



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, November 10, 2025 - 6:30pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Changes to Agenda**
4. **Consent Agenda ** pp. 3 - 56**
 - A. Accounts Payable (Warrant List) for 11.10.25
 - B. County Commissioners Meeting Minutes 9.23.25
 - C. County Commissioners Meeting Minutes 10.14.25
 - D. Fire Department Meeting Minutes November 2025
 - E. Council Special Meeting Minutes 9.22.25
 - F. Council Minutes 10.13.25
 - G. Resolution 2025-37 Authorization to Release Funds, to add the SEMMCHRA Comptroller to the Funds Reimbursement Agreement for the Small Cities Development Agreement with the City of Mantorville
 - H. Approval of Rental Application for 1007 Blanch Court
5. **Proclamations, Presentations and Recognitions**
 - A. Proclamation for the service of Fire Department Retirees for year 2025
 - Roger Nolte
 - Curt Kramer
 - Jeff Schmidt
6. **Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.
7. **Public Safety Update**
 - A. Sheriff's Report October 2025 **pp. 57 - 58**
 - B. Fire Department Report
8. **Public Hearing**
9. **New Business**
 - A. Awarding CSAH Lift Station Project **pp. 59 - 64**

- 1. Resolution 2025-33 Accepting Bids and Awarding Contract for Mantorville CSAH Lift Station at Eagle Meadows **
- 2. 2025-34 Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations **
- B. 2026 Budget Discussion pp. 65 - 95

10. Old Business

- A. Discussion of property at 101 5th Street East

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey’s

12. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township, Decorations
- E. Councilmember Reports
- F. Mayor’s Report

13. Executive Session

14. Adjourn **

| <i>Upcoming Meetings and Events in Mantorville:</i> | | |
|---|----------------------------|---------------------------------------|
| <i>November 5, 2025</i> | <i>7:30pm</i> | <i>Fire Dept. General Meeting</i> |
| <i>November 10, 2025</i> | <i>6:30pm</i> | <i>City Council Regular Meeting</i> |
| <i>November 11, 2025</i> | <i>City Offices Closed</i> | <i>Veteran’s Day</i> |
| <i>November 17, 2025</i> | <i>6:30pm</i> | <i>EDA Meeting</i> |
| <i>November 24, 2024</i> | <i>6:30pm</i> | <i>Council Special Budget Meeting</i> |
| <i>November 25, 2025</i> | <i>6:30pm</i> | <i>Final Parks and Rec Meeting</i> |
| <i>November 27 & 28, 2025</i> | <i>City Offices Closed</i> | <i>Thanksgiving Holiday</i> |
| <i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meetings and community events in Mantorville.</i> | | |

**** Council Action Item**

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Payments

Current Period: November 2025

| Payments Batch 111025PAY | | \$32,886.68 | |
|--------------------------|---|-------------------------------------|-------------------------|
| Refer | 0 US POSTAL SERVICE | Ck# 006728 | 11/10/2025 |
| Cash Payment | E 604-43150-352 Publishing | Utility Bill Postage | \$12.28 |
| Invoice | | | |
| Cash Payment | E 601-49400-430 Miscellaneous | Utility Bill Postage | \$95.17 |
| Invoice | | | |
| Cash Payment | E 602-49450-437 Other Miscellaneous | Utility Bill Postage | \$199.55 |
| Invoice | | | |
| Cash Payment | E 101-41500-322 Postage | Utility Bill Postage | \$29.20 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$336.20 |
| Refer | 0 SOUTHEAST SERVICE COOPERAT | Ck# 006727 | 11/10/2025 |
| Cash Payment | G 101-21706 Hospitalization/Medical Ins | Services for October 2025 | \$3,534.48 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$3,534.48 |
| Refer | 0 AMAZON | Ck# 006725 | 11/10/2025 |
| Cash Payment | E 101-41940-200 Supplies | 2026 Calendars | \$25.08 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$25.08 |
| Refer | 0 PAYMENT SERVICE NETWORK, IN | Ck# 006726 | 11/10/2025 |
| Cash Payment | E 601-49400-300 Professional Srvs (GEN | Service for October | \$61.78 |
| Invoice | | | |
| Cash Payment | E 602-49450-300 Professional Srvs (GEN | Service for October | \$114.72 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$176.50 |
| Refer | 0 AMAZON | Ck# 006724 | 11/10/2025 |
| Cash Payment | E 101-41940-200 Supplies | First Aid Filters, Welding Supplies | \$327.35 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$327.35 |
| Refer | 0 RESNEXUS | Ck# 006723 | 11/10/2025 |
| Cash Payment | E 603-45183-210 Tax and Licensing | November Fees | \$2.10 |
| Invoice | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total \$2.10 |
| Refer | 0 WARSAW SOLAR, LLC | - | |
| Cash Payment | E 601-49400-380 Utility Services | Power Sales for September 2025 | \$545.95 |
| Invoice | 2510-6994D 11/10/2025 | | |
| Cash Payment | E 602-49450-380 Utility Services | Power Sales for September 2025 | \$779.93 |
| Invoice | 2510-6994D 11/10/2025 | | |
| Cash Payment | E 603-45183-381 Electric Utilities | Power Sales for September 2025 | \$155.99 |
| Invoice | 2510-6994D 11/10/2025 | | |
| Cash Payment | E 101-42200-380 Utility Services | Power Sales for September 2025 | \$428.96 |
| Invoice | 2510-6994D 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | Power Sales for September 2025 | \$623.95 |
| Invoice | 2510-6994D 11/10/2025 | | |
| Cash Payment | E 101-43160-381 Electric Utilities | Power Sales for September 2025 | \$1,364.89 |
| Invoice | 2510-6994D 11/10/2025 | | |

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Current Period: November 2025

| | | | | |
|------------------|------------------------------------|--|--------------|-------------------|
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$3,899.67 |
| Refer | 0 WHKS & COMPANY | | | |
| Cash Payment | E 602-49450-303 Engineering Fees | CSAH Lift Station Mngt & Dsgn for September 2025 | | \$2,309.80 |
| Invoice | 55715 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$2,309.80 |
| Refer | 0 XCEL ENERGY | | | |
| Cash Payment | E 101-43160-381 Electric Utilities | STREET LIGHTS | | \$1,837.88 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-43160-381 Electric Utilities | 300 MAIN N BRIDGE LIGHTS | | \$21.05 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-43160-381 Electric Utilities | 130 ST.HWY 57 S.CITY SIGN | | -\$2.18 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-43160-381 Electric Utilities | 60003 ST.HWY 57 N CITY SIGN | | \$10.31 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-42200-380 Utility Services | 21 5TH STREET SIREN | | \$6.51 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-42200-380 Utility Services | 21 5TH STREET E FH/CH/PUMP | | -\$53.71 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-42200-380 Utility Services | 701 CHESTNUT SIREN | | \$6.69 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-43160-381 Electric Utilities | 410 CLAY POLE ON EDA LOT | | \$11.48 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 600 7TH STREET WEST MANTORFIEL | | \$42.45 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 340 CLAY RIVERSIDE W CENTER | | \$19.57 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 342 MAIN ST N RIVERSIDE NE | | \$10.69 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 601 GOLFFVIEW DENNISON FIELD | | \$13.11 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 1008 EAST CITY SHOP | | -\$228.04 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 602-49450-380 Utility Services | 121 BLANCH WWTF+SEC+PUMP | | -\$909.09 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 601-49400-380 Utility Services | 841 BLANCH WTR WELL HOUSE | | -\$27.70 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 601-49400-380 Utility Services | 924 JEFFERSON WATER TOWER | | -\$9.89 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 603-45183-381 Electric Utilities | 324 MAIN ST N CAMPGROUND | | \$135.16 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 101 BLANCH NEW SHOP | | \$0.00 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 Utility Services | 15 4TH STREET WEST RIVERSIDE | | \$11.48 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 602-49450-380 Utility Services | 601 JEFFERSON LIFT STATION | | -\$4.03 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 602-49450-380 Utility Services | 121 BLANCH AUTO PROTECT LIGHT | | \$13.20 |
| Invoice | 949448790 | 11/10/2025 | | |

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|------------------|-----------------|----------------------------|---------------------------------------|-------------------------|
| Cash Payment | E 101-43160-381 | Electric Utilities | CHRISTMAS LIGHTS | \$0.00 |
| Invoice | 949448790 | 11/10/2025 | | |
| Cash Payment | E 101-41940-380 | Utility Services | 300 CLAY ST | \$10.69 |
| Invoice | 949448790 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$915.63 |
| Refer | 0 | KASSON HARDWARE HANK | - | |
| Cash Payment | E 101-42200-217 | Other Operating Supplie | Bounce House | \$50.00 |
| Invoice | 332605 | 11/10/2025 | | |
| Cash Payment | E 602-49450-240 | Tools and Minor Equipm | Faucet Valve Grease | \$4.49 |
| Invoice | 332535 | 11/10/2025 | | |
| Cash Payment | E 602-49450-240 | Tools and Minor Equipm | Spray Paint Semi Gloss Black | \$8.99 |
| Invoice | 332783 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$63.48 |
| Refer | 0 | JETTER CLEAN OF ROCHESTER | - | |
| Cash Payment | E 602-49450-300 | Professional Srvs (GEN | Jetting Sewer Lines 9/30/2025 | \$425.00 |
| Invoice | RL25798 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$425.00 |
| Refer | 0 | CULLIGAN GREATER ROCHESTER | - | |
| Cash Payment | E 101-41940-200 | Supplies | October Service 2025 | \$20.40 |
| Invoice | 611X02830306 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$20.40 |
| Refer | 0 | GOPHER STATE ONE CALL | - | |
| Cash Payment | E 601-49400-300 | Professional Srvs (GEN | October Locates | \$5.67 |
| Invoice | 5100577 | 11/10/2025 | | |
| Cash Payment | E 602-49450-300 | Professional Srvs (GEN | October Locates | \$10.53 |
| Invoice | 5100577 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$16.20 |
| Refer | 0 | DODGE COUNTY SHERIFF | - | |
| Cash Payment | E 101-42100-310 | Other Professional Servi | Services for November 2025 | \$9,195.33 |
| Invoice | Nov2025 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$9,195.33 |
| Refer | 0 | SCHROEDER, WADE | - | |
| Cash Payment | E 101-41940-417 | Uniforms | Men's Blanket Jacket (Wade Schroeder) | \$71.24 |
| Invoice | 111025 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$71.24 |
| Refer | 0 | MBT BANK | Ck# 006722 11/10/2025 | |
| Cash Payment | E 101-41500-300 | Professional Srvs (GEN | Cash Mngt Fee fo | \$35.00 |
| Invoice | | | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$35.00 |
| Refer | 0 | KMTELECOM | - | |
| Cash Payment | E 101-41940-321 | Communications Phone/ | CITY HALL MAIN 5170 | \$129.90 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 101-41940-321 | Communications Phone/ | CITY HALL - 5176 - 2ND LINE | \$20.91 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 101-41940-321 | Communications Phone/ | CITY HALL FAX 5300 | \$25.00 |
| Invoice | 10288801 | 11/10/2002 | | |

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|------------------|-----------------|--|---|-----------------|
| Cash Payment | E 101-42200-321 | Communications Phone/ FD 5440 | | \$25.90 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 101-41940-321 | Communications Phone/ STREETS - SHOP 5119 | | \$90.89 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 601-49400-321 | Communications Phone/ WATER TOWER ALARM 3588 | | \$46.64 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 602-49450-321 | Communications Phone/ LIFT STATION ALARM 5066 | | \$36.64 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 602-49450-321 | Communications Phone/ WWTP 5463 ALARM | | \$36.64 |
| Invoice | 10288801 | 11/10/2002 | | |
| Cash Payment | E 101-41940-321 | Communications Phone/ LONG DISTANCE/TAXES/FEES | | \$5.85 |
| Invoice | 10288801 | 11/10/2002 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$418.37 |
| Refer | 0 | <u>DODGE COUNTY INDEPENDENT</u> | - | |
| Cash Payment | E 101-41110-352 | Publishing | Advertisement for Bids CSAH 15 Lift Station ran 10/23 | \$493.73 |
| Invoice | 19980 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$493.73 |
| Refer | 0 | <u>VISTA PRINT</u> | <u>Ck# 006730 11/10/2025</u> | |
| Cash Payment | E 101-41500-350 | Print/Binding (GENERA | Door Hangers (Temp Water Shutoff for Reparis) | \$130.68 |
| Invoice | VP_PJF86L8W | 11/10/2025 | | |
| Cash Payment | E 101-41110-352 | Publishing | Business Cards for City Clerk & Deputy City Clerk | \$53.38 |
| Invoice | VP_PJF86L8W | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$184.06 |
| Refer | 0 | <u>SIMPLY TIDY, LLC</u> | - | |
| Cash Payment | E 101-41940-439 | Janitors | Cleaning for July-October 2025 | \$455.00 |
| Invoice | 1050 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$455.00 |
| Refer | 0 | <u>COMET HEATING & AIR INC</u> | - | |
| Cash Payment | E 101-41940-220 | Bldg.Repair and Mainten | 1 temp thermostat (Marigold Days) 2 repladement thermostats in Firehall | \$337.00 |
| Invoice | 7439 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$337.00 |
| Refer | 0 | <u>DELTA DENTAL</u> | - | |
| Cash Payment | G 101-21708 | Dental Insurance | November Coverage | \$168.88 |
| Invoice | RIS0006671476 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$168.88 |
| Refer | 0 | <u>LINCOLN NATIONAL LIFE INSURA</u> | - | |
| Cash Payment | G 101-21711 | Life Insurance Payable | November Coverage | \$207.15 |
| Invoice | 4892085682 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$207.15 |
| Refer | 0 | <u>CMS - CONSTRUCTION MGMT.SE</u> | - | |
| Cash Payment | E 101-42400-300 | Professional Srvs (GEN | Fees for September 2025 | \$300.00 |
| Invoice | 817-254968-9 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking 10100 | Total | \$300.00 |
| Refer | 0 | <u>METRO SALES INC</u> | - | |

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|------------------|-----------------|-----------------------------|---|-------------------------|
| Cash Payment | E 101-41500-350 | Print/Binding (GENERA | Base Rate Charge 10/17 - 1/16 & Usage Charge 7/17 - 10/16 | \$844.20 |
| Invoice | INV2913324 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$844.20 |
| Refer | 0 | ON-SITE COMPUTERS, INC | - | |
| Cash Payment | E 101-41500-300 | Professional Srvs (GEN | Agreement backup, antivirus/patching, Huntress | \$305.49 |
| Invoice | CW103259 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$305.49 |
| Refer | 0 | OLMSTED MEDICAL CENTER CLIN | - | |
| Cash Payment | E 101-43100-229 | Safety/OSHA | Random Drug Screen October 15, 2025 | \$39.00 |
| Invoice | Oct15 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$39.00 |
| Refer | 0 | NCPERS GROUP LIFE INS. | - | |
| Cash Payment | G 101-21711 | Life Insurance Payable | Coverage for November 2025 | \$32.00 |
| Invoice | 608900112025 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$32.00 |
| Refer | 0 | REINDERS | - | |
| Cash Payment | E 101-45200-437 | Other Miscellaneous | Lawn Seed | \$67.50 |
| Invoice | 3244126-00 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$67.50 |
| Refer | 0 | HARDWICK, ANNABELLE | - | |
| Cash Payment | E 101-42200-217 | Other Operating Supplie | Pizza for Live Burn | \$189.92 |
| Invoice | Nov2 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$189.92 |
| Refer | 0 | STAFFORD, TROY | - | |
| Cash Payment | E 101-42200-217 | Other Operating Supplie | Kwik Trip food for Live Burn | \$18.93 |
| Invoice | Nov2 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$18.93 |
| Refer | 0 | SCHMIDT, JEFF | - | |
| Cash Payment | E 101-42200-212 | Motor Fuels | Fuel for Betsy Parade | \$20.00 |
| Invoice | Sept7 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$20.00 |
| Refer | 0 | RIVERLAND COMMUNITY COLLEG | - | |
| Cash Payment | E 101-42200-208 | Training, Mileage | Live House Burn 11/2/25 | \$2,400.00 |
| Invoice | 1329738 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$2,400.00 |
| Refer | 0 | FIRE SAFETY USA, INC | - | |
| Cash Payment | E 101-42200-240 | Tools and Minor Equipm | Quad Gas Cylinder (4 gas mix) | \$224.96 |
| Invoice | 206536 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$224.96 |
| Refer | 0 | POMPS TIRE SVC INC | - | |
| Cash Payment | E 101-42200-228 | Equip. Repair and Maint | International 2 New Steers | \$1,221.08 |
| Invoice | 230141732 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$1,221.08 |
| Refer | 0 | POMPS TIRE SVC INC | - | |

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|------------------|-----------------|---------------------------|---------------------------------------|-----------------------|
| Cash Payment | E 101-42200-228 | Equip. Repair and Maint | Chevy 2500 RR Flat Repair | \$212.60 |
| Invoice | 230142084 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$212.60 |
| Refer | 0 | POMPS TIRE SVC INC | - | |
| Cash Payment | E 101-43100-570 | Capital Outlay | 4 New Tires for Truck #1 | \$902.68 |
| Invoice | 230144056 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$902.68 |
| Refer | 0 | VERIZON WIRELESS | - | |
| Cash Payment | E 101-42200-321 | Communications Phone/ | Billing period Aug 24 - Sept 23, 2025 | \$94.72 |
| Invoice | 6124327905 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$94.72 |
| Refer | 0 | BATTERIES PLUS | - | |
| Cash Payment | E 101-42200-217 | Other Operating Supplie | Lithium Batteries | \$89.96 |
| Invoice | P86024163 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$89.96 |
| Refer | 0 | ALERT-ALL CORP | - | |
| Cash Payment | E 101-42200-437 | Other Miscellaneous | Fire Hats & Pencils | \$816.00 |
| Invoice | 225090876 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$816.00 |
| Refer | 0 | OREILLY AUTO PARTS | - | |
| Cash Payment | E 101-43100-228 | Equip. Repair and Maint | Break & Rotors for Trucks | \$121.23 |
| Invoice | 6235189566 | 11/10/2025 | | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 | Total \$121.23 |
| Refer | 0 | ARNOLDS OF EYOTA | - | |
| Cash Payment | E 101-45200-404 | Repairs/Maint Machiner | Mower Repairs | \$135.25 |
| Invoice | W01046 | 11/10/2025 | | |
| Transaction Date | 11/7/2025 | MBT Bank Checking | 10100 | Total \$135.25 |
| Refer | 0 | OLMSTED COUNTY PUB HEALTH | - | |
| Cash Payment | E 601-49400-300 | Professional Srvs (GEN | Bacteria Testing for Water | \$247.50 |
| Invoice | 1050 | 11/10/2025 | | |
| Transaction Date | 11/7/2025 | MBT Bank Checking | 10100 | Total \$247.50 |
| Refer | 0 | BADGER METER | - | |
| Cash Payment | E 601-49400-300 | Professional Srvs (GEN | October Service | \$152.65 |
| Invoice | 80215065 | 11/10/2025 | | |
| Cash Payment | E 602-49450-300 | Professional Srvs (GEN | October Service | \$283.52 |
| Invoice | 80215065 | 11/10/2025 | | |
| Transaction Date | 11/7/2025 | MBT Bank Checking | 10100 | Total \$436.17 |
| Refer | 0 | NAPA | - | |
| Cash Payment | E 101-43100-228 | Equip. Repair and Maint | Filters | \$78.13 |
| Invoice | 510566 | 11/10/2025 | | |
| Transaction Date | 11/7/2025 | MBT Bank Checking | 10100 | Total \$78.13 |
| Refer | 0 | NAPA | - | |
| Cash Payment | E 101-43125-404 | Repairs/Maint Machiner | Filters | \$27.60 |
| Invoice | 511261 | 11/10/2025 | | |
| Transaction Date | 11/7/2025 | MBT Bank Checking | 10100 | Total \$27.60 |

MANTORVILLE, MN

11/07/25 12:04 PM

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Payments

Current Period: November 2025

| | | | | | | |
|------------------|-----------------|------------------------------|--|------------|--------------|----------|
| Refer | 0 | US POSTAL SERVICE | Ck# 006731 | 11/10/2025 | | |
| Cash Payment | E 601-49400-300 | Professional Srvs (GEN | Water Test | | | \$11.70 |
| Invoice | | | | | | |
| Transaction Date | 11/7/2025 | | MBT Bank Checking | 10100 | Total | \$11.70 |
| Refer | 0 | MENARDS - ROCHESTER NORTH | | | | |
| Cash Payment | E 101-43125-404 | Repairs/Maint Machiner | Driveway Marker & Valves | | | \$63.73 |
| Invoice | 77333 | 11/10/2025 | | | | |
| Transaction Date | 11/7/2025 | | MBT Bank Checking | 10100 | Total | \$63.73 |
| Refer | 0 | BLUE CROSS BLUE SHIELD OF MI | | | | |
| Cash Payment | G 101-21715 | Employee Paid Vision Plan | Services for December 2025 | | | \$23.40 |
| Invoice | 251031452513 | 11/10/2025 | | | | |
| Transaction Date | 11/7/2025 | | MBT Bank Checking | 10100 | Total | \$23.40 |
| Refer | 0 | NEWMAN SIGNS | | | | |
| Cash Payment | E 101-43100-224 | Street Maint Materials | Special Traffic Signs 9th Street & 10th Street | | | \$345.28 |
| Invoice | TRFINV064115 | 11/10/2025 | | | | |
| Transaction Date | 11/7/2025 | | MBT Bank Checking | 10100 | Total | \$345.28 |

Fund Summary

| | | |
|----------------------|-------------------------|--------------------|
| | 10100 MBT Bank Checking | |
| 101 GENERAL FUND | | \$28,141.79 |
| 601 WATER FUND | | \$1,129.47 |
| 602 SEWER FUND | | \$3,309.89 |
| 603 RV PARK | | \$293.25 |
| 604 STORM SEWER FUND | | \$12.28 |
| | | <u>\$32,886.68</u> |

| | |
|--|--------------------|
| Pre-Written Checks | \$4,632.47 |
| Checks to be Generated by the Computer | \$28,254.21 |
| Total | <u>\$32,886.68</u> |

MANTORVILLE, MN

11/06/25 12:30 PM

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Payments

Current Period: October 2025

| | | | |
|----------------------------------|------------------------------------|-------------------|-----------------|
| Payments Batch 103125 WEX | | \$453.84 | |
| Refer | 0 WEX HEALTH, INC. | Ck# 006729 | 10/31/2025 |
| Cash Payment | G 101-21714 Health Savings Account | PR #22 2025 ER | \$253.84 |
| Invoice | 103025 | 10/31/2025 | |
| Cash Payment | G 101-21714 Health Savings Account | PR #22 2025 EE | \$200.00 |
| Invoice | 103025 | 10/31/2025 | |
| Transaction Date | 11/6/2025 | MBT Bank Checking | 10100 |
| | | Total | \$453.84 |

Fund Summary

| | | |
|------------------|-------------------------|----------|
| | 10100 MBT Bank Checking | |
| 101 GENERAL FUND | | \$453.84 |
| | | \$453.84 |

| | |
|--|----------|
| Pre-Written Checks | \$453.84 |
| Checks to be Generated by the Computer | \$0.00 |
| Total | \$453.84 |

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
SEPTEMBER 23, 2025**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session September 23, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair Rhonda Toquam called the meeting to order at 5:00 p.m.

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| John Allen | District 1 | Present | 5:00 PM |
| Tim Tjosaas | District 2 | Remote | 5:09 PM |
| Rodney Peterson | District 3 | Present | 5:00 PM |
| Rhonda Toquam | District 4 | Present | 5:00 PM |
| David Kenworthy | District 5 | Present | 5:00 PM |

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Kenworthy to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

New Employee Introductions

Assistant County Engineer Travis Martin introduced Landry Nanga Nzinga who is the a Engineering Technician at the Highway Department.

The Board welcomed Mr. Nanga Nzinga.

Consent Agenda

Motion by Kenworthy seconded by Peterson to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Sep 9, 2025 9:00 AM
- 1.2. Board of Commissioners - Regular Meeting - Sep 9, 2025 9:30 AM
- 1.3. Amendment 9 - MCCC - Avenu Tax and CAMA Contract

**Nichole Farnsworth, Employee Relations Director & Lynn Kermes, Insurance Consultant
Insurance Committee Recommendation for 2026**

It was reported that the county will experience a 14.94% increase in medical insurance premiums for 2026 from the current provider, Blue Cross Blue Shield (BCBS) through the Better Health Collective. The Insurance Committee recommends continuing to offer the current plans and adding a new high-deductible, lower-premium option to encourage cost savings. The Committee also recommends maintaining VEBA contributions at 2025 levels for all plan options.

A monthly cost comparison of current and proposed plan was included in the Board packet for review.

Ms. Farnsworth reported there will be an 8% increase in dental insurance with MetLife for 2026, and no changes to Vision, Life, or Long-Term Disability (LTD) coverage for the upcoming year.

Motion by Allen seconded by Commissioner Kenworthy to approve and authorize continuing with Blue Cross Blue Shield (BCBS) through the Better Health Collective for 2026 insurance coverage. The motion also included offering the current medical plan options, adding an additional high-deductible, lower-premium plan option and continuing VEBA contributions at the same levels as in 2025 for all plan options.

Motion Adopted [Unanimous]

**Nichole Farnsworth, Employee Relations Director
Personnel Agenda Reviewed**

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Commissioner Peterson requested that item C.1 (Band and Grade Reviews) be removed from the agenda to allow Ms. Farnsworth time to determine the cost differences associated with the recommended changes. Additionally, he requested that Tessa Melvin provide a report explaining the rationale behind the proposed band and grade adjustments.

Motion by Peterson seconded by Allen to approve the following personnel actions and the

removal of item C.1 as requested:

A. Administration

A.1 Sarah Johnson - Payroll Specialist/Employee Relations Assistant
Step increase from B32 step 9 \$29.28 to B32 step 8 \$29.86.

Effective Date: 8/11/25

A.2 Tobey Hicks - Director of Information Technology

Step increase from D62 step 8 \$53.27 to D62 step 7 \$54.87.

Effective Date: 10/01/25

B. Sheriff's Office

B.1 Shelly Grossman - Records Administrative Assistant

Step increase from B23 step 2 \$28.74 to B23 step 1 \$29.60.

Effective Date: 8/15/25

B2. Lindsey Vavra - Records Administrative Assistant

Status change from Records Support Specialist B21 step 4 \$23.71 to Records

Administrative Assistant B23 step 7 \$24.48.

Effective Date: 9/22/25

Motion Adopted [Unanimous]

Commissioner Tjosaas arrived at the meeting at 5:09 p.m. Mr. Tjosaas was attending remotely from 2600 Jenny Wren Trail, Sun Prairie, Wisconsin.

Motion No Vote

Catherine Grondin, Zoning Administrator

ZA #25-04 Chapter 21

Ms. Grondin presented for the Board's consideration ZA #05-04 Chapter 21 which was tabled from the last meeting.

ZA #25-04 Chapter 21

The fourth public hearing is to consider an application for Zoning Amendment #25-04 to Chapter 21 of the Dodge County Zoning Ordinance. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site [www.co.dodge.mn.us. / Departments/Environmental Services/Public Hearings](http://www.co.dodge.mn.us/Departments/Environmental%20Services/Public%20Hearings).

Elizabeth Harbaugh explained the rationale behind the proposed increase in septic system size for new construction. She stated that increasing the system size at the outset allows for future expansion (e.g., installation of a grinder pump, basement finishing, added bathrooms, or garbage disposals) and helps property owners be proactive rather than reactive.

Commissioner Allen expressed opposition, stating he does not support imposing additional costs on property owners "just in case" they may expand in the future.

Commissioner Kenworthy acknowledged Commissioner Allen's concern but noted that the

proposal only applies to new construction. After hearing the explanation, he stated that he understood the intent and would support the amendment.

Ms. Harbaugh further explained how septic systems operate, how solids are handled, and the potential for drain field failure if systems are not properly sized or maintained.

Commissioner Peterson suggested exploring the idea of requiring annual tank pumping to help prevent solids from reaching the drain field and causing system failure.

The SSTS Program Manager emphasized that the goal of the proposed amendment is to protect homes and septic systems and help ensure long-term functionality.

Commissioner Kenworthy reiterated that he does not support a system size increase for existing properties, but supports the proposal for new construction, where the cost impact is minimal compared to the expense of expanding an existing system later.

Commissioner Allen concluded by stating he believes the amendment represents government overreach.

Commissioner Kenworthy offered the following resolution (#2025-31), seconded by Commissioner Tjosaas:

WHEREAS, amendments of Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)) are proposed to address tank sizing for new construction dwellings and to address septic compliance inspections in order to obtain a Zoning Permit during frozen ground time; and

WHEREAS, a summary of the language to be amended in Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)) has been published in the legal newspaper on August 21st, 2025 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on September 3rd, 2025; and

WHEREAS, the Dodge County Planning Commission found the draft language to be consistent with the Dodge County Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment to Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)) to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners tabled the proposed amended Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)) at its September 9th, 2025 meeting.

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)) at its September 23rd, 2025

meeting.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 21 (Subsurface Sewage Treatment Systems (SSTS)).

Resolution Adopted [3 to 2]

ZA #24-06 Con-Tech

The Zoning Administrator discussed ZA #24-06 Con-Tech with the Board.

ZA #24-06 Con-Tech

The second public hearing is to consider an application for Zoning Amendment #24-06 to consider a request to rezone an Agricultural District parcel to Industrial District, located in Section 10, Ashland Township. The applicant is Wade Bolster, and the property owners are Daniel Welsh and Grant McNeilus.

Zoning Amendment #24-06 was approved by the County Board on September 10th, 2024, but the resolution was missing from the Board packet materials. Included in the Board packet was the proposed resolution for the Board's consideration and approval.

Commissioner Kenworthy offered the following resolution (#2025-32), seconded by Commissioner Tjosaas:

WHEREAS, Property Owner is initiating a rezone from Agricultural District to Industrial District and shall submit the request to the Zoning Administrator along with a fee; and

WHEREAS, a summary of the rezone request, has been published in the legal newspaper on August 22nd, 2024 and posted upon the county website; and

WHEREAS, a public hearing on the proposed rezone was held by the Dodge County Planning Commission on September 4th, 2024; and

WHEREAS, the Planning Commission recommended approval of the proposed rezone from Agricultural District to Industrial District to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed rezone from Agricultural District to Industrial District at its September 10th, 2024.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the rezone from Agricultural District to Industrial District for this resolution.

Resolution Adopted [Unanimous]

ZA #25-01 Oslo360 LLC

Ms. Grondin reviewed ZA #25-01 Oslo360 LLC with the Board.

ZA #25-01 Oslo360 LLC

The first public hearing is to consider an application for Zoning Amendment #25-01 to consider a request to rezone an approximately 0.46 acres (inclusive of road ROW) parcel from the Agricultural District to the Commercial District, located in Section 16, Vernon Township. The applicant is Oslo360 LLC-Wade Gulbransen, and the property owners are Gene and Sharon Gulbransen.

Zoning Amendment #25-01 was approved by the County Board on August 12th, 2025, but the resolution was missing from the Board packet materials. The proposed resolution was included in today's Board packet for consideration and approval.

Commissioner Allen offered the following resolution (#2025-33), seconded by Commissioner Kenworthy:

WHEREAS, Property Owners are initiating a rezone from Agricultural District to Commercial District and shall submit the request to the Zoning Administrator along with a fee; and

WHEREAS, a summary of the rezone request, has been published in the legal newspaper on July 24th, 2025 and posted upon the county website; and

WHEREAS, a public hearing on the proposed rezone was held by the Dodge County Planning Commission on August 6th, 2025; and

WHEREAS, the Planning Commission recommended approval of the proposed rezone from Agricultural District to Commercial District to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed rezone from Agricultural District to Commercial District at its August 12th, 2025.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the rezone from Agricultural District to Commercial District for this resolution.

Resolution Adopted [Unanimous]

ZA #25-02 Hemingway

The Zoning Administrator discussed ZA #25-02 Hemingway with the Board.

ZA #25-02 Hemingway

The first public hearing is to consider an application for Zoning Amendment #25-02 to consider a request to rezone an approximately 0.39-acre (inclusive of road ROW) parcel from the Agricultural District to the Rural Residential District for the purpose of combing to the existing parcel, located in Section 28, Westfield Township. The applicants are Benjamin and Marissa Hemingway, and the property owner is Elaine Schmeling.

Zoning Amendment #25-02 was approved by the County Board on September 23rd, 2025, but the resolution was missing from the Board packet materials. Included in today's Board packet was the proposed resolution for consideration and approval.

Commissioner Tjosaas offered the following resolution (#2025-34), seconded by Commissioner Kenworthy:

WHEREAS, Property Owners are initiating a rezone from Agricultural District to Rural Residential District and shall submit the request to the Zoning Administrator along with a fee; and

WHEREAS, a summary of the rezone request, has been published in the legal newspaper on August 21st, 2025 and posted upon the county website; and

WHEREAS, a public hearing on the proposed rezone was held by the Dodge County Planning Commission on September 3rd, 2025; and

WHEREAS, the Planning Commission recommended approval of the proposed rezone from Agricultural District to Rural Residential District to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed rezone from Agricultural District to Rural Residential District at its September 23rd, 2025.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the rezone from Agricultural District to Rural Residential District for this resolution.

Resolution Adopted [4 to 1]

Tom Monson, Dodge County Community Foundation President

Dodge County Community Foundation (DCCF) Update

Dodge County Community Foundation (DCCF) members Tom Monson, Jim Checkel, and Elaine French attended the meeting to provide an annual update on the organization, which has been an outside agency funding recipient for Dodge County since budget year 2025.

DCCF is a newly established 501(c)(3) charitable foundation, founded by Dodge County citizens. Its mission, "Enhancing Dodge County Together," is being pursued through the development of sustainable funding to support its four core pillars:

- Emergency Response Services
- Parks & Recreation
- Education
- Community Support

To date, the organization has established an endowment of over \$60,000, supported by contributions from local businesses, organizations, individuals, Dodge County Government, and the JA Wedum Foundation.

Recent DCCF- supported initiatives include:

- \$2,800 in full scholarships for two new EMT's volunteering with local ambulance services
- \$400 to cover test registration fees for four Triton High School seniors taking the EMT certification exam
- \$1,000 toward the purchase of duty vests for the Dodge County Sheriff's Chaplain Service
- Acting as fiscal agent for private donations supporting the development of the new Restoration Park in partnership with Dodge County Environmental Services

The DCCF is governed by a 7-member volunteer board representing communities throughout Dodge County:

- Tom Monson, President - Kasson
- Dean Schuette, Vice President - Claremont
- Jim Checkel, Treasurer - At Large/Townships
- Elaine French, Secretary - Dodge Center
- Jeremy Ellingson - West Concord
- Jane Wilcox Hardwick - Mantorville
- Randy Demmer - Hayfield

DCCF is an all-volunteer, fully tax-exempt nonprofit organization. Donations to the foundation are generally tax-deductible and are used directly to support its mission.

Mr. Monson shared his enthusiasm for continued growth and expanded impact across Dodge County, stating he looks forward to doing more for the county for many years to come.

Commissioner Peterson expressed appreciation for the foundation's progress and initiatives.

Commissioner Kenworthy thanked the members for their positive contributions and commended them for the work they have done.

The Board thanked Mr. Monson and DCCF members for the update.

Motion No Vote

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Kenworthy seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

| | | | |
|----|----------------------------|----|------------------|
| 01 | Revenue Fund | \$ | 93,467.15 |
| 13 | Road and Bridge Fund | \$ | 47,965.35 |
| 16 | Environmental Quality Fund | \$ | 146,022.70 |
| 41 | Ditch Fund | \$ | <u>13,117.00</u> |
| | Total | \$ | 300,572.20 |

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

2026 Preliminary Budget Certification

The County Administrator reported that included in the Board packet was the final draft of the 2026 preliminary budget. This preliminary levy represents 6.9% increase over 2025 for a total net levy of \$19,187,888. The total budget represented at this meeting is \$39,126,718. This total budget number is 7.5% greater than 2025.

This preliminary budget and levy will be used to calculate Truth in Taxation notices to be mailed shortly. Between this preliminary certification date (September 23, 2025) and the final budget hearing on December 11th, the Board may continue to refine the budget and levy, however the preliminary levy represents the maximum amount the county can certify for 2026.

Per the resolution, the final budget hearing is scheduled for December 11th at 6:00 p.m. as this date is an evening board meeting falling within statute and rules established by the Minnesota Department of Revenue. The County Administrator noted that this meeting is scheduled for the evening, which is a departure from the usual daytime meeting schedule. Attendees were advised to be aware of this change from the normal scheduling.

Mr. Elmquist informed the Board that this budget reflects the one presented at the last meeting with only slight modifications and sets the preliminary levy at 6.9%. Staff is aware the Board intends to reduce this levy before the end of the year.

Commissioner Peterson was not in favor of using fund balance, he feels it will come back to haunt them next year if it is used.

Commissioner Peterson offered the following resolution (#2025-35), seconded by Commissioner Kenworthy:

WHEREAS, Minnesota Statute 275.065 requires Dodge County to adopt a proposed budget and certify the preliminary tax levy for taxes payable in the following year by September 30th; and

WHEREAS, Dodge County continues to have increased demands on its budget due to a number of factors including: capital needs, increasing costs for state mandated services, and

increasing personnel costs; and

WHEREAS, the Dodge County Board of Commissioners considers the growth of Dodge County a key factor in delivering services and helping to spread the cost of county government to additional taxpayers while understanding that with this growth, tax rates may stabilize.

NOW THEREFORE BE IT RESOLVED that the Dodge County Board of Commissioners hereby adopts the 2026 preliminary county budget at \$39,126,718 and certifies the 2026 preliminary tax levy at \$19,187,888.

BE IT FURTHER RESOLVED, that under state statute the County Board must announce at this meeting their preliminary tax levy amount and the date and location of the County Board meeting at which the final budget/tax levy will be discussed and certified. This meeting will be held as a part of the County Board meeting scheduled for Thursday, December 11th, 2025 at 6:00 p.m. at 721 Main Street N. in Mantorville, Minnesota.

Resolution Adopted [Unanimous]

Veteran Services Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Veteran Services Committee report and action items.

Request to Accept Veteran Services Donations

Raymond Tyler donated mileage reimbursement in the amount of \$65.11 to the Veteran Services Department.

Raymond Tyler donated mileage reimbursement in the amount of \$154.92 to the Veteran Services Department.

Commissioner Peterson offered the following resolution (#2025-36), seconded by Commissioner Allen:

WHEREAS, the Dodge County Veterans Services Office from time to time receives donations from individuals and/or organizations; and

WHEREAS, the Dodge County Veterans Services Office wishes to accept this donation and utilize towards the operating expenses of the veterans vehicle service; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accept the following donations to be used towards the operating expenses of the veteran vehicle service.

Raymond Tyler donation in the amount of \$65.11
Raymond Tyler donation in the amount of \$154.92

Resolution Adopted [Unanimous]

Public Works Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Public Works Committee report and action items.

Market Price for 2026

Dodge County only needs to pay MN Solid Waste Management Tax on the “Market Price” of waste disposal services. The Market Price is the “lowest price available in the area”. The County's disposal costs are higher than the Market Price so, to lower our tax rate, we need to pass a resolution that identifies the Market Price; then submit it to the state for approval. In the past Environmental Services has obtained their rate from Steele County. However, Steele County is currently in capacity preservation mode and not taking out-of-county waste. Therefore, the proposed rate has come from the Ponderosa Landfill in Blue Earth County. The 2026 Market Price will increase to \$131/ton.

Ms. Cornelius recommended that the Board vote in favor of the proposed resolution that sets the 2026 Market Price for Solid Waste Management Tax at \$131/ton.

Commissioner Allen offered the following resolution (#2025-37), seconded by Commissioner Peterson:

WHEREAS the Minnesota Solid Waste Management Tax requires political subdivisions to identify by resolution a Market Price if the political subdivision:

Subsidizes the cost of service at a facility; or
Directly bills on a property tax statement for organized collection of mixed municipal solid waste.

WHEREAS the political subdivision will be liable to pay solid waste management tax based only on the Market Price amount identified through the resolution; and

WHEREAS the Market Price is defined in Minnesota statute as the “*lowest price available in the area*” considering disposal and transportation costs; and

WHEREAS Dodge County’s research has identified the Ponderosa Landfill of Blue Earth County as the lowest disposal price available in the area at a rate of \$75.00 per ton.

THEREFORE BE IT RESOLVED; that County of Dodge, considering transportation costs, declares a 2026 Market Price of \$131 per ton.

Resolution Adopted [Unanimous]

Contract Engineering Services for Bridge Replacements - CSAH 5 (Bridge 20506) and 640th Street (Bridge 20532)

Two bridges (not box culverts) require design services for replacement. Bridge 20506, located on CSAH 5 over Dodge Center Creek, and Bridge 20532, located upstream on 640th Street, are both timber span structures in poor condition and require replacement. Bridge 20506 is currently load posted at 14/22/22 tons, while Bridge 20532 is posted at 26/40/40 tons, with the south half already closed to traffic due to safety concerns.

Preliminary survey and design work is scheduled to begin this month, with final design anticipated by May 2026. Construction is tentatively planned for the 2027 construction season, contingent upon funding availability.

The selected replacement structures-anticipated to be either concrete slab span or pre-stressed span bridges-require technical expertise beyond the capacity of current County Highway engineering staff. As such, consultant engineering services are necessary.

Funding:

- **Bridge 20506:** Replacement will be funded in part by State Bridge Bonds, with remaining costs covered by State Aid Construction and local funds.
- **Bridge 20532:** The majority of construction and engineering costs will be funded through State Town Bridge funds.

Consultant Selection:

A request for proposals (RFP) was issued to four engineering consultants, three of which submitted proposals, and all of whom have previously provided satisfactory services to the County. Proposals were included in the agenda packet for the Board's review and consideration.

The proposed design cost for each consultant was listed as follows:

- Stonebrooke \$151,930
- Ayres \$129,914
- Erickson \$125,212

Motion by Allen seconded by Peterson to approve and authorize the Board Chair and County Engineer to sign the proposed Engineering Services Agreement between Dodge County and Erickson Engineering for the design and engineering of Bridges 20506 and 20532 at a cost of approximately \$125,212, based on the proposals received.

Motion Adopted [Unanimous]

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Agency Reports

Commissioners provided their agency reports. Commissioner Allen had several conversations with the State regarding water line issue at the fairgrounds. Commissioner Kenworthy attended a D&O Joint Powers Board meeting, a Senate Investment Committee meeting, an employee appreciation picnic, a Workforce Development Orientation meeting, a Fair Board meeting and a Fairview Care Center meeting. Commissioner Peterson attended an AMC Fall conference, a Mental Health Well Being meeting, an employee appreciation picnic, a Human Services Performance Council meeting, a Fairview Care Center meeting and a Teamsters Union Negotiations meeting. Commissioner Tjosas attended a MNPrairie meeting, an employee appreciation picnic and a Spero meeting. Commissioner Toquam attended a MNPrairie meeting, a SEMMCHRA meeting, an employee appreciation picnic, a Spero meeting, a Fairview Care Center meeting, a County Board meeting and participated in a Baker/Tiley 2021 Audit call.

Motion No Vote

There were no Other Deferred Business Items to discuss.

Motion No Vote

Nichole Farnsworth, Employee Relations Director & Jim Elmquist, County Administrator Closed Session - Collective Bargaining - Conference Room A

Motion by Kenworthy seconded by Peterson to close the meeting to the public at 6:08 p.m. to discuss labor negotiations.

The County Attorney left the meeting at 6:08 p.m.

Motion Adopted [Unanimous]

Meeting Opened to the Public

Motion by Peterson seconded by Kenworthy to open the meeting to the public at 6:32 p.m.

Motion Adopted [Unanimous]

Scott Rose, Sheriff

DCSO Citizen Recognitions - 2024-2025 Life-Saving Awards

Sheriff Scott Rose presented recognitions and awards to local citizens and Emergency Medical Services (EMS) personnel in honor of their life-saving efforts and heroic actions carried out during the years 2024–2025.

Sheriff Rose noted that each of the individuals and organizations recognized were involved in incidents where their actions directly contributed to saving another person's life.

The following individuals and agencies were honored:

- Kasson Police Department
Case #: K22-4550
Recognition: Life-Saving - Narcan Administration
- Hayfield Ambulance
Case #: S23-7590
Recognition: Life-Saving - Response to Medical Emergency (Traffic Incident)
- The Kress Family (4 individuals)
Case #: S23-8877
Recognition: Letters of Recognition - Assisted subject who fell from a cliff
- Tim Thomann
Case #: S24-9039
Recognition: Life-Saving - Tourniquet application for severe bleeding control

The event concluded with cookies and beverages, and the Board and Sheriff Rose personally congratulated all those recognized, thanking them for their extraordinary efforts in helping to save lives within the community.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Kenworthy seconded by Peterson to adjourn the meeting at 6:51 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on October 14, 2025 at 9:30 a.m.

Motion Adopted [Unanimous]

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
OCTOBER 14, 2025**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session October 14, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rhonda Toquam called the meeting to order at 9:30 a.m.

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| John Allen | District 1 | Present | 9:30 AM |
| Tim Tjosaas | District 2 | Present | 9:30 AM |
| Rodney Peterson | District 3 | Present | 9:30 AM |
| Rhonda Toquam | District 4 | Present | 9:30 AM |
| David Kenworthy | District 5 | Present | 9:30 AM |

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
 Becky Lubahn Deputy Clerk
 Paul Kiltinen County Attorney

Establish Agenda

Agenda Amended

The Board was informed that a tax system conversion update item is being added to the agenda under the Finance Director as item 7.2.

Motion by Allen seconded by Peterson to approve and adopt the agenda as amended to include the addition of a tax system conversion update as item 7.2 under the Finance Director agenda items.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Kenworthy to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Sep 23, 2025 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Sep 23, 2025 5:00 PM
- 1.3. Tobacco License Fees
- 1.4. Request to Approve Write-Offs
- 1.5. Cell Phone Authorization- Zachary Schultz

Lauren Cornelius, Environmental Services Director**IUP #25-04 Smith-Allen**

Environmental Services Director Lauren Cornelius presented for the Board's consideration the October 1, 2025 Planning Commission recommendations.

Ms. Cornelius discussed IUP #25-04 - Smith-Allen.

Motion by Kenworthy seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on October 1, 2025 with the reasons, recommendations and conditions as found in the individual permit:

IUP #25-04 - Smith-Allen

The first public hearing is to consider an application for Interim Use Permit #25-04 to allow for an attached Accessory Dwelling Unit (ADU) in the Agricultural District on approximately 3.31-acres, located in Section 10, Ashland Township. The applicants are Andrew & Tiffany Smith with Jeff & Margaret Allen, and the property owners are Jeff & Margaret Allen.

Recommendations were listed as follows:

The Environmental Services Staff recommends approval of the Interim Use Permit (I.U.P.) as the request meets the ordinance requirements and criteria. The following conditions are recommended:

1. An Ag Covenant shall be signed and recorded prior to any construction activities for the Accessory Dwelling Unit (ADU).
2. A Restrictive Covenant shall be signed and recorded prior to any construction activities for the Accessory Dwelling Unit (ADU).
3. A final plan set for the ADU and a remodeling plan for the future use of the structure shall be submitted to the Environmental Services Department prior to any construction activities in order to be placed on file with the IUP.
4. Both the primary and secondary soil dispersal sites shall be fenced or roped prior to applying for a permit to construct an SSTS. A complete septic permit will need to be submitted prior to or at the same time of the submittal of a zoning permit application.

5. A Dodge County Zoning Permit shall be obtained before construction of any structure.
6. The water supply system shall meet all applicable Minnesota Department of Health requirements for water wells.
7. A post-construction inspection shall be conducted by the Environmental Services Department in order to verify that the ADU meets the performance standards of the Dodge County Zoning Ordinance and the provided plan set dimensions.
8. It shall be the responsibility of the property owner, upon property transfer, to disclose the termination of the IUP for the ADU on the property to the buyer(s) and the process to maintain, remove or remodel the ADU as stated in Chapter 16, section 16.41 of the Dodge County Zoning Ordinance.
9. Upon termination of the IUP, the structure occupied by the ADU shall be remodeled following the provided remodeling plan within the timeframe specified in the Dodge County Zoning Ordinance. Permit(s) shall be applied for, as needed, prior to any construction. Any alteration to the remodeling plan shall be approved by the Environmental Services Department prior to any work being done. A site inspection shall be conducted after remodel is performed in order to verify that the structure meets all applicable standards.

Motion Adopted [Unanimous]

CUP #25-05 Return LLC

Ms. Cornelius reviewed with the Board CUP - #25-05 Return LLC.

Motion by Kenworthy seconded by Peterson to approve of the following action of the Planning and Zoning Commission as reviewed on October 1, 2025 with the reasons, recommendations and conditions as found in the individual permit:

Return LLC - CUP #25-05

The second public hearing is to consider an application for Conditional Use Permit #25-05 to establish an Agricultural Sales Business for the sales and distribution of organic soil amendments, in the Agricultural District on approximately 24.05-acres (exclusive of road ROW), located in Section 13, Hayfield Township. The applicant is Return LLC and the property owners are Eugene & Suzanne Leckness.

RECOMMENDATIONS

The Zoning Staff recommends approval of the Conditional Use Permit (C.U.P.), as the request meets the ordinance requirements. The following conditions are recommended:

1. The business hours of operation will be 6 a.m. to 6 p.m., Monday through Friday, with weekend activity being minimal to none.

2. Operation will comply with all local, state, and federal regulations regarding the proposed use of the property. The business shall obtain and maintain all necessary licenses, registrations and/or other approvals for activities taking place at the site.
3. Verification by a certified professional that the site and buildings comply with the Minnesota Accessibility Code, State Building Code and Fire Code shall be provided to be included with a copy of the CUP on file in the Environmental Services Department.
4. Any change involving the addition of new business-related structures or employees beyond that specified in the business plan on file with the CUP, enlargement, intensification of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued.
5. The business shall comply with the conditions of this permit and the information provided in the business plan on file.
6. Any sign proposed for the business shall meet the performance standards of the Dodge County Zoning Ordinance.
7. The business shall comply with the Nuisance Standards of the Dodge County Zoning Ordinance. Nuisance complaints shall result in review of the CUP by the Planning Commission.
8. Screening from outdoor business-related activities and storage must be maintained on site.
9. Any well on the property shall meet Minnesota Department of Health requirements.
10. All waste generated on site shall be properly disposed of in accordance with the Dodge County Solid Waste Ordinance and MPCA rules.
11. Proof that the business complies with MPCA Hazardous Waste Requirements shall be provided to the Environmental Services Department and filed with the CUP.
12. Proof that the diesel tank is registered with the MPCA shall be provided to the Environmental Services Department to be put on file with the CUP.
13. The business shall be required to register with Emergency Management Director.
14. The applicant shall meet the requirements of the Dodge County Highway Department for the access to meet the county guidelines. A change of use permit shall be granted by the road authority.
15. All sewage treatment systems located on the property shall maintain a valid Certificate of Compliance per Dodge County Zoning Ordinance Chapter 16, section 16.7.1, item K.
16. The applicant shall meet the recommendations of the Dodge County SSTS Program manager. A complete septic permit shall be submitted, an approved septic system design

installed, and issued a Certificate of Compliance within 10 months of either the property transfer or the approval of this CUP, whichever occurs first.

17. The applicant shall submit to the County a wash water containment and a disposal plan accepted and approved by the MPCA for the intended washing of equipment and semi-trailers outdoors.

Motion Adopted [Unanimous]

JPB Final Amendment

Ms. Cornelius reported that the proposed resolution is a recommendation from staff that both Dodge and Olmsted ratify an amendment to the Joint Agreement from January 1, 2026 through June 30, 2028 when the agreement terminates.

Commissioner Allen offered the following resolution (#2025-38), seconded by Commissioner Kenworthy:

Amendment to Solid Waste Management Agreement between Dodge County and Olmsted County

WHEREAS, Dodge and Olmsted County have cooperated in waste management activities since August 27, 1985 defined in our Solid Waste Management Agreement hereafter referred to as the “Joint Agreement” which was most recently amended by agreement of the parties on September 22, 2009;

WHEREAS, the Joint Agreement may be amended following authorization by respective County Boards;

WHEREAS, Section 10.1 of the Joint Agreement provides in part that “The date of termination shall be June 30, 2028, unless terminated sooner by provision herein or by agreement of the parties. If this agreement is terminated, any property which may have been acquired by the Joint Powers Board as the result of joint or cooperative exercise of powers pursuant to this agreement shall be sold and the proceeds divided between the parties in proportion to their respective contributions if the parties cannot otherwise agree as to how this property shall be allocated. In addition, if this agreement is terminated and any surplus monies remain, those monies shall be divided in proportion to the contributions of the parties after the purpose of this agreement has been completed”;

WHEREAS, Dodge and Olmsted County understand that it is difficult to determine accurately what property may have been acquired by the Joint Powers Board or what surplus monies remain and selling of any such property upon termination is not in the best interest of both parties;

WHEREAS, the Joint Agreement is currently set to terminate on June 30, 2028, thus, Dodge and Olmsted County agree the Joint Powers Board should be terminated as of that date;

WHEREAS, the Joint Powers Board finds that Dodge Tipping Fee Structure defined in

Section 6 of the Joint Agreement:

- a) is complex and time consuming and has led to unproductive disagreements between parties, and
- b) causes difficulty for both parties to effectively plan and budget annually.

WHEREAS, county staff from both counties recommend that both parties ratify an amendment to the Joint Agreement that suspends Sections 6 and 8.5 from January 1, 2026 through June 30, 2028 and in its place, establish a Dodge Tipping Fee as described below for the same period;

WHEREAS, county staff recommend that both parties ratify an amendment to the Joint Agreement to permanently suspend the portion of the termination language in Section 10.1 regarding selling of property at the termination of the Joint Agreement and dividing up the proceeds and any surplus money which may have been acquired by the Joint Powers Board;

WHEREAS, Dodge and Olmsted County understand: (1) this is a permanent amendment to the Joint Agreement, and, (2) any subsequent rate changes made in solid waste management fee schedule by Olmsted County, will have no effect on the Dodge Tipping Fee during the period of this amendment prior to the termination date;

NOW THEREFORE, THE PARTIES agree as follows:

1. The Board of Commissioners of both Dodge County and Olmsted County authorize an amendment to the Solid Waste Management Agreement to suspend Sections 6 and 8.5 in the Joint Agreement from January 1, 2026 through June 30, 2028. In its place, the parties agree a Dodge Tipping Fee of \$100 per ton shall apply for the period from January 1, 2026 through June 30, 2028.
2. The parties also agree to permanently suspend the portion of the termination language in Section 10.1 of the Joint Agreement regarding selling of property at the termination of the Joint Agreement and dividing up the proceeds and any surplus money which may have been acquired by the Joint Powers Board in consideration of the revised Dodge Tipping Fee.
3. Dodge County agrees to waive any claim of property, surplus monies, and equity which may have been acquired by the Joint Powers Board or by the counties pursuant to the Joint Agreement.
4. Other than as noted above, the other terms of the Joint Agreement are to remain in full force and effect pending termination of the Joint Agreement on June 30, 2028.
5. The parties agree that this is a full and final settlement of the issues in dispute in the Joint Agreement. Both parties waive all rights to claims which may exist at the time of execution of this Amendment and each party shall remain responsible for any attorney's fees, costs and disbursements which may arise out of the resolution of this dispute.

6. The Joint Agreement is currently set to terminate on June 30, 2028, thus, Dodge and Olmsted County agree the Joint Powers Board should be terminated as of that date.

Resolution Adopted [Unanimous]

Tobey Hicks, Information Technology Director

Incident Response Plan and Artificial Intelligence Policy

Mr. Hicks reported that with the growing threat of cyber-attacks and advancements with AI the IT Department has had a growing concern about getting policies implemented so they have procedures to keep our county safe. IT staff has collaborated with other counties and the state and have been provided templates for their proposed Incident Response Plan and AI Policy. IT staff has looked at the templates and have made the necessary changes to them to supply the county with the necessary procedures that they deem fit. The proposed plan and policy have been reviewed by the County Attorney.

Information System Specialist Max Olive who created the plan and policy was available to comment on the two documents.

The IT Director informed the Board that no action is needed on the Incident Response Plan, this presentation was to inform the Board that this plan has been created and is being used.

Motion by Tjosaas seconded by Peterson to approve and authorize the proposed Public Artificial Intelligence Services Security Standard policy as presented.

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Nichole Farnsworth, Employee Relations Director

Labor Agreement with Teamsters Local 320

The Employee Relations Director presented for the Board's consideration the tentative agreement with the Teamsters Courthouse Union 2026-2028.

Ms. Farnsworth noted that Union members have voted and agreed with this contract.

The summary of changes were listed as follows:

- Article 16 Holidays: remove Juneteenth reference as now considered official holiday
- Article 18 PTO: remove STDL as policy is planned to sunset 12/31/25
- Add PFML language: employee and employer split premium 50/50
- Wage Scale: adjust to 3.25% spread between all steps and add 3% year 2026, 3.25% year

2027 and 3.25% year 2028

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Chair, County Administrator and Employee Relations Director to sign the proposed Labor Agreement with the Teamsters Local 320 as recommended.

Motion Adopted [Unanimous]

Personnel Agenda Reviewed

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Tessa Melvin was available remotely to explain the rationale behind the band and grade adjustments. Ms. Melvin informed the Board that the total cost of the increase to payroll for the band and grade adjustments would be \$6,400.

Motion by Peterson seconded by Tjosaas to approve the following personnel actions:

A. Land Records

- A.1 Christina Steneman - Deputy Recorder
No longer employed.
Effective Date: 10/06/25
- A.2 Deputy Recorder - 1.0 FTE
Authorization to post and fill vacancy.
Effective Date: 10/14/25
- A.3 Matt Naatz - Senior Property Appraiser
Step increase from C42 step 4 \$37.27 to C42 step 3 \$38.65.
Effective Date: 11/02/25

B. Sheriff's Office

- B.1 Michael Leonhardt - Transport Officer
No longer employed.
Effective Date: 9/30/25
- B.2 Transport Officer - On-Call
Authorization to post and fill vacancy.
Effective Date: 10/14/25
- B.3 Alec Rosel - 911 Dispatcher
Authorization to hire at B23 step 1 \$25.45 to fill approved vacancy.
Effective Date: 10/06/25
- B.4 Greg Wood - Courthouse Deputy
Authorization to hire at C41 step 1 \$33.40 to fill approved vacancy.
Effective Date: 10/06/25

C. Environmental Services

- C.1 Catherine Grondin - Zoning Administrator
Step increase from C43 step 6 \$45.47 to C43 step 5 \$47.35.
Effective Date: 10/11/25

D. Administration

- D.1 Sara Marquardt - Accounting Services Director
No longer employed.

Effective Date: 10/06/25

E. Fairview Care Center

E.1 Kelly Ellis - FVCC Administrator

Step increase from E82 step 6 \$67.32 to E82 step 5 \$69.34.

Effective Date: 9/30/25

F. Annual Band and Grade Review

F.1 Approval of updated job descriptions and recommended changes in Band and Grade assignment. Band and Grade review completed by Tessia Melvin with DDA.

| | <u>From</u> | <u>To</u> |
|----------------------------------|-------------|-----------|
| Crime Data Analyst | B32 | C41 |
| Sewage Treatment Program Manager | C41 | C42 |
| Assessment Manager | C42 | C43 |
| Effective Date: 12/01/25 | | |

Motion Adopted [3 to 2]

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Allen seconded by Kenworthy to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

| | |
|-------------------------------|------------------|
| 01 Revenue Fund | \$ 405,597.31 |
| 13 Road and Bridge Fund | \$ 121,147.13 |
| 16 Environmental Quality Fund | \$ 145,652.22 |
| 19 Eda/Hra-Dodge County | \$ 7,869.00 |
| 41 Ditch Fund | \$ 1,425.00 |
| 80 Agency Fund | <u>\$ 885.00</u> |
| Total | \$ 682,575.66 |

Motion Adopted [Unanimous]

Tax System Conversion Update

Mr. Venenga reported that the information below was presented for approval August of 2024.

The time has come to bid farewell to the County's current Avenu tax software. It runs on an increasingly rare As400 server. Tyler Tax is becoming the dominant tax software in the state as it is the only sequel server based tax software provider accepting new counties. Dodge County's conversion would be scheduled for 3rd quarter of 2025. They have done several counties similar in size to Dodge and several using Avenu tax, so it should be a smooth conversion.

The conversion and first year subscription fee will be levy neutral. In the past years planning for this conversion \$229,534 capital has been set aside from finance to general fund balance.

Additionally, Dodge County has \$45,674.93 in its member account at MCCC. This was a deposit on the new Avenu product that never appeared, and Dodge County's share of the current Avenu product's enhancement fund. The combined total of \$275,208.93 is more than the quoted cost of \$250,880 quoted by Tyler for implementation, travel, and year one support,

At this time, we are only interested in Tyler's tax product. Land Records are happy with Vanguard Assessment, and Tyler has other counties with a Tyler Tax Vanguard Assessment set up.

We have included the MCCC Participation Agreement and Dodge County's price quote from Tyler. The master agreement was given to Paul Kiltinen for review. We presented this at the last meeting for review and this week we are asking for approval of the contract with MCCC for Tyler Tax.

The Finance Director informed the Board that at that time, Tyler Tax was the software choice presented for approval as Dodge County moved off of the AS400 server.

As Dodge County has navigated the transition with Tyler, progress has been delayed and the current projected conversion would not occur until 3rd quarter of 2026. As a result of the delays, staff have inquired of other MN Counties about the tax software being used and Dodge has found the CPT (Counties Providing Technology) has a product that would serve the needs of Dodge County and allow Dodge County to retire the AS400 server. Below is a comparison of costs:

| | <u>CPT</u> | <u>Tyler Tax</u> |
|----------------|------------|------------------|
| One-time costs | \$67,640 | \$207,470 |
| Annual cost | \$69,804 | \$54,435 |

Mr. Venenga reported that he is currently waiting to see if there are any costs that will be incurred with terminating the county's agreement with Tyler/MnCCC if this change is endorsed by the Board.

Based on the above information, the Finance Director is looking for approval to terminate the county's conversion to Tyler Tax and proceed with CPT, subject to the open question about MnCCC fees.

Motion by Allen seconded by Peterson to approve and authorize the Finance Director to pursue moving forward with CPT to update the county's tax software in place of Tyler Tax once he is able to determine what the exit fee is for terminating the MCCC Participation Agreement.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

SEMMCHRA Levy Request 2026

Mr. Elmquist reported that included for this agenda is SEMMCHRA's final levy resolution at the request of their Executive Director who will be leaving in early November. The budgeted amount is \$60,000, which is approximately the same amount that was in the preliminary budget of \$59,988. The 2025 amount was \$55,200.

The County Administrator noted that this is not in alignment with SEMMCHRA's request of \$89,988 last summer. In a discussion with the Executive Director, Mr. Elmquist informed her that the County Board would not likely be entertaining the formal levy request for 2026 with the current budget challenges before it. Ms. Beranek asked that some sort of increase be considered with the other 3 counties in the HRA approving the levy requests. With some budget changes that have occurred in the last few weeks, the County Administrator felt this amount is relatively easy to absorb.

The County Administrator pointed out that the memo in the Board packet indicates this is a preliminary levy request, it is not, it's a final levy request. Any reference to a preliminary levy will be corrected to read final levy.

Commissioner Allen stated they aren't allocating additional money for any other outside agencies, so he wasn't supportive of giving SEMMCHRA more money now.

Mr. Elmquist reminded the Board that the county participates in the SEMMCHRA Joint Powers Board Agreement with three other counties, and that all of the other counties agreed to an increase. The County Administrator also noted that Dodge County's increase is modest in comparison to what the other counties are being asked to contribute.

Commissioner Peterson stated he was ok with giving SEMMCHRA more money, he felt they have brought a lot of additional services into the county. Mr. Peterson reported he is ok with the \$60,000 levy request for SEMMCHRA.

Commissioner Tjosaas and Commissioner Kenworthy both stated that they were ok with the \$60,000 SEMMCHRA levy request.

Commissioner Peterson offered the following resolution (#2025-39), seconded by Commissioner Tjosaas:

**RESOLUTION APPROVING SPECIAL BENEFIT TAX LEVY OF
SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING AND
REDEVELOPMENT AUTHORITY PURSUANT TO MINNESOTA STATUTES,
SECTION 469.033, SUBD. 6, AND APPROVING A BUDGET FOR FISCAL YEAR
2026**

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and Winona Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

WHEREAS, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

WHEREAS, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0185% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

WHEREAS, the Authority has requested that the Board of Commissioners of Dodge County approve the preliminary levy of such a special benefit tax in the amount of \$60,000 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Dodge County; and

WHEREAS, the Board of Commissioners of Dodge County has considered such request by the Authority and believes that consenting to such a special benefit tax levy by the Authority is in the best interests of Dodge County and its residents; and

WHEREAS, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

WHEREAS, the Authority has presented to the Board of Commissioners of Dodge County a copy of a proposed budget for its operations for fiscal year 2026.

NOW, THEREFORE, be it resolved by the Board of Commissioners of Dodge County as follows:

Section 1. That the budget for fiscal year 2026 for the operations of the Authority as presented for consideration by the Board of Commissioners of Dodge County is hereby in all respects approved.

Section 2. That the levy of a special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2026 in the amount of \$60,000 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Dodge County.

Resolution Adopted [4 to 1]

Public Health Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Public Health Committee report and action items.

Public Health Update

Commissioner Kenworthy shared the following Public Health update:

1. WIC is a federally funded program through the USDA. MN WIC is providing weekly updates based on information that is changing daily. Most recent information will be shared during committee.
2. Dodge-Steele CHB update.
3. My Ascension Suicide Prevention Event held on the evening of October 8th. More details after event will be shared.
4. TZD grant application was approved as written. Public Health was awarded \$21,403.50. There will be a \$600.00 match. This is different than the 2024-2025 funding as they were capped for wages and a 20% match was required.

Motion No Vote

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Standard Liquor License with Sunday Sale

Hidden Pines Bar & Grill LLC in Mantorville has requested a Liquor and Sunday sale license for the following time periods: January 1, 2023 through December 31, 2023, January 1, 2024 through December 31, 2024 and January 1, 2025 through December 31, 2025.

Motion by Peterson seconded by Tjosaas to approve and authorize retroactively approving a Liquor and Sunday Sale licenses for the Hidden Pines Bar & Grill for calendar years 2023, 2024 and 2025 as recommended. Approval of the County Attorney and County Sheriff have been confirmed.

Motion Adopted [Unanimous]

Liquor License - Zumbro Valley Recreation Club

Zumbro Valley Recreation Club in Mantorville has requested a renewal of their liquor and Sunday sale license for the following time periods: January 1, 2022 through December 31, 2022, January 1, 2023 through December 31, 2023, January 1, 2024 through December 31, 2024 and January 1, 2025 through December 31, 2025.

It was pointed out that the 2023 time frame for this request incorrectly indicates the license will be in effect until December 13, 2023. This error will be corrected to read December 31, 2023.

Motion by Tjosaas seconded by Allen to retroactively approve a Liquor and Sunday Sale license for the Zumbro Valley Recreation Club for calendar years 2022, 2023, 2024 and 2025 as recommended. The approval of the County Sheriff and County Attorney have been completed.

Motion Adopted [Unanimous]

Liquor License - The Oaks Country Club

The Oaks Country Club in Hayfield has requested a renewal of their Liquor and Sunday Sale license for the following periods: January 1, 2022 through December 31, 2022, January 1, 2023 through December 31, 2023, January 1, 2024 through December 31, 2024 and January 1, 2025 through December 31, 2025.

It was pointed out that this item also incorrectly indicates that the 2023 time frame for this license will be in effect until December 13, 2023. This error will be corrected to read December 31, 2023.

Motion by Tjosaas seconded by Peterson to approve and authorize retroactively approving the Liquor and Sunday Sale license for The Oaks Country Club for calendar years 2022, 2023, 2024 and 2025 as recommended. The approval of the County Sheriff and County Attorney have been completed.

Motion Adopted [Unanimous]

Standard Liquor License with Sunday Sale and Temporary Liquor License Approval

Hidden Pines Bar & Grill LLC in Mantorville, Zumbro Valley Recreation Club in Mantorville, The Oaks Country Club in Hayfield and the Dodge County Ag & Mechanical Society (Big Iron Classic and Dodge County Fair) in Kasson annually request either a Liquor and Sunday Sale license or a Temporary License for specified events. The renewal period for the above establishments would be January 1, 2026 to December 31, 2026.

Motion by Allen seconded by Peterson to approve and authorize a Liquor and Sunday Sale licenses for the Hidden Pines Bar & Grill, in Mantorville, MN, Zumbro Valley Recreation Club in Mantorville, MN, The Oaks Country Club in Hayfield, MN and a Temporary Liquor License for the Dodge County Ag & Mechanical Society (Big Iron Classic and Dodge County Fair) in Kasson, MN for calendar year 2026 subject to the approval of the County Attorney, County Sheriff and all other requirements for licensure renewal.

Motion Adopted [Unanimous]

The County Attorney left the meeting at 10:35 a.m.

Agency Reports

Commissioners provided their agency reports. Commissioner Allen talked to the State regarding the water problems at the fairgrounds. Commissioner Kenworthy attended a Township Supervisors meeting, a SECB Steering Committee meeting, a SEEMS Joint

Powers Board meeting, a Dodge/Waseca Teams meeting, a Workforce Development meeting and a SEECB meeting. Commissioner Peterson attended a FPHR Work Group meeting, a State Advisory Committee meeting on mental health, an ICWA meeting, a SCHSAC retreat, a Union Negotiations meeting with the 49's and a CHB meeting. Commissioner Tjosaas attended a Township Officers meeting, a MNPrairie Special Union Negotiations meeting and a Semcac meeting. Commissioner Toquam attended a SCHA Board meeting, a Public Health meeting, a MNPrairie Negotiations meeting, a Fairview Care Center picnic, a MNPrairie Policy Committee meeting, a Dodge/Waseca Negotiations meeting, a MNPrairie Labor Negotiations meeting and a County Board meeting.

Motion No Vote

There were no Other Deferred Business Items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Allen seconded by Peterson to adjourn the meeting at 10:58 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on October 28, 2025 at 5:00 p.m.

Motion Adopted [Unanimous]

MANTORVILLE FIRE DEPARTMENT

November 2025 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance: Dave, Paul, Don, Russ, Scott, Nate B., Joey, Brett, Annabelle, Kyle, Duke, Nate S., Orion, Ryan, Annika, Angel

Chief's Report:

- Live burn, good turnout, Thank you to everyone that was there!
- Thank you card for Roger Carlsen and Dodge Center Ambulance
- Received thank you card from Rog
- Fire Instructor and Fire Officer classes starting Jan. through Riverland
- Football send off Thurs. at school at 2:30pm leave school at 2:40pm- Annika, Duke, Nate B.
- Missing accountability clip board
- Annika resignation submitted for Dec. 31, 2025
 - Motion made by Russ, 2nd by Nate S. to accept resignation
 - Motion passes
- Officer elections tonight
 - Motion made by Duke, 2nd by Joey to removed officer positions assistants
 - Motion passes

Assistant Chief:

- Glow parade December 5th be at Kasson Fire Hall at 5:10pm
- Don Hofstad resignations
 - Motion made by Russ, 2nd by Kyle to accept resignation
 - Motion passes

Deputy Chief:

- Nothing to report

Fire Marshall:

- 2 MVA

Training Officer:

- Med Compass this month Nov. 19th, 3:30-7:30pm - 2 people every 20 min.

Equipment:

- Air compressor running again- was low on oil
 - Annual compressor test in Nov.
- Grain bin tube to be mounted in the next few weeks
- 300 feet of hose from Austin Fire

Vehicles:

- Betsy- In our Shed

- Pumper 1- annual pump test done, rear bumper lights being replaced, kill switch broken-kill via choke atm
- Pumper 2 - annual pump test done, generator fuel pump will be replaced
- Chevy Pick Up -
- Tanker 1 - will be winterized this weekend
- Tanker 2 - will be winterized this weekend
- Grass Rig -
- Rescue Truck -

First Responder's:

- SEEMS December
- Trauma scenario next week for training
- Ipad in Rescue Activer911 not working- will be fixed by tomorrow

Treasurer

- \$5,585.09
- Motions made by joey, 2nd ryan to approve bills
 - Motion passes

New Business:

- Recommendations
 - Chief- Paul Lushinsky
 - Assistant Chief- Ryan Jech
 - Fire Marshal-Kyle Johnson
 - Training Officer- Orion Hardwick
 - Equipment- Nate Burgess
 - Vehicles- Joey Lorentz
 - First Responders- Troy Stafford
 - Treasurer - Brett Skoog
 - Secretary- Nate Suhr
- Significant other social

Old Business:

- None

Active Committees:

- OSHA/Safety and Accountability: Don, Russ, Nate S, Kitzy
- Radios: Paul, Rog, Ryan, Duke
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy
- Uniform's: Orion, Annablle, Nate S., Ryan, Annika, Troy- duty shirts arriving Nov 15
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Russ, Paul, Nate B., Joey, Nate S., Orion
- Grants- Rog, Duke, Nate S., Ryan, Annabelle

Points Report:

- Motion made by Joey to approve the points report, 2nd by Ryan , motion approved

Calendar:

- Nov 7 1430 KM Football Escort
- Nov 12 1830 First Responder Training
- Nov 15 1700 Significant Others' Social
 - Dinner @1800
- Nov 19 1530-1930 Med Compass
- Nov 19 1830 Fire Training
- Dec 3 1800 Officers Meeting
 - 1900 Lunch (Russ, Logan, Nate B)
 - 1930 Members meeting
- Dec 5 1730 Glow Parade

Meeting Adjourned at 20:24



Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Lyle Hoaglund
Kim Boyum

Absent: Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke - WHKS

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Councilmember Hoaglund moved and Councilmember Boyum seconded to adopt the agenda as is.

Motion carried: 4 ayes / 0 nays

4. New Business

- A. Pursuant to an advertisement for bids for the CSAH Lift Station Project at Eagle Meadows, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

The bids were received:

- DeCook Excavating, Inc. of Byron, MN \$802,853.00
- GM Contracting, Inc. \$1,007,383.81
- Holtmeier Construction, Inc. \$1,063,571.63
- Pember Companies, Inc. \$1,149,425.00
- R & R Excavating, Inc. \$1,272,159.91
- Heselton Construction, LLC \$1,311,342.00
- SL Contracting, Inc. \$1,497,930.00

There was an error in the bid from DeCook Excavating, Inc. City Clerk Lohrbach will consult with the City Attorney to see what the City's next steps would be and if the project should be re-bid.

Councilmember Nash moved and Councilmember Hoaglund seconded to table Resolution 2025-33 Awarding Bid of CSAH Lift Station Project at Eagle Meadows until the next meeting.

Motion carried: 4 ayes / 0 nays

- B. Councilmember Nash moved and Councilmember Boyum seconded to table Resolution 2025-34 Establishing Procedures relating to Compliance with Reimbursement Bond Regulations Under the International Revenue Code.

Motion carried: 4 ayes / 0 nays

5. **Adjourn**

Motion was made by Councilmember Hoaglund and seconded by Councilmember Nash to adjourn the meeting at 6:50pm.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.

Gretchen Lohrbach
City Clerk-Treasurer



Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke - WHKS

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

No changes

4. Consent Agenda

- A. Accounts Payable (Warrant List) for 10.13.25
- B. County Commissioners Meeting Minutes 8.26.25
- C. County Commissioners Meeting Minutes 9.9.25
- D. Fire Department Meeting Minutes October 2025
- E. Council Minutes 8.11.25
- F. Council Minutes 9.8.25

- G. Resolution 2025-35 Certifying Unpaid Utility Bills to Dodge County Property Taxes
- H. Approval of Pheasants Forever Gambling Permit for November 1, 2025

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the consent agenda as presented:

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

No Items.

6. Public Concerns

No items.

7. Public Safety Update

- A. Troy Stafford with Mantorville Fire Department Relief presented that they currently receive \$2,000 per member per year from PERA. The City contributes \$4,000 every year to this fund. The Fire Department would like to increase the amount from PERA to \$2,100 per member per year. This will not alter the City's contribution portion.

Councilmember Potter moved and Councilmember Nash seconded to increase the yearly amount from PERA to \$2,100.

Motion carried: 5 ayes / 0 nays

City Clerk Lohrbach will draw up a resolution to be signed at the next meeting.

- B. The Fire Department would like to tie in the electricity from the old wastewater treatment plant to their small shed next to it. It will cost approximately \$1,000-\$1,200 and Relief will pay this if the City allows it.

Councilmember Hoaglund moved and Councilmember Potter seconded to allow the Fire Department to tie into the electrical at the old wastewater treatment plant.

Motion carried: 5 ayes / 0 nays

8. Public Hearings

No items.

9. New Business

A. Street Closures for Fall Festival on October 25th will be:

5th Street from the Mantorville Saloon to Clay Street from 7:00am – 4:00pm, also the section of Clay Street from the Post Office toward the North to the top of the hill for the Pumpkin Roll. The committee would like permission to use the City's tractor to pull the hay wagon.

Councilmember Potter moved and Councilmember Boyum seconded to approve the street closures and use of the City tractor.

Motion carried: % ayes / 0 nays

Thrivent has donated the pumpkins for the Pumpkin Roll event.

B. Tyler Isbell was present to discuss ideas for a possible disc golf course at Riverside Park on Goat Island. If they are able to obtain used equipment, it would not cost the City anything. Council is amenable to this if it will not cost the City anything.

Councilmember Potter moved and Councilmember Boyum seconded to approve looking for options that will not cost the City.

Motion carried: 5 ayes / 0 nays

C. Residents were present to discuss the possible vacations of several streets in Mantorville. A portion of Bluff Street is being maintained by the City that only leads to one home. If vacated, that street would be divided by the adjoining properties. James Jasperson, the resident to whose home the street leads, stated that he does not have the means to maintain the road on his own. Councilmember Potter feels that the street should be in good condition before turning over to adjacent property owners. Council will discuss more if this is feasible at a later meeting.

D. Brandon Kester from Zumbro Valley Golf Course was present to discuss the possible annexation of the Golf Course into the City, as hooking up to City sewer could be less expensive than installing a whole new septic system at the Golf Course. City Engineer Scott Huneke has reached out to the City Attorney on the legality of this.

Elizabeth Harbaugh, with Dodge County, said that the Golf Course must be compliant by May 31, 2026. The County could possibly allow for an extension if there is a date she could bring to the board. A two-year extension could possibly work, but it cannot wait much longer.

The council is open to this annexation.

- E. The 2026 Preliminary Budget was discussed. Public Works Lead Joe Adams said that the City's Kubota lawn mower needs to be repaired. It will cost \$5,000 - \$8,000. Right now we could get a trade in value of approximately \$4,000 if the City would like to get a new one by either purchase or lease. He will bring back numbers at the line by line meeting on October 27th.

10. Old Business

- A. Tod Fyten gave an update to Council about the property at 101 5th Street East. Councilmember Potter said the City can't keep receiving more delays. Mayor Jeff Ingalls said we do need a commitment to this. Councilmember Nash would like news in the next couple of weeks before the October 27th line by line meeting. City Engineer Scott Huneke will reach out to the DNR to express the City's urgency on this matter.

11. Tabled Items

- A. Councilmember Nash moved and Councilmember Potter seconded to pull the proposed Streetlight on Hwy 57 across from Casey's from the table.

Motion carried: 5 ayes / 0 nays

Councilmember Boyum found some used streetlights, but they are not like the streetlights we currently have. Councilmember Nash suggested that we could maybe switch out some of the park lights near it so it would look like it had been done on purpose. Public Works Adams will reach out to them.

Councilmember Nash moved and Councilmember Potter seconded to put this item pack on the table.

Motion carried: 5 ayes / 0 nays

- B. Councilmember Nash motioned and Councilmember Potter seconded to pull the CSAH Lift Station Near Eagle Meadows off the table.

Motion carried: 5 ayes / 0 nays

Councilmember Hoaglund moved and Councilmember Potter seconded to reject all bids

Motion carried: 5 ayes / 0 nays

Councilmember Nash moved and Councilmember Boyum seconded to rebid the CSAH lift station project.

Motion carried: 5 ayes / 0 nays

The project will now be bid on November 6th and the bid can be awarded at the November 10th Regular Council Meeting.

12. Reports

Jay Frederich with Rolling hills transit briefly spoke about prices for them to maintain operational are going up. He is going to the various communities to drum up support. In 2024, there we 951 rides out of and 974 rides going to Mantorville, about 2% of their yearly ridership. They may be looking at a \$40,000 deficit and would be looking for a contribution of about 2% of this, which would be \$800. He will touch base with Council at a later date.

A. Public Works Report

- 1) The 5th Street drainage issue by 15 5th Street East would be roughly \$5,000 or \$8,895 if a curb were put in. This could possibly be added to next years budget. He can let residents know after the line item meeting on October 27th.
- 2) Council said to hold off repairing the Kubota lawn mower at this point.
- 3) There was work done on the sewer line in the alley by the Relay Lot. There may be an electric bill from the Seim's for using the electricity from their pole. Moving forward on the lining was not recommended. Ellingson's Drainage said they could try, but it will be \$21,000. If they can't do it, they will not charge the City. The area is 60 feet from the middle of 5th Street and then South to the location of issue.

Councilmember Nash moved and Councilmember Potter seconded to go ahead with the plan with Ellingson Drainage.

Motion carried: 5 ayes / 0 nays

- 4) Fall Street sweeping quotes were received:

- \$1,200 Durst Outdoor Services
- \$1,000 SL Contracting

Councilmember Hoaglund moved and Councilmember Potter seconded to approve going with SL Contracting for fall street sweeping.

Motion carried: 5 ayes / 0 nays

5) Signs have been ordered for 10th Street by Jefferson Street. Adams asked about an additional stop sign, but was decided it is not needed.

6) Rain gutters for the bandshell will be donated and installed.

Councilmember Nash moved and Councilmember Potter seconded to approve, provided all costs are covered and there is no cost to the City.

Motion carried: 5 ayes / 0 nays

7) Additional electricity for the bandshell will have labor donated, but cost needs to be determined. Adams will check more into this.

Roto Rooter checked on sewer NE of town and also some on 6th Street and Clay street and no big problems were found, just some tree roots.

8) Adams circled back to whether or not it is a good choice to spend tax payer dollars on street repairs that only benefit one person. Council could look into assessing.

B. City Clerk Report

1) The resident at 401 Walnut Street stopped by City hall and had received the letter from staff. She is working on the yard and getting quote for repair to the porch.

Council asked if the City can ask for an inspection if it appears the home is unsafe. City Clerk Wendy Siewert has been checking with EMS services on documentation and Construction Management Services on this. Staff will have more information at the next Regular Council meeting.

2) Deputy Clerk Siewert is setting up quotes for security cameras. Starting with a few and then getting more when needed sounds like a good idea.

C. Consultant Report

No Items.

D. Committee Reports

1) Chamber

- Fall Festival is coming up on October 25th. Trolleys will be used for the Christmas events in Kasson and Mantorville. There will also be a holiday glow parade.

- 2) Economic Development Authority
 - Meets October 20th.
- 3) Finance/Budget
 - Meets next week
- 4) Fire Department
 - Had an open house for Fire Prevention Week. CDLs may now be required for volunteer staff unless driving directly to an active fire. The Mayor will give a Proclamation for the retired firefighters from this year at the next Regular Council Meeting.
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
 - There are hockey boards at Hayfield for \$6,000. Adams will go and look at them. Joint Powers will give us up to \$10,000 for the rink at Riverside Park. They meet next on January 29, 2026..
- 7) Mantorville Restoration Association
 - Meets tomorrow night.
- 8) Park Board
 - Signs for the Pickleball Court will be given to Council for approval after the final draft.
- 9) Fire Relief
 - Will have a report at the next meeting. There were 825 attendees at the Fire Department's Pancake Breakfast this year. The dance was down by 50%, but could be due to the really cold weather.
- 10) Personnel
- 11) Relief
- 12) Township
- 13) Decorations
 - Brackets are up on the light posts for the lights to be put up after Veteran's Day.

E. Councilmember Reports

- Councilmember Potter apologized for his absence at the last Council meeting due to some health issues.

F. Mayor's Report

No Items.

13. Executive session

No Items.

14. Adjourn

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 9:30pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Gretchen Lohrbach
City Clerk-Treasurer

**CITY OF MANTORVILLE
GOODHUE COUNTY, MINNESOTA**

RESOLUTION 2025-37

**A RESOLUTION AUTHORIZING THE RELEASE OF FUNDS ON BEHALF OF
THE CITY OF MANTORVILLE**

WHEREAS, the City of Mantorville has entered into a grant agreement with the State of Minnesota, acting through the Department of Employment and Economic Development, Business and Community Development Division (DEED); and

WHEREAS, the City of Mantorville has entered into an Administrative Contract with Southeastern Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA) for the administration of the DEED grant; and

THEREFORE, BE IT RESOLVED BY the City Council of the City of Mantorville that the SEMMCHRA Comptroller or Executive Director is authorized to sign the reimbursement payment request forms on behalf of the City.

Adopted by the City Council of Mantorville on the 10th day of November, 2025.

SIGNED:

Jeffrey Ingalls
Mayor, City of Mantorville

Date

WITNESSED:

Gretchen Lohrbach
City Clerk-Treasurer, City of Mantorville

Date



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk
Date: November 25, 2025

Rental License Applications for 2025

BACKGROUND INFORMATION:

The property owner listed below has completed the required paperwork, passed their inspection, and paid for their rental license application per City Ordinance. The following Rental License Application has been submitted for approval:

| Owner Name | Rental Property |
|-------------------|------------------------|
| Tyler Sutherland | 1007 Blanch Court |

STAFF RECOMMENDATION:

Staff recommends Council approval of the enclosed rental license for 2025.

CITY OF MANTORVILLE RENTAL CERTIFICATE APPLICATION

| |
|--|
| CERTIFICATE Number/ID: |
| Property Name / Address (Legal Name): 1007 Blanch Ct, Mantorville, MN 55955 |

| | | | |
|--|-------------|----------------------------|--|
| Property Owner (First/Middle/Last): Tyler Joseph Sutherland | | Maiden Name / Alias Names: | |
| Social Security or Tax Identification Number: | | Driver's License No.: | |
| Date of Birth: | Gender M/F: | Race: | |
| Current Address (Street / City / State / Zip): | | Day Phone: | |
| | | Night Phone: | |

*If owner is a **Partnership** – above information should be provided for Managing Partner
If owner is a **Corporation** – above information should be provided for Chief Operating Officer
If dwelling is on **Contract for Deed** – above information should be provided for contract vendee*

Below, list any agents appointed by the owner to accept service of process and to receive or give receipt for notices and any agent actively involved in maintenance or management of said dwelling:

| | | |
|--|-----------------------|--------------|
| Employee Name (First/Middle/Last): Taryn Sutherland | Date of Birth: | Gender M/F: |
| Current Address (Street / City / State / Zip): | Driver's License No.: | Night Phone: |

| | | |
|--|-----------------------|--------------|
| Employee Name (First/Middle/Last): | Date of Birth: | Gender M/F: |
| Current Address (Street / City / State / Zip): | Driver's License No.: | Night Phone: |

| | | |
|--|-----------------------|--------------|
| Employee Name (First/Middle/Last): | Date of Birth: | Gender M/F: |
| Current Address (Street / City / State / Zip): | Driver's License No.: | Night Phone: |

| | | |
|--|-----------------------|--------------|
| Employee Name (First/Middle/Last): | Date of Birth: | Gender M/F: |
| Current Address (Street / City / State / Zip): | Driver's License No.: | Night Phone: |

RENTAL CERTIFICATE APPLICATION

| CERTIFICATE CHECKLIST | |
|--|--|
| <i>Your initials next to each of the items indicate you understand, agree to, and have completed each of these requirements.</i> | |
| X | I have received a copy of the city's RENTAL HOUSING ORDINANCE and have reviewed it. |
| X | I agree to update this information with the city each time status of an owner(s) or agent(s) changes. |
| X | I have included a complete floor plan of my property for Emergency response purposes. |
| X | I have reviewed and understand the provisions of this ordinance and intend to abide by it. |
| X | All written and/or verbal leases used in renting my property contain a clause providing that conduct that violates this chapter constitutes both a material breach of the lease and grounds for termination of such lease. |
| X | I understand if I fail to submit all the information required by ordinance with this application, the city will deny my rental certificate application. |

In the space provided below, include complete details on the number and kinds of units offered for rent, classified as to the type of unit and the facilities incorporated in your rental units.

Residential single family

All the information above is completed in full and is accurate to the best of my knowledge. I understand that an inspection by the City Building Inspector will need to be completed prior to the issuance of a rental certificate. The inspection will ensure that the property meets building code compliance for health and safety of a rental property. The City covers the initial cost of any inspection and any subsequent inspection done. If, however, I fail to show up for a scheduled inspection, I will be responsible for those costs. If additional inspections are required beyond two (2), I will also be responsible for those costs. It is the applicant's responsibility to set up the inspection. **Call CMS at 282-8206 to set up the inspection.**

Fee: X \$25.00 – 1 Building/Site Less than four (4) units

 \$30.00 – 1 Building/Site Four (4) to eight (8) units

Tyler Sutherland

10/14/2025

Signature of Property Owner (Applicant)

Application Date

.....
City Use Only

Inspection Completed on 10/24/2025; report is attached

Approved by the City on _____.

City Clerk Signature:

City **Mantorville**
 Date **10/1/2025** thru **10/31/2025**

| <u>Agency</u> | <u>Incident_Nr</u> | <u>Location</u> | <u>LocCity</u> | <u>Activity</u> |
|---------------|--------------------|-----------------|----------------|--------------------------|
| S | 202500008234 | 1008 East St | Mantorville | Lost Persons |
| S | 202500008157 | 110 8th St E | Mantorville | 9-1-1 Hang Up Call |
| S | 202500007917 | 22 6th St E | Mantorville | Sexual Assault |
| S | 202500008073 | 22 6th St E | Mantorville | Alarm |
| S | 202500008358 | 22 6th St E | Mantorville | Person In Crisis |
| S | 202500008146 | 22 6th St E | Mantorville | MN Prairie Assist |
| S | 202500008245 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500008260 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500008283 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500008284 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500008316 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500007721 | 22 6th St E | Mantorville | Mv. Accident |
| TRN | 202500000003 | 22 6th St E | Mantorville | Assist Other Agency |
| S | 202500007621 | 22 6th St E | Mantorville | Assist Other Agency |
| S | 202500007785 | 22 6th St E | Mantorville | Offender Registry |
| S | 202500007660 | 22 6th St E | Mantorville | Civil |
| S | 202500007787 | 22 6th St E | Mantorville | Public Assist |
| S | 202500007920 | 22 6th St E | Mantorville | Violate/cond-release |
| S | 202500008311 | 22 6th St E | Mantorville | Violate/cond-release |
| S | 202500007458 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007488 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007503 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007520 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007619 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007622 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007626 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007689 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007723 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007743 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007748 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007755 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007834 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007836 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007847 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007850 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007863 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007868 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007872 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007895 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008017 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008020 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008024 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008043 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008046 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008048 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008053 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008069 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008070 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008077 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008078 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008081 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008092 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008131 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008132 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500007715 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500007742 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008074 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008218 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008274 | 22 6th St E | Mantorville | Permit To Purchase |

City **Mantorville**
 Date **10/1/2025** thru **10/31/2025**

| <u>Agency</u> | <u>Incident_Nr</u> | <u>Location</u> | <u>LocCity</u> | <u>Activity</u> |
|---------------|--------------------|------------------|----------------|--------------------------|
| S | 202500008317 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008318 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008319 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008339 | 22 6th St E | Mantorville | Permit To Purchase |
| S | 202500008155 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008159 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008250 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008251 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008255 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008269 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008270 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008271 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008279 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008306 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008313 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008314 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008327 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008350 | 22 6th St E | Mantorville | Admin. Stats Only |
| S | 202500008005 | 22 6th St E | Mantorville | TeST Only-No Resp Needed |
| S | 202500008310 | 22 6th St E | Mantorville | Burning Permit |
| K | 202500003999 | 22 6th St E | Mantorville | CHILD PROTECTION INTAKE |
| S | 202500007559 | 22 6th St E | Mantorville | Suspicious Activity |
| S | 202500008324 | 22 6th St E | Mantorville | ATF Multiple Purchase |
| S | 202500008307 | 22 6th St E | Mantorville | Violate/cond-release |
| S | 202500008121 | 220 3rd St W | Mantorville | Suspicious Activity |
| K | 202500003967 | 302 Bluff St | Mantorville | Assist Other Agency |
| S | 202500007974 | 302 Bluff St | Mantorville | Public Assist |
| S | 202500007817 | 320 Main St N | Mantorville | Animal Comp |
| S | 202500007463 | 321 Main St N | Mantorville | Miscellaneous Info |
| S | 202500007851 | 400 Cemetery Rd | Mantorville | Suspicious Activity |
| S | 202500007873 | 327 5th St E | Mantorville | Civil |
| S | 202500008025 | 416 Main St N | Mantorville | Lost Property |
| S | 202500008154 | 500blk Blanch St | Mantorville | Suspicious Activity |
| S | 202500008256 | 721 Main St N | Mantorville | 9-1-1 Hang Up Call |
| S | 202500007839 | 721 Main St N | Mantorville | Miscellaneous Info |
| S | 202500008247 | 721 Main St N | Mantorville | Miscellaneous Info |
| S | 202500007669 | 710 Walnut St | Mantorville | Req for Extra Patrol |
| S | 202500007657 | 715 Chestnut St | Mantorville | Paper Service |
| S | 202500007634 | 816 Chestnut St | Mantorville | Suspicious Activity |
| S | 202500007990 | 820 County Rd 12 | Mantorville | Cell Call Open Line |
| S | 202500008288 | 816 Main St N | Mantorville | Larceny |

Total

100

RESOLUTION 2025-33

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR MANTORVILLE CSAH LIFT STATION PROJECT AT EAGLE MEADOWS

WHEREAS, pursuant to an advertisement for bids for the CSAH Lift Station Project at Eagle Meadows, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

-
-
-
-
-
-
-

AND WHEREAS, it appears that _____ of _____ is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MANTORVILLE, MINNESOTA;

The Mayor and Clerk are hereby authorized and directed to enter into contract with _____ of _____ in the name of the City of Mantorville for the CSAH Lift Station Project at Eagle Meadows according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Adopted by the Mantorville City Council this 10th day of November, 2025.

Mayor Jeffrey Ingalls

Attest: City Clerk Treasurer, Gretchen Lohrbach

RESOLUTION NO. 2025-34

**A RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the "Council") of the City of Mantorville, Minnesota (the "City"), as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.
- (b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.
- (c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.
- (d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The Council hereby authorizes the City Clerk to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

- (a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in the form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.
- (b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.11
- (c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at City Hall during normal business hours of the City on every business day during the period beginning on the earlier of 10 days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.
- (d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid or, in the alternative, shall identify the

particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account.

- (e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.
- (f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the city concerning the requirements of the Regulations in general and their application in particular circumstances. It is the Council's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.
- (g) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in paragraph 3 below can be made within the 1 year time limits prescribed in the Regulations.
- (h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

Adopted this 11th day of November, 2025, by the Mantorville City Council.

Mayor Jeffrey Ingalls

Attest: City Clerk-Treasurer, Gretchen Lohrbach

Declaration of Official Intent

The undersigned, being the duly appointed and acting City Clerk of the City of Mantorville, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.103-18 (the "Regulations") under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the governing body of the City, the City Council, to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City. This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.
- 2A. The property, project, or program to which this Declaration relates is generally and functionally described as follows:

2025 / 2026 Lift station Projects

- 2B. The specific fund or account of the City from which the expenditure to be reimbursed will be paid, and the general functional purpose of that fund or account, are as follows:

Water and Sewer Funds

3. The maximum principal amount of the debt expected to be issued by the City for the purpose of reimbursing the expenditures to which this Declaration relates (the "Expenditures") is on the date hereof reasonably estimated to be **\$1,000,000.00**. Each of the Expenditures is (or would be with a proper election) a capital expenditure under federal tax law principles, as described in the Regulations.
4. The City intends and reasonably expects to reimburse itself for the payment of the Expenditures out of the proceeds of a borrowing (the "Bonds") to be made by the City after the date of payment of the Expenditures.
5. As of the date hereof, there are no sources of City funds which have been or are reasonably expected to be allocated or available on a long-term basis, reserved, or otherwise set aside to provide permanent financing for the Expenditures, other than pursuant to the subsequent issuance of the Bonds. On the basis on the foregoing, the statements and certifications contained in this Declaration are believed to be reasonable and accurate, and this Declaration is believed to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.
6. This Declaration is and shall remain a part of the publicly available official books, records, or proceedings of the City and shall be continuously available for inspection by the general public at City Hall during regular City hours for a period ending not earlier than the day after the issuance of the Bonds.

IN WITNESS WHEREOF, the undersigned has executed this Declaration and placed it on file in the official City records this 10th day of November, 2025.

City Clerk
City of Mantorville, Minnesota

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Mantorville, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular or special meeting of the Council held on September 22nd, 2025. Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Mantorville, Minnesota, this 11th day of November, 2025.

City Clerk
City of Mantorville, Minnesota

WAGE DISTRIBUTION

2026 with Wage Distribution Showing Staff Changes at 2.6% COLA

| EMPLOYEE | DEPARTMENT | WAGE | Winter % | Summer % | Salary | Benefits |
|-----------------------------------|----------------------|--------------------|----------|----------|----------------------|---------------------|
| Seasonal Parks | Water | | 0.00% | 0.00% | \$0.00 | \$0.00 |
| | Sewer | | 0.00% | 0.00% | \$0.00 | \$0.00 |
| | Streets | | 0.00% | 0.00% | \$0.00 | \$0.00 |
| Brad (\$22,713) & Brian (\$1,167) | Parks | \$23,880.00 | 0.00% | 100.00% | \$23,880.00 | \$3,618.00 |
| | Overtime | \$0.00 | | | | \$3,618.00 |
| | Health | \$0.00 | | | | |
| | Dental | \$0.00 | | | | |
| | Life | \$0.00 | | | | |
| | SocS,Med, Pera | \$3,618.00 | | | | |
| Wade Schroeder | Water | \$59,696.00 | 16.00% | 16.00% | \$9,654.72 | \$3,724.48 |
| | Sewer | | 21.00% | 21.00% | \$12,671.82 | \$4,888.38 |
| | Streets | | 39.00% | 39.00% | \$23,533.38 | \$9,078.42 |
| Based on 15 hours | Parks | | 24.00% | 24.00% | \$14,482.08 | \$5,586.72 |
| | Overtime | \$646.00 | | | \$60,342.00 | \$23,278.00 |
| | Health | \$11,296.00 | | | | |
| | Dental | \$516.00 | | | | |
| | Life | \$624.00 | | | | |
| | Pera, SocS,Med, HSA | \$10,842.00 | | | | |
| Deputy City Clerk | Water | \$46,966.00 | 30.00% | 30.00% | \$14,242.20 | \$6,398.40 |
| | Sewer | | 30.00% | 30.00% | \$14,242.20 | \$6,398.40 |
| | Clerk | | 30.00% | 30.00% | \$14,242.20 | \$6,398.40 |
| Based on 15 Hours | Campground | | 10.00% | 10.00% | \$4,747.40 | \$2,132.80 |
| | Overtime | \$508.00 | | | \$47,474.00 | \$21,328.00 |
| | Health | \$11,296.00 | | | | |
| | Dental | \$516.00 | | | | |
| | Life | \$624.00 | | | | |
| | Pera, SocS, Med, HSA | \$8,892.00 | | | | |
| Gretchen Lohrbach | Clerk | \$72,716.00 | 80.00% | 80.00% | \$58,172.80 | \$20,122.40 |
| | Water | | 10.00% | 10.00% | \$7,271.60 | \$2,515.30 |
| | Sewer | | 10.00% | 10.00% | \$7,271.60 | \$2,515.30 |
| Salaried | Overtime | \$0.00 | | | \$0.00 | \$0.00 |
| | Health | \$11,296.00 | | | \$72,716.00 | \$25,153.00 |
| | Dental | \$516.00 | | | | |
| | Life | \$624.00 | | | | |
| | Pera, SocS,Med, HSA | \$12,717.00 | | | | |
| Joe Adams | Water | \$67,267.00 | 16.00% | 16.00% | \$11,150.88 | \$3,951.20 |
| | Sewer | | 21.00% | 21.00% | \$14,635.53 | \$5,185.95 |
| | Streets | | 39.00% | 39.00% | \$27,180.27 | \$9,631.05 |
| | Parks | | 24.00% | 24.00% | \$16,726.32 | \$5,926.80 |
| | Overtime | \$2,426.00 | | | \$69,693.00 | \$24,695.00 |
| | Health | \$11,296.00 | | | | |
| | Dental | \$516.00 | | | | |
| | Life | \$624.00 | | | | |
| | Pera, SocS,Med, HSA | \$12,259.00 | | | | |
| | | | | | Wage Total | \$274,105.00 |
| | | | | | Benefit Total | \$98,072.00 |

| Department Breakdown | Base Salary | Benefits |
|--|---------------------|--------------------|
| Water Utility | \$42,319.40 | \$16,589.38 |
| Sewer Utility | \$48,821.15 | \$18,988.03 |
| Public Works | \$50,713.65 | \$18,709.47 |
| General Government | \$72,415.00 | \$26,520.80 |
| Campground | \$4,747.40 | \$2,132.80 |
| Parks | \$55,088.40 | \$15,131.52 |
| Total Salary | \$274,105.00 | \$98,072.00 |
| Overtime Portion of Total Salaries is | \$3,580.00 | |

COLA for 2026 is projected to be 2.6%

| Hourly rates | 2025 Hourly | 2024 | 2025 YTD | Yearly Hours |
|-------------------------------|-------------|-------|----------|--------------|
| Gretchen Lohrbach | \$34.06 | 126.8 | 23 | 2080 |
| Wade Schroeder | \$27.96 | 12.25 | 20 | 2080 |
| Brian Hindal (Parks seasonal) | \$17.95 | 0 | 13 | 100 |
| Deputy City Clerk | \$22.00 | | | 2080 |
| Joe Adams | \$31.51 | | | 2080 |
| Brad Suhr (Seasonal Parks) | \$19.08 | | | 600 |

| 2026 Hourly Wage Increases By Percent | | | | | |
|---------------------------------------|-------------|-------------|-------------|-------------|------------|
| 2025 | 4% Increase | 3% Increase | 2% Increase | 1% Increase | COLA 2.63% |
| \$34.06 | \$35.42 | \$35.08 | \$34.74 | \$34.40 | \$34.96 |
| \$27.96 | \$29.08 | \$28.80 | \$28.52 | \$28.24 | \$28.70 |
| \$17.95 | \$18.67 | \$18.49 | \$18.31 | \$18.13 | \$18.42 |
| \$22.00 | \$22.88 | \$22.66 | \$22.44 | \$22.22 | \$22.58 |
| \$31.51 | \$32.77 | \$32.46 | \$32.14 | \$31.83 | \$32.34 |
| \$19.08 | \$19.84 | \$19.65 | \$19.46 | \$19.27 | \$19.58 |

2025 Wage Increases

Gretchen 2.63% COLA \$34.06 Hourly
 Joe 2.63% COLA + 3% Merit \$31.51 Hourly
 Wade 2.63% COLA + 3% Meri \$27.96 Hourly
 Brad 2.63% COLA + 3% Meri \$19.08 Hourly
 Brian 2.63% COLA + 3%Meri \$17.95 Hourly

| | | | | | | |
|--------------------------------|----|------------|--------------------------|----------|--------------------------|----------|
| General Budget Increase | 1% | \$1,782.00 | Salaries Increase | \$178.00 | Benefits Increase | \$178.00 |
| | 2% | \$3,564.00 | | \$356.00 | | \$356.00 |
| | 3% | \$5,346.00 | | \$534.00 | | \$534.00 |

*** COLA of 2.6% Already Included in Budget

**Salary: not eligible for overtime

| BENEFITS | | 2026 | 2025 | 2024 | 2023 | 2022 | 2026/Person | 2025/Person | 2024/Person | 2023/Person | 2022/Person |
|------------------------------------|-------------|-------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| PERA | | 7.50% | 7.50% | 7.50% | 7.50% | 7.50% | | | | | |
| Medicare | | 1.45% | 1.45% | 1.45% | 1.45% | 1.45% | | | | | |
| Social Security | | 6.20% | 6.20% | 6.20% | 6.20% | 6.20% | | | | | |
| Health - 6.53% Increase | \$45,184.00 | | \$42,420.00 | \$41,460.00 | \$40,175.00 | \$43,878.00 | \$11,296.00 | \$10,065.00 | \$10,365.00 | \$10,044.00 | \$10,969.00 |
| Dental - 3% Increase | \$20,645.00 | | \$1,975.00 | \$1,975.00 | \$2,004.00 | \$1,572.00 | \$516.00 | \$494.00 | \$494.00 | \$501.00 | \$393.00 |
| Life + STD - 3% Increase | \$2,494.00 | | \$2,421.00 | \$2,421.00 | \$2,600.00 | \$2,600.00 | \$624.00 | \$605.00 | \$605.00 | \$650.00 | \$650.00 |
| Insurance Deductible | | | | | | | | | | | |
| Uniform/Boot Allowance | \$1,000.00 | | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$500.00 | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| Office Employee Clothing Allowance | \$200.00 | | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 | \$200.00 |

| History of Health Premiums | | | History of Dental Premiums | | |
|----------------------------|----------|------------|----------------------------|---------|----------|
| Year | Single | Family | Year | Single | Family |
| 2021 | \$861.00 | \$1,621.50 | 2021 | \$42.15 | \$117.90 |
| 2022-Plan 2 | \$891.56 | \$1,787.15 | 2022 | \$32.74 | \$108.48 |
| 2022-Plan 1 | \$914.12 | \$1,835.79 | 2022 | \$32.74 | \$108.48 |
| 2023-Plan 2 | \$836.98 | \$1,804.73 | 2023 | \$38.42 | \$139.08 |
| 2024-Plan 1 | \$863.76 | \$1,804.73 | 2024 | \$41.76 | \$151.18 |
| 2025 | \$883.62 | \$1,905.32 | 2025 | \$41.76 | \$151.18 |
| 2026 | \$941.32 | \$2,029.00 | 2026 | \$43.00 | \$156.00 |

Increase employer contribution for 2026 to health savings account from \$1,650 to \$1,700 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

| Year | Deductible(Single) | City Pays |
|------|--------------------|------------|
| 2020 | Unknown | \$1,300.00 |
| 2021 | | \$2,600.00 |
| 2022 | | \$2,800.00 |
| 2023 | | \$3,000.00 |
| 2024 | | \$3,200.00 |
| 2025 | | \$3,300.00 |
| 2026 | | \$3,400.00 |

CITY OF MANTORVILLE
2026 Preliminary Budget

11/10/2025

2026 General Budget w/ 2025 YTD

| | | 2023 Budget | 2024 Budget | 2025 Budget | 2026 Budget |
|-----------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| | | Final | Final | Final | Preliminary |
| LEVY BREAKDOWN | | Final Levy Set 8% | Final Levy Set 6.5% | Levy Set 7.5% | |
| Account | | | | | |
| 101- | | \$595,334.19 | \$634,031.91 | \$681,584.00 | |
| | | | | | |
| | | | | | |
| 31000 | Property tax | \$551,235.36 | \$595,334.19 | \$634,031.91 | \$681,584.00 |
| | Property tax + 1% | \$556,717.71 | \$601,287.53 | \$640,372.22 | \$688,400.00 |
| | Property tax + 2% | \$562,260.07 | \$607,240.87 | \$646,712.55 | \$695,216.00 |
| | Property tax + 3% | \$567,772.42 | \$613,194.22 | \$653,052.86 | \$702,032.00 |
| | Property tax + 4% | \$573,284.77 | \$619,147.56 | \$659,393.18 | \$708,848.00 |
| | Property tax + 5% | 578,797.13 | \$625,100.90 | \$665,733.51 | \$715,664.00 |
| | Property tax + 6% | \$584,309.48 | \$631,054.24 | \$672,073.83 | \$722,479.00 |
| | | | \$634,031.91 | | |
| | Property tax + 7% | \$589,821.84 | \$637,007.58 | \$678,414.14 | \$729,295.00 |
| | | | | \$681,584.30 | |
| | Property tax + 8% | \$595,334.19 | \$642,960.93 | \$684,754.46 | \$736,111.00 |
| | Property tax + 9% | \$600,846.54 | \$648,914.27 | \$691,094.78 | \$742,927.00 |
| | Property tax +10% | \$606,358.90 | \$654,867.61 | \$697,435.10 | \$749,742.73 |
| | Property tax + 11% | \$611,871.25 | \$660,820.95 | \$703,775.42 | \$756,559.00 |
| | Property tax + 12% | \$617,383.60 | \$666,774.29 | \$710,115.74 | \$763,374.00 |
| | Property tax + 13% | \$622,895.96 | \$672,727.63 | \$716,456.06 | \$770,190.00 |
| | Property tax + 14% | \$628,408.31 | \$678,680.98 | \$722,796.38 | \$777,066.00 |
| | Property tax + 15% | \$633,920.66 | \$684,634.31 | \$729,136.69 | \$783,822.00 |
| | Property Tax + 16% | | | | |
| | Property Tax + 17% | | | | |
| | Property Tax + 18% | | | | |
| | Property Tax + 19% | | | | |
| | Property Tax + 20% | | | | |

****Each Levy Percentage increase is \$6,815.84**

| 2026 General Budget w/ 2025 YTD | | | | | | | |
|---------------------------------|------------------------------|-----------------|--------------|-----------------|--------------|--------------|---|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS |
| 101- | REVENUES | Final Levy 6.5% | End of Year | Final Levy 7.5% | YTD | Preliminary | |
| 31000 | Property Tax | \$634,031.91 | \$626,746.68 | \$681,584.00 | \$378,537.53 | \$770,190.00 | 13% Preliminary Levy |
| 32000 | Permits & Licenses | \$550.00 | \$1,860.00 | \$2,100.00 | \$2,395.00 | \$2,500.00 | Rental, Golf Cart, Garbage, vendors |
| 32110 | Liquor Licenses | \$8,200.00 | \$8,200.00 | \$8,200.00 | \$0.00 | \$8,200.00 | Liquor License fees |
| 32210 | Building Permits | \$10,000.00 | \$4,907.16 | \$4,000.00 | \$5,243.12 | \$26,000.00 | Building permit fees, added \$22,000 because of Eagle Meadows home permits for 2026 |
| 32240 | Animal Licenses | \$100.00 | \$25.00 | \$100.00 | \$175.00 | \$175.00 | Dog tags |
| 32241 | Animal Impound Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Animal impound fees |
| 33000 | Intergovernmental Revenues | \$0.00 | \$1,710.78 | \$1,800.00 | \$1,779.21 | \$1,832.00 | Typically grant dollars (FD DNR grant) Snow Removal from State |
| 33160 | Other Grants & Health Grants | \$0.00 | \$15,000.00 | \$0.00 | \$20,000.00 | \$0.00 | Received Cooper in 2024 for \$5,000. Grant \$20,000 2025 toward siren repair |
| 33170 | FEMA Grants | \$0.00 | \$39,650.00 | \$0.00 | \$36,055.80 | \$0.00 | \$36,055.80 From flood in June 2024 |
| 33400 | State Grants & Aids | \$0.00 | \$49,398.76 | \$0.00 | \$7,232.00 | \$24,025.00 | Small Cities Assistance |
| 33401 | Local Government Aid | \$376,877.00 | \$344,869.00 | \$375,181.00 | \$172,560.00 | \$345,427.00 | |
| 33402 | Market Value Credit | \$0.00 | \$428.37 | \$0.00 | \$269.42 | \$0.00 | Revenue offset of property tax |
| 33422 | Other State Aid Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 33423 | PERA Aid | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Offset to PERA; employee retire |
| 33440 | Fire Department Grant | \$0.00 | \$4,599.00 | \$40,000.00 | \$0.00 | \$0.00 | Grant for 2025 radios |
| 33610 | County Highway Aid | \$5,836.96 | \$6,395.93 | \$6,580.00 | \$7,247.42 | \$7,300.00 | Aid dollars to offset highway maintenance |
| 34101 | City Property Rent Revenue | \$12,100.00 | \$12,097.00 | \$12,096.00 | \$9,114.00 | \$10,440.00 | Tower lease with AT&T |
| 34103 | Zoning and Subdivision Fees | \$1,000.00 | \$0.00 | \$500.00 | \$400.00 | \$600.00 | public hearing/other zoning |
| 34107 | Assessment Search Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 34202 | Fire Department Contracts | \$74,300.00 | \$74,300.00 | \$78,015.00 | \$78,015.00 | \$81,916.00 | annual township fire contracts, est 5% increase |
| 34203 | Fire Dept - Fire calls | \$1,500.00 | \$5,975.00 | \$3,000.00 | \$5,733.60 | \$5,000.00 | Fees for fire calls & Pool Fills |
| 34780 | Park Fees | \$800.00 | \$450.00 | \$600.00 | \$2,030.00 | \$2,000.00 | Shelter & Bandsnell rental fees |
| 35000 | Fines and Forfeits | \$700.00 | \$1,000.41 | \$900.00 | \$736.04 | \$1,000.00 | City share of Dodge County issued tickets |
| 36200 | Miscellaneous Revenues | \$1,000.00 | \$10,703.95 | \$300.00 | \$414,949.99 | \$500.00 | 2024 Copies, scrap metal, auction items, city clothing, Xcel HWY 57 Reimbursement, Joint Ventures- 2025 High because transferring Bandsnell & 2024A HWY 57 Bond funds (these just pass through) - see 101-43100-570 |
| 36201 | Refunds and Reimbursements | \$6,500.00 | \$30,199.50 | \$6,500.00 | \$11,013.24 | \$5,000.00 | Dividend checks LMC, LMCT, Health Ins, IRS, Fire Dept Reimburse Was High in 2024 Because Of Large IRS Refunds & Street Light Reimbursement from Xcel in 2024 |
| 36210 | Interest Earnings | \$36,000.00 | \$31,845.23 | \$35,320.00 | \$23,643.12 | \$25,000.00 | Interest on investments, savings, checking that are Allocated to General Fund |
| 36230 | Contributions and Donations | \$200.00 | \$200.00 | \$200.00 | \$355.00 | \$100.00 | National Night Out 2025 |

| | | | | | | | |
|-------|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--|
| 38050 | Cable Franchise Fees | \$6,000.00 | \$6,285.36 | \$6,600.00 | \$1,971.83 | \$460.00 | Cable franchise fees - Mediacom same per Qtr., Kntel is gone |
| 39200 | Interfund Operating Transfer | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 39201 | Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 39202 | Contribution-Enterprise Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 39203 | Transfer from General Funds | \$0.00 | \$0.00 | \$0.00 | \$375,394.57 | \$0.00 | High because transferring Bond funds for 2024A HWY 57 Bond (these just pass through) - see 101-43100-570 |
| 39300 | Proceeds Gen long term Debt | \$0.00 | \$22,500.00 | \$0.00 | \$0.00 | \$0.00 | Recording John Deere Lease in 2024 |
| | Total Revenues | \$1,175,695.87 | \$1,299,347.13 | \$1,263,576.00 | \$1,554,850.89 | \$1,317,665.00 | |

| 2026 General Budget w/ 2025 YTD | | | | | | | |
|---------------------------------|------------------------------------|--------------------|--------------------|--------------------|-------------------|--------------------|--|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS |
| 101- | EXPENDITURES | Final Levy 6.5% | | Final Levy 7.5% | | Preliminary | |
| 41110 | LEGISLATIVE (MAYOR/COUNCIL) | | | | | | |
| 101 | Salaries | \$9,200.00 | \$9,278.26 | \$9,200.00 | \$0.00 | \$9,200.00 | Mayor and Council salary |
| 120 | Council Benefits | \$704.00 | \$709.78 | \$704.00 | \$0.00 | \$704.00 | SS, Medicare for Council |
| 151 | Workers Comp Ins. Premium | \$119.00 | \$95.03 | \$115.00 | \$223.59 | \$220.00 | Work Comp for Council Members |
| 208 | Training, Mileage | \$1,000.00 | \$350.00 | \$1,000.00 | \$369.98 | \$350.00 | LMC Councilmember Training (LMC), training from City Attorney |
| 352 | Publishing | \$2,500.00 | \$3,360.54 | \$3,000.00 | \$2,349.28 | \$3,400.00 | Legal Notices Published in Paper |
| 365 | Other Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 430 | Miscellaneous | \$100.00 | \$226.20 | \$100.00 | \$204.63 | \$100.00 | Name Plates, etc. |
| 433 | Dues and Memberships | \$2,100.00 | \$960.00 | \$2,400.00 | \$1,991.00 | \$2,000.00 | Dues to LMC, SEMLM, SESSC, MCFQA, IIMC |
| 490 | Donations to Civic Organizations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | TOTAL | \$15,723.00 | \$14,979.81 | \$16,519.00 | \$5,138.48 | \$15,974.00 | |
| 41200 | OPERATING TRANSFERS | | | | | | |
| | 720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | TOTAL | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

*Items in red have gone over budget

| 2026 General Budget W/2025 YTD | | | | | | | |
|--------------------------------|---------------------------------------|---------------------|---------------------|---------------------|--------------------|---------------------|---|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS |
| 101 - | EXPENDITURES | Final Levy 6.5% | | Final Levy 7.5% | YTD Spent | Preliminary | |
| 41410 | ELECTIONS | | | | | | |
| 101 | Salaries | \$4,500.00 | \$3,148.75 | \$0.00 | \$0.00 | \$3,500.00 | Training, Election Day Support |
| 120 | Benefits | \$682.00 | \$87.93 | \$0.00 | \$0.00 | \$95.00 | Soc Sec, Medicare for Election Staff |
| 430 | Miscellaneous | \$300.00 | \$340.07 | \$0.00 | \$0.00 | \$300.00 | Food for Elections Staff |
| | TOTAL | \$0.00 | \$3,576.75 | \$0.00 | \$0.00 | \$3,895.00 | |
| | | | | | | | |
| | | | | | | | |
| 41500 | Financial Administration | | | | | | |
| 101 | Salaries | \$68,592.87 | \$65,190.92 | \$68,728.00 | \$60,302.33 | \$72,415.00 | |
| 120 | Employee Benefits | \$24,778.55 | \$18,626.20 | \$24,912.46 | \$18,173.25 | \$26,521.00 | SS, Medicare, Health, Dental, life, PERA etc., wellness pool |
| 151 | Workers Comp Insurance | \$979.00 | \$765.89 | \$980.00 | \$118.84 | \$800.00 | |
| 200 | Supplies | \$1,200.00 | \$1,077.45 | \$1,200.00 | \$822.06 | \$1,200.00 | City Hall related Supplies |
| 208 | Training, Mileage | \$1,500.00 | \$1,212.30 | \$1,500.00 | \$1,852.97 | \$1,900.00 | Training/Conference for Clerk & Deputy Clerk, MFCOA |
| 300 | Professional Services | \$4,800.00 | \$9,432.40 | \$9,500.00 | \$7,530.04 | \$10,165.00 | Banyon, Blue Host, On-Site Computers, WEX HSA, Adobe lease |
| 312 | Animal Impound Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 315 | Recording Fees | \$400.00 | \$91.00 | \$400.00 | \$97.00 | \$400.00 | Paid to Dodge County Recorder |
| 322 | Postage | \$5,500.00 | \$2,267.09 | \$2,700.00 | \$521.98 | \$1,000.00 | Monthly UB mail, all other correspondence, supplies |
| 350 | Printing/Binding | \$1,800.00 | \$2,301.92 | \$2,300.00 | \$1,975.12 | \$2,300.00 | All printing + copier maintenance costs |
| 437 | Other Miscellaneous | \$1,000.00 | \$934.21 | \$1,000.00 | \$1,117.79 | \$1,000.00 | Misc items plus \$500 for National Night Out |
| 444 | COVID-19 Emergency | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 445 | Health & Wellness | \$530.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 570 | Capital Outlay | \$6,800.00 | \$0.00 | \$1,600.00 | \$2,345.51 | \$1,600.00 | Laserfiche Storage (OPG-3), computers, Cell Phone for City Hall |
| 700 | Funds Transfer | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Total Financial Administration | \$117,880.42 | \$111,919.38 | \$114,820.46 | \$94,856.89 | \$119,301.00 | |

| | | | | | | | | | |
|--------------|---------------------------|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------------------------|--|
| 41530 | Accounting | | | | | | | | |
| | 301 | Accounting & Auditing Services | \$24,000.00 | \$25,250.00 | \$25,000.00 | \$24,250.00 | \$25,000.00 | Yearly Audit Expense/Contract | |
| | | Total Accounting & Auditing Service | \$24,000.00 | \$25,250.00 | \$25,000.00 | \$24,250.00 | \$25,000.00 | | |
| 41550 | Assessing | | | | | | | | |
| | 310 | Assessing | \$6,950.00 | \$7,431.33 | \$7,400.00 | \$7,318.89 | \$6,750.00 | Assessor Contract, taxes to Township | |
| | | Total Assessing | \$6,950.00 | \$7,431.33 | \$7,400.00 | \$7,318.89 | \$6,750.00 | | |
| 41600 | Law/Legal Services | | | | | | | | |
| | 304 | Legal Fees | \$20,000.00 | \$29,240.63 | \$20,000.00 | \$48,703.55 | \$33,000.00 | Includes \$750 Codification | |
| | | Total Law/Legal Services | \$20,000.00 | \$29,240.63 | \$20,000.00 | \$48,703.55 | \$33,000.00 | | |

*Items in red have gone over budget.

| 2026 General Budget w/ 2025 YTD | | | | | | | COMMENTS |
|---------------------------------|--|--------------------|--------------------|--------------------|--------------------|--------------------|---|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | |
| 101- | EXPENDITURES | Final Levy 6.5% | EOY Spent | Levy 7.5% | YTD Spent | Preliminary | |
| 41940 | General Govt. Buildings/Plant | | | | | | |
| | 200 Supplies | \$800.00 | \$799.09 | \$1,000.00 | \$542.15 | \$1,000.00 | Supplies related to Buildings (lights, furnace, water, flags, etc.) |
| | 220 Building Maintenance & Repairs | \$3,500.00 | \$11,664.35 | \$5,200.00 | \$3,655.68 | \$5,000.00 | 2024 High Furnace/Air Replacement, 2025 Fix Drains In FD Bay (\$550 ea & 4 of them), 2025, 2026 Repair Bridge Light \$1,500 |
| | 228 Equipment Repairs & Maintenance | \$2,000.00 | \$1,430.59 | \$2,000.00 | \$673.48 | \$3,500.00 | Repairs to Computers, lights, etc. 2026-Evewash Mixer \$1,200 & Fire Cabinet \$1,600 |
| | 321 Communications | \$3,500.00 | \$3,036.02 | \$3,550.00 | \$2,765.16 | \$4,700.00 | Telephone, Internet, security cameras \$1,200 |
| | 362 Property Insurance | \$26,000.00 | \$26,801.00 | \$28,500.00 | \$26,531.00 | \$27,000.00 | Insurance for all City Property |
| | 380 Utilities | \$11,000.00 | \$8,087.66 | \$13,000.00 | \$11,587.20 | \$9,650.00 | Electric & Gas & Solar - distribution is different In 2026 |
| | 384 Refuse, Garbage | \$2,120.00 | \$2,255.22 | \$2,000.00 | \$2,119.45 | \$26,000.00 | City Hall dumpster (split with Fire) |
| | 417 Employee Uniforms | \$1,400.00 | \$1,152.18 | \$1,400.00 | \$498.34 | \$1,400.00 | \$500/yr non office employees; \$200/yr office employees |
| | 439 Janitors | \$1,680.00 | \$1,105.00 | \$1,800.00 | \$650.00 | \$1,300.00 | Janitorial service @ \$65 twice monthly |
| | Total General Govt. Buildings/Plant | \$52,000.00 | \$56,331.11 | \$58,450.00 | \$49,022.46 | \$79,550.00 | |
| 41950 | Engineering Professional Services | | | | | | |
| | 303 Engineering Fees | \$8,500.00 | \$7,685.00 | \$10,000.00 | \$5,624.50 | \$8,500.00 | |
| | Total Engineering Services | \$8,500.00 | \$7,685.00 | \$10,000.00 | \$5,624.50 | \$8,500.00 | |

*Items in red have gone over budget.

| 2026 General Budget w/ 2025 YTD | | | | | | | |
|---------------------------------|---|---------------------|---------------------|---------------------|--------------------|---------------------|--|
| | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS | |
| 101- | EXPENDITURES | Final Levy 6.5% | EOY Spent | Levy 7.5% | YTD Spent | Preliminary | |
| 42100 | Police Protection Contract | | | | | | |
| 310 | Other Professional Services | \$107,850.00 | \$107,409.00 | \$110,334.00 | \$91,953.30 | \$114,000.00 | 2026 Contact increased roughly 3.7% |
| | Total Police Protection Contract | \$107,850.00 | \$107,409.00 | \$110,334.00 | \$91,953.30 | \$114,000.00 | |
| 42200 | Fire Protection | | | | | | |
| 101 | Salaries | \$22,000.00 | \$20,014.00 | \$22,000.00 | \$20,150.00 | \$22,000.00 | |
| 120 | Employee Benefits | \$1,684.00 | \$1,531.10 | \$1,684.00 | \$1,586.71 | \$1,684.00 | Soc Sec, Medicare |
| 124 | Fire Pension Contribution | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | |
| 130 | Insurance | \$250.00 | \$0.00 | \$260.00 | \$0.00 | \$0.00 | |
| 151 | Workman's Comp | \$7,185.00 | \$5,769.29 | \$7,185.00 | \$4,277.95 | \$6,000.00 | |
| 208 | Training, Milieage | \$6,000.00 | \$7,174.52 | \$6,000.00 | \$5,120.86 | \$2,000.00 | Most is Reimbursed by State so I have lowered the amount. |
| 212 | Motor Fuels | \$3,000.00 | \$1,663.71 | \$3,000.00 | \$1,629.79 | \$2,500.00 | |
| 217 | Operating Supplies | \$2,500.00 | \$2,426.85 | \$5,000.00 | \$2,507.51 | \$3,000.00 | |
| 228 | Equipment Repair/Maintenance | \$10,000.00 | \$10,374.54 | \$10,000.00 | \$10,133.99 | \$10,300.00 | |
| 240 | Tools and Minor Equipment | \$20,000.00 | \$18,673.20 | \$20,000.00 | \$2,578.07 | \$20,000.00 | Transfers to next year if not used. |
| 311 | First Responder Train/Equip | \$4,000.00 | \$4,681.05 | \$6,700.00 | \$2,086.98 | \$4,000.00 | |
| 321 | Communications | \$1,900.00 | \$1,912.56 | \$1,800.00 | \$2,055.58 | \$2,200.00 | |
| 380 | Utilities | \$10,000.00 | \$5,558.79 | \$10,100.00 | \$6,532.80 | \$6,110.00 | |
| 381 | Electric Utilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 384 | Refuse, Garbage | \$720.00 | \$778.90 | \$800.00 | \$834.56 | \$950.00 | Explorer Program |
| 433 | Dues and Memberships | \$2,000.00 | \$2,552.50 | \$2,000.00 | \$2,147.50 | \$2,000.00 | Explorer Program |
| 437 | Other Miscellaneous | \$800.00 | \$4,284.60 | \$800.00 | \$1,024.68 | \$1,500.00 | Fitness Exams & Mobile Health Services, Plaques, Etc. |
| 442 | Grant Award Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Grant Awarded to FD |
| 570 | Capital Outlay | \$15,000.00 | \$12,013.60 | \$55,000.00 | \$43,668.84 | \$15,000.00 | Radios are needed 2024 & \$40,000 is offset by Grant. Transfers to truck & equipment next year if not used |
| | Turn Out Gear | \$12,500.00 | \$0.00 | \$12,500.00 | \$1,166.95 | \$6,500.00 | Transfers to truck & equipment next year if not used |

| 2026 General Budget w/ 2025 YTD | | | | | | | |
|---------------------------------|----------------------------------|------------------------|---------------------|------------------------|---------------------|---------------------|---|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS |
| 101- | EXPENDITURES | Final Levy 6.5% | | Final Levy 7.5% | | | |
| 43100 | Streets Department | | | | | Preliminary | |
| 101 | Salaries | \$47,787.10 | \$51,133.06 | \$50,905.21 | \$40,468.60 | \$50,714.00 | |
| 120 | Employee Benefits | \$17,262.66 | \$12,053.51 | \$17,994.05 | \$15,241.06 | \$18,709.00 | |
| 151 | Workmans Comp | \$3,753.00 | \$3,013.31 | \$3,760.00 | \$2,054.39 | \$3,200.00 | |
| 200 | Supplies | \$1,500.00 | \$124.76 | \$1,500.00 | \$178.28 | \$500.00 | |
| 208 | Training/Mileage | \$400.00 | \$0.00 | \$400.00 | \$0.00 | \$0.00 | |
| 212 | Motor Fuels | \$5,500.00 | \$1,246.61 | \$5,500.00 | \$905.72 | \$1,500.00 | |
| 224 | Street Maintenance Materials | \$9,000.00 | \$11,023.35 | \$9,000.00 | \$4,320.10 | \$9,000.00 | |
| 228 | Equipment Repair and Maintenance | \$10,000.00 | \$5,613.79 | \$5,500.00 | \$3,430.45 | \$5,500.00 | |
| 229 | Safety/OSHA | \$1,200.00 | \$1,454.51 | \$1,600.00 | \$955.25 | \$1,200.00 | |
| 230 | Capital Lease Expense | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 240 | Tools and Minor Equipment | \$1,000.00 | \$442.26 | \$1,000.00 | \$462.27 | \$7,500.00 | 2026- Side Discharge Spreader \$6,800 |
| 303 | Engineering Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 443 | FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 570 | Capital Outlay | \$60,000.00 | \$106,749.23 | \$116,750.00 | \$449,248.40 | \$93,000.00 | 2024 - Crack Sealing(25,000), Road Striping(10,050), 6th & Main to Blanch(60,700), Street Light 4th St & HWY 57(11,000), Brush Cutting Attachment(10,000). 2025 Bond 2024A HWY 57 Transfer Pass Through (see R 101-36200). For 2026 - Crack & Chip Sealing & Road Striping - added \$5,000 for road modification near 15 6th St E |
| 603 | Short Term Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 700 | Transfers from other funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Additional CIP Items | | | | | | |
| | Total Streets Department | \$157,402.76 | \$192,854.39 | \$213,909.26 | \$517,264.52 | \$190,823.00 | |
| 43125 | Ice and Snow Removal | | | | | | |
| 212 | Motor Fuels | \$3,500.00 | \$1,409.02 | \$3,500.00 | \$590.63 | \$3,500.00 | |
| 404 | Repair/Maintenance Machinery | \$3,000.00 | \$2,329.89 | \$3,800.00 | \$1,183.33 | \$3,000.00 | Plov Truck, Grader Maint and Repair Costs |

| | | | | | | | | |
|--------------|-----|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--|
| | 406 | Snow/Ice Removal | \$18,000.00 | \$7,221.63 | \$16,000.00 | \$4,978.48 | \$16,000.00 | Costs for Snow Removal |
| | 570 | Capital outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| | | Total Ice and Snow Removal | \$24,500.00 | \$10,960.54 | \$23,300.00 | \$6,752.44 | \$22,500.00 | |
| 43160 | | Street Lighting | | | | | | |
| | 381 | Electric Utilities | \$70,000.00 | \$17,763.82 | \$27,000.00 | \$22,156.75 | \$26,000.00 | Warsaw Solar for 2026 is distributed between funds |
| | | Total Street Lighting | \$70,000.00 | \$17,763.82 | \$27,000.00 | \$22,156.75 | \$26,000.00 | |

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 budget | COMMENTS |
|-------|--|------------------------|--------------------|------------------|-------------------|--------------------|---|
| 101- | EXPENDITURES | Final Levy 6.5% | | Levy 7.5% | | Preliminary | |
| 45200 | Parks & Recreation | | | | | | |
| 101 | Salaries | \$40,190.17 | \$54,119.78 | \$45,342.73 | \$46,309.99 | \$55,088.00 | Staff Portion Related to Parks, includes seasonal |
| 120 | Employee Benefits | \$14,518.33 | \$14,071.50 | \$13,190.53 | \$11,836.24 | \$15,132.00 | Staff Portion Related to Parks, includes seasonal |
| 151 | Work Comp | \$3,364.00 | \$2,698.45 | \$3,665.00 | \$2,428.01 | \$3,000.00 | |
| 200 | Supplies | \$2,200.00 | \$2,267.57 | \$2,200.00 | \$1,793.66 | \$2,200.00 | Supplies needed for Parks, (TP, Towels, Soap) |
| 210 | Tax & Licensing | \$70.00 | \$38.83 | \$70.00 | \$159.73 | \$150.00 | Sales & Use Tax on Shelter & Bandshell Rentals |
| 212 | Fuel | \$3,500.00 | \$3,266.47 | \$3,500.00 | \$3,188.49 | \$3,500.00 | |
| 401 | Repairs and Maintenance Buildings | \$6,000.00 | \$2,413.08 | \$4,000.00 | \$6,327.06 | \$5,000.00 | Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer, rock, paint |
| 404 | Repairs and Maintenance Machinery | \$5,000.00 | \$6,391.13 | \$6,000.00 | \$1,673.80 | \$4,000.00 | Park Equipment, Mowers, Gator, Etc. |
| 410 | Rental | \$1,200.00 | \$1,649.65 | \$1,300.00 | \$1,603.28 | \$1,800.00 | Port a Potty Rental Fees |
| 430 | Miscellaneous - Joint Powers | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 | Joint Powers |
| 437 | Other Miscellaneous | \$0.00 | \$0.00 | \$17,925.00 | \$7,500.00 | \$0.00 | Muck excavation 7th & Jefferson pond - 2025 |
| 440 | Refunds and Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$100.00 | Park Shelter Refunds |
| 443 | FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Expenses Related to Flood | | | | | \$0.00 | |
| 500 | Capital Outlay | | | | | | |
| | 2025 Park Board Wish List for Budget Included the following items: | \$55,212.13 | \$92,671.40 | \$36,910.63 | \$19,187.07 | | John Deere Lease recorded here as an expense, and then as revenue in the general fund - Auditors |
| | Water Fountain Mantor Field Removed from Budget | | | | | \$6,250.00 | 2026 Wish list includes: |
| | Tractor Lease \$4,360.63 (year 4/5) | | | | | \$3,000.00 | Hockey Rink \$6,250.00 |
| | Hockey/Basketball \$6250 | | | | | \$6,000.00 | Ball Field Rock \$3,000 |
| | Tires for John Deere Gator \$800 | | | | | \$6,000.00 | Park Tree Management \$6,000 |
| | Rock for Ball Fields \$3,000 | | | | | \$6,000.00 | Community Tree Management \$6,000 |
| | Park Tree Management \$6000 | | | | | \$5,077.58 | 0-Turn Mower Lease \$5,077.58 |
| | Mower \$5,000 Lease Instead | | | | | \$4,360.63 | John Deere Tractor Lease \$4,360.63 |
| | Garbage Cans Benches for Downtown \$5500 | | | | | \$3,500.00 | Mulch \$3,500 |
| | Community Tree Mgmt \$6000 | | | | | \$1,650.00 | Misc. Milwaukee Tools (Electric Chainsaw, Blower, Trimmer) \$1,650.00 |
| | | | | | | \$4,000.00 | Slingerland Playground \$4,000 |
| | | | | | | \$6,000.00 | Kubota lease |

| | | | | | | | | |
|--|-----|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|
| | | | | | | | | Any carry over can go to Slingerland Park Playground. |
| | | | | | | | | |
| | 700 | Transfers | \$0.00 | \$5,000.00 | \$0.00 | \$11,500.00 | \$0.00 | |
| | | Total Parks and Recreation | \$136,254.63 | \$189,587.86 | \$139,103.89 | \$118,507.33 | \$140,808.21 | Basket Ball Transfers for 2023,2024,2025 |

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | COMMENTS |
|-------|---|--------------------|--------------------|--------------------|--------------------|--------------------|---|
| 101- | EXPENDITURES | Final Levy 6.5% | | Final Levy 7.5% | | Preliminary | |
| 46500 | EDA | | | | | | |
| | 101 Salaries | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | 120 Benefits | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | 437 Other Miscellaneous | \$34,225.00 | \$27,579.90 | \$32,725.00 | \$24,661.05 | \$33,165.00 | Final Payment for bandshell 2025 \$17,561.83 included here |
| | | | | | \$17,561.83 | | Bandshell Reimbursement from Rochester Sales Tax is in Revenues 101-36200 |
| | 2025 EDA Wish List for Budget included the following: Approx | | | | | | |
| | \$500 City Branding | | | | | | |
| | \$75 Cross-Community Chamber Member | | | | | | |
| | \$1000 Paper and On-Line Brochures | | | | | | |
| | \$6000 City-Wide Event Support | | | | | | |
| | \$24,590 Contract with CEDA | | | | | | |
| | \$1000 Misc Items (800#, legal, SHRPA subscription?, etc. | | | | | | |
| | SEMMCHRA \$10,000 toward Housing Rehabilitation Grant from Small Cities | | | | | \$10,000.00 | |
| | 720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Total EDA | \$34,225.00 | \$27,579.90 | \$32,725.00 | \$42,222.88 | \$43,165.00 | |

| 101- | EXPENDITURES | Year 2024 | YEAR 2025 YTD |
|-------|---------------------------|-------------|---------------|
| 49300 | 2024 TRANSFERS - AUDITORS | | |
| | 701 after Audit | \$35,958.00 | \$375,394.57 |

to EDA \$6,645.00
to Fire Truck Fund \$12,500.00
to Fire Truck Fund \$1,327.00
to Fire Truck Fund \$15,486.00

to Capital Fund 401

| 2026 General Budget w/ 2025 YTD | | Amounts to be levied for in the General Fund | | | | | COMMENTS |
|---------------------------------|---------------------------------------|--|--------------------|------------------------|--------------------|--------------------|---|
| | | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | |
| 311- | EXPENDITURES | Final Levy 6.5% | EOY Spent | Final Levy 7.5% | YTD Spent | Preliminary | |
| 47000 | GO Series Bond 2019A | | | | | | |
| | 601 Debt Srv Bond Principal | \$57,500.00 | \$57,500.00 | \$57,500.00 | \$57,500.00 | \$62,500.00 | \$40,000 Streets + \$22,500 75% of disposal |
| | 611 Bond Interest | \$23,175.00 | \$23,175.00 | \$21,450.00 | \$21,450.00 | \$19,650.00 | \$12,450 streets + \$7,200 75% of disposal |
| | 620 Fiscal Agents Fees | \$495.00 | \$495.00 | \$495.00 | \$495.00 | \$495.00 | |
| | Total | \$81,170.00 | \$81,170.00 | \$79,445.00 | \$79,445.00 | \$82,645.00 | |
| 312- | EXPENDITURES | | | | | | |
| 47000 | GO Eqmnt & Util Note 2021A | | | | | | |
| | 601 Debt Srv Bond Principal | \$13,000.00 | \$13,000.00 | \$13,000.00 | \$13,000.00 | \$13,000.00 | plowtruck |
| | 611 Bond Interest | \$1,908.00 | \$1,908.00 | \$1,674.00 | \$1,674.00 | \$1,440.00 | plowtruck |
| | Total | \$14,908.00 | \$14,908.00 | \$14,674.00 | \$14,674.00 | \$14,440.00 | |
| 313- | EXPENDITURES | | | | | | |
| 47000 | GO Series Bond 2022A | | | | | | |
| | 611 Bond Interest | \$13,405.00 | \$13,405.00 | \$12,197.50 | \$12,197.50 | \$10,937.00 | streets |
| | 601 Debt Service Bond Principal | \$34,000.00 | \$34,000.00 | \$35,000.00 | \$35,000.00 | \$37,000.00 | streets |
| | Total | \$47,405.00 | \$47,405.00 | \$47,197.50 | \$47,197.50 | \$47,937.00 | |
| 314- | EXPENDITURES | | | | | | |
| 47000 | GO Series Bond 2024A | | | | | | |
| | 601 Debt Service Bond Principal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | 611 Debt Service Bond Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | 620 Fiscal Agent Fees | \$0.00 | \$0.00 | \$0.00 | \$495.00 | \$495.00 | |
| | Total | \$0.00 | \$0.00 | \$0.00 | \$495.00 | \$495.00 | |
| | | \$143,483.00 | \$143,483.00 | \$141,316.50 | \$141,811.50 | \$145,022.00 | |

| 2026 General Preliminary Budget Revenue/Expense | | | | | |
|---|--|---------------------------|---------------------------|---------------------------|--|
| | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | |
| TOTAL REVENUES | Final Levy 6.5% | Final Levy 7.5% | Levy 7.5% | Preliminary set at 13% | |
| | \$ 1,299,347.13 | \$ 1,263,576.00 | \$ 1,554,850.89 | \$ 1,317,665.00 | |
| | Budget was \$1,175,695.87 | Budget was \$1,263,576.00 | Budget was \$1,263,576.00 | | |
| TOTAL EXPENDITURES | | | | | |
| 101.41110 | Legislative (Mayor/Council) | 16,519.00 | \$ 5,138.48 | \$ 15,974.00 | |
| 101.41410 | Elections | 3,576.75 | \$ - | \$ 3,895.00 | |
| 101.41500 | Financial Administration | 111,919.38 | \$ 94,856.89 | \$ 119,301.00 | |
| 101.41530 | Accounting | 25,250.00 | \$ 24,250.00 | \$ 25,000.00 | |
| 101.41550 | Assessing | 7,431.33 | \$ 7,318.89 | \$ 6,750.00 | |
| 101.41600 | Law/Legal Services | 29,240.63 | \$ 20,000.00 | \$ 48,703.55 | |
| 101.41940 | General Govt. Buildings/Plant | 56,331.11 | \$ 58,450.00 | \$ 49,022.46 | |
| 101.41950 | Engineering Professional Services | 7,685.00 | \$ 10,000.00 | \$ 5,624.50 | |
| 101.42100 | Police Protection Contract | 107,409.00 | \$ 110,334.00 | \$ 91,953.30 | |
| 101.42200 | Fire Protection | 103,409.21 | \$ 181,329.00 | \$ 111,502.77 | |
| 101.42400 | Building Inspections | 9,378.05 | \$ 7,500.00 | \$ 6,017.68 | |
| 101.43100 | Streets Department | | | | 2025 Bond for HWY 57 transfer to reimburse engineering |
| | | 213,909.26 | \$ 517,264.52 | \$ 190,823.00 | |
| 101.43125 | Ice and Snow Removal | 10,960.54 | \$ 23,300.00 | \$ 6,752.44 | |
| 101.43160 | Street Lighting | 17,763.82 | \$ 27,000.00 | \$ 22,156.75 | |
| 101.45200 | Parks & Recreation | 189,587.86 | \$ 139,103.89 | \$ 118,507.33 | |
| 101.46500 | EDA | 27,579.90 | \$ 32,725.00 | \$ 42,222.88 | |
| 311.312.313.314 | Other Financing | 143,483.00 | \$ 141,316.50 | \$ 141,811.50 | |
| 401-41000 | Capital Funds | | | | 2025 Bond for HWY 57 Transfer to reimburse engineering |
| | | 61,530.00 | \$ 130,000.00 | \$ 56,606.88 | |
| 101.49300 | Transfers Out From General Fund - Auditors | 35,958.00 | \$ 375,394.57 | \$ 375,394.57 | |
| | TOTAL EXPENDITURES | \$ 1,156,327.78 | \$ 1,258,707.11 | \$ 1,725,105.39 | \$ 1,276,032.21 |
| | | Budget was \$1,172,289.81 | Budget Was \$1,258,707.21 | Budget was \$1,258,707.21 | |
| | TOTAL REVENUE LESS TOTAL EXPENSES | \$ 143,019.35 | \$ 4,868.89 | \$ (170,254.50) | \$ 41,632.79 |

Changes in Wages According to Percentages for 2026

2.63% COLA already in budget

Financial Administration

| | <u>Wages</u> | <u>Wages Total</u> | <u>Benefits</u> | <u>Benefits Total</u> |
|---------------------------|----------------------|--------------------|----------------------|-----------------------|
| | <u>Amount Change</u> | | <u>Amount Change</u> | |
| 2.63% - already in budget | | \$72,415.00 | | \$26,521.00 |
| 2.63% + 1% | \$724.00 | \$73,139.00 | \$110.00 | \$26,631.00 |
| 2.63% + 2% | \$1,448.00 | \$73,863.00 | \$219.00 | \$26,741.00 |
| 2.63% + 3% | \$2,172.00 | \$74,587.00 | \$329.00 | \$26,851.00 |
| 2.63% + 4% | \$2,897.00 | \$75,312.00 | \$439.00 | \$26,961.00 |

Streets Department

| | <u>Wages</u> | <u>Wages Total</u> | <u>Benefits</u> | <u>Benefits Total</u> |
|---------------------------|----------------------|--------------------|----------------------|-----------------------|
| | <u>Amount Change</u> | | <u>Amount Change</u> | |
| 2.63% - already in budget | | \$50,714.00 | | \$18,709.00 |
| 2.63% + 1% | \$507.00 | \$51,221.00 | \$77.00 | \$18,786.00 |
| 2.63% + 2% | \$1,014.00 | \$51,728.00 | \$154.00 | \$18,863.00 |
| 2.63% + 3% | \$1,521.00 | \$52,235.00 | \$231.00 | \$18,940.00 |
| 2.63% + 4% | \$2,029.00 | \$52,743.00 | \$307.00 | \$19,016.00 |

Parks Department

| | <u>Wages</u> | <u>Wages Total</u> | <u>Benefits</u> | <u>Benefits Total</u> |
|---------------------------|----------------------|--------------------|-----------------------|-----------------------|
| | <u>Amount Change</u> | | <u>Benefits Total</u> | |
| 2.63% - already in budget | | \$55,088.00 | | \$15,132.00 |
| 2.63% + 1% | \$551.00 | \$55,639.00 | \$151.00 | \$15,283.00 |
| 2.63% + 2% | \$1,102.00 | \$56,190.00 | \$302.00 | \$15,434.00 |
| 2.63% + 3% | \$1,653.00 | \$56,741.00 | \$453.00 | \$15,585.00 |
| 2.63% + 4% | \$2,204.00 | \$57,292.00 | \$604.00 | \$15,736.00 |

| | A | B | C | I | J | K | L | M | N | O | P |
|----|-----------------------------|--|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---|
| 1 | 2026 Budget Enterprise Fund | | | | | | | | | | |
| 2 | 601 WATER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | |
| 3 | 601- | REVENUES | | | | | | | | Preliminary | |
| 4 | 36100 | Special Assessments | Certified Outstanding UB Collected | \$0.00 | \$900.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| 5 | 36200 | Miscellaneous | Bulk Water Sales | \$0.00 | \$447.00 | \$0.00 | \$22,904.00 | \$400.00 | \$23,025.35 | \$500.00 | High 2025 YTD because Wellhouse Ins. Claim came in |
| 6 | 36210 | Interest Earnings | | \$0.00 | \$4,950.00 | \$11,000.00 | \$5,747.85 | \$5,000.00 | \$2,690.90 | \$3,200.00 | |
| 7 | 37100 | Water Sales | | \$169,725.00 | \$171,512.09 | \$160,000.00 | \$167,457.56 | \$176,600.00 | \$146,328.91 | \$176,600.00 | |
| 8 | 37150 | Water Connect/Reconnect | New Home Connections | \$0.00 | \$614.00 | \$1,228.00 | \$0.00 | \$650.00 | \$85.12 | \$0.00 | |
| 9 | 37160 | Water Penalty | | \$0.00 | \$718.17 | \$1,000.00 | \$1,934.24 | \$2,000.00 | \$1,985.22 | \$2,000.00 | |
| 10 | | MDH Fee (Safe Drinking Water/Service Connection Fee) | | \$3,762.00 | \$3,873.32 | \$3,600.00 | \$3,867.27 | \$3,870.00 | \$3,334.40 | \$6,200.00 | Bills will reflect the 2026 increase. See 601-49400-441 |
| 11 | 37180 | Commercial Water Tax | | \$1,500.00 | \$1,178.63 | \$1,130.00 | \$1,109.58 | \$1,300.00 | \$975.99 | \$1,200.00 | |
| 12 | 38051 | Gas Franchise Fee | | \$10,321.00 | \$11,112.00 | \$11,000.00 | \$11,205.00 | \$11,200.00 | \$8,413.77 | \$11,240.00 | |
| 13 | 38052 | Electric Franchise Fee | | \$12,977.00 | \$13,737.63 | \$12,745.00 | \$16,147.91 | \$13,000.00 | \$9,688.94 | \$10,003.00 | |
| 14 | 39202 | Contribution - Enterprise Fund | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 15 | 39203 | Transfer from Other Fund | | \$0.00 | \$600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 16 | 39310 | Proceeds-Gen Obligation Bonds | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 17 | | | | | | | | | | | |
| 18 | | Total Revenues | | \$198,285.00 | \$209,642.84 | \$201,703.00 | \$230,373.41 | \$214,020.00 | \$196,528.60 | \$210,943.00 | |
| 19 | | | | | | | | | | | |
| 20 | | | | | | | | | | | |
| 21 | 601- | OPERATING EXPENSES | | | | | | | | | |
| 22 | 49400 | | | | | | | | | | |
| 23 | 101 | Salaries | Staff Wages | \$43,126.11 | \$45,337.57 | \$39,111.90 | \$33,965.40 | \$40,757.22 | \$33,812.65 | \$42,319.00 | |
| 24 | 120 | Benefits | Staff Benefits | \$15,328.64 | \$20,548.46 | \$14,128.82 | \$13,188.16 | \$15,655.39 | \$9,790.78 | \$16,589.00 | |
| 25 | 151 | Workmans Comp | Staff Ins. | \$1,200.00 | \$1,265.26 | \$1,194.00 | \$1,040.21 | \$1,500.00 | \$1,154.54 | \$1,400.00 | |
| 26 | 200 | Supplies | | \$1,000.00 | \$460.42 | \$1,000.00 | \$260.64 | \$700.00 | \$207.37 | \$700.00 | |
| 27 | 208 | Training/Mileage | Staff Training - New Staff | \$800.00 | \$1,399.34 | \$1,000.00 | \$0.00 | \$1,500.00 | \$706.42 | \$1,500.00 | |
| 28 | 210 | Tax & Licensing | Sales and Use Tax Commercial Water | \$2,000.00 | \$3,592.10 | \$3,400.00 | \$3,393.03 | \$3,700.00 | \$2,628.21 | \$3,700.00 | |
| 29 | 216 | Chemicals | Chemicals for water dept Tower/Well House | \$10,000.00 | \$10,248.47 | \$10,300.00 | \$13,408.35 | \$8,000.00 | \$11,491.41 | \$8,000.00 | |
| 30 | 220 | Bldg. Repair and Maintenance | | \$10,000.00 | \$48.43 | \$10,000.00 | \$2,058.21 | \$4,500.00 | \$290.74 | \$4,500.00 | |
| 31 | 228 | Equipment Repair and Maintenance | Water Meters; Fluoride Mtr | \$10,000.00 | \$17,019.45 | \$10,000.00 | \$53,489.65 | \$18,000.00 | \$23,015.90 | \$15,000.00 | Well Repair 2024 |
| 32 | 240 | Tools & Minor Equipment | | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$150.00 | \$0.00 | \$150.00 | |

| | A | B | C | I | J | K | L | M | N | O | P |
|----|---|----|------------|-------------|----------|-------------|----------|-------------|----------|-------------|---|
| 1 | 2026 Budget Enterprise Fund | | | | | | | | | | |
| 2 | 601 WATER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget | |
| 55 | *Items in red have gone over budget. | | | | | | | | | | |
| 56 | | | | | | | | | | | |
| 57 | *** COLA of 2.6% Already Added to Wages in Budget | | | | | | | | | | |
| 58 | | | | | | | | | | | |
| 59 | Water Fund Salary Increase | | Salaries | Benefits | | | | | | | |
| 60 | | | | | | | | | | | |
| 61 | | 1% | \$423.00 | \$64.00 | | | | | | | |
| 62 | | 2% | \$846.00 | \$128.00 | | | | | | | |
| 63 | | 3% | \$1,269.00 | \$192.00 | | | | | | | |
| 64 | | | | | | | | | | | |
| 65 | | | | | | | | | | | |

| 2026 Budget Enterprise Fund | | | | | | | | | |
|-----------------------------|-------------------------------|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 602 SEWER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2025 Budget |
| 602- | | REVENUES | | | | | | | Preliminary |
| 33400 | State Grant and Aids | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 36100 | Special Assessments | Manor Drive Project | \$5,500.00 | \$8,949.00 | \$0.00 | \$8,949.00 | \$8,900.00 | \$0.00 | \$8,949.00 |
| 36200 | Miscellaneous Revenue | | \$0.00 | \$4,853.00 | \$0.00 | \$0.00 | \$4,800.00 | \$232,500.00 | \$0.00 |
| 36210 | Interest Income | | \$0.00 | \$24,753.23 | \$23,000.00 | \$30,460.00 | \$25,000.00 | \$14,617.06 | \$17,000.00 |
| 37200 | Sewer Sales | | \$309,768.38 | \$310,088.09 | \$298,000.00 | \$307,355.03 | \$319,300.00 | \$274,577.97 | \$319,000.00 |
| 37250 | Sewer Connect/Reconnect | | \$0.00 | \$2,639.00 | \$0.00 | \$17,255.00 | \$2,640.00 | \$0.00 | \$2,640.00 |
| 37251 | Sewer Connect Chg Cemetery Rd | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 37260 | Swr Penalty | | \$0.00 | \$1,329.59 | \$1,200.00 | \$3,657.11 | \$3,200.00 | \$3,515.51 | \$3,500.00 |
| 38051 | Gas Franchise Fee | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 38052 | Electric Franchise Fee | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 39202 | Contribution Enterprise Fund | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 39203 | Transfer From other fund | Year 2023 From General Fund; Required PFA Bond Transfer | \$20,000.00 | \$35,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 39300 | Proceeds-Gen Long Term Debt | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Total Revenues | | \$335,268.38 | \$387,611.91 | \$322,200.00 | \$367,676.14 | \$363,840.00 | \$525,210.54 | \$351,089.00 |
| 602-49450- | | OPERATING EXPENSES: | | | | | | | |
| 101 | Salaries | | \$32,928.37 | \$37,040.84 | \$45,238.45 | \$40,670.51 | \$47,196.74 | \$38,763.09 | \$48,821.00 |
| 120 | Benefits | | \$11,366.15 | \$18,624.44 | \$16,341.99 | \$15,652.18 | \$17,962.13 | \$11,582.19 | \$18,988.00 |
| 151 | Workman's Comp | | \$1,450.00 | \$1,493.74 | \$1,409.00 | \$1,228.82 | \$1,500.00 | \$962.68 | \$1,000.00 |
| 200 | Supplies | | \$1,000.00 | \$505.70 | \$1,000.00 | \$0.00 | \$1,000.00 | \$309.06 | \$3,600.00 |
| 208 | Training, Mileage | | \$1,400.00 | \$984.40 | \$1,500.00 | \$1,136.40 | \$1,000.00 | \$780.89 | \$1,500.00 |
| 210 | Tax and Licensing | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 212 | Fuel | | \$3,200.00 | \$3,609.92 | \$3,500.00 | \$2,294.84 | \$3,800.00 | \$733.29 | \$3,500.00 |
| 216 | Chemicals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 220 | Building Repair/Maintenance | Reparis/Maint. To bldg/structs related to WW/ltf station pumps; grinder pumps | \$15,000.00 | \$11,497.74 | \$15,000.00 | \$14,722.16 | \$12,000.00 | \$2,891.88 | \$12,000.00 |
| 240 | Tools Minor Equipment | | \$500.00 | \$120.83 | \$500.00 | \$362.57 | \$300.00 | \$125.22 | \$300.00 |
| 300 | Professional Services | Quality Flow Pump Checks and Meter Calibration, generator, locales, banyon. | \$11,000.00 | \$10,020.89 | \$11,000.00 | \$18,849.24 | \$11,000.00 | \$14,151.22 | \$12,000.00 |
| 303 | Engineering Fees | | \$5,000.00 | \$0.00 | \$5,000.00 | \$570.00 | \$5,000.00 | \$24,714.71 | \$5,000.00 |
| 304 | Legal Fees | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 321 | Communications | Alarm Line, WWTP, Lift station | \$850.00 | \$928.86 | \$870.00 | \$794.46 | \$950.00 | \$728.72 | \$950.00 |
| 362 | Property Insurance | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

orange degreaser \$2600 for 2026

High in 2024 because of camera work on sewer

High Because of CSAH Lift Station

CSAH Reimbursement from Bigelow Homes

| 2026 Budget Enterprise Fund | | | | | | | | | |
|-------------------------------------|---|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| 602 SEWER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2025 Budget |
| 380 | Utility Services | Gas/Electric to run lift stations | \$5,000.00 | \$17,225.74 | \$3,000.00 | \$9,900.67 | \$17,500.00 | \$5,021.05 | \$10,600.00 |
| 405 | Depreciation | Auditors Handle This | \$0.00 | \$129,791.00 | \$0.00 | \$128,892.00 | \$0.00 | \$0.00 | \$0.00 |
| 433 | Dues and Memberships | LMC Yearly | \$300.00 | \$0.00 | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 437 | Other Miscellaneous | UB Bill mailings, etc | \$1,200.00 | \$45.78 | \$2,950.00 | \$1,583.87 | \$1,200.00 | \$1,995.18 | \$1,300.00 |
| 442 | Grant Award Related Expense | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 530 | Construction | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 570 | Capital Outlay | 2024 Televising Sewer Mains \$8500 Replace Grinder Pump \$14,595 | \$7,500.00 | \$9,160.48 | \$10,500.00 | \$2,472.77 | \$23,095.00 | \$21,863.53 | \$10,500.00 |
| 585 | Kasson WW Processing Fee | | \$112,000.00 | \$83,677.00 | \$95,000.00 | \$95,914.00 | \$85,000.00 | \$55,534.00 | \$100,000.00 |
| 601 | Debt Service Bond Principal | PFA with Kasson (principal & Interest) | \$35,000.00 | \$35,287.23 | \$35,200.00 | \$35,384.55 | \$35,270.00 | \$37,632.98 | \$35,352.02 |
| 601 | Debt Service Bond Principal-transfers with fund 311 | 2019A Sewer Portion | \$0.00 | \$0.00 | \$7,500.00 | \$7,500.00 | \$7,500.00 | \$7,500.00 | \$7,500.00 |
| 601 | Debt Service Bond Principal-transfers with fund 314 | 2024A Sewer Portion | \$0.00 | \$0.00 | \$0.00 | \$33,013.55 | \$2,800.00 | \$2,800.00 | \$3,150.00 |
| 605 | Clean Water SRF Bond | 2010 PFA Principal | \$12,750.00 | \$0.00 | \$14,000.00 | \$13,000.00 | \$14,000.00 | \$13,000.00 | \$13,000.00 |
| 608 | PFA WW Connection Bond - Transfers with fund 310 | 2017 PFA Principal | \$23,000.00 | \$0.00 | \$23,000.00 | \$23,000.00 | \$24,000.00 | \$24,000.00 | \$24,000.00 |
| 611 | Bond Interest - Transfers with fund 310 | 2017 PFA | \$6,120.00 | \$1,968.14 | \$3,480.00 | \$3,480.00 | \$3,250.00 | \$3,250.00 | \$3,010.00 |
| 611 | Bond Interest | 2010 PFA | \$0.00 | \$1,855.00 | \$1,816.00 | \$1,750.19 | \$1,438.00 | \$1,517.64 | \$1,283.38 |
| 611 | Bond Interest-transfers with fund 311 | 2019A Sewer Portion | \$0.00 | \$11,710.00 | \$3,000.00 | \$2,850.00 | \$2,625.00 | \$2,625.00 | \$2,400.00 |
| 611 | Bond Interest-Transfers with fund 314 | 2024A Sewer Portion | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,062.00 | \$3,061.00 | \$2,233.00 |
| 620 | Fiscal Agent Fees | | \$0.00 | \$0.00 | \$0.00 | \$3,733.00 | \$0.00 | \$0.00 | \$0.00 |
| | To book other government catch up payment to City | | \$0.00 | \$0.00 | \$0.00 | \$2,371.00 | \$0.00 | \$0.00 | \$0.00 |
| | To allocate debt interest | | \$0.00 | -\$1,855.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 720 | Operating Transfers | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 998 | Asset Disposal Loss | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 999 | Asset Retirement | | | | | | | | |
| Total Expenditures | | | \$286,564.52 | \$243,901.73 | \$301,105.44 | \$332,234.78 | \$322,448.87 | \$275,543.33 | \$321,987.40 |
| Total Revenue Minus Expenses | | | \$48,703.86 | \$143,710.18 | \$21,094.56 | \$35,441.36 | \$41,391.13 | \$249,667.21 | \$29,101.60 |

Televising & Cleaning Mains 2026 - \$9500

*Items in red have gone over budget.

**** COLA of 2.6% Already Added in Budget

| Sewer Fund Salary Increase | Salary | Benefits |
|----------------------------|------------|----------|
| 1% | \$488.00 | \$74.00 |
| 2% | \$976.00 | \$148.00 |
| 3% | \$1,464.00 | \$222.00 |

| | | | | | | | | | |
|------------------------------------|--|--|--------------------|-----------------|--------------------|-----------------|--------------------|-----------------|--------------------|
| 2026 Budget Enterprise Fund | | | | | | | | | |
| 602 SEWER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2025 Budget |

2026 Budget Special Revenue Fund

| 603 RV FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget |
|-------------|-------------------------------------|---------------------------|---------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 603- | REVENUES | | | | | | | | Preliminary |
| 34000 | Charges for Services | Misc Rev & Donation Boxes | \$18,000.00 | \$24,113.12 | \$22,000.00 | \$22,246.40 | \$24,000.00 | \$26,000.07 | \$24,000.00 |
| | | | | | | | | | |
| 36210 | Interest Earnings | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Total Revenues | | \$18,000.00 | \$24,113.12 | \$22,000.00 | \$22,246.40 | \$24,000.00 | \$26,000.07 | \$24,000.00 |
| | | | | | | | | | |
| 603-45183- | OPERATING EXPENSES | | | | | | | | |
| 101 | Salaries | | \$13,000.00 | \$1,381.51 | \$4,141.55 | \$1,811.96 | \$4,009.00 | \$7,594.56 | \$4,747.00 |
| 120 | Benefits | | \$3,100.00 | \$487.09 | \$1,496.09 | \$863.33 | \$1,926.60 | \$739.32 | \$2,133.00 |
| 210 | Tax and Licensing/Res Nexus | Sales/Use, License Renew | \$2,000.00 | \$2,087.19 | \$3,000.00 | \$4,060.73 | \$2,900.00 | \$3,010.26 | \$3,500.00 |
| 381 | Electric Utilities | | \$1,000.00 | -\$11.66 | \$900.00 | \$1,518.09 | \$1,500.00 | \$1,535.29 | \$1,750.00 |
| 384 | Refuse/Garbage Disposal | | \$0.00 | \$0.00 | \$0.00 | \$458.88 | \$560.00 | \$563.52 | \$580.00 |
| 400 | Repairs and Maintenance | | \$14,325.00 | \$7,707.38 | \$10,000.00 | \$406.84 | \$6,000.00 | \$37.99 | \$6,000.00 |
| 410 | Rentals | Port a Potty Rental | \$475.00 | \$520.89 | \$475.00 | \$590.15 | \$600.00 | \$499.40 | \$600.00 |
| 440 | Refunds and Reimbursements | | \$500.00 | \$340.00 | \$500.00 | \$214.20 | \$500.00 | \$579.55 | \$600.00 |
| 720 | Operating Transfers | | | | | | | | |
| | Total Expenses | | \$34,400.00 | \$12,512.40 | \$20,512.64 | \$9,924.18 | \$17,995.60 | \$14,559.89 | \$19,910.00 |
| | Total Revenue Minus Expenses | | -\$10,800.00 | \$11,600.72 | \$1,487.36 | \$12,322.22 | \$6,004.40 | \$11,440.18 | \$4,090.00 |

* Items in red have gone over budget.

***** COLA of 2.6% Already in Budget

| | | |
|---------------------------------|-----------------|-----------------|
| <u>RV Fund Salary Increases</u> | <u>Salaries</u> | <u>Benefits</u> |
| 1% | \$47.00 | \$7.00 |
| 2% | \$94.00 | \$14.00 |
| 3% | \$141.00 | \$21.00 |

2026 Budget Enterprise Fund Budget

| 604 STORM SEWER FUND | | | 2023 Budget | 2023 EOY | 2024 Budget | 2024 EOY | 2025 Budget | 2025 YTD | 2026 Budget Preliminary |
|----------------------|--|---|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|-------------------------|
| 604- | REVENUES | | | | | | | | |
| 36100 | Special Assessments | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 36210 | Interest Earnings | | \$0.00 | \$3,537.17 | \$3,000.00 | \$4,351.51 | \$4,900.00 | \$2,088.17 | \$2,414.00 |
| 37500 | Storm Sewer Charge Collections | | \$18,000.00 | \$17,869.37 | \$18,000.00 | \$17,968.45 | \$18,000.00 | \$20,318.80 | \$24,800.00 |
| 37560 | Storm Sewer Penalty | | \$0.00 | \$0.00 | \$0.00 | \$83.12 | \$0.00 | \$507.92 | \$700.00 |
| 39201 | Transfer from General Fund | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Total Revenues | | \$18,000.00 | \$21,406.54 | \$21,000.00 | \$22,403.08 | \$22,900.00 | \$22,914.89 | \$27,914.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| 604-43150- | OPERATING EXPENSES | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 300 | Professional Services | Rip Rap, Storm Drainage Cleaning; \$500 each time | \$1,500.00 | \$0.75 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$600.00 |
| 303 | Engineering | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 352 | Publishing | UB Bills, etc. | \$0.00 | \$0.00 | \$164.00 | \$315.32 | \$285.00 | \$279.69 | \$350.00 |
| 400 | Repairs/Maint | | \$0.00 | \$0.00 | \$0.00 | \$14,470.00 | \$0.00 | \$0.00 | \$0.00 |
| 440 | Refunds/Reimbursements | | \$0.00 | \$0.00 | \$0.00 | \$6.00 | \$6.00 | \$4.00 | \$0.00 |
| 601 | Bond Principal 2024A-Transfers with fund 314 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,000.00 | \$14,000.00 | \$15,750.00 |
| 611 | Bond Interest 2024A-Transfers with fund 314 | | \$0.00 | \$0.00 | \$0.00 | \$7,945.00 | \$15,305.00 | \$15,305.11 | \$11,165.00 |
| 620 | Fiscal Agent Fees 2024A | | \$0.00 | \$0.00 | \$0.00 | \$18,664.00 | \$0.00 | \$0.00 | |
| 700 | Transfers from Other Funds | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | Total Expenses | | \$1,500.00 | \$0.75 | \$1,664.00 | \$41,400.32 | \$29,596.00 | \$29,588.80 | \$27,865.00 |
| | Total Revenue Minus Expenses | | \$16,500.00 | \$21,405.79 | \$19,336.00 | -\$18,997.24 | -\$6,696.00 | -\$6,673.91 | \$49.00 |

*Items in red have gone over budget.

Clay St Flooding 2024

City of Mantorville - 2025 Meeting Calendar

| Meeting | Schedule | Meeting | Schedule |
|--------------------------------|----------------------------|---|--|
| City Council | 2nd & 4th Monday @ 6:30 PM | Mantorville Fire Dept - Officers Meeting | Tuesday Prior to 1st Wed @ 7:00 PM |
| City Council Work Session | Held as Needed | Mantorville Fire Dept Equip/Truck Maintenance & General Meeting | 1st Wed - 6:00pm Maintenance; 7:30pm Members Meeting |
| Economic Development Authority | 1st Tuesday @ 6:30 PM | Decorations Committee | TBD |
| Parks & Recreations Board | Last Tuesday @ 6:30 | Mantorville Fire Dept - Training | 6:30pm - 2nd & 3rd Wednesdays |

This Color Represents more than one meeting schedule on the same date - See Schedules listed above

| Other Meetings: | | Activities: | |
|-------------------------------------|--|---------------------|---|
| Chamber of Commerce | 1st Wednesday, Greek Revival House 8:00 AM | Election Day | No Government Meetings May be Held Between 6:00 PM and 8:00 PM |
| Dodge County Board of Commissioners | 2nd Tues @ 8:00 AM and 9:30 AM 4th Tues @ 3:30 PM and 5:00 PM | Holidays | City Offices Closed |

2025 Holidays Observed:

| Date | Day of Week | Holiday Name |
|-------------------|-------------|--|
| January 1, 2025 | Wednesday | New Year's Day |
| January 20, 2025 | Monday | Martin Luther King Jr. Day |
| February 17, 2025 | Monday | Washington's Birthday (Presidents Day) |
| May 26, 2025 | Monday | Memorial Day |
| June 19, 2025 | Thursday | Juneteenth |
| July 4, 2025 | Friday | Independence Day |
| September 1, 2025 | Monday | Labor Day |
| November 11, 2025 | Tuesday | Veterans Day |
| November 27, 2025 | Thursday | Thanksgiving |
| November 28, 2025 | Friday | Thanksgiving |
| December 25, 2025 | Thursday | Christmas Day |

Mantorville City Council will only have one meeting per month during the summer, June - October 2025

JANUARY

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|--------------------|-------|----------------------------|------|-----|-----|
| | | | 1 Holiday | 2 | 3 | 4 |
| 5 | 6 | 7 EDA | 8 MFD Mint & General | 9 | 10 | 11 |
| 12 | 13 City Council | 14 | 15 MFD EMR Training | 16 | 17 | 18 |
| 19 | 20 Holiday | 21 | 22 MFD Training | 23 | 24 | 25 |
| 26 | 27 City Council | 28 | 29 | 30 | 31 | |

FEBRUARY

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|-----------------------|---------------------------|-----------------------------|-----|-----|
| | | | | | | |
| | | 3 | 4 EDA & MFD Officer | 5 MFD Maint & General | 6 | 7 |
| | 9 | 10 City Council | 11 | 12 MFD EMR Training | 13 | 14 |
| | 16 | 17 Holiday | 18 | 19 MFD Training | 20 | 21 |
| | 23 | 24 City Council | 25 | 26 | 27 | 28 |

MARCH

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|--------------------|---------------------------|-----------------------------|------|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 EDA & MFD Officer | 5 MFD Maint & General | 6 | 7 | 8 |
| 9 | 10 City Council | 11 | 12 MFD EMR Training | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 Training | 20 | 21 | 22 |
| 23 | 24 City Council | 25 Parks & Rec | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

APRIL

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|--------------------|---------------------------|-----------------------------|------|-----|-----|
| | | 1 EDA & MFD Officer | 2 MFD Maint & General | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 MFD EMR Training | 10 | 11 | 12 |
| 13 | 14 City Council | 15 | 16 MFD Training | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 City Council | 29 Parks & Rec | 30 | | | |

MAY

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-----|--------------------|---------------------------|-----------------------------|-----|-----|
| | | | | | | |
| | | 5 | 6 EDA & MFD Officer | 7 MFD Maint & Hgenera | 8 | 9 |
| | 11 | 12 City Council | 13 | 14 MFD EMR Training | 15 | 16 |
| | 18 | 19 Council? | 20 | 21 MFD Training | 22 | 23 |
| | 25 | 26 Holiday | 27 Parks & Rec | 28 | 29 | 30 |

JUNE

| Sun | Mon | Tue | Wed | Thur | Fri | Sat |
|-----|-------------------|---------------------------|-----------------------------|---------------|-----|-----|
| | | | | | | |
| 1 | 2 | 3 EDA & MFD Officer | 4 MFD Maint & General | 5 | 6 | 7 |
| 8 | 9 City Council | 10 | 11 MFD EMR Training | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 MFD Training | 19 Holiday | 20 | 21 |
| 22 | | 24 Parks & Rec | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

