



1. **Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke – WHKS

Debra Wilson and Gerald Giese with Kasson Alliance for
Restoration's application for a temporary liquor license

Johannes Marsland
Chris Pluto

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

- Item 4 F – Sheriff's Contract for 2026 – pulled out and added to 7A.
- Item 4A – DeCook Final Payment – pulled out from Consent Agenda Accounts Payable (Warrant List) for 8.11.25 and added as item 10A.

- Mantorville Restoration Association premises permit for Lawful Gambling added as item 9E.

4. **Consent Agenda**

Motion was made by Councilmember Hoaglund and seconded by Councilmember Potter to approve the amended Consent Agenda, as presented:

- A. Accounts Payable (Warrant List) for 8.11.25 – ~~minus DeCook Final Payment~~
- B. County Commissioners Meeting Minutes 7.8.25
- C. Resolution 2025-27 Allowing Consumption of Alcohol at Marigold Days Community Festival
- D. Resolution 2025-29 Approving a Lawful Gambling Permit for KM Snow Drifters
- E. Resolution 2025-28 Accepting Donations for National Night Out 2025
- ~~F. Approval of Dodge County Sheriff's Contract for year 2026~~ - Added to item 7A
- G. Fire Department Meeting Minutes August 2025
- H. Approval to waive fee for Marigold Days Fireworks Application
- I. Resolution 2025-30 Approving A Temporary On-Sale Liquor License for Kasson Alliance for Restoration
- J. Council Meeting Minutes 7.14.25
- K. Mantorville EDA Minutes 7.16.25

Motion carried: 5 ayes / 0 nays

5. **Proclamations, Presentations and Recognitions**

Senator Carla Nelson and Husband Terry Nelson were present and Senator Nelson gave a brief update about current topics in the Legislature. It is her 18th year of service to the State of Minnesota.

6. **Public Concerns**

No Items.

7. **Public Safety Update**

- A. The Dodge County Sheriff's Contract for 2026 will include 40 hours of coverage per week at the rate of \$55.00 per hour. This is an increase of approximately 3.7% from last year.

Councilmember Nash moved and Councilmember Potter seconded to approve the Dodge County Sheriff's Contract for 2026:

Motion carried: 5 ayes / 0 nays

- B.** The Mantorville Fire Department is looking to purchase a new grass rig because the old one has already had a considerable amount of repairs over the years. City Clerk Lohrbach spoke to Fire Chief Annabelle Hardwick and they will be putting together a formal request for reviewal.

- Jeff Schmidt will be retiring in August after 25 years of service.

8. Public Hearings

No items.

9. New Business

- A.** Koreen Seim – Mantorville Saloon – Will have a band Friday Evening behind the bar. They would like to put a fence out on 5th Street for the event, and then put it back when done. They would like to do the same thing on Saturday when the bean bag competition takes place. Councilmember Nash suggested to leave the fence up Friday and take it down Saturday evening.

Councilmember Nash motioned and Councilmember Boyum seconded to leave Friday's fencing up until Saturday evening:

Motion carried: 5 ayes / 0 nays

- Public Works Lead Joe Adams will look for some pricing quotes to mend the alley behind the Mantorville Saloon.
- B.** City Engineer Scott Huneke was present to discuss the CSAH lift station by the Eagle Meadows Development. The entire project will be around \$1,000,000. The City will eventually be reimbursed for this as an assessment along with the payment from Bigelow Homes, but the City will have to take care of the up-front costs.
- Huneke also said they will be getting a permit from the MPCA and the City may want to put some language regarding sump pump updates of homes before sales in an ordinance. He will work with City Clerk Lohrbach on this.

Huneke would like approval to advertise for bids for the CSAH Lift Station and to hold a special meeting on the 22nd of September to approve the chosen bid.

Councilmember Nash moved and Councilmember Potter seconded to advertise for bids and approve the chosen bid at a special meeting on the 22nd of September:

Motion carried: 5 ayes / 0 nays

- C. Public Works Lead Adams said he is still waiting for some numbers for the budget.
- D. The well will need to be replaced in 3 years. The State also says the generator must be replaced and the cheapest he could find is \$104,000. He will take a look at getting some prices on used generators. He will also need a price on the transfer switch to plug it in. If the power were ever to go out, Adams said we would have 2 days of water use.
- E. Councilmember Potter motioned And Councilmember Boyum seconded to approve the Mantorville Restoration Gambling Premises permit for the Saloon Two at 509 Main Street North:

Motion carried: 3 ayes / 0 nays, Council members Nash and Hoaglund abstained per their involvement in the MRA.

10. Old Business

- A. DeCook reports that the grass is growing by 5th Street near Slingerland Park, Mantor Drive, and 4th Street – Final Item on Punch list. The City will have a two year maintenance bond.

Councilmember Nash moved and Councilmember Potter seconded to approve the final payment to DeCook Excavating Inc:

Motion carried: 5 ayes / 0 nays

- B. Council directed City Clerk Lohrbach to consult with the City Attorney regarding Council's next steps if the property owner at 105 5th Street East does not have a plan and date at the next regular meeting. Otherwise, Council may begin the process to condemn the building on the property.
 - Council also would like a letter sent to another resident regarding a dilapidated porch on the property that should be taken care of because it may be a safety hazard. Council directed City Clerk Lohrbach to look into this.
- C. Council directed City Clerk Lohrbach to look into the tax potential of the City if a special sales tax was imposed to fund necessary buildings, etc.

11. Tabled Items

- A. Councilmember Nash moved and Councilmember Hoaglund seconded to pull the HWY 57 Streetlight across from Casey's off the table:

Motion carried: 5 ayes / 0 nays

Public Works Lead Adams suggested purchasing a light pole that could be hooked into a meter at the park. He will get prices and bring this to the next regular meeting.

Councilmember Hoaglund moved and Councilmember Nash seconded to put the streetlight back on the table:

Motion carried: 5 ayes / 0 nays

- Council would also like Deputy City Clerk Wendy Siewert to look into pricing quotes for the potential security cameras at City Hall and the city Shop. This will be tabled until the next regular meeting.

12. Reports

A. Public Works Report

- 1) Public Works Lead Adams suggested Council could budget next year for resolving a drainage issue at the property located at 15 5th Street East. It will cost approximately \$4,500.
- 2) Adams said it will cost approximately \$4,990 to fix the water pump near the basketball courts at Riverside Park. He will bring this back to the next regular meeting.
- 3) A tree came down on West Street during the storm. Boyum Tree Service will take care of this, but they must work with Xcel, so the cost will be around \$2,500.
- 4) On Saturday, the treatment plant's roof was found to be leaking. Adams will have this checked out tomorrow to see what must be done. Perhaps a temporary patch could be done.
- 5) On July 29th, there was a watermain break on Clay Street. This could possibly be due to a large lightning strike that occurred during the large storm. Adams will look into this with City Clerk Lohrbach.
- 6) The water meter for Well #1 in City Hall needs to have the meter replaced at a cost of \$4,746. The bolt heads are also rotting through and must be addressed right away. Adams would like to take care of this after the Campground closes on October 15th.

B. City Clerk Report

- 1) Mayor Ingalls directed City Clerk Lohrbach to look into highlights of the Volunteer Fire Department Retirees for this year. He would like to touch on these at an address during Marigold Days.
 - Roger Nolte – 45 years of service and has been invaluable for his grant writing contributions along with his ready knowledge about the technology aspects of the job.
 - Curt Kramer – 20 years of service and has contributed his time to the care of and repairs to our trucks.
 - Jeff Schmidt – 25 years of dedication to the department
- 2) Regarding the use of an RV at the Church located on Walnut Street, the City Ordinance is not meant to allow constant use of the vehicle as a dwelling. Council will discuss how this can be made clearer. Council directed City Clerk Lohrbach to check with the league of Minnesota Cities and send a letter with the City Attorney.
- 3) National Night went great this year.
- 4) City Clerk Lohrbach reported that having one Council Meeting per month has saved herself and Deputy City Clerk Siewert considerable amounts of time; preparing one agenda packet as opposed to two, reviewing the recording of the recent meeting and completing one set of minutes instead of two, gathering the information for only one round of reports, one set of payables to complete after the meeting and then only having to print one set of checks, and fewer phone calls and emails in preparation for the meetings during the month. This saves staff roughly 2-3 days per month that can now be spent on much needed document organization and records in physical files and electronic files.

C. Consultant Report

Nothing else in addition to what was discussed previously.

D. Committee Reports

- 1) Chamber
 - Kasson and Mantorville will be having a joint Christmas Celebration this year – Hometown Holidays – and will have combined mailings and advertising.
- 2) Economic Development Authority
 - City Clerk Lohrbach will look into making sure the EDA minutes are including members abstaining from votes.
- 3) Finance/Budget
- 4) Fire Department
 - Will get an estimate for electrifying the small shed near City Hall.

- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
 - Will meet in October.
- 7) Mantorville Restoration Association
 - Met tonight. Will have the fireworks during Marigold Days on Saturday evening.
- 8) Park Board
 - Budget for 2026 was discussed. The nets for the new pickleball court were out, but have now been taken down so court will not be used before sound barriers are installed.
- 9) Fire Relief
- 10) Personnel
- 11) Decorations
 - Benches for along HWY 57 are due to arrive. 2 have been received already and the other 10 are on their way.
 - Councilmember Hoaglund would like to close the following streets for Marigold Days from Thursday Evening until Sunday evening.
 - 4th Street from Main Street to West Street
 - 5th Street from Main Street to West Street
 - Clay Street from 3rd Street to 5th Street – on Sunday include up to 6th Street
 - During the parade, Walnut to 3rd Street, then 3rd Street to Clay Street, and then Clay Street to 9th Street

Councilmember Potter moved and Councilmember Boyum seconded to approve the marigold Days Street Closings.

Motion carried: 3 ayes / 0 nays, Councilmembers Nash and Hoaglund abstained from voting per their involvement with the MRA and Marigold Days
- 12) Township

E. Councilmember Reports

- Council discussed the grass at 310 West Street. City Clerk Lohrbach and Deputy Clerk Siewert will look into Minnesota Statutes and gather more information on this issue.
- Councilmember Hoaglund would like to see a turnaround put in at the end of Cemetery Road so that large trucks do not have to drive through or back up into the cemetery. Public Works Lead Adams said there is very minimal room and would not be enough unless the property owners agreed for part of their property to be utilized.

F. Mayor's Report

No Items.

13. Executive session

No Items

14. Adjourn

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 9:30pm:

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Gretchen Lohrbach
City Clerk-Treasurer