cleaning		\$195.00
Invoice	7880 4/13/2026				
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$455.00
Refer	0 <u>WARSAW SOLAR, LLC</u>	-			
Cash Payment	E 603-45183-381 Electric Utilities		Power Sales for February		\$113.98
Invoice	2603-6994D 4/13/2026				
Cash Payment	E 101-43160-381 Electric Utilities		Power Sales for February		\$997.32
Invoice	2603-6994D 4/13/2026				
Cash Payment	E 101-41940-380 Utility Services		Power Sales for February		\$455.92
Invoice	2603-6994D 4/13/2026				
Cash Payment	E 101-42200-380 Utility Services		Power Sales for February		\$313.44
Invoice	2603-6994D 4/13/2026				
Cash Payment	E 602-49450-380 Utility Services		Power Sales for February		\$569.90
Invoice	2603-6994D 4/13/2026				
Cash Payment	E 601-49400-380 Utility Services		Power Sales for February		\$398.94
Invoice	2603-6994D 4/13/2026				
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$2,849.50
Refer	0 <u>STEVENS SUPPLY COMPANY</u>	-			
Cash Payment	E 101-43100-228 Equip. Repair and Maint		VRS Town Sling & Shackle		\$445.29
Invoice	21444 4/13/2026				
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$445.29
Refer	0 <u>WENCL, LOUIS</u>	-			
Cash Payment	E 101-43100-228 Equip. Repair and Maint		Wade - Truck Repairs		\$955.03
Invoice	1543 4/13/2026				
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$955.03
Refer	0 <u>WHKS & COMPANY</u>	-			
Cash Payment	E 602-49450-303 Engineering Fees		Engineering Services - CSAH 15 Lift Station		\$586.88
Invoice	57280 4/13/2026		Project 23-001		
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total	\$586.88
Refer	0 <u>WEX BANK</u>		<u>Ck# 006853 4/13/2026</u>		
Cash Payment	E 101-42200-212 Motor Fuels		Fuel Purchases		\$100.90
Invoice	111461214 4/13/2026				

Payments

Current Period: April 2026

Cash Payment	E 101-43125-212	Motor Fuels	Fuel Purchases	\$271.93
Invoice	111461214	4/13/2026		
Cash Payment	E 101-43100-212	Motor Fuels	Fuel Purchases	\$151.64
Invoice	111461214	4/13/2026		
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$524.47
Refer	0	<u>XCEL ENERGY</u>	<u>Ck# 006852 4/13/2026</u>	
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS	\$360.76
Invoice	971030335	4/13/2026		
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN	\$1.59
Invoice	971030335	4/13/2026		
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$10.22
Invoice	971030335	4/13/2026		
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$372.57
Refer	0	<u>ZUMBRO VALLEY PLUMBING LLC</u>		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Chamber Sewage Ejector, Install new Float Switch	\$276.60
Invoice	032726	4/13/2026		
Transaction Date	4/10/2026	MBT Bank Checking	10100	Total \$276.60

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$36,041.87
601 WATER FUND		\$865.10
602 SEWER FUND		\$4,525.96
603 RV PARK		\$113.98
604 STORM SEWER FUND		\$3.74
		<u>\$41,550.65</u>

Pre-Written Checks	\$5,801.05
Checks to be Generated by the Computer	\$35,749.60
Total	<u>\$41,550.65</u>

Payments

Current Period: March 2026

Payment Batch 032626PAY		\$13,726.75	
Refer	0 WEX HEALTH, INC.	Ck# 006836	3/26/2026
Cash Payment	E 101-41500-300 Professional Svcs (GENE February 2026 Benefits Solution - 4		\$11.00
Invoice	2332272-IN 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$11.00
Refer	0 RESNEXUS	Ck# 006837	3/26/2026
Cash Payment	E 603-45183-210 Tax and Licensing Fees for March		\$50.25
Invoice	725528 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$50.25
Refer	0 CHASE CARD SERVICES	Ck# 006838	3/26/2026
Cash Payment	E 604-43150-352 Publishing Postage for Utility Bills		\$14.48
Invoice	March 3/26/2026		
Cash Payment	E 601-49400-430 Miscellaneous Postage for Utility Bills		\$112.22
Invoice	March 3/26/2026		
Cash Payment	E 602-49450-437 Other Miscellaneous Postage for Utility Bills		\$235.30
Invoice	March 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$362.00
Refer	0 WEX HEALTH, INC.	Ck# 006840	3/26/2026
Cash Payment	G 101-21714 Health Savings Account PR 6 2026 ER		\$253.84
Invoice	03/20/26 3/26/2026		
Cash Payment	G 101-21714 Health Savings Account PR 6 2026 EE		\$190.00
Invoice	03/20/26 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$443.84
Refer	0 WEX HEALTH, INC.	Ck# 006839	3/26/2026
Cash Payment	G 101-21714 Health Savings Account PR 5 2026 ER		\$253.84
Invoice	03/06/26 3/26/2026		
Cash Payment	G 101-21714 Health Savings Account PR 5 2026 EE		\$190.00
Invoice	03/06/26 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$443.84
Refer	0 MN PERA	Ck# 006841	3/26/2026
Cash Payment	G 101-21704 PERA PR 6 2026		\$1,645.31
Invoice	03/19/26 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$1,645.31
Refer	0 MINNESOTA REVENUE	Ck# 006842	3/26/2026
Cash Payment	G 101-21702 State Withholding PR 6 2026		\$550.06
Invoice	03/18/26 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$550.06
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006843	3/26/2026
Cash Payment	G 101-21703 FICA Tax Withholding PR 6 2026		\$1,335.48
Invoice	03/18/26 3/26/2026		
Cash Payment	G 101-21709 Medicare PR 6 2026		\$312.34
Invoice	03/18/26 3/26/2026		
Cash Payment	G 101-21701 Federal Withholding PR 6 2026		\$1,043.00
Invoice	03/18/26 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$2,690.82
Refer	0 State of Minnesota	Ck# 006844	3/26/2026

Payments

Current Period: March 2026

Cash Payment	G 101-21713 Paid Family Medical Leave	MN Paid Leave Payment		\$425.60
Invoice	3/24/26 - 2864	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$425.60
Refer	0 NAPA	<u>Ck# 031235 3/26/2026</u>		
Cash Payment	E 101-42200-437 Other Miscellaneous	Grass Rig Repairs - April 2025		\$267.98
Invoice	500165	3/26/2026		
Cash Payment	E 101-43100-228 Equip. Repair and Mainte	Repairs - April 2025		\$138.67
Invoice	499640	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$406.65
Refer	0 DELTA DENTAL	<u>Ck# 031225 3/26/2026</u>		
Cash Payment	G 101-21708 Dental Insurance	April Coverage		\$180.72
Invoice	6943694	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$180.72
Refer	0 LINCOLN NATIONAL LIFE INSURA	<u>Ck# 031230 3/26/2026</u>		
Cash Payment	G 101-21711 Life Insurance Payable	April Coverage		\$188.62
Invoice	4949783951	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$188.62
Refer	0 NCPERS GROUP LIFE INS.	<u>Ck# 031236 3/26/2026</u>		
Cash Payment	G 101-21711 Life Insurance Payable	April Life Coverage		\$32.00
Invoice	608900042026	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$32.00
Refer	0 ON-SITE COMPUTERS, INC	<u>Ck# 031237 3/26/2026</u>		
Cash Payment	E 101-41500-300 Professional Svcs (GENE	Monthly Billing for March		\$282.46
Invoice	CW106754	3/26/2026		
Cash Payment	E 602-49450-300 Professional Svcs (GENE	Monthly Billing for March		\$55.00
Invoice	CW106754	3/26/2026		
Cash Payment	E 101-41500-300 Professional Svcs (GENE	Remote Support		\$28.75
Invoice	CW106963	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$366.21
Refer	0 LRS OF MINNESOTA, LLC	<u>Ck# 031231 3/26/2026</u>		
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa	Services for February 28, 2026		\$148.70
Invoice	UB681815	3/26/2026		
Cash Payment	E 101-42200-384 Refuse/Garbage Disposa	Services for February 28, 2026		\$28.96
Invoice	UB681815	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$177.66
Refer	0 GOPHER STATE ONE CALL	<u>Ck# 031227 3/26/2026</u>		
Cash Payment	E 602-49450-300 Professional Svcs (GENE	February Tickets		\$1.76
Invoice	6020576	3/26/2026		
Cash Payment	E 601-49400-300 Professional Svcs (GENE	February Tickets		\$0.94
Invoice	6020576	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$2.70
Refer	0 BLUE CROSS BLUE SHIELD OF MI	<u>Ck# 031223 3/26/2026</u>		
Cash Payment	G 101-21715 Employee Paid Vision Plan	for April Vision Coverage		\$23.40
Invoice	260302463468	3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total \$23.40
Refer	0 DODGE COUNTY RECORDER	<u>Ck# 031226 3/26/2026</u>		
Cash Payment	E 101-46500-437 Other Miscellaneous	Karrie Berg Close-out Loan		\$5.00
Invoice	3/10/26	3/26/2026		

Payments

Current Period: March 2026

Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$5.00
Refer	0 <u>DECOOK DRAINAGE</u>		<u>Ck# 031224 3/26/2026</u>		
Cash Payment	E 101-43125-406 Snow/Ice Removal		Snow Removal Feb 2 & 19, March 1 x 2		\$904.25
Invoice	7740 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$904.25
Refer	0 <u>KASSON HARDWARE HANK</u>		<u>Ck# 031229 3/26/2026</u>		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten		Repair Links, Bolt Swivel, Key Cut		\$15.17
Invoice	334069-334164 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$15.17
Refer	0 <u>INTERSTATE POWER SYSTEMS</u>		<u>Ck# 031228 3/26/2026</u>		
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten		Generator Repair		\$542.71
Invoice	R001230485:01 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$542.71
Refer	0 <u>MAXSON ELECTRIC</u>		<u>Ck# 031232 3/26/2026</u>		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten		Labor & Duplex Rec & Leviton		\$256.80
Invoice	7571 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$256.80
Refer	0 <u>MENARDS - ROCHESTER NORTH</u>		<u>Ck# 031233 3/26/2026</u>		
Cash Payment	E 602-49450-240 Tools and Minor Equipm		Green Ground Contract		\$49.45
Invoice	83148 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$49.45
Refer	0 <u>MENARDS - ROCHESTER NORTH</u>		<u>Ck# 031233 3/26/2026</u>		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings		Point, Boards, Screws		\$68.34
Invoice	84226 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$68.34
Refer	0 <u>MENARDS - ROCHESTER NORTH</u>		<u>Ck# 031233 3/26/2026</u>		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings		Value Painter 3" Trim, Pro Marking Paint, 6 pk Poly Rcs, Screws		\$54.77
Invoice	84160 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$54.77
Refer	0 <u>MENARDS - ROCHESTER NORTH</u>		<u>Ck# 031233 3/26/2026</u>		
Cash Payment	E 101-45200-401 Repairs/Maint Buildings		Braces, Hasp, Link		\$72.09
Invoice	84298 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$72.09
Refer	0 <u>MINNESOTA ENERGY</u>		<u>Ck# 006845 3/26/2026</u>		
Cash Payment	E 101-41940-380 Utility Services		4016467-5 STREETS (1008 East St - East Bldg)		\$667.25
Invoice	5848057638 3/26/2026				
Cash Payment	E 101-41940-380 Utility Services		4300149-4 STREETS (1008 East St - Middle Bldg)		\$408.61
Invoice	5848057638 3/26/2026				
Cash Payment	E 101-41940-380 Utility Services		4028156-0 STREETS (1008 East St - West Bldg)		\$240.84
Invoice	5848057638 3/26/2026				
Cash Payment	E 101-42200-380 Utility Services		4229566-7 FIRE DEPT (21 5th St E)		\$749.67
Invoice	5848057638 3/26/2026				
Cash Payment	E 602-49450-380 Utility Services		4299022-6 WWTP (121 Blanch St)		\$207.06
Invoice	5848057638 3/26/2026				
Transaction Date	3/26/2026	MBT Bank Checking	10100	Total	\$2,273.43

Payments

Current Period: March 2026

Refer	0 WEX BANK	Ck# 006846 3/26/2026	
Cash Payment	E 101-42200-212 Motor Fuels	Fuel Purchases for February	\$211.79
Invoice	110818477 3/26/2026		
Cash Payment	E 101-43125-212 Motor Fuels	Fuel Purchases for February	\$202.99
Invoice	110818477 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$414.78
Refer	0 MIDWEST PUMP WORKS	Ck# 031234 3/26/2026	
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	E1 GRINDER PUMP	\$1,069.28
Invoice	INV030199 3/26/2026		
Transaction Date	3/26/2026	MBT Bank Checking 10100	Total \$1,069.28

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$11,388.30
601 WATER FUND		\$113.16
602 SEWER FUND		\$2,160.56
603 RV PARK		\$50.25
604 STORM SEWER FUND		\$14.48
		<u>\$13,726.75</u>

Pre-Written Checks	\$13,726.75
Checks to be Generated by the Computer	\$0.00
Total	<u>\$13,726.75</u>

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
FEBRUARY 24, 2026**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session February 24, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair David Kenworthy called the meeting to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	5:00 PM
Tim Tjosaas	District 2	Present	5:00 PM
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Allen to approve and adopt the agenda as presented.

The Chair informed the Board that items D.3 and D.4 are being added to the Personnel Agenda.

No vote was taken.

Motion by Allen seconded by Toquam to approve and adopt the agenda as amended to include the addition of items D.3 and D.4 to the Personnel Agenda as recommended.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Peterson seconded by Tjosaas to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Board of Commissioners - Regular Meeting - Feb 10, 2026 9:30 AM
- 1.2. Appoint Nancy Thornton to SELCO Board
- 1.3. Appoint Kevin Kiser to Cedar River Watershed District (3 Year-Term)
- 1.4. Award Concord Township Bridge, SAP 020-599-127
- 1.5. Award 2026 Seal Coat Project

Jim Elmquist, County Administrator**Set Public Hearing for Possible Establishment of an Ordinance Limiting Firearm Types During Deer Hunting**

Mr. Elmquist reported that the DNR has issued the draft ordinance, and it has been submitted for the Board's review. The ordinance example provided was from Stevens County. Also included in the Board packet was a potentially proposed ordinance for Dodge County. The County Administrator reminded the Board that the DNR did not want to enforce an ordinance that was different from the model ordinance they presented. It was recommended that a public hearing be scheduled for March 24 at 6:00 p.m. if the Board wishes to obtain public input on the possible establishment of an ordinance limiting certain firearm types during deer hunting season. It was noted that there is no need for an ordinance to allow rifle use, as it is already allowed in statute. To have the County's ordinance included in the State of Minnesota hunting handbook, the ordinance needs to be approved by the first week of May.

A draft public hearing notice was included in the Board packet for review.

Motion by Allen seconded by Toquam to set Tuesday, March 24th, 2026 at 6:00 p.m. as the Public Hearing date for the possible establishment of an ordinance limiting firearm types during deer hunting season in Dodge County.

Motion Adopted [Unanimous]

Melissa DeVetter, Project Manager**LCCMR 2027 ENRTF Letter**

Ms. DeVetter reported that the Legislative-Citizen Commission on Minnesota Resources (LCCMR) is requesting proposals for the 2027 Environment and Natural Resources Trust Fund (ENRTF). At the direction of Senator Nelson, Environmental Services staff is proposing to apply for this funding to acquire the quarry property for the purpose of expanding Restoration Park. The estimated cost of the ENRTF request is \$1,251,000.00 with \$53,000 provided in-kind services from staff. Should this project be selected for funding, staff would need to present the proposal before LCCMR.

Motion by Allen seconded by Tjosaas to approve and authorize the Chair to sign the proposed Legislative-Citizen Commission on Minnesota Resources 2027 letter which is required to be submitted as part of the 2027 Environment and Natural Resources Trust Fund request.

Motion Adopted [Unanimous]

Nichole Farnsworth, Employee Relations Director

Personnel Agenda Reviewed

The Chair presented the Personnel Agenda for the Board's consideration.

Items D.3 and D.4 are being added to the Personnel Agenda as discussed. Item D.3 is a resignation in the Sheriff's Office and item D.4 is a request to fill that position.

Motion by Allen seconded by Tjosaas to approve the following personnel actions:

A. Administration

- A.1 Nichole Farnsworth - Employee Relations Director
Regular status and step increase from D62 step 10 \$50.47 to D62 step 9 \$53.27.
Effective Date: 2/11/26
- A.2 Paige Funke - Payroll Specialist/Employee Relations Assistant
Authorization to hire at B32 step 11 \$29.50 to fill approved vacancy.
Effective Date: 3/02/26
- A.3 David Myers - Information Systems Specialist
Step increase from B32 step 4 \$36.57 to B32 step 3 \$37.76.
Effective Date: 3/06/26

B. Highway Department

- B.1 Seasonal Highway Maintenance (2)
Authorization to post and fill two (2) seasonal Highway Maintenance positions.
Effective Date: 2/24/26

C. Public Health

- C.1 Katelynn Martin - Administrative Assistant
Step increase from B21 step 5 \$26.94 to B21 step 4 \$27.82.
Effective Date: 2/20/26
- C.2 Business Office Manager
Authorization to post and fill vacancy.
Effective Date: 2/24/26

D. Sheriff's Office

- D.1 Stephanie Miner - Deputy Sheriff
No longer employed.
Effective Date: 3/06/26
- D.2 Deputy Sheriff
Authorization to post and fill vacancy.
Effective Date: 2/24/26
- D.3 Faith Faro - 911 Dispatcher
No longer employed.

- Effective Date: 3/24/26
- D.4 911 Dispatcher
- Authorization to post and fill vacancy.
- Effective Date: 2/24/26

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Jim Elmquist, County Administrator

Legislative Priorities

Mr. Elmquist reported that included in the Board packet are AMC's as well as staff legislative priorities for this session. While the packet includes the association's priorities that came from the Policy and Annual conference, it also includes items from Highway, Social Services, and Environmental Services' items for the Board's review.

Commissioner Peterson stated he would like to see the following priorities included as well - Medicare, state support for nursing homes, reduction in state overwatch/reporting on nursing homes, EMS, emergency services support including ambulance support, mental health support in rural areas, and funding for roads and bridges.

Motion No Vote

Bills Reviewed

Mr. Elmquist reviewed bills with the Board.

Motion by Peterson seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 113,642.44
13 Road and Bridge Fund	\$ 598,673.26
16 Environmental Quality Fund	\$ 3,322.20
52 The Midway	\$ <u>470.00</u>
Total	\$ 716,107.90

Motion Adopted [Unanimous]

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen didn't have any meetings to report. Commissioner Kenworthy attended a MN ECB Steering Committee meeting, a Task Force meeting and a Fairview Care Center Board meeting. Commissioner Peterson attended a union negotiations meeting, a Fairview Care Center Board meeting and a Root River 1 Watershed 1 Plan meeting. Commissioner Tjosaas attended a Semcac meeting, a MNPrairie meeting, a Drug Court Task Force meeting, a Spero meeting and a Fairview Care Center Board meeting. Commissioner Toquam attended a MNPrairie Board meeting, a Spero Board meeting, a Fairview Care Center Board meeting and a County Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Toquam to adjourn the meeting at 5:37 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on March 10, 2026 at 9:30 a.m.

Motion Adopted [Unanimous]

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
MARCH 10, 2026**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session March 10, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair David Kenworthy called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk

Establish Agenda

Agenda Approved

Motion by Tjosaas seconded by Peterson to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Peterson seconded by Tjosaas to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Feb 24, 2026 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Feb 24, 2026 5:00 PM

**Laura Qualey, CEDA Regional Manager & Melissa DeVetter, Project Manager
LMCCR ENRTF 2027 Net Zero Building**

The Legislative-Citizen Commission on Minnesota Resources (LCCMR) is requesting proposals for the 2027 Environment and Natural Resources Trust Fund (ENRTF). At the direction of Melissa DeVetter, Comp Plan Project Manager, Environmental Services staff is proposing to apply for this funding for the net-zero energy Environmental Learning Center for the purpose of Restoration Park. The estimated cost of the ENRTF request is \$915,000.00 with a 25% cash or in-kind match provided by Dodge County, services or staff of \$165,000. Should this project be selected for funding, staff would need to present the proposal before LCCMR.

The J.A. Wedum Foundation has committed \$100,000 to this project if additional funding could be secured; the remaining \$65,000 would be provided by reclaimed materials from the ReUse Center as well as other available funds the Environmental Services Department has available to them plus their staff time if necessary.

Ms. Qualey requested that the Board vote to sign the proposed LCCMR 2027 resolution which is required to be submitted as part of the funding request.

Commissioner Tjosaas offered the following resolution (#2026-08), seconded by Commissioner Allen:

WHEREAS, Dodge County seeks \$915,000.00 to construct a net-zero energy park building/environmental classroom for Restoration Park.

NOW, THEREFORE, BE IT RESOLVED, that Dodge County supports the above referenced project and authorizes the submittal of a proposal for funding of this project on behalf of Dodge County to the Legislative-Citizen Commission on Minnesota Resources (LCCMR) in response to the 2027 Environmental and Natural Resources Trust Fund (ENRTF) Request for Proposal; and

BE IT FURTHER RESOLVED, that, if funding is awarded, Dodge County agrees to accept the award and may enter into an agreement with the State of Minnesota for the above referenced project. Dodge County will comply with all applicable laws, environmental requirements, and regulations and any additional conditions stated in the grant agreement and the approved LCCMR work plan; and

BE IT FURTHER RESOLVED, Dodge County understands that grants from the ENRTF are generally paid out on a reimbursement basis. Dodge County has the financial capability to pay for project expenses prior to seeking reimbursement; and

BE IT FURTHER RESOLVED, that Dodge County certifies none of the current principals of Dodge County have been convicted of a felony financial crime in the last ten years. For this

purpose, a principal is defined as a public official, a board member, or staff that would have the authority to access or determine the use of ENRTF funds, if awarded; and

BE IT FURTHER RESOLVED, that Duke Harbaugh, Dodge County Facilities and Fleet Manager, is hereby authorized to execute such agreements and work plans as necessary and Melissa DeVetter, Project Manager, is authorized to implement the project on behalf of Dodge County.

BE IT FURTHER RESOLVED, that Dodge County has the financial capability to meet the 25% match requirements and ensure adequate construction, operation, and maintenance of the project once completed.

Resolution Adopted [Unanimous]

Catherine Grondin, Zoning Administrator

Planning Commission Recommendations Reviewed

IUP #26-01 Horejsi

Ms. Grondin presented for the Board's consideration the March 4, 2026 Planning Commission recommendations.

The Zoning Administrator discussed IUP #26-01 Horejsi.

Motion by Toquam seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on March 4, 2026 with the reasons, recommendations and conditions as found in the individual permit:

IUP #26-01 Horejsi

The first public hearing is to consider an application for Interim Use Permit #26-01 to allow for a detached Accessory Dwelling Unit (ADU) in the Agricultural District on approximately 5.1-acres, located in Section 16, Vernon Township. The applicant is Ben Horejsi and the property owners are Benjamin & Allison Horejsi.

RECOMMENDATIONS

The Environmental Services staff recommends approval of the Interim Use Permit (I.U.P.) as the request meets the ordinance requirements and criteria. The following conditions are recommended:

1. An Ag Covenant shall be signed and recorded prior to any construction activities for the Accessory Dwelling Unit (ADU).
2. A Restrictive Covenant shall be signed and recorded prior to any construction activities for the Accessory Dwelling Unit (ADU).

3. A final plan set for the ADU and a remodeling plan for the future use of the structure shall be submitted to the Environmental Services Department prior to any construction activities in order to be placed on file with the IUP.
4. The driveway shall meet the requirements of the Dodge County Highway Engineer. Proof of compliance with their requirements shall be provided to the Environmental Services Department to be placed on file with the IUP.
5. The SSTS Program Manager septic system requirements shall be met prior to applying for a Zoning Permit.
6. A Dodge County Zoning Permit shall be obtained before construction of any structure.
7. The water supply system shall meet all applicable Minnesota Department of Health requirements for water wells.
8. A post-construction inspection shall be conducted by the Environmental Services Department in order to verify that the ADU meets the performance standards of the Dodge County Zoning Ordinance and the provided plan set dimensions.
9. It shall be the responsibility of the property owner, upon property transfer, to disclose the termination of the IUP for the ADU on the property to the buyer(s) and the process to maintain, remove or remodel the ADU as stated in Chapter 16, section 16.41 of the Dodge County Zoning Ordinance.
10. Upon termination of the IUP, the structure occupied by the ADU shall be remodeled following the provided remodeling plan within the timeframe specified in the Dodge County Zoning Ordinance. Permit(s) shall be applied for, as needed, prior to any construction. Any alteration to the remodeling plan shall be approved by the Environmental Services Department prior to any work being done. A site inspection shall be conducted after remodel is performed in order to verify that the structure meets all applicable standards.

Motion Adopted [4 to 1]

ZA #26-01 Chapter 4

Ms. Grondin reviewed with the Board ZA #26-01 Chapter 4.

ZA #26-01 Chapter 4

The second public hearing is to consider an application for Zoning Amendment #26-01 to Chapter 4 of the Dodge County Zoning Ordinance. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site: [www.co.dodge.mn.us/Departments/Environmental Services/Public Hearings](http://www.co.dodge.mn.us/Departments/Environmental%20Services/Public%20Hearings).

The Zoning Administrator presented the proposed zoning amendments for the Board's consideration.

Commissioner Peterson offered the following resolution (#2026-09), seconded by Commissioner Tjosaas:

WHEREAS, amendments of Chapter 4 (Rules and Definitions) are proposed to correct the Home Occupation definition to clarify structure use and applicable performance standards; and

WHEREAS, a summary of the language to be amended in Chapter 4 (Rules and Definitions) has been published in the legal newspaper on February 19th, 2026 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on March 4th, 2026; and

WHEREAS, the Dodge County Planning Commission found the draft language to be consistent with the Dodge County Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment to Chapter 4 (Rules and Definitions) to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 4 (Rules and Definitions) at its March 10th, 2026 meeting.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 4 (Rules and Definitions).

Resolution Adopted [Unanimous]

ZA #26-02 Chapter 10

Ms. Grondin reviewed ZA #26-02 Chapter 10.

ZA #26-02 Chapter 10

The third public hearing is to consider an application for Zoning Amendment #26-02 to Chapter 10 of the Dodge County Zoning Ordinance. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site:

[www.co.dodge.mn.us/Departments/Environmental Services/Public Hearings](http://www.co.dodge.mn.us/Departments/Environmental%20Services/Public%20Hearings)

The Zoning Administrator presented the proposed zoning amendments for the Board's consideration.

Commissioner Tjosaas offered the following resolution (#2026-10), seconded by Commissioner Toquam:

WHEREAS, amendments of Chapter 10 (Urban Expansion District "X") are proposed to allow relief to the quarter mile lot width requirement upon city approval; and

WHEREAS, a summary of the language to be amended in Chapter 10 (Urban Expansion District "X") has been published in the legal newspaper on February 19th, 2026 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on March 4th, 2026; and

WHEREAS, the Dodge County Planning Commission found the draft language to be consistent with the Dodge County Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment to Chapter 10 (Urban Expansion District "X") to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 10 (Urban Expansion District "X") at its March 10th, 2026 meeting.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 10 (Urban Expansion District "X").

Resolution Adopted [Unanimous]

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Allen seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$	84,241.77
13	Road and Bridge Fund	\$	49,084.36
16	Environmental Quality Fund	\$	75,553.31
52	The Midway	\$	<u>670.00</u>
	Total	\$	209,549.44

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

Labor Agreement with Law Enforcement Labor Services - Dispatch

Included in the Board packet was the tentative agreement with the Law Enforcement Labor Services Dispatch Union 2026-2028.

The Union members have voted and agreed with this contract.

Summary of Changes:

- Article 14.1 Holidays: update Juneteenth language
- Article 19. Shift Differential: increase from \$1.25 to \$1.50
- Article 24.1 Training Pay: increase from \$1.25 to \$3.00 and add language “*per hour for hours successfully completed with required training documentation forms submitted*”
- Add PFML language - employee and employer split premium 50/50
- Wage Scale Adjustment: adjust to 4% spread between all steps and add 3% year 2026, 3.25% year 2027 and 3.25% year 2028

It was Mr. Elmquist's recommendation that the proposed contract be approved and signed.

Motion by Peterson seconded by Allen to approve and authorize the Chair, County Administrator and Employee Relations Director to sign the Labor Agreement between Dodge County and the Law Enforcement Labor Services Dispatch Union 2026-2028 as requested.

Motion Adopted [Unanimous]

Personnel Agenda Reviewed

The County Administrator presented the Personnel Agenda for the Board's consideration.

Motion by Toquam seconded by Tjosaas to approve the following personnel actions:

A. Environmental Services

- A.1 Elizabeth Harbaugh - SSTS Program Manager
Step increase from C42 step 8 \$38.38 to C42 step 7 \$39.63.
Effective Date: 3/15/26

B. Highway Department

- B.1 Thomas Anderson - Equipment Operator
Step increase from B23 step 8 \$37.91 to B23 step 9 \$38.86.
Effective Date: 2/01/26
- B.2 Travis Martin - Assistant County Engineer
Step increase from C53 step 4 \$54.78 to C53 step 3 \$56.42.
Effective Date: 3/13/26

C. Sheriff's Office

- C.1 Ryer Anderson - Chief Deputy Sheriff
Step increase from D61 step 4 \$59.74 to D61 step 3 \$61.54.
Effective Date: 1/15/26
- C.2 Jeff Brion - Sergeant
Step increase from C43 step 3 \$48.20 to C43 step 4 \$48.99.
Effective Date: 1/15/26
- C.3 Colton Drake - Deputy Sheriff
Step increase from C41 step 3 \$36.60 to C41 step 4 \$37.68.
Effective Date: 2/11/26
- C.4 Isaac Gronseth - Deputy Sheriff
Step increase from C41 step 1 \$34.40 to C41 step 2 \$35.55.
Effective Date: 1/13/26

D. Administration

- D.1 Jannalynn Delzer - Account Technician
Step increase from B23 step 9 \$27.29 to B23 step 8 \$27.84.
Effective Date: 2/26/26

Motion Adopted [4 to 1]

Paul Kiltinen, County Attorney**Legal Update**

Mr. Kiltinen was not available to provide the Board with a legal update.

Motion No Vote

Public Health Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Public Health Committee report and action items.

Public Health Update

Commissioner Toquam briefly discussed the following updates:

- 1) CHB dissolution update: In reviewing requirements for the resolution to form a Dodge County CHB, there are additional details that the Public Health Director needs. This will need to be discussed at a future Committee of the Whole meeting.
- 2) LPHE retailer license and registration update. Public Health has been notified of two licenses which are both within city limits of cities that have deferred to the county. One does not meet the minimum setbacks, nor have they reached out to Public Health for registration. The other is a municipal license and due to discrepancies between their city ordinance and the Dodge County ordinance, Public Health will not be moving forward until they hear back from the city on how they want to proceed.
- 3) Federal funding changes: Earlier in February, additional federal funding had been ceased effective immediately. This impacted four states and has already been reinstated until there is a final rule. This funding is utilized for staff development and offsets training costs within the department.
- 4) DHS still has a lag in processing former UCare clients who have switched to other health plans.
- 5) Staffing update.

Motion No Vote

**Public Works Committee Report - Commissioner Rodney Peterson
2026 Seasonal Weight Restrictions**

Commissioner Peterson presented a summary of the Public Works Committee report and action items.

Included in the Board packet was a resolution listing the routes and segments as they are posted for Spring Load Restrictions. Restriction timing is recommended by MnDOT utilizing various methods to monitor thawing index and frost out. This timing notice is provided with a three-day advance of placing restrictions on State roads.

As our roads are not typically built to the standards of the average State Road the Highway Department follows the initiation of load restrictions but then keep ours on approximately two weeks longer in the spring. As weather is unpredictable it is difficult to guess what road thawing is going to be like during any given season.

The proposed resolution authorizes the County Engineer to set the timing of the load restrictions as necessary for the season.

The County Engineer is requesting that the Board adopt the proposed 2026 Seasonal Weight Restrictions resolution.

Commissioner Allen offered the following resolution (#2026-11), seconded by Commissioner Peterson:

BE IT RESOLVED, by the County Board of Commissioners of Dodge County, that due to deteriorations caused by snow, rain and the usual spring climatic conditions, county roads will be seriously damaged unless restrictions are placed on the vehicles operating thereon;

NOW, THEREFORE, no person shall operate any vehicle or combinations of vehicles upon any County State Aid Highway or County Aid Road over the posted weight limit per axles, as defined by Minnesota Statute, Section 169.87 and as amended by the 1981-82 legislature, and not to exceed six tons per axle based on gross weight formulas except on roads restricted by bridges of lesser posted weight and those roads specified as follows:

10 TONS PER AXLE

C.S.A.H. 1	from C.S.A.H. 34 (old T.H 14) to C.S.A.H 3 (Front Street in Claremont)
C.S.A.H. 3	(Front St. in Claremont) from C.S.A.H. 1 to East Street
C.S.A.H. 3	from T.H. 14 to C.S.A.H. 34 (old T.H. 14)
C.S.A.H. 7	(Old T.H 56) from T.H. 14 to C.S.A.H. 34 (old T. H. 14)
C.S.A.H. 13	from T.H. 14 to 3450 feet Southeast
C.S.A.H. 17	from C.S.A.H. 16 to C.S.A.H. 22
C.S.A.H. 25	from T.H 14 to C.S.A.H. 34 (old T.H. 14)
C.S.A.H. 34	(Old T.H. 14) from the West County Line to C.S.A.H. 25

9 TONS PER AXLE

C.S.A.H. 1	from C.S.A.H. 34 (old T.H. 14) to C.S.A.H. 24
C.S.A.H. 2	from the West County Line to T.H. 56
C.S.A.H. 3	from T.H. 30 to T.H 14

C.S.A.H. 4	from T.H. 56 to the East County Line
C.S.A.H. 5	from C.S.A.H. 2 to T.H. 14
C.S.A.H. 5	from C.S.A.H. 24 to the North County Line
C.S.A.H. 7	from C.S.A.H. 34 (old T.H. 14) to the North County Line
C.S.A.H. 9	from T.H. 14 to C.S.A.H. 22
C.S.A.H. 9	from T.H. 30 to T.H. 14
C.S.A.H. 9	from T.H. 30 to the South County Line
C.S.A.H. 9	from C.S.A.H. 9 to C.S.A.H. 13 (on the South County Line)
C.S.A.H. 11	from C.S.A.H. 16 to C.S.A.H. 19
C.S.A.H. 12	from C.S.A.H. 9 to T.H. 57
C.S.A.H. 13	from 3,450 feet Southeast of T.H. 14 to the South County Line
C.S.A.H. 15	from T.H. 57 to C.S.A.H. 34
C.S.A.H. 15	from T.H. 30 to C.S.A.H. 30 (old T.H. 14)
C.S.A.H. 16	from T.H. 56 to C.S.A.H. 17
C.S.A.H. 19	from 240 th Ave. to the East County Line
C.S.A.H. 20	from C.S.A.H. 1 to T.H. 56
C.S.A.H. 21	from C.S.A.H. 34 (old T.H. 14) to C.S.A.H. 12
C.S.A.H. 22	from C.S.A.H. 24 to C.S.A.H. 17
C.S.A.H. 24	from the West County Line to C.S.A.H. 22
C.S.A.H. 34	(old T.H. 14) from C.S.A.H. 25 to the East County Line
C.A.R. "G"	from the West County Line to C.S.A.H. 1

7 TONS PER AXLE

C.S.A.H. 1	from the West County Line to C.S.A.H. 3 (Front St. in Claremont)
C.S.A.H. 3	(Front St. in Claremont) from East Street to C.S.A.H. 3
C.S.A.H. 5	from the South County Line to C.S.A.H. 2
C.S.A.H. 10	from C.S.A.H. 5 to T.H. 56
C.S.A.H. 10	from C.S.A.H. 3 to C.S.A.H. 5
C.S.A.H. 18	from C.S.A.H. 11 to C.S.A.H. 17
C.S.A.H. 20	from the West County Line to C.S.A.H. 1
C.S.A.H. 24	from C.S.A.H. 22 to the East County Line
C.A.R. "L"	from T.H. 30 to C.S.A.H. 4
C.A.R. "N"	from T. H. 56 to C.A.R. "T" (200 th Ave.)
C.A.R. "T"	(200 th Ave.) from C.A.R. "N" to C.S.A.H. 4

Emergency vehicles of the public utilities used incidental to making repairs to its plant and equipment or fire apparatus vehicles shall be exempt from the provisions of this resolution.

The County Board authorizes the County Engineer to determine the effective date for road postings and to lower a road posting due to road conditions as he sees the need.

Resolution Adopted [Unanimous]

Administration Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

2026 State Championship Recognition

This is a resolution of recognition of the individuals who have won state championships in competition.

Commissioner Allen offered the following resolution (#2026-12), seconded by Commissioner Tjosaas:

WHEREAS; the Dodge County Board of Commissioners recognizes the hard work and dedication that it takes to be a successful team member of high school athletic and academic teams; and

WHEREAS; the high schools located within Dodge County have a long history of producing high-quality individuals in the area of athletics and academics; and

WHEREAS, this collection of students has represented the citizens of Dodge County with the highest values and dedication.

THEREFORE BE IT RESOLVED; that the Dodge County Board of Commissioners recognize the achievements made by the following Dodge County athletes and teams:

2026 Minnesota State High School Individual Wrestling Champion

Adriana Kunz, 112 lbs., Triton
Parker Richards, 189 lbs., Kasson-Mantorville

BE IT FURTHER RESOLVED; that Dodge County will forward this resolution to the respective School Board for public recognition of this accomplishment.

Resolution Adopted [Unanimous]

Agency Reports

Commissioners provided their agency reports. Commissioner Allen attended a State Convention and a MnDOT Transportation meeting. Commissioner Kenworthy attended a retirement party for Deb Harlow and an AMC Legislative Conference. Commissioner Peterson attended an AMC Legislative Conference, a Public Health Performance Management meeting, a Human Services Performance Management meeting, a retirement party for Deb Harlow and a Mental Health - Recovery Support Group meeting. Commissioner Tjosaas attended a Semcac meeting. Commissioner Toquam did not have any meetings to report.

Motion No Vote

There were no Other Deferred Business Items to discuss.

Motion No Vote

Duke Harbaugh, Facilities & Fleet Manager & Ryan DeCook, Land Records Director
Closed Session to Discuss Possible Offer on Properties Per Minn. Stat. § 13D.03;
13D.05, Subd. 3

Mr. Harbaugh and Mr. DeCook were available to meet with the Board in closed session to discuss a potential property purchase.

Motion by Peterson seconded by Tjosaas to close the meeting to the public at 10:01 a.m. to discuss a possible offer on properties per Minn. Stat. § 13D.03; 13D.05, Subd. 3. The Board meeting was moved to Conference Room A.

Motion Adopted [Unanimous]

Meeting Opened to the Public

Motion by Tjosaas seconded by Peterson to open the meeting to the public at 10:59 a.m.

Motion Adopted [Unanimous]

Adjourn

Meeting Adjourned

Motion by Tjosaas seconded by Peterson to adjourn the meeting at 10:59 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on March 24, 2025 at 5:00 p.m.

Motion No Vote



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955

MINUTES

Monday, March 16, 2026
6:30 PM

1. **Call to Order**
 - x Brian Hindal x Chuck Bradford x Zach Krause x Kim Boyum
 - Troy Stafford x Bob Soland x Jeff Ingalls
2. **Approval of Meeting Minutes**
 - A. January 26, Minutes
 - i. *This was tabled for the April meeting.*
3. **Financial Report**
 - A. March 2026
 - i. *Berg Properties successfully paid off its loan in December 2025. Kieffer will now work with Kerrie Berg to ensure she has all the required documentation to submit to the County to remove the lien on this property.*
 - ii. *Seim Properties secured a loan in April of 2022 for \$35,000. Principal balance to date is \$26,754.87. This loan is scheduled to be paid off in April of 2029.*
 - iii. *Mantorville EDA currently has \$51,203.98 available in the Revolving Loan Program to assist local businesses.*
 - iv. *Motion to approve the March financial report was made by Bradford and seconded by Krause. Motion carried 6-0*
4. **New Business/Old Business**
 - A. Mantorville Art Guild Request
 - i. *Due to the weather, Cheryl Anderson was not able to attend the March EDA meeting. We will ask her to attend the April meeting and submit her request for assistance with purchasing a new storefront sign.*
 - B. Music in Mantorville
 - i. Grant update
 - ii. *Kieffer shared that the grant for \$9,000 was submitted, and a decision was to be made on Wednesday, March 18. Kieffer did learn that this grant was approved. More information will be shared at the April Meeting.*
 - C. Friends of Mantorville-Pickleball Courts
 - i. Grant update
 - ii. *Kieffer shared that the grant for \$12,000 was submitted, and a decision was to be made on Wednesday, March 18. Kieffer did learn that this grant was approved. More information will be shared at the April Meeting.*
 - iii. *Friends of Mantorville will be working with the City of Mantorville Council on an approved noise-reducing windscreen and will order it as quickly as possible.*
 - D. 2026 Expectations
 - i. *Thank you for the discussion centered around the 2026 goals for the Mantorville EDA. This will provide us with direction throughout the year. The following*



Trail to the Past. Road to the Future.

ideas/projects were discussed:

- *SMIF Beautification Grant for cleaning limestone buildings in downtown.*
 - *Play equipment to further enhance Slingerland Park's amenities for residents.*
 - *Showers and bathrooms for the local campground.*
 - *Possibility of annexing land for an industrial park.*
 - *Marketing the Revolving Loan Fund Program to local businesses.*
 - *Shade options at Riverside Park for some shade relief for summer events like Music in Mantorville.*
 - *Recruiting new businesses to Mantorville*
- ii. 2026 Goals/Projects to receive primary focus
- ***Beautification grant through SMIF regarding cleaning the limestone buildings along Main Street.***
 - ***Exploring the possibility of adding shower and bathroom amenities for the public campground.***
 - ***Marketing the Revolving Loan Fund Program to assist local businesses with immediate needs.***
 - ***Recruiting new businesses to Mantorville is an ongoing EDA goal.***

E. *Larger Than Life Update*

- i. *28 artists shared their work in 2025. In 2026, there has been an increased interest, and Brian Tindal shared that there could be a potential increase to 33-34 artists.*

F. *April 20 Meeting Date/Time*

- i. *Due to a special council meeting being held in the Council chambers on April 20, the commissioners agreed to move this meeting to Tuesday, April 21, at 6:30.*

5. Adjourn

- A. *Motion to adjourn the March meeting was made by Bradford and seconded by Tindal. Motion carried 6-0.*

Next meeting is scheduled for Monday, April 21, 2026, at 6:30 p.m.

MANTORVILLE FIRE DEPARTMENT

April 2026 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance:

- JJ, Dave, Paul, Russ, Scott, Joey, Troy, Brett, Kyle, Duke, Nate, Orion, Ryan, Logan

Chief's Report:

- Kasson Fire is associated with an organization called Fire Buddies. Fire Buddies connects ill children with their local fire department. They were assigned a child located in Mantorville, who is waiting for a heart transplant. They will be visiting the child several times a year and will bring one of their trucks each time.
- Keeping your pager close is critical. It's the only real-time, instant notification system we have. Active911 alert notifications can be delayed or never be received.
- The Chief sent out information on the State Fire Marshal's extractor grant matching program. Quotes were received and will be presented to Relief for consideration.
- Oronoco FD hosting kickball June 13th - see chief if interested

Assistant Chief:

- Potential grass burn SW of town - 2 acres, trying for next week - more information to follow

Fire Marshall:

- Nothing to report

Training Officer:

- Landing zone training, see calendar below
- Traffic incident management - 8-19
- Kasson Training April 18 for general knowledge

EMR Officer:

- Please make sure run reports are complete - call numbers missing 2026-XXXX, badge #
- DCA here for medial training next week
- Never assume a medical call is benign, please respond if available

Equipment:

- 11 - SCBA bottles out for testing for Rescue and Pumper 1

Vehicles:

- Betsy- In our Shed -
- Pumper 1- Tri pod lights up and functional
- Pumper 2 -

- Chevy Pick Up - Getting Skid unit back into pick-up next Monday 18:00
- Tanker 1 -
- Tanker 2 -
- Grass Rig -
- Rescue Truck -

Treasurer

- \$1340.87, Motion by Russ, Duke seconded, Motion passed

New Business:

- Casey's pumps down after hours
- Russ suggested considering first responders only for new membership - Duke to gather information from other departments

Old Business:

- None

Active Committees:

- OSHA/Safety and Accountability: Ryan, Nate S, Kitzy
- Radios: Paul, Ryan, Duke
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Orion, Annable, Nate S., Ryan, Troy - Ryan to arrange one
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Paul, Nate B., Joey, Nate S., Orion - 4-16 @ 18:30 at L&L
- Grants- Duke, Nate S., Ryan, Annabelle

Point Report:

- Motion made by: Duke
- 2nd by: Orion
- Motion approved.

Calendar:

- April 8 - 18:30 - Medical Training - DCA
- April 14 - 18:00 - DCA Mayo One Landing Zone Training
- April 15 - 18:30 - Fire/Rescue Training
- April 16 - 18:30 - Truck Committee
- April 22 - 18:30 - Officer's Meeting
- May 6th
 - 1830 Maintenance
 - 1900 Meal (KM Lions)

Meeting Adjourned at 20:14

City **Mantorville**
 Date **3/1/2026** thru **3/31/2026**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202600001710	10 Zumbro Ridge Dr	Mantorville	Fraud
S	202600001869	1005 Walnut St	Mantorville	Ambulance Run
S	202600002231	1009 Walnut St	Mantorville	Animal Comp
S	202600002144	11 9th St E	Mantorville	Ambulance Run
S	202600002188	129 State Hwy 57	Mantorville	Burning Permit
S	202600002075	141 County Rd 12	Mantorville	Ambulance Run
S	202600001781	210 Mantor Dr	Mantorville	Ambulance Run
S	202600002170	211 5th St W	Mantorville	Alarm
S	202600002171	211 5th St W	Mantorville	Alarm
W	202600000103	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202600001551	22 6th St E	Mantorville	Criminal Dam. To Prop
S	202600001698	22 6th St E	Mantorville	Drug Court Order
S	202600001857	22 6th St E	Mantorville	Mv. Accident
S	202600002031	22 6th St E	Mantorville	Fraud
S	202600002149	22 6th St E	Mantorville	Suspicious Activity
S	202600001491	22 6th St E	Mantorville	Violate/cond-release
S	202600001909	220 3rd St W	Mantorville	Paper Service
S	202600001642	321 5th St W	Mantorville	Ambulance Run
S	202600001589	414 6th St W	Mantorville	9-1-1 Hang Up Call
S	202600002141	520 Cemetery Rd	Mantorville	Suspicious Activity
S	202600001628	602 Clay St	Mantorville	Fires
S	202600001663	605 Clay St	Mantorville	Paper Service
S	202600001935	606 Washington St	Mantorville	Civil
S	202600002223	611 East St	Mantorville	Residence/business Ck
S	202600002071	621 6th St W	Mantorville	9-1-1 Hang Up Call
S	202600001532	621 Walnut St	Mantorville	Paper Service
S	202600001573	685 5th St E	Mantorville	Ambulance Run
S	202600001867	800blk Hickory Ln	Mantorville	Traffic
S	202600001583	816 Chestnut St	Mantorville	9-1-1 Hang Up Call
S	202600001617	821 West St	Mantorville	Animal Comp
S	202600002241	907 Clay St	Mantorville	Mv/property Damage
S	202600001783	914 Main St N	Mantorville	Public Assist

Total

32

Mantorville Chamber of Commerce

February 4, 2026

The February meeting of the Mantorville Chamber of Commerce was called to order by meeting Co. President Brittney Wilcox at 8:00am on February 4, 2026.

Those in attendance were, Janice Borgstrom Durst, Kim Boyum, Brittney Wilcox, Lisa Manthes(Alerus), Jay Greistharot(John Buckingham Reality), Alexa Nash, Wendy Siewert(City), Lynnette Nash, Jinni Cormack, Kate Brickner, Lois Hancock, Paul Larsen, Jason K. and Barbara Loquai

Secretary's Report: Minutes were emailed to each member. Motion made by Janice Borgstrom Durst, and accept the minutes and seconded by Ginny Cormack. Motion Passed.

Treasures Report – Lynnette Nash passed out the treasure report. The report was from January 2025 to 2-23-2026 All the cookie tins were sold. License to the Dept. of Ag for Farmers market. She also reported on Special Event License – 3. Motion made by Paul Larsen and seconded by Jason K. to accept the treasure report as presented. Motion Passed.

Old Business – Annual was canceled in January do to the passing of long-time chamber members, Lyle Hoaglund and Marlyn Lermon. The dinner will be held February 12th at the Hubbell House Stagecoach room. Ticket are still available until Feb. 11th. Speak will be Jane Hardwick, Dodge County Community Foundation.

Dues are due. Election of officers will be at the March meeting.

New Business -The Dodge County Expo – March 28th. The cost of the booth is \$125.00. In the past the chamber has had 2 booths. Motion made by Barbara Loquai to have 2 booths at the total of \$250.00 again this year and seconded by Janice Borgstrom Durst. Motion passed.

Easter Egg Hunt – The easter egg hunt will be held April 4, 2026 at Riverside Park. At the next meeting more information will be given and work dates setup to prepare for this event. The budget for the treat bags was presented. Paul Larsen made the motion to spend \$500.00 for the items for the bags and Seconded by Jancie BorgstromDurst. Motion passed.

An events committee was set up. This committee will meet Tuesday February 17, 2026 at 9:00am at the Greek Revival House. Committee members Paul Larsen, Lisa Manthis, Barbara Loquai, Emma Bassness, Jennifer Galloway, Alexa Nash. And Jay Geisthardt.

No more business to come before this meeting. Meeting adjourned.

Secretary Barbara Loquai

Mantorville Prosecution Report - 2025



MARCH 6, 2026

Jacobsen Law Firm, P.A.

Authored by: David W. Jacobsen



Mantorville Prosecution Report

Background

This written report is to apprise the City Administrator and the Mantorville City Council of the municipal prosecution services provided by Jacobsen Law Firm, P.A. (“Law Firm”) for 2025. The City of Mantorville has a statutory obligation to provide for prosecution of adult misdemeanors, certain designated gross misdemeanors, and petty misdemeanors within the city limits under Minn. Stat. § 484.87 subd. 3. The City of Mantorville has contracted with the Law Firm since August 2014 for such services on an as-needed basis at a discounted hourly rate. The current rate is \$140 per hour and was last increased in January 2026.

The Law Firm has one full-time attorney (David), two full-time paralegals (Shelley and Suzy), one part-time paralegal (Michelle), and one semi-retired attorney (Mike). Attorney David Jacobsen and paralegals Shelley and Michelle are primarily responsible for handling prosecution services to the City of Mantorville.

Prosecuted Offenses

Municipal Prosecuted Offenses include all charged offenses that required municipal prosecutorial action before Dodge County District Court. For the purposes of this report, Municipal Prosecuted Offenses does not include juvenile matters, felony matters, or matters outside of the city limits which are handled by the Dodge County Attorney’s Office. There were no cases reviewed for prosecution but were ultimately declined due to lacking evidence, lacking jurisdiction (e.g. Juvenile matters, felony matters, outside of Mantorville city limits), or other extenuating circumstances. In 2025, the total number of prosecuting offenses was twenty-two (22). This is up slightly from recent years 17 in 2024, 23 in 2023, 26 in 2022, 24 in 2021.

Total Prosecuted Offenses: 24

Traffic Offenses

Of these offenses, twenty (20) or (83%) consist of traffic offenses. Traffic offenses prosecuted consist of the following: DWI (3), driving after revocation/cancellation (2), speeding (7), miscellaneous traffic violations (7), and open bottle (1).

Total Traffic Offenses: 20

Community Offenses

Of the prosecuted offenses, four (4) or (17%) consist of community offenses. Community offenses prosecuted consist of the following: disorderly conduct (2), domestic assault/OFP violation (2).

Total Community Offenses: 4

Dispositions

For the above-mentioned offenses, (21) or (88%) have reached disposition and are closed. Dispositions ranged from dismissals with a fine to executed jail sentences based upon the severity of the offense and the defendant's driving and criminal history. Of those cases that reached disposition, dispositions occurred at different stages in the criminal prosecution process. Some cases were resolved at Arraignment or the defendant's first court appearance. Most cases were resolved at a pre-trial court appearance, omnibus hearing, or settlement conference. One case was resolved at a bench trial (trial to the judge without a jury). As of December 31, 2025, three (3) files remain open. Our disposition rate is similar to previous years.

Case Disposition Total: 21/24

Prosecution Resources

In 2025, the Law Firm submitted monthly statements to city staff detailing prosecutorial services provided on specific dates and the time spent toward such services in 1/10-hour increments. Over the course of 2025, the highest monthly total of hours toward prosecutorial services was 15.2 hours in April, whereas in March the lowest was less than 1 hour of prosecution services. The average amount of monthly hours spent toward prosecution services is (6.1) in 2025, (3.8) in 2024, an increase from (3.2) hours in 2023. The reason for the increase in prosecution time is the combination of a few factors. First, we are spending more time on receiving, downloading, watching, and sending discovery with video recordings on most cases. Second, court's use of zoom remote technology which makes it harder to resolve cases early on certain cases require additional in-person hearings. Third, there were some defendants that had cases continued numerous times and they were in and out of custody on other matters.

The Law Firm makes court appearances on Mondays and Wednesdays and other appearances scheduled outside those days. As mentioned above, most initial appearances are remote via zoom. Subsequent court appearances are in-person at the Dodge County Courthouse in Mantorville. In addition to court appearances, the Law Firm prepares criminal complaints, communicates with defense counsel and crime victims, processes disclosure requests, prepares disclosures and pleadings, and communicates with law enforcement officers and records staff.

In addition to the services mentioned above, the Law Firm devotes time to collaborating with other stakeholders (i.e. judges, other prosecutors, and defense counsel, and court staff) in Dodge County, reviewing court opinions that impact the City of Mantorville and attend continuing legal education to stay current on changes in the law, especially in the area of DWI law. This is time necessary to competently advise and represent the City of Mantorville but is not solely for the benefit of the city so is not reflected in the Law Firm's time toward Mantorville's prosecution services.

Total Hours for Prosecution Services: 73.7

Fine Revenue

When a defendant is convicted of an offense, unless waived, the defendant is ordered to pay a base fine which ranges based upon the level of offense plus a court surcharge and library fee. The total fine revenue remitted back to the City of Mantorville for 2025 was approximately \$726.20. This is slightly lower than the last few years.

<p style="text-align: center;">Total Fine Revenue: \$726.20</p>
--

Closing

It has been my pleasure serving the City of Mantorville as its city prosecutor and I look forward to continuing that public service in 2026. If you have questions, please feel free to contact me at (507) 786.9090 or by email at david@jacobsen-law.com. I welcome additional suggestions and questions from city staff, city council members, and the public.

Respectfully submitted,

Jacobsen Law Firm, P.A.



David W. Jacobsen

Proclamation

Whereas, Leila Galloway has captured a gold medal at the USA Powerlifting High School National Championships Competition on March 27, 2026,

Whereas, she has shown determination, dedication, perseverance, and passion,

Whereas, she has proved herself to be an outstanding community ambassador,

NOW, THEREFORE, I, Jeff Ingalls, by virtue of the authority vested in me as Mayor of the City of Mantorville, do hereby proclaim Leila Galloway an:

“Outstanding Kamet Athlete”

IN WITNESS WHEREOF, I have hereunto set my hand this thirteenth day of April in the year of our Lord two thousand twenty six, and of the State of Minnesota the two hundred sixty second.

Dated this 13th day of April, 2026

Mayor Jeff Ingalls



Trail to the Past. Road to the Future.



Trail to the Past. Road to the Future.

PROCLAMATION HONORING ARBOR DAY 2026

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Jeffrey Ingalls, Mayor of the City of Mantorville, do hereby proclaim April 24, 2026 as

ARBOR DAY

in the city of Mantorville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 13th day of April, 2026.

Mayor Jeffrey Ingalls

Memorandum

To: Mayor and Council
From: Gretchen Lohrbach
Date: 4/10/2026
Re: Fund Transfers for year 2025

Staff would like Council approval to transfer the remaining funds from year 2025 involving the Fire Department, Parks Department, and the EDA.

The Fire Department funds would be for the purchase of the new grass rig in 2026.

The Parks Department funds would be for the completion of the basketball court/hockey rink in 2026.

The first EDA transfer is to move funds into the revolving loan savings account to replace the money that had been transferred to their checking account in the year 2023.

The second EDA transfer is to move funds into 2026 to be used for the bandshell, Marigold Days, etc.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2026-11

**A RESOLUTION APPROVING FUND TRANSFERS
FOR THE YEAR 2025**

WHEREAS, the maintenance of City funds and Debt Service funds provide financial responsibility; and

WHEREAS, the City Council authorized certain fund transfers as part of the 2025 budget process to offset the costs of various projects.

THEREFORE, BE IT RESOLVED, by the Mantorville City Council that the City Clerk-Treasurer shall be permitted to conduct the following fund transfers:

- 1) Transfer from General Fund Reserves (101) to Fire Department Fund (102) \$39,826.62 for 2025 unspent budget dollars for the purchase of the new grass rig.
- 2) Transfer from General Fund Reserves (101) to Fire Department Fund (102) \$12,500 for annual transfer to truck bond fund for purchase of the new grass rig.
- 3) Transfer from General Fund Reserves (101) to Park Fund (225) \$6,250 for the Riverside Park Basketball/Hockey Rink Project, year 2025.
- 4) Transfer from General Fund Reserves (101) to EDA Revolving Loan Fund (201) \$1,856.91 to make up difference in Revolving Loan Fund.
- 5) Transfer from General Fund Reserves (101) to EDA Fund (201) \$1,200 to assist with bandshell, Marigold Days, etc. costs in 2026.

Adopted by the City Council of the City of Mantorville, Minnesota, this 13th day of April 2026.

ATTEST:

Jeff Ingalls, Mayor

Gretchen Lohrbach, City Clerk-Treasurer

Memorandum

To: Mayor and Council

From: Gretchen Lohrbach

Date: 4/10/2026

Re: Seasonal Parks Employee Approval

Staff would like Council approval to hire Luellen Lewis as the new seasonal parks employee pending her screening. She has a background that fits the position and is eager to learn more.



Please print in INK or type when completing this application

Personal Information

Name:	(Last)	(First)	(MI)	(Prior)
	Lewis	Luellen	K	
Street Address				
[Redacted]				
City, State, Zip				
[Redacted]				
Phone Number			Alternate Phone	
[Redacted]				
Email				
[Redacted]				

Title of position applying for: P/T seasonal Public Works/Parks

Are you legally eligible to work in the United States in the position for which you are applying? <i>Proof of citizenship or work eligibility will be required as a condition of employment.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you at least 18 years old?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Educational Information

School Name	Address	Course of study	Degree	Did You Graduate?	
High School: Kasson-Mantorville	Kasson, MN 55944			<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
College:				<input type="checkbox"/> Yes	<input type="checkbox"/> No
Graduate School:				<input type="checkbox"/> Yes	<input type="checkbox"/> No
Technical/Vocational:				<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other: GED	Rochester, MN 55901			<input checked="" type="checkbox"/>	

List any other courses, seminars, or workshops attended that may provide you with skills related to this position:

List any current licenses, registrations, or certificates you possess which may be related to this position:

Employment Experience

List present or most recent employer first. Please note "see resume" is not an acceptable response for any entries on this application. Resumes will only be considered in addition to, but not in lieu of, this application.

Company Hyland Systems	Name of last supervisor Jess HARRIS	Hrs/Week 10-15/week
Address 500 Eugene St	Start Date 09/2022	End Date 12/2025
City West Concord	State MN	Zip 55985
Phone Number 507-969-0156	Last job title maintenance	
Reason for leaving (be specific): have not returned after holidays - slow season		
Describe your work in this job: cleaning, painting, organizing, lawn work		
May we contact this employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Company Rochester Armored Car	Name of last supervisor Nolan	Hrs/Week 40/week
Address	Start Date	End Date 05/2022
City Rochester	State MN	Zip 55901
Phone Number 1-800-558-9323	Last job title Asst Cash Room Supervisor	
Reason for leaving (be specific): my sister was in hospice for cancer		
Describe your work in this job: Cash room - computer entry - cash shipping Cash balancing		
May we contact this employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Company First Alliance Credit Union	Name of last supervisor Lissett Comi-Leynard	Hrs/Week 40/week
Address	Start Date	End Date
City Rochester	State MN	Zip 55901
Phone Number 507-288-0330	Last job title Account Service Specialist	
Reason for leaving (be specific): changes in management		
Describe your work in this job: Customer Service with debit/credit card disputes, Reconcile accounts, process incoming/outgoing files daily		
May we contact this employer? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Unsalaries Experience

Describe any unsalaried or volunteer experience relevant to the position for which you are applying (you may exclude, if you wish, information which would reveal race, sex, religion, age, disability, or other protected status).

When I lived in Oronoco, I mowed 4+ acres of lawn/week. I mow my sons lawn and his dads lawn. I love to plant flowers and shrubs. My grandkids and I always take bags for trash when we go to the park.

References - From a Work/Volunteer Environment

Name Tami Gilbertson	
Address Mantorville	
Daytime Phone [REDACTED]	Email [REDACTED]
Occupation Taher Food Service	Years Acquainted 30

Name Emma Ranvek	
Address Mantorville	
Daytime Phone [REDACTED]	Email [REDACTED]
Occupation Eligibility worker	Years Acquainted 50

Name	
Address	
Daytime Phone	Email
Occupation	Years Acquainted

Do you have any physical or health limitations that would require special accommodations by the City? YES NO

If so, please explain the accommodations required: _____

Military Experience

Did you serve in the U.S. Armed Forces? Yes No

Describe your duties:

Do you wish to apply for Veterans' Preference points: Yes No

If you answered "yes," you must complete the enclosed application for Veterans' Preference points, and submit the application and required documentation to the City of Mantorville by the application deadline of the position for which you are applying.

Application Certification

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume or any other materials, or during any interviews, can be justification for refusal of employment, or if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I acknowledge that I have received a copy of the job description summary for the position/s for which I am applying. I further acknowledge my understanding that employment with the City of Mantorville is "at will," and that employment may be terminated by either the City of Mantorville or me at any time, with or without notice.

With my signature below, I am providing the City of Mantorville authorization to verify all information I provided within this application packet, including contacting current or previous employers. However, I understand that if, in the Employment Experience section I have answered "No" to the question, "May we contact your current employer?" contact with my current employer will not be made without my specific authorization.

I further understand that criminal history checks may be conducted, after I have been selected for an interview, and that a conviction of a crime related to this position may result in my being rejected for this job opening. I also understand it is my responsibility to notify the City of Mantorville in writing of any changes to information reported in this application for employment.

Shellen K. Lewis

Signature

March 04, 2026

Date

Equal Employment Opportunity Information

The information asked of you will be used to evaluate our overall efforts in reaching all segments of the population. The following information is VOLUNTARY and CONFIDENTIAL. This information is NOT A PART of the application file and is REMOVED from the application when received by our office. The City of Mantorville appreciates your cooperation in our efforts to ensure affirmative action and equal opportunity.

Position(s) for which you are applying:

Gender: Male Female

With which racial/ethnic group do you identify?

- Black or African American
- Hispanic or Latino
- American Indian or Alaskan Native through Tribal affiliation or community recognition
- Caucasian/White
- Asian
- Native Hawaiian or other Pacific Islander
- Two or more races

Disability status, defined as:

- 1) Has a physical or mental condition that substantially or materially limits a major life activity (such as walking, talking, seeing, hearing or learning);
- 2) Has a history of a disability (such as cancer that is in remission);
- 3) Is regarded as having such impairment.

Do you claim disability status? Yes No

Memorandum

To: Mayor and Council

From: Gretchen Lohrbach

Date: 4/10/2026

Re: Advertising that could be hung at athletic fields and pickleball court

The City cannot legally solicit for signage donations, but can add to the City website and fee schedule that advertising is available for purchase at City Hall.

Otherwise, other groups not affiliated with the City are allowed to solicit for donations and then use these donations to reimburse the City for costs involving parks projects, such as the pickleball court and upkeep to equipment.

Memorandum

To: Mayor and Council
From: Gretchen Lohrbach
Date: 4/10/2026
Re: Pickle Ball Sound Barriers

Todd Kieffer with CEDA was recently able to obtain a grant of \$12,000 awarded to Friends of Mantorville that is expressly to be used for pickleball court sound barriers.

According to the agreement signed with the City, the sound barrier design must be agreed upon by the City of Mantorville and Friends of Mantorville.

Friends of Mantorville has pledged the remaining funds for this project during a public meeting held on February 10, 2025.

Two quotes and specs are included in this packet.

Staff recommends Council look at both of these carefully.

The quote regarding the NanoBaffle system includes a lightweight, opaque sound barrier that is easily installed. It also includes a see-through portion so that players could be observed by other attendees at the park.

The quote from FenceScreen is for a complete opaque sound barrier.

Both quotes are for 340 feet of sound barrier. If council chooses not to put barriers on one side or other areas of the fence, the cost would be reduced.

Staff has included a rough drawing of an example for sound barrier placement just for reference.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-22

**A RESOLUTION ACCEPTING DONATION FROM FRIENDS OF MANTORVILLE INC.
TO FUND THE CONSTRUCTION OF PICKLEBALL COURTS AT SLINGERLAND PARK**

WHEREAS, Friends of Mantorville Inc. (the “Donor”) has raised \$130,000.00 and continues to raise funds to donate to the City of Mantorville (the “City”) for the construction of new pickleball courts at Slingerland Park, located at located at 209 5th St W, Mantorville, MN; and

WHEREAS, the City desires to enter into multiple contracts for the work necessary to construct said pickleball courts, which the Donor subsequently intends to reimburse the City for in accordance with the agreement attached hereto as Exhibit A; and

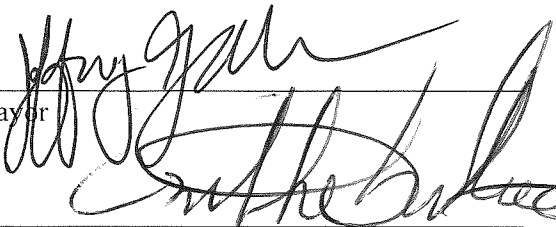
WHEREAS, the City is authorized under state law to accept donations by resolution, pursuant to Minnesota Statutes, section 465.03, for the benefit of its citizens in accordance with the terms prescribed by the donor; and

WHEREAS, at least two-thirds of the City Council finds that it is appropriate to accept the aforementioned donation for new pickleball courts at Slingerland Park pursuant to the terms outlined herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MANTORVILLE, MINNESOTA, AS FOLLOWS:

1. The donation as described above is hereby accepted, and the City is further authorized to enter into an agreement with the Donor in the general form attached hereto as Exhibit A.
2. If requested by Donor, the Clerk/Treasurer is directed to issue a receipt acknowledging the City’s receipt the donation contemplated herein.
3. City staff and consultants are authorized to take any additional actions necessary or convenient to accomplish the intent of this resolution.

Adopted by the Mantorville City Council this 12th day of May, 2025.



Mayor


Attest: City Clerk-Treasurer

AGREEMENT

This Agreement (the "Agreement") is effective on May 12, 2025, by and between the City of Mantorville ("City") and Friends of Mantorville Inc, a Minnesota nonprofit corporation ("Donor").

1. Donor has raised approximately \$ 130,000 and continues to raise money for new pickleball courts at Slingerland Park, and Donor has generously offered to donate said funds to the City for the construction of the new courts. The City formally accepted the donation by resolution, as required under state law.
2. The City intends to enter into multiple contracts for the construction of the pickleball courts, consistent with applicable municipal contracting requirements, based on various quotes for the work that have been obtained with the assistance of the Donor. Rather than transferring the donation funds to the City prior to project construction, the Donor instead wishes and agrees to remit the donation funds to the City throughout construction of the courts and as the City becomes obligated to pay for the work associated with each individual contract.
3. The City, including its park board, agrees to coordinate with Donor throughout the project to ensure that the pickleball courts are constructed in a manner that is mutually desirable and generally consistent with the project sketch attached to this Agreement, which was prepared by the Donor.

FRIENDS OF MANTORVILLE INC.

By: 
Title: President

CITY OF MANTORVILLE

By: 
Title: Mayor
By: 
Title: Clerk/Treasurer



Contract

Rolling Green Fencing, Inc.
2408 4th St NW
Austin, MN 55912
507-433-4845
nickwangen@hotmail.com

Contact:

City of Mantorville Park & Rec
Martha Vrieze
(507) 383-2696
Martha.vrieze@thrivent.com

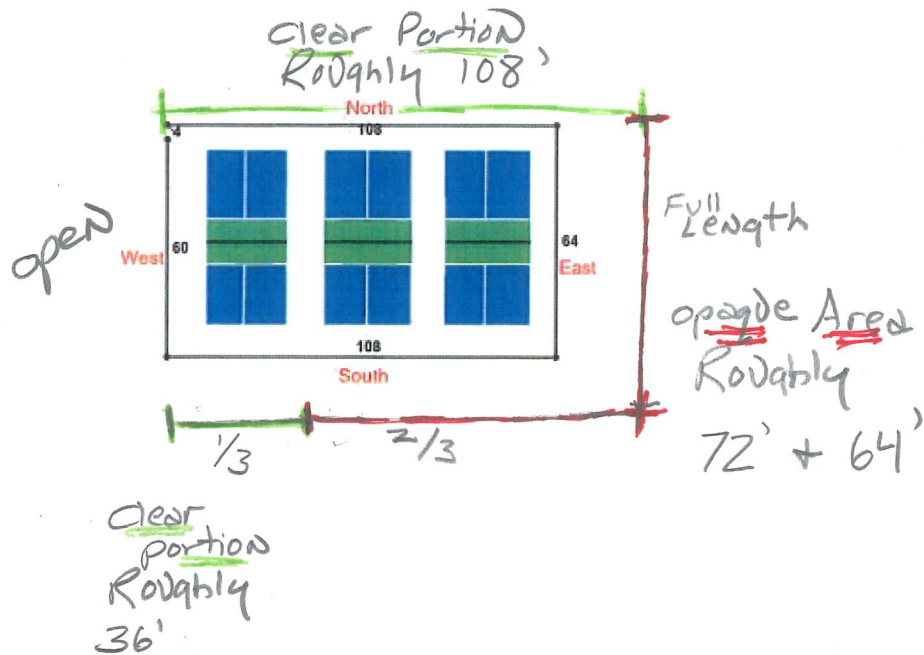
Estimate Info:

Date: 07/24/2025
Estimate: City of Mantorville
Park & Rec (Martha Vrieze)
Rep: Nick Wangen
Job #108

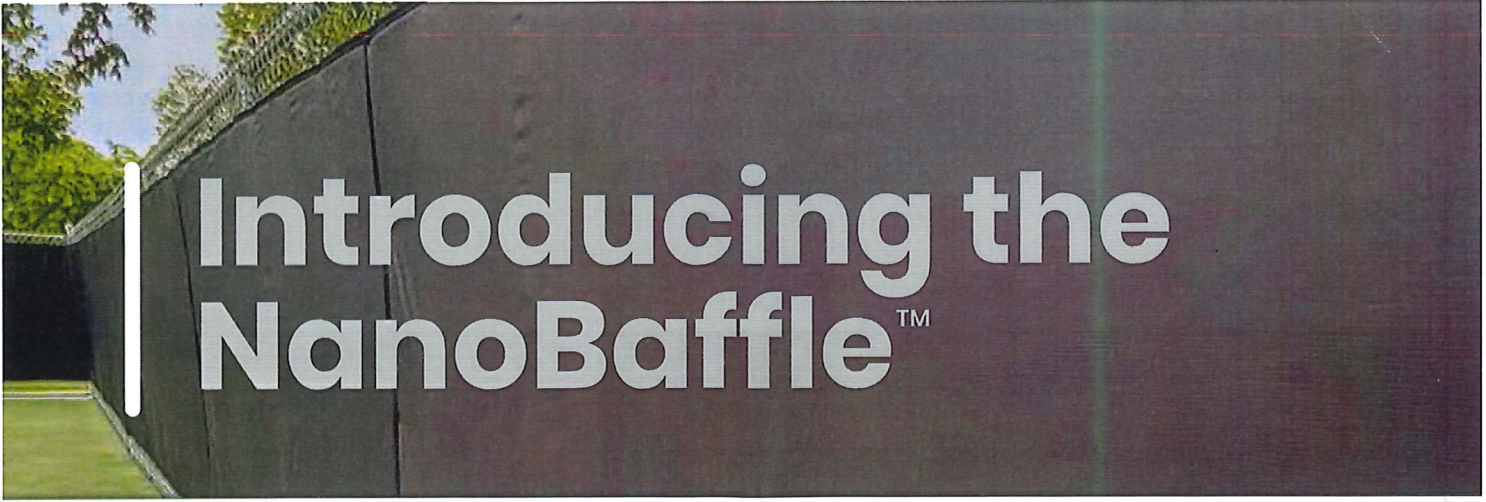
Client Agreement

F&I 344 feet of 6' BK 8 Ga Fin 9 Ga Core Black Chain link with top & bottom rail & 1 - 4' wide Single Gate.

All posts are mounted to the concrete.



5 ft. x 10 ft. x 12 ft. x 15 ft. x 20 ft. x 25 ft. x 30 ft. x 35 ft. x 40 ft. x 45 ft. x 50 ft. x 55 ft. x 60 ft. x 65 ft. x 70 ft. x 75 ft. x 80 ft. x 85 ft. x 90 ft. x 95 ft. x 100 ft. x 105 ft. x 110 ft. x 115 ft. x 120 ft. x 125 ft. x 130 ft. x 135 ft. x 140 ft. x 145 ft. x 150 ft. x 155 ft. x 160 ft. x 165 ft. x 170 ft. x 175 ft. x 180 ft. x 185 ft. x 190 ft. x 195 ft. x 200 ft. x 205 ft. x 210 ft. x 215 ft. x 220 ft. x 225 ft. x 230 ft. x 235 ft. x 240 ft. x 245 ft. x 250 ft. x 255 ft. x 260 ft. x 265 ft. x 270 ft. x 275 ft. x 280 ft. x 285 ft. x 290 ft. x 295 ft. x 300 ft. x 305 ft. x 310 ft. x 315 ft. x 320 ft. x 325 ft. x 330 ft. x 335 ft. x 340 ft. x 345 ft. x 350 ft. x 355 ft. x 360 ft. x 365 ft. x 370 ft. x 375 ft. x 380 ft. x 385 ft. x 390 ft. x 395 ft. x 400 ft. x 405 ft. x 410 ft. x 415 ft. x 420 ft. x 425 ft. x 430 ft. x 435 ft. x 440 ft. x 445 ft. x 450 ft. x 455 ft. x 460 ft. x 465 ft. x 470 ft. x 475 ft. x 480 ft. x 485 ft. x 490 ft. x 495 ft. x 500 ft. x 505 ft. x 510 ft. x 515 ft. x 520 ft. x 525 ft. x 530 ft. x 535 ft. x 540 ft. x 545 ft. x 550 ft. x 555 ft. x 560 ft. x 565 ft. x 570 ft. x 575 ft. x 580 ft. x 585 ft. x 590 ft. x 595 ft. x 600 ft. x 605 ft. x 610 ft. x 615 ft. x 620 ft. x 625 ft. x 630 ft. x 635 ft. x 640 ft. x 645 ft. x 650 ft. x 655 ft. x 660 ft. x 665 ft. x 670 ft. x 675 ft. x 680 ft. x 685 ft. x 690 ft. x 695 ft. x 700 ft. x 705 ft. x 710 ft. x 715 ft. x 720 ft. x 725 ft. x 730 ft. x 735 ft. x 740 ft. x 745 ft. x 750 ft. x 755 ft. x 760 ft. x 765 ft. x 770 ft. x 775 ft. x 780 ft. x 785 ft. x 790 ft. x 795 ft. x 800 ft. x 805 ft. x 810 ft. x 815 ft. x 820 ft. x 825 ft. x 830 ft. x 835 ft. x 840 ft. x 845 ft. x 850 ft. x 855 ft. x 860 ft. x 865 ft. x 870 ft. x 875 ft. x 880 ft. x 885 ft. x 890 ft. x 895 ft. x 900 ft. x 905 ft. x 910 ft. x 915 ft. x 920 ft. x 925 ft. x 930 ft. x 935 ft. x 940 ft. x 945 ft. x 950 ft. x 955 ft. x 960 ft. x 965 ft. x 970 ft. x 975 ft. x 980 ft. x 985 ft. x 990 ft. x 995 ft. x 1000 ft.



SLN/CR
- WHERE SCIENCE MEETS SILENCE -

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[For Indoor](#)

[Who We Serve](#)

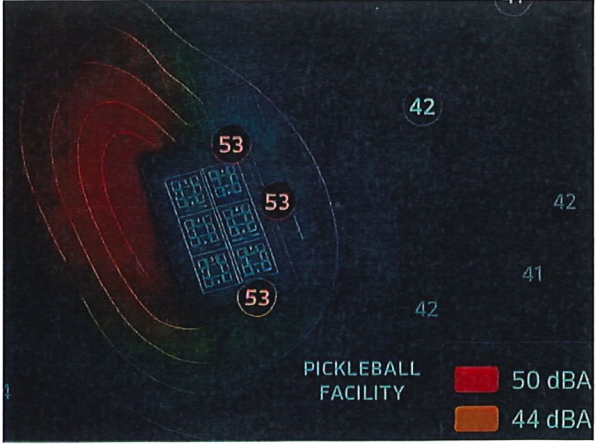
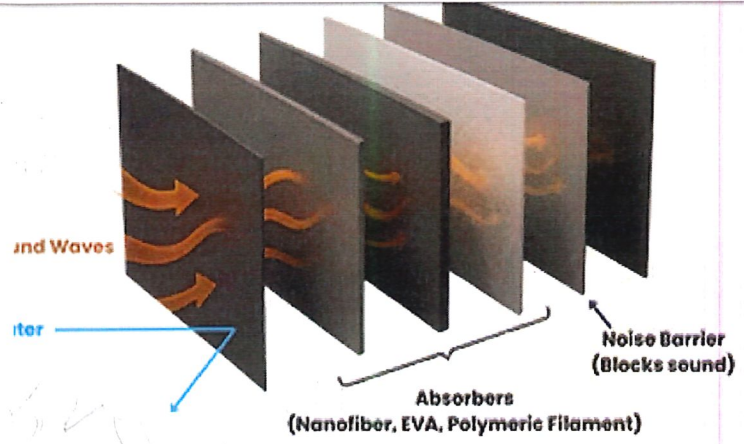
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most effective
pickleball noise baffling
system
in the world!

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Evaluate your
pickleball noise
risk with a **FREE**
assessment

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SLN/CR develops high performance noise baffling systems to reduce pickleball noise

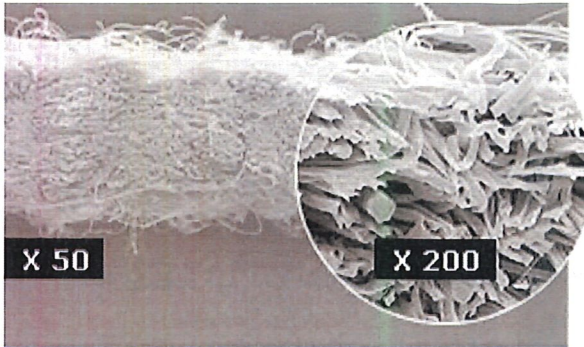
We make nano-fiber based noise baffling that hang on pickleball court fences, indoor walls or ceilings. Our products are design customizable, layered fabric pickleball court panels incorporating a proprietary nanofiber Sound Attenuation Fabric (SAF) woven into an all-weather system. Our technology is patent-pending. Easy to install and care for.

Hear From Customers

How does it work?

We use a patent-pending nanotechnology that has an **extremely large areal density**. The Sound Attenuation Fabric (SAF) traps noise and **converts sound energy to heat**. Our solution is extremely lightweight and hydrophobic. Perfect for both indoor and outdoor environments.

Check out our [Bozeman Case Study](#).



Our NanoBaffle systems hang from pickleball court fences or by wire to span the length of a bubble or gym. Systems are manufactured using the highest quality materials that are hydrophobic, resist fading and can withstand the harshest natural elements and continue to perform. We have rigorous quality standards and back our product with an industry-leading warranty.

Hangs tight to pickleball court fences without stressing or damaging fencing

FEATURED CASE STUDY

Proven Results: City of Bozeman, MT

When resident complaints at Bogert Park threatened pickleball access, the City of Bozeman turned to SLN/CR NanoBaffle. An independent acoustic assessment by Montana State University confirmed dramatic noise reduction across all measured frequencies.

10+dB

Average Noise Reduction

L_{Aeq} measurement

~20dB

Peak Noise Reduction

L_AF_{max} measurement

50%

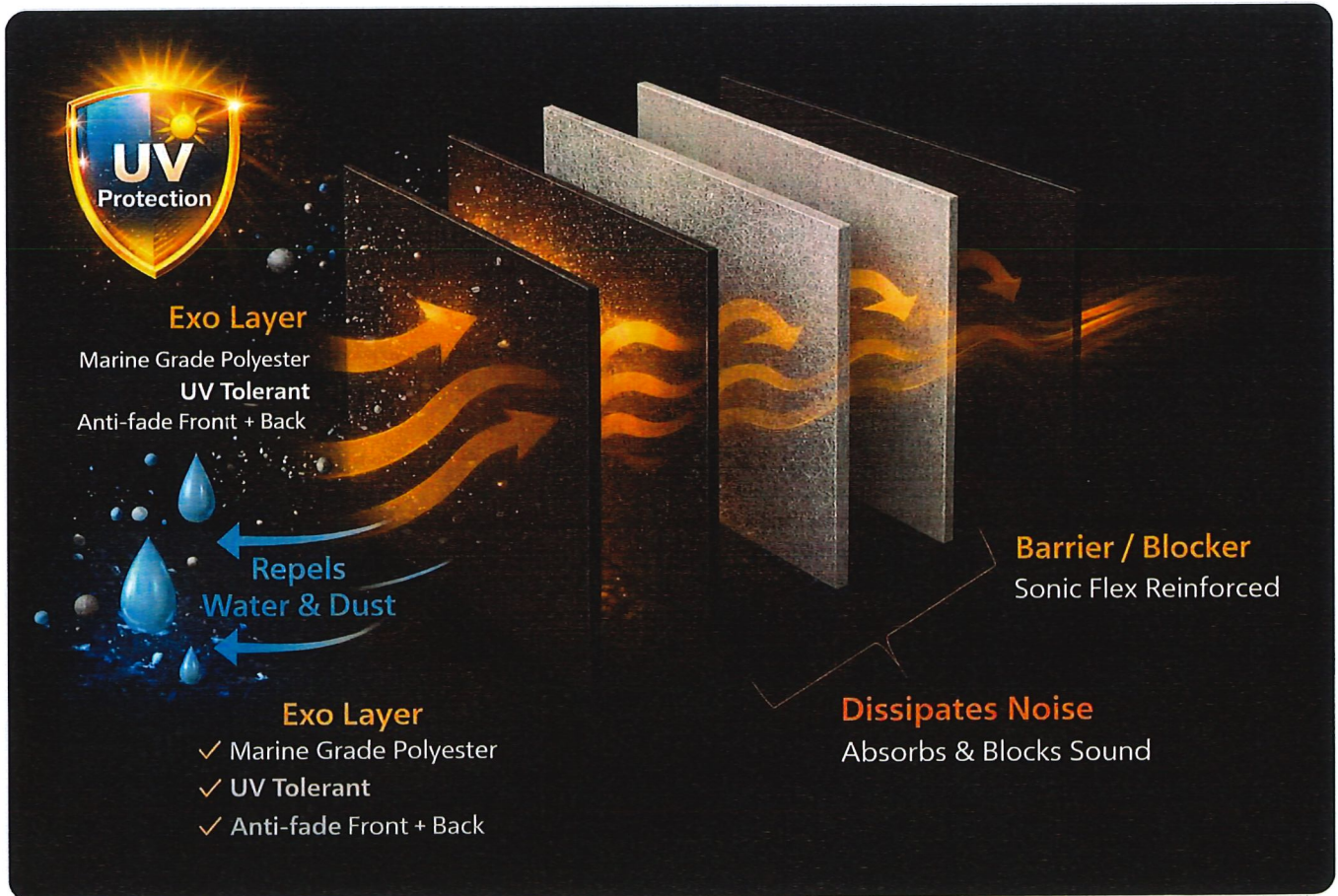
Perceived Loudness Cut

Subjective improvement

THE TECHNOLOGY

The Lightest, Most Effective Outdoor Noise Baffling

Multi-layer nanofiber construction converts sound energy to heat while repelling water, UV, and dust—engineered to last 15–20+ years.





CUSTOM DESIGN

NanoBaffles are completely design customizable at no additional cost. Choose from a variety of colors, add your own graphics and images to make your court experience truly unique. Make your pickleball venue look good and sound quiet.



TUNABLE

Our nanotechnology can be tuned to specific frequencies. Our current product focuses specifically on the 1.2kHz tone of pickleball noise but we can tune our product to even higher frequencies if needed.



VERY LIGHTWEIGHT

Our NanoBaffles are the lightest weight most absorbent, rugged, fabric based system in the world. Hangs easy, stores easy, moves easy. Purpose-built for pickleball noise mitigation.



EASY TO MAINTAIN

Because our product is made with ultra lightweight, high performance materials, setting up and taking down is simple. Our product can be set up with one person with ease and convenience. Use and care is also a snap.



PO Box 3055
Kansas City, KS 66103

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NanoBaffle™

SLNCR creates advanced fabric sound attenuation systems using nanotechnology for effective noise reduction in outdoor pickleball courts. The following document outlines current independent third party product testing data.

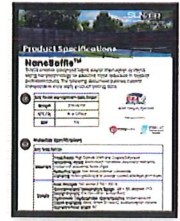


Key Sound Management Data Points:	
Weight	0.55 LB PSF
STC / TL	19 @ 1250Hz
NRC	0.8



Quiet Category Approved

Data provided by:



1



2



Materials Specifications

Key Data Points:	
Materials	<p>Front Cover: High Denure Urethane Coated Polyester</p> <p>Absorbing Layers: Electrospun nanofiber, polymeric filaments, closed cell elastomer foam sheet</p> <p>Reflective Layer: Fire-rated polymer composite</p> <p>Finishing: Nylon webbing and powder coated stainless grommets</p>
Details	<p>Tear Strength: 600 denier / 150 - 200 N</p> <p>Recommended Temperature Range: -20 + 150 degrees (°F)</p> <p>Design Process: Solution died / Screen Print</p> <p>Hydrostatic / Hydrophobic characteristics: Water resistant</p> <p>Colors available: Black, Green (in stock), customization options</p> <p>Standard Panel Width: 60"</p>



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Sewn Hems: Three-Ply hem with ends and corners sewn and finished with two rows of lock stitched thread.

Thread: High heat bonded polyester with UV inhibitors built into yarn.

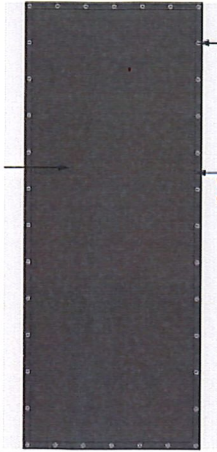
Grommets: #3 powder coated grommets every 12".

Seams: NanoBaffle Panels are 5' wide by 8' high (unless otherwise specified). Panels are a solid panel and have overlapping vertical seams every 5'. Seam overlap accounts for 2".

They include grommets every 12".

Colors: Forest Green, Black, Navy. 19 other colors are available upon request

NanoBaffle ripstop nylon exterior



Grommets

Webbing and sewn seam



1



2





BEHIND SLN/CR NANOBAFFLE

57.5 dB avg

Independent assessment by James B., Professor of Acoustics, Montana State University

 [Download Full Case Study](#)

Why Outdoor Courts Face the Toughest Noise Challenges

Understanding the problem is the first step to solving it.



Neighbor Proximity



Sound Propagation

Outdoor noise travels 500–1,000 ft unobstructed. The 1.2 kHz 'pop' is especially annoying to nearby residents.



Compliance Requirements

Local ordinances typically require 55–65 dB at property lines. Standard fences provide almost zero noise reduction.

The World's Lightest, Most Effective Pickleball Noise Solution

SLN/CR NanoBaffle uses patent-pending nanofiber Sound Attenuation Fabric (SAF) that traps noise and converts sound energy to heat—targeting the exact 1.2 kHz frequency that makes pickleball so disruptive. Hydrophobic, ultra-lightweight, and built to last.

Assess Noise Risk

Patent-Pending Nanofiber SAF Core

Proprietary Sound Attenuation Fabric traps noise and converts sound energy to heat. Tuned to the 1.2 kHz pickleball frequency for maximum effectiveness.

All-Weather, Hydrophobic Build

Marine-grade solution dyed polyester shell rated -20 °F to 150 °F. Waterproof, UV stable, and built for the harshest outdoor elements.



Ultra-Lightweight at 0.54 lbs/ft²

The lightest noise baffling system in the world. Hangs on standard fencing—one person can set up, take down, and store with ease.



Fully Design-Customizable

Jet printed custom colors and graphics at no extra cost. Make your courts look great and sound quiet. Black and green in stock.

Professional-Grade Performance

Sound Transmission Coefficient (STC)	19 @ 1200 Hz*
Noise Reduction Coefficient (NRC)	0.67*
Weight	0.54 lbs/ft ²

Assess Noise Risk

Absorbing Layers	Electrospun nanofiber, polymeric filaments, closed cell elastomer foam
Reflective Layer	Fire-rated polymer composite
Finishing	Nylon webbing & powder coated stainless grommets
Tear Strength	30 lbs (tongue)
Temperature Range	-20 °F to 150 °F
Weather Resistance	Water resistant / hydrophobic
Design Process	Jet printed (not screen printed)
Standard Panel Width	60"
Colors	8 color options
dB Reduction at 50 ft	9–15 dB (field measured)
dB Reduction at 100 ft	6–10 dB (field measured)
Pickleball Certification	USA Pickleball Quiet Category Approved
Warranty	1-year manufacturing defect, 3-year anti-fade

*Tested at 1200 Hz peak nuisance tone — [view measured dB reductions across installations](#)

City of Mantorville MN

CEDA
United States

Todd Kieffer
todd.kieffer@cedausa.com

Reference: 20260109-091846311
Quote created: January 9, 2026
Quote expires: April 9, 2026
Quote created by: Eliot Arnold
Chief Executive Officer
earnold@slncr.com
+19132133591

Comments from Eliot Arnold

Products & Services

Item & Description	Quantity	Unit Price	Total
Installation Kit Package of the required zip ties and cutting tools	1	\$200.00	\$200.00
SLN/CR NanoBaffle (5' X 6') Sound Baffling System Weather resistant, mold and mildew resistant outdoor sound baffling system for pickleball courts. Made with ripstop nylon, SAF nano-fiber, polymeric filament, polymer composite. Post consumer waste materials used in manufacturing. Materials made in the USA, Europe and Asia. Designed in Kansas City.	260 ^{1.65} ft.	\$345.00	\$17,940.00
SLN/CR ViewPort (5'x6') Marine-grade 80 gauge acoustic vinyl. Seamed and grommeted.	80 ft.	\$299.95	\$4,799.20
One-time subtotal			\$22,939.20
Estimated Shipping Charges			\$275.00
Total			\$23,214.20

Purchase terms

1. Acceptance of Terms

By purchasing or using the SLN/CR Panels Sound Attenuation System ("Product"), you agree to be bound by these Terms and Conditions ("Terms"). Please read these Terms carefully before using the Product. If you do not agree to these Terms, you may not purchase or use the Product.

2. Product Description

The Product is a fabric-based sound attenuation system designed to reduce noise from pickleball courts. The Product is intended for both outdoor and indoor use. The Product is made with durable, water resistant ripstop nylon and other post-consumer waste polyester materials along with our proprietary nano-fiber Sound Attenuation Fabric (SAF). The Product layers are quilt stitched together. The edges of the product are reinforced with stitching and contain grommets and snaps to affix the product to pickleball court fencing.

3. Warranties

The Product is covered by the following warranties:

- **1-Year Manufacturing Defect Guarantee:** We warrant the Product to be free from manufacturing defects for a period of one year from the date of purchase. If your Product fails due to a manufacturing defect, we will repair or replace it at no cost to you. Simply return the Product, along with a copy of your receipt, to SLN/CR Panels, LLC, PO Box 3055, Kansas City, KS 66103

This warranty does not cover damage caused by normal wear and tear, misuse, accidents, or failure to follow the Use and Care Guidelines.

4. Use and Care Guidelines

Please read the [Use and Care Guidelines](#) carefully before using the Product. Failure to follow the [Use and Care Guidelines](#) may void the warranties.

Limitation of Liability

In no event shall we be liable for any indirect, incidental, consequential, special, or exemplary damages, including but not limited to interruption of use of facilities or public spaces or similar interruptions, arising out of or in connection with the use or inability to use the Product. We will not be liable for the theft, destruction, or vandalism of the Product once installed. THE FOREGOING LIMITATION OF LIABILITY SHALL ALSO APPLY TO LIABILITY FOR BODILY INJURY OR HARM CAUSED BY THE PRODUCT AFTER INSTALLATION.

Results may vary. Sound and noise perception is highly subjective and can be influenced by various factors including but not limited to the environment, individual sensitivity, and the specific application. As such, we do not guarantee specific outcomes, and we will not be liable if the Product does not perform as expected or as claimed. We shall not be held responsible for any claims or legal actions arising from dissatisfaction with the Product's performance in reducing or managing sound and noise levels.

While we have conducted independent lab tests and have verified information from our suppliers, this does not guarantee specific results. Variations in performance may occur, and the actual effectiveness of the Product can differ from test results and supplier information due to the unique conditions and circumstances of each installation.

All Fees and other amounts payable by Customer under this Agreement are exclusive of taxes and similar assessments. Customer is responsible for all sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer hereunder, other than any taxes imposed on SLN/CR Panels, LLC. income. To the extent that SLN/CR Panels, LLC. is required by law to pay any such taxes, duties, or other charges to any governmental or regulatory authority, SLN/CR Panels, LLC. may invoice Customer for such taxes, duties, or other charges and Customer will pay such invoiced amounts in accordance with this Agreement.

Payment Schedule

Name	Due	Amount
Deposit	Upon receipt	\$11,607.10
Final Payment	Upon delivery	\$11,607.10

Questions? Contact me



Eliot Arnold
Chief Executive Officer
earnold@slncr.com
+19132133591

SLNCR Panels, LLC.
2200 West 36th Ave
Suite 3055
Kansas City, KS 66103
United States



Home / Privacy Fence Screens / SoundBlock® Acoustic Fence Panels



DETAILS



Designed for Optimum Noise Reduction & Simple Installation



Screen Opacity: 100% Privacy Blockage



Material: Proprietary Composition Yields Industry Leading STC 32 Rating

Minimum STC 32 per ISO 16283 (part III) - 1981 DIN: 52210 & ISO 140 (part III)

Minimum sound attenuation 24 dBA @ 100Hz & 16 dBA @ 40Hz

Tensile strength - min. 510 PSI

1/8 in. thick material



Standard & Custom Sizes are Available With Optional Grommets



Best for 8 - 10 Year Applications



Specifications



Full Product Details

SoundBlock[®] Acoustic Fence Panels


850 Series

SAVE 20%

~~\$33.36~~ **\$26.69**/plf

• In Stock



Ships in 5-7 Days - Free 

850 Series SoundBlock[®] is a highly effective outdoor & indoor acoustical dampening material for fences. Simple to install, the flexible material provides considerable sound reduction and privacy for any fence application.

[Read more](#) 

- ✓ Designed for Optimum Noise Reduction & Simple Installation
- ✓ Screen Opacity: 100% Privacy Blockage
- ✓ Material: Proprietary Composition Yields Industry Leading STC 32 Rating
- ✓ Standard & Custom Sizes are Available With Optional Grommets

✓ Best for 8 - 10 Year Applications

 **Need a quote or have questions?** Call our sales team at [888-313-6313](tel:888-313-6313)

Select Your Product Configuration:

STEP 1: CHOOSE YOUR PANEL DIMENSIONS

Standard Size

Custom Size

Quantity: **(example)**

1 - (10' x 4') Panel (\$266.90)

STEP 2: GROMMET ENHANCEMENT

Grommets are not included by default but can be added on for increased stability, support, and easier installation for fences. Otherwise, screws, nails, or bolts can be used for attachment.



Unfinished Edges
Included



Custom 24" Brass Grommets
+ \$4.79/ft

CHOOSE YOUR ESSENTIAL ADD-ONS

Add Stainless Steel Ties 

Panels:

\$26.69/plf **\$266.90**



Please remit check deposit to:

FenceScreen, LLC
P.O. Box # 24602
New York, NY 10087

www.fencescreen.com
(888) 313-6313

Quote

#Q-112910

3/24/2026

Bill To
City of Mantorville
21 5th Street East
Mantorville MN 55955
United States
(507) 635-5116

Ship To
City of Mantorville
21 5th Street East
Mantorville MN 55955
United States
(507) 635-5116

TOTAL
\$21,042.30
Expires: 5/23/2026

Terms	PO #	Sales Rep	Shipping Method
		Joshua G Ellis	FREE Ground Shipping

Qty	Item	Rate	Amount
1	ASM-1775048989656 (Custom Fab.) 850 Series, Black, 340 ft. 0 in. x 6 ft. 0 in., 100% Blockage 850 Series, Black, 6 ft. 0 in. x 340 ft. 0 in., 100% Blockage (68) total panels • * Brass grommets every 24-in and triple grommet corners * • Unfinished edges (34) 10'-0" x 4'-0" (34) 10'-0" x 2'-0"	\$22,596.40	\$22,596.40
28	85-SSCT143-GRY-50 316 Stainless Steel Cable Ties - 14"x .3" - (50) Count 14", 316 Stainless Steel Cable Ties - 14" Length, .3" Width - (50) Count	\$16.39	\$458.92
Subtotal			\$23,055.32
Subtotal			
Dealer-Discount-15 15% Discount			
15% Discount			-15% \$-3,458.30
Subtotal			\$19,597.02
Shipping Cost			\$0.00
Handling Cost			\$0.00
Tax Total (%)			\$1,445.28
Total			\$21,042.30

Custom-sized and/or fabricated panels are non-returnable.

Please double check all information. Providing payment is considered an approval of this quote & all information provided. All orders are subject to FenceScreen, LLC's standard terms of sale, which can be found here: <https://www.fencescreen.com/Terms-of-Sale.aspx>

Please remit check deposit to:
FenceScreen, LLC
P.O. Box # 24602
New York, NY 10087

You may also pay online at:
<https://pay.fencescreen.com>
Quote Number: Q-112910
Billing Zip: 55955



Trail to the Past. Road to the Future.

MOBILE BUSINESS / FOOD TRUCK APPLICATION FOR LICENSE

FEE: \$100 for 6 months and \$250 for 1 year or \$50 each event, not to exceed \$100

APPLICATION DATE: _____

APPLICANT INFORMATION

Owner's Legal Name: _____
first middle maiden/last

Date of Birth: _____ *Driver's License #: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone #: _____ Email: _____

BUSINESS INFORMATION

Trade Name: _____

Trade Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone #: _____ Website/Social Media: _____

Federal ID #: _____ MN ID #: _____

LICENSE INFORMATION

Licenses are not required for operations occurring entirely within a permitted community event.

Date(s) when Using License: _____

Times (Park hours are 7am - 10pm): _____ Location: _____

Type of Event (if applicable): _____

THE ABOVE-NAMED APPLICANT AGREES TO COMPLY WITH THE LAWS OF THE STATE OF MINNESOTA AND THE MANTORVILLE CITY CODE AS THEY RELATE TO THE LICENSING AND OPERATION OF LICENSES BEING APPLIED FOR. BY SIGNING THIS, I (WE) AGREE TO OPERATE AT MY (OUR) OWN RISK AND RELEASE THE CITY OF MANTORVILLE AND ITS EMPLOYEES FROM ANY CLAIMS, INJURIES, OR DAMAGES, INCLUDING ALL CLAIMS FROM THIRD PARTIES.

Signature of Owner: _____

Date: _____

FOR OFFICE USE ONLY

Date Received: _____ Received by: _____ License No.: _____

_____ Fee Received \$ _____ Cash / Check

_____ Copy of Driver's License

_____ Copy of Insurance Certificate

_____ Copy of MN Department of Health Certificate

City Clerk-Treasurer or Deputy City Clerk Date

Applying for: 6-month or 1-year or per event
Application Approved by Clerk? Yes No, why? _____
Approved by City Council? Yes No, why?: _____
Date of Council Meeting: _____

Waiting for confirmation

ESTIMATE #19711-E
Mar 04, 2026 Rev. 2




To:

Joe Adam's
(507) 635-5119
Joe@mantorville.com
21 5th Street East, Mantorville, MN, 55955

From:

Carr's Tree Service - Ottertail (Dustin Chomjak)
(888) 470-3355
carrsts@carrtreeservice.com
P.O. Box 250, Ottertail, Mn, 56571

PROPOSED WORK	PRICE
<p><input checked="" type="checkbox"/> 1. Tree Removal Custom Haul (Recommended) Provide detailed description and pictures.</p> <p>505 walnut st. Mantorville.</p> <p>Removal maple. Haul all material to brush dump. No stump grinding. Cut stump low.</p> 	\$2,500.00
<p>Total For Services: \$2,500.00</p> <p>Total For Estimate: \$2,500.00</p>	

S.L. CONTRACTING, INC.

We Dig for Our Business!



S.L. Contracting, Inc.

DBA: Rochester Service
Company
2510 Schuster Lane NW
Rochester, MN 55901
507-281-5333

Estimate

Date Estimate #
3/10/2026 3171

City of Mantorville
PO Box 188
Mantorville, MN 55955

Description	Qty	Rate	Total
2026 ASPHALT PATCHING			
Equipment & Crew Mobilization Traffic Control F&I Asphalt Pavement as described by Joe	1	5,250.00	5,250.00
We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed.		0.00	0.00
Sales Tax (6.875%)			\$0.00
Total			\$5,250.00

Notice to Proceed _____