



1. **Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash  
Lyle Hoaglund  
Kim Boyum  
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

No changes

4. **Consent Agenda**

Item 4F was clarified as being a property that the City had given until October 1, 2025 to complete the siding on their building. The siding chosen is a historically correct color because of it being located in the historic district. They have the chance to get a good deal on the materials and would like to begin this weekend.

A. Accounts Payable (Warrant List) for 9.8.25

- B. County Commissioners Meeting Minutes 8.12.25
- C. County Commissioners Meeting Minutes 7.22.25
- D. Fire Department Meeting Minutes September 2025
- E. Approval to waive fee for Marigold Days Fireworks Application
- F. Approval of Siding for 15 5<sup>th</sup> Street East

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the consent agenda as presented:

Motion carried: 5 ayes / 0 nays

## **5. Proclamations, Presentations and Recognitions**

No Items.

## **6. Public Concerns**

- Sonja Thompson owns a property at 605 Clay Street and wanted clarification on notices and timeliness. She had not been receiving the utility bills on her properties, so was not aware that the renter's bill had gotten so high. City Clerk Lohrbach will look into what might have occurred to stop the rental utility bills from coming to her and make sure that she receives all communication regarding the rental unit.
- Johannes Marsland received a letter from the City Attorney clarifying the City's Ordinance on use of an RV for temporary lodging. There was concern that the RV might have been in continuous use. Mr. Marsland would prefer a call first in the future.

## **7. Public Safety Update**

- A. The Mantorville Fire Department is working on a plan with the City's Finance Committee to replace the grass rig. They are also working on a plan to rotate their turnout gear for OSHA standards. There is a possibility that Township could assist with the cost of the grass rig, because it is mostly used in rural settings. There was also a resignation and a retirement from the Fire Department.

Councilmember Hoaglund moved and Councilmember Potter seconded to accept the resignation of Trace Naatz and the retirement of Jeff Schmidt after 25 years of service:

Motion carried: 5 ayes / 0 nays

## **8. Public Hearings**

No items.

## **9. New Business**

- A. WHKS will be going door to door to homes on September 16<sup>th</sup> to do inspections of unknown materials water service lines, looking for lead or galvanized pipes. They will leave a door hanging if the resident is not home. An additional day will be scheduled in October if residents are not home on September 16<sup>th</sup>.
- B. The budget for year 2026 was discussed; there are quite a few increases for 2026, including the water testing fee for MN Dept. of Health will increase by 57%, Xcel Energy costs by 9.6%, Insurance for employees by roughly 6.5%, \$10,000 for SEMMCHRA Housing rehabilitation needed, and more street repair cost numbers are needed yet. The preliminary levy, after being set, can decrease when choosing the final levy, but may not increase.

Resolution 2025-32, Councilmember Potter moved and Councilmember Boyum seconded to set the preliminary levy at 13%:

Motion carried: 5 ayes / 0 nays

## **10. Old Business**

- A. Tod Fyten gave an update to Council about the property at 101 5<sup>th</sup> Street East. His engineer recommends to build up the footing under the building and that it doesn't need to be torn down. He will have his engineer make a plan. Council wants a date and would like the work completed before it freezes.

## **11. Tabled Items**

- A. Streetlight on HWY 57 across from Casey's

## **12. Reports**

### **A. Public Works Report**

- 1) Adams received quotes for the work to be done on the well at City Hall because of the corrosion of the infrastructure. The project will cost around \$11,535. It could be as high as \$21,300 if it is really bad.

Councilmember Potter moved and Councilmember Boyum seconded to approve the spending of \$11,535 for the project so far:

Motion carried: 5 ayes / 0 nays

- 2) I & I flows are still up for the repairs to be done on the sewer behind the old Relay Station Lot. Adams thinks we may have to open cut it and could be forced to do this before next year. It would add \$40,000 to the 2026 budget.

## **B. City Clerk Report**

- 1) After checking with the Minnesota DNR and the Environmental Program Manager with Dodge County Environmental Services, the property at 312 West Street has prairie vegetation beginning to grow that looks good. MN Statutes states that a City must allow this.
- 2) Lohrbach will check if the City Policy for Citizen Complains covers us calling the person first, or if the formal letter is the standard.

## **C. Consultant Report**

No Items.

## **D. Committee Reports**

- 1) Chamber
  - Going ahead with Fall Festival, may do a pumpkin roll. There will be no Haunted Hustle. Cookie tins for the Christmas event in Mantorville are on sale at the Chocolate Shop. I would be nice if the GEM of Mantorville could be announced earlier in the schedule for Marigold Days next year.
- 2) Economic Development Authority
  - Meeting id Monday the 15<sup>th</sup>.
- 3) Finance/Budget
- 4) Fire Department
  - Will have a controlled house burning coming up.
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
  - Meets Oct. 9<sup>th</sup> at 7:30am.
- 7) Mantorville Restoration Association
  - Meets tomorrow night. They have had some reorganization of board members.
- 8) Park Board
  - Last Tuesday of the month is the next meeting. The benches for along HWY 57 have arrived. The pickleball court surface is still being worked on.
- 9) Fire Relief

- Will have a report at the next meeting. There were 825 attendees at the Fire Department's Pancake Breakfast this year. The dance was down by 50%, but could be due to the really cold weather.

10) Personnel

11) Decorations

- The planters along HWY 57 have been filled with flowers. 8 garbage cans have been put at various locations in town.

12) Township

- Building permits were discussed.

### **E. Councilmember Reports**

- Councilmember Boyum stated she had been approached by a resident that woodchucks are living in a property owners overgrown garden area.

City Clerk Lohrbach was directed by Council to look into the City Ordinances regarding gardens and compost.

K-M Lyons scrap metal collection is going on Sat. Sept. 27<sup>th</sup> from 8am-5pm.

- The Cookie tin winner was John Hazuka.
- There will be an analysis done on the Wasioja Seminary.
- Dodge County Environmental Services reported that people are still throwing trash in the recycling bins.
- There is a new sign for the Dodge County Fair on the 4H building.
- Residents have reported that the new benches and garbage containers look nice.
- There was a long horn cow loose on the highway.
- On Sunday September 8<sup>th</sup>, the K-M Snowdrifters have a show at the Dodge County Fairgrounds at 8am.
- Councilmember Nash said that Oktoberfest in Kasson is coming up.

### **F. Mayor's Report**

Mayor Ingalls reported that Marigold Days was very successful this year. The trash was picked up really well. The parade was fun and the flag ceremony was fantastic. KAAL and KTTC did overviews of the event.

### **13. Executive session**

No Items

**14. Adjourn**

Motion was made by Councilmember Nash and seconded by Councilmember Potter to adjourn the meeting at 8:21pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

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Gretchen Lohrbach  
City Clerk-Treasurer