



1. **Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash  
Lyle Hoaglund  
Kim Boyum  
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder  
City Engineer Scott Huneke - WHKS

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

No changes

4. **Consent Agenda**

- A. Accounts Payable (Warrant List) for 10.13.25
- B. County Commissioners Meeting Minutes 8.26.25
- C. County Commissioners Meeting Minutes 9.9.25
- D. Fire Department Meeting Minutes October 2025
- E. Council Minutes 8.11.25
- F. Council Minutes 9.8.25
- G. Resolution 2025-35 Certifying Unpaid Utility Bills to Dodge County Property Taxes

**H. Approval of Pheasants Forever Gambling Permit for November 1, 2025**

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the consent agenda as presented:

Motion carried: 5 ayes / 0 nays

**5. Proclamations, Presentations and Recognitions**

No Items.

**6. Public Concerns**

No items.

**7. Public Safety Update**

- A.** Troy Stafford with Mantorville Fire Department Relief presented that they currently receive \$2,000 per member per year from PERA. The City contributes \$4,000 every year to this fund. The Fire Department would like to increase the amount from PERA to \$2,100 per member per year. This will not alter the City's contribution portion.

Councilmember Potter moved and Councilmember Nash seconded to increase the yearly amount from PERA to \$2,100.

Motion carried: 5 ayes / 0 nays

City Clerk Lohrbach will draw up a resolution to be signed at the next meeting.

- B.** The Fire Department would like to tie in the electricity from the old wastewater treatment plant to their small shed next to it. It will cost approximately \$1,000-\$1,200 and Relief will pay this if the City allows it.

Councilmember Hoaglund moved and Councilmember Potter seconded to allow the Fire Department to tie into the electrical at the old wastewater treatment plant.

Motion carried: 5 ayes / 0 nays

**8. Public Hearings**

No items.

## 9. New Business

### A. Street Closures for Fall Festival on October 25<sup>th</sup> will be:

5th Street from the Mantorville Saloon to Clay Street from 7:00am – 4:00pm, also the section of Clay Street from the Post Office toward the North to the top of the hill for the Pumpkin Roll. The committee would like permission to use the City's tractor to pull the hay wagon.

Councilmember Potter moved and Councilmember Boyum seconded to approve the street closures and use of the City tractor.

Motion carried: % ayes / 0 nays

Thrivent has donated the pumpkins for the Pumpkin Roll event.

### B. Tyler Isbell was present to discuss ideas for a possible disc golf course at Riverside Park on Goat Island. If they are able to obtain used equipment, it would not cost the City anything. Council is amenable to this if it will not cost the City anything.

Councilmember Potter moved and Councilmember Boyum seconded to approve looking for options that will not cost the City.

Motion carried: 5 ayes / 0 nays

### C. Residents were present to discuss the possible vacations of several streets in Mantorville. A portion of Bluff Street is being maintained by the City that only leads to one home. If vacated, that street would be divided by the adjoining properties. James Jasperson, the resident to whose home the street leads, stated that he does not have the means to maintain the road on his own. Councilmember Potter feels that the street should be in good condition before turning over to adjacent property owners. Council will discuss more if this is feasible at a later meeting.

### D. Brandon Kester from Zumbro Valley Golf Course was present to discuss the possible annexation of the Golf Course into the City, as hooking up to City sewer could be less expensive than installing a whole new septic system at the Golf Course. City Engineer Scott Huneke has reached out to the City Attorney on the legality of this.

Elizabeth Harbaugh, with Dodge County, said that the Golf Course must be compliant by May 31, 2026. The County could possibly allow for an extension if there is a date she could bring to the board. A two-year extension could possibly work, but it cannot wait much longer.

The council is open to this annexation.

- E. The 2026 Preliminary Budget was discussed. Public Works Lead Joe Adams said that the City's Kubota lawn mower needs to be repaired. It will cost \$5,000 - \$8,000. Right now we could get a trade in value of approximately \$4,000 if the City would like to get a new one by either purchase or lease. He will bring back numbers at the line by line meeting on October 27<sup>th</sup>.

## **10. Old Business**

- A. Tod Fyten gave an update to Council about the property at 101 5<sup>th</sup> Street East. Councilmember Potter said the City can't keep receiving more delays. Mayor Jeff Ingalls said we do need a commitment to this. Councilmember Nash would like news in the next couple of weeks before the October 27<sup>th</sup> line by line meeting. City Engineer Scott Huneke will reach out to the DNR to express the City's urgency on this matter.

## **11. Tabled Items**

- A. Councilmember Nash moved and Councilmember Potter seconded to pull the proposed Streetlight on Hwy 57 across from Casey's from the table.

Motion carried: 5 ayes / 0 nays

Councilmember Boyum found some used streetlights, but they are not like the streetlights we currently have. Councilmember Nash suggested that we could maybe switch out some of the park lights near it so it would look like it had been done on purpose. Public Works Adams will reach out to them.

Councilmember Nash moved and Councilmember Potter seconded to put this item pack on the table.

Motion carried: 5 ayes / 0 nays

- B. Councilmember Nash motioned and Councilmember Potter seconded to pull the CSAH Lift Station Near Eagle Meadows off the table.

Motion carried: 5 ayes / 0 nays

Councilmember Hoaglund moved and Councilmember Potter seconded to reject all bids

Motion carried: 5 ayes / 0 nays

Councilmember Nash moved and Councilmember Boyum seconded to rebid the CSAH lift station project.

Motion carried: 5 ayes / 0 nays

The project will now be bid on November 6<sup>th</sup> and the bid can be awarded at the November 10<sup>th</sup> Regular Council Meeting.

## **12. Reports**

Jay Frederich with Rolling hills transit briefly spoke about prices for them to maintain operational are going up. He is going to the various communities to drum up support. In 2024, there we 951 rides out of and 974 rides going to Mantorville, about 2% of their yearly ridership. They may be looking at a \$40,000 deficit and would be looking for a contribution of about 2% of this, which would be \$800. He will touch base with Council at a later date.

### **A. Public Works Report**

- 1) The 5<sup>th</sup> Street drainage issue by 15 5<sup>th</sup> Street East would be roughly \$5,000 or \$8,895 if a curb were put in. This could possibly be added to next years budget. He can let residents know after the line item meeting on October 27<sup>th</sup>.
- 2) Council said to hold off repairing the Kubota lawn mower at this point.
- 3) There was work done on the sewer line in the alley by the Relay Lot. There may be an electric bill from the Seim's for using the electricity from their pole. Moving forward on the lining was not recommended. Ellingson's Drainage said they could try, but it will be \$21,000. If they can't do it, they will not charge the City. The area is 60 feet from the middle of 5<sup>th</sup> Street and then South to the location of issue.

Councilmember Nash moved and Councilmember Potter seconded to go ahead with the plan with Ellingson Drainage.

Motion carried: 5 ayes / 0 nays

- 4) Fall Street sweeping quotes were received:

- \$1,200 Durst Outdoor Services
- \$1,000 SL Contracting

Councilmember Hoaglund moved and Councilmember Potter seconded to approve going with SL Contracting for fall street sweeping.

Motion carried: 5 ayes / 0 nays

5) Signs have been ordered for 10th Street by Jefferson Street. Adams asked about an additional stop sign, but was decided it is not needed.

6) Rain gutters for the bandshell will be donated and installed.

Councilmember Nash moved and Councilmember Potter seconded to approve, provided all costs are covered and there is no cost to the City.

Motion carried: 5 ayes / 0 nays

7) Additional electricity for the bandshell will have labor donated, but cost needs to be determined. Adams will check more into this.

Roto Rooter checked on sewer NE of town and also some on 6<sup>th</sup> Street and Clay street and no big problems were found, just some tree roots.

8) Adams circled back to whether or not it is a good choice to spend tax payer dollars on street repairs that only benefit one person. Council could look into assessing.

## **B. City Clerk Report**

1) The resident at 401 Walnut Street stopped by City hall and had received the letter from staff. She is working on the yard and getting quote for repair to the porch.

Council asked if the City can ask for an inspection if it appears the home is unsafe. City Clerk Wendy Siewert has been checking with EMS services on documentation and Construction Management Services on this. Staff will have more information at the next Regular Council meeting.

2) Deputy Clerk Siewert is setting up quotes for security cameras. Starting with a few and then getting more when needed sounds like a good idea.

## **C. Consultant Report**

No Items.

## **D. Committee Reports**

1) Chamber

- Fall Festival is coming up on October 25<sup>th</sup>. Trolleys will be used for the Christmas events in Kasson and Mantorville. There will also be a holiday glow parade.

- 2) Economic Development Authority
  - Meets October 20<sup>th</sup>.
- 3) Finance/Budget
  - Meets next week
- 4) Fire Department
  - Had an open house for Fire Prevention Week. CDLs may now be required for volunteer staff unless driving directly to an active fire. The Mayor will give a Proclamation for the retired firefighters from this year at the next Regular Council Meeting.
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
  - There are hockey boards at Hayfield for \$6,000. Adams will go and look at them. Joint Powers will give us up to \$10,000 for the rink at Riverside Park. They meet next on January 29, 2026..
- 7) Mantorville Restoration Association
  - Meets tomorrow night.
- 8) Park Board
  - Signs for the Pickleball Court will be given to Council for approval after the final draft.
- 9) Fire Relief
  - Will have a report at the next meeting. There were 825 attendees at the Fire Department's Pancake Breakfast this year. The dance was down by 50%, but could be due to the really cold weather.
- 10) Personnel
- 11) Relief
- 12) Township
- 13) Decorations
  - Brackets are up on the light posts for the lights to be put up after Veteran's Day.

#### **E. Councilmember Reports**

- Councilmember Potter apologized for his absence at the last Council meeting due to some health issues.

#### **F. Mayor's Report**

No Items.

### **13. Executive session**

No Items.

**14. Adjourn**

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 9:30pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

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Gretchen Lohrbach  
City Clerk-Treasurer