



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MEETING INFORMATION

Date: Tuesday, September 30, 2025
Time: 6:30 PM – 8:15 PM
Location: Municipal Council Chambers, 21 5th Street E, Mantorville, MN 55955
Chairperson: Brad Germundson

ATTENDEES

Members Present: Chairperson Brad Germundson.
Board Members Don Hofsted, Matt Wohlenhaus, and Brandy Ramer.
Council Representatives Lyle Hoaglund and Kim Boyum.

Members Regrets: Board Member Martha Vrieze was not able to attend the meeting in person because of a prior engagement out of state. Martha Vrieze did participate remotely via phone.

Members Absent: None

Staff Present: Joe Adams, Public Works Lead and Wendy Siewert, Deputy City Clerk

Special Guests: Tyler Isbell, teacher at Middle School and Vice President of the Rochester Area Dis Golf Association and his guest. Tom Monson with Music in Mantorville, and Brian Schwanke with Friends of Mantorville.

AGENDA

1. CALL TO ORDER
2. APPROVAL OF PREVIOUS MINUTES
3. ADOPT AGENDA
4. NEW BUSINESS
5. TABLED/REVISIT ITEMS
6. OLD BUSINESS
7. CITY STAFF UPDATES/REPORTS
8. ADJOURNMENT

MINUTES

1. CALL TO ORDER

- Chairperson Brad Germundson called the meeting to order at 6:30 PM.

2. APPROVAL OF MINUTES FROM 8.26.2025

Motion: To approve the minutes of August 26, 2025 as circulated.

Motion By: Member Brandy Ramer

Seconded By: Member Martha Vrieze (remotely via phone)

Motion carried unanimously. 7 yeas / 0 nays

3. ADOPT AGENDA

Motion: To adopt the agenda as circulated.

Motion By: Member Don Hofsted

Seconded By: Member Matt Wohlenhaus

Motion carried unanimously. 7 yeas / 0 nays

4. NEW BUSINESS

- a. Disc Golf at Riverside Park: Tyler Isbell presented to the board a course map of Riverside Park with 9-disc golf layouts. The layout would not affect the bandshell or neighboring homes. The baskets would be donated from the City of Kasson (value: \$3,500) since they are putting in soccer fields at Lions Park so there would be no room for the disc golf. It would cost about \$15 for a simple T-sign for each location. They have general funds to help out with costs, plus any fund raisers. Tyler and others in the community would install and do all the upkeep to the area. The Boy Scouts are always looking for a way to earn a badge and are excited to help out. This way there would be no cost to the City of Mantorville.

Motion: To approve Tyler Isbell be added to the City Council agenda on October 13, 2025 presenting the board with Disc Golf at Riverside Park.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Brandy Ramer

Motion carried unanimously. 7 yeas / 0 nays

- b. Music in Mantorville: Tom Monson presented the board with a recap of Music in Mantorville. It was a great success; the committee is committed to running the event on Tuesdays again next year. Averaged about 275 people each night. To get bigger name bands, they are looking at increasing their budget and charging \$750 to \$1,000 per band. The net income of \$1,628 will be reinvested back into the 2026 season.

- Potential Improvements:
 - Would like additional electrical outlets along the back. Lighting inside the bandshell. Marti Electric drafted up an estimate for both just under \$1,000.
 - 240-amp service on the southside of Riverside Park.
 - Downspouts in back of bandshell.
 - Hope Improvement Professionals has offered to install a 6” gutter with downspout at no costs (value of \$600 labor and \$400 materials).
 - Step on the north side of structure.
 - Additional shade in the park.

- c. Pickleball: Signage, Rental Charges, and Times, Approval on Signage and go over court rules to make sure it good for Park & Rec, decide on hours.
- Pickleball Court Rules: (*Sign 1*)
 - Add “No Smoking”
 - Add “Open Play Rules, 1-hour time limit when people are waiting.”
 - Add “Hours: 8 am to Dusk”
 - Pickleball Official Rules: (*Sign 2*) Sign looks good as is.
 - Pickleball Rules: (*Sign 3*) Sign too wordy, don’t use.
 - New Sign: Open Play Rules: (*Sign 4*) Add “1-hour time limit when people are waiting.”
 - New Sign: (*Sign 5 Sample*) Scan Here to Make Free Will Donations, add a QR Code.

Sign 1



Sign 2



Sign 3



Sign 4



Sign 5



Pickleball will not open until the sound barriers are up. The website will have the start date, website to be completed. Court 1 through 3, 1 on the west, 3 on the east.

There are two benches from the Lions. Will have to store the benches until there is a layout and money for cement.

Motion: To approve Pickleball Signage, after changes/additions have been made, be added to the City Council agenda on October 13, 2025 for approval to be printed on signs and displayed at the Pickleball courts.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Lyle Hoaglund

Motion carried unanimously. 7 yeas / 0 nays

- d. Rocks & Minerals Show: Tim Fitzgerald of Southern MN Meet and Greet would like the approval of the park board to camp at Riverside by the pavilion to avoid any kind of theft or damage to the rocks and minerals for the event on October 4, 2025.

Motion: To approve Tim Fitzgerald able to camp overnight on October 3, 2025 at Riverside Park near the Rocks & Minerals Show setup and as long as the Sheriff Scott Rose is aware of the situation.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Don Hofsted

Motion carried unanimously. 7 yeas / 0 nays

1. Tabled / Revisit Items

a. Signs at Ballfield

Motion: To take Signs at Ballfield off table.

Motion By: Member Don Hofsted

Seconded By: Member Matt Wohlenhaus seconded

Motion carried unanimously. 7 yeas / 0 nays

Brandy agrees that we should stay with someone local so Shea Design was removed. Both companies, Abel and Midwest Signtech gave their estimate for exactly the same material. Midwest Signtech estimated \$185 and Abel Sign estimated \$300 for 2 color and \$350 for multi color. Midwest does not warranty any of the work, unsure about Abels.

Motion: To put Signs at Ballfield back on the table until Martha can attend and we have more answers.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Kim Boyum seconded

Motion carried unanimously. 7 yeas / 0 nays

After meeting, Wendy Siewert called Chris Abel to see if he warranties the signs. He said within reason, to a point. If it tears, doesn't perform like it should, of course. If it's no fault of the item, example, a tree falls and rips it or it blows away, then warranty would not cover it. I talked to him about the substantial price difference and he said it was to cover the art work. Most people turn it in, but its never formatted or vector ready like it supposed to be. The higher cost is to cover fixing what's given to him.

2. OLD BUSINESS

- a. Grants: Nothing new.
- b. Riverside Park: Another hydrant leak.
- c. Campground: Closing on October 15 as long as the new meter is in.
- d. Bergmann Park: Nothing new.
- e. Slingerland Park: The playground equipment is outdated. Webber Recreation Design, Inc. did an estimate for installation and equipment for \$80,567.81.
- f. Mantor Field: Nothing.
- g. K-M Dog Park: Residents are still not picking up after their dogs, at least 20 piles.
- h. Denneson Field: Nothing.
- i. Community Gardens: Nothing.
- j. Community / Park Tree Management: There a tree at 307 West St that needs to come down. We need to take power off the house, then drop it. It's going to cost \$2,500 to take it down.

3. CITY STAFF UPDATES / REPORTS

- a. October 16 – Community Service Project: KM Middle School to help clean up Mantorville.
- b. Joint Ventures Updates: next meeting is October 9, 2025 at 7:30 AM.

4. ADJOURN

The next Park & Recreation Board meeting is Tuesday, October 28, 2025 at 6:30 PM

Motion: To approve next meeting and Adjourn meeting.

Motion By: Member Matt Wohlenhaus

Seconded By: Member Brandy Ramer

Motion carried unanimously. 7 yeas / 0 nays

Adjourn at 8:15 PM.