

City of Mantorville
Regular City Council Minutes
December 8, 2025



1. **Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Others Present: Deputy City Clerk Wendy Siewert
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

No changes

4. **Consent Agenda**

- A. Accounts Payable (Warrant List) for 12.8.25
- B. County Commissioners Meeting Minutes 10.28.25
- C. County Commissioners Meeting Minutes 11.12.25
- D. Fire Department Meeting Minutes December 2025
- E. Council Special Meeting Minutes 10.27.25
- F. Council Minutes 11.10.25
- G. Council Special Meeting Minutes 11.24.25

- H. Liquor License Renewals for 2026
 - 1. Mantorville Saloon 2026 Renewal, 501 Main St. N., Resolution 2025-38
 - 2. Mantorville Saloon 2026 Renewal, 509 Main St. N., Resolution 2025-39
- I. Resolution 2025-40 Certifying Unpaid Utility Bills Charges to the Dodge County Auditor
- J. Resolution 2025-41 Accepting a Donation to the City of Mantorville – A reflective vest and gloves from Gary Rustin
- K. Resolution 2025-42 Approving the Delegation of Authority for Paying Claims Through Month End 2025

Councilmember Potter moved and Councilmember Hoaglund seconded to approve the consent agenda as presented:

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

- A. Mayor Ingalls recognized Leila Galloway for her success at the State Powerlifting Competition in November 2025.

6. Public Concerns

- A. James Jenks, a former member of the council and park board, residing at 920 Chestnut approached the council with his thoughts on the preliminary percentage increase of 13%. James was a little upset, but kept his cool even though he thought it seemed ludicrous.

Mayor Jeff Ingalls informed James that preliminary amounts are a maximum and that they were not doing that. It is a requirement of the county to turn in the highest numbers.

7. Public Safety Update

- A. From the Fire Department, Assistant Fire Chief Don Hofstad attending for Chief, as she was not able to come. As of the first of the year, the Fire Department's recommendations for new officers were in our November meeting minutes, with one change. For 2026, effective January 1, serving a two-year term, the following are the recommendations to the council for their approval:

Fire Chief Paul Lushinski
 Assistant Fire Chief..... Ryan Jech
 Fire Marshall..... Kyle Johnson
 Training Officer Orion Hardwick
 Equipment Nate Burgess
 Vehicle Captain..... Joey Lawrence

First Responder Troy Stafford
Treasurer Brett Skoog
Secretary Troy Stafford (instead of Nate Suhr)

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the new Roster of Officers.

Motion carried: 5 ayes / 0 nays

Assistant Fire Chief Don Hofstad presented his retirement after 23 years. Anika Hofstad tendered her resignation to pursue her career in EMS.

Councilmember Potter moved and Councilmember Boyum seconded to accept the retirement and resignations of Don Hofstad and Anika Hofstad.

Motion carried: 5 ayes / 0 nays

8. Public Hearings

No items.

9. New Business

- A. Brandon Kester gives an annexation update. He attended the last township meeting and from that he gathered, they are not willing to do anything unless they are forced to. Brandon said he can pay for either the septic or the city connection, but not if they are annexed in five years down the road. Right now, they need to make a decision or get an extension. The city is willing to annex them even if it's an unfriendly one. Without a plan, Brandon is worried they may have to pay for the septic. Mayor Jeff Ingalls told Brandon the only thing we can promise is that we would like to discuss with the attorney first. Council is suggesting he put in an Application to Annex and an Application to Connect with the sewer that way you have something in writing. Brandon may also want to let the township know that you want to connect to the city. To be discussed more at next meeting.
- B. Possible stop signs at the intersection of 8th Street East and Blanch Street on the north and south sides. Wendy Siewert is sending postcards out to the neighboring properties to invite them to the next two council meetings to get everyone's input. Wendy will add it on Facebook too.

Councilmember Nash moved and Councilmember Potter second to table the discussion of Stop Signs.

Motion Carried: 5 ayes / 0 nays

- C. Truth and taxation meeting and public input on the final general budget and levy for 2026.

Councilmember Potter moved and Councilmember Hoaglund second for 5% levy increase.

Motion Carried: 5 ayes / 0 nays

Councilmember Hoaglund moved and Councilmember Potter second to adopt Resolution 2025-43 Adopting the Final Tax Levy Collectible in the Year 2026.

Motion Carried: 5 ayes / 0 nays

Councilmember Potter moved and Councilmember Hoaglund motioned to approve Resolution 2025-44 Setting the Monthly Water and Sewer Rates for Year 2026 for 3% increase.

Motion Carried: 5 ayes / 0 nays

Councilmember Nash moved and Councilmember Boyum second to approve Enterprise Budgets for 2026.

Motion Carried: 5 ayes / 0 nays

10. Old Business

- A. Property at 101 5th Street East to be discussed at the next meeting.

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey's was not pulled from the table.

12. Reports

A. Public Works Report

- Matt Wohlenhaus and his family and Don Hofstad worked on the ice rink to get it ready in the cold weather. Lighting is working and looks great on the rink.

B. City Clerk Report

No items.

C. Consultant Report

No Items.

D. Committee Reports

- Chamber – The Old Fashion Christmas joint effort with Mantorville and Kasson was a huge success. Each business needs to do their own advertising. Matt Wohlenhaus shared with Lynette Nash that any snow blowing done on someone else's property, it is considered a littering offense.
- EDA – We need to hold CEDA accountable in getting more grants done.
- Joint Powers meets January 29.
- MRA – next meeting is December 9.
- Park Board – Discussions focused more on the ice rink and finalizing the budget. Next year we are going to add a line item to the agenda to look at the budget each meeting.
- Township meeting – Kasson Fire Department is looking for a new truck, it was discussed that they might ask the township for contributions.
- Decorations – the lights on the Main Street is now working, it was a fuse that needed to be fixed. The planters have a cup with MN on them that will stay in the planters all year.

E. Councilmember Reports

Glow parade was nice. The community page had comments about how beautiful their hometown looks from those that used to live here.

F. Mayor's Report

No Items.

13. Executive session

Motion was made by Councilmember Hoaglund and seconded by Councilmember Potter to go into a Closed Session for staff evaluations at 7:56pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to end the Executive Sessions at 8:26pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Motion was made by Councilmember Nash and seconded by Councilmember Hoagland for Joe Adams to receive Cola plus 1.25%, Wade Schroeder to receive Cola plus 1.25%, Wendy Siewert to receive Cola plus 1.25%, and Gretchen Lohrbach to receive Cola until an eval can be done with her available. Any increases coming from that will be back dated.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

14. Adjourn

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 8:27pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Gretchen Lohrbach
City Clerk-Treasurer