



*Trail to the Past. Road to the Future.*

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**CITY COUNCIL MEETING**  
MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
MONDAY, February 9, 2026 - 6:30pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Changes to Agenda**
4. **Consent Agenda \*\***
  - A. Accounts Payable (Warrant List) for 2.9.26
  - B. County Commissioners Meeting Minutes 1.13.26
  - C. Council Meeting Minutes 1.26.26
  - D. Chamber January Meeting Minutes
  - E. EDA Meeting Minutes 10.20.25
  - F. Fire Department February Meeting Minutes
  - G. Park Board Minutes 10.28.25
5. **Proclamations, Presentations and Recognitions – No Items**
6. **Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*
7. **Public Safety Update**
  - A. Sheriff's Report January 2026
  - B. Fire Department Report
    1. Grass Rig Purchase Options & 2026 Fire Contracts
8. **Public Hearing – No Items**
9. **New Business**
  - A. Decision to amend City Ordinance 150.073 (C) & (D) and creating Historic Preservation Commission
  - B. Updating the 2010 City's Orderly Annexation Agreement

**10. Old Business**

- A. Discussion of possible stop signs at the intersection of 8<sup>th</sup> Street East and Blanch Street, on the North and South side of the road
- B. Discussion of property at 101 5<sup>th</sup> Street East
- C. Proposed Master Fee Schedule for year 2026 and setting Public Hearing \*\*

**11. Tabled Items**

- A. Streetlight on HWY 57 across from Casey’s

**12. Reports**

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports  
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township*
- E. Councilmember Reports
- F. Mayor’s Report

**13. Executive Session – Closed Meeting**

**14. Adjourn \*\***

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>January 26, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting – alternate date</i>
<i>February 4, 2026</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>February 9, 2026</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>February 16, 2026</i>	<i>City Offices Closed</i>	<i>President’s Day</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meeting and community events in Mantorville.</i>		

\*\* Council Action Item

Payments

Current Period: January 2026

<b>Payment Batch 013126PAY USPS WEX</b>				<b>\$785.84</b>
Refer	0 WEX HEALTH, INC.	-		
Cash Payment	G 101-21714 Health Savings Account	PR 2 2026 ER		\$253.84
Invoice	01222026	1/22/2026		
Cash Payment	G 101-21714 Health Savings Account	PR 2 2026 EE		\$210.00
Invoice	01222026	1/22/2026		
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b>	<b>\$463.84</b>
Refer	0 US POSTAL SERVICE	-		
Cash Payment	E 604-43150-352 Publishing	Postage for February Bills		\$12.26
Invoice	012926	1/29/2026		
Cash Payment	E 601-49400-430 Miscellaneous	Postage for February Bills		\$94.98
Invoice	012926	1/29/2026		
Cash Payment	E 602-49450-437 Other Miscellaneous	Postage for February Bills		\$199.16
Invoice	012926	1/29/2026		
Cash Payment	E 101-41500-322 Postage	Postage for February Bills		\$15.60
Invoice	012926	1/29/2026		
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b>	<b>\$322.00</b>

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$479.44
601 WATER FUND		\$94.98
602 SEWER FUND		\$199.16
604 STORM SEWER FUND		\$12.26
		<u>\$785.84</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$785.84
Total	<u>\$785.84</u>

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Payments

Current Period: January 2026

Payments Batch 020926PAY		\$48,574.52	
Refer	0 LRS OF MINNESOTA, LLC	-	
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	Services for 2026 January & February	\$330.02
Invoice	UB674455	2/9/2026	
Cash Payment	E 101-42200-384 Refuse/Garbage Dispos	Services for 2026 January & February	\$29.15
Invoice	UB674455	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$359.17
Refer	0 AFLAC	-	
Cash Payment	G 101-21710 AFLAC	Jan 31 Billing 2026	\$33.12
Invoice	894394	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$33.12
Refer	0 HAWKINS, INC	-	
Cash Payment	E 601-49400-216 Chemicals and Chem Pr	Two 150 lb Chlorine Cylinder(s)	\$20.00
Invoice	7307493	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$20.00
Refer	0 MN DEPT OF NATURAL RESOURC	Ck# 006814 2/9/2026	
Cash Payment	E 601-49400-210 Tax and Licensing	MPARs Payment for 2026 Permit	\$192.70
Invoice	02/05/2026	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$192.70
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006813 2/9/2026	
Cash Payment	G 101-21703 FICA Tax Withholding	PR 3 2026	\$1,225.32
Invoice	02/03/2026	2/9/2026	
Cash Payment	G 101-21709 Medicare	PR 3 2026	\$286.58
Invoice	02/03/2026	2/9/2026	
Cash Payment	G 101-21701 Federal Withholding	PR 3 2026	\$884.92
Invoice	02/03/2026	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$2,396.82
Refer	0 MINNESOTA REVENUE	Ck# 006812 2/9/2026	
Cash Payment	G 101-21702 State Withholding	PR 3 2026	\$488.53
Invoice	02/03/2026	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$488.53
Refer	0 MN PERA	Ck# 006811 2/9/2026	
Cash Payment	G 101-21704 PERA	PR 3 2026	\$1,512.30
Invoice	02/04/2026	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$1,512.30
Refer	0 PAYMENT SERVICE NETWORK, IN	-	
Cash Payment	E 602-49450-300 Professional Srvs (GEN	for January 2026 service	\$114.37
Invoice	321209	2/9/2026	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	for January 2026 service	\$61.58
Invoice	321209	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$175.95
Refer	0 SOUTHEAST SERVICE COOPERAT	Ck# 006808 2/9/2026	
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Service for February 2026 (4 employees)	\$3,765.28
Invoice	02/01/2026	2/9/2026	
Transaction Date	2/6/2026	MBT Bank Checking 10100	<b>Total</b> \$3,765.28

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Payments

Current Period: January 2026

Refer	0	DODGE COUNTY INDEPENDENT	-		
Cash Payment	E 101-41110-352	Publishing	Legal Advertising 2026 Budget & Water/Sewer Rates	\$290.26	
Invoice	20330	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$290.26
Refer	0	METRO SALES INC	-		
Cash Payment	E 101-41500-350	Print/Binding (GENERA	RICOH/MP C2004ex Copier: Base rate 1/17 to 4/16/26 and Contract usage 10/17 to 1/16/26	\$969.75	
Invoice	INV2989533	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$969.75
Refer	0	BADGER METER	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN	March Service 2025	\$151.02	
Invoice	80190423	2/9/2026			
Cash Payment	E 602-49450-300	Professional Srvs (GEN	March Service 2025	\$280.46	
Invoice	80190423	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$431.48
Refer	0	GOPHER SEPTIC SERVICE, INC	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN		\$18.44	
Invoice	6010576	2/9/2026			
Cash Payment	E 602-49450-300	Professional Srvs (GEN		\$34.26	
Invoice	6010576	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$52.70
Refer	0	RITEWAY BUSINESS FORMS	-		
Cash Payment	E 604-43150-352	Publishing	Laser Utility Bill	\$17.77	
Invoice	26-30113	2/9/2026			
Cash Payment	E 601-49400-430	Miscellaneous	Laser Utility Bill	\$137.75	
Invoice	26-30113	2/9/2026			
Cash Payment	E 602-49450-437	Other Miscellaneous	Laser Utility Bill	\$288.82	
Invoice	26-30113	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$444.34
Refer	0	WARSAW SOLAR, LLC	-		
Cash Payment	E 603-45183-381	Electric Utilities	Power Sales for December 2025	\$61.68	
Invoice	2601-6994D	2/9/2026			
Cash Payment	E 101-43160-381	Electric Utilities	Power Sales for December 2025	\$539.68	
Invoice	2601-6994D	2/9/2026			
Cash Payment	E 101-41940-380	Utility Services	Power Sales for December 2025	\$246.71	
Invoice	2601-6994D	2/9/2026			
Cash Payment	E 101-42200-380	Utility Services	Power Sales for December 2025	\$169.61	
Invoice	2601-6994D	2/9/2026			
Cash Payment	E 602-49450-380	Utility Services	Power Sales for December 2025	\$308.39	
Invoice	2601-6994D	2/9/2026			
Cash Payment	E 601-49400-380	Utility Services	Power Sales for December 2025	\$215.88	
Invoice	2601-6994D	2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	\$1,541.95
Refer	0	BANYON DATA SYSTEMS	-		
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Annual Service for 2026	\$1,390.00	
Invoice	00167460	2/9/2026			

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## Payments

Current Period: January 2026

<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	Annual Service for 2026		<b>\$1,390.00</b>
Invoice	00167460		2/9/2026		
<b>Cash Payment</b>	E 101-41500-300	Professional Srvs (GEN	Annual Service for 2026		<b>\$1,390.00</b>
Invoice	00167460		2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b>	<b>\$4,170.00</b>
Refer	0	<u>DODGE COUNTY SHERIFF</u>	-		
<b>Cash Payment</b>	E 101-42100-310	Other Professional Servi	Sheriff Contract for 2026		<b>\$9,533.33</b>
Invoice	February 26		2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b>	<b>\$9,533.33</b>
Refer	0	<u>MANTORVILLE CHAMBER OF COM</u>	-		
<b>Cash Payment</b>	E 101-46500-437	Other Miscellaneous	Membership Gretchen Lohrbach and Wendy Siewert		<b>\$50.00</b>
Invoice	2026		2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b>	<b>\$50.00</b>
Refer	0	<u>PETERSON, BENJAMIN</u>	-		
<b>Cash Payment</b>	E 604-43150-300	Professional Srvs (GEN	REFUND FOR WATER SEWER CREDIT		<b>\$2.97</b>
Invoice	Feb 2026		2/9/2026		
<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	REFUND FOR WATER SEWER CREDIT		<b>\$0.95</b>
Invoice	Feb 2026		2/9/2026		
<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	REFUND FOR WATER SEWER CREDIT		<b>\$63.64</b>
Invoice	Feb 2026		2/9/2026		
<b>Cash Payment</b>	E 602-49450-300	Professional Srvs (GEN	REFUND FOR WATER SEWER CREDIT		<b>\$118.18</b>
Invoice	Feb 2026		2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b>	<b>\$185.74</b>
Refer	0	<u>BADGER METER</u>	-		
<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	for January 2026 Service		<b>\$152.98</b>
Invoice	80224837		2/9/2026		
<b>Cash Payment</b>	E 602-49450-300	Professional Srvs (GEN	for January 2026 Service		<b>\$284.12</b>
Invoice	80224837		2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b>	<b>\$437.10</b>
Refer	0	<u>XCEL ENERGY</u>	<u>Ck# 006806 2/9/2026</u>		
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	STREET LIGHTS		<b>\$1,845.24</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS		<b>\$21.94</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN		<b>\$7.72</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN		<b>\$10.52</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-42200-380	Utility Services	21 5TH STREET SIREN		<b>\$7.18</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP		<b>\$224.73</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-42200-380	Utility Services	701 CHESTNUT SIREN		<b>\$7.37</b>
Invoice	961937122		2/9/2026		
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT		<b>\$11.48</b>
Invoice	961937122		2/9/2026		

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Payments

Current Period: January 2026

Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL	\$39.66
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER	\$34.38
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE	\$10.69
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD	\$13.11
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP	\$252.56
Invoice	961937122	2/9/2026		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	-\$11.40
Invoice	961937122	2/9/2026		
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$769.16
Invoice	961937122	2/9/2026		
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	\$25.98
Invoice	961937122	2/9/2026		
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	-\$38.35
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$11.48
Invoice	961937122	2/9/2026		
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	\$27.06
Invoice	961937122	2/9/2026		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$11.25
Invoice	961937122	2/9/2026		
Cash Payment	E 101-43160-381	Electric Utilities	404 MAIN ST LIGHTS	\$936.60
Invoice	961937122	2/9/2026		
Cash Payment	E 101-41940-380	Utility Services	300 CLAY ST	\$10.69
Invoice	961937122	2/9/2026		
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b> \$4,229.05
Refer	0 NAPA		-	
Cash Payment	E 101-43125-404	Repairs/Maint Machiner	Fuel Filter	\$30.95
Invoice	515663	2/9/2026		
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b> \$30.95
Refer	0 MENARDS - ROCHESTER NORTH		-	
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Thick Deck & Deicer	\$34.04
Invoice	82409	2/9/2026		
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b> \$34.04
Refer	0 CASEYS BUSINESS MASTERCARD		-	
Cash Payment	E 101-42200-212	Motor Fuels	Fuel from 12/18/2025 - 01/17/2026	\$206.40
Invoice	DecJan26	2/9/2026		
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b> \$206.40
Refer	0 KMTELECOM		-	
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170	\$129.90
Invoice	10303641	2/9/2026		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE	\$20.91
Invoice	10303641	2/9/2026		

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Payments

Current Period: January 2026

Cash Payment	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER	\$25.00
Invoice	10303641	2/9/2026		
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440	\$25.90
Invoice	10303641	2/9/2026		
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119	\$99.23
Invoice	10303641	2/9/2026		
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588	\$46.58
Invoice	10303641	2/9/2026		
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066	\$36.58
Invoice	10303641	2/9/2026		
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM	\$36.58
Invoice	10303641	2/9/2026		
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES	\$5.85
Invoice	10303641	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$426.53
Refer	0 HAWKINS, INC			
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chlorine Cylinder, Chlorine EPA, Hydrofluosilicic Acid, LPC-5	\$5,621.05
Invoice	7315794	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$5,621.05
Refer	0 OLMSTED COUNTY PUB HEALTH			
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Bacteria Testing for Water	\$135.00
Invoice	1086	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$135.00
Refer	0 WEX BANK			
Cash Payment	E 101-42200-212	Motor Fuels	Fuel for January 2026	\$26.92
Invoice	110183291	2/9/2026		
Cash Payment	E 101-43125-212	Motor Fuels	Fuel for January 2026	\$294.73
Invoice	110183291	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$321.65
Refer	0 MN PUBLIC FACILITIES AUTHORIT			
Cash Payment	E 602-49450-611	Bond Interest	Loan Payment on G.O. Bonds CW 01 FY 11	\$641.69
Invoice	CW 01-02	2/9/2026		
Cash Payment	E 602-49450-611	Bond Interest	Loan Payment on G.O. Bonds CW 02 FY 11	\$1,505.00
Invoice	CW 01-02	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$2,146.69
Refer	0 FRANSENSEN BANK - ZUMBROTA			
Cash Payment	E 312-47000-611	Bond Interest	2021A Bond Interest	\$720.00
Invoice	03/01/2026	2/9/2026		
Cash Payment	E 601-49400-611	Bond Interest	2021A Bond Interest	\$666.00
Invoice	03/01/2026	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$1,386.00
Refer	0 VERIZON WIRELESS			
Cash Payment	E 101-42200-380	Utility Services	for Billing Period 12/24/25 - 1/23/26	\$54.64
Invoice	6134336704	2/9/2026		
Transaction Date	2/6/2026	MBT Bank Checking	10100	<b>Total</b> \$54.64
Refer	0 FIRE SAFETY USA, INC			

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## Payments

Current Period: January 2026

<b>Cash Payment</b>	E 101-42200-570	Capital Outlay	7 Hexarmor Firearmor and gloves		<b>\$644.00</b>
Invoice 252235		2/9/2026			
<b>Cash Payment</b>	E 101-42200-570	Capital Outlay	14 Hexarmor Firearmor and gloves		<b>\$1,288.00</b>
Invoice 251244		2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	<b>\$1,932.00</b>
Refer	0	<i>KM ISD 204</i>	-		
<b>Cash Payment</b>	E 101-45200-430	Miscellaneous	For Year 2026 for Joint Powers		<b>\$5,000.00</b>
Invoice 2026		2/9/2026			
Transaction Date	2/6/2026		MBT Bank Checking 10100	<b>Total</b>	<b>\$5,000.00</b>

### Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$33,051.38
312 GO EQPMT AND UTIL NOTE 2021A		\$720.00
601 WATER FUND		\$9,693.71
602 SEWER FUND		\$5,065.36
603 RV PARK		\$23.33
604 STORM SEWER FUND		\$20.74
		<u>\$48,574.52</u>

Pre-Written Checks	\$12,584.68
Checks to be Generated by the Computer	\$35,989.84
Total	<u>\$48,574.52</u>

**UNAPPROVED MINUTES OF THE  
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD  
JANUARY 13, 2026**

**Chair**

**Convene County Board Meeting**

The Dodge County Commissioners met in regular session January 13, 2026, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair David Kenworthy called the meeting to order at 9:30 a.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

**Pledge of Allegiance**

The pledge of allegiance was recited.

**Determine Quorum**

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist            County Administrator  
 Becky Lubahn         Deputy Clerk  
 Paul Kiltinen         County Attorney

**Establish Agenda**

**Agenda Approved as Amended**

The Board was informed that item 3.1, Revisit Big Iron Classic's Use of The Midway, is being pushed back to the January 27th County Board meeting.

Motion by Peterson seconded by Tjosaas to approve and adopt the agenda as amended to remove item 3.1 from the agenda.

*Motion Adopted [Unanimous]*

**Consent Agenda**

Motion by Tjosaas seconded by Toquam to approve the following Consent Agenda items:

*Motion Adopted [Unanimous]*

- 1.1. Committee of the Whole - Committee Meeting - Dec 23, 2025 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Dec 23, 2025 5:00 PM
- 1.3. Board of Commissioners - Special Meeting - Jan 6, 2026 9:00 AM

**Amy Evans, Public Health Director****Request for Out of State Travel**

Ms. Evans reported that this request is to attend the NACCHO (National Association of City and County Health Officials) 360 conference in Louisville, KY July 13-17, 2026. This conference will be an opportunity to identify concepts, strategies, and tools that can be utilized to address our community challenges. As Public Health continues to work towards meeting new performance measures set forth by MDH and Statewide Community Health Services Advisory Board (SCHSAC), it is important that they learn from others across the country that have faced similar challenges and bring successful, best practices to Dodge County.

The estimated costs to attend the NACCHO 360 conference is \$3,500 for hotel, registration, travel, and meals. This is a budget expense within the CDC Infrastructure Grant, intended for staff development. The Public Health Director is requesting authorization to attend the conference at this time to make travel arrangements and register while the early bird rate is in effect.

Motion by Peterson seconded by Tjosaas to approve and authorize the Public Health Director to attend the NACCHO 360 Conference in Louisville, KY July 13-17, 2026 at a cost of approximately \$3,500 as requested.

*Motion Adopted [Unanimous]***Jim Finn, Big Iron Classic Representative****Revisit Big Iron Classic's Use of The Midway**

At the request of Jim Finn, this item is being pushed back to the January 24th County Board meeting.

*Motion No Vote***Tobey Hicks, Information Technology Director****2026 Major Electronics and M365 Support Vendor Purchases**

Mr. Hicks is planning to purchase all required computers and servers at the beginning of the year due to increasing demand for RAM. Currently, there are only a few chip manufacturers in the market, and one has recently exited the business. This reduced supply is driving up the cost of computers, servers, cell phones, and other electronic devices. Prices are projected to increase by as much as 25% over a short period of time. As a result, vendors are shortening the duration of their quotes and bids from 30 days to as little as 14 days due to rapidly changing costs.

The IT Director is seeking approval to spend \$76,000, as included in his budget, for two server replacements (Public Health and Fairview Care Center) and 40 computer refreshes for 2026. Mr. Hicks expressed concern that if these items are not ordered promptly, costs could increase by up to 25% later this year. He also confirmed with the Finance Office that the funds are available, contingent upon approval by the Board.

Mr. Hicks reported that another project requiring immediate attention is the continuation of the migration to Microsoft 365 (Office in the Cloud). This project began in early 2024 and continued throughout the year until the purchased hours from SkyNorth were exhausted. During that time, the email server was successfully migrated to the cloud, and work began on additional components.

The IT Director noted that this expense was not budgeted for 2025 due to uncertainty regarding the overall timeline of the migration. It was later learned that the full migration process can take three to five years to complete. He also reported concerns that, during this time frame, Microsoft may introduce changes or additional features that could become necessary for business operations.

Mr. Hicks is seeking approval to hire SkyNorth to resume the Microsoft 365 migration from where it previously left off. This work includes SharePoint, OneDrive (network storage), Intune (device management and imaging), and other related applications. The proposal includes an up-front invoice of \$21,000 for a block of hours to be scheduled and used throughout the year. Mr. Hicks indicated his intent to continue this arrangement in future years until the migration is fully completed.

The total amount the IT Director is requesting approval for from the Board is \$97,000 to proceed with these items. The Finance Office has confirmed that sufficient funds are available to cover these costs immediately this year.

Motion by Tjosaas seconded by Peterson to approve and authorize the IT Director to spend \$76,000, as included in his budget, for two server replacements (Public Health and Fairview Care Center) and 40 computer refreshes for 2026. Also included in the motion was authorization to hire SkyNorth to resume the Microsoft 365 migration from where it previously left off, with an up-front cost of \$21,000 for a block of hours to be scheduled and used throughout the year.

*Motion Adopted [Unanimous]*

**Kevin Venenga, Finance Director**

#### **Bills Reviewed**

The Finance Director reviewed 2026 bills with the Board.

Motion by Toquam seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 365,522.21
13 Road and Bridge Fund	\$ 73,362.33
16 Environmental Quality Fund	\$ 121,738.08
19 Eda/Hra-Dodge County	\$ 8,085.00
52 The Midway	\$ 590.00
80 Agency Fund	\$ 870.00
Total	\$ 569,167.62

*Motion Adopted [Unanimous]*

**Melissa DeVetter, Project Manager**

**Southeast Minnesota Safe Drinking Water for Private Well User Sub-Agreement**

Ms. DeVetter informed the Board that Olmsted County Soil and Water Conservation District (SWCD) has received additional funding from the Minnesota Department of Health to provide funds for outreach, financial assistance and technical assistance related to the EPA's public health declaration. The Project Manager reported that Olmsted SWCD staff will continue to serve as the fiscal agent and work with other counties through sub-agreements.

Motion by Allen seconded by Tjosaas to approve and authorize the Project Manager to sign the Southeast Minnesota Safe Drinking Water for Private Well User Sub-Agreement on behalf of Dodge County. Also included in the motion was authorization for Ms. DeVetter to sign the grant and cost-share agreements for mitigation projects through this grant.

*Motion Adopted [Unanimous]*

**Lauren Cornelius, Environmental Services Director & Rita Cole, Waste Management Administrator**

**On-Road Fuel Barrel at the Transfer Station**

Ms. Cornelius reported that currently, Transfer Station vehicles purchase on-road fuel using fleet cards at off-site locations such as Casey's or Kwik Trip while transporting materials. Environmental Services is requesting the installation of an on-site on-road fuel tank at the Transfer Station.

Central Farm Services has a double-walled 1,000-gallon fuel tank available for use by the Transfer Station at no cost, as the tank would not need to be purchased or rented. Installing this tank would improve operational efficiency by eliminating the need for Transfer Station staff to stop at gas stations during transportation.

In addition to efficiency improvements, the installation would result in cost savings. The Transfer Station would no longer pay the Federal Excise Tax on fuel, which is currently 24.4 cents per gallon. Based on an average fuel usage of approximately 1,400 gallons per month, this change would result in estimated annual savings of nearly \$4,100.

The Environmental Services Director discussed with the Board the proposed location for the fuel tank.

Commissioner Kenworthy inquired whether there would be a cost associated with extending electric service to the barrel and, if so, whether that cost was known.

Ms. Cornelius and Ms. Cole confirmed that extending electric service to the barrel would involve a cost, though the amount is not yet known. They wanted to know if the Board supported moving forward with this request before seeking cost estimates.

Commissioner Toquam stated that she supports installing a diesel fuel barrel at the Transfer Station, noting that it would make fueling more efficient for staff and improve public safety by reducing the need for large trucks and trailers to use public fueling pumps. Ms. Toquam asked whether accepting the tank at no cost would obligate the County to purchase fuel from Central Farm Services.

The Environmental Services Director stated they would be expected to purchase fuel from Central Farm Services since they are providing the fuel tank free of charge.

Commissioner Tjosaas raised concerns about accessibility and the potential for unauthorized public access to the fuel if the tank were not located in a secure area. He also asked how the tank would be monitored.

Ms. Cole stated that they would need to determine how to secure the barrel so that only Transfer Station employees can use it for fueling.

Ms. Cornelius and Ms. Cole informed the Board that they will look into the cost of extending electric service to the fuel barrel.

Motion by Tjosaas seconded by Allen to approve and authorize Environmental Services to proceed with the installation of an on-road diesel fuel tank at the Transfer Station as requested.

*Motion Adopted [Unanimous]*

### **Ryan DeCook, Land Records Director**

#### **2025 Local Option Abatements**

Mr. DeCook reported that the county's abatement policy requires the Board to approve local option disaster abatements. In most cases these are what they call "fire abatements". To be eligible, a property must have more than 50% damage and be unusable/unlivable. The Land Records appraisers reviewed the property and determine eligibility. They had no new requests for 2025. A property that was damaged in 2024 is eligible to receive a reduction in 2025. Included in the board packet was a summary of the Local Option Abatement request.

Motion by Allen seconded by Peterson to approve and authorize the 2025 Local Option Abatement for parcel 24.380.7090 as presented.

*Motion Adopted [Unanimous]*

### **2025 Clerical and Hardship Abatement Summary**

The Director of Land Records informed the Board that they are required to have a record that they have shared a file of abatements with the County Board. Included in the Board packet was the summary of abatements in 2025. Mr. DeCook reported the list of abatements has been processed.

Mr. DeCook reviewed with the Board the list of clerical and hardship abatements summary for 2025.

No action was needed on this item.

*Motion No Vote*

### **Nichole Farnsworth, Employee Relations Director**

#### **Personnel Actions Reviewed**

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Commissioner Peterson stated that he does not support the recommended starting pay for the two new Deputies listed under items C.6 and C.7. He noted that the County recently settled contract negotiations with the deputies' union, which included adjustments to the pay scale. As a result, he disagreed with starting the two new Deputies at a rate higher than the newly established starting pay. Commissioner Peterson suggested that the individual listed under C.6 be hired at Step 2, and that the individual under C.7 be hired at Step 1, citing that the C.7 candidate has less experience than the candidate in C.6.

It was noted that both new Deputies come to Dodge County with prior law enforcement experience, which is why staff recommended hiring them at a higher step than an entry-level new hire.

Commissioner Toquam stated that she was not opposed to Commissioner Peterson's recommendation.

Commissioner Tjosaas informed the Board that one of the candidates has already submitted their resignation, and reducing the starting pay that had already been offered could complicate the situation.

Commissioner Kenworthy clarified that the Board had previously authorized supervisors to make a recommendation regarding starting pay.

Motion by Peterson seconded by Allen to approve the following personnel actions:

#### **A. Environmental Services**

A.1 Joe Flett - Environmental Program Manager

Step increase from B32 step 10 \$30.18 to B32 step 9 \$31.16.  
Effective Date: 2/10/26

**B. Land Records**

B.1 Breea Hare - Recorder Office Supervisor

No longer employed.

Effective Date: 12/26/25

**C. Sheriff's Office**

C.1 Justin Classon - Deputy

Step increase from C41 step 8 \$41.09 to C41 step 9 \$42.31.

Effective Date: 9/16/25

C.2 Stephanie French - Patrol Sergeant

Step increase from C43 step 4 \$47.56 to C43 step 5 \$48.35.

Effective Date: 12/19/25

C.3 Michael Weaver - Courthouse Deputy

Step increase from C41 step 1 \$33.40 to C41 step 2 \$34.52.

Effective Date: 12/27/25

C.4 Josiah Rehmann - Patrol Sergeant

Step increase from C43 step 1 \$45.29 to C43 step 2 \$47.41.

Effective Date: 1/01/26

C.5 Domanic Merkel - Deputy

Step increase from C41 step 2 \$35.55 to C41 step 3 \$36.60.

Effective Date: 1/08/26

C.6 Myles Wolters - Deputy

Authorization to hire at C41 step 2 \$35.55 to fill approved vacancy.

Effective Date: 1/20/26

C.7 Ian Gall - Deputy

Authorization to hire at C41 step 1 \$34.40 to fill approved vacancy.

Effective Date: 1/20/26

C.8 Sean Rutledge - 911 Dispatcher

Step increase from B23 step 2 \$26.49 to B23 step 3 \$27.27.

Effective Date: 1/16/26

**D. Highway Department**

D.1 Seasonal Engineering Technician

Authorization to fill seasonal position.

Effective Date: 1/13/26

*Motion Adopted [3 to 2]*

**Paul Kiltinen, County Attorney**

**Legal Update**

Mr. Kiltinen provided the Board with a legal update.

The County Attorney reported that after a significant period with no new legal updates, the County has now been served with a new lawsuit as of last week. The lawsuit information has been forwarded to MCIT, and Mr. Kiltinen stated that he will keep the Board informed as the matter progresses.

*Motion No Vote*

**Paul Kiltinen, County Attorney & Jim Elmquist, County Administrator**  
**Establishment of a Full-Time County Attorney**

Mr. Kiltinen reported the proposed resolution reflects the intent expressed by the County Board at a previous meeting to convert the County Attorney position to a full-time position beginning in 2027. This resolution must be considered at a January meeting preceding a regular election.

Commissioner Peterson offered the following resolution (#2026-02), seconded by Commissioner Tjosaas:

**Resolution to Establish a Full-Time County Attorney**

**WHEREAS**, the office of the Dodge County Attorney is currently a part-time position, and;

**WHEREAS**, pursuant to Minn. Stat. §388.21, Subd. 1, the county board of any county in Minnesota by resolution may provide that the office of county attorney shall be a full-time position and require that one elected to the office not engage in the private practice of law, and;

**WHEREAS**, pursuant to Minn. Stat. §388.21, Subd. 2, if the office of county attorney is made a full-time position, the action shall be taken at the January meeting prior to the first date on which applicants may file for the office of county attorney, and;

**WHEREAS**, the first date on which applicants may file for the office of county attorney for the term next following is in May of 2026, and;

**WHEREAS**, the Dodge County Board of Commissioners wish to change the Dodge County Attorney to a full-time position and require that one elected to the office not engage in the private practice of law; and

**WHEREAS**, this position will receive the same full-time cafeteria benefits as other eligible employees;

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of Dodge, Minnesota as follows:

1. The office of the Dodge County Attorney shall be a full-time position and one elected to the office shall not engage in the private practice of law, pursuant to Minn. Stat. §388.21, Subd. 1.
2. The office of the Dodge County Attorney shall become a full-time position beginning January of 2027.

*Resolution Adopted [4 to 1]*

**Jim Elmquist, County Administrator**

**Approve Elected Department Head Minimum Salaries for January 1, 2027**

The County Administrator informed the Board that MN Statute requires the County Board to set the minimum salary for the year in which an election takes place for an Elected Department Head for the following year (term next following). As Dodge only has elected department heads in the areas of Sheriff and Attorney, the following resolution would apply to the two positions only.

Statute only calls for a minimum; no maximum is required to be established.

Commissioner Allen offered the following resolution (#2026-03), seconded by Commissioner Toquam:

**WHEREAS**, under Minn. Stat. § 387.20 Subd. 2. (b), at the January meeting prior to the first date on which applicants may file for the office of county sheriff, the Dodge County Board of Commissioners shall set by resolution the minimum salary to be paid the county sheriff for the term next following; and

**WHEREAS**, under Minn. Stat. § 388.18 Subd. 2., at the January meeting prior to the first date on which applicants may file for the office of county attorney, the Dodge County Board of Commissioners shall set by resolution the minimum salary to be paid the county attorney for the term next following.

**NOW, THEREFORE, BE IT RESOLVED**, that the minimum salary as set by the Dodge County Board of Commissioners for the elected positions for the County Sheriff and County Attorney shall for the term next following be:

**Position Minimum Salary (2027)**

Sheriff: \$100,000

Attorney: \$ 100,000

*Resolution Adopted [Unanimous]*

**Public Health Committee Report - Commissioner Rhonda Toquam**

Commissioner Toquam presented a summary of the Public Health Committee report and action items.

**Public Health Update**

Ms. Toquam briefly discussed the following update as shared by the Public Health Director:

- 1) Low Potency Hemp Edible (LPHE) retailer licenses are continuing on a rolling basis. Wholesalers and manufacturers will be licensed simultaneously on or after March 31, 2026. Due to this delay, they anticipate that products may not be aligned with new statutory guidance. They have not heard of any LPHE retailers in Dodge County that have received their licenses. Therefore, they have not received any registrations.

- 2) UCare went into receivership at the beginning of the year and Medica has taken on UCare members. Many of Dodge County's clients using MSHO products had requested a change in coverage to either SCHA or Blue Plus. Of the original 27 requesting to change, 8 are still waiting for DHS to finalize their change in coverage. DHS has a significant backlog and therefore, the timeline of when these remaining individuals will be switched is unknown at this time. In the meantime, individuals have been transitioned to UCare's MSC+ and Humana products. Staff are working with clients and staying up-to-date on current communications.
- 3) In 2025, CHBs were required to create or update their department's Communication Plans. DCPH developed a comprehensive communication plan and incorporated risk communication processes to meet SCHSAC performance measures.

*Motion No Vote*

### **Administration Committee Report - Commissioner David Kenworthy**

Commissioner Kenworthy presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen didn't have any meetings to report. Commissioner Kenworthy attended a County Commissioner Statutory meeting and a meeting with the Emergency Management Director to go over the county's Emergency Operations Plan. Commissioner Peterson attended a Mental Health Awareness Subcommittee meeting, a County Commissioner Statutory meeting, a Mental Health Council Board meeting and a SEMCCHRA meeting. Commissioner Tjosaas attended a County Commissioner Statutory meeting and a Dodge/Steel Community Health Board meeting. Commissioner Toquam attended a County Commissioner Statutory meeting, a SCHB meeting, a Public Health meeting and a County Board meeting.

*Motion No Vote*

There were no Other Deferred Business items to discuss.

*Motion No Vote*

### **Adjourn**

### **Meeting Adjourned**

Motion by Toquam seconded by Allen to adjourn the meeting at 10:26 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on January 27, 2026 at 5:00 p.m.

*Motion Adopted [Unanimous]*



## **Draft**

### **1. Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:  
Lynnette Nash  
Kim Boyum  
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder  
Fire Chief Paul Lushinsky

### **2. Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

### **3. Changes to the Agenda**

No changes

### **4. Consent Agenda**

- A. Accounts Payable (Warrant List) for 1.26.26
- B. County Commissioners Meeting Minutes 12.23.25
- C. Council Meeting Minutes 1.12.16
- D. Approval of Rental Units for 2026

- E. EDA Meeting Minutes 10.20.25
- F. EDA Meeting Minutes 9.15.25
- G. Park Board Minutes 10.28.25
- H. Park Board Minutes 9.30.25

Councilmember Potter moved and Councilmember Nash seconded to approve the consent agenda as presented.

Motion carried: 4 ayes / 0 nays

## **5. Proclamations, Presentations and Recognitions**

No Items

## **6. Public Concerns**

- A. Brendon Kester is working on the annexation application for the Golf Course. He will get it to City Clerk Lohrbach after it is completed.

## **7. Public Safety Update**

- A. The Sheriff department said that they have two new hires coming on.
- B. Fire Chief Paul Lushinsky said that they are working on choosing a new grass rig. City Clerk Lohrbach will connect with the Taylor Family Farms Foundation to see if we can use the grant for the new truck. Wednesday night Councilmember Nash, Mayor Ingalls, and City Clerk Lohrbach can attend the 7:30 Fire Meeting.

## **8. Public Hearings**

No items.

## **9. New Business**

- A. Friends of Mantorville gave an update on the Pickleball Court at Slingerland Park. Todd Kieffer from CEDA said he had received a quote that it will cost

approximately \$23,000 for the sound proofing. Friends of Mantorville said that, at this point in the project, they do not have enough funds for this, so Kieffer is working on a grant for them. The City Council believes moving forward with their grant is a good idea. Martha Vrieze said that she has a quote where the soundproofing would cost considerably less. She also said that soundproof paddles and balls could be required. She will give City Clerk Lohrbach a list of costs and invoices Friends of Mantorville may have incurred before they began to reimburse the City to make up for the cost indiscrepancy of available funds. She would also like approval from the City to allow companies to hang advertising on the outside of the pickleball fences.

Councilmember Nash made a motion and Councilmember Potter seconded to approve advertising to be hung on the pickleball court.

Motion carried: 4 ayes / 0 nays

- B.** Council discussed the City's options for the Paid Family Medical Leave deduction from employee's paychecks and the City's contribution. City Clerk Lohrbach said the Council could choose one of the following:
- City pays both employees contribution and City's contribution to equal the 0.66% amount due every payroll
  - Employees pay 0.44% and City pay 0.22%
  - City can decide on a different amount, but employees contribution can never be higher than 0.44%

Mayor Ingalls said that everywhere he has looked into this, the employees have had to pay the 0.44% so it is reasonable that the City also do this.

Councilmember Potter moved and Councilmember Boyum seconded to have the City pay the full contribution amount of 0.66% for this year, and then choose another option next year that can be built into the 2027 budget.

Motion carried: 3 ayes / 1 nay, Mayor Ingalls opposed

- C.** The City's Fee Schedule for 2026 was discussed and the food vender fee could increase to \$100 for a permit from the City. Mayor Ingalls would like City Clerk Lohrbach to come up with a food truck policy and application. Restaurants located in Mantorville would not have to pay.

Mayor Ingalls would also like City Clerk Lohrbach to gather information on Fire Call Fees and Campground fees in other towns.

- D.** Committee assignments were changed because of the open seat on Council and have been assigned thus far as:

**2025 City Council Committee Assignments**

Member	Annexation	Budget	*Chamber	COG	Deputy Mayor	*EDA	Finance	*Fire Department	Infrastructure	*Joint Powers	*MRA	*Park Board	Personnel	Planning & Zoning	Township	Waste & Storm Water		
Jim Potter	X		B							B		X	X			X	X	X
Lynette Nash			X			X		X	X						X	X	X	
Kim Boyum				X			X				X			X		X		X
Open Seat																		
Jeff Ingalls	X	X			X		X	X		X	X				X	X		

X Primary Member  
 B Backup for Primary  
 \* One space still open

ASSIGNMENT	DETAILS
DEPUTY MAYOR	Fills in for Mayor, as needed
CHAMBER OF COMMERCE	Meets first Wednesday of the month at the Welcome Center - 8:00 am
EDA (ECONOMIC DEVELOPMENT AUTHORITY)	Meets third Monday of the month in Council Chambers - 6:30 pm
FIRE DEPT GENERAL MEETING	Meets the 1st Wednesday of the Month in Fire Hall - Maintenance 6:00 pm; General Meeting 7:30 pm
KM PARK & REC JOINT POWERS BOARD	Meets quarterly
MRA (MANTORVILLE RESTORATION ASSN)	Meets second Tuesday of the month at Greek Revival Building - 7:00 pm
PARK BOARD	Meets last Tuesday of the month in Council Chambers - 6:30 pm
TOWNSHIP REPRESENTATIVES	Mantorville Township meets the first Monday of each month - 6:30 pm, Mantorville Township Hall
	Milton Township meets the first Monday of each month - 7:00 pm, Milton Town Hall
	Wasioja Township meets the second Monday of each month - 1:00 pm (Dec-Mar); 7:00 pm (Apr-Nov), Wasioja Town Hall
COUNCIL OF GOVERNMENTS	Meets once every quarter - 7:00 am, County Seat Coffeehouse, or as scheduled
ALL OTHERS	Meets quarterly, no backup (K-M appointed by Superintendent)

- E. No citizens were present wishing to discuss the proposed stop sign at the intersection of 8<sup>th</sup> Street East and Blanch Street. It will be discussed again at the February 9<sup>th</sup> meeting and a final decision will be made by Council.
- F. The calendar for 2026 was changed to show the 4<sup>th</sup> Monday every month as possible special meeting days if need be.
- G. Summary Budget was informational and not discussed.

- H. A vacancy was declared on City Council. Applications will be accepted until March 2<sup>nd</sup> and a decision will be made by Council at the meeting on March 9<sup>th</sup>. This will be posted on Facebook, the City Website, the newspaper, and at City Hall.

Councilmember Nash moved and Councilmember Potter seconded to approve Resolution 2026-06 Declaring a Vacancy on City Council.

Motion carried: 4 ayes / 0 nays

## **10. Old Business**

- A. The City's Building Inspector with Construction Management Services has tried multiple times to reach Mr. Fyten regarding the inspection needed at his property at 101 5<sup>th</sup> Street East. Council voted to have City Clerk Lohrbach contact the City Attorney and proceed with a warrant.

Councilmember Potter moved and Councilmember Nash seconded to proceed with a warrant:

Motion carried: 4 ayes / 0 nays

## **11. Tabled Items**

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

## **12. Reports**

### **A. Public Works Report**

- 1) Saturday the 31<sup>st</sup> at noon is the snowmobile Ride For Wyatt at Riverside Park.
- 2) They have been plowing a lot so far this winter.
- 3) Public Works will check on the I & I flows in spring.
- 4) The East end of City Hall will need to be shut down for approximately 4 hours to fix the pump at City Hall. The tentative date for this is February 13<sup>th</sup>.

## **B. City Clerk Report**

- 1) Council had asked in a previous meeting about franchise fees in the City and City Clerk Lohrbach found that Cities cannot charge a franchise fee for telephone companies. All other franchises will remain the same.

## **C. Consultant Report**

No Items.

## **D. Committee Reports**

- 1) Chamber
  - The annual dinner has been rescheduled for February 12<sup>th</sup>. Lynnette Nash has tickets available at the Chocolate Shop. Jane Hardwick will be the speaker that evening and will be speaking about the Dodge County Foundation.
- 2) Economic Development Authority
  - The February meeting was cancelled. They will be discussing the pickleball grant at their next meeting.
- 3) Finance/Budget
- 4) Fire Department
  - Will be attending the monthly Council meetings.
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
  - Meets on Thursday February 29<sup>th</sup>.
- 7) Mantorville Restoration Association
- 8) Park Board
  - Meets in March on the last Monday at 6:30pm.
- 9) Fire Relief
- 10) Personnel
- 11) Relief
- 12) Township

## **E. Councilmember Reports**

- Council said the new hockey rink at Riverside Park is being used all of the time. Councilmember Nash suggested a warming house for the skaters in the future.
- There was an obscene post made on the Fire Relief Facebook page. The page has been taken down until this can be addressed. Councilmember Boyum will send a picture of the post to City Clerk Lohrbach so that she can forward it to the Sheriff Department.

## **F. Mayor's Report**

Mayor Ingalls said a massive amount of people have approached him about Lyle Hoaglund's passing. He will be greatly missed.

## **13. Executive session**

Councilmember Boyum moved and Councilmember Potter seconded to move into executive session.

Motion carried: 4 ayes / 0 nays

Reviews were done regarding Deputy City Clerk Wendy Siewert's and City Clerk Lohrbach's 2025 performance.

Councilmember Nash moved and Councilmember Boyum seconded to end the executive session.

Councilmember Nash moved and Councilmember Boyum seconded to end the executive session.

Motion carried: 4 ayes / 0 nays

Councilmember Potter moved and Councilmember Boyum seconded to increase Deputy Siewert's wage to \$23.50 an hour.

Motion carried: 4 ayes / 0 nays

Councilmember Potter moved and Councilmember Boyum seconded to give City Clerk Lohrbach an extra 0.75% raise to her salary along with the COLA raise.

Motion carried: 4 ayes / 0 nays

**14. Adjourn**

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 9:20pm.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.

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Gretchen Lohrbach  
City Clerk-Treasurer

# Mantorville Chamber of Commerce

January 7, 2026

The January meeting of the Mantorville Chamber of Commerce was call to order by meeting Co. President Brittney Wilcox at 8:00am on January 7, 2026.

Those in attendance were, Deb Wilson, Janice Borgstrom Durst, Wendy Schleeter, Emma Basness, Amy Evans, Lois Handcock (DCHS), Ginnie Cormack, Paul Larsen, Tom Munson and Barbara Loquai.

**Secretary's Report:** Minutes emailed to each member. Motion made by Tom Munson to accept the minutes and seconded by Emma Basness. Motion Passed.

**Treasures Report** – No Treasure report.

**Old Business:** Old Fashion Christmas – Thing went well. Santa was busy all day. Gave all the candy canes away. Wagon rides were great. Glow parade was wonderful. Cookie tins were all sold out before the event. The trolley went well. It helped only having 3 stops. The day was a success.

Lois Hancock reported that the Historical Christmas event in Wasioja went well and the church service was very well attended.

Tom Munson – talked about that things are going good for setting up the music for the summer. He will be working on getting sponsors for each event.

**New Business:** January 15<sup>th</sup> will be the date of the Chamber dinner at the Hubbell House. Get your ticket. Speaker Jan Hardwick.

The Dodge County Expo – March 28<sup>th</sup>. A committee is needed to work on the booth for the Chamber. Start gathering things for the basket for the door prize.

Announcements: Wendy told about Marilyn Lermom cancer is back. It was decided that the chamber would get 2 meals and take to the house. Brittney will take care of it.

Britney made the announcement that Lynnette is stepping down from being Treasure.

Memberships are due. More information to come about elections of board member and officers. Next month.

No more this meeting the meeting is adjourned.

Barbara Loquai Secretary.



Trail to the Past. Road to the Future.

# ECONOMIC DEVELOPMENT AUTHORITY MEETING

MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955

## MINUTES

Monday, October 20, 2025  
6:30 PM

1. **Call to Order**
- |                 |                                     |                |             |
|-----------------|-------------------------------------|----------------|-------------|
| x Brian Hindal  | x Chuck Bradford                    | x Zach Krause  | x Kim Boyum |
| x Troy Stafford | <input type="checkbox"/> Bob Soland | x Jeff Ingalls |             |

- A. Meeting called to order by President Hindal at 6:30 PM  
B. Also in attendance was Todd Kieffer, Mantorville EDA Coordinator

2. **Approval of Meeting Minutes**

- A. August 15, 2025, Minutes
- Motion to approve minutes by Bradford and seconded by Boyum.
  - Motion carried 6-0

3. **Financial Report**

- A. October 2025 (These will be available the day of the meeting)
- Discussion regarding current balance of \$11,408.95.
  - Still to be paid \$500 for each of the following: Marigold Days fireworks, Fall Fest, & Old-Fashioned Christmas. Approximately \$60 for GEM plaque awards for 2025. \$700 for bandshell electrical upgrades.
  - Balance should be approximately \$9,148.95 if no other expenses occur.
  - Motion to approve financial report made by Ingalls and seconded by Krause.
  - Motion carried 6-0
- B. 2026 Budget Discussion
- The 2026 Wish List will be the same as the 2025 Wish List
    - \$500 City Branding
    - \$75 Cross-Community Chamber Member
    - \$1,000 Paper and On-Line Brochures
    - \$6,000 for City-Wide Event Support
    - \$24,590 for CEDA Contract
    - \$1,000 for Misc. items (800#, legal, SHRPA subscription, etc.
    - Request will be made to City Council to approve \$9,148.95 rollover to be included in 2026 EDA budget.
      - These dollars will allow EDA to possibly raise amounts of support for current festivals due to prices continuing to increase.
      - Rollover dollars also could be used for Marigold Days in coordinating free shuttle service for people to attend both the Truck Show at Fairgrounds and the Mantorville Fire Department sponsored dance. This could constitute a discussion with Kasson as far as financial responsibilities shared. The goal is to increase attendance.
      - Possibly support a Pickleball Tournament or event for the community.



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- b. Motion to approve the 2026 budget made by Ingalls and seconded by Krause.*
- c. Motion carried 6-0*

**4. New Business/Old Business**

**A. Bandshell Electrical Upgrades**

- a. Motion to approve electrical outlet upgrades and lighting by Marti Electric made by Ingalls and seconded by Stafford.*
- b. Motion carried 6-0*

**B. Music in Mantorville Budget**

- a. Todd and Tom Monson will schedule a meeting to find out more information for 2026.*
  - a. Discussion took place that MiM needs to remain sustainable on its own.*
  - b. It might be possible for EDA to approve incidental requests when needed.*

**C. Grant Update**

- a. SMIF Small Town Grant*
  - a. Friends of Mantorville-Pickleball Courts*
  - b. The grant was not approved. Reasoning was given that the Small Town Grant purpose requires more community representation to be included in the planning of the project.*

**5. Adjourn**

- a. Motion to adjourn the meeting at 7:25 was made by Ingalls and seconded by Stafford.*
- b. Motion carried 6-0*

**Next meeting is scheduled for Monday, November 17, 2025, at 6:30 p.m.**

# MANTORVILLE FIRE DEPARTMENT

## February 2026 General Meeting

### **Call to Order:**

- The meeting was called to order at: 19:30

### **Members in Attendance:**

- JJ, Dave, Paul, Russ, Scott, Nate, Joey, Troy, Brett, Annabelle, Kyle, Duke, Nate, Orion, Ryan, Angel

### **Chief's Report:**

- Communicating - time critical- please call/text the Chief
- Thank you from Mark Larsen
- Funeral for Kasson Retired Fire Chief, be at Fire Hall at 12:30 pm on Friday
- Deputy Chief Position - JJ has resigned as Deputy Chief but not retired
  - Motion by Russ, Seconded by Duke to accept resignation - passed
- Troy, Nate S and myself attended TIM training last week
- Floor Drains - hoping for early spring
- Update on meeting with City and Township related to contracts and Grass Rig purchase - will present options at the next meeting
- Truck Committee has reviewed various chassis and options and is working with local vendors to provide the city with various options and estimates

### **Assistant Chief:**

- Membership offerings from Kratos for member gym memberships @\$40/month

### **Fire Marshall:**

- Nothing to report

### **Training Officer:**

- HAZMAT - Riverland

### **Equipment:**

- Ice Rescue suits shipped
- Gloves here except for all XL
- Sample helmets here to look at

### **Vehicles:**

- Betsy- In our Shed -
- Pumper 1- Air leak reported on seat
- Pumper 2 -
- Chevy Pick Up -
- Tanker 1 -
- Tanker 2 - Air leak on drivers side seat

- Grass Rig -
- Rescue Truck -

**First Responder's:**

- 2 EMS conferences sent out - Hennepin, Tuesday 2-10-26 and Rochester, 5-30 & 31-26

**Treasurer**

- 1984.64, Russ to approve, Joey to second - passed

**New Business:**

- Wanamingo Chili Cookoff

**Old Business:**

- None

**Active Committees:**

- OSHA/Safety and Accountability: Ryan, Russ, Nate S, Kitzy
- Radios: Paul, Ryan, Duke
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Orion, Annabelle, Nate S., Ryan, Troy
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Russ, Paul, Nate B., Joey, Nate S., Orion - see above
- Grants- Duke, Nate S., Ryan, Annabelle

**Point Report:**

- Motion made by: Kyle
- 2nd by: Joey
- Motion approved.

**Calendar:**

- February 6th 01:00 - Denny Head Funeral - St. Johns (leave hall 12:30)
- February 11th 18:30 - Medical Training - SEEMS
- February 18th 18:30 - Fire-Rescue Training
- February 20th 18:00 - Don's retirement (Saloon)
- March 4th
  - 1830 Maintenance
  - 1900 Meal (Paul & Nate S)
- March 7th 14:30 - Wanamingo FD Chili Cook-off
- March 18th 18:00 - Byron Social, 19:00 Dinner

Meeting Adjourned at 20:11



*Trail to the Past. Road to the Future.*

## **PARK AND RECREATION BOARD MEETING MINUTES**

### **MEETING INFORMATION**

Date: Tuesday, October 28, 2025  
Time: 6:30 PM – 7:44 PM  
Location: Municipal Council Chambers, 21 5th Street E, Mantorville, MN 55955  
Chairperson: Brad Germundson

### **ATTENDEES**

Members Present: Chairperson Brad Germundson.  
Board Members Don Hofsted, Matt Wohlenhaus, and Martha Vrieze.  
Council Representatives Lyle Hoaglund and Kim Boyum.

Members Regrets: Board Member Brandy Ramer was not able to attend the meeting. She is not feeling well and apologized for not being able to make it.

Staff Present: Joe Adams, Public Works Lead and Wendy Siewert, Deputy City Clerk

### **AGENDA**

1. CALL TO ORDER
2. APPROVAL OF PREVIOUS MINUTES
3. ADOPT AGENDA
4. NEW BUSINESS
5. TABLED/REVISIT ITEMS
6. OLD BUSINESS
7. CITY STAFF UPDATES/REPORTS
8. ADJOURNMENT

### **MINUTES**

#### **1. CALL TO ORDER**

- Chairperson Brad Germundson called the meeting to order at 6:30 PM.

**2. APPROVAL OF MINUTES FROM 9.30.2025**

**Motion:** To approve the minutes of September 30, 2025 as circulated.

**Motion By:** Member Don Hofsted

**Seconded By:** Member Kim Boyum

Motion carried unanimously. 6 yeas / 0 nays

**3. ADOPT AGENDA**

**Motion:** To adopt the agenda as circulated.

**Motion By:** Member Don Hofsted

**Seconded By:** Member Matt Wohlenhaus

Motion carried unanimously. 6 yeas / 0 nays

**4. NEW BUSINESS: NONE**

**5. TABLED / REVISIT ITEMS**

a. Signs at Ballfield

**Motion:** To take Signs at Ballfield off table.

**Motion By:** Member Kim Boyum

**Seconded By:** Member Matt Wohlenhaus seconded

Motion carried unanimously. 6 yeas / 0 nays

Work on a flyer to show area businesses. Wendy and Martha are working on this. Need to verify with League of MN Cities before final. Include instructions on flyer, where the money is going, warranty, size, cost, maintenance, etc.

**Motion:** To put Signs at Ballfield back on table.

**Motion By:** Member Matt Wohlenhaus

**Seconded By:** Member Kim Boyum seconded

Motion carried unanimously. 6 yeas / 0 nays

**6. OLD BUSINESS**

a. Grants: Nothing new.

b. Riverside Park: The plan is to shut it down next week with the cold weather coming.

- 50 X 100 Hockey Rink: Looking at a used one for sale. Home built 2x4s for the edge, rounded curved corners, will need a liner. The liner gets replaced every year to avoid leaks. Hayfield gets 2 to 3 years out of theirs; all depends how it gets used. Need to decide if we want a used one, this one is in Prior Lake. Hayfield decided that they want to hang onto theirs at this time.

c. Campground: Last person left on Sunday; Monday we closed it down. Everything is put away, the tables will get moved out the beginning of the week. We will have an update on costs next meeting.

- d. Bergmann Park: Nothing new.
- e. Slingerland Park:
  - Pickleball signs are being made, should be done within a week or two. Hopefully come spring, it's a soft opening. Barrier for sound proofing must be up first.
- f. Mantor Field: Plan is to shut it down tomorrow (water) so it's done for the year.
- g. K-M Dog Park: Nothing.
- h. Denneson Field: Nothing.
- i. Community Gardens: All packed up and gone.
- j. Community / Park Tree Management: There is a boulevard tree with dead limbs, we are worried with the powerlines. Last fall we took the dead limbs off it before they fell on somebody, we found out then it was hollow. This one is kitty corner from Riverside on Clay Street; Will Lambert lives there. It's a huge tree and to take it down to the ground flush will cost, \$3,000. There is \$2,800 in community tree management and \$6,000 in park tree management. We'll need to roll the park tree fund into the community fund to cover that tree, plus the one on West Street. Goat Island also has a few that need to be cleaned up.

**Motion:** To move the money from the Park Tree to the Community Tree and have Boyum Tree Service take care of the dead trees.

**Motion By:** Member Matt Wohlenhaus

**Seconded By:** Member Martha Vrieze seconded

Motion carried unanimously. 6 yeas / 0 nays

## **7. CITY STAFF UPDATES / REPORTS**

City Council had line by line budget meeting. Park Board budget went well. Joe Adams went through the numbers with the members.

## **8. ADJOURN**

The next Park & Recreation Board meeting is Tuesday, March 31, 2025 at 6:30 PM

**Motion:** To approve next meeting and Adjourn meeting.

**Motion By:** Member Matt Wohlenhaus

**Seconded By:** Member Lyle Hoaglund

Motion carried unanimously. 6 yeas / 0 nays

**Adjourn at 7:44 PM.**



City **mantorville**  
 Date **1/1/2026** thru **1/31/2026**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202600000350	15 5th St E	Mantorville	Person In Crisis
S	202600000158	21 5th St E	Mantorville	Paper Service
S	202600000157	21 5th St W	Mantorville	Paper Service
S	202600000133	22 6th St E	Mantorville	Gun Registration
S	202600000667	220 3rd St W	Mantorville	Welfare Check
S	202600000704	221 3rd St W	Mantorville	9-1-1 Hang Up Call
S	202600000116	22 6th St E	Mantorville	Civil
S	202600000348	22 6th St E	Mantorville	Harassment
S	202600000438	22 6th St E	Mantorville	Warrants- Out of Co.
S	202600000524	22 6th St E	Mantorville	Miscellaneous
S	202600000312	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202600000323	22 6th St E	Mantorville	Fraud
S	202600000647	402 Bergmann Dr	Mantorville	Ambulance Run
S	202600000652	320 Main St N	Mantorville	Traffic
S	202600000079	415 Main St N	Mantorville	Suspicious Activity
S	202600000092	22 6th St E	Mantorville	Agency History Check
S	202600000621	320 Main St N	Mantorville	Alarm
S	202600000454	22 6th St E	Mantorville	Threats
S	202600000273	517 Cemetery Rd	Mantorville	Suspicious Activity
S	202600000359	600 Washington St	Mantorville	9-1-1 Hang Up Call
S	202600000483	623 Golfview Ct	Mantorville	Ambulance Run
S	202600000066	719 Walnut St	Mantorville	Found Animals
S	202600000148	675 5th St E	Mantorville	Found Animals
S	202600000318	812 Hickory Ln	Mantorville	Residence/business Ck
S	202600000159	721 Main St N	Mantorville	Paper Service
S	202600000545	816 Main St N	Mantorville	Public Assist
S	202600000607	816 Main St N	Mantorville	Assist Other Agency
S	202600000167	901 Main St N	Mantorville	Ambulance Run
S	202600000171	901 Main St N	Mantorville	Sudden Death/body Fnd
Total		29		

**MANTORVILLE FIRE AND RESCUE  
FIRE PROTECTION CONTRACT FOR 2026**

THIS AGREEMENT MADE BY and between the Township of Milton in the County of Dodge, State of Minnesota; hereinafter referred to as "Township" and the City of Mantorville in the County of Dodge, State of Minnesota hereinafter referred to as "City".

WHEREAS the Township is desirous of securing fire protection and response from Emergency Medical Responders (EMR) from the City, and the City agrees to afford the same with its existing Fire Department.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The City agrees to provide fire protection, with the use of its existing Fire Department, to the Township at last year's rate of \$105.00 per address for a total of \$8,820.00 as agreed.
2. Fire protection shall consist of Mantorville Fire and Rescue being subject to call at all times, in the event of an emergency within the Township limits, as defined by the Dodge County E911 system. The Township agrees that the City shall, at all times, have one (1) truck available to the municipal limits of the city of Mantorville.
3. Fire protection afforded to the Township shall be at all times when a fire truck is available from said City. In the event that a truck is not available, Mantorville Fire and Rescue will contact another Fire Department for assistance, in accordance with Mutual Aid Pacts with area Fire Departments.
4. Individual response calls will be billed out directly by Mantorville Fire and Rescue to owners of property within the Township to which the City provides fire service and in accordance with Chapters 96.01 and 33.01 of the Mantorville City Code.

IN WITNESS WHEREOF, the City of Mantorville has caused these presents to be signed by its Mayor and City Clerk, and the Township has caused these presents to be signed by its Chairman and Clerk.

**City of Mantorville**

**Township of Milton**

\_\_\_\_\_  
Jeffrey Ingalls  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Township Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gretchen Lohrbach  
City Clerk-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Date

# MANTORVILLE FIRE AND RESCUE FIRE PROTECTION CONTRACT FOR 2026

THIS AGREEMENT MADE BY and between the Township of Mantorville Township in the County of Dodge, State of Minnesota; hereinafter referred to as “Township” and the City of Mantorville in the County of Dodge, State of Minnesota hereinafter referred to as “City”.

WHEREAS the Township is desirous of securing fire protection and response from Emergency Medical Responders (EMR) from the City, and the City agrees to afford the same with its existing Fire Department.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The City agrees to provide fire protection, with the use of its existing Fire Department, to the Township at last year’s rate of \$105.00 per address for a total of \$52,185.00 as agreed.
2. Fire protection shall consist of Mantorville Fire and Rescue being subject to call at all times, in the event of an emergency within the Township limits, as defined by the Dodge County E911 system. The Township agrees that the City shall, at all times, have one (1) truck available to the municipal limits of the city of Mantorville.
3. Fire protection afforded to the Township shall be at all times when a fire truck is available from said City. In the event that a truck is not available, Mantorville Fire and Rescue will contact another Fire Department for assistance, in accordance with Mutual Aid Pacts with area Fire Departments.
4. Individual response calls will be billed out directly by Mantorville Fire and Rescue to owners of property within the Township to which the City provides fire service and in accordance with Chapters 96.01 and 33.01 of the Mantorville City Code.

IN WITNESS WHEREOF, the City of Mantorville has caused these presents to be signed by its Mayor and City Clerk, and the Township has caused these presents to be signed by its Chairman and Clerk.

**City of Mantorville**

**Township of Mantorville**

\_\_\_\_\_  
Jeffrey Ingalls                      Date  
Mayor

\_\_\_\_\_  
Township Chairman                      Date

\_\_\_\_\_  
Gretchen Lohrbach                      Date  
City Clerk-Treasurer

\_\_\_\_\_  
Township Clerk                      Date

## **MANTORVILLE FIRE AND RESCUE FIRE PROTECTION CONTRACT FOR 2026**

THIS AGREEMENT MADE BY and between the Township of Wasioja in the County of Dodge, State of Minnesota; hereinafter referred to as “Township” and the City of Mantorville in the County of Dodge, State of Minnesota hereinafter referred to as “City”.

WHEREAS the Township is desirous of securing fire protection and response from Emergency Medical Responders (EMR) from the City, and the City agrees to afford the same with its existing Fire Department.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The City agrees to provide fire protection, with the use of its existing Fire Department, to the Township at last years rate of \$105.00 per address for a total of \$9,660.00 as agreed.
2. Fire protection shall consist of Mantorville Fire and Rescue being subject to call at all times, in the event of an emergency within the Township limits, as defined by the Dodge County E911 system. The Township agrees that the City shall, at all times, have one (1) truck available to the municipal limits of the city of Mantorville.
3. Fire protection afforded to the Township shall be at all times when a fire truck is available from said City. In the event that a truck is not available, Mantorville Fire and Rescue will contact another Fire Department for assistance, in accordance with Mutual Aid Pacts with area Fire Departments.
4. Individual response calls will be billed out directly by Mantorville Fire and Rescue to owners of property within the Township to which the City provides fire service and in accordance with Chapters 96.01 and 33.01 of the Mantorville City Code.

IN WITNESS WHEREOF, the City of Mantorville has caused these presents to be signed by its Mayor and City Clerk, and the Township has caused these presents to be signed by its Chairman and Clerk.

**City of Mantorville**

**Township of Wasioja**

\_\_\_\_\_  
Jeffrey Ingalls  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Township Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gretchen Lohrbach  
City Clerk-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Date

(E) *Height regulations.*

(1) No structure, hereafter erected or altered shall exceed 35 feet or 2 stories in height, except as otherwise permitted by this chapter.

(2) Provided, however, public and semi-public buildings, churches, cathedrals, temples, hospitals or schools may be erected to a height of 55 feet when set back from all lot lines not less than 1 foot, in addition to required setback dimensions, for each foot the building exceeds 35 feet in height.

(F) *Height limit exceptions.*

(1) Established building height limits shall not apply to barns, silos, belfries, cupolas, spires, monuments, radio or television antennae, flag poles, chimneys or flues, water towers, or to poles, towers and other structures for essential services, nor to similar structures or necessary mechanical appurtenances extending from a roof upward and not occupying more than 25% of the area of the roof as projected onto a horizontal plane.

(2) When permitted in a district, public buildings, community buildings, schools, churches, hospitals, and other institutions, public utility and public service buildings and those for essential services, may be erected to height not exceeding 75 feet, provided the side yard width and the rear yard depth be each increased 1 foot over and above the district requirement for each 2 feet of building height above the height limit.

(G) *Lots fronting on more than 1 street.* Lots fronting more than 1 street shall maintain a setback on those streets conforming to the requirements for front yard setbacks; side yard setbacks shall be maintained from the remaining lot lines except when a lot line is adjacent to an alley from which rear yard setbacks shall be maintained.

(H) *Lots of record.* Where existing lots fail to comply with the provisions of this chapter, the Council may after application for a conditional use permit as set forth in § 150.110 allow the minimum lot area to be reduced in conformity with the existing neighborhood, provided however, that lots of record in the R-1 District shall be deemed to comply with this section without provisional use permit provided the width of the lots is not less than 50 feet.

(I) *Buffer yards and screening.* All development in the Commercial District adjacent to or abutting any R-1, R-2, or residential use in the Commercial District and not separated therefrom by a street or alley, shall provide a buffer yard along the adjoining property line. See § 150.027.  
(Ord. 153, § 3.8, passed 3-24-2003; Am. Ord. --, passed 9-10-2012) Penalty, see § 10.99

**§ 150.073 HISTORIC DISTRICT.**

(A) *Purpose and intent.* It is the purpose and intent of the Historic District to preserve the environmental values of the City of Mantorville and its identity derived through its established Historic District by:

(1) Protecting against destruction of or encroachment upon historic areas, structures, and premises;

(2) Encouraging uses, which will lead to their continuance, conservation and improvement in a manner appropriate to the preservation of the cultural, social, economic, political, and architectural heritage of the City of Mantorville;

(3) Preventing creation of environmental influences adverse to the purposes; and

(4) Assuring that new structures and uses within the districts will be in keeping with the character to be preserved and enhanced.

(B) *Establishment of Historic District.* The Historic District contains a set of regulations superimposed upon the existing zoning use districts, superceding existing underlying regulations only to the extent expressed in the Historic District provisions, leaving in effect, in all other respects, the regulations applicable to the underlying use district in which the land is situated. An HD postfixed to a use district code letter designates the Historic District. Within this district, all uses not allowed as permitted uses are prohibited.

(C) *Establishment of the Restoration Association.* The Mantorville Restoration Association (MRA) is hereby appointed the responsibility of giving counsel to the governing body regarding the advisability of issuing a permit for construction, reconstruction, exterior alteration, razing, or relocation of any building or structure within the Historic District. For this purpose, the Mantorville Restoration Association may make and alter rules and regulations for its own organization and procedure.

(D) *Applicability.* No building or structure, including signs, shall be erected, constructed, reconstructed, substantially altered or restored, or razed within the Historic District unless the same is first approved by the governing body, acting upon the advice of the Mantorville Restoration Association, and making a finding that the proposal is architecturally compatible with the historical and/or architectural aspects of the area. If any proposed construction, reconstruction, exterior alteration, or relocation of a building would otherwise require the approval of a variance in accordance with the procedures set forth in § 150.111, the City Engineer shall notify the governing body of the facts and at the next regularly scheduled meeting, the governing body shall have the power, in its discretion, to waive any standards required by this Zoning Ordinance and to grant approval without the necessity of the applicant obtaining a variance as required by § 150.111. Before granting the approval, and waiver, the governing body shall make a finding that the waiver is deemed necessary in furtherance of the purpose and intent of the Historic District.

(E) *Standard for review.* The Restoration Association and governing body shall consider the following in review and action upon any proposal subject to the provisions of this section.

(1) Exterior architectural features including all signs, which are subject to public view from a public street or public place.

## Mantorville - Land Usage

(2) General design, arrangement, texture, material, color, and fenestration of the proposed building or structure and the relation of the factors to similar features of buildings or structures of the period between 1854 and 1900.

(3) The extent to which the building or structure would be architecturally harmonious or compatible with the period between 1854 and 1900.

(4) The extent to which the building or structure will promote the general welfare of the city and all citizens by the preservation and protection of historic places and areas of historic interest in the city.

(5) The extent to which the preservation and protection will promote the general welfare by maintaining and increasing real estate values; generating business, attracting tourists, students, writers, historians, artists, and artisans; attracting new residents; encouraging study and interest in American history; stimulating interest and study in architecture and design; educating citizens in American culture and heritage; and making the city a more attractive and desirable place in which to live.

(6) The Restoration Association or governing body shall not consider interior arrangement, relative size of the building or structure, detailed design or features not subject to any public view, and shall not make any requirements except for the purpose of preventing developments architecturally incompatible with the historic aspects of the Historic District.

(Ord. 153, § 3.9, passed 3-24-2003) Penalty, see § 10.99

### ***SUPPLEMENTAL REGULATIONS***

#### **§ 150.085 SIGN REGULATIONS.**

(A) *Purpose.* The purpose of this section is to protect and promote the health, safety and welfare of the people of Mantorville through the establishment of standard regulations and procedures governing the erection, use, location, and display of signs.

(B) *Permit required.* No sign shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted, or structurally altered without a permit from the city except that signs permitted under division (C) of this section shall not need a permit from the city. The following 2 operations shall not be considered creating a new sign and therefore, shall not require a permit:

(1) *Replacing copy.* The changing of the advertising or message on an approved sign which is specifically designed for the use of a replaceable copy.

(2) *Maintenance.* Painting, cleaning and other normal maintenance and repair of a sign or a sign structure, unless a structural change is made or there is a change in the message.

## Notice of intent to designate for Orderly Annexation.

The City of Mantorville and Mantorville Township will be considering for adoption by joint resolution of an orderly annexation agreement for the area legally described as:

*That part of the Northeast Quarter (NE $\frac{1}{4}$ ) of Section 17 and the Northwest Quarter (NW $\frac{1}{4}$ ), Township 107 North, Range 16 West of the 5th P.M., Dodge County, Minnesota described as follows:*

*Beginning at the Southeast corner of said Northeast Quarter thence westerly along the southerly line of said Northeast Quarter to the Southwest corner of said Northeast Quarter; thence northerly along the westerly line of said Northeast Quarter to the Northwest corner of said Northeast Quarter; thence easterly along the northerly line of said Northeast Quarter to a point where said northerly line intersects the centerline of present Trunk Highway Number 57; thence Southeasterly along said centerline to a point where said centerline intersects the easterly line of said Northeast Quarter; thence southerly along said easterly line on an assumed bearing of South 00 degrees 00 minutes 00 seconds West, to a point 1326.20 feet northerly of the Southeast corner of said Northeast Quarter; thence easterly along the northerly and easterly line of that deed recorded in Deed Record Book 191, Page 508, in the office of the Dodge County Recorder, South 88 degrees 35 minutes 05 seconds East, 677.91 feet; thence South 04 degrees 12 minutes 21 seconds East, 798.22 feet; thence Southeasterly along the easterly line of that deed recorded as Document Number 182001 in said recorder's office, to a point on the southerly line of said Northwest Quarter, located 776.82 feet East of the Southwest corner of said Northwest Quarter; thence Westerly along said southerly line, 776.82 feet to the Point of Beginning.*

The Mantorville City Council will consider adoption of the Joint Resolution for Orderly Annexation at their regularly scheduled Council Meeting on Monday, April, 12, 2010 starting at 6:30 pm. The Mantorville Township Board will consider adoption at its earliest convenience.

Camille C. Reber  
Mantorville City Clerk Treasurer

ORDERLY ANNEXATION AGREEMENT AND JOINT RESOLUTION BETWEEN THE TOWNSHIP  
OF MANTORVILLE AND THE CITY OF MANTORVILLE, MINNESOTA

This Orderly Annexation Agreement and Joint Resolution (this "Agreement") is entered into and effective on April 12, 2010 (the "Effective Date") between the Township of Mantorville, State of Minnesota, County of Dodge, (the "Township"), and the City of Mantorville, State of Minnesota, County of Dodge, (the "City").

RECITALS

- A. City and Township desire to establish an Orderly Annexation Agreement of a designated area.
- B. The establishment of an Orderly Annexation Agreement appears to be the most desirable and economic plan for both the City and the Township.
- C. The establishment of such an Orderly Annexation Agreement is authorized by Minnesota Statute §414.0325.
- D. The City and the Township agree that preservation of prime farmland and natural amenities are important, and both parties will strive to maintain prime farmland and natural amenities.
- E. The Township prefers that annexation occur as a result of comprehensive development proposals rather than on a lot by lot basis. Individual lot annexation will be unopposed if development has already occurred and the property is contiguous to the City borders.

IN CONSIDERATION OF THE MUTUAL COVENANTS contained herein and for other good and valuable consideration, the parties agree as follows;

- 1) The City and the Township agree that the following described area in the Township (the "Area") is subject to orderly annexation by the City pursuant to Minnesota Statutes § 414.0325:

That part of the Northeast Quarter (NE¼) of Section 17 and the Northwest Quarter (NW¼), Township 107 North, Range 16 West of the 5th P.M., Dodge County, Minnesota described as follows:

Beginning at the Southeast corner of said Northeast Quarter thence westerly along the southerly line of said Northeast Quarter to the Southwest corner of said Northeast Quarter; thence northerly along the westerly line of said Northeast Quarter to the Northwest corner of said Northeast Quarter; thence easterly along the northerly line of said Northeast Quarter to a point where said northerly line intersects the centerline of present Trunk Highway Number 57; thence Southeasterly along said centerline to a point where said centerline intersects the easterly line of said Northeast Quarter; thence southerly along said easterly line on an assumed bearing of South 00 degrees 00 minutes 00 seconds West, to a point 1326.20 feet northerly of the Southeast corner of said Northeast Quarter; thence easterly along the northerly and easterly line of that deed recorded in Deed Record Book 191, Page 508, in the office of the Dodge County Recorder, South 88 degrees 35 minutes 05 seconds East, 677.91 feet; thence South 04 degrees 12 minutes 21 seconds East, 798.22 feet; thence Southeasterly along the easterly line of that deed recorded as Document Number 182001 in said recorder's office, to a point on the southerly line of said Northwest Quarter, located 776.82 feet East of the Southwest corner of said Northwest Quarter; thence Westerly along said southerly line, 776.82 feet to the Point of Beginning.

A survey or sketch of the Area is attached to this Agreement as Exhibit A.

- 2) The Area has immediate urban development potential. The City will support annexations within the Area provided that the extension of services can be done in an orderly and cost effective way. The Township will not object to annexation of all or any portion of the Area from time to time while this Agreement is in effect. Annexations of portions of the Area must be portions which abut the City's boundary.
- 3) The Township and the City hereby confer jurisdiction upon the Chief Administrative Law Judge of the State of Minnesota's Office of Administrative Hearings (the "Chief Judge") over annexations in the Area in accordance with the terms of this Agreement. No consideration by the Chief Judge is necessary. The Chief Judge may review and comment, however, but shall order annexation in accordance with the terms of this Agreement within thirty (30) days after receiving notice from the parties.
- 4) This Agreement shall be in effect for five (5) years after the Effective Date. The parties shall review this Agreement four (4) years after the Effective Date and upon a majority vote of the respective governing bodies the parties may agree to extend this Agreement for an additional five (5) year period, with any approved amendments.
- 5) Annexation of undeveloped or partially undeveloped parcels within the Area shall be subject to the following conditions:
  - a) There must be a development concept plan for the entire area being annexed, describing the proposed land uses, major street patterns, storm drainage patterns, and subdivisions consistent with the density of the abutting City area and in compliance with the City's Zoning Code.
  - b) There must be a utility improvement plan for extension of City sewer and water services for the entire area being annexed.
  - c) All owners of the parcel must request or consent to the annexation.
- 6) A developed parcel will not be annexed unless all owners of the parcel request or consent to the annexation.
- 7) The City shall reimburse the Township for loss of property taxes as provided for in Minnesota Statutes § 414.036, as amended. The payment shall be payable directly from the Dodge County Auditor.
- 8) While this Agreement is in effect, planning and zoning throughout the Area shall be subject to both the applicable Dodge County Ordinances and the City's Zoning Code, whichever is more restrictive, regardless of whether annexation has occurred. The City and the Township will request that the County notify each party of any requests for the issuance of permits requiring special approval or requesting a zoning change within the Area.
- 9) In instances where individual property owners can substantiate annually that the sewage treatment system (septic) is functioning properly and conforming to applicable codes, the property owner may defer hooking up to the city's sewer system for a period of five (5) years. During that period interest on assessments resulting from construction of the city sewer system shall not accumulate or accrue. After five (5) years, such residences shall be connected to city sewer and water lines, existing on-site systems shall be abandoned in compliance with city, county and state regulations and outstanding assessments shall be paid by the property owner in conformance with prevailing assessment policy and the original interest rate.

- 10) After annexation, abandonment of wells shall be done in accordance with all applicable local, state and federal laws and regulations.
- 11) All annexed parcels shall be included immediately in the City's electrical service territory.
- 12) Parcels within the Area currently receiving municipal water or sanitary sewer services may be annexed either pursuant to this Agreement or by ordinance enacted by the Mantorville City Council, in the City's sole discretion.
- 13) The parties agree to use mediation to attempt to resolve any disputes arising under this Agreement. The mediation group will consist of representatives of the City and Township along with a representative from the County.
- 14) In the event that any portion of this Agreement is declared null and void or unenforceable by a court of law, the remainder of this Agreement shall remain intact and enforceable.
- 15) The terms of this Agreement can be altered by joint resolution of the Township and the City. All filing fees incurred for the proper filing of this Agreement shall be shared equally by the City and the Township.
- 16) Any feedlot existing in the Area on the Effective Date of this Agreement shall be allowed to exist and expand under applicable to Dodge County rules and regulations.

IN WITNESS WHEREOF, the undersigned authorized representatives of the parties hereby certify that this Agreement has been duly adopted and approved by the parties as of the Effective Date.

CITY OF MANTORVILLE

MANTORVILLE TOWNSHIP

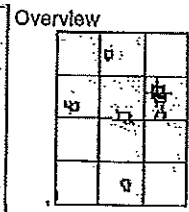
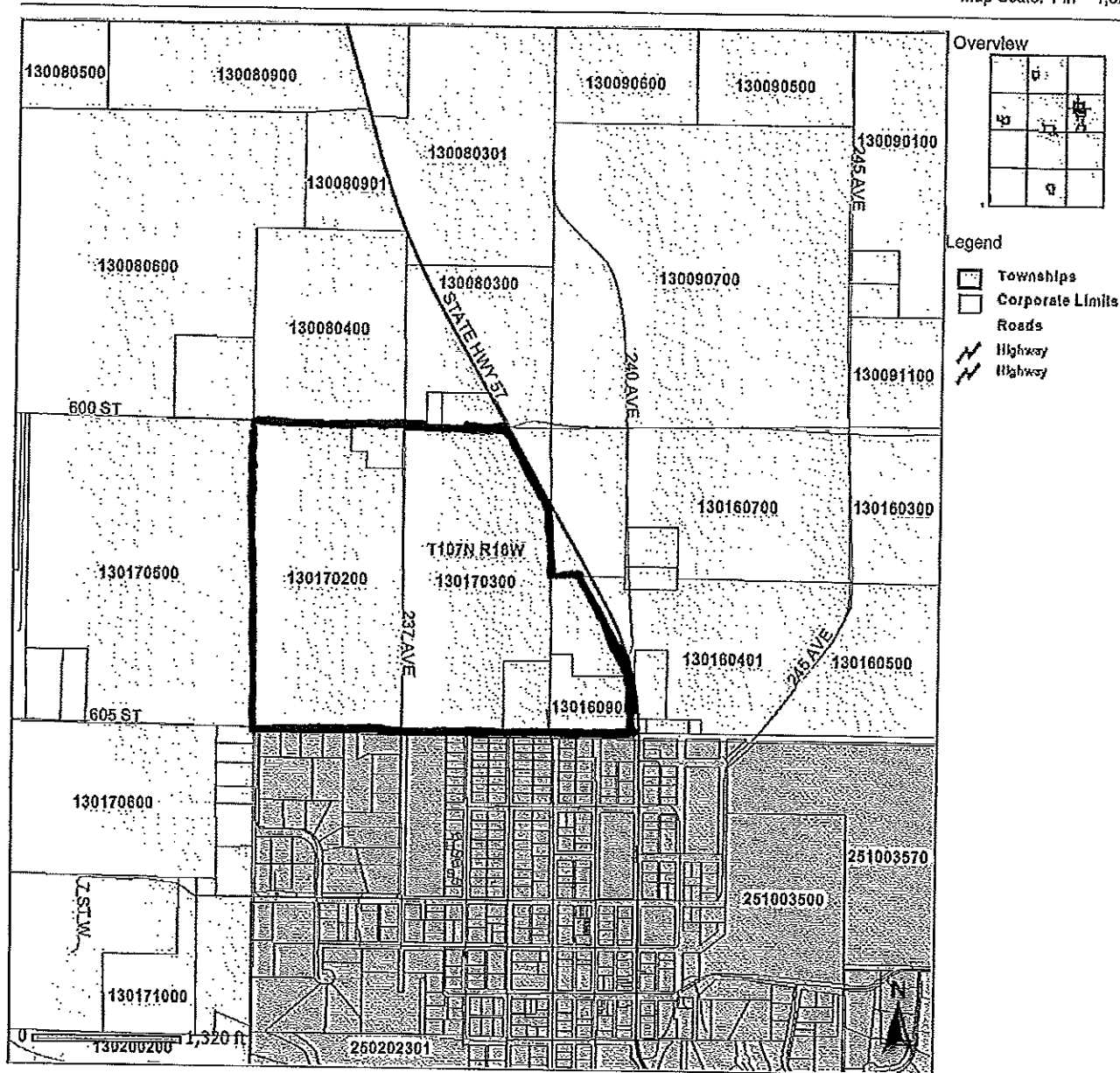
BY: \_\_\_\_\_  
 Mayor Luke Nash

BY: \_\_\_\_\_  
 Township Chair

ATTEST: \_\_\_\_\_  
 Camille C. Reber  
 City Clerk/Treasurer

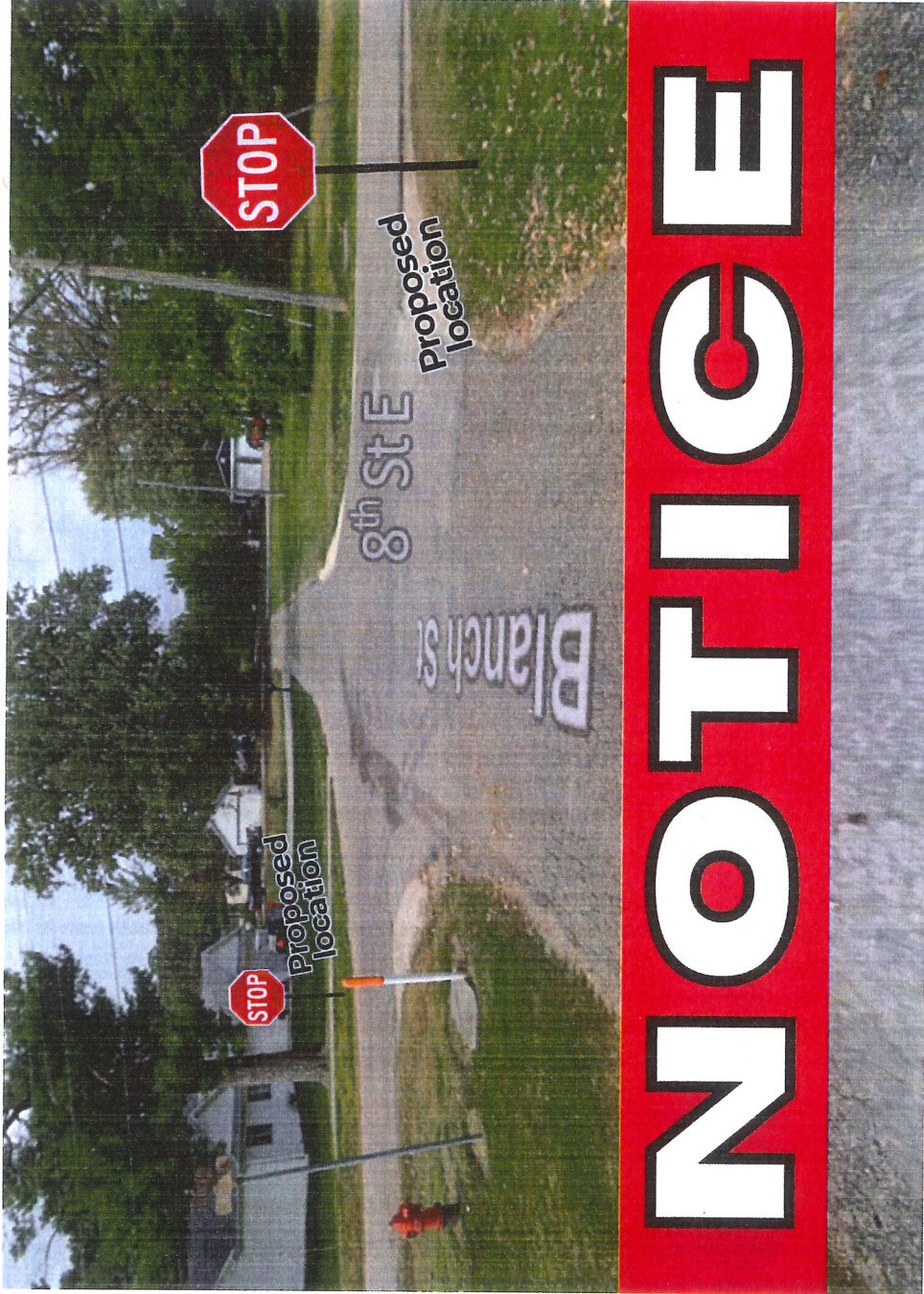
ATTEST: \_\_\_\_\_  
 Township Clerk

Date Created: 11/20/2009  
Map Scale: 1 in = 1,320 ft



- Legend
- Townships
  - Corporate Limits
  - Roads
  - Highway
  - Highway

Last Data Upload: 11/19/2009 11:23:55 PM



North & South sides of intersection  
at Blanch St. & 8th St. E

**EXHIBIT A**  
**CITY OF MANTORVILLE**  
**2026 MASTER FEE SCHEDULE PROPOSAL FOR PUBLIC HEARING TBD**

Fees shall be hereby established. In the event of a conflict, this Fee Schedule shall prevail:

**ADMINISTRATIVE FEES:**

Copies	25¢ per page black and white; (10¢ if paper furnished) 50¢ double-sided \$1.00 per page, color
NSF/Closed Account/Stop Payment	\$30.00 per check
Copy of Council Meeting recording (disk)	\$5.00 per disk or flash drive
Duplicate License/Permit (any type)	\$10.00
Mileage Reimbursement	@ IRS allowed rate
Maps – 10 inch x 17 inch size	\$1.00 black and white \$2.00 color
Copy of City Code	\$100.00 – Non-binder, double sided
Affidavit of Candidacy Filing Fee	\$2.00
Open Records/Public Information Request	<del>\$22.00 per hour</del> Wendy's Hourly Wage
Document Recording	\$50.00
Mowing/Yard Cleanup/Other	\$100 per hour with a 1 hour minimum
Over 60 Days late fee for Fire Dept. Calls	\$25.00

**BUILDING PERMIT FEES:**

Administrative Fee	\$75.00
Plan Review Application Fee	\$150.00 *Applied toward Plan Review Fee if Permit is issued
Plan Review Fee	65% of building permit fee
Valued Permit Fees	
\$1-\$999	\$55.00
\$1,000-\$4,999	\$55+\$20/\$1,000 for each \$1,000>\$1,000
\$5,000-\$19,999	\$121+\$6/\$1,000 for each \$1,000>\$5,000
\$20,000-\$99,999	\$216+\$5/\$10,00 for each \$1,000>\$20,000
\$100,00-\$249,999	\$614.75+\$3.75/\$1,000 for each \$1,000>\$100,000

\$250,000-\$499,999	\$1,176.75+\$3.65/\$1,000 for each \$1,000>\$250,000
\$500,000-\$749,999	\$2,088.50+\$3.50/\$1,000 for each \$1,000>\$500,000
\$750,000-\$999,999	\$2,962.25+\$3.25/\$1,000 for each \$1,000>\$750,000
\$1,000,000-\$1,999,999	\$3,774.50+\$3.20/\$1,000 for each \$1,000>\$1,000,000
\$2,000,000-\$4,999,999	\$6,950.75+\$2.25/\$1,000 for each \$1,000>\$2,000,000
\$5,000,000-\$9,999,999	\$13,695.75+\$2.20/\$1,000 for each \$1,000>\$5,000,000
\$10,000,000 and over	\$24,695.75+\$2.20/\$1,000 for each \$1,000>\$10,000,000
Commercial Re-shingle	Contact CMS to determine if flat fee
Flat Fee Permits: Reroof/side, repair or replace fixture/appliance, windows/doors. Egress Windows NOT FLAT FEE	\$127.00 (fee is ½, \$63.50 if only 1 item maintained per permit)
Manufactured Home	\$220.00
Demolition	\$175.00
All Others	\$100.00
Reinspection Fee (if special trip needed)	\$80.00
Mechanical Permit	\$35.00
Plumbing Permit	\$35.00
State Surcharge Fees Per Minnesota Statute 326B.148	
\$0-\$1,000,000	\$5/\$10,000 for each value up to \$1,000,000
\$1,000,001-\$2,000,000	\$500+\$4/\$10,000 for each value between \$1,000,001 & \$2,000,000
\$2,000,001-\$3,000,000	\$900+\$3/\$10,000 for each value between \$2,000,001 & \$3,000,000
\$3,000,001-\$4,000,000	\$1,200+\$2/\$10,000 for each value between \$3,000,001 & \$4,000,000
\$4,000,001-\$5,000,000	\$1,400+\$1/\$10,000 for each value between \$400,001 & \$5,000,000
Greater than \$5,000,000	\$1,500 +\$0.50/\$10,000 for each value exceeding \$5,000,001
Reissue of Expired Permit	Equal to original permit fee

Failure to Obtain Building Permit	\$150.00 or a sum equal to two times the building permit fee applicable to the project, whichever is greater
Print/Copy plans submitted electronically 11x17 or smaller	\$0.25 per page
Print/Copy large plans (plat size) submitted electronically	\$5 per page

**LAND USE FEES:**

An additional fee of up to two (2) hours of consultant time may be added to land use applications. See specific application for consultant costs. Consultant time beyond two (2) hours will be discussed with the Applicant prior to the City proceeding with the application.	
Preliminary Plat	\$350.00 + \$1.00/lot + all associated costs
Final Plat	\$300.00 + all associated costs
Minor Subdivision	\$300.00 (less than 3 lots) + all associated costs
Variance	\$300.00
Rezone	\$400.00
Conditional Use Permit	\$300.00
Parkland Dedication	\$100.00 per lot
Annexation	\$450.00 + all associated costs
Appeal	\$150.00
Metes & Bounds Lot Split	\$300.00 + all associated costs

<b>UTILITIES:</b>	
Water/Sewer Accessibility Charge to Developers	
Water (WAC)	\$2,000.00 per developable acre
Sewer (SAC)	\$2,000.00 per developable acre
Connection Fee for Residential and Commercial Construction	
Water	\$1000.00 per building
Sewer	\$2,639.00 per building
Residential and Commercial Utility Base Rates and Charges Per Gallon are set annually by the Mantorville City Council. These charges are published on the City webpage and in the local newspaper.	
Water Shut Off/Reconnection	\$100.00
<b>**Residents that leave for the winter months and request their water to be shut-off at the curb will be charged the \$100 fee when the water is turned back on. Monthly Base fees are not charged when the water is shut off at the curb.</b>	
STORM WATER	

Residential – Less than 2 Acres	\$4.00 per month
Residential – More than 2 Acres	\$5.00 per month
Non-Residential	\$16.00 per acre with a \$6.00 minimum charge
Sump Pump Violations	\$100.00 per day of non-compliance
FAILURE TO INSTALL A WATER METER	\$50.00 per month, in addition to regular utility charges
Outside Water Meter/Meter Replace	\$430.00
MDH Fee (set by State)	<del>\$.81 per month</del> \$1.28 per month
UB Late Fee	20% of outstanding current month bill
Bulk Water Rate	\$10.00 per thousand gallons + Water Base Fee

**LICENSE & PERMIT FEES:**

Alcoholic Beverages – Set by State Statute	
3.2% Malt Liquor On Sale	\$200.00
3.2% Malt Liquor Off Sale	\$100.00
Consumption & Display	\$250.00 (check made out to State of Minnesota)
Intoxicating On Sale	\$2,500.00
Intoxicating Off Sale	\$100.00
Club On Sale	\$100.00
Sunday Intoxicating On Sale	\$200.00
Wine On Sale	\$500.00
Investigation	Associated Costs
Temporary Liquor	\$25.00 per day
Mechanical Amusement Devices	\$50.00 (1-4 devices); \$15.00 each additional
Dog License	
Lifetime License	\$25.00
Replacement Tag	\$5.00
Dog Impound Fees 2024	\$100 plus cost of impound
Kennel License	\$150.00: per renewal; bi-annually
Chicken Permit	\$25.00; per renewal, annually
Garbage Haulers Permit	\$500.00 annually
Fireworks Display	\$25.00 each show
Peddlers/Solicitor	
Per day, per applicant	\$10.00
Background Investigation	\$100.00

Food Trucks	\$25.00; per renewal, annually \$100.00
Excavation Permit (right-of-way)	\$50.00
Water/Sewer Contractor Permit	\$50.00 (Contractor's License to do work)
Bond Amount	\$25,000.00 (copy of State required bond)
Park Shelter Reservation	\$40.00 per day
Bandshell Reservation	\$50.00 per day / \$100 refundable deposit
Permanent Sign Permit	\$50.00 + any required Building Permit
Rental Property License	\$25.00 each dwelling containing less than 4 units; \$30.00 each dwelling for 4 to 8 units; \$3.50 per day (up to 20 days) for failure to renew license
Golf Cart Permit	\$5.00

**MANTORVILLE FIRE DEPARTMENT  
2023 BILLING RATES**

	<b>Cost</b>
<b>Fire (e.g., Structure, Grass, Vehicle, etc.) - First two hours</b>	<b>\$750.00</b>
<b>Hours beyond first two hours</b>	<b>\$250.00 per hour</b>
<b>Incident where major equipment and manpower used</b>	<b>\$750.00</b>
<b>Hours beyond first two hours</b>	<b>\$250.00 per hour</b>
<b>Request for Assistance (minimal or no equipment used)</b>	<b>\$250.00 per hour</b>
<b>Request for Assistance (cancelled before arrival)</b>	<b>NO CHARGE</b>
<b>Alarm Investigation (e.g., carbon monoxide, smoke/odor)</b>	<b>\$500.00</b>
<b>False House Alarm System Triggered (investigate)</b>	<b>\$500.00</b>
<b>False House Alarm System Triggered (cancelled before arrival)</b>	<b>NO CHARGE</b>
<b>Hazardous Material Spill (e.g., fuel spill, etc.)</b>	<b>\$500.00</b>
<b>Motor Vehicle Accident (per vehicle involved)</b>	<b>\$750.00</b>
<b>First Responder Only Request</b>	<b>NO CHARGE</b>
<b>Charge for Foam</b>	<b>\$250.00 per 5 gallons</b>

**Direct Expense Additions**  
**Mutual Aid Bills from Other Fire Departments**  
**(typically fuel and foam)**

**Mutual Aid Provided to Other Departments --- cost of fuel and foam**

**Travel time is not included in any billing hours.**

**2023 CAMPSITE FEE SCHEDULE  
WATER – SEWER – ELECTRIC  
SITES 1 – 10**

**All fees listed include required State tax**

1 NIGHT	\$30.00
2 NIGHTS	\$60.00
3 NIGHTS	\$90.00
4 NIGHTS	\$120.00
5 NIGHTS	\$150.00
6 NIGHTS	\$180.00
WEEKLY	\$210.00
MONTHLY	\$840.00

# City of Mantorville - 2026 Meeting Calendar

Meeting	Schedule	Meeting	Schedule
City Council	2nd Monday @ 6:30 PM	Mantorville Fire Dept - Officers Meeting	Tuesday Prior to 1st Wed @ 7:00 PM
City Council Work Session & Special Meetings	Held as Needed	Mantorville Fire Dept Equip/Truck Maintenance & General Meeting	1st Wed - 6:00pm Maintenance; 7:30pm Members Meeting
Economic Development Authority	3rd Monday @ 6:30 PM	Decorations Committee	TBD
Parks & Recreations Board - March - November	Last Tuesday @ 6:30 PM	Mantorville Fire Dept - Training	6:30pm - 2nd & 3rd Wednesdays

This Color Represents more than one meeting schedule on the same date - See Schedules listed above

### Other Meetings:

Chamber of Commerce	1st Wednesday, Greek Revival House 8:00 AM	Election Day	No Government Meetings May be Held Between 6:00 PM and 8:00 PM
Dodge County Board of Commissioners	2nd Tues @ 8:00 AM and 9:30 AM 4th Tues @ 3:30 PM and 5:00 PM	Holidays	City Offices Closed

### Activities:

### 2026 Holidays Observed:

Date	Day of Week	Holiday Name
January 1, 2025	Thursday	New Years Day
January 19, 2025	Monday	Martin Luther King Jr. Day
February 16, 2025	Monday	Washington's Birthday (Presidents Day)
May 25, 2025	Monday	Memorial Day
June 19, 2025	Friday	Juneteenth
July 3, 2025	Friday	Independence Day
September 7, 2025	Monday	Labor Day
November 11, 2025	Wednesday	Veterans Day
November 26, 2025	Thursday	Thanksgiving
November 27, 2025	Friday	Thanksgiving
December 25, 2025	Friday	Christmas Day

**Mantorville City Council will have one meeting per month for Year 2026**  
**Additional Meetings will be held if necessary**

## JANUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1 New Year's Day	2	3
4	5	6 MFD Officer	MFD Maint & General	8	9	10
11	12 City Council	13	14 MFD Training	15	16	17
18	19 Martin Luther King Jr.	20	21 MFD Training	22	23	24
25	26 Alt. Meeting Day	27	28	29	30	31

## FEBRUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3 MFD Officer	4 MFD Maint & General	5	6	7
8	9 City Council	10	11 MFD Training	12	13	14
15	16 Holiday	17	18 MFD Training	19	20	21
22	23 Alt. Meeting Day	24	25	26	27	28

## MARCH

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3 MFD Officer	4 MFD Maint & General	5	6	7
8	9 City Council	10	11 MFD Training	12	13	14
15	16 EDA	17	18 MFD Training	19	20	21
22	23 Alt. Meeting Day	24	25	26	27	28
29	30	31 Parks & Rec & MFD				

## APRIL

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 MFD Maint & General	2	3	4
5	6	7	8 MFD Training	9	10	11
12	13 City Council	14	15 MFD Training	16	17	18
19	20 EDA	21	22	23	24	25
26	27 Alt. Meeting Day	28 Parks & Rec	29	30		

## MAY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5 MFD Officer	6 MFD Maint & General	7	8	9
10	11 City Council	12	13 MFD Training	14	15	16
17	18 EDA	19	20 MFD Training	21	22	23
24	25 Holiday	26 Parks & Rec	27	28	29	30
31						

## JUNE

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2 MFD Officer	3 MFD Maint & General	4	5	6
7	8 City Council	9	10 MFD Training	11	12	13
14	15 EDA	16	17 MFD Training	18	19 Holiday	20
21	22 Alt. Meeting Day	23	24	25	26	27
28	29	30 Parks & Rec & MFD				

## JULY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 MFD Maint & General	2	3 Holiday	4
5	6	7	8 MFD Training	9	10	11
12	13 City Council	14	15 MFD Training	16	17	18
19	20 EDA	21	22	23	24	25
26	27 Alt. Meeting Day	28 Parks & & Rec	29	30	31	

## AUGUST

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4 MFD Officer	5 MFD Maint & General	6	7	9
9	10 City Council	11 Primary Election	12 MFD Training	13	14	15
16	17 EDA	18	19 MFD Training	20	21	22
23	24 Alt. Meeting Day	25 Parks & Rec	26	27	28	29
30	31					

## SEPTEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 MFD Officer	2 MFD Maint & General	3	4	5
6	7 Labor Day	8	9 MFD Training	10	11	12
13	14 City Council	15	16 MFD Training	17	18	19
20	21 EDA	22	23	24	25	26
27	28 Alt. Meeting Day	29 Parks & & Rec	30			

## OCTOBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6 MFD Officer	7 MFD Maint & General	8	9	10
11	12 City Council	13	14 MFD Training	15	16	17
18	19 EDA	20	21 MFD Training	22	23	24
25	26 Alt. Meeting Day	27 Parks & & Rec	28	29	30	31

## NOVEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3 Election Day	4 MFD Maint & General	5	6	7
8	9 City Council	10	11 Holiday	12	13	14
14	16 EDA	17	18 MFD Training	19	20	21
22	23 Alt. Meeting Day	24 Last Park & Rec Meeting	25	26 Thanks Giving	27 Thanks Giving	28
29	30					

## DECEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 MFD Officer	2 MFD Maint & General	3	4	5
6	7	8	9 MFD EMR Training	10	11	12
13	14 City Council	15	16 MFD Training	17	18	19
20	21 EDA	22	23	24	25 Holiday	26
27	28	29	30	31		

