Trail to the Past. Road to the Future.

CITY COUNCIL MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, October 13, 2025 - 6:30pm

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Changes to Agenda**

4. **Consent Agenda** **
   - **A.** Accounts Payable (Warrant List) for 10.13.25
   - **B.** County Commissioners Meeting Minutes 8.26.25
   - **C.** County Commissioners Meeting Minutes 9.9.25
   - **D.** Fire Department Meeting Minutes October 2025
   - **E.** Council Minutes 8.11.25
   - **F.** Council Minutes 9.8.25
   - **G.** Resolution 2025-35 Certifying Unpaid Utility Bills to Dodge County Property Taxes
   - **H.** Approval of Pheasants Forever Gambling Permit for November 1, 2025

5. **Proclamations, Presentations and Recognitions**

6. **Public Concerns**
   Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. **Public Safety Update**
   A. Sheriff's Report September 2025
   B. Fire Department Report
   - Fire Department Retirement Funding Contribution Levels
   - Electricity tie-in to Relief Storage Shed

8. **Public Hearing**

9. **New Business**
   A. Street Closures for Fall Festival **
   B. Tyler Isbell – Disc Golf in Mantorville **
   C. Vacation of portion of Bluff Street – will require a Public Meeting to be set **
   D. Brandon Kester – Golf Course
   E. 2026 Budget Discussion –
   - Addition of Security Cameras? ….

- SEMMCHRA $10,000 match for 2026 - Housing Rehabilitation – under EDA
- Data Requests, $2,000 to 2026 budget – Under Administration
- $5,000 for road modification near 15 5th Street East – Under Streets Capital Projects
- New Kaboda? $27,000 ….
- Text phone for 2nd step verifications at City Hall? ….
- Open Cut for I & I issue? $40,000 ….

10. Old Business

A. Discussion of property at 101 5th Street East**

11. Tabled Items

A. Streetlight on HWY 57 across from Casey's

B. Awarding of bid for CSAH Lift Station Near Eagle Meadows **

12. Reports

A. Public Works Report
B. City Clerk Report
C. Consultant Report
D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township, Decorations
E. Councilmember Reports
F. Mayor's Report

13. Adjourn **

Upcoming Meetings and Events in Mantorville:		
October 1, 2025	***7:30pm***	***Fire Department General Meeting***
October13, 2025	***6:30PM***	***City Council Regular Meeting***
October 20, 2025	***6:30pm***	***Mantorville EDA Meeting***
October 25, 2025	***11:00am - 3:00pm***	***Fall Festival***
October 27, 2025	***6:30pm***	***City Council Special Line Item Meeting***
October 28, 2025	***6:30pm***	***Park and Rec Regular meeting***
November 5, 2025	***7:30pm***	***Fire Dept. General Meeting***
November 10, 2025	***6:30pm***	***City Council Regular Meeting***

Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meetings and community events in Mantorville.

** **Council Action Item**

MANTORVILLE,MN

Payments

Current Period: September 2025

Payments Batch 093025PAY Rolling Grn $7,942.00

Refer	0 *Rolling Green Fencing, Inc.*			
Cash Payment	E 225-45122-570 Capital Outlay	Final Pickleball Court Payment		$7,942.00
Invoice 2836	9/30/2025		Project 25-001	
Transaction Date	10/1/2025	MBT Bank Checking 10100	**Total**	$7,942.00

Fund Summary

	10100 MBT Bank Checking
225 PARK CONCESSIONS FUND	$7,942.00
	$7,942.00

Pre-Written Checks	$0.00
Checks to be Generated by the Computer	$7,942.00
Total	$7,942.00

MANTORVILLE,MN

Payments

Current Period: September 2025

Payments Batch 091525PAYAPS Sept 25 $440.22

Refer	0 *JOHN DEERE FINANCIAL*				
Cash Payment	E 101-45200-404 Repairs/Maint Machiner	Mower Blade			$99.09
Invoice 9.28.25	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$99.09
Refer	0 *RESNEXUS*	Ck# 006693 9/15/2025			
Cash Payment	E 603-45183-210 Tax and Licensing	September Billing			$50.25
Invoice 675431	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$50.25
Refer	0 *AMAZON*	Ck# 006690 9/15/2025			
Cash Payment	E 101-41940-200 Supplies	Flashlights & Tissue			$31.34
Invoice 9.4.25	9/15/2025				
Cash Payment	E 101-45200-200 Supplies	Flashlights & Tissue			$63.32
Invoice 9.4.25	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$94.66
Refer	0 *AMAZON*	Ck# 006691 9/15/2025			
Cash Payment	E 101-45200-200 Supplies	envelope moistener for bulk mailings			$12.57
Invoice 09.4.25	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$12.57
Refer	0 *WEX HEALTH, INC.*	Ck# 006692 9/15/2025			
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Service Payment for September			$11.00
Invoice 09.25.25	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$11.00
Refer	0 *MINNESOTA ENERGY*				
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS			$0.00
Invoice 9.9.25	9/15/2025				
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS			$2.53
Invoice 9.9.25	9/15/2025				
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS			$42.96
Invoice 9.9.25	9/15/2025				
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT			$105.48
Invoice 9.9.25	9/15/2025				
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP			$21.68
Invoice 9.9.25	9/15/2025				
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP			$0.00
Invoice 9.9.25	9/15/2025				
Transaction Date	9/15/2025	MBT Bank Checking	10100	**Total**	$172.65

MANTORVILLE,MN

Payments

Current Period: September 2025

Fund Summary

	10100 MBT Bank Checking
101 GENERAL FUND	$368.29
602 SEWER FUND	$21.68
603 RV PARK	$50.25
	$440.22

Pre-Written Checks	$168.48
Checks to be Generated by the Computer	$271.74
Total	$440.22

MANTORVILLE,MN

Payments

Current Period: August 2025

Payments Batch 083025PAY Wex $907.68

Refer	0 *WEX HEALTH, INC.*		Ck# 006695 8/30/2025		
Cash Payment	G 101-21714 Health Savings Account		PR 16 2025 EE HSA		$253.84
Invoice 8.7.25		8/30/2025			
Cash Payment	G 101-21714 Health Savings Account		PR 16 2025 ER HSA		$200.00
Invoice 8.7.25		8/30/2025			
Transaction Date	10/9/2025		MBT Bank Checking 10100	**Total**	$453.84
Refer	0 *WEX HEALTH, INC.*				
Cash Payment	G 101-21714 Health Savings Account		PR 17 2025 EE HSA		$253.84
Invoice 8.21.25		8/30/2025			
Cash Payment	G 101-21714 Health Savings Account		PR 17 2025 ER HSA		$200.00
Invoice 8.21.25		8/30/2025			
Transaction Date	10/9/2025		MBT Bank Checking 10100	**Total**	$453.84

Fund Summary

	10100 MBT Bank Checking
101 GENERAL FUND	$907.68
	$907.68

Pre-Written Checks	$453.84
Checks to be Generated by the Computer	$453.84
Total	$907.68

MANTORVILLE,MN

Payments

Current Period: October 2025

Payments Batch 101325PAY $156,142.59

Refer	0 *CITY OF MANTORVILLE-PETTY CA*					
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Reimbursement for Joe Adams on 2/6/25 for water samples			$6.20
Invoice 2/6/25		10/13/2025				
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$6.20
Refer	0 *US POSTAL SERVICE*		Ck# 006709 10/13/2025			
Cash Payment	E 604-43150-352	Publishing	Utility Bill Postage			$7.32
Invoice						
Cash Payment	E 601-49400-430	Miscellaneous	Utility Bill Postage			$56.73
Invoice						
Cash Payment	E 602-49450-437	Other Miscellaneous	Utility Bill Postage			$118.95
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$183.00
Refer	0 *MOTOROLA SOLUTIONS INC.*					
Cash Payment	E 101-42200-240	Tools and Minor Equipm	Radios Fire Department 9.11.2025			$2,001.96
Invoice 8282199375		10/13/2025				
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$2,001.96
Refer	0 *US POSTAL SERVICE*		Ck# 006708 10/13/2025			
Cash Payment	E 604-43150-352	Publishing	Utility Bill Postage			$3.34
Invoice						
Cash Payment	E 601-49400-430	Miscellaneous	Utility Bill Postage			$25.85
Invoice						
Cash Payment	E 602-49450-437	Other Miscellaneous	Utility Bill Postage			$54.21
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$83.40
Refer	0 *WEX HEALTH, INC.*		Ck# 006707 10/13/2025			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Service payment for October			$11.00
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$11.00
Refer	0 *PAYMENT SERVICE NETWORK, IN*		Ck# 006713 10/13/2025			
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Service for September			$61.58
Invoice						
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Service for September			$114.37
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$175.95
Refer	0 *AMAZON*		Ck# 006714 10/13/2025			
Cash Payment	E 101-41500-200	Supplies	Suuplies: Paper, flashlights, markers 10.06.2025			$76.91
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$76.91
Refer	0 *SOUTHEAST SERVICE COOPERAT*		Ck# 006697 10/13/2025			
Cash Payment	G 101-21706	Hospitalization/Medical Ins	Service for October 2025			$3,534.48
Invoice						
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$3,534.48
Refer	0 *WEX HEALTH, INC.*		Ck# 006699 10/13/2025			

MANTORVILLE,MN

Payments

Current Period: October 2025

Cash Payment	G 101-21714 Health Savings Account	PR #20 2025 EE HSA			$253.84
Invoice					
Cash Payment	G 101-21714 Health Savings Account	PR #20 2025 ER HSA			$200.00
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$453.84
Refer	0 *MINNESOTA REVENUE*	Ck# 006711 10/13/2025			
Cash Payment	G 101-21702 State Withholding	PR 20 2025			$475.75
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$475.75
Refer	0 *INTERNAL REVENUE SERVICE*	Ck# 006712 10/13/2025			
Cash Payment	G 101-21703 FICA Tax Withholding	PR 20 2025 - 10.08.2025			$1,209.66
Invoice					
Cash Payment	G 101-21709 Medicare	PR 20 2025 - 10.08.2025			$282.92
Invoice					
Cash Payment	G 101-21701 Federal Withholding	PR 20 2025 - 10.08.2025			$861.40
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$2,353.98
Refer	0 *MN PERA*	Ck# 006710 10/13/2025			
Cash Payment	G 101-21704 PERA	PR 20 2025			$1,494.86
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$1,494.86
Refer	0 *RESNEXUS*	Ck# 006706 10/13/2025			
Cash Payment	E 603-45183-210 Tax and Licensing	Fees for October			$55.51
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$55.51
Refer	0 *MOTOROLA SOLUTIONS INC.*				
Cash Payment	E 101-42200-240 Tools and Minor Equipm	Radios Fire Dept. - Reimburseable by Grant			$41,666.88
Invoice 8282177150	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$41,666.88
Refer	0 *MENARDS - ROCHESTER NORTH*				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	Hook & Eye 3" Zinc & 3" Stainless - 9.03.25			$25.40
Invoice 73560	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$25.40
Refer	0 *MENARDS - ROCHESTER NORTH*				
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	Supplies for repairs 9.26.2025			$167.43
Invoice					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$167.43
Refer	0 *MENARDS - ROCHESTER NORTH*				
Cash Payment	E 101-43100-228 Equip. Repair and Maint	Shop Supplies for Repairs			$71.83
Invoice 72512	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$71.83
Refer	0 *NCPERS GROUP LIFE INS.*				
Cash Payment	G 101-21711 Life Insurance Payable	Coverage for October 2025			$32.00
Invoice 608900102025	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$32.00

MANTORVILLE,MN

Payments

Current Period: October 2025

Refer	0 *DODGE COUNTY SHERIFF*					
Cash Payment	E 101-42100-310 Other Professional Servi	Services for September & October 2025				$9,195.33
Invoice Oct 2025	10/13/2025					
Cash Payment	E 101-42100-310 Other Professional Servi	Services for September & October 2025				$9,195.33
Invoice Sept 2025	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$18,390.66
Refer	0 *MINNESOTA RURAL WATER ASSO*					
Cash Payment	E 601-49400-433 Dues and Memberships	For 11/2025 - 10/2026 Membership				$450.00
Invoice 090225	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$450.00
Refer	0 *CITY OF KASSON*					
Cash Payment	E 602-49450-601 Debt Srv Bond Principal	Debt Payment 2025				$35,261.56
Invoice 091225	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$35,261.56
Refer	0 *HARDWICK, ANNABELLE*					
Cash Payment	E 101-42200-208 Training, Mileage	Reimbursement for Region 15 Entrance Fee				$17.00
Invoice 092525	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$17.00
Refer	0 *WHKS & COMPANY*					
Cash Payment	E 602-49450-303 Engineering Fees	Engineering Services CSAH 15 Lift Station 7/26/25 - 8/29/25				$16,975.19
Invoice 55359	10/13/2025			Project 23-001		
Cash Payment	E 101-41950-303 Engineering Fees	Engineering Services Eagle Meadows 7/26/25 - 8/29/25				$270.00
Invoice 55358	10/13/2025			Project 24-001		
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$17,245.19
Refer	0 *MSFDA - REGION 15*					
Cash Payment	E 101-42200-208 Training, Mileage	2025 Fall Meeting 2025 Dues				$50.00
Invoice 2025	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$50.00
Refer	0 *ON-SITE COMPUTERS, INC*					
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Services - Remote Support				$28.75
Invoice CW103127	10/13/2025					
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Services - September				$301.76
Invoice CW102767	10/13/2025					
Cash Payment	E 101-41500-570 Capital Outlay	Services - Hard Drive				$2,283.99
Invoice CW99862	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$2,614.50
Refer	0 *SCHROEDER, WADE*					
Cash Payment	E 602-49450-208 Training, Mileage	Reimbursement for Meals & Mileage				$236.98
Invoice 9/22-23/25	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$236.98
Refer	0 *DELTA DENTAL*					
Cash Payment	G 101-21708 Dental Insurance	October Coverage				$168.88
Invoice 6619766	10/13/2025					
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**		$168.88

MANTORVILLE,MN

Payments

Current Period: October 2025

Refer	0 *LINCOLN NATIONAL LIFE INSURA*					
Cash Payment	G 101-21711 Life Insurance Payable		October Coverage			$207.15
Invoice Oct 2025	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$207.15
Refer	0 *BECKLEYS OFFICE PRODUCTS*					
Cash Payment	E 101-41500-300 Professional Srvs (GEN		Onsite Document Destruction 9.26.25			$46.50
Invoice 117624	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$46.50
Refer	0 *PLUNKETTS PEST CONTROL*					
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten		Pest Control July 2025 - June 2026			$536.89
Invoice 9233275	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$536.89
Refer	0 *BLUE CROSS BLUE SHIELD OF MI*					
Cash Payment	G 101-21715 Employee Paid Vision Plan		Services for October 2025			$23.40
Invoice 250902484896	10/13/2025					
Cash Payment	G 101-21715 Employee Paid Vision Plan		Services forNovember 2025			$23.40
Invoice 251002237577	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$46.80
Refer	0 *GOPHER STATE ONE CALL*					
Cash Payment	E 601-49400-300 Professional Srvs (GEN		Service for September 2025			$7.09
Invoice 5090577	10/13/2025					
Cash Payment	E 602-49450-300 Professional Srvs (GEN		Service for September 2025			$13.16
Invoice 5090577	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$20.25
Refer	0 *IMPERIAL DADE*					
Cash Payment	E 101-42200-217 Other Operating Supplie		Supplies for Firehall			$83.54
Invoice 4421072	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$83.54
Refer	0 *XCEL ENERGY*					
Cash Payment	E 101-43160-381 Electric Utilities		STREET LIGHTS			$1,692.55
Invoice 945022600	10/13/2025					
Cash Payment	E 101-43160-381 Electric Utilities		300 MAIN N BRIDGE LIGHTS			$20.74
Invoice 945022600	10/13/2025					
Cash Payment	E 101-43160-381 Electric Utilities		130 ST.HWY 57 S.CITY SIGN			-$4.13
Invoice 945022600	10/13/2025					
Cash Payment	E 101-43160-381 Electric Utilities		60003 ST.HWY 57 N CITY SIGN			$10.21
Invoice 945022600	10/13/2025					
Cash Payment	E 101-42200-380 Utility Services		21 5TH STREET SIREN			$6.66
Invoice 945022600	10/13/2025					
Cash Payment	E 101-42200-380 Utility Services		21 5TH STREET E FH/CH/PUMP			-$104.01
Invoice 945022600	10/13/2025					
Cash Payment	E 101-42200-380 Utility Services		701 CHESTNUT SIREN			$6.84
Invoice 945022600	10/13/2025					
Cash Payment	E 101-43160-381 Electric Utilities		410 CLAY POLE ON EDA LOT			$33.35
Invoice 945022600	10/13/2025					
Cash Payment	E 101-41940-380 Utility Services		600 7TH STREET WEST MANTORFIEL			$65.11
Invoice 945022600	10/13/2025					

MANTORVILLE,MN

Payments

Current Period: October 2025

Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER			$61.05
Invoice 945022600	10/13/2025				
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE			$34.61
Invoice 945022600	10/13/2025				
Cash Payment	E 101-41940-380 Utility Services	601 GOLFVIEW DENNISON FIELD			$13.58
Invoice 945022600	10/13/2025				
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP			-$236.48
Invoice 945022600	10/13/2025				
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH WWTF+SEC+PUMP			-$841.38
Invoice 945022600	10/13/2025				
Cash Payment	E 601-49400-380 Utility Services	841 BLANCH WTR WELL HOUSE			-$33.17
Invoice 945022600	10/13/2025				
Cash Payment	E 601-49400-380 Utility Services	924 JEFFERSON WATER TOWER			-$16.26
Invoice 945022600	10/13/2025				
Cash Payment	E 603-45183-381 Electric Utilities	324 MAIN ST N CAMPGROUND			$191.27
Invoice 945022600	10/13/2025				
Cash Payment	E 101-41940-380 Utility Services	300 CLAY ST - RIVERSIDE			$12.96
Invoice 945022600	10/13/2025				
Cash Payment	E 101-41940-380 Utility Services	15 4TH STREET WEST RIVERSIDE			$42.79
Invoice 945022600	10/13/2025				
Cash Payment	E 602-49450-380 Utility Services	601 JEFFERSON LIFT STATION			-$6.18
Invoice 945022600	10/13/2025				
Cash Payment	E 602-49450-380 Utility Services	121 BLANCH AUTO PROTECT LIGHT			$11.11
Invoice 945022600	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$961.22
Refer	0 *KASSON HARDWARE HANK*				
Cash Payment	E 101-42200-217 Other Operating Supplie	Supplies for Fire Department - Ear Plugs			$44.00
Invoice 331907	10/13/2025				
Cash Payment	E 101-42200-437 Other Miscellaneous	Supplies for Fire Department - Spray Paints			$50.96
Invoice 332138	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$94.96
Refer	0 *AFLAC*				
Cash Payment	G 101-21710 AFLAC	Sept 14 Billing 2025			$33.12
Invoice 385575	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$33.12
Refer	0 *MN MUNICIPAL UTILITIES ASSOC*				
Cash Payment	E 101-43100-229 Safety/OSHA	2025 Drug & Alcohol Testing Consortium Participant Fee			$100.00
Invoice 66797	10/13/2025				
Transaction Date	10/10/2025	MBT Bank Checking	10100	**Total**	$100.00
Refer	0 *ONSITE COMPANIES*				
Cash Payment	E 101-45200-410 Rentals	Services for 2025 September - Dennison Park			$127.00
Invoice 1948568	10/13/2025				
Cash Payment	E 101-45200-410 Rentals	Services for 2025 September - Mantor Field			$109.00
Invoice 1948569	10/13/2025				
Cash Payment	E 603-45183-410 Rentals	Services for 2025 September - RV Park			$79.00
Invoice 1948570	10/13/2025				

MANTORVILLE,MN

Payments

Current Period: October 2025

Cash Payment	E 101-45200-410 Rentals		Services for 2025 October - Dennison			$127.00
Invoice 1961413	10/13/2025					
Cash Payment	E 101-45200-410 Rentals		Services for 2025 October - Mantor Field			$109.00
Invoice 1961414	10/13/2025					
Cash Payment	E 603-45183-410 Rentals		Services for 2025 October - RV Park			$79.00
Invoice 1961415	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$630.00
Refer	0 *CMS - CONSTRUCTION MGMT.SE*					
Cash Payment	E 101-42400-300 Professional Srvs (GEN		Fee for August 2025			$298.40
Invoice 817-254968-8	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$298.40
Refer	0 *WARSAW SOLAR, LLC*					
Cash Payment	E 101-41940-380 Utility Services		Power Sales for August 2025			$703.20
Invoice 2509-6994D	10/13/2025					
Cash Payment	E 101-42200-380 Utility Services		Power Sales for August 2025			$483.45
Invoice 2509-6994D	10/13/2025					
Cash Payment	E 602-49450-380 Utility Services		Power Sales for August 2025			$878.99
Invoice 2509-6994D	10/13/2025					
Cash Payment	E 603-45183-381 Electric Utilities		Power Sales for August 2025			$175.80
Invoice 2509-6994D	10/13/2025					
Cash Payment	E 601-49400-380 Utility Services		Power Sales for August 2025			$615.30
Invoice 2509-6994D	10/13/2025					
Cash Payment	E 101-43160-381 Electric Utilities		Power Sales for August 2025			$1,538.24
Invoice 2509-6994D	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$4,394.98
Refer	0 *BADGER METER*					
Cash Payment	E 602-49450-300 Professional Srvs (GEN		Services for September 2025			$283.51
Invoice 80211747	10/13/2025					
Cash Payment	E 601-49400-300 Professional Srvs (GEN		Services for September 2025			$152.66
Invoice 80211747	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$436.17
Refer	0 *KENNEDY & GRAVEN, CHARTERE*					
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Agenda Review			$20.40
Invoice 9/19/2025	10/13/2025					
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Fire Dept Question			$40.80
Invoice 9/22/2025	10/13/2025					
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Fire Dept. Question			$20.40
Invoice 9/22/2025	10/13/2025					
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Eagle Meadows CSAH Lift Station			$81.60
Invoice 9/25/2025	10/13/2025				Project 24-001	
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Emails related to employee plan & questions			$48.00
Invoice 9/15/2025	10/13/2025					
Cash Payment	E 101-41600-304 Legal Fees		Services for 2025 September - Email exchange with City Clerk			$120.00
Invoice 9/15/2025	10/13/2025					

MANTORVILLE,MN

Payments

Current Period: October 2025

Cash Payment	E 101-41600-304	Legal Fees	Services for 2025 September - Phone Conference w/ Mayor			$72.00
Invoice 9/30/2025	10/13/2025					
Cash Payment	E 101-41600-304	Legal Fees	Services for 2025 September - Emails on Lift Station Payment			$28.70
Invoice 9/11/2025	10/13/2025			Project 24-001		
Cash Payment	E 101-41600-304	Legal Fees	Services for 2025 September - Erecording Agreement			$50.00
Invoice 9/2/2025	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$481.90
Refer 0 *LRS OF MINNESOTA, LLC*						
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Services for 2025 September			$389.78
Invoice UB640057	10/13/2025					
Cash Payment	E 603-45183-384	Refuse/Garbage Dispos	Services for 2025 September			$97.92
Invoice UB640057	10/13/2025					
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Services for 2025 September			$164.40
Invoice UB640057	10/13/2025					
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Services for 2025 August			$49.00
Invoice UB631158	10/13/2025					
Cash Payment	E 603-45183-384	Refuse/Garbage Dispos	Services for 2025 August			$98.01
Invoice UB631158	10/13/2025					
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Services for 2025 August			$170.54
Invoice UB631158	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$969.65
Refer 0 *DODGE COUNTY TRANSFER STAT*						
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Demo CY Public, taxa 10.03.25			$36.00
Invoice 241182	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$36.00
Refer 0 *CASEYS BUSINESS MASTERCARD*						
Cash Payment	E 101-42200-212	Motor Fuels	Fuel from 8/18/25 - 9/17/25			$333.07
Invoice Sept	10/13/2025					
Cash Payment	E 602-49450-212	Motor Fuels	Fuel from 8/18/25 - 9/17/25			$134.62
Invoice Aug	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$467.69
Refer 0 *METERING & TECHNOLOGY SOLU*						
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Meter Repair for City Hall			$234.37
Invoice INV9060	10/13/2025					
Cash Payment	E 601-49400-220	Bldg.Repair and Mainten	Meter Repairs			$673.40
Invoice INV8931	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$907.77
Refer 0 *NAPA*						
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Fuel Tub 10.08.25			$38.59
Invoice 509779	10/13/2025					
Cash Payment	E 101-42200-437	Other Miscellaneous	Battery for Betsy 9.04.25			$141.72
Invoice 507825	10/13/2025					
Transaction Date 10/10/2025			MBT Bank Checking	10100	**Total**	$180.31
Refer 0 *MAXSON ELECTRIC*						

MANTORVILLE,MN

Payments

Current Period: October 2025

Cash Payment	E 101-43100-228	Equip. Repair and Maint	Bridge Lights 4X10W LED Lamps 8.27.25			$177.80
Invoice 7511	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$177.80
Refer	0 *POMPS TIRE SVC INC*					
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Cat Loader Flat Repair 6/24/2025			$790.71
Invoice 230141084	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$790.71
Refer	0 *DMC PLUMBING & HEATING, INC.*					
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Water Main Leak 2/11/25			$749.97
Invoice 12089	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$749.97
Refer	0 *INTERSTATE POWER SYSTEMS*					
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Annual PM Service			$955.00
Invoice R001222206:01	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$955.00
Refer	0 *HAWKINS, INC*					
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	1 lb blk (mini-bulk) & Hydrofluosilicic Acid			$4,970.32
Invoice 7201293	10/13/2025					
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	150 lb Chlorine Cylinder			$10.00
Invoice 7196987	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$4,980.32
Refer	0 *MINNESOTA PUMP WORKS*					
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	Loaner Pump			$1,348.30
Invoice 28891	10/13/2025					
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	D206 Repair			$1,377.98
Invoice 28982	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$2,726.28
Refer	0 *KMTELECOM*					
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170			$134.89
Invoice 10284315	10/13/2025					
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE			$20.91
Invoice 10284315	10/13/2025					
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440			$25.90
Invoice 10284315	10/13/2025					
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119			$85.90
Invoice 10284315	10/13/2025					
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588			$46.64
Invoice 10284315	10/13/2025					
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066			$36.64
Invoice 10284315	10/13/2025					
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM			$36.64
Invoice 10284315	10/13/2025					
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES			$5.85
Invoice 10284315	10/13/2025					
Cash Payment	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER			$25.00
Invoice 10284315	10/13/2025					
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$418.37

MANTORVILLE,MN

Payments

Current Period: October 2025

Refer	0 *CEDA*					
Cash Payment	E 101-46500-437	Other Miscellaneous	Services for 4TH Quarter of 2025			$6,003.25
Invoice	Qtr 4 - 2025	10/13/2025				
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$6,003.25
Refer	0 *JACOBSEN LAW FIRM, P.A.*					
Cash Payment	E 101-41600-304	Legal Fees	Service for September 2025			$988.00
Invoice	4797	10/13/2025				
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$988.00
Refer	0 *KASSON HARDWARE HANK*					
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Water - Shipping			$58.83
Invoice	332154INV	10/13/2025				
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Shop - Coupler			$10.99
Invoice	332155INV	10/13/2025				
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Parks - Key Cut			$6.47
Invoice	332194INV	10/13/2025				
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	Shop - Paint			$17.79
Invoice	332351INV	10/13/2025				
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	Shop - Fastner			$4.76
Invoice	332463INV	10/13/2025				
Cash Payment	E 101-43100-240	Tools and Minor Equipm	Parks - Tape & Knife			$14.18
Invoice	332480INV	10/13/2025				
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Finance Charge - Fee			$1.42
Invoice	855715INV	10/13/2025				
Transaction Date	10/10/2025		MBT Bank Checking	10100	**Total**	$114.44

Fund Summary

	10100 MBT Bank Checking
101 GENERAL FUND	$91,231.63
601 WATER FUND	$7,111.59
602 SEWER FUND	$57,012.20
603 RV PARK	$776.51
604 STORM SEWER FUND	$10.66
	$156,142.59

Pre-Written Checks	$8,898.68
Checks to be Generated by the Computer	$147,243.91
Total	$156,142.59

UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD AUGUST 26, 2025

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session August 26, 2025, in the County Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair Rhonda Toquam called the meeting to order at 5:00 p.m.

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk
Paul Kiltinen	County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Kenworthy to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

1.1. Committee of the Whole - Committee Meeting - Aug 12, 2025 9:00 AM

1.2. Board of Commissioners - Regular Meeting - Aug 12, 2025 9:30 AM

1.3. Phone Stipend - Landry Nanga Nzinga

Alissa Oeltjenbruns, SMIF Representative

Southern Minnesota Initiative Foundation Presentation

Ms. Oeltjenbruns reported that Southern Minnesota Initiative Foundation (SMIF) has been working with our region since 1986 to vitalize both economies and community vitality. Through partnering and collaboration, SMIF focuses on three key areas: entrepreneurship, community

vitality and Early Childhood development.

SMIF's Prosperity Initiative (PI) program gives entrepreneurs from traditionally underserved populations extra coaching, and technical assistance, as well as access to a supportive peer group. One of PI's new members, Wren Writing, is an all-in-one software for authors that provides tools from formatting to writing and everything in between. The support they received through the PI program positioned Wren Writing to become one of Ignite Cup's 2025 finalists, as well as winning the Busy Baby First Step Award. SMIF is proud to partner with IgniteMN on the Ignite Cup, a regional pitch competition that was created to elevate entrepreneurs and emerging startups as a feeder to the statewide MN Cup competition. In winning, Wren Writing received prize money and regional recognition that will help them take their business to the next level.

To give these kinds of opportunities to entrepreneurs, SMIF relies on funding from donors, including a large portion of funding from cities and counties. The Prosperity Initiative is just one of many ways SMIF puts the county's allocations to good use. Included in the Board packet was a fact sheet that illustrates what SMIF has been doing in the Dodge County area. It was noted that for every dollar donated, SMIF invest $35 back into the county.

The Board was thanked for their recent gift of $1,600.00 on April 28, 2025. SMIF is proposing that the county consider increasing their donation by 5% for 2026, which would bring the county's contribution to $1,680.00.

Ms. Oeltjenbruns thanked the Board for their support.

Motion No Vote

Amy Evans, Public Health Director and Madison Snitker, Public Health Educator

National Preparedness Month Proclamation

Ms. Evans reported that September is National Preparedness Month. This month highlights efforts residents and organizations should do to take action to become prepared for any disaster or emergency. Included in the Board packet was the National Preparedness Month Proclamation which Health Educator Madison Snitker read.

Motion by Peterson seconded by Tjosaas to approve and authorize the Chair to sign the proposed proclamation to proclaim September as National Preparedness Month.

Motion Adopted [Unanimous]

Amy Evans, Public Health Director

Request to Approve 2025 Tobacco Retailer Licenses

Ms. Evans reported that this is a request to approve a 2025 Tobacco Retailer Application for Hayfield Grocery & Hardware, in Hayfield, MN. The license was issued at the beginning of 2025, however, there was a change in ownership effective on August 25, 2025, requiring a new application.

Motion by Allen seconded by Peterson to approve and authorize the Chair to sign the proposed 2025 Tobacco Retailer Application for Hayfield Grocery & Hardware of Hayfield, MN as recommended and effective August 26, 2025 - December 31, 2025.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

Personnel Agenda

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Kenworthy to approve the following personnel actions:

A. Highway

A.1 Jessica Brennan - Highway Accountant
Step increase from C41 step 4 $37.76 to C41 step 3 $38.90.
Effective Date: 10/01/25

B. Land Records

B.1 Alysia Borowski - Land Records Clerk
Authorization to hire at B22 step 8 $22.33 to fill approved vacancy.
Effective Date: 8/26/25

C. Sheriff's Office

C.1 Ken Schuck - Courthouse Deputy Sheriff
No longer employed.
Effective Date: 8/26/25

C.2 Courthouse Deputy Sheriff - On-Call
Authorization to post and fill vacancy.
Effective Date: 8/26/25

C.3 Jim Lee - 911 Dispatcher
Step increase from B23 step 8 $32.28 to B23 step 9 max $33.25.
Effective Date: 9/12/25

D. Environmental Services

D.1 Renae Forsman - ReUse Customer Service
Authorization to hire at A11 step 11 $17.61 to fill approved vacancy.
Effective Date: 8/26/25

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Kenworthy seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	$ 34,312.98
13	Road and Bridge Fund	$ 226,590.33
16	Environmental Quality Fund	$ 25,023.31
52	The Midway	$ 440.22
	Total	$ 286,366.84

Motion Adopted [Unanimous]

2026 Budget Discussion

The Finance Director reported that this is a follow-up discussion from the retreat on Friday.

There are a few budget changes that will be entered as the Finance Director prepares for the next version to present to The Board. Mr. Venenga wanted to get some additional feedback from Commissioners as he works on the next version of the budget.

Commissioner Allen wanted to know how much of the 9.3% proposed budget included salaries. Mr. Venenga reported that 6-7% of the increase includes salaries.

Commissioner Peterson stated he supports a preliminary levy increase under 5% without the use of fund balance.

Commissioner Kenworthy commented he hopes to be within the growth range which was listed at 5.1%. Mr. Kenworthy noted that he doesn't want to exclude the use of fund balance if needed.

Commission Tjosaas reported that he is ok with being higher for the preliminary levy and then whittling the budget down from there.

Commissioner Allen stated that he supports shooting for a 5-6% preliminary levy increase with the intend of coming down from there.

Motion No Vote

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended the Commissioner's retreat. Commissioner Kenworthy attended three SEEMS interviews, a SEEMS Special meeting, a MNPrairie all Commissioner meeting, a Commissioner's retreat, a D&O Task Force meeting and a Dodge County Ag Mechanical/Fair Board meeting. Commissioner Peterson attended a SEMMCHRA meeting, a Commissioner's retreat, a Mental Health Council

at the State Fair and a Fairview Care Center meeting. Commissioner Tjosaas attended an Extension Committee meeting, a MNPrairie meeting, a MNPrairie all Commissioner meeting, a Commissioner's retreat, a Drug Court Task Force meeting, a Spero meeting, and a Fairview Care Center meeting. Commissioner Toquam attended a MNPrairie meeting, a MNPrairie all Commissioner meeting, a Commissioner's retreat, a Spero meeting, a meeting with a former Fairview Care Center employee and a Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Tjosaas to adjourn the meeting at 5:57 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on September 9, 2025 at 9:30 a.m.

Motion Adopted [Unanimous]

UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD SEPTEMBER 9, 2025

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session September 9, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rhonda Toquam called the meeting to order at 9:31 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Absent	
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk
Paul Kiltinen	County Attorney

Establish Agenda

Agenda Approved

Motion by Kenworthy seconded by Tjosaas to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

1.1. Board of Commissioners - Regular Meeting - Aug 26, 2025 5:00 PM

1.2. Final Payment for SAP 020-609-038

Amy Evans, Public Health Director & Haakon Colwell, Health Educator
2025 Towards Zero Deaths Update

Ms. Evans reported that in 2024, Dodge County Public Health applied for the MN Towards Zero Deaths (TZD) Safe Roads Grant. Within that grant, one of the deliverables was to provide information to local government officials. The 2025 grant will end September 30th and a summary of activities was presented to the Dodge County Commissioners.

Health Educator Haakon Colwell presented to the Board an overview of how the Toward Zero Deaths funds are allocated and utilized within the county.

Commissioner Toquam thanked Ms. Evans and Mr. Colwell for their work and the update.

Motion No Vote

Catherine Grondin, Zoning Administrator

Ms. Grondin presented for the Board's consideration the September 3, 2025 Planning Commission recommendations.

ZA #25-02 Hemingway

Motion by Tjosaas seconded by Kenworthy to approve of the following action of the Planning and Zoning Commission as reviewed on September 3, 2025 with the reasons, recommendations and conditions as found in the individual permit:

ZA #25-02 Hemingway
The first public hearing is to consider an application for Zoning Amendment 25-02 to consider a request to rezone an approximately 0.39-acre (inclusive of road ROW) parcel from the Agricultural District to the Rural Residential District for the purpose of combing to the existing parcel, located in Section 28, Westfield Township. The applicants are Benjamin and Marissa Hemingway, and the property owner is Elaine Schmeling.
Motion Adopted [Unanimous]

IUP #25-03 Sprau

The Zoning Administrator reviewed with the Board IUP #25-03 Sprau.

Motion by Kenworthy seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on September 3, 2025 with the reasons, recommendations and conditions as found in the individual permit:

IUP #25-03 Sprau
The second public hearing is to consider an application for Interim Use Permit 25-03 to consider a request to establish a dwelling on less than 53 acres in the Agricultural District, on approximately 3-acres (exclusive of road right-of-way), located in Section 26, Westfield Township. The applicant is Emily Sprau and the property owners are Bobby and Debra Sprau.

Motion Adopted [Unanimous]

ZA #25-03 Chapter 18

Ms. Grondin reviewed with the Board ZA #25-03 Chapter 18 - Removal Permit - Dilapidated Dwelling Units.

ZA #25-03 Chapter 18

The third public hearing is to consider an application for Zoning Amendment 25-03 to Chapter 18 of the Dodge County Zoning Ordinance. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site www.co.dodge.mn.us. / Departments/Environmental Services/Public Hearings.

Commissioner Allen offered the following resolution (#2025-29), seconded by Commissioner Tjosaas:

WHEREAS, amendments of Chapter 18 (Administration) are proposed to extend the removal permit's validity and clarify its requirements; and

WHEREAS, a summary of the language to be amended in Chapter 18 (Administration) has been published in the legal newspaper on August 21st, 2025 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on September 3rd, 2025; and

WHEREAS, the Dodge County Planning Commission found the draft language to be consistent with the Dodge County Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission recommended approval of the proposed amendment to Chapter 18 (Administration) to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 18 (Administration) at its September 9th, 2025 meeting.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendment to Chapter 18 (Administration).
Resolution Adopted [Unanimous]

ZA #25-04 Chapter 21

The Zoning Administrator reviewed with the ZA #25-04 - Chapter 21.

The fourth public hearing is to consider an application for Zoning Amendment 25-04 to Chapter 21 of the Dodge County Zoning Ordinance. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site www.co.dodge.mn.us. / Departments/Environmental

Services/Public Hearings.

Commissioner Allen stated that he believes existing rules are sufficient to address the issue of correctly sizing a system. He doesn't feel it is necessary to upsize a system just in case someone at a later date decides to add something which would require a bigger system. Mr. Allen stated that he does not support this request.

Brief discussion took place regarding why they would size a system bigger than what is needed in order to allow for additional growth in the future if needed.

Commissioners Kenworthy and Tjosaas also expressed reservations about the request, noting that they are struggling with the proposal as well. The recommendation under consideration involves upsizing the systems to accommodate potential future additions, for things such as garbage disposals.

Motion by Kenworthy seconded Tjosaas to table the item for further review.

Ms. Harbaugh informed the Board that they reviewed other county policies when creating this proposal and have presented the options they felt would work best in Dodge County.

Commissioner Kenworthy added that he would like to see how other counties have approached upsizing their sewage treatment systems, including the reasoning behind their decisions.

Elizabeth Harbaugh reported that she will gather additional information and provide it to the County Board for further review.
Resolution Tabled [Unanimous]

Nichole Farnsworth, Employee Relations Director

Personnel Agenda Reviewed

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Kenworthy to approve the following personnel actions:

A.	**Highway**
A.1	Ryan Baker - Engineering Tech III Step increase from B32 step 5 $35.81 to B32 step 6 $36.70. Effective Date: 9/01/25
A.2	Ny Aina Rakotonindrainibe - Seasonal Engineer Technician No longer employed. Effective Date: 8/22/25
B.	**Land Records**
B.1	Breea Hare - Records Office Supervisor Step increase from C42 step 8 $37.48 to C42 step 7 $38.96. Effective Date: 10/01/25
B.2	Kelly Hendrickson - Records Office Supervisor

Authorization to hire at C42 step 9 $36.03 to fill approved vacancy.
Effective Date: 9/15/25

C. Sheriff's Office

C.1 Ken Schuck - On-Call Jury Attendant
Authorization to transfer from Courthouse Deputy to Jury Attendant A12 step 1 $25.31.
Effective Date: 8/27/25

C.2 Jodi Froehlich - 911 Dispatcher
Step increase from B23 step 3 $27.27 to B23 step 4 $28.14.
Effective Date: 9/11/25

D. Environmental Services

D.1 Rita Cole - Waste Management Administrator
Step increase from C41 step 5 $34.48 to C41 step 4 $35.51.
Effective Date: 9/08/25

E. Administration

E.1 Duke Harbaugh - Facilities & Fleet Manager
Step increase from C43 step 3 $48.77 to C43 step 2 $50.24.
Effective Date: 9/09/25

F. Annual Job Description Review

F.1 Approval of updated job descriptions for the following positions as part of the 1/3 of job descriptions reviewed annually:

1. Records Support Specialist - Sheriff's Office
2. Records Administrative Assistant - Sheriff's Office
3. Executive Assistant - Administration
4. Crime Data Analyst - Sheriff's Office
5. Paralegal (Civil) - Attorney's Office
6. Sewage Treatment Program Manager - Environmental Services
7. Assessment Office Manager - Land Records

Effective Date of any B/G Changes: 12/01/25

Motion Adopted [3 to 1]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Kevin Venenga, Finance Director

Bills Reviewed

Mr. Venenga reviewed bills with the Board.

Motion by Tjosaas seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	$ 23,197.00
13	Road and Bridge Fund	$ 48,444.41
16	Environmental Quality Fund	$ 13,392.52
80	Agency Fund	$ 4,421.60
	Total	$ 89,455.53

Motion Adopted [Unanimous]

Kevin Venenga, Finance Director & Jim Elmquist, County Administrator
2026 Budget Discussion

The Finance Director reviewed the updated preliminary budget with the Board.

Commissioner Allen suggested going to each of the departments and asking them all to decrease their budgets by 5%.

The County Administrator informed the Board that a majority of the increases are wages. Mr. Elmquist and Mr. Venenga have sat down and talked to each of the departments and talked about cutting as much as they can from their budgets. They have determined that the cuts would have to come from wages. The County Administrator reminded the Board that they have until the end of December to further cut the budget. Mr. Elmquist stated he understands where Commissioner Allen is going.

Commissioner Toquam stated there are still some unknowns out there, but they have closed in on what those unknowns are.

Commissioner Tjosaas stated he is ok with using MNPrairie fund balances after hearing the Finance Director's explanation of the use of fund balance.

Commissioner Kenworthy reported he is hesitant to use fund balance in order to get to the desired preliminary budget amount, they would typically only use fund balance when setting the final budget levy if needed. Mr. Kenworthy would prefer to set a higher preliminary levy amount with a plan to reduce the cost from there.

Commissioner Tjosaas reported he is always ok coming in higher with the preliminary levy with the intent to reduce the levy from there. He knows the notices will go out with the preliminary levy amount, but the Board will reduce the cost from there.

Commissioner Kenworthy stated he would like to see the levy below 7% for the preliminary, preferably without the use of contingency.

Commissioner Allen stated he would like to ultimately get to a 5% levy.

The County Administrator informed the Board that the levy resolution that comes before them in two weeks will be at 7%.

Mr. Venenga clarified that the amount they will see on the proposed resolution in two weeks will be 6.8% without the use of fund balance.

Commissioner Kenworthy felt that was a good starting point for the 2026 budget.

The Finance Director was thanked for the update.

Motion No Vote

Public Safety Committee Report - Commissioner David Kenworthy

2026 Towards Zero Deaths Grant

Commissioner Kenworthy reviewed the 2026 Toward Zero Deaths Grant details with the Board.

The Dodge County Sheriff's Office is seeking a resolution to enter into an agreement with the Minnesota Office of Traffic Safety for the 2026 Towards Zero Deaths traffic safety initiative.

The grant funds overtime (plus fringe benefit) patrols of Dodge County for specific traffic safety projects that include impaired driving, seatbelt enforcement, distracted driving, speed enforcement, and move over laws.

As in years past the Dodge County Sheriff's Office is the fiscal administrator and will coordinate the TZD grant. Their partner agencies are the Kasson Police Department, West Concord Police Department, Steele County Sheriff's Office, Owatonna Police Department and the Blooming Prairie Police Department.

Funding for 2026 is as follows:

- Impaired driving enforcement - $6,900
- Seat belt enforcement - $4,800
- Speed enforcement - $7,000
- Distracted driving enforcement - $3,700
- Move over enforcement - $800
- Optional Activities Impaired - $900
- Optional Activities Other - $2,400

The total for the grant is $26,500.

The grant is funded by the National Highway Traffic and Safety Administration (NHTSA). The funding is allocated to the state and then distributed by need according to data received by the Minnesota Office of Traffic Safety. The goal is to reduce traffic fatalities and serious injuries to zero.

Over the past several years Dodge County has averaged one to two fatalities per year but as seen by the numbers below that average seems to be decreasing. As of today, there have been 0

fatalities on Dodge County roadways in 2025, 2 in 2024, 2 in 2023, 2 in 2022, 3 in 2021, 3 in 2020, 4 in 2019, and tragically 6 in 2018. Funding for this grant is necessary to achieve their goal of zero deaths on our roads.

Commissioner Kenworthy offered the following resolution (#2025-30), seconded by Commissioner Tjosaas:

BE IT RESOLVED that the Dodge County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, for traffic enforcement projects during the period from October 1, 2025 through September 30, 2026.

The Dodge County Sheriff is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Dodge County Sheriff's Office and to be the fiscal agent and administer the grant.

Resolution Adopted [Unanimous]

Replacement Vehicles for 2026

The Sheriff's Office received a new quote from Enterprise based on 4 SSV Tahoe's that they have located on the same dealer lot out East that they got vehicles from last year. These are the service vehicles versus pursuit rated vehicles just like last year. Essentially 98 MPH top versus 125+ MPH top. The Sheriff's Office is anticipating they will net at least $16,500 after paying off the leases on the Tahoe's they are replacing. With this in mind, and with these 4 Tahoe's being SSVs, Enterprise is offering a lease for these at $224 less per month than what the Sheriff's Office is paying for last year's Tahoe's (they anticipated pursuit rated vehicles would be approximately $200 more per month each). Essentially crediting the Sheriff's Office for future sales. These SSV Tahoe's are available on a first come first serve basis, like last year.

A breakdown of the numbers was listed as follows:

2021 TAHOES
Estimated Payoff - $12,775
Anticipated Net Gain after resale - $16,500
Total value - $29,275

This make and year of Tahoe are currently selling online for anywhere between $35-$40k used so that net gain should be worst case scenario. Applying that net gain after resale is what is keeping their monthly lease down - effectively reducing the lease price on these 4 new Tahoe's to over $200 less than what they are currently paying for last year's vehicles. (This is around $400 less per month per vehicle than the Sheriff anticipated).

If the county is interested in purchasing and repurposing any of these vehicles, the Sheriff's Office would ask for the same in return, allowing them to buy out the current lease and pay down the new lease with the net.

Sheriff Rose is requesting the Board's approval to sign lease orders for these Tahoe's now to ensure they get these vehicles for 2026. As in past years their monthly lease won't start until

the squads are upfitted, which wouldn't be until after the new year. The Sheriff's Office just needs to commit to the Tahoe's before they are sold.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Sheriff to sign lease orders with Enterprise for 4 new 2026 service vehicle Chevrolet Tahoe's as requested at a cost of $811.74 per month per vehicle.

Motion Adopted [Unanimous]

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen didn't have any meetings to report. Commissioner Kenworthy attended an Ice Arena meeting and an Ashland Township meeting. Commissioner Peterson was not available to report his meeting attendance. Commissioner Tjosaas attended a virtual MNPrairie Personnel meeting, a MNPrairie Special Budget meeting and a Semcac meeting. Commissioner Toquam attended a MNPrairie Negotiations meeting, a MNPrairie Budget meeting and a County Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Public Health Committee Report - Commissioner Tim Tjosaas

Public Health Committee Report

Commissioner Tjosaas presented a summary of the Public Health Committee report.

1) Low-Potency Hemp Ordinance will be published in the DCI the week of September 16th. This will impact low-potency retailers seeking registration in Dodge County, based on the timing of the licensing process for the state.
2) Dodge-Steele CHB update.
3) National Preparedness Month activities will include new videos on their Facebook page, continued work with grocery and hardware stores to highlight items to keep on hand.
4) SCHA reinvestment funds update. MN Prairie and DCPH will be working together to promote the Credible Minds website through billboards, event signs, direct mailing with magnets and individual magnets for future event outreach. In development, they are partnering with Aiden's Light to have My Ascension shown at Triton High School on October 8th.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Tjosaas seconded by Allen to adjourn the meeting at 10:40 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on September 23, 2025 at 5:00 p.m.

Motion Adopted [Unanimous]

MANTORVILLE FIRE DEPARTMENT
October 2025 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance:

- JJ, Jeff, Dave, Paul, Russ, Scott, Nate, Joey, Troy, Brett, Annabelle, Kyle, Duke, Nate, Orion, Logan, Angel

Chief's Report:

- Region 15 meeting Sept 25 Red Wing attend- Annabelle
- State Fire School Riverland March 28, 29th Austin
- Grants 101 for Municipalities and Nonprofits Nov. 20th 5pm Rochester
- AT&T first responder deals
- Drones - FAA discussed in relation to a recent mutual aid call
- Retired or certified non-members not allowed to go on calls
- Fire Prevention week
    - Oct. 7 & 10 pre schoolers 10 am and 1pm - Ryan, Duke(7), JJ (7th afternoon, both on 10), Brett
    - Oct. 8th 8:30-10:25am - Brett, Ryan, Don, Duke, JJ,
- Fire Safety open house- bouncy house, funnel cakes, help setting up
- Hydrant testing next week while hydrant flushing Mon-Wed (6-8th)
- Berne Pizza 15-20 members/family/friends (15 years or older) Aug. 20th 2026 4 hr event for Mantorville Fire will give $1,500 donation
- Officer elections next month

Assistant Chief:

- Nothing to report

Deputy Chief:

- Nothing to report

Fire Marshall:

- 4 Fires, 1 MVA

Training Officer:

- Contacted Riverland for house burn at the end of Oct. early Nov.
- Forcible entry this month w/ door prop from DCFD

Equipment:

- Chargers and mics for new radios are in
- More batteries ordered for lights
- Radios are in waiting to be programed
- Need additional adapters for mutual aid calls, per Mutual Aid - Water Supply Training
- Discussion on grain rescue tube storage - on the wall was the conclusion

Vehicles:

- Betsy- In our Shed
- Pumper 1- To be serviced, breaklights on
- Pumper 2 - During water wars it was noted valve may be leaking
- Chevy Pick Up - To be serviced
- Tanker 1 -
- Tanker 2 -
- Grass Rig -
- Rescue Truck -

First Responder's:

- SEEMS moved to November
- Recerts in process for members

Treasurer:

- $44,165.32
- Motion by Joey, seconded by Nate S
- Motion passed

New Business:

- B&L Guns offering ½ price class for Fire Fighters for Conceal and Carry classes

Old Business:

- None

Active Committees:

- OSHA/Safety and Accountability: Don, Russ, Nate S, Kitzy
- Radios: Paul, Rog, Ryan, Duke - Radios on order
- SOG'S/Personnel; Duke, Dave, Annabelle, Paul, Logan, Troy - Duke updated the Department with SOG discussions:
    - FF-2 requirements along with EMR certification - allow current members before January 2022 to be grandfathered from said requirements, motioned by Russ, Second by Kyle, motion passed
    - Honorary memberships - mainly for call requirements - to be added back to SOG's
    - Points for calls - no changes at this time
    - Agility testing requirements
- Uniform's: Orion, Annablle, Nate S., Ryan, Annika, Troy- pay relief for family shirts
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Russ, Paul, Nate B., Joey, Nate S., Orion
- Grants- Rog, Duke, Nate S., Ryan, Annabelle

Points Report:

- Motion made by Russ to approve the points report, 2nd by Joey, motion approved

Calendar:

- Oct 4 1600 - Roger's retirement (1400 set up)
- Oct 7 1000 & 1300 KMES - Fire Prevention
- Oct 8 830 & 1030 KMES - Fire Prevention
- Oct 8 1730-1930 Open House
- Oct 10 1000 & 1300 KMES - Fire Prevention
- Oct 15 1830 Fire training
- Oct 22 1830 First Responder Training
- Nov 5 1800 Officers Meeting
    - 1900 Lunch (Kyle, Duke, Dave)
    - 1930 Members meeting

Meeting Adjourned at 1112

City of Mantorville
Regular City Council Minutes
September 8, 2025

Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke – WHKS

Debra Wilson and Gerald Giese with Kasson Alliance for Restoration's application for a temporary liquor license

Johannes Marsland
Chris Pluto

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

- Item 4 F – Sheriff's Contract for 2026 – pulled out and added to 7A.
- Item 4A – DeCook Final Payment – pulled out from Consent Agenda Accounts Payable

(Warrant List) for 8.11.25and added as item 10A.

- Mantorville Restoration Association premises permit for Lawful Gambling added as item 9E.

4. Consent Agenda

Motion was made by Councilmember Hoaglund and seconded by Councilmember Potter to approve the amended Consent Agenda, as presented:

A. Accounts Payable (Warrant List) for 8.11.25 – minus DeCook Final Payment
B. County Commissioners Meeting Minutes 7.8.25
C. Resolution 2025-27 Allowing Consumption of Alcohol at Marigold Days Community Festival
D. Resolution 2025-29 Approving a Lawful Gambling Permit for KM Snow Drifters
E. Resolution 2025-28 Accepting Donations for National Night Out 2025
~~**F.** Approval of Dodge County Sheriff's Contract for year 2026~~ - Added to item 7A
G. Fire Department Meeting Minutes August 2025
H. Approval to waive fee for Marigold Days Fireworks Application
I. Resolution 2025-30 Approving A Temporary On-Sale Liquor License for Kasson Alliance for Restoration
J. Council Meeting Minutes 7.14.25
K. Mantorville EDA Minutes 7.16.25

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Senator Carla Nelson and Husband Terry Nelson were present and Senator Nelson gave a brief update about current topics in the Legislature. It is her 18th year of service to the State of Minnesota.

6. Public Concerns

No Items.

7. Public Safety Update

A. The Dodge County Sheriff's Contract for 2026 will include 40 hours of coverage per week at the rate of $55.00 per hour. This is an increase of approximately 3.7% from last year.

Councilmember Nash moved and Councilmember Potter seconded to approve the Dodge County Sheriff's Contract for 2026:

Motion carried: 5 ayes / 0 nays

B. The Mantorville Fire Department is looking to purchase a new grass rig because the old one has already had a considerable amount of repairs over the years. City Clerk Lohrbach spoke to Fire Chief Annabelle Hardwick and they will be putting together a formal request for reviewal.

- Jeff Schmidt will be retiring in August after 25 years of service.

8. Public Hearings

No items.

9. New Business

A. Koreen Seim – Mantorville Saloon – Will have a band Friday Evening behind the bar. They would like to put a fence out on 5th Street for the event, and then put it back when done. They would like to do the same thing on Saturday when the bean bag competition takes place. Councilmember Nash suggested to leave the fence up Friday and take it down Saturday evening.

Councilmember Nash motioned and Councilmember Boyum seconded to leave Friday's fencing up until Saturday evening:

Motion carried: 5 ayes / 0 nays

- Public Works Lead Joe Adams will look for some pricing quotes to mend the alley behind the Mantorville Saloon.

B. City Engineer Scott Huneke was present to discuss the CSAH lift station by the Eagle Meadows Development. The entire project will be around $1,000,000. The City will eventually be reimbursed for this as an assessment along with the payment from Bigelow Homes, but the City will have to take care of the up-front costs.

- Huneke also said they will be getting a permit from the MPCA and the City may want to put some language regarding sump pump updates of homes before sales in an ordinance. He will work with City Clerk Lohrbach on this.

Huneke would like approval to advertise for bids for the CSAH Lift Station and to hold a special meeting on the 22nd of September to approve the chosen bid.

Councilmember Nash moved and Councilmember Potter seconded to advertise for bids and approve the chosen bid at a special meeting on the 22nd of September:

Motion carried: 5 ayes / 0 nays

C. Public Works Lead Adams said he is still waiting for some numbers for the budget.

D. The well will need to be replaced in 3 years. The State also says the generator must be replaced and the cheapest he could find is $104,000. He will take a look at getting some prices on used generators. He will also need a price on the transfer switch to plug it in. If the power were ever to go out, Adams said we would have 2 days of water use.

E. Councilmember Potter motioned And Councilmember Boyum seconded to approve the Mantorville Restoration Gambling Premises permit for the Saloon Two at 509 Main Street North:

Motion carried: 3 ayes / 0 nays, Council members Nash and Hoaglund abstained per their involvement in the MRA.

10. Old Business

A. DeCook reports that the grass is growing by 5th Street near Slingerland Park, Mantor Drive, and 4th Street – Final Item on Punch list. The City will have a two year maintenance bond.

Councilmember Nash moved and Councilmember Potter seconded to approve the final payment to DeCook Excavating Inc:

Motion carried: 5 ayes / 0 nays

B. Council directed City Clerk Lohrbach to consult with the City Attorney regarding Council's next steps if the property owner at 105 5th Street East does not have a plan and date at the next regular meeting. Otherwise, Council may begin the process to condemn the building on the property.

- Council also would like a letter sent to another resident regarding a dilapidated porch on the property that should be taken care of because it may be a safety hazard. Council directed City Clerk Lohrbach to look into this.

C. Council directed City Clerk Lohrbach to look into the tax potential of the City if a special sales tax was imposed to fund necessary buildings, etc.

11. Tabled Items

A. Councilmember Nash moved and Councilmember Hoaglund seconded to pull the HWY 57 Streetlight across from Casey's off the table:

Motion carried: 5 ayes / 0 nays

Public Works Lead Adams suggested purchasing a light pole that could be hooked into a meter at the park. He will get prices and bring this to the next regular meeting.

Councilmember Hoaglund moved and Councilmember Nash seconded to put the streetlight back on the table:

Motion carried: 5 ayes / 0 nays

- Council would also like Deputy City Clerk Wendy Siewert to look into pricing quotes for the potential security cameras at City Hall and the city Shop. This will be tabled until the next regular meeting.

12. Reports

A. Public Works Report

1) Public Works Lead Adams suggested Council could budget next year for resolving a drainage issue at the property located at 15 5th Street East. It will cost approximately $4,500.
2) Adams said it will cost approximately $4,990 to fix the water pump near the basketball courts at Riverside Park. He will bring this back to the next regular meeting.

3) A tree came down on West Street during the storm. Boyum Tree Service will take care of this, but they must work with Xcel, so the cost will be around $2,500.

4) On Saturday, the treatment plant's roof was found to be leaking. Adams will have this checked out tomorrow to see what must be done. Perhaps a temporary patch could be done.

5) On July 29th, there was a watermain break on Clay Street. This could possibly be due to a large lightning strike that occurred during the large storm. Adams will look into this with City Clerk Lohrbach.

6) The water meter for Well #1 in City Hall needs to have the meter replaced at a cost of $4,746. The bolt heads are also rotting through and must be addressed right away. Adams would like to take care of this after the Campground closes on October 15th.

B. City Clerk Report

1) Mayor Ingalls directed City Clerk Lohrbach to look into highlights of the Volunteer Fire Department Retirees for this year. He would like to touch on these at an address during Marigold Days.
   - Roger Nolte – 45 years of service and has been invaluable for his grant writing contributions along with his ready knowledge about the technology aspects of the job.
   - Curt Kramer – 20 years of service and has contributed his time to the care of and repairs to our trucks.
   - Jeff Schmidt – 25 years of dedication to the department

2) Regarding the use of an RV at the Church located on Walnut Street, the City Ordinance is not meant to allow constant use of the vehicle as a dwelling. Council will discuss how this can be made clearer. Council directed City Clerk Lohrbach to check with the league of Minnesota Cities and send a letter with the City Attorney.

3) National Night went great this year.

4) City Clerk Lohrbach reported that having one Council Meeting per month has saved herself and Deputy City Clerk Siewert considerable amounts of time; preparing one agenda packet as opposed to two, reviewing the recording of the recent meeting and completing one set of minutes instead of two, gathering the information for only one round of reports, one set of payables to complete after the meeting and then only having to print one set of checks, and fewer phone calls and emails in preparation for the meetings during the month. This saves staff roughly 2-3 days per month that can now be spent on much needed document organization and records in physical files and electronic files.

C. **Consultant Report**

Nothing else in addition to what was discussed previously.

D. Committee Reports

1) Chamber
   - Kasson and Mantorville will be having a joint Christmas Celebration this year – Hometown Holidays – and will have combined mailings and advertising.
2) Economic Development Authority
   - City Clerk Lohrbach will look into making sure the EDA minutes are including members abstaining from votes.
3) Finance/Budget

4) Fire Department
    - Will get an estimate for electrifying the small shed near City Hall.
5) Infrastructure
6) Kasson Mantorville Joint Powers
    - Will meet in October.
7) Mantorville Restoration Association
    - Met tonight. Will have the fireworks during Marigold Days on Saturday evening.
8) Park Board
    - Budget for 2026 was discussed. The nets for the new pickleball court were out, but have now been taken down so court will not be used before sound barriers are installed.
9) Fire Relief
10) Personnel
11) Decorations
    - Benches for along HWY 57 are due to arrive. 2 have been received already and the other 10 are on their way.
    - Councilmember Hoaglund would like to close the following streets for Marigold Days from Thursday Evening until Sunday evening.
        - 4th Street from Main Street to West Street
        - 5th Street from Main Street to West Street
        - Clay Street from 3rd Street to 5th Street – on Sunday include up to 6th Street
        - During the parade, Walnut to 3rd Street, then 3rd Street to Clay Street, and then Clay Street to 9th Street

      Councilmember Potter moved and Councilmember Boyum seconded to approve the marigold Days Street Closings.

      Motion carried: 3 ayes / 0 nays, Councilmembers Nash and Hoaglund abstained from voting per their involvement with the MRA and Marigold Days
12) Township

E. Councilmember Reports

- Council discussed the grass at 310 West Street. City Clerk Lohrbach and Deputy Clerk Siewert will look into Minnesota Statutes and gather more information on this issue.
- Councilmember Hoaglund would like to see a turnaround put in at the end of Cemetery Road so that large trucks do not have to drive through or back up into the cemetery. Public Works Lead Adams said there is very minimal room and would not be enough unless the property owners agreed for part of their property to be utilized.

F. Mayor's Report

No Items.

13. <u>Executive session</u>

No Items

14. <u>Adjourn</u>

Motion was made by Councilmember Potter and seconded by Councilmember Boyum to adjourn the meeting at 9:30pm:

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

_____
Gretchen Lohrbach
City Clerk-Treasurer

City of Mantorville
Regular City Council Minutes
September 8, 2025

Draft

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

No changes

4. Consent Agenda

Item 4F was clarified as being a property that the City had given until October 1, 2025 to complete the siding on their building. The siding chosen is a historically correct color because of it being located in the historic district. They have the chance to get a good deal on the materials and would like to begin this weekend.

A. Accounts Payable (Warrant List) for 9.8.25
B. County Commissioners Meeting Minutes 8.12.25
C. County Commissioners Meeting Minutes 7.22.25
D. Fire Department Meeting Minutes September 2025
E. Approval to waive fee for Marigold Days Fireworks Application
F. Approval of Siding for 15 5th Street East

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the consent agenda as presented:

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

No Items.

6. Public Concerns

- Sonja Thompson owns a property at 605 Clay Street and wanted clarification on notices and timeliness. She had not been receiving the utility bills on her properties, so was not aware that the renter's bill had gotten so high. City Clerk Lohrbach will look into what might have occurred to stop the rental utility bills from coming to her and make sure that she receives all communication regarding the rental unit.

- Johannes Marsland received a letter from the City Attorney clarifying the City' Ordinance on use of an RV for temporary lodging. There was concern that the RV might have been in continuous use. Mr. Marsland would prefer a call first in the future.

7. Public Safety Update

A. The Mantorville Fire Department is working on a plan with the City's Finance Committee to replace the grass rig. They are also working on a plan to rotate their turnout gear for OSHA standards. There is a possibility that Township could assist with the cost of the grass rig, because it is mostly used in rural settings. There was also a resignation and a retirement from the Fire Department.

Councilmember Hoaglund moved and Councilmember Potter seconded to accept the resignation of Trace Naatz and the retirement of Jeff Schmidt after 25 years of service:

Motion carried: 5 ayes / 0 nays

8. Public Hearings

No items.

9. New Business

A. WHKS will be going door to door to homes on September 16th to do inspections of unknown materials water service lines, looking for lead or galvanized pipes. They will leave a door hanging if the resident is not home. An additional day will be scheduled in October if residents are not home on September 16th.

B. The budget for year 2026 was discussed; there are quite a few increases for 2026, including the water testing fee for MN Dept. of Health will increase by 57%, Xcel Energy costs by 9.6%, Insurance for employees by roughly 6.5%, $10,000 for SEMMCHRA Housing rehabilitation needed, and more street repair cost numbers are needed yet. The preliminary levy, after being set, can decrease when choosing the final levy, but may not increase.

Resolution 2025-32, Councilmember Potter moved and Councilmember Boyum seconded to set the preliminary levy at 13%:

Motion carried: 5 ayes / 0 nays

10. Old Business

A. Tod Fyten gave an update to Council about the property at 101 5th Street East. His engineer recommends to build up the footing under the building and that it doesn't need to be torn down. He will have his engineer make a plan. Council wants a date and would like the work completed before it freezes.

11. Tabled Items

A. Streetlight on HWY 57 across from Casey's

12. Reports

A. Public Works Report

1) Adams received quotes for the work to be done on the well at City Hall because of the corrosion of the infrastructure. The project will cost around $11,535. It could be as high as $21,300 if it is really bad.

Councilmember Potter moved and Councilmember Boyum seconded to approve the spending of $11,535 for the project so far:

Motion carried: 5 ayes / 0 nays

2) I & I flows are still up for the repairs to be done on the sewer behind the old Relay Station Lot. Adams thinks we may have to open cut it and could be forced to do this before next year. It would add $40,000 to the 2026 budget.

B. City Clerk Report

1) After checking with the Minnesota DNR and the Environmental Program Manager with Dodge County Environmental Services, the property at 312 West Street has prairie vegetation beginning to grow that looks good. MN Statutes states that a City must allow this.

2) Lohrbach will check if the City Policy for Citizen Complains covers us calling the person first, or if the formal letter is the standard.

C. **Consultant Report**

No Items.

D. Committee Reports

1) Chamber
   - Going ahead with Fall Festival, may do a pumpkin roll. There will be no Haunted Hustle. Cookie tins for the Christmas event in Mantorville are on sale at the Chocolate Shop. I would be nice if the GEM of Mantorville could be announced earlier in the schedule for Marigold Days next year.
2) Economic Development Authority
   - Meeting id Monday the 15th.
3) Finance/Budget
4) Fire Department
   - Will have a controlled house burning coming up.
5) Infrastructure
6) Kasson Mantorville Joint Powers
   - Meets Oct. 9th at 7:30am.
7) Mantorville Restoration Association
   - Meets tomorrow night. They have had some reorganization of board members.
8) Park Board
   - Last Tuesday of the month is the next meeting. The benches for along HWY 57 have arrived. The pickleball court surface is still being worked on.
9) Fire Relief

- Will have a report at the next meeting. There were 825 attendees at the Fire Department's Pancake Breakfast this year. The dance was down by 50%, but could be due to the really cold weather.

10) Personnel

11) Decorations

- The planters along HWY 57 have been filled with flowers. 8 garbage cans have been put at various locations in town.

12) Township

- Building permits were discussed.

E. Councilmember Reports

- Councilmember Boyum stated she had been approached by a resident that woodchucks are living in a property owners overgrown garden area.

  City Clerk Lohrbach was directed by Council to look into the City Ordinances regarding gardens and compost.

  K-M Lyons scrap metal collection is going on Sat. Sept. 27th from 8am-5pm.

- The Cookie tin winner was John Hazuka.
- There will be an analysis done on the Wasioja Seminary.
- Dodge County Environmental Services reported that people are still throwing trash in the recycling bins.
- There is a new sign for the Dodge County Fair on the 4H building.
- Residents have reported that the new benches and garbage containers look nice.
- There was a long horn cow loose on the highway.
- On Sunday September 8th, the K-M Snowdrifters have a show at the Dodge County Fairgrounds at 8am.

- Councilmember Nash said that Oktoberfest in Kasson is coming up.

F. Mayor's Report

Mayor Ingalls reported that Marigold Days was very successful this year. The trash was picked up really well. The parade was fun and the flag ceremony was fantastic. KAAL and KTTC did overviews of the event.

13. <u>Executive session</u>

No Items

14. <u>Adjourn</u>

Motion was made by Councilmember Nash and seconded by Councilmember Potter to adjourn the meeting at 8:21pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

_____
Gretchen Lohrbach
City Clerk-Treasurer

RESOLUTION 2025-35
A RESOLUTION AUTHORIZING THE CERTIFICATION OF UNPAID CHARGES TO THE DODGE COUNTY AUDITOR

WHEREAS, Chapter 50.03 of the Mantorville City Code establishes the process for collecting unpaid Water and Sewer bills; and Chapter 96 of the Mantorville City Code establishes the process for collecting unpaid Fire Call Fees, and

WHEREAS, pursuant to proper notice duly given and a chance to appeal, the following list attached, known as Exhibit A, encompasses those unpaid charges.

THEREFORE BE IT RESOLVED, by the City Council of the City of Mantorville, County of Dodge, State of Minnesota that the unpaid charges, attached as exhibit A, shall constitute a special assessment against the lands as listed and shall be certified to the Dodge County Auditor for collection with property taxes.

Passed by the Mantorville City Council this 13th day of October, 2025.

The City Clerk is instructed to transmit a copy of the assessments to Dodge County to be extended on the property tax lists of the County. Such assessments shall be collected and paid in the same manner as other municipal taxes.

_____
Mayor Jeffrey Ingalls

_____
Attest: Gretchen Lohrbach
City Clerk Treasurer

EXHIBIT A – PROPERTIES TO BE CERTIFIED

PUD#	ADDRESS	AMOUNT
STORM WATER FEES OUTSTANDING		
WATER SEWER BILLS OUTSTANDING		
25.501.0050	647 Stagecoach Road	$604.79
FIRE CALL FEES		

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Pheasants Forever Dodge County Chapter 776

Previous Gambling Permit Number: X- X-35352-25-027

Minnesota Tax ID Number, if any: MS29345

Federal Employer ID Number (FEIN), if any: 41-1683276

Mailing Address: 61361 265th Ave

City: Mantorville State: mn Zip: 55955 County: Dodge

Name of Chief Executive Officer (CEO): Tim Miller

CEO Daytime Phone: _____ CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): n/a

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of <u>one</u> of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of <u>both</u> of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mantorville Saloon

Physical Address (do not use P.O. box): 501 Main Street North

Check one:

☑ City: Mantorville Zip: 55955 County: Dodge

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 1, 2025

Check each type of gambling activity that your organization will conduct:

☑ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☑ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

City mantorville
Date 9/1/2025 **thru** 9/30/2025

Agency	Incident_Nr	Location	LocCity	Activity
S	202500007249	1009 Walnut St	Mantorville	Fraud
S	202500007145	11 9th St E	Mantorville	Fraud
S	202500007137	20 Amy Ln	Mantorville	Animal Comp
S	202500006703	22 6th St E	Mantorville	Probation Violation
S	202500006887	22 6th St E	Mantorville	Alarm
S	202500007091	22 6th St E	Mantorville	Transportation Order
S	202500007238	22 6th St E	Mantorville	Agency History Check
S	202500006630	22 6th St E	Mantorville	TeST Only-No Resp Needed
S	202500007280	22 6th St E	Mantorville	Fraud
S	202500006865	22 6th St E	Mantorville	Ambulance Run
S	202500006918	22 6th St E	Mantorville	Ambulance Run
S	202500007041	22 6th St E	Mantorville	Warrants- Out of Co.
S	202500007401	22 6th St E	Mantorville	Warrants- Out of Co.
S	202500006747	21 5th St E	Mantorville	Parking Violations
S	202500006755	21 5th St E	Mantorville	Parking Violations
S	202500006929	320 Main St N	Mantorville	Alarm
S	202500006772	320 Main St N	Mantorville	Cell Call Open Line
K	202500003398	320 Main St N	Mantorville	Assist Other Agency
S	202500006773	321 Main St N	Mantorville	Parking Violations
S	202500006937	321 Main St N	Mantorville	Animal Comp
S	202500007027	321 Main St N	Mantorville	Welfare Check
S	202500006769	321 Main St N	Mantorville	Missing Person
S	202500006753	321 Main St N	Mantorville	Public Assist
S	202500006752	321 Main St N	Mantorville	Counterfeiting
S	202500006761	321 Main St N	Mantorville	Posse Event
S	202500006771	321 Main St N	Mantorville	Found Persons
S	202500006751	420 Main St N	Mantorville	Ambulance Run
S	202500006729	501 Main St N	Mantorville	Posse Event
S	202500007346	501 Main St N	Mantorville	Suspicious Activity
S	202500007125	600 Washington St	Mantorville	Noise Complaint
S	202500007084	611 East St	Mantorville	Residence/business Ck
S	202500006801	720 Hickory Ln	Mantorville	Paper Service
S	202500007174	706 West St	Mantorville	Ambulance Run
S	202500006838	820 Chestnut St	Mantorville	Civil
S	202500006962	708 East St	Mantorville	9-1-1 Hang Up Call
S	202500007113	706 West St	Mantorville	Alarm
S	202500006659	821 West St	Mantorville	Contempt Of Court
S	202500007076	835 Hickory Ln	Mantorville	Suspicious Activity
S	202500006845	807 Chestnut St	Mantorville	Suspicious Activity
S	202500007227	809 Jefferson St	Mantorville	Public Assist
	Total	40		

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Public Employees Retirement Association of Minnesota
Statewide Volunteer Firefighter Plan
Actuarial Valuation Report as of December 31, 2024 for the City of Mantorville Volunteer Fire Department



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| P: 800.521.0498 | www.grsconsulting.com

July 15, 2024

Public Employees Retirement Association of Minnesota
St. Paul, Minnesota

Re: City of Mantorville Volunteer Fire Department Actuarial Valuation as of December 31, 2024

Dear PERA Trustees:

The results of the December 31, 2024 Actuarial Valuation of the City of Mantorville Volunteer Fire Department (the Plan) are presented in this report.

This report was prepared at the request of the Board and is intended for use by the Public Employees Retirement Association (PERA) and the Plan and those designated or approved by the Board or the Plan. This report may be provided to parties other than PERA and the Plan only in its entirety and only with the permission of the Board or the Plan. GRS is not responsible for unauthorized use of this report.

The purposes of the valuation are to measure the Plan's funding progress and to determine the **required contribution for the fiscal year ending December 31, 2025**. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

The contribution in this report is determined using the actuarial assumptions and methods disclosed on page 8 of this report. This report includes risk metrics on page 6 but does not include a more robust assessment of the risks of future experience not meeting the actuarial assumptions. Additional assessment of risks was outside the scope of this assignment.

This valuation assumed the continuing ability of the governing body to make the contributions necessary to fund this plan. A determination regarding whether or not the governing body is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2023. The valuation was based upon information furnished by PERA concerning the Plan, financial transactions, plan provisions, and active and terminated members. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by PERA.

Actuarial assumptions, including discount rates, and others identified in this report, are prescribed by Minnesota Statutes Section 353G.08, the Legislative Commission on Pensions and Retirement (LCPR), and the Trustees. These parties are responsible for selecting the plan's funding policy, actuarial valuation methods, asset valuation methods and assumptions. The policies, methods and assumptions used in this valuation are those that have been so prescribed and are described in the Methods and Assumptions section of this report. PERA is solely responsible for communicating to GRS any changes required thereto.

All actuarial assumptions used in this report are reasonable for the purposes of this valuation. The combined effect of the assumptions is expected to have no significant bias (i.e. not significantly optimistic or pessimistic). All actuarial assumptions and methods used in the valuation follow the guidance in the applicable Actuarial Standards of Practice. Additional information about the actuarial assumptions is included in the section of this report entitled Methods and Assumptions. We have assessed that the contribution allocation procedure calculated under the current funding policy is a reasonable Actuarially Determined Employer Contribution (ADEC) and is not significantly inconsistent with the plan accumulating adequate assets to make benefit payments when due.

This report was prepared using our proprietary valuation model and related software which, in our professional judgment, has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, the information contained in this report is accurate and fairly presents the actuarial position of the Plan as of the valuation date and was performed in accordance with the requirements of Minnesota Statutes Section 353G.08, and the requirements of the Standards for Actuarial Work established by the LCPR. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

Bonita J. Wurst and Sheryl L. Christensen are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. In addition, GRS meets the requirements of "approved actuary" under Minnesota Statutes Section 356.215, Subdivision 1, Paragraph (c).

The signing actuaries are independent of the plan sponsor.

Respectfully submitted,
Gabriel, Roeder, Smith & Company

Bonita J. Wurst

Bonita J. Wurst, ASA, EA, FCA, MAAA

Sheryl Christensen

Sheryl L. Christensen, FSA, EA, FCA, MAAA

Executive Summary

The Required Contributions for 2024 and 2025 are summarized in the following table:

Summary of Results

Plan Data	2024	2023*
1. Current Benefit Level	$ 1,600	$ 1,600
2. Number of Participants		
a. Active members	27	
b. Deferred members	11	
c. Total	38	
Funded Status	**2024**	**2023***
1. Projected Assets at End of Year	$ 779,331	$ 655,139
2. Accrued Liability at End of Year	577,261	596,299
3. Surplus / (Deficit)	$ 202,070	$ 58,840
4. Funded Ratio	135.00%	109.87%
5. Account Status	Surplus Over Full Funding	Surplus Over Full Funding
Contributions	**2024**	**2023***
1. Financial Requirement		
a. Total Financial Requirement	$ 21,454	$ 32,665
b. Reduction to the Financial Requirement	(73,063)	(63,127)
c. **Required Contribution**	$ **0**	$ **0**
2. Contribution Due Date	12/31/2025	12/31/2024

** 2023 results calculated and provided by PERA.*

Valuation Results

Financial Requirement for Following Calendar Year

	2024	2023*
1. Determination of Surplus / (Deficit)		
a. Projected Assets	$ 779,331	$ 655,139
b. Accrued Liability	577,261	596,299
2. Surplus / (Deficit) [1a-1b]	$ 202,070	$ 58,840
3. Financial Requirement Charges		
a. Increase/(Decrease) in liability	$ 39,381	$ 37,349
b. Administrative Fees	2,280	1,200
c. One-Tenth of Deficit / (Surplus)^	(20,207)	(5,884)
d. Net Financial Requirement Charge [3a+3b+3c, not less than zero]	**$ 21,454**	**$ 32,665**
4. Financial Requirement Credits		
a. Fire State Aid Current Year x 1.035	$ (22,486)	$ (20,043)
b. Supplemental State Aid Current Year	(3,817)	(3,776)
c. 6% interest on Projected Present Assets	(46,760)	(39,308)
d. Net Financial Requirement Credit [4a+4b+4c]	**$ (73,063)**	**$ (63,127)**
5. Required Contribution [3d+4d, not less than zero]	**$ 0**	**$ 0**
6. Contribution Due Date	12/31/2025	12/31/2024

Benefit Level Analysis

	2024	2023*
1. Current Benefit Level	$ 1,600	$ 1,600
2. Financial Requirement Charges	21,454	32,665
3. Fire State Aid (including supplemental aid)	26,303	23,819
4. Fire State Aid Use Ratio	82%	137%

** 2023 results calculated and provided by PERA.*

^ Zero if the plan has had a surplus for only one year.

Your organization uses only a portion of Fire State Aid towards its financial requirement.

Projection of Accrued Liability

	2024	2023*
1. Active Member Liability	$ 474,095	$
2. Deferred Member Liability	103,166	
3. Total Accrued Liability at year-end (1+2)	$ 577,261	$ 596,299
4. Projected Accrued Liability at next year-end	616,642	633,648
5. Increase/(Decrease) in Liability (4-3)	$ 39,381	$ 37,349

Projection of Assets

	2024	2023*
1. Actual Assets at Beginning of Year	$ 712,196	$
2. Projected Change in Asset Value		
a. Fire State Aid	21,726	
b. Fire Supplemental Aid	3,817	
c. Required Contribution	0	
d. Net Investment Income	42,732	
e. PERA Administrative Fee	(1,140)	
f. Net Change in Present Assets	$ 67,135	$
3. Projected Assets at End of Year	$ 779,331	$ 655,139

(Gain)/Loss

	Assets	Accrued Liability^
1. Expected Value*	$ 655,139	$ (633,648)
2. Actual Value	712,196	(577,261)
3. (Gain)/Loss [1-2]	$ (57,057)	$ (56,387)

** 2023 results calculated and provided by PERA.*

^ Includes the change in benefit level, if applicable.

Cost Impact of Increase in Benefit Level

Benefit Level	2024 $1,600	2024 $1,700	2024 $1,800	2024 $2,600
1. Determination of Surplus / (Deficit)				
a. Projected Assets	$ 779,331	$ 779,331	$ 779,331	$ 779,331
b. Accrued Liability	577,261	606,892	636,523	873,570
2. Surplus / (Deficit) [1a-1b]	$ 202,070	$ 172,439	$ 142,808	$ (94,239)
3. Financial Requirement Charges				
a. Increase/(Decrease) in liability	$ 39,381	$ 41,775	$ 44,169	$ 63,320
b. Administrative Fees	2,280	2,280	2,280	2,280
c. One-Tenth of Deficit / (Surplus)^	(20,207)	(17,244)	(14,281)	9,424
d. Net Financial Requirement Charge [3a+3b+3c, not less than zero]	**$ 21,454**	**$ 26,811**	**$ 32,168**	**$ 75,024**
4. Financial Requirement Credits				
a. Fire State Aid Current Year x 1.035	$ (22,486)	$ (22,486)	$ (22,486)	$ (22,486)
b. Supplemental State Aid Current Year	(3,817)	(3,817)	(3,817)	(3,817)
c. 6% interest on Projected Present Assets	(46,760)	(46,760)	(46,760)	(46,760)
d. Net Financial Requirement Credit [4a+4b+4c]	**$ (73,063)**	**$ (73,063)**	**$ (73,063)**	**$ (73,063)**
5. Required Contribution [3d+4d, not less than zero]	**$ 0**	**$ 0**	**$ 0**	**$ 1,961**

^ Zero if the plan has had a surplus for only one year.

Summary of Participant Data

	December 31, 2024	December 31, 2023*
Active Members		
Number	27	
Average Age	42.8	
Average Service	12.8	
Deferred Vested Members		
Number	11	
Average Age	50.8	
Total Benefits	$ 113,768	

** 2023 results calculated and provided by PERA.*

Risks Associated with Measuring the Accrued Liability and Actuarially Determined Contribution

The determination of the accrued liability and the actuarially determined contribution requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability and the actuarially determined contribution that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

1. **Investment Risk** – actual investment returns may differ from the expected returns;
2. **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, and are highly dependent on the timing of lump sum payments, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
3. **Contribution Risk** – actual contributions may differ from expected future contributions. For example, actual contributions may not be made in accordance with the plan's funding policy or material changes may occur in the anticipated number of covered employees or other relevant contribution base;
4. **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease).

The required contribution shown on page 1 may be considered as a minimum contribution that complies with Minnesota Statutes. The timely receipt of the actuarially determined contributions is critical to support the financial health of the plan. Users of this report should be aware that contributions made at the actuarially determined rate do not necessarily guarantee benefit security.

Additional Risk Assessment

Additional risk assessment is outside the scope of the annual actuarial valuation. Additional assessment may include scenario tests, sensitivity tests, stochastic modeling, stress tests, and a comparison of the present value of accrued benefits at low-risk discount rates with the actuarial accrued liability.

Low-Default-Risk Obligation Measure

Actuarial Standards of Practice No. 4 (ASOP No. 4) was revised and reissued in December 2021 by the Actuarial Standards Board (ASB). It includes a new calculation called a Low-Default-Risk Obligation Measure (LDROM) to be prepared and issued annually for defined benefit pension plans. The transmittal memorandum for ASOP No. 4 includes the following explanation:

"The ASB believes that the calculation and disclosure of this measure provides appropriate, useful information for the intended user regarding the funded status of a pension plan. The calculation and disclosure of this additional measure is not intended to suggest that this is the "right" liability measure for a pension plan. However, the ASB does believe that this additional disclosure provides a more complete assessment of a plan's funded status and provides additional information regarding the security of benefits that members have earned as of the measurement date."

The following information has been prepared in compliance with this new requirement. Unless otherwise noted, the measurement date, actuarial cost methods, and assumptions used are the same as for the funding valuation covered in this actuarial valuation report.

A. Low-Default-Risk Obligation Measure of benefits earned as of the measurement date: $592,017

B. Discount rate used to calculate the LDROM: 4.83%

C. Other significant assumptions that differ from those used for the funding valuation: none

D. Actuarial cost method used to calculate the LDROM: Entry Age Actuarial Cost Method

E. Valuation procedures to value any significant plan provisions that are difficult to measure using traditional valuation procedures, and that differ from the procedures used in the funding valuation: none

F. The LDROM is a market-based measurement of the pension obligation. It estimates the amount the plan would need to invest in low risk securities to provide the benefits with greater certainty. This measure may not be appropriate for assessing the need for or amount of future contributions. This measure may not be appropriate for assessing the sufficiency of plan assets to cover the estimated cost of settling the plan's benefit obligation.

The difference between the two measures (Valuation and LDROM) is one illustration of the savings the sponsor anticipates by taking on the risk in a diversified portfolio.

Methods and Assumptions

Actuarial Methods	
Valuation Date	December 31, 2024, projected from data as of December 31, 2023
Funding Method	Entry age normal level dollar with no pre-retirement decrements per MN Statutes 353G.08
Market Assets	Trustee value plus any receivable income and less any payables
Actuarial Assets	Market assets projected to the end of the valuation year, per MN Statutes 353G.08

Economic Assumptions	
Valuation Rate	6.00%, net of investment expenses
Increases to Fire State Aid	3.50% per year
Future Benefit Level Increases	None
Interest on Deferred Benefits	As indicated in member data

Other Assumptions	
Mortality (pre-retirement)	None
Mortality (post-retirement)	Not Applicable
Disability	None
Withdrawal	None
Retirement Age	Later of Age 50 or 20 years of service
Form of Payment	Lump Sum
Administrative Expenses	$30 per participant; increasing to $60 per participant for plan year 2025

Assumption Changes: None

Summary of Plan Provisions

Following is a summary of the major plan provisions used to determine the plan's financial position. It should not be used in determining plan benefits.

Fire Department	City of Mantorville Volunteer Fire Department
Plan Year	Calendar year
Vesting Schedule	Members are 40% vested upon completion of 5 years of service. The vesting percentage increases by 4% for each complete year of service above 5 years until the member is 100% vested with 20 years of service.
Normal Form of Payment	Lump sum
Deferred Vested Benefit	Eligible upon termination, after completion of at least 5 years of service. Lump sum of $1,600 per year of service, subject to the vesting schedule, payable at age 50. The benefit may be subject to an interest rate credit during the time that a member is deferred.
Normal Retirement Benefit	Eligible upon attainment of age 50 and completion of 20 years of service. Lump sum of $1,600 per year of service.

Plan Member Detail*

Member Name	Status	Date of Entry	As of 12/31/2024				
			Total Service Years	Vesting %	Vested Benefit	Accrued Benefit	Projected Ben at Ret
Bebbee, Travis	Active	10/5/2011	13	72%	$14,976	$20,800	$32,000
Burgess, Nathan	Active	11/9/2015	9	56%	$8,064	$14,400	$32,000
Chacon, Angel	Active	3/1/2022	3	0%	$0	$4,800	$40,000
Fairchild, Steven D	Active	11/23/2009	15	80%	$19,200	$24,000	$32,000
Fairchild, Tristan	Active	8/9/2021	3	0%	$0	$4,800	$46,400
Gilbertson, David M	Active	4/1/2006	19	96%	$29,184	$30,400	$32,000
Harbaugh, Nicholas J	Active	11/13/2018	6	44%	$4,224	$9,600	$32,000
Hardwick, Annabelle M	Active	8/14/2017	8	52%	$6,656	$12,800	$51,200
Hardwick, Orion	Active	1/27/2020	5	40%	$3,200	$8,000	$43,200
Hofstad, Annika	Active	10/11/2021	3	0%	$0	$4,800	$51,200
Hofstad, Don	Active	11/1/2002	22	100%	$35,200	$35,200	$35,200
Jech, Ryan A	Active	1/27/2020	5	40%	$3,200	$8,000	$32,000
Johnson, Kyle E	Active	11/13/2018	6	44%	$4,224	$9,600	$32,000
Kitzerow, Scott C	Active	1/26/2009	16	84%	$21,504	$25,600	$32,000
Kramer, Curtis V	Active	5/1/2005	20	100%	$32,000	$32,000	$40,000
Laures, Logan	Active	4/12/2021	4	0%	$0	$6,400	$49,600
Lorentz, Joseph	Active	6/27/2016	9	56%	$8,064	$14,400	$44,800
Lucas, Russell W	Active	8/1/2003	21	100%	$33,600	$33,600	$35,200
Lushinsky, Paul A	Active	3/1/1981	44	100%	$70,400	$70,400	$70,400
Michael, Brown	Active	9/1/2023	1	0%	$0	$1,600	$32,000
Nolte, Roger	Active	10/1/1980	44	100%	$70,400	$70,400	$70,400
Schmidt, Jeffery M	Active	10/1/2000	24	100%	$38,400	$38,400	$38,400
Skoog, Brett	Active	8/14/2017	7	48%	$5,376	$11,200	$36,800
Stafford, Troy	Active	10/24/2016	8	52%	$6,656	$12,800	$32,000
Stockinger, Scott	Active	9/1/2022	2	0%	$0	$3,200	$32,000
Suhr, Nathan J	Active	11/25/2019	4	0%	$0	$6,400	$40,000
Williams, James J	Active	5/1/2001	24	100%	$38,400	$38,400	$38,400
Bell, Paul	Deferred	9/14/2015				$3,360	$3,360
Grant, Michael C	Deferred	7/1/1999				$7,824	$7,824
Graunke, Brent	Deferred	1/1/2006				$9,024	$9,024
Hodgman, Jennifer R	Deferred	11/23/2009				$7,200	$7,200
Hodgman, Travis M	Deferred	2/28/2011				$8,885	$8,885
Lushinsky, Emilie	Deferred	10/23/2006				$7,320	$7,320
Lushinsky, Scott R	Deferred	10/1/1982				$2,475	$2,475
Mitchell, Jim	Deferred	10/1/1999				$4,800	$4,800
Schubert, Jeremy J	Deferred	11/1/2001				$32,000	$32,000
Singfiel, Scott E	Deferred	5/1/1982				$18,933	$18,933
Worstman, David K	Deferred	4/12/2010				$11,947	$11,947

**Information was provided by PERA for valuation purposes and should not be relied upon. Any changes in the data provided would produce different valuation results and estimated benefit amounts.*

Course map: RSM



No	Par	Length
1	3	61m
2	3	48m
3	3	57m
4	3	46m
5	3	53m
6	3	61m
7	3	94m
8	3	78m
9	3	37m
9	**27**	**535**


THOMAS C GENTRY III
251002850
5TH ST E
RAELYNN MATT
251001760
ELL ENTERPRISES, LLC
CITY OF MANTORVILLE
251002800
BRADLEY J LOHRBACH
251003510
251002951
251002950
BLUFF ST
BLANCH ST
JENNIFER L STORLIE
251003460
251001581
TY OF MANTORVILLE
JENNIFER L STORLIE
251003461
251002900
CITY OF MANTORVILLE
JENN
254270250
JEFFERY J MINETTE
254270190
251003430
MARTIN MILLER
250210100
251003431
MANTOR DR


254261720
254261660
254261571
254261380
JIMMY HOGAN
254261350
254261330
6TH ST W
JEFFERSON ST
MONROE CT
254261880
BEN RIKER
254261510
ISAAC A FJERSTAD
254261220
WASHINGTON ST
254261100
CHESTNUT ST
254250050
COLE M KUNDERT
254261080
254261120
254261060
DAVID K WORSTMAN
254250040
252350001
JEFF KIRGIS
252350002
A KENT KELLER
254261450
252350004
RYAN M HEAD
252350003
254250030
ZACHARY C KRAUSE
254261040
254261010
NATHAN VINZANT
250202301
KENT W HARFMANN
250202300


252350004
DAVID L BARRY
252350003
CHESTNUT ST
GREG A BROWN
256760020
256760050
256760070
254261040
BRIAN J LOHRBACH
254261010
BRIAN J LOHRBACH
WALNUT ST
254260900
CHARLES E FINN
254260870
ANDREW M SCHULTZ
250202301
254260920
ROGER G ALLEN
254260850
MARK MUNSON
254260880
DANIEL A NESETH
250200700
DANIEL A NESETH
250202300
DIANE E WEEKS REVOC TRUST
250200600
NICHOLE


251002740
251002730
251002760
MICHAEL W SUHR
DODGE COUNTY
251001880
251002720
THOMAS MCNEIL
SCOTT A ROSE
251002780
BLANCH ST
251002700
THOMAS MCNEIL
RAELYNN MATTICK
6TH ST E
MAIN ST N
251001810
251001800
THOMAS C GENTRY III
251002850
251001730
251001730
THOMAS C GENTRY III
251001701
SCOTT D BERG
5TH ST E
251001760
HUBBELL ENTERPRISES, LLC
251001700
CITY OF MANTORVILLE
251002800
BLUFF ST
BRADLEY J LOHRBACH
251003510
BLANCH
251002951

WAGE DISTRUBUTION

2026 with Wage Distribution Showing Staff Changes at 2.6% COLA

EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary		Benefits
Seasonal Parks	Water		0.00%	0.00%	$0.00		$0.00
	Sewer		0.00%	0.00%	$0.00		$0.00
	Streets		0.00%	0.00%	$0.00		$0.00
Brad ($22,713) & Brian ($1,167)	Parks	**$23,880.00**	0.00%	100.00%	$23,880.00		$3,618.00
	Overtime	$0.00			**$23,880.00**		**$3,618.00**
	Health	$0.00					
	Dental	$0.00					
	Life	$0.00					
	SocS,Med, Pera	$3,618.00					
Wade Schroeder	Water	**$59,696.00**	16.00%	16.00%	$9,654.72		$3,724.48
	Sewer		21.00%	21.00%	$12,671.82		$4,888.38
	Streets		39.00%	39.00%	$23,533.38		$9,078.42
	Parks		24.00%	24.00%	$14,482.08		$5,586.72
Based on 15 hours	Overtime	$646.00			**$60,342.00**		**$23,278.00**
	Health	$11,296.00					
	Dental	$516.00					
	Life	$624.00					
	Pera, SocS,Med, HSA	$10,842.00					
Deputy City Clerk	Water	**$46,966.00**	30.00%	30.00%	$14,242.20		$6,398.40
	Sewer		30.00%	30.00%	$14,242.20		$6,398.40
	Clerk		30.00%	30.00%	$14,242.20		$6,398.40
	Campground		10.00%	10.00%	$4,747.40		$2,132.80
					$47,474.00		**$21,328.00**
Based on 15 Hours	Overtime	$508.00					
	Heatlh	$11,296.00					
	Dental	$516.00					
	Life	$624.00					
	Pera, SocS, Med, HSA	$8,892.00					
Gretchen Lohrbach	Clerk	**$72,716.00**	80.00%	80.00%	$58,172.80		$20,122.40
	Water		10.00%	10.00%	$7,271.60		$2,515.30
	Sewer		10.00%	10.00%	$7,271.60		$2,515.30
Salaried	Overtime	$0.00			$0.00		$0.00
	Health	$11,296.00			**$72,716.00**		**$25,153.00**
	Dental	$516.00					
	Life	$624.00					
	Pera, SocS,Med, HSA	$12,717.00					
Joe Adams	Water	**$67,267.00**	16.00%	16.00%	$11,150.88		$3,951.20
	Sewer		21.00%	21.00%	$14,635.53		$5,185.95
	Streets		39.00%	39.00%	$27,180.27		$9,631.05
	Parks		24.00%	24.00%	$16,726.32		$5,926.80
Based on 50 hours	Overtime	$2,426.00			**$69,693.00**		**$24,695.00**
	Health	$11,296.00					
	Dental	$516.00					
	Life	$624.00					
	Pera, SocS,Med, HSA	$12,259.00					
				Wage Total	**$274,105.00**	**Benefit Total**	**$98,072.00**

Department Breakdown	Base Salary	Benefits
Water Utility	$42,319.40	$16,589.38
Sewer Utility	$48,821.15	$18,988.03
Public Works	$50,713.65	$18,709.47
General Government	$72,415.00	$26,520.80
Campground	$4,747.40	$2,132.80
Parks	$55,088.40	$15,131.52
Total Salary	**$274,105.00**	**$98,072.00**
Overtime Portion of Total Salaries is	**$3,580.00**	

COLA for 2026 is projected to be 2.6%

Hourly rates	2025 Hourly		Yearly Hours	
Gretchen Lohrbach	$34.06		2080	
Wade Schroeder	$27.96		2080	
Brian Hindal (Parks seasonal)	$17.95		100	
Deputy City Clerk	$22.00		2080	
Joe Adams	$31.51		2080	
Brad Suhr (Seasonal Parks)	$19.08		600	

Overtime Hours	2024	2025 YTD
Joe Adams	126.8	23
Wade Schroeder	12.25	20
Deputy City Clerk	0	13
Parks Seasonal	8	8
Gretchen Lohrbach	**Salary; not eligible for overtime	

*** COLA of 2.6% Already Included in Budget

2026 Hourly Wage Increases By Percent

2025	4% Increase	3% increase	2% increase	1% increase	COLA 2.63%
$34.06	$35.42	$35.08	$34.74	$34.40	$34.96
$27.96	$29.08	$28.80	$28.52	$28.24	$28.70
$17.95	$18.67	$18.49	$18.31	$18.13	$18.42
$22.00	$22.88	$22.66	$22.44	$22.22	$22.58
$31.51	$32.77	$32.46	$32.14	$31.83	$32.34
$19.08	$19.84	$19.65	$19.46	$19.27	$19.58

2025 Wage Increases

Gretchen 2.63% COLA	$34.06 Hourly
Joe 2.63% COLA + 3% Merit	$31.51 Hourly
Wade 2.63% COLA + 3% Mer	$27.96 Hourly
Brad 2.63% COLA + 3% Meri	$19.08 Hourly
Brian 2.63% COLA + 3%Meri	$17.95 Hourly

General Budget Increase	Salaries Increase	Benefits Increase
1%	$1,782.00	$178.00
2%	$3,564.00	$356.00
3%	$5,346.00	$534.00

BENEFITS

	2026	2025	2024	2023	2022	2026/Person	2025/Person	2024/Person	2023/Person	2022/Person
						4	4	4	4	4
PERA	7.50%	7.50%	7.50%	7.50%	7.50%					
Medicare	1.45%	1.45%	1.45%	1.45%	1.45%					
Social Security	6.20%	6.20%	6.20%	6.20%	6.20%					
Health - 6.53% Increase	$45,184.00	$42,420.00	$41,460.00	$40,175.00	$43,878.00	$11,296.00	$10,065.00	$10,365.00	$10,044.00	$10,969.00
Dental- 3% increase	$20,645.00	$1,975.00	$1,975.00	$2,004.00	$1,572.00	$516.00	$494.00	$494.00	$501.00	$393.00
Life + STD - 3% increase	$2,494.00	$2,421.00	$2,421.00	$2,600.00	$2,600.00	$624.00	$605.00	$605.00	$650.00	$650.00
Insurance Deductible										
Uniform/Boot Allowance	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$500.00	$500.00	$500.00	$500.00	$500.00
Office Employee Clothiing Allowance	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00

History of Health Premiums

Year	Single	Family
2021	$861.00	$1,621.50
2022-Plan 2	$891.56	$1,787.15
2022-Plan 1	$914.12	$1,835.79
2023-Plan 2	$836.98	$1,804.73
2024-Plan 1	$863.76	$1,804.73
2025	$883.62	$1,905.32
2026	$941.32	$2,029.00

History of Dental Premiums

Year	Single	Family
2021	$42.15	$117.90
2022	$32.74	$108.48
2022	$32.74	$108.48
2023	$38.42	$139.08
2024	$41.76	$151.18
2025	$41.76	$151.18
2026	$43.00	$156.00

Increase employer contribution for 2026 to health savings account from $1,650 to $1,700 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

Year	Deductible(Single)	City Pays
2020	Unknown	$1,300.00
2021	$2,600.00	$1,300.00
2022	$2,800.00	$1,400.00
2023	$3,000.00	$1,500.00
2024	$3,200.00	$1,600.00
2025	$3,300.00	$1,650.00
2026	**$3,400.00**	**$1,700.00**

CITY OF MANTORVILLE

2026 Preliminary Budget

10/13/2025

2026 General Budget w/ 2023 YTD

			2023 Budget	2024 Budget	2025 Budget	2026 Budget
LEVY BREAKDOWN			Final	Final	Final	Preliminary
Account			Final Levy Set 8%	Final Levy Set 6.5%	Levy Set 7.5%	
101-			$595,334.19	$634,031.91	$681,584.00	
31000		Property tax	$551,235.36	$595,334.19	$634,031.91	$681,584.00
		Property tax + 1%	$556,717.71	$601,287.53	$640,372.22	$688,400.00
		Property tax + 2%	$562,260.07	$607,240.87	$646,712.55	$695,216.00
		Property tax + 3%	$567,772.42	$613,194.22	$653,052.86	$702,032.00
		Property tax + 4%	$573,284.77	$619,147.56	$659,393.18	$708,848.00
		Property tax + 5%	578.797.13	$625,100.90	$665,733.51	$715,664.00
		Property tax + 6%	$584,309.48	$631,054.24	$672,073.83	$722,479.00
				$634,031.91		
		Property tax + 7%	$589,821.84	$637,007.58	$678,414.14	$729,295.00
					$681,584.30	
		Property tax + 8%	$595,334.19	$642,960.93	$684,754.46	$736,111.00
		Property tax + 9%	$600,846.54	$648,914.27	$691,094.78	$742,927.00
		Property tax +10%	$606,358.90	$654,867.61	$697,435.10	$749,742.73
		Property tax + 11%	$611,871.25	$660,820.95	$703,775.42	$756,559.00
		Property tax + 12%	$617,383.60	$666,774.29	$710,115.74	$763,374.00
		Property tax + 13%	$622,895.96	$672,727.63	$716,456.06	$770,190.00
		Property tax + 14%	$628,408.31	$678,680.98	$722,796.38	$777,066.00
		Property tax + 15%	$633,920.66	$684,634.31	$729,136.69	$783,822.00
		Property Tax + 16%				
		Property Tax + 17%				
		Property Tax + 18%				
		Property Tax + 19%				
		Property Tax + 20%				

2026 General Budget w/ 2025 YTD

		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	REVENUES	Final Levy 6.5%	End of Year	Final Levy 7.5%	YTD	Preliminary	
31000	Property Tax	$634,031.91	$626,746.68	$681,584.00	$378,537.53	$681,584.00	If kept same as last year
32000	Permits & Licenses	$550.00	$1,860.00	$2,100.00	$2,390.00	$2,500.00	Rental, Golf Cart, Garbage, vendors
32110	Liquor Licenses	$8,200.00	$8,200.00	$8,200.00	$0.00	$8,200.00	Liquor License fees
32210	Building Permits	$10,000.00	$4,907.16	$4,000.00	$5,015.12	$4,000.00	Building permit fees
32240	Animal Licenses	$100.00	$25.00	$100.00	$175.00	$200.00	Dog tags
32241	Animal Impound Fee	$0.00	$0.00	$0.00	$0.00	$0.00	Animal impound fees
33000	Intergovernmental Revenues	$0.00	$1,710.78	$1,800.00	$1,779.21	$1,832.00	Typically grant dollars (FD DNR grant) Snow Removal from State
33160	Other Grants & Health Grants	$0.00	$15,000.00	$0.00	$20,000.00	$0.00	Received Compeer in 2024 for $5,000, Grant $20,000 2025 toward siren repair
33170	FEMA Grants	$0.00	$39,650.00	$0.00	$36,055.80	$0.00	$36,055.80 From flood in June 2024
33400	State Grants & Aids	$0.00	$49,398.76	$0.00	$7,232.00	$24,025.00	Small Cities Assistance
33401	Local Government Aid	$376,877.00	$344,869.00	$375,181.00	$172,560.00	$345,427.00	
33402	Market Value Credit	$0.00	$428.37	$0.00	$0.00	$0.00	Revenue offset of property tax
33422	Other State Aid Grants	$0.00	$0.00	$0.00	$0.00	$0.00	
33423	PERA Aid	$0.00	$0.00	$0.00	$0.00	$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	$0.00	$4,599.00	$40,000.00	$0.00	$0.00	Grant for 2025 radios
33610	County Highway Aid	$5,836.96	$6,395.93	$6,580.00	$7,247.42	$7,300.00	Aid dollars to offset highway maintenance
34101	City Property Rent Revenue	$12,100.00	$12,097.00	$12,096.00	$8,244.00	$10,440.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	$1,000.00	$0.00	$500.00	$400.00	$600.00	public hearing/other zoning
34107	Assessment Search Fee	$0.00	$0.00	$0.00	$0.00	$0.00	
34202	Fire Department Contracts	$74,300.00	$74,300.00	$78,015.00	$78,015.00	$81,916.00	annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	$1,500.00	$5,975.00	$3,000.00	$5,733.60	$4,500.00	Fees for fire calls & Pool Fills
34780	Park Fees	$800.00	$450.00	$600.00	$1,900.00	$2,000.00	Shelter & Bandshell rental fees
35000	Fines and Forfeits	$700.00	$1,000.41	$900.00	$711.04	$1,000.00	City share of Dodge County issued tickets
36200	Miscellaneous Revenues	$1,000.00	$10,703.95	$300.00	$400,641.57	$500.00	2024 Copies, scrap metal, auction items, city clothing, Xcel HWY 57 Reimbursement, Joint Ventures. 2025 High because transferring Bandshell & 2024A HWY 57 Bond funds (these just pass through) - see 101-43100-570
36201	Refunds and Reimbursements	$6,500.00	$30,199.50	$6,500.00	$10,805.00	$5,000.00	Dividend checks LMC, LMCIT, Health Ins, IRS, Fire Dept Reimburse Was High In 2024 Because Of Large IRS Refunds & Street Light Reimbursement from Xcel in 2024
36210	Interest Earnings	$36,000.00	$31,845.23	$35,320.00	$18,327.16	$18,800.00	Interest on investments, savings, checking that are Allocated to General Fund
36230	Contributions and Donations	$200.00	$200.00	$200.00	$355.00	$100.00	NNO 2025
38050	Cable Franchise Fees	$6,000.00	$6,285.36	$6,600.00	$1,843.20	$1,140.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	$0.00	$0.00	$0.00	$0.00	$0.00	

39201		Transfer from General Fund	$0.00	$0.00	$0.00	$0.00	**$0.00**	
39202		Contribution-Enterprise Funds	$0.00	$0.00	$0.00	$0.00	**$0.00**	
39203		Transfer from General Funds	$0.00	$0.00	$0.00	**$375,394.57**	**$0.00**	**High because transfering Bond funds for 2024A HWY 57 Bond (these just pass through) - see 101-43100-570**
39300		Proceeds Gen long term Debt	$0.00	$22,500.00	$0.00	$0.00	**$0.00**	Recording John Deere Lease in 2024
		Total Revenues	**$1,175,695.87**	**$1,299,347.13**	**$1,263,576.00**	**$1,533,362.22**	**$1,201,064.00**	

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
41110		LEGISLATIVE (MAYOR/COUNCIL)						
	101	Salaries	$9,200.00	$9,278.26	$9,200.00	$0.00	$9,200.00	Mayor and Council salary
	120	Council Benefits	$704.00	$709.78	$704.00	$0.00	$704.00	SS, Medicare for Council
	151	Workers Comp Ins. Premium	$119.00	$95.03	$115.00	$223.59	$220.00	Work Comp for Council Members
	208	Training, Mileage	$1,000.00	$350.00	$1,000.00	$369.98	$1,000.00	LMC Councilmember Training (LMC), training from City Attorney
	352	Publishing	$2,500.00	$3,360.54	$3,000.00	$2,349.28	$3,400.00	Legal Notices Published in Paper
	365	Other Insurance	$0.00	$0.00	$0.00	$0.00	$0.00	
	430	Miscellaneous	$100.00	$226.20	$100.00	$204.63	$100.00	Name Plates, etc.
	433	Dues and Memberships	$2,100.00	$960.00	$2,400.00	$1,991.00	$2,000.00	Dues to LMC, SEMLM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	$0.00	$0.00	$0.00	$0.00	$0.00	
		TOTAL	$15,723.00	$14,979.81	$16,519.00	$5,138.48	$16,624.00	
41200		OPERATING TRANSFERS						
	720	Operating Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	
		TOTAL	$0.00	$0.00	$0.00	$0.00	$0.00	

*Items in red have gone over budget

2026 General Budget W/2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
41410		ELECTIONS						
	101	Salaries	$4,500.00	$3,148.75	$0.00	$0.00	$3,500.00	Training, Election Day Support
	120	Benefits	$682.00	$87.93	$0.00	$0.00	$95.00	Soc Sec, Medicare for Election Staff
	430	Miscellaneous	$300.00	$340.07	$0.00	$0.00	$300.00	Food for Elections Staff
		TOTAL	$0.00	$3,576.75	$0.00	$0.00	$3,895.00	
41500		Financial Administration						
	101	Salaries	$68,592.87	$65,190.92	$68,728.00	$54,827.25	$72,415.00	
	120	Employee Benefits	$24,778.55	$18,626.20	$24,912.46	$16,709.29	$26,521.00	SS, Medicare, Health, Dental, life, PERA etc., wellness pool
	151	Workers Comp Insurance	$979.00	$785.89	$980.00	$118.84	$800.00	
	200	Supplies	$1,200.00	$1,077.45	$1,200.00	$745.15	$1,200.00	City Hall related Supplies
	208	Training, Mileage	$1,500.00	$1,212.30	$1,500.00	$1,852.97	$1,900.00	Training/Conference for Clerk & Deputy Clerk, MCFOA
	300	Professional Services	$4,800.00	$9,432.40	$9,500.00	$7,107.03	$10,165.00	Banyon, Blue Host, On-Site Computers, WEX HSA, Adobe lease
	312	Animal Impound Fees	$0.00	$0.00	$0.00	$0.00	$0.00	
	315	Recording Fees	$400.00	$91.00	$400.00	$97.00	$400.00	Paid to Dodge County Recorder
	322	Postage	$5,500.00	$2,267.09	$2,700.00	$521.98	$1,000.00	Monthly UB mail, all other correspondence, supplies
	350	Printing/Binding	$1,800.00	$2,301.92	$2,300.00	$1,975.12	$4,300.00	All printing + copier maintenance costs - added $2,000 for Data Requests
	437	Other Miscellaneous	$1,000.00	$934.21	$1,000.00	$1,117.79	$1,000.00	Misc Items plus $500 for National Night Out
	444	COVID-19 Emergency	$0.00	$0.00	$0.00	$0.00	$0.00	
	445	Health & Wellness	$530.00	$0.00	$0.00	$0.00	$0.00	
	570	Capital Outlay	$6,800.00	$0.00	$1,600.00	$61.52	$1,600.00	Laserfiche Storage (OPG-3), computers, Cell Phone for City Hall
	700	Funds Transfer	$0.00	$10,000.00	$0.00	$0.00	$0.00	
		Total Financial Administration	$117,880.42	$111,919.38	$114,820.46	$85,133.94	$121,301.00	

41530		**Accounting**						
	301	Accounting & Auditing Services	$24,000.00	$25,250.00	$25,000.00	$24,250.00	**$25,000.00**	Yearly Audit Expense/Contract
		Total Accounting & Auditing Service	**$24,000.00**	**$25,250.00**	**$25,000.00**	**$24,250.00**	**$25,000.00**	
41550		**Assessing**						
	310	Assessing	$6,950.00	$7,431.33	$7,400.00	$7,318.89	**$6,750.00**	Assessor Contract, taxes to Township in 2024
		Total Assessing	**$6,950.00**	**$7,431.33**	**$7,400.00**	**$7,318.89**	**$6,750.00**	
41600		**Law/Legal Services**						
	304	Legal Fees	$20,000.00	$29,240.63	$20,000.00	$45,571.41	**$30,000.00**	Includes $750 Codification
		Total Law/Legal Services	**$20,000.00**	**$29,240.63**	**$20,000.00**	**$45,571.41**	**$30,000.00**	

*Items in red have gone over budget.

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Preliminary	
41940		General Govt. Buildings/Plant						
	200	Supplies	$800.00	$799.09	$1,000.00	$542.15	$1,000.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	$3,500.00	$11,664.35	$5,200.00	$1,795.59	$5,000.00	2024 High Furnace/Air Replacement, 2025 Fix Drains In FD Bay ($550 ea & 4 of them) 2025, 2026 Repair Bridge Light $1,500
	228	Equipment Repairs & Maintenance	$2,000.00	$1,430.59	$2,000.00	$440.99	$4,800.00	Repairs to Computers, lights, etc, 2026- Eyewash Mixer $1.200 & Fire Cabinet $1,600
	321	Communications	$3,500.00	$3,036.02	$3,550.00	$2,517.61	$3,500.00	Telephone, Internet
	362	Property Insurance	$26,000.00	$26,801.00	$28,500.00	$26,531.00	$27,000.00	Insurance for all City Property
	380	Utilities	$11,000.00	$8,087.66	$13,000.00	$10,845.63	$9,650.00	Electric & Gas & Solar - distribution is different in 2026
	384	Refuse, Garbage	$2,120.00	$2,255.22	$2,000.00	$1,436.51	$2,000.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	$1,400.00	$1,152.18	$1,400.00	$498.34	$1,400.00	$500/yr non office employees; $200/yr office employees
	439	Janitors	$1,680.00	$1,105.00	$1,800.00	$650.00	$1,800.00	Janitorial service @ $65 twice monthly
		Total General Govt. Buildings/Plant	$52,000.00	$56,331.11	$58,450.00	$45,257.82	$56,150.00	
41950		Engineering Professional Services						
	303	Engineering Fees	$8,500.00	$7,685.00	$10,000.00	$5,354.50	$10,000.00	
		Total Engineering Services	$8,500.00	$7,685.00	$10,000.00	$5,354.50	$10,000.00	

*Items in red have gone over budget.

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Preliminary	
42100		Police Protection Contract						
	310	Other Professional Services	$107,850.00	$107,409.00	$110,334.00	$73,562.64	$114,000.00	2026 Contact increased roughly 3.7%
		Total Police Protection Contract	$107,850.00	$107,409.00	$110,334.00	$73,562.64	$114,000.00	
42200		Fire Protection						
	101	Salaries	$22,000.00	$20,014.00	$22,000.00	$20,150.00	$22,000.00	
	120	Employee Benefits	$1,684.00	$1,531.10	$1,684.00	$1,586.71	$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	$4,000.00	$4,000.00	$4,000.00	$4,000.00	$4,000.00	
	130	Insurance	$250.00	$0.00	$260.00	$0.00	$0.00	
	151	Workman's Comp	$7,185.00	$5,769.29	$7,185.00	$4,277.95	$6,000.00	
	208	Training, Mileage	$6,000.00	$7,174.52	$6,000.00	$5,053.86	$6,000.00	Most is Reimbursed by State
	212	Motor Fuels	$3,000.00	$1,663.71	$3,000.00	$1,296.72	$2,500.00	
	217	Operating Supplies	$2,500.00	$2,426.85	$5,000.00	$2,379.97	$3,000.00	
	228	Equipment Repair/Maintenance	$10,000.00	$10,374.54	$10,000.00	$10,133.99	$10,300.00	
	240	Tools and Minor Equipment	$20,000.00	$18,673.20	$20,000.00	$2,578.07	$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	$4,000.00	$4,681.05	$6,700.00	$2,086.98	$4,000.00	
	321	Communications	$1,900.00	$1,912.56	$1,800.00	$2,029.68	$2,000.00	
	380	Utilities	$10,000.00	$5,558.79	$10,100.00	$6,055.72	$6,110.00	
	381	Electric Utilities	$0.00	$0.00	$0.00	$0.00	$0.00	
	384	Refuse, Garbage	$720.00	$778.90	$800.00	$395.78	$800.00	
	433	Dues and Memberships	$2,000.00	$2,552.50	$2,000.00	$2,147.50	$2,000.00	Explorer Program
	437	Other Miscellaneous	$800.00	$4,284.60	$800.00	$832.00	$3,500.00	Fitness Exams & Mobile Health Services, Plaques, Etc.
	442	Grant Award Related Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	Grant Awarded to FD
	570	Capital Outlay	$15,000.00	$12,013.60	$55,000.00	$0.00	$15,000.00	Radios are needed 2024 & $40,000 is offset by Grant.Transfers to truck & equipment next year if not used
		Turn Out Gear	$12,500.00	$0.00	$12,500.00	$1,166.95	$6,500.00	Transfers to truck & equipment next year if not used

	701	Transfer to FD Equipt Fund						
		Transfer to Fire Truck Bond Fund	$0.00	$0.00	$12,500.00	$0.00	**$12,500.00**	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received						
	720	Operating Transfers	$0.00	$0.00	$0.00	$0.00	**$0.00**	
		Total Fire Protection **	**$123,539.00**	**$103,409.21**	**$181,329.00**	**$66,171.88**	**$127,894.00**	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						
42400		**Building Inspections**						
	300	Professional Services	$10,000.00	$9,378.05	$7,500.00	$5,636.28	**$7,500.00**	Construction Management Services
		Total Building Inspections	**$10,000.00**	**$9,378.05**	**$7,500.00**	**$5,636.28**	**$7,500.00**	

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
43100		Streets Department						
	101	Salaries	$47,787.10	$51,133.06	$50,905.21	$36,740.76	$50,714.00	
	120	Employee Benefits	$17,262.66	$12,053.51	$17,994.05	$14,119.46	$18,709.00	
	151	Workmans Comp	$3,753.00	$3,013.31	$3,760.00	$2,054.39	$3,200.00	
	200	Supplies	$1,500.00	$124.76	$1,500.00	$178.28	$1,500.00	
	208	Training/Mileage	$400.00	$0.00	$400.00	$0.00	$400.00	
	212	Motor Fuels	$5,500.00	$1,246.61	$5,500.00	$905.72	$2,500.00	
	224	Street Maintenance Materials	$9,000.00	$11,023.35	$9,000.00	$4,320.10	$9,000.00	
	228	Equipment Repair and Maintenance	$10,000.00	$5,613.79	$5,500.00	$2,290.12	$5,500.00	
	229	Safety/OSHA	$1,200.00	$1,454.51	$1,600.00	$855.25	$1,600.00	
	230	Capital Lease Expense	$0.00	$0.00	$0.00	$0.00	$0.00	
	240	Tools and Minor Equipment	$1,000.00	$442.26	$1,000.00	$448.09	$8,000.00	2026- Side Discharge Spreader $6,800
	303	Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	
	443	FEMA Related Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	
	570	Capital Outlay	$60,000.00	$106,749.23	$116,750.00	$449,248.40	$93,000.00	2024 - Crack Sealing(25,000), Road Striping(10,050), 6th & Main to Blanch(60,700), Street Light 4th St & HWY 57(11,000), Brush Cutting Attachment(10,000). 2025 Bond 2024A HWY 57 Transfer Pass Through (see R 101-36200) 2026 - Crack & Chip Sealing & Road Striping - added $5,000 for road modification near 15 5th St E
	603	Short Term Debt	$0.00	$0.00	$0.00	$0.00	$0.00	
	700	Transfers from other funds	$0.00	$0.00	$0.00	$0.00	$0.00	
		Additional CIP Items						
		Total Streets Department	$157,402.76	$192,854.39	$213,909.26	$511,160.57	$194,123.00	
43125		Ice and Snow Removal						
	212	Motor Fuels	$3,500.00	$1,409.02	$3,500.00	$590.63	$3,500.00	
	404	Repair/Maintenance Machinery	$3,000.00	$2,329.89	$3,800.00	$1,183.33	$3,000.00	Plow Truck, Grader Maint and Repair Costs

	406	Snow/Ice Removal	$18,000.00	$7,221.63	$16,000.00	$4,978.48	**$16,000.00**	Costs for Snow Removal
	570	Capital outlay	$0.00	$0.00	$0.00	$0.00		
		Total Ice and Snow Removal	**$24,500.00**	**$10,960.54**	**$23,300.00**	**$6,752.44**	**$22,500.00**	
43160		**Street Lighting**						
	381	Electric Utilities	$70,000.00	$17,763.82	$27,000.00	$18,865.79	**$26,000.00**	Warsaw Solar for 2026 is distributed between funds
		Total Street Lighting	**$70,000.00**	**$17,763.82**	**$27,000.00**	**$18,865.79**	**$26,000.00**	

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Preliminary	
45200		Parks & Recreation						
	101	Salaries	$40,190.17	$54,119.78	$45,342.73	$42,016.39	$55,088.00	Staff Portion Related to Parks, includes seasonal
	120	Employee Benefits	$14,518.33	$14,071.50	$13,190.53	$10,914.56	$15,132.00	Staff Portion Related to Parks, includes seasonal
	151	Work Comp	$3,364.00	$2,698.45	$3,665.00	$2,428.01	$3,000.00	
	200	Supplies	$2,200.00	$2,267.57	$2,200.00	$1,793.66	$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
	210	Tax & Licensing	$70.00	$38.83	$70.00	$122.73	$150.00	Sales & Use Tax on Shelter & Bandshell Rentals
	212	Fuel	$3,500.00	$3,266.47	$3,500.00	$3,188.49	$3,500.00	
	401	Repairs and Maintenance Buildings	$6,000.00	$2,413.08	$4,000.00	$6,153.16	$5,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; rock; paint
	404	Repairs and Maintenance Machinery	$5,000.00	$6,391.13	$6,000.00	$1,628.81	$6,000.00	Park Equipment, Mowers, Gator, Etc.
	410	Rental	$1,200.00	$1,649.65	$1,300.00	$1,131.28	$1,800.00	Port a Potty Rental Fees
	430	Miscellaneous - **Joint Powers**	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	Joint Powers
	437	Other Miscellaneous	$0.00	$0.00	$17,925.00	$7,500.00	$0.00	Muck excavation 7th & Jefferson pond - 2025
				$0.00				
	440	Refunds and Reimbursements	$0.00	$0.00	$0.00	$0.00	$100.00	Park Shelter Refunds
	443	FEMA Related Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	
		Expenses Related to Flood					$0.00	
	500	Capital Outlay						
		2025 Park Board Wish List for Budget Included the following items:	$55,212.13	$92,671.40	$36,910.63	$19,187.07	$45,838.21	**John Deere Lease recorded here as an expense, and then as revenue in the general fund. - Auditors**
		Water Fountain Mantor Field Removed from Budget						**2026 Wish list includes:**
		Tractor Lease $4,360.63 (year 4/5)						Hockey Rink $6,250.00
		Hockey/Basketball $6250						Ball Field Rock $3,000
		Tires for Jonh Deer Gator $800						Park Tree Management $6,000
		Rock for Ball Fields $3,000						Community Tree Management $6,000
		Park Tree Management $6000						0-Turn Mower Lease $5,077.58
		Mower $5,000 Lease Instead						John Deer Tractor Lease $4,360.63
		Garbage Cans Benches for Downtown $5500						Mulch $3,500
		Community Tree Mgmt $6000						Misc. Milwaulkee Tools (Electric Chainsaw, Blower, Trimmer) $1,650.00
								Slingerland Playground $10,000
								Bathrooms???

	700	Transfers	$0.00	$5,000.00	$0.00	$11,500.00	$0.00	Basket Ball Transfers for 2023,2024,2025
		Total Parks and Recreation	**$136,254.63**	**$189,587.86**	**$139,103.89**	**$112,564.16**	**$142,808.21**	

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
46500		EDA						
	101	Salaries	$0.00	$0.00	$0.00	$0.00	$0.00	
	120	Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	
	437	Other Miscellaneous	$34,225.00	$27,579.90	$32,725.00	$36,219.48	$33,165.00	Final Payment for bandshell 2025 $17,561.83 included here
						($17,561.83)		Bandshell Reimbursement from Rochester Sales Tax
		2025 EDA Wish List for Budget included the following: Approx						
		$500 City Branding						
		$75 Cross-Community Chamber Member						
		$1000 Paper and On-Line Brochures						
		$6000 City-Wide Event Support						
		$24,590 Contract with CEDA						
		$1000 Misc Items (800#, legal, SHRPA subscription?, etc.						
		SEMMCHRA $10,000 toward Housing Rehabilitation Grant from Small Cities					$10,000.00	
	720	Operating Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	
		Total EDA	$34,225.00	$27,579.90	$32,725.00	$18,657.65	$43,165.00	

101-		EXPENDITURES		Year 2024
49300		2024 TRANSFERS - AUDITORS		
	701	Transfer to other funds from General after Audit		$35,958.00
		to EDA	$6,645.00	
		to Fire Truck Fund	$12,500.00	
		to Fire Truck Fund	$1,327.00	
		to Fire Truck Fund	$15,486.00	

2026 General Budget w/ 2025 YTD			Amounts to be levied for in the General Fund					
			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
311-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
47000		GO Series Bond 2019A						
	601	Debt Srv Bond Principal	$57,500.00	$57,500.00	$57,500.00	$57,500.00	$62,500.00	$40,000 Streets + $22.500 75% of disposal
	611	Bond Interest	$23,175.00	$23,175.00	$21,450.00	$21,450.00	$19,650.00	$12,450 streets + $7,200 75% of disposal
	620	Fiscal Agents Fees	$495.00	$495.00	$495.00	$495.00	$495.00	
		Total	$81,170.00	$81,170.00	$79,445.00	$79,445.00	$82,645.00	
312-		EXPENDITURES						
47000		GO Eqpmt & Util Note 2021A						
	601	Debt Srv Bond Principal	$13,000.00	$13,000.00	$13,000.00	$13,000.00	$13,000.00	plowtruck
	611	Bond Interest	$1,908.00	$1,908.00	$1,674.00	$1,674.00	$1,440.00	plowtruck
		Total	$14,908.00	$14,908.00	$14,674.00	$14,674.00	$14,440.00	
313-		EXPENDITURES						
47000		GO Series Bond 2022A						
	611	Bond Interest	$13,405.00	$13,405.00	$12,197.50	$12,197.50	$10,937.00	streets
	601	Debt Service Bond Principal	$34,000.00	$34,000.00	$35,000.00	$35,000.00	$37,000.00	streets
			$47,405.00	$47,405.00	$47,197.50	$47,197.50	$47,937.00	
314-		EXPENDITURES						
47000		GO Series Bond 2024A						
	601	Debt Service Bond Principal	$0.00	$0.00	$0.00	$0.00		
	611	Debt Service Bond Interest	$0.00	$0.00	$0.00	$0.00		
	620	Fiscal Agent Fees	$0.00	$0.00	$0.00	$495.00		
			$0.00	$0.00	$0.00	$495.00		
			$143,483.00	$143,483.00	$141,316.50	$141,811.50	$145,022.00	

2026 General Budget						
				2024 Budget	2025 Budget	2026 Budget
				$114,500.00	$130,000.00	$150,000.00
401-	EXPENDITURES			Final Levy 6.5%	Levy 7.5%	Preliminary
41000		Capital Funds				
	570	General Capital Projects			$76,552.00		Xcel Payment Streetlights on HWY 57 - 2025
	701	Transfers to other funds		$61,530.00	$375,394.57		2024A HWY 57 Bond $375,394.57 Transfer is a pass through - see R 101-39203
				Used to close 2022 St. work		
			Total Expense	$61,530.00	$451,946.57	$0.00

2026 General Preliminary Budget Revenue/Expense

			2024 EOY	2025 Budget	2025 YTD	2026 Budget	
TOTAL REVENUES			Final Levy 6.5%	Final Levy 7.5%	Levy 7.5%	Preliminary	
			$ 1,299,347.13	$ 1,263,576.00	$ 1,533,362.22	$ 1,201,064.00	
			Budget was $1,175,695.87	Budget was $1,263,576.00	Budget was $1,263,576.00		
TOTAL EXPENDITURES							
101.41110		Legislative (Mayor/Council)	$ 14,979.81	$ 16,519.00	$ 5,138.48	$ 16,624.00	
101.41410		Elections	$ 3,576.75	$ -	$ -	$ 3,895.00	
101.41500		Financial Administration	$ 111,919.38	$ 114,820.46	$ 85,133.94	$ 121,301.00	
101.41530		Accounting	$ 25,250.00	$ 25,000.00	$ 24,250.00	$ 25,000.00	
101.41550		Assessing	$ 7,431.33	$ 7,400.00	$ 7,318.89	$ 6,750.00	
101.41600		Law/Legal Services	$ 29,240.63	$ 20,000.00	$ 45,571.41	$ 30,000.00	
101.41940		General Govt. Buildings/Plant	$ 56,331.11	$ 58,450.00	$ 45,257.82	$ 56,150.00	
101.41950		Engineering Professional Services	$ 7,685.00	$ 10,000.00	$ 5,354.50	$ 10,000.00	
101.42100		Police Protection Contract	$ 107,409.00	$ 110,334.00	$ 73,562.64	$ 114,000.00	
101.42200		Fire Protection	$ 103,409.21	$ 181,329.00	$ 66,171.88	$ 127,894.00	
101.42400		Building Inspections	$ 9,378.05	$ 7,500.00	$ 5,636.28	$ 7,500.00	
101.43100		Streets Department	$ 192,854.39	$ 213,909.26	$ 511,160.57	$ 194,123.00	Bond for HWY 57 transfer to reimburse engineering
101.43125		Ice and Snow Removal	$ 10,960.54	$ 23,300.00	$ 6,752.44	$ 22,500.00	
101.43160		Street Lighting	$ 17,763.82	$ 27,000.00	$ 18,865.79	$ 26,000.00	
101.45200		Parks & Recreation	$ 189,587.86	$ 139,103.89	$ 112,564.16	$ 142,808.21	
101.46500		EDA	$ 27,579.90	$ 32,725.00	$ 18,657.65	$ 43,165.00	
311.312.313.314		Other Financing	$ 143,483.00	$ 141,316.50	$ 141,811.50	$ 145,022.00	
401-41000		Capital Funds	$ 61,530.00	$ 130,000.00	$ 451,946.57	$ 150,000.00	Bond for HWY 57 Transfer to reimburse engineering
101-49300		Transfers Out From General Fund - Auditors	$ 35,958.00				
		TOTAL EXPENDITURES	$ 1,156,327.78	$ 1,258,707.11	$ 1,625,154.52	$ 1,242,732.21	
			Budget was $1,172,289.81	Budget Was $1,258,707.21	Budget was $1,258,707.21		
TOTAL REVENUE LESS TOTAL EXPENSES			$ 143,019.35	$ 4,868.89	$ (91,792.30)	$ (41,668.21)	

	A	B	C	I	J	K	L	M	N	O	P
1	2026 Budget Enterprise Fund										
2	601 WATER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	
3	601-	REVENUES								Preliminary	
4	36100	Special Assessments	Certified Outstanding UB Collected	$0.00	$900.00	$0.00	$0.00	$0.00	$0.00		
5	36200	Miscellaneous	Bulk Water Sales	$0.00	$447.00	$0.00	$22,904.00	$400.00	$23,025.35	$500.00	High 2025 YTD because Wellhouse Ins. Claim came in
6	36210	Interest Earnings		$0.00	$4,950.00	$11,000.00	$5,747.85	$5,000.00	$2,690.90	$3,200.00	
7	37100	Water Sales		$169,725.00	$171,512.09	$160,000.00	$167,457.56	$176,600.00	$134,099.08	$176,600.00	
8	37150	Water Connect/Reconnect	New Home Connections	$0.00	$614.00	$1,228.00	$0.00	$650.00	$85.12	$0.00	
9	37160	Water Penalty		$0.00	$718.17	$1,000.00	$1,934.24	$2,000.00	$1,906.21	$2,000.00	
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		$3,762.00	$3,873.32	$3,600.00	$3,867.27	$3,870.00	$3,052.73	$4,005.00	
11	37180	Commercial Water Tax		$1,500.00	$1,178.63	$1,130.00	$1,109.58	$1,300.00	$912.58	$1,200.00	
12	38051	Gas Franchise Fee		$10,321.00	$11,112.00	$11,000.00	$11,205.00	$11,200.00	$8,413.77	$11,240.00	
13	38052	Electric Franchise Fee		$12,977.00	$13,737.63	$12,745.00	$16,147.91	$13,000.00	$9,688.94	$10,003.00	
14	39202	Contribution - Enterprise Fund		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
15	39203	Transfer from Other Fund		$0.00	$600.00	$0.00	$0.00	$0.00	$0.00	$0.00	
16	39310	Proceeds-Gen Obligation Bonds		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
17											
18		**Total Revenues**		**$198,285.00**	**$209,642.84**	**$201,703.00**	**$230,373.41**	**$214,020.00**	**$183,874.68**	**$208,748.00**	
19											
20											
21	601-	OPERATING EXPENSES									
22	49400										
23	101	Salaries	Staff Wages	$43,126.11	$45,337.57	$39,111.90	$33,965.40	$40,757.22	$32,194.51	$42,319.00	
24	120	Benefits	Staff Benefits	$15,328.64	$20,548.46	$14,128.82	$13,188.16	$15,655.39	$9,159.24	$16,589.00	
25	151	Workmans Comp	Staff Ins.	$1,200.00	$1,265.26	$1,194.00	$1,040.21	$1,500.00	$1,154.54	$1,400.00	
26	200	Supplies		$1,000.00	$460.42	$1,000.00	$260.64	$700.00	$207.37	$700.00	
27	208	Training/Mileage	Staff Training - New Staff	$800.00	$1,399.34	$1,000.00	$0.00	$1,500.00	$706.42	$1,500.00	
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	$2,000.00	$3,592.10	$3,400.00	$3,393.03	$3,700.00	$2,628.21	$3,700.00	
29	216	Chemicals	Chemicals for water dept	$10,000.00	$10,248.47	$10,300.00	$13,408.35	$8,000.00	$6,511.09	$8,000.00	
30	220	Bldg. Repair and Maintenance	Tower/Well House	$10,000.00	$48.43	$10,000.00	$2,058.21	$4,500.00	$290.74	$4,500.00	
31	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	$10,000.00	$17,019.45	$10,000.00	$53,489.65	$18,000.00	$22,342.50	$15,000.00	Well Repair 2024
32	240	Tools & Minor Equipment		$200.00	$0.00	$200.00	$0.00	$150.00	$0.00	$150.00	

	A	B	C	I	J	K	L	M	N	O	P
1	2026 Budget Enterprise Fund										
2	601 WATER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	
33	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	$10,000.00	$5,507.84	$10,000.00	$41,320.46	$5,600.00	$4,340.03	$44,000.00	High in 2024 because of Water Main Breaks (2024). We average 2 per year. Cost is about $19,000 per break
34											
35	303	Engineering		$0.00	$0.00	$0.00	$13.87	$0.00	$450.26	$0.00	
36	321	Communications	Tower, well house alarm, fiber line	$700.00	$645.43	$700.00	$531.23	$650.00	$517.72	$700.00	
37	362	Property Insurance	N/A								
38	380	Utility Services	Gas/Electric	$7,000.00	$9,918.89	$2,000.00	$7,245.96	$11,000.00	$5,975.96	$7,600.00	
39	405	Depreciation	Auditors Manage This	$0.00	$83,335.00	$0.00	$83,184.00	$0.00	$0.00	$0.00	
40	430	Miscellaneous	Publishing, wtr sample mailings, bills	$1,000.00	$20.70	$1,705.00	$1,246.48	$1,100.00	$879.19	$1,100.00	
41	433	Dues and Memberships	MMUA & MRWA	$900.00	$748.00	$900.00	$856.00	$790.00	$379.00	$900.00	
42	441	MDH Fee	Paid to State MN; pass thru	$3,762.00	$3,705.25	$4,000.00	$3,974.74	$3,900.00	$2,967.00	$6,270.00	Will increase from $9.72 per service line to $15.22 in 2026, these will need to be reflected on Utility bills
43	570	Capital Outlay	2024 Upgrade Hydrants	$6,100.00	$2,983.95	$5,000.00	$459.31	$3,000.00	$0.00	$13,900.00	Wiring for generator & Cleaning of Water tower for 2026
44	601	Debt Service Bond Principal-transfers with fund 311	GO 2019A Water Portion	$25,000.00	$0.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$30,000.00	
45	601	Debt Service Bond Principal-transfers with fund 312	2021A	$0.00	$0.00	$11,000.00	$11,000.00	$12,000.00	$12,000.00	$12,000.00	
46	601	Debt Service Bond Principal-Transfers with fund 314	2024A Water Portion	$0.00	$0.00	$0.00	$0.00	$23,200.00	$23,200.00	$26,100.00	
47	611	Bond Interest-transfers with fund 311	GO 2019A Water Portion	$11,850.00	$11,710.00	$10,209.00	$10,725.00	$9,975.00	$9,975.00	$8,700.00	
48	611	Bond Interest-transfers with fund 312	2021A	$0.00	$972.00	$1,746.00	$1,746.00	$1,440.00	$1,548.00	$1,332.00	
49	611	Bond Interest-Transfers with fund 314	2024A Water Portion	$0.00	$0.00	$0.00	$0.00	$25,363.00	$25,362.76	$18,502.00	
50	620	Fiscal Agent Fees		$0.00	$0.00	$0.00	$30,930.00	$0.00	$0.00	$0.00	
51	720	Operating Transfers	Bond Pymt. Tower (Transfer to 308 Refunding Bond 2011A)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
52		**Total Expenses**	Not including Depreciation	**$159,966.75**	**$136,131.56**	**$162,594.72**	**$255,852.70**	**$217,480.61**	**$187,789.54**	**$264,962.00**	
53		**Total Revenue Minus Expenses**		**$38,318.25**	**$73,511.28**	**$39,108.28**	**-$25,479.29**	**-$3,460.61**	**-$3,914.86**	**-$56,214.00**	
54											

	A	B	C	I	J	K	L	M	N	O	P
1	2026 Budget Enterprise Fund										
2	601 WATER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	
55	*Items in red have gone over budget.										
56											
57		**** COLA of 2.6% Already Added to Wages in Budget									
58											
59		Water Fund Salary Increase	Salaries	Benefits							
60											
61		1%	$423.00	$64.00							
62		2%	$846.00	$128.00							
63		3%	$1,269.00	$192.00							
64											
65											

2026 Budget Enterprise Fund

602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget	
602-	REVENUES								Preliminary	
33400	State Grant and Aids		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
36100	Special Assessments	Mantor Drive Project	$5,500.00	$8,949.00	$0.00	$8,949.00	$8,900.00	$0.00	$8,949.00	
36200	Miscellaneous Revenue		$0.00	$4,853.00	$0.00	$0.00	$4,800.00	$0.00	$0.00	
36210	Interest Income		$0.00	$24,753.23	$23,000.00	$30,460.00	$25,000.00	$14,617.06	$17,000.00	
37200	Sewer Sales		$309,768.38	$310,088.09	$298,000.00	$307,355.03	$319,300.00	$251,773.04	$319,000.00	
37250	Sewer Connect/Reconnect		$0.00	$2,639.00	$0.00	$17,255.00	$2,640.00	$0.00	$2,640.00	
37251	Sewer Connect Chg Cemetery Rd		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
37260	Swr Penalty		$0.00	$1,329.59	$1,200.00	$3,657.11	$3,200.00	$3,372.28	$3,500.00	
38051	Gas Franchise Fee		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
38052	Electric Franchise Fee		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
39202	Contribution Enterprise Fund		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
39203	Transfer From other fund	Year 2023 From General Fund; Required PFA Bond Transfer	$20,000.00	$35,000.00	$0.00	$0.00	$0.00	$0.00		
39300	Proceeds-Gen Long Term Debt		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
	Total Revenues		**$335,268.38**	**$387,611.91**	**$322,200.00**	**$367,676.14**	**$363,840.00**	**$269,762.38**	**$351,089.00**	
602-49450-	OPERATING EXPENSES:									
101	Salaries		$32,928.37	$37,040.84	$45,238.45	$40,670.51	$47,196.74	$36,904.90	$48,821.00	
120	Benefits		$11,366.15	$18,624.44	$16,341.99	$15,652.18	$17,962.13	$10,860.52	$18,988.00	
151	Workman's Comp		$1,450.00	$1,493.74	$1,409.00	$1,228.82	$1,500.00	$962.68	$1,000.00	
200	Supplies		$1,000.00	$505.70	$1,000.00	$0.00	$1,000.00	$309.06	$3,600.00	orange degreaser $2600 for 2026
208	Training, Mileage		$1,400.00	$984.40	$1,500.00	$1,136.40	$1,000.00	$543.91	$1,500.00	
210	Tax and Licensing		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
212	Fuel		$3,200.00	$3,609.92	$3,500.00	$2,294.84	$3,800.00	$598.67	$3,500.00	
216	Chemicals		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	$15,000.00	$11,497.74	$15,000.00	$14,722.16	$12,000.00	$143.05	$12,000.00	
240	Tools Minor Equipment		$500.00	$120.83	$500.00	$362.57	$300.00	$125.22	$300.00	
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	$11,000.00	$10,020.89	$11,000.00	$18,849.24	$11,000.00	$12,785.18	$12,000.00	High in 2024 because of camera work on sewer
303	Engineering Fees		$5,000.00	$0.00	$5,000.00	$570.00	$5,000.00	$7,739.60	$5,000.00	
304	Legal Fees		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
321	Communications	Alarm Line; WWTP, Lift station	$850.00	$928.86	$870.00	$794.46	$950.00	$655.44	$950.00	
362	Property Insurance		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
380	Utility Services	Gas/Electric to run lift stations	$5,000.00	$17,225.74	$3,000.00	$9,900.67	$17,500.00	$4,978.51	$10,600.00	
405	Depreciation	Auditors Handle This	$0.00	$129,791.00	$0.00	$128,892.00	$0.00	$0.00	$0.00	
433	Dues and Memberships	LMC Yearly	$300.00	$0.00	$300.00	$0.00	$0.00	$0.00	$0.00	
437	Other Miscellaneous	UB Bill mailings, etc	$1,200.00	$45.78	$2,950.00	$1,583.87	$1,200.00	$1,728.08	$1,300.00	
442	Grant Award Related Expense		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

2026 Budget Enterprise Fund

602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget	
530	Construction		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
570	Capital Outlay	2024 Televising Sewer Mains $8500 Replace Grinder Pump $14,595	$7,500.00	$9,160.48	$10,500.00	$2,472.77	$23,095.00	$21,863.53	$10,500.00	Televising & Cleaning Mains 2026 - $9500
585	Kasson WW Processing Fee		$112,000.00	$83,677.00	$95,000.00	$95,914.00	$85,000.00	$55,534.00	$100,000.00	
601	Debt Service Bond Principal	PFA with Kasson (principal & Interest)	$35,000.00	$35,287.23	$35,200.00	$35,384.55	$35,270.00	$2,371.42	$35,352.02	
601	Debt Service Bond Principal-transfers with fund 311	2019A Sewer Portion	$0.00	$0.00	$7,500.00	$7,500.00	$7,500.00	$7,500.00	$7,500.00	
601	Debt Service Bond Principal-Transfers with fund 314	2024A Sewer Portion	$0.00	$0.00	$0.00	$33,013.55	$2,800.00	$2,800.00	$3,150.00	
605	Clean Water SRF Bond	2010 PFA Principal	$12,750.00	$0.00	$14,000.00	$13,000.00	$14,000.00	$13,000.00	$13,000.00	
608	PFA WW Connection Bond - Transfers with fund 310	2017 PFA Principal	$23,000.00	$0.00	$23,000.00	$23,000.00	$24,000.00	$24,000.00	$24,000.00	
611	Bond Interest - Transfers with fund 310	2017 PFA	$6,120.00	$1,968.14	$3,480.00	$3,480.00	$3,250.00	$3,250.00	$3,010.00	
611	Bond Interest	2010 PFA	$0.00	$1,855.00	$1,816.00	$1,750.19	$1,438.00	$1,517.64	$1,283.38	
611	Bond Interest-transfers with fund 311	2019A Sewer Portion	$0.00	$11,710.00	$3,000.00	$2,850.00	$2,625.00	$2,625.00	$2,400.00	
611	Bond Interest-Transfers with fund 314	2024A Sewer Portion	$0.00	$0.00	$0.00	$0.00	$3,062.00	$3,061.00	$2,233.00	
620	Fiscal Agent Fees		$0.00	$0.00	$0.00	$3,733.00	$0.00	$0.00		
	To book other government catch up payment to City		$0.00	$0.00	$0.00	$2,371.00	$0.00	$0.00		
	To allocate debt interest		$0.00	-$1,855.00	$0.00	$0.00	$0.00	$0.00		
720	Operating Transfers		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
998	Asset Disposal Loss		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
999	Asset Retirement									
	Total Expenditures	**Not including Depreciation**	**$286,564.52**	**$243,901.73**	**$301,105.44**	**$332,234.78**	**$322,448.87**	**$215,857.41**	**$321,987.40**	
	Total Revenue Minus Expenses		**$48,703.86**	**$143,710.18**	**$21,094.56**	**$35,441.36**	**$41,391.13**	**$53,904.97**	**$29,101.60**	

*Items in red have gone over budget.

**** COLA of 2.6% Already Added in Budget

Sewer Fund Salary Increase	Salary	Benefits
1%	$488.00	$74.00
2%	$976.00	$148.00
3%	$1,464.00	$222.00

2026 Budget Special Revenue Fund

603 RV FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget
603-	REVENUES								Preliminary
34000	Charges for Services	Misc Rev & Donation Boxes	$18,000.00	$24,113.12	$22,000.00	$22,246.40	$24,000.00	$25,160.07	$22,000.00
36210	Interest Earnings		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total Revenues		**$18,000.00**	**$24,113.12**	**$22,000.00**	**$22,246.40**	**$24,000.00**	**$25,160.07**	**$22,000.00**
603-45183-	OPERATING EXPENSES								
101	Salaries		$13,000.00	$1,381.51	$4,141.55	$1,811.96	$4,009.00	$7,402.06	$4,747.00
120	Benefits		$3,100.00	$487.09	$1,496.09	$863.33	$1,926.60	$656.24	$2,133.00
210	Tax and Licensing/Res Nexus	Sales/Use, License Renew	$2,000.00	$2,087.19	$3,000.00	$4,060.73	$2,900.00	$2,954.75	$3,500.00
381	Electric Utilities		$1,000.00	-$11.66	$900.00	$1,518.09	$1,500.00	$1,168.22	$1,750.00
384	Refuse/Garbage Disposal		$0.00	$0.00	$0.00	$458.88	$560.00	$367.59	$580.00
400	Repairs and Maintenance		$14,325.00	$7,707.38	$10,000.00	$406.84	$6,000.00	$37.99	$6,000.00
410	Rentals	Port a Potty Rental	$475.00	$520.89	$475.00	$590.15	$600.00	$341.40	$600.00
440	Refunds and Reimbursements		$500.00	$340.00	$500.00	$214.20	$500.00	$579.55	$600.00
720	Operating Transfers								
	Total Expenses		**$34,400.00**	**$12,512.40**	**$20,512.64**	**$9,924.18**	**$17,995.60**	**$13,507.80**	**$19,910.00**
Total Revenue Minus Expenses			**-$10,800.00**	**$11,600.72**	**$1,487.36**	**$12,322.22**	**$6,004.40**	**$11,652.27**	**$2,090.00**

*Items in red have gone over budget.

**** COLA of 2.6% Already in Budget

RV Fund Salary Increases	Salaries	Benefits
1%	$47.00	$7.00
2%	$94.00	$14.00
3%	$141.00	$21.00

2026 Budget Enterprise Fund Budget

604 STORM SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget Preliminary	
604-	REVENUES									
36100	Special Assessments		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
36210	Interest Earnings		$0.00	$3,537.17	$3,000.00	$4,351.51	$4,900.00	$2,088.17	$2,414.00	
37500	Storm Sewer Charge Collections		$18,000.00	$17,869.37	$18,000.00	$17,968.45	$18,000.00	$18,715.17	$24,800.00	
37560	Storm Sewer Penalty		$0.00	$0.00	$0.00	$83.12	$0.00	$496.00	$700.00	
39201	Transfer from General Fund		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
	Total Revenues		**$18,000.00**	**$21,406.54**	**$21,000.00**	**$22,403.08**	**$22,900.00**	**$21,299.34**	**$27,914.00**	
604-43150-	OPERATING EXPENSES									
300	Professional Services	Rip Rap, Storm Drainage Cleaning; $500 each time	$1,500.00	$0.75	$1,500.00	$0.00	$0.00	$0.00	$600.00	
303	Engineering		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
352	Publishing	UB Bills, etc.	$0.00	$0.00	$164.00	$315.32	$285.00	$269.03	$350.00	
400	Repairs/Maint		$0.00	$0.00	$0.00	$14,470.00	$0.00	$0.00	$0.00	Clay St Flooding 2024
440	Refunds/Reimbursements		$0.00	$0.00	$0.00	$6.00	$6.00	$4.00	$0.00	
601	Bond Principal 2024A-Transfers with fund 314		$0.00	$0.00	$0.00	$0.00	$14,000.00	$14,000.00	$15,750.00	
611	Bond Interest 2024A-Transfers with fund 314		$0.00	$0.00	$0.00	$7,945.00	$15,305.00	$15,305.11	$11,165.00	
620	Fiscal Agent Fees 2024A		$0.00	$0.00	$0.00	$18,664.00	$0.00	$0.00		
700	Transfers from Other Funds		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00		
	Total Expenses		**$1,500.00**	**$0.75**	**$1,664.00**	**$41,400.32**	**$29,596.00**	**$29,578.14**	**$27,865.00**	
	Total Revenue Minus Expenses		**$16,500.00**	**$21,405.79**	**$19,336.00**	**-$18,997.24**	**-$6,696.00**	**-$8,278.80**	**$49.00**	

***Items in red have gone over budget.**

Alarms					
Custom Alarm	Rochester	507.288.5522		info@custom-alarm.com	Waiting on quote, but usually kits start around $150 and professional installation ranges from $2,000 to over $15,000, plus monthly monitoring fees. The total cost is determined by equipment quality and quantity, professional monitoring services, and potential activation or permit fees. Cheaper when using DYI verses professional. (We used this at 1 Stop Realty, once everything is installed the monthly fee is very resonable, can be from $10 to 60 a month. We each had our own code, used our phones to unlock alarms.)
Midwest Monitoring & Surveillance	Rochester	507.328.6796			
Premier Security					
Total Security of Southern MN	Clarks Grove	507.383.1958	totalsecuritymn.com	struesdell9@hotmail.com	6 doam cameras $3250.00 (or $650 each) 8chn DVR $2500.00. Wire $2.00 per ft. Total cost $5750.00 plus wire in final billing. No charge for installation . There's a 5-year full replacement warranty on the cameras and the DVR. DVRs networkable and has analytics can be seen on multiple phones and computers . Cameras can see up to 199 ft.in the dark. We also don't charge for drive Time we also do the city of Hayfield and the city of Clarks Grove if you have any questions please feel free to contact me Scott Truesdell 507 383 1958 Thanks. Unforeseen circumstance could change this bid but not likely. When it comes to the billing if you want to accept the bid we usually receive 50% down balance on completed work thanks Scott.
ADT	MA, NC, NY, PA, MS	800.ADT.ASAP			$99 interactive package installation plus 10% off additional equipment installation. Requires 36-month monitoring contract starting at $52.99/mo. with QSP and enrollment in ADT Easy Pay. Service and Installation charges vary depending on system configuration, equipment and services selected. New customers only. Offer includes $99 ($549 - $450 discount) installation of an Interactive Package that includes one (1) Command 7in Touchscreen panel, two (2) door/window sensors, and one (1) motion detector. Plus, 10% off installation of additional equipment compatible with the Interactive service level (example: additional door/window sensors, motion detectors, smart door locks, or smart light switches). Applicable taxes extra. Upon early termination by Customer, ADT may charge 90% of the monthly charges due for the balance of the initial 36-month contract term. Quality Service Plan (QSP) is ADT's Extended Limited Warranty. System remains property of ADT. Satisfactory credit history required. A security deposit may be required. Prices subject to change. Offers not available in all markets. Offer subject to change. Photos and simulated screen images are for illustrative purposes only. Expires 11/2/2025
Vivent		855-685-0950	vivent.com		Qualifying system purchase requires minimum $599.99 equipment purchase, professional installation and applicable services agreement. DIY system purchases and reactivations of previously-installed systems not eligible for offer. Offer not available in all states or provinces. Equipment purchase may be financed separately subject to an agreement with one of Vivint's third-party financing partners. Monthly $1.48 cellular network maintenance fee applies. Taxes and local permit fees may apply. New Vivint Customers only. Financing eligibility and terms subject to credit approval by one of Vivint's third-party financing partners. Qualified customers may finance equipment purchase at 0% APR for up to 60 months. Month-to-month service agreement available when equipment is purchased upfront. System supports up to six cameras subject to sufficient WiFi speeds. Without a Vivint services plan, product and system functionality is limited (including loss of remote connectivity). Speak to a Vivint representative at the phone number in this offer for complete equipment, services, and package details, including pricing and financing details.

Arlo - Pro 5S 2K 3 Camera Indoor/Outdoor Wireless Spotlight Security Camera Bundle - White	BEST BUY		bestbuy.com	Amazon Alexa, Google Assistant, Arlo, Apple HomePod, SmartThings	$199.99 (sale) 3Pro 5S 2K cameras, anti-theft camera mounts, Security Yard Sign, Dual Battery Charging Station, Rechargeable Batteries, 2K. cutting-edge clarity and powerful protection with the Arlo Pro 5S 2K Wireless Security Camera. Installation is easier than ever with a wire-free setup. Plus, the camera's smart Wi-Fi with dual-band connection automatically connects to either the 2.4 or 5 GHz network, whichever is stronger, for faster video loading and less buffering. See details that matter with 2K HDR video that's twice the resolution of HD cameras, 12x zoom to make out details like faces or license plates, and a wide 160° field of view to see the bigger picture. Never miss a detail with clearer video, even at night, with color night vision and enhanced low light video with an advanced image sensor. Get smarter notifications on your phone when the Pro 5S 2K spots people, vehicles, animals, or packages, and view live or recorded video clips directly from your phone with a free 30-day trial of Arlo Secure service included.[2] Personalize your notifications and create custom activity zones to ensure you only get alerts for what matters most, reducing less important notifications. You can also spend less time charging and more time protecting with an additional Rechargeable Battery and a Dual Battery Charging Station. Your cameras will also always stay secured with the included Anti-Theft Mounts, and you can send a message that you're protected with the included Yard Sign. The Pro 5S 2K is also built to work with the Arlo Home Security System, providing enhanced battery life, a more robust connection with Arlo SecureLink, and image verification when power or Wi-Fi is down. Does the Arlo Pro 5S allow for continuous recording. If yes, am I able to store up to 10 days' worth of recording from 4 cameras? 30 days? Continuous video recording (CVR) is an optional feature for Arlo cameras. With CVR activated on one of your cameras, you can record 24/7. CVR allows you to rewind so you can catch anything you missed. When you have a CVR subscription, you can access either 14 or 30 days of continuous video recordings.
Package - TP-Link - Tapo Wire-Free Indoor/Outdoor Cameras with up to 300 days of Battery Life and Magnetic Base (4-Pack) - No Monthly Fees and Tapo Mountable Solar Panel for Tapo Home Security Cameras - White	BEST BUY				369.98 Package Includes Description The battery-powered TC85 Security Cameras are 100% wire-free and allow for easy installation both outdoors and indoors. The double sided, magnetic mount allows you to effortlessly mount the camera anywhere you want. Get alerts and watch live video directly from your smart phone via the Tapo App. Pair with a Tapo A200 Solar Panel (sold serpately) to make re-charging easier than ever! Features No Hidden Costs TP-Link Tapo products are a one-time purchase with no monthly fees or hidden costs. Utilize up to 512GB of secure local storage by pairing cameras with a microSD card (microSD sold separately[1]). For customers not wanting to utilize local storage, TP-Link offers Tapo Care Cloud Storage for a monthly fee (subscription sold seperately[2]). Privacy First TP-Link Tapo prioritzes customer data security and privacy by emploing encrypted video, two-factor authentication, a comprehensive data defense system, and more to ensure your family's privacy. 300 Day Battery Life Reduces the need to frequently recharge with 300 days of uniterupted performance from Tapo's 10000mAh battery. AI Detection Tapo's free AI Detection feature accurately identify people, pets, and vehicles, reducing false alerts and unnecessary notifications. 2K QHD Clear View and 150° super-wide FOV Capture sharper videos and more crisp photos with 1.7× more pixels than 1080p, and see wider and further, and monitor more vital areas with a 150° super-wide field of view. Full-color night vision Enhances your security by revealing brighter, full-color images and vivid details even in low-light conditions with built-in spotlights and the starlight sensor. Two-Way Audio Enjoy clear, high-quality two-way communication. Accessible through the Tapo App. Phone Notifications Receive notifications and watch live footage via the Tapo App on your smart phone when motion is detected

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025
ADVERTISEMENT FOR BIDS

Public notice is hereby given that online electronic proposals will be received by the City of Mantorville, MN, Until 2:00 PM on September 18, 2025 for furnishing materials and labor for construction of *CSAH 15 Lift Station* as described in plans and specifications thereof now on file in the office of the City Clerk-Treasurer. Proposals will be opened at 2:00 PM at the online. Proposals will be acted upon by the City Council at a meeting to be held in the City Hall, beginning at 6:30 PM on September 22, 2025 or at such later time and place as may then be fixed.
The extent of the work involved is furnishing all labor and materials for construction of the CSAH 15 Lift Station together with related subsidiary and incidental work including:
The project consists of:

1600 Feet Sanitary Sewer
8 Sanitary Manholes
1 Lift Station, Valve Vault, and Piping

The method of construction shall be by Contract and all work is to be done in strict compliance with plans and specifications prepared by WHKS & Co., 2905 South Broadway, Rochester, Minnesota 55904 which have heretofore been approved by the City Council and are now on file for public examination in the office of the City Administrator.
The contract documents are available at www.questcdn.com. This contract is QuestCDN project number eBidDoc 9826428. A Contractor may view the contract documents at no cost prior to deciding to become a Planholder. To be considered a Planholder for bids, a Contractor must register with QuestCDN.com and purchase the contract documents in digital. Registering as a Planholder is recommended for all prime Contractors and subcontractors as Planholders will receive automatic notice of addenda and other contract document updates via QuestCDN. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information and vBid online bid submittal questions. For this project, bids will ONLY be received and accepted via the online electronic bid service through QuestCDN.com. To access the electronic bid form, download the project documents and click on the online bid button at the top of the bid advertisement page. Prospective bidders must be on the Planholder list through QuestCDN for bids to be accepted.
Each bid must be accompanied by an electronic copy of a certified check, cashier's check or bid bond payable to the City of Mantorville, Minnesota in the amount of at least 5% of the total bid as a guarantee that the bidder will furnish the required bonds and enter into a contract within ten (10) working days, excluding Saturday, Sunday and holidays, after the award of the contract. This electronic copy will be facilitated through the Quest CDN electronic bid service. The apparent low bidder will be required to submit a hard copy of the certified check, cashier's check or bid bond within three (3) days of the bid opening. Bidders shall not be permitted to withdraw their bids for a period of (60) days after the bids are opened.
Payment for said CSAH 15 Lift Station will be made in cash from cash on hand, from governmental grants, or from such other funds as may be legally used for such purposes. Monthly estimates will be made by the Engineer and payment will be made to the Contractor in the amount of ninety-five (95%) of said estimate. Final payment of money due will be made in cash no later than sixty (60) days after substantial completion. Date of substantial completion shall be determined by the date when construction is sufficiently completed so that the Owner or Owner's representative can occupy or use the improvement for the intended purpose.
The Owner reserves the right to withhold up to two hundred and fifty percent (250%) of the cost to correct deficient work or complete work known at the time of substantial completion. Payment of money due will be made in cash no later than sixty (60) days after completion of the work.
The Owner reserves the right to withhold one percent (1%) of the total contract amount or five hundred dollars ($500), whichever is greater, pending completion and submission of all final paperwork by the contractor or subcontractors. "Final paperwork" shall be defined as any documents required to fulfill contractual obligations, including, but not limited to, operation manuals, payroll documents for projects subject to prevailing wage requirements, material certifications and warranties, DBE final clearance, NPDES Permit Termination, withholding exemption certificate, etc. Payment of money due will be made in cash no later than sixty (60) days after submission of all final paperwork.
The Contractor shall commence work after the Notice to Proceed is issued and shall complete all items on or before October 30, 2026.
The successful bidder will be required to furnish a Performance and Maintenance Bond and a Payment Bond, both in an amount equal to one hundred (100) percent of the Contract price. Said bonds are to be issued by a responsible surety, approved by the City Council, and which shall guarantee the faithful performance of the Contract and the terms and conditions therein contained, and shall guarantee the prompt payment of all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor. Said bond shall also guarantee the maintenance of the improvements constructed for a period of two (2) years from and after its completion and acceptance by the City.
Plans and specifications governing the construction of the proposed improvements have been prepared by WHKS & Co., Engineers, Planners, and Surveyors, Rochester, Minnesota, which plans and specifications and prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference, and the proposed contract shall be executed in compliance therewith.
Copies of said plans and specifications are now on file in the office of the City Clerk-Treasurer, City Hall, Mantorville, MN, for examination by bidders. Bid forms, plans and specifications are available to download for a $25 charge at www.questcdn.com. All bidders will be charged $50 to submit a bid. The City Council reserves the right to reject any and all bids and to waive technicalities and irregularities.

Published upon order of the City Council of the Mantorville, Minnesota.

Gretchen Lohrbach
City Clerk-Treasurer

SYMBOL LEGEND

- CONTROL POINT
- EXISTING SANITARY CLEANOUT
- EXISTING SANITARY MANHOLE
- EXISTING STORM MANHOLE
- EXISTING HYDRANT
- EXISTING GATE VALVE
- PROPOSED HYDRANT
- PROPOSED GATE VALVE
- PROPOSED MANHOLE
- EXISTING CONIFER TREE
- EXISTING DECIDUOUS TREE
- EXISTING SOIL BORE
- EXISTING SHRUB
- EXISTING POWER POLE
- EXISTING GUY WIRE
- EXISTING TELEPHONE PEDESTAL
- EXISTING CURB STOP
- EXISTING ELECTRIC PEDESTAL
- EXISTING CABLE TV PEDESTAL
- EXISTING SATELLITE DISH
- EXISTING MAILBOX
- EXISTING SIGN
- EXISTING WELL
- EXISTING LIGHTPOLE
- EXISTING BOLLARD
- EXISTING STUMP
- EXISTING GAS VALVE
- BENCHMARK
- EXISTING GAS METER
- EXISTING TRAFFIC LIGHT

LINE LEGEND

- FIB — FIBER OPTIC
- CONTROLLED ACCESS
- ROW
- UTILITY
- EX. DRAINAGE DITCH
- MNDOT-ROW
- BARBWIRE FENCE
- CHAINLINK FENCE
- SECTION LINE
- QUARTER SECTION LINE
- WOODEN FENCE
- TREELINE
- RETAINING WALL
- EX. SEALCOAT
- GUARD RAIL
- W — EX. WATERMAIN
- UE — UNDERGROUND ELECTRIC
- CTV — UNDERGROUND CABLE TV
- EX. CRUSHED ROCK
- UT — UNDERGROUND TELEPHONE
- UG — UNDERGROUND GAS
- EX. CONTOUR
- EX. STORM SEWER
- PERMANENT EASEMENT
- TEMPORARY EASEMENT
- OH — OVERHEAD ELECTRIC
- OHT — OVERHEAD TELEPHONE
- S — EX. SANITARY SEWER
- CENTERLINE
- SILT FENCE

GOPHER STATE ONE CALL

1-800-252-1166

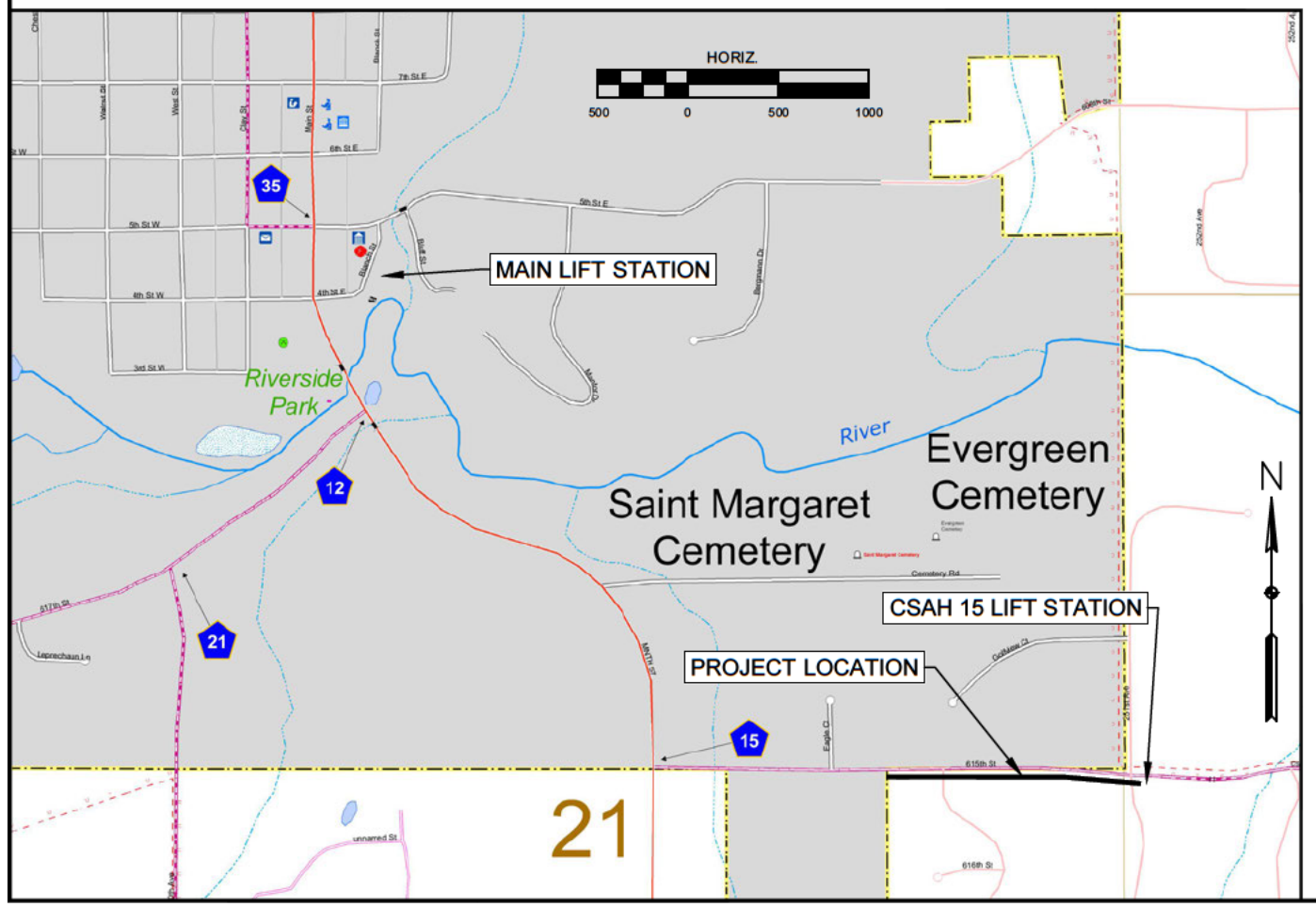
UTILITY LOCATION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL C UNLESS OTHERWISE INDICATED. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22 ENTITLED, "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES."

UTILITY LOCATION PERFORMED ON: 7-17-2024
GOPHER ONE CALL TICKET NUMBERS:
241932111
241932112

UTILITY DESIGN MEETING HELD ON: TBD

PROJECT LOCATION



CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

INDEX

SHEET 1		TITLE SHEET
SHEET 2		DETAIL PLATES
SHEET 3		LIFT STATION MODIFICATION
SHEET 4-5		NEW LIFT STATION DEATILS
SHEET 6-7		SWPPP
SHEET 8-11		PLAN & PROFILE *

* SELECT PLAN SHEETS WERE PRODUCED IN COLOR AND SHOULD BE PRINTED AS SUCH TO AVOID MISREPRESENTATIONS OR MISUNDERSTANDINGS

GOVERNING SPECIFICATIONS

THE CURRENT EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND ANY SUPPLEMENTAL SPECIFICATIONS SHALL GOVERN, EXCLUDING DIVISION I.

NOTES:

1. WHERE PUBLIC UTILITY FIXTURES OR FACILITIES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THESE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION INVOLVING EXCAVATION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES OR RELOCATION. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS, RECORDS AND UTILITY OPERATOR LOCATION MARKINGS THAT WERE REQUESTED THROUGH GOPHER STATE ONE CALL; THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. TYPE, SIZE AND GENERAL LOCATION OF THE FACILITIES WERE REQUESTED OF THE OPERATORS AND SHOWN ON THE PLANS, AND IF NECESSARY, UPDATED WITHIN 90 DAYS OF COMPLETION OF THE FINAL PLANS. IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY THE WORK.
2. GOPHER STATE ONE CALL TELE: 1-800-252-1166.
3. CONTRACTOR SHALL COORDINATE UTILITY RELOCATIONS WITH THE UTILITY COMPANIES, THIS SHALL BE INCIDENTAL TO THE PROJECT.



CITY OFFICIALS

MAYOR:	JEFFREY INGALLS
COUNCIL:	KIM BOYUM LYLE HOAGLUND LYNNETTE NASH JIM POTTER
CITY CLERK-TREASURER:	GRETCHEN LOHRBACH
PUBLIC WORKS STREETS LEAD:	JOE ADAMS

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke

Date _____ License No. 55427

whks engineers + planners + land surveyors

WHKS & CO. JOB NO. 10063

FILE PATH: S:\Jobs\Mantorville\10063 CSAH 15 Lift Station\Drawings\10063_Details.dwg PLOT DATE: 8/5/2025 8:47 AM

OSED PIPING BETWEEN LIFT STATION
ALVE VAULT SHALL HAVE AT
ST ONE MECHANICAL JOINT (TYP.)

PROPOSED
6" DIP (TYP.)

1'-3"
1'-3"

OSED CONDUIT TO CONTROL
(SEE ELEC. PLANS)

℄ VALVE VAULT
TO ℄ WET WELL

PLAN VIEW
ION & VALVE VAULT
NO SCALE

PROPOSED PUMP HOIST AND BASE

PROPOSED CONDUIT TO
CONTROL PANEL (ROTATED
FOR CLARITY)

PROPOSED JUNCTION BOX
(ROTATED FOR CLARITY)

PROPOSED 6" DIP
(TYP. OF 2)

CK

PROPOSED INTERMEDIATE GUIDE
BAR BRACKET (TYP.)

PROPOSED HWL ALARM
ON EL. 1102.3

PROPOSED LAG PUMP
ON EL. 1101.8

PROPOSED LEAD PUMP
ON EL. 1100.8

PROPOSED LEVEL FLOAT CONTROLS
(ROTATED FOR CLARITY)

PROPOSED LWL PUMPS
OFF EL. 1099.3

PROPOSED LWL ALARM
ON EL. 1098.8

EL. 1112.5

8'-0"

SECTION VIEW
LIFT STATION
NO SCALE

SEE NOTE ⑨

SEE NOTE ⑤ (TYP.)

EXISTING LIFT STATION
PLANS FOR REFERENCE

PROPOSED PUMP
HOIST BASE

EXISTING
6' X 3'
ACCESS
COVER

EXISTING
VENT PIPE
(TYP. OF 2)

EXISTING 8" DIP INFLUENT PIPE

EXISTING TEE

EXISTING LIFT STATION WET WELL STRUCTURE

EXISTING ALUMINUM ACCESS COVER

EXISTING 4" DIAMETER STEEL
VENT WITH WIRE SCREEN (TYP. OF 2)

EL. 1120.0

EL. 1119.0

EXISTING PRECAST REINFORCED CONCRETE
MANHOLE SECTIONS (TYP.)

PROPOSED 6" 90°
BEND (TYP.)

PROPOSED POWER CABLE

EL. 1102.3

EXISTING 8" DIP INFLUENT PIPE (ROTATED FOR CLARITY)

PROPOSED STAINLESS STEEL LIFTING CABLE (TYP.)

PROPOSED 2" STAINLESS STEEL GUIDE RAIL (TYP.)

PROPOSED 6" DISCHARGE PIPE (TYP.)

PROPOSED 4" X 6" ECCENTRIC INCREASER (TYP.)

PROPOSED SUBMERSIBLE PUMP (TYP.)

EL. 1096.9

BOTTOM OF BASIN MUST HAVE LEVEL SMOOTH
TROWELED SURFACE FOR SUPPORT CASTING







LIFT STATION MODIFICATION

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

REVISIONS		
NO.	DATE	DESCRIPTION

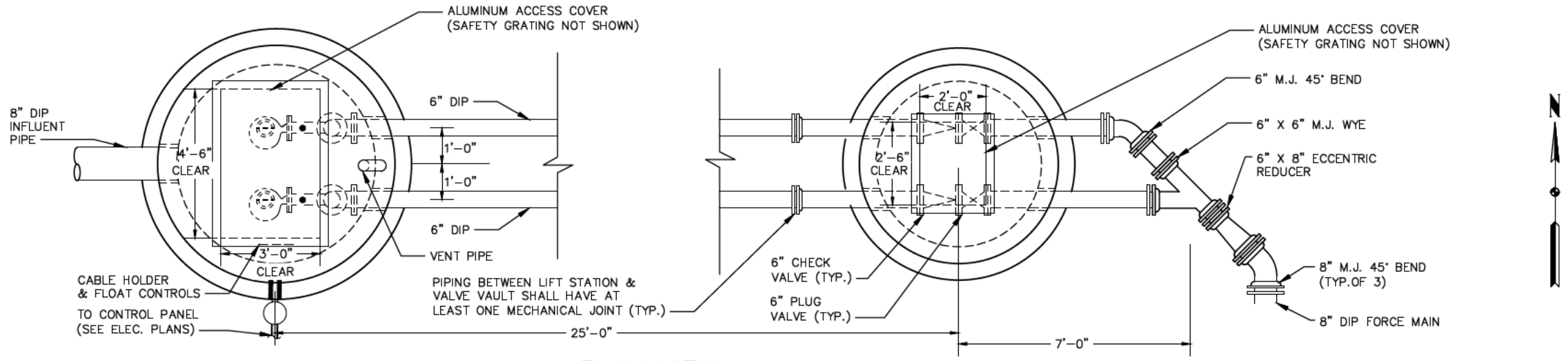
I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke

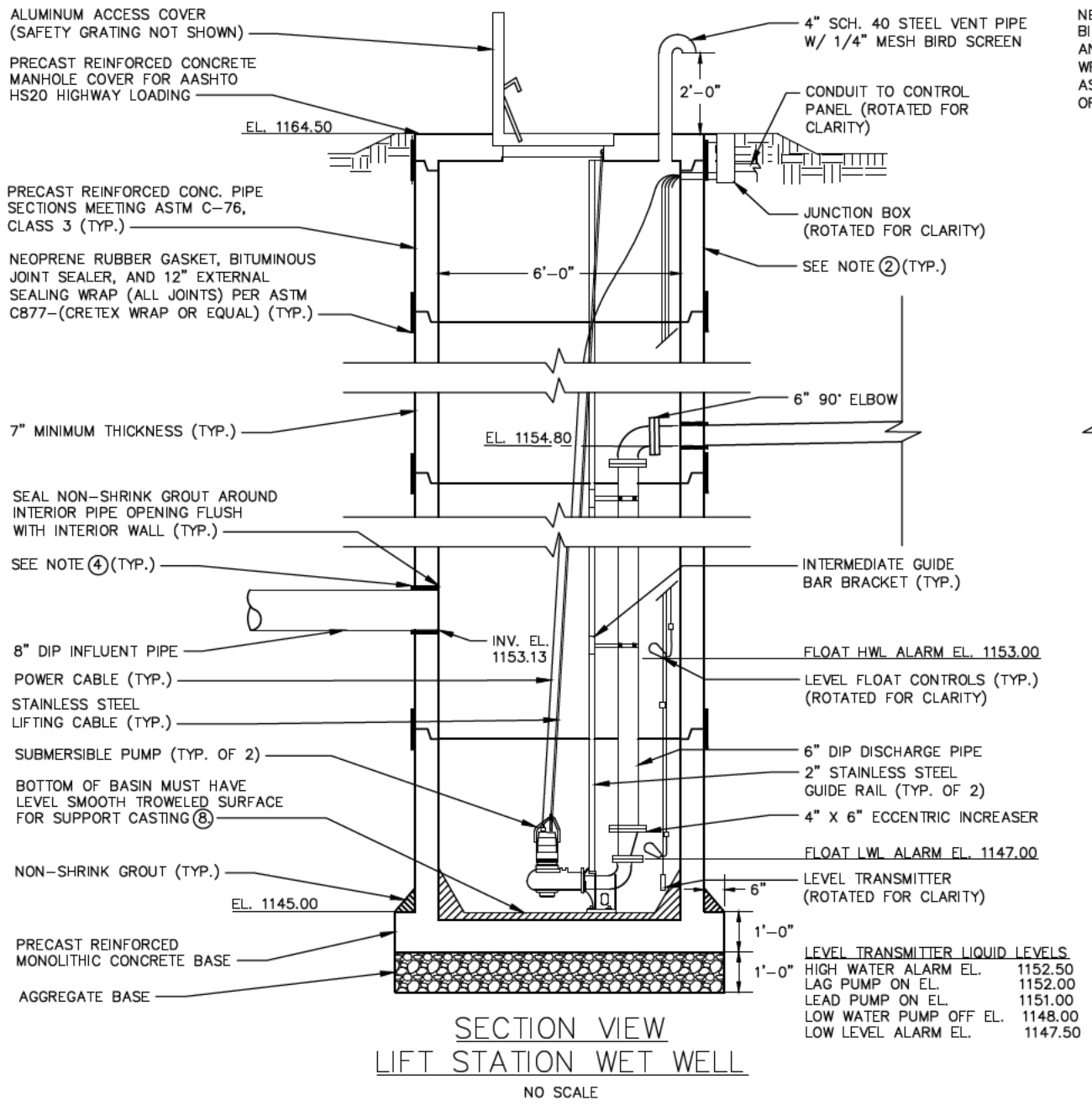
Date _____ License No. 55427

whks
engineers + planners + land surveyors

SCALE: AS SHOWN
WHKS PROJECT NO. 10063
DRAWN BY: SGH
CHECKED BY: ET
SHEET 3 OF 10



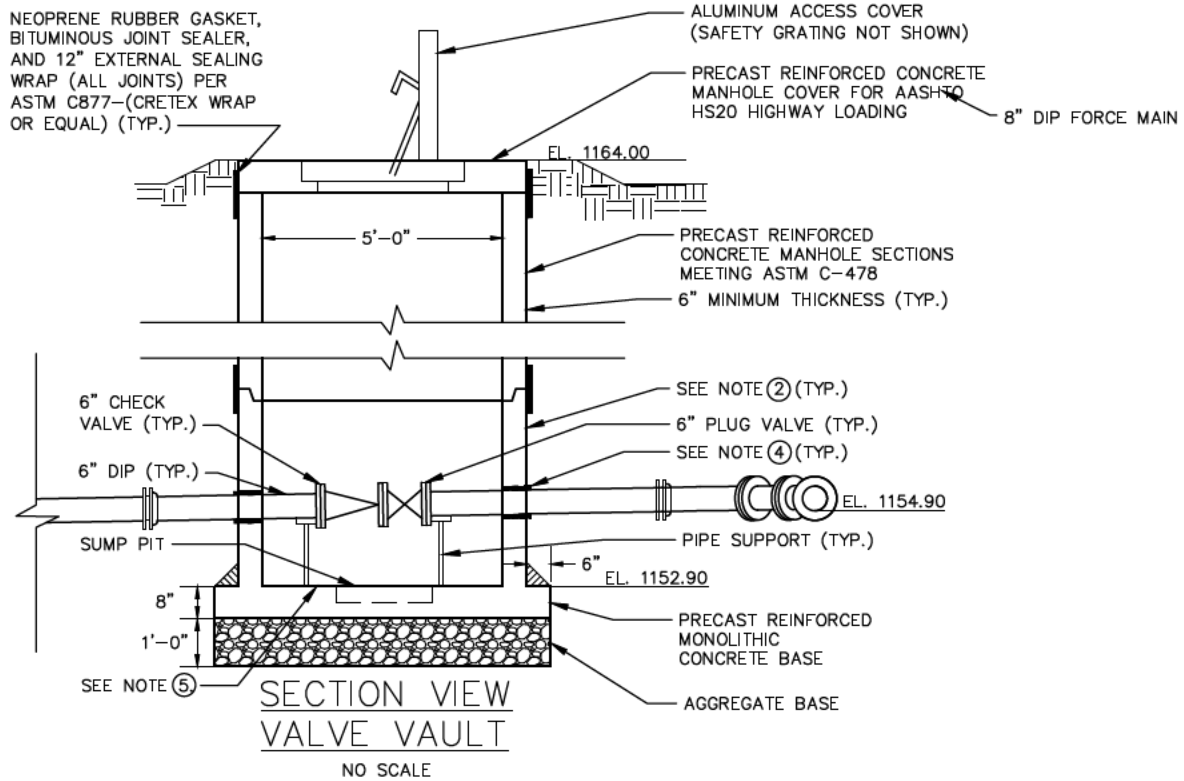
PLAN VIEW
LIFT STATION WET WELL & VALVE VAULT
NO SCALE



LEVEL TRANSMITTER LIQUID LEVELS

HIGH WATER ALARM EL.	1152.50
LAG PUMP ON EL.	1152.00
LEAD PUMP ON EL.	1151.00
LOW WATER PUMP OFF EL.	1148.00
LOW LEVEL ALARM EL.	1147.50

SECTION VIEW
LIFT STATION WET WELL
NO SCALE



SECTION VIEW
VALVE VAULT
NO SCALE

NOTES:

1. AGGREGATE BASE FOR STRUCTURES SHALL BE PLACED ON UNDISTURBED SOIL.
2. ② STRUCTURES AND PIPING SHALL BE BACKFILLED WITH GRANULAR MATERIAL TO WITHIN 2 FT. OF FINISH GRADE. SEE SPECIFICATION FOR FURTHER DETAILS.
3. PROVIDE MINIMUM 3" CLEARANCE BETWEEN PUMP AND HATCH OPENING ON ALL SIDES. CONTRACTOR TO VERIFY PUMP DIMENSIONS FOR MANUFACTURER SELECTED.
4. ④ PROPOSED FLEXIBLE WATERTIGHT PIPE BOOT SEAL CONNECTION. SEAL NON-SHRINK GROUT AROUND INTERIOR PIPE OPENING FLUSH WITH INTERIOR WALL.
5. ⑤ BOTTOM OF VALVE VAULT SHALL HAVE SMOOTH TROWELED SURFACE SLOPED TOWARDS SUMP PIT.
6. PIPE USED FOR BURIED LOCATIONS SHALL BE FURNISHED WITH STANDARD BITUMINOUS EXTERIOR COATING. PIPE USED FOR INTERIOR AND EXPOSED LOCATIONS SHALL BE FURNISHED WITHOUT COATING TO FACILITATE PAINTING AS SPECIFIED IN DIVISION 25.
7. METAL ITEMS IN THE STRUCTURES INCLUDING BUT NOT LIMITED TO PIPING, SUPPORTS, CONDUITS PUMPING EQUIPMENT, ETC. AND INTERIOR CONCRETE SHALL BE PAINTED. SEE SPECIFICATION DIVISION 25 FOR PAINTING DETAILS FOR THE LIFT STATION AND VALVE VAULT.
8. ⑧ MAINTAIN MINIMUM CLEARANCE AROUND PUMP AND PUMP INLET PER PUMP MANUFACTURER'S REQUIREMENTS.

whks
engineers + planners + surveyors

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY ONLY - NOT FOR CONSTRUCTION

Name _____ License No. _____

Date _____

REVISIONS

NO.	DATE	DESCRIPTION

LIFT STATION DETAILS

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

SCALE: AS SHOWN
WHKS PROJECT: 9906.00
DRAWN BY: EAT
CHECKED BY: SGH
SHEET 4 OF 11

LEGEND

- SILT FENCE
- CONSTRUCTION/GRADING LIMITS
- 982 SURFACE CONTOUR
- SEDIMENT CONTROL LOG TYPE STRAW
- TURF ESTABLISHMENT (SEED AREA MIX 25-141, FERTILIZE, & BLANKET)
- REMOVE BITUMINOUS PAVEMENT / 4" BITUMINOUS PAVEMENT
- AGGREGATE REMOVAL / AGGREGATE SURFACING

F&I 8" TEE WITH GATE VALVES ON THE EAST AND SOUTH LEGS OF TEE. HDPE FORCEMAIN TO CONNECT TO TEE AND VALVE WITH FUSED ON MJ FITTINGS AND PVC SPACER BETWEEN TEE AND VALVE AS NEEDED.

(PAID FOR AS ONE CONNECT TO FORCEMAIN, GATE VALVES PAID BY EACH, AND TEE PAID BY POUNDS)

F&I 20LF OF 8" PVC FORCEMAIN
F&I TWO 45° BENDS
F&I 5LF OF 8" FORCEMAIN
CONNECT INTO SMH 1 BOOT (INCIDENTAL)

SMH 1 (48in)
STA 100+00.00 0.00'
CONSTRUCT STRUCTURE TYPE 3
WITH EPOXY COATING
F&I CASTING R-1733-B
RING EL. = 1198.25
INL. EL. 1188.76 (S) 8" PVC
INL. EL. 1188.36 (W) 8" PVC
INV. EL. 1188.26 (E) 8" PVC

SMH 2 (48in)
STA 103+19.60 0.00'
CONSTRUCT STRUCTURE TYPE 3
F&I CASTING R-1733-B
RING EL. = 1188.73
INL. EL. 1178.70 (W) 8" PVC
INL. EL. 1178.70 (S) 8" PVC
INV. EL. 1178.60 (E) 8" PVC

HORIZ. 20 0 20 40
VERT. 4 0 4 8

N

USE EXPLORATORY HOURS TO LOCATE EXISTING FORCEMAIN PRIOR TO LAYING PIPE FROM SMH 2 TO SMH 1

PROTECT AGGREGATE SHOULDER, REPLACE IF DISTURBED (PAID FOR AS AGGREGATE SURFACING)

CSAH 15

B-24

PI 100+00.00 SMH 1 101+00 102+00 SMH 2 103+00 104+00 105+00

F&I 8" PVC SANITARY SEWER

10' UTILITY EASEMENT

R.O.W.

EX. 8" PVC SANITARY SEWER

FUTURE CONNECTION OF THE ROLLING HILLS SUBDIVISION SHALL INCLUDE THE REMOVAL OF THE EXISTING SANITARY MANHOLE IN 284TH AVENUE AND THE CONNECTION INTO SMH2

CORI PAULSON
61519 248TH AVENUE

284TH AVENUE

1 EX-SAN MH RIM = 1188.58 8" PVC INV E = 1178.99 8" PVC INV S = 1178.99

END APRON 12" CMP INV = 1183.45

R.O.W.

20' UTILITY EASEMENT

ROLLING HILLS OUTLOT C

| | | |

LEGEND

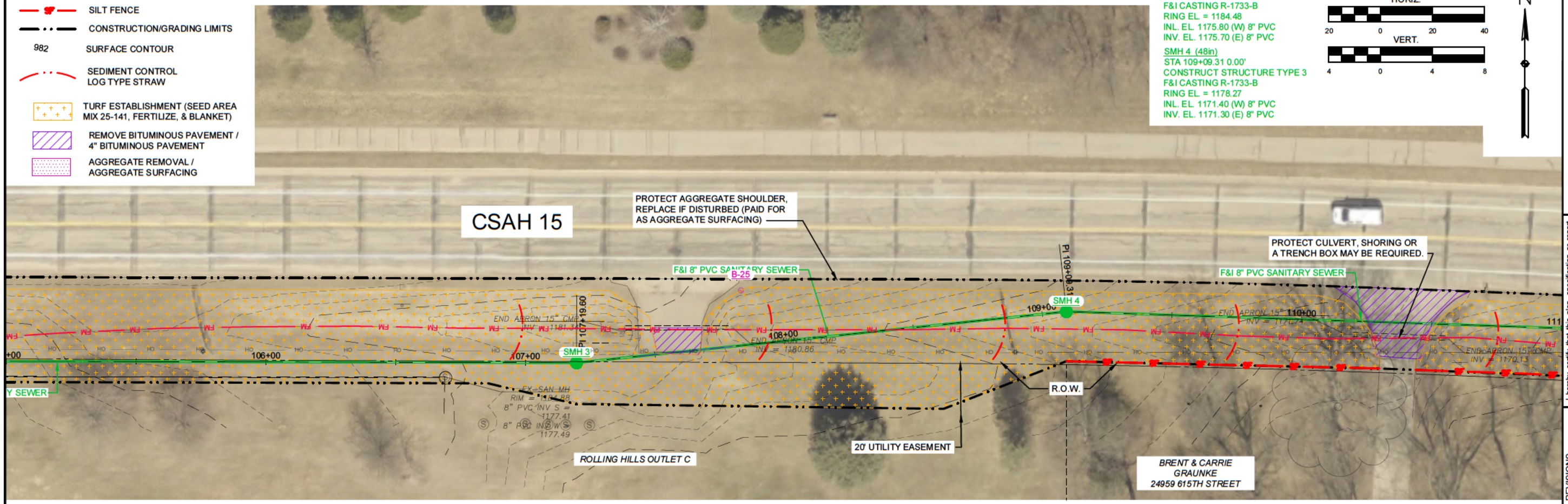
- SILT FENCE
- CONSTRUCTION/GRADING LIMITS
- 982 SURFACE CONTOUR
- SEDIMENT CONTROL LOG TYPE STRAW
- TURF ESTABLISHMENT (SEED AREA MIX 25-141, FERTILIZE, & BLANKET)
- REMOVE BITUMINOUS PAVEMENT / 4" BITUMINOUS PAVEMENT
- AGGREGATE REMOVAL / AGGREGATE SURFACING

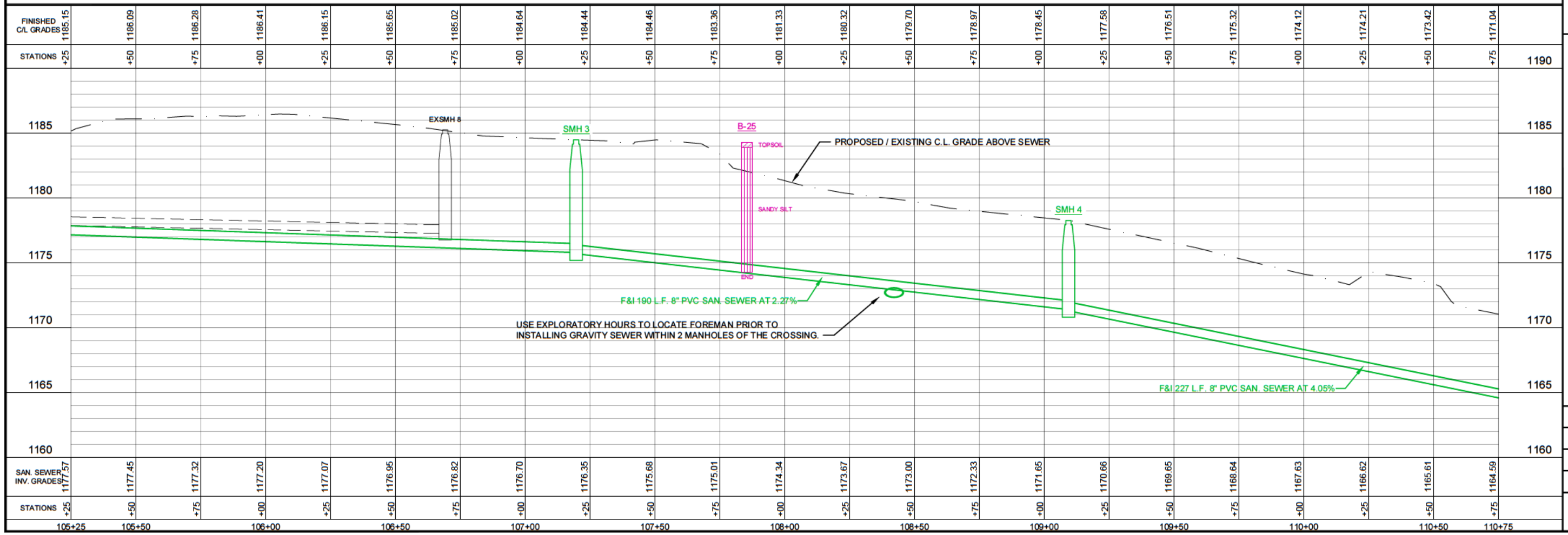
SMH 3 (48in)
STA 107+19.60 0.00'
CONSTRUCT STRUCTURE TYPE 3
F&I CASTING R-1733-B
RING EL. = 1184.48
INL. EL. 1175.80 (W) 8" PVC
INV. EL. 1175.70 (E) 8" PVC

SMH 4 (48in)
STA 109+09.31 0.00'
CONSTRUCT STRUCTURE TYPE 3
F&I CASTING R-1733-B
RING EL. = 1178.27
INL. EL. 1171.40 (W) 8" PVC
INV. EL. 1171.30 (E) 8" PVC

HORIZ. 20 0 20 40
VERT. 4 0 4 8

N





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I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Hunneke License No. 55427

Date

REVISIONS

NO.	DATE	DESCRIPTION

PLAN AND PROFILE

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

SCALE: AS SHOWN
WHKS PROJECT NO. 10063
DRAWN BY: SGH
CHECKED BY: ET
SHEET 9 OF 10

FILE PATH: S:\Jobs\Mantorville\10063 CSAH 15 Lift Station\Drawings\10063_Design.dwg PLOT DATE: 8/5/2025 8:47 AM

LEGEND

- SILT FENCE
- CONSTRUCTION/GRADING LIMITS
- 982 SURFACE CONTOUR
- SEDIMENT CONTROL LOG TYPE STRAW
- TURF ESTABLISHMENT (SEED AREA MIX 25-141, FERTILIZE, & BLANKET)
- REMOVE BITUMINOUS PAVEMENT / 4" BITUMINOUS PAVEMENT
- AGGREGATE REMOVAL / AGGREGATE SURFACING
- (1) CONNECTION BETWEEN PVC AND DIP SHALL BE BY SOLID SLEEVE CONNECTOR FITTING

SMH 5 (48in)
STA 111+36.65 0.00'
CONSTRUCT STRUCTURE TYPE 3
F&I CASTING R-1733-B
RING EL. = 1168.87
INL. EL. 1162.10 (W) 8" PVC
INV. EL. 1162.00 (E) 8" PVC

SMH 6 (48in)
STA 112+81.22 0.00'
CONSTRUCT STRUCTURE TYPE 3
F&I CASTING R-1733-B
RING EL. = 1163.69
INL. EL. 1154.76 (W) 8" PVC
INV. EL. 1154.56 (E) 8" PVC

SMH 7 (48in)
STA 113+29.81 0.00'
CONSTRUCT STRUCTURE TYPE 3A
F&I CASTING R-1733-B
RING EL. = 1163.03
INL. EL. 1154.08 (W) 8" PVC
INL. EL. 1154.98 (S) 8" PVC
INV. EL. 1153.98 (E) 8" PVC

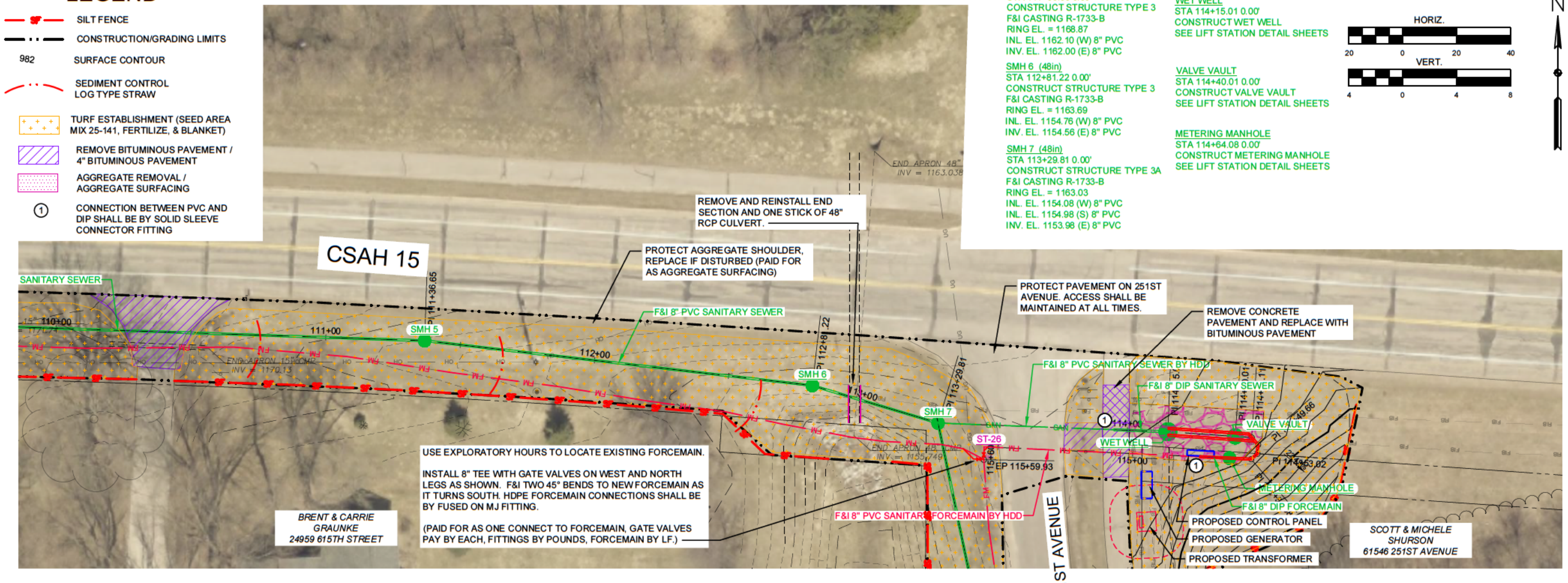
WET WELL
STA 114+15.01 0.00'
CONSTRUCT WET WELL
SEE LIFT STATION DETAIL SHEETS

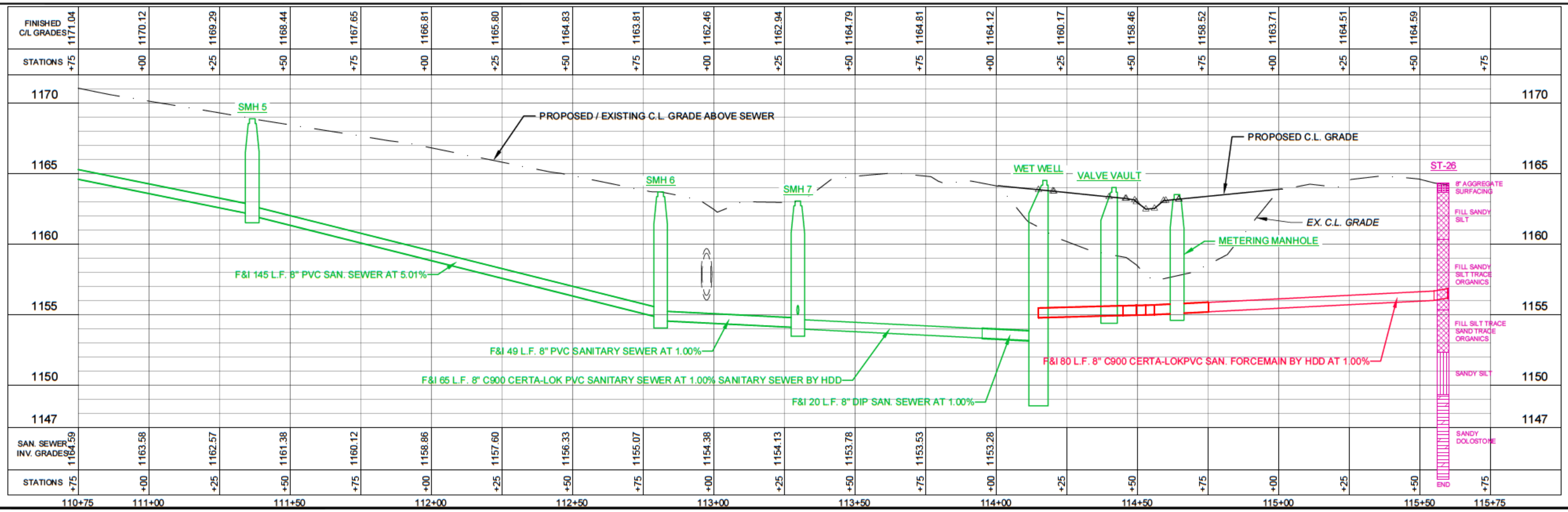
VALVE VAULT
STA 114+40.01 0.00'
CONSTRUCT VALVE VAULT
SEE LIFT STATION DETAIL SHEETS

METERING MANHOLE
STA 114+64.08 0.00'
CONSTRUCT METERING MANHOLE
SEE LIFT STATION DETAIL SHEETS

HORIZ. 20 0 20 40
VERT. 4 0 4 8

N





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I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke
Date: License No. 55427

REVISIONS

NO.	DATE	DESCRIPTION

PLAN AND PROFILE

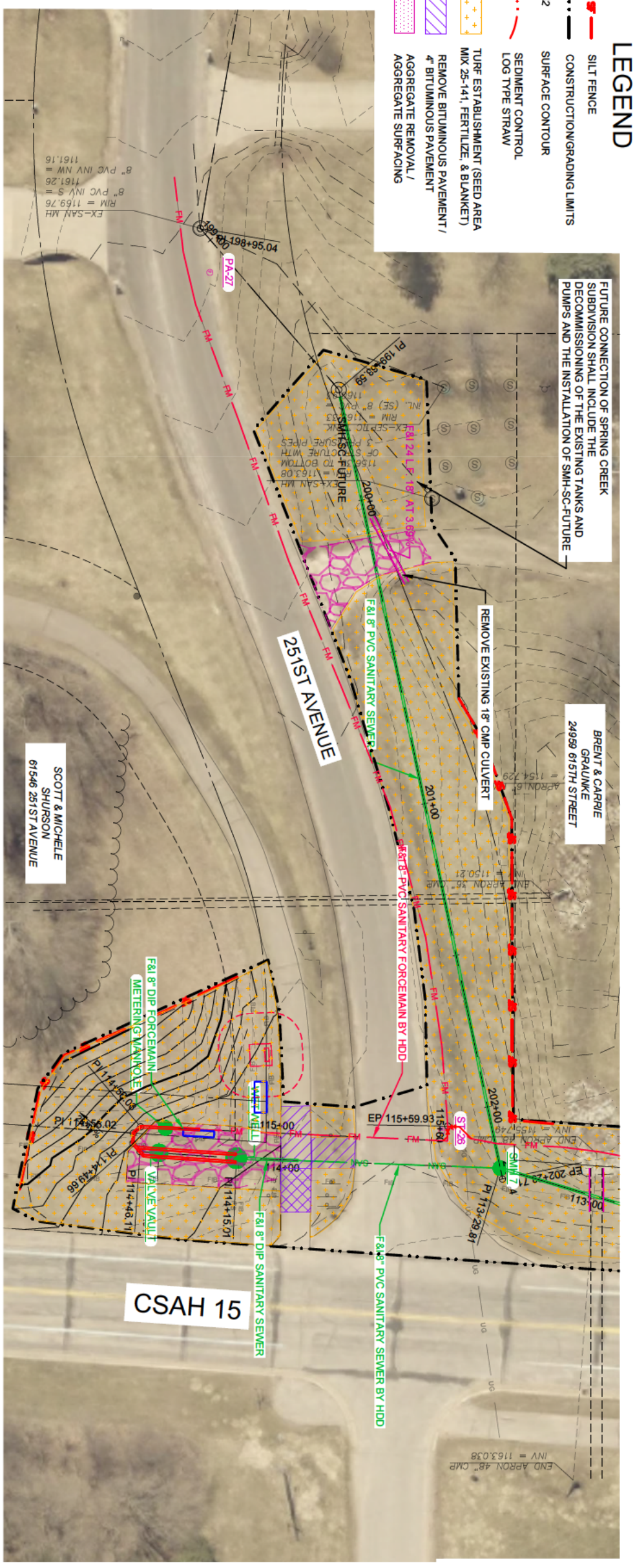
CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

SCALE: AS SHOWN
WHKS PROJECT NO. 10063
DRAWN BY: SGH
CHECKED BY: ET
SHEET 10 OF 10

FILE PATH: S:\Jobs\Mantorville\10063 CSAH 15 Lift Station\Drawings\10063_Design.dwg PLOT DATE: 8/5/2025 8:47 AM

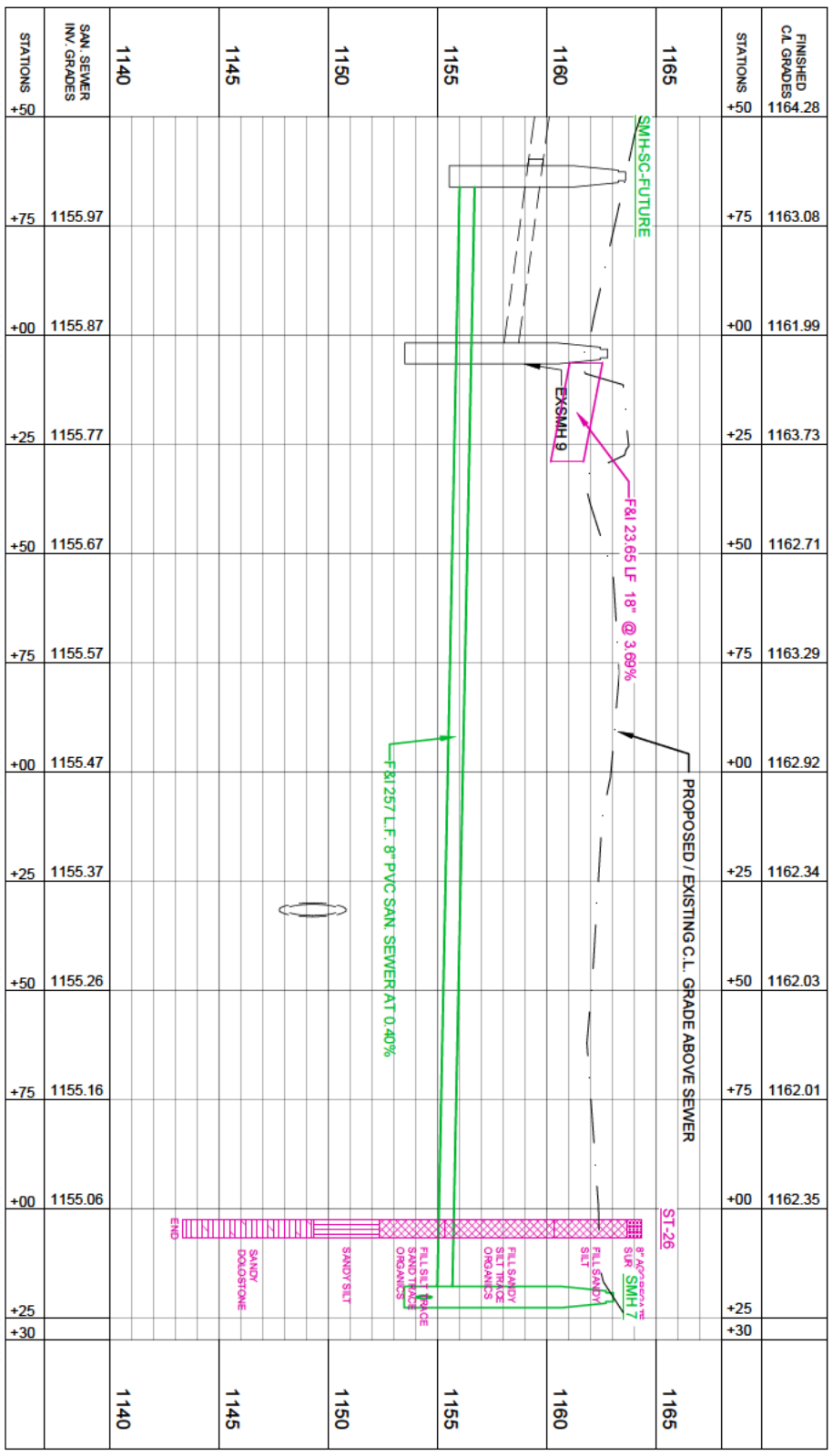
LEGEND

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- AGGREGATE REMOVAL / AGGREGATE SURFACING



SMH-SC-FUTURE (48in)
STA 199+63.59 0.00'
CONSTRUCT STRUCTURE TYPE 3A
F&I CASTING R-1733-B
RING EL. = 1163.59
INL EL. 1159.06 (SE) 8" PVC
INV. EL. 1156.02 (N) 8" PVC

HORIZ. 20 0 20 40
VERT. 4 0 4 8
N



PLAN AND PROFILE	REVISIONS		
CSAH 15 LIFT STATION MANTORVILLE, MN 2025	NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke

Date _____ License No. 55427

whks engineers + planners + land surveyors

SCALE: AS SHOWN
WHKS PROJECT NO. 10063
DRAWN BY: SGH
CHECKED BY: ET
SHEET 11 OF 10

RESOLUTION 2025-33

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR MANTORVILLE CSAH LIFT STATION PROJECT AT EAGLE MEADOWS

WHEREAS, pursuant to an advertisement for bids for the CSAH Lift Station Project at Eagle Meadows, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

- DeCook Excavating, Inc. of Byron, MN $802,853.00
- GM Contracting, Inc. $1,007,383.81
- Holtmeier Construction, Inc. $1,063,571.63
- Pember Companies, Inc. $1,149,425.00
- R & R Excavating, Inc. $1,272,159.91
- Heselton Construction, LLC $1,311,342.00
- SL Contracting, Inc. $1,497,930.00

AND WHEREAS, it appears that DeCook Excavating, Inc. of Byron, MN is the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MANTORVILLE, MINNESOTA;

> The Mayor and Clerk are hereby authorized and directed to enter into contract with DeCook Excavating, Inc. of Byron, MN in the name of the City of Mantorville for the CSAH Lift Station Project at Eagle Meadows according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Adopted by the Mantorville City Council this 13th day of October, 2025.

_____
Mayor Jeffrey Ingalls

_____
Attest: City Clerk Treasurer, Gretchen Lohrbach

RESOLUTION NO. 2025-34

A RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Mantorville, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued final Treasury Regulations Section 1.103-18 (the "Regulations") dealing with reimbursement bond proceeds, which would include those proceeds of the City's bonds to be used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of subsequent borrowings, that such declaration generally be made on or before the date the expenditure is actually paid, that the bonding occur and the reimbursement allocation be made from the proceeds of such bonds within one year of the payment of the expenditure (or not later than one year after the project is placed in service, if that is a longer period), and that the expenditure be a capital expenditure.

(c) The City desires to comply with the Regulations and to establish certain procedures relating thereto.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have made an official declaration of its reasonable intention (hereinafter referred to as the "Official Intent Declaration" or the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequent bonds or other borrowings. The Council hereby authorizes the City Clerk to make the City's Official Intent Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made on or before the date the City pays the applicable project cost and shall state that the City reasonably intends and expects to reimburse itself for the expenditure with proceeds of a borrowing. Each Declaration may be made substantially in the form of the "Declaration of Official Intent" which is attached to and made a part of this Resolution.

(b) Each Declaration shall specifically contain the following statement: "This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.11

(c) Each Declaration shall and is hereby declared to be made and filed in the publicly available official books, records, or proceedings of the City, which shall be reasonably available for public inspection at City Hall during normal business hours of the City on every business day during the period beginning on the earlier of 10 days after the making of the Declaration or the date of issuance of the reimbursement bonds and ending on the day after the issuance of such bonds.

(d) Each Declaration shall, at a minimum, contain a general functional description of the property, project, or program for which the expenditure to be reimbursed is paid or, in the alternative, shall identify the

particular fund or account of the City from which the expenditure to be reimbursed is paid, including a description of the general functional purpose of that fund or account.

(e) Each Declaration shall also contain a statement of the maximum principal amount of debt expected to be issued for the subject project.

(f) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect that it will ultimately issue reimbursement bonds to provide long-term financing for the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the city concerning the requirements of the Regulations in general and their application in particular circumstances. It is the Council's intention that Declarations not be made (i) when available funds of the City have been or are reasonably expected to be dedicated or otherwise reserved to fund on a long-term basis the particular expenditures involved or (ii) when it is not reasonably expected that reimbursement bonding will occur.

(g) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Official Intent Declarations, including recommendations on the timing of the issuance of such bonds so that the "reimbursement allocation" described in the Regulations and in paragraph 3 below can be made within the 1 year time limits prescribed in the Regulations.

(h) This Resolution shall supplement and amend all prior determinations and policies adopted by the City in regard to complying with the Regulations, as initially proposed, and in the event of any inconsistency between the terms provided in this Resolution and said prior determinations or policies, the provisions of this Resolution shall govern.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of reimbursement bond proceeds to reimburse the source of temporary financing used by the City to make payment of the prior expenditure. Each allocation shall be evidenced by an entry on the official books or records of the City maintained for such reimbursement bonds; shall specifically identify the actual prior expenditure being reimbursed or, in the case of the reimbursement of a particular fund or account, the fund or account from which the expenditure was paid; and shall be effective to relieve the bond proceeds involved from any restriction under the bond resolution or other relevant legal documents for those bonds and under any applicable state statute applicable to unspent proceeds of such bond issue.

Adopted this 13th day of October, 2025, by the Mantorville City Council.

_____
Mayor Jeffrey Ingalls

_____
Attest: City Clerk-Treasurer, Gretchen Lohrbach

Declaration of Official Intent

The undersigned, being the duly appointed and acting City Clerk of the City of Mantorville, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.103-18 (the "Regulations") under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the governing body of the City, the City Council, to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City. This Declaration is a declaration of official intent under Treasury Regulations Section 1.103-18.

2A. The property, project, or program to which this Declaration relates is generally and functionally described as follows:

2025 / 2026 Lift station Projects

2B. The specific fund or account of the City from which the expenditure to be reimbursed will be paid, and the general functional purpose of that fund or account, are as follows:

Water and Sewer Funds

3. The maximum principal amount of the debt expected to be issued by the City for the purpose of reimbursing the expenditures to which this Declaration relates (the "Expenditures") is on the date hereof reasonably estimated to be **$1,000,000.00**. Each of the Expenditures is (or would be with a proper election) a capital expenditure under federal tax law principles, as described in the Regulations.

4. The City intends and reasonably expects to reimburse itself for the payment of the Expenditures out of the proceeds of a borrowing (the "Bonds") to be made by the City after the date of payment of the Expenditures.

5. As of the date hereof, there are no sources of City funds which have been or are reasonably expected to be allocated or available on a long-term basis, reserved, or otherwise set aside to provide permanent financing for the Expenditures, other than pursuant to the subsequent issuance of the Bonds. On the basis on the foregoing, the statements and certifications contained in this Declaration are believed to be reasonable and accurate, and this Declaration is believed to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

6. This Declaration is and shall remain a part of the publicly available official books, records, or proceedings of the City and shall be continuously available for inspection by the general public at City Hall during regular City hours for a period ending not earlier than the day after the issuance of the Bonds.

IN WITNESS WHEREOF, the undersigned has executed this Declaration and placed it on file in the official City records this 13th day of October, 2025.

_____
City Clerk
City of Mantorville, Minnesota

CERTIFICATION

The undersigned, being the duly qualified and acting City Clerk of the City of Mantorville, Minnesota, hereby certifies the following:

The foregoing is a true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the “Council") at a regular or special meeting of the Council held on September 22nd, 2025. Said meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember _____moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the City Clerk of the City of Mantorville, Minnesota, this 13th day of October, 2025.

_____
City Clerk
City of Mantorville, Minnesota

City of Mantorville
General Commentary on Proposed Liftstation Projects

City has need of $120,000 worth of modifications to existing liftstation. This cost is likely unavoidable.

City is considering an additional $800,000 to construct a new liftstation to serve new development on south side of the City.

Total liftstation related work requires an estimated City bond in the amount of $1,000,000 (capital costs plus issuance, etc.). Likely financed over a 20 year term.

It appears that the City's Sewer Fund could handle this investment with reasonable, annual rate increases as they are now, though reserves could "bleed" for a time.

However, the present value of new tax base generated by new homes will exceed the $800K to install the liftstation and cover 35% to 40% of the anticipated $2.5 million of street work to be completed in the near future.

This analysis is limited to the benefits of just 30 new single family homes. In reality, a signficant amount of acres and additional connections will be possible due to the liftstation project.

CITY OF MANTORVILLE

Brief Projection of Sewer Fund for Lift Station Projects

Sewer Fund

				assumes 30 at full dev (10/yr)				$ 1,000,000 Bond 20 Term 4.50% Rate	
	BEG BAL	rate increases	**USER CHARGES**	**NEW USER FEES**	**Invest Earnings Misc / Dev Fees**	**3% OPERATIONS**	**EXISTING DEBT (approximated)**	**NEW LIFTSTATION DEBT**	**END BAL**
2025	$ 795,838		$ 320,000		$ 10,000	$ (240,000)	$ (90,000)		$ 795,838
2026	$ 795,838	3%	$ 329,600		$ 10,000	$ (247,200)	$ (90,000)	$ (76,876)	$ 721,362
2027	$ 721,362	3%	$ 339,488	$ 6,000	$ 10,000	$ (254,616)	$ (90,000)	$ (76,876)	$ 655,358
2028	$ 655,358	3%	$ 349,673	$ 12,360	$ 10,000	$ (262,254)	$ (90,000)	$ (76,876)	$ 598,260
2029	$ 598,260	3%	$ 360,163	$ 19,096	$ 10,000	$ (270,122)	$ (90,000)	$ (76,876)	$ 550,520
2030	$ 550,520	3%	$ 370,968	$ 19,669	$ 10,000	$ (278,226)	$ (90,000)	$ (76,876)	$ 506,055
2031	$ 506,055	3%	$ 382,097	$ 20,259	$ 10,000	$ (286,573)	$ (75,000)	$ (76,876)	$ 479,963
2032	$ 479,963	3%	$ 393,560	$ 20,867	$ 10,000	$ (295,170)	$ (75,000)	$ (76,876)	$ 457,343
2033	$ 457,343	3%	$ 405,366	$ 21,493	$ 10,000	$ (304,025)	$ (75,000)	$ (76,876)	$ 438,302
2034	$ 438,302	3%	$ 417,527	$ 22,138	$ 10,000	$ (313,146)	$ (75,000)	$ (76,876)	$ 422,945
2035	$ 422,945	3%	$ 430,053	$ 22,802	$ 10,000	$ (322,540)	$ (75,000)	$ (76,876)	$ 411,384
2036	$ 411,384	3%	$ 442,955	$ 23,486	$ 10,000	$ (332,216)	$ (65,000)	$ (76,876)	$ 413,733
2037	$ 413,733	3%	$ 456,243	$ 24,190	$ 10,000	$ (342,183)	$ (65,000)	$ (76,876)	$ 420,108
2038	$ 420,108	3%	$ 469,931	$ 24,916	$ 10,000	$ (352,448)	$ (38,000)	$ (76,876)	$ 457,631
2039	$ 457,631	1%	$ 474,630	$ 25,165	$ 10,000	$ (363,022)	$ (32,000)	$ (76,876)	$ 495,528
2040	$ 495,528	1%	$ 479,376	$ 25,417	$ 10,000	$ (373,912)	$ -	$ (76,876)	$ 559,533
2041	$ 559,533	1%	$ 484,170	$ 25,671	$ 10,000	$ (385,130)	$ -	$ (76,876)	$ 617,369
2042	$ 617,369	1%	$ 489,012	$ 25,928	$ 10,000	$ (396,683)	$ -	$ (76,876)	$ 668,749
2043	$ 668,749	1%	$ 493,902	$ 26,187	$ 10,000	$ (408,584)	$ -	$ (76,876)	$ 713,378
2044	$ 713,378	1%	$ 498,841	$ 26,449	$ 10,000	$ (420,841)	$ -	$ (76,876)	$ 750,951
2045	$ 750,951	1%	$ 503,829	$ 26,714	$ 10,000	$ (433,467)	$ -	$ (76,876)	$ 781,151

NOTE:
Reserves expected to diminish slowly until development fills, then eventually begin to rebuild to approximate existing level.

Assumptions on growth are limited to just the 30 lots of the initial development. Further connections will improve the cash flow.

CITY OF MANTORVILLE
Brief Projection of Tax Base Benefits

$	455,550	Assumed Market Value of Home
$	(5,551)	Market Value Exclusion
$	450,000	Taxable Market Value of Home
$	4,500	Tax Capacity of Home
	48%	Estimated City Tax Rate
$	2,160	INITIAL CITY TAXES PER UNIT

Inflation on Market Values >> 3.0%

4.0% Discount Factor (estimated rate on 15 yr bond, i.e. streets)

Construction Year	Taxes Payable	# of Units	Cumulative Units	Taxes Per Unit	NEW LEVY $	PRESENT VALUE
2026	2028	10	10	$ 2,160	$ 21,600	$ 19,970
2027	2029	10	20	$ 2,225	$ 44,496	$ 39,557
2028	2030	10	30	$ 2,292	$ 68,746	$ 58,765
2029	2031	0	30	$ 2,360	$ 70,809	$ 58,200
2030	2032	0	30	$ 2,431	$ 72,933	$ 57,640
2031	2033	0	30	$ 2,504	$ 75,121	$ 57,086
2032	2034	0	30	$ 2,579	$ 77,375	$ 56,537
2033	2035	0	30	$ 2,657	$ 79,696	$ 55,993
2034	2036	0	30	$ 2,736	$ 82,087	$ 55,455
2035	2037	0	30	$ 2,818	$ 84,549	$ 54,922
2036	2038	0	30	$ 2,903	$ 87,086	$ 54,393
2037	2039	0	30	$ 2,990	$ 89,698	$ 53,870
2038	2040	0	30	$ 3,080	$ 92,389	$ 53,352
2039	2041	0	30	$ 3,172	$ 95,161	$ 52,839
2040	2042	0	30	$ 3,267	$ 98,016	$ 52,331
2041	2043	0	30	$ 3,365	$ 100,956	$ 51,828
2042	2044	0	30	$ 3,466	$ 103,985	$ 51,330
2043	2045	0	30	$ 3,570	$ 107,104	$ 50,836
		30				$ 934,905 20 year PV

NOTE:
Present value of tax revenues limited to just 30 units associated with initial development. Increased potential for development due to the liftstation projects will enhance this projection.

Durst Outdoor Services
5135 Lehman Ln NW
Rochester, MN 55901 US
+15072084020
office@durstoutdoorservices com

Estimate

ADDRESS
City Of Mantorville Township
25582 590th ST
Attn Carol
Mantorville, MN 55955

ESTIMATE 3842
DATE 09/24/2025

DESCRIPTION	QTY	RATE	AMOUNT
Fall Sweeping 2025			
Sweeping of city streets with curb lines.	1	1,200.00	1,200.00

SUBTOTAL	1,200.00
TAX	0.00
TOTAL	**$1,200.00**

Accepted By

Accepted Date

S.L. Contracting, Inc.
DBA: Rochester Service Company
2510 Schuster Lane NW
Rochester, MN 55901
507-281-5333

Estimate

Date	Estimate #
10/6/2025	3125

City of Mantorville
PO Box 188
Mantorville, MN 55955

Description	Qty	Rate	Total
2025 SPRING SWEEPING			
Fall Street Sweeping [HRS]	4	250.00	1,000.00
We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed. Sweeping to be billed by the hour.		0.00	0.00
		Sales Tax (6.875%)	$0.00
		Total	$1,000.00

Notice to Proceed _____

City of Mantorville - 2025 Meeting Calendar

Meeting	Schedule	Meeting	Schedule
City Council	2nd & 4th Monday @ 6:30 PM	Mantorville Fire Dept - Officers Meeting	Tuesday Prior to 1st Wed @ 7:00 PM
City Council Work Session	Held as Needed	Mantorville Fire Dept Equip/Truck Maintenance & General Meeting	1st Wed - 6:00pm Maintenance; 7:30pm Members Meeting
Economic Development Authority	1st Tuesday @ 6:30 PM	Decorations Committee	TBD
Parks & Recreations Board	Last Tuesday @ 6:30	Mantorville Fire Dept - Training	6:30pm - 2nd & 3rd Wednesdays
This Color Represents more than one meeting schedule on the same date - See Schedules listed above			
Other Meetings:		Activities:	
Chamber of Commerce	1st Wednesday, Greek Revival House 8:00 AM	**Election Day**	**No Government Meetings May be Held Between 6:00 PM and 8:00 PM**
Dodge County Board of Commissioners	2nd Tues @ 8:00 AM and 9:30 AM 4th Tues @ 3:30 PM and 5:00 PM	**Holidays**	**City Offices Closed**

2025 Holidays Observed:

Date	Day of Week	Holiday Name
January 1, 2025	Wednesday	New Years Day
January 20, 2025	Monday	Martin Luther King Jr. Day
February 17, 2025	Monday	Washington's Birthday (Presidents Day)
May 26, 2025	Monday	Memorial Day
June 19, 2025	Thursday	Juneteenth
July 4, 2025	Friday	Independence Day
September 1, 2025	Monday	Labor Day
November 11, 2025	Tuesaday	Veterans Day
November 27, 2025	Thursday	Thanksgiving
November 28, 2025	Friday	Thanksgiving
December 25, 2025	Thursday	Christmas Day

Mantorville City Council will only have one meeting per month during the summer, June - October 2025

JANUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 Holiday	2	3	4
5	6	7 EDA	8 MFD Mint & General	9	10	11
12	13 City Council	14	15 MFD EMR Training	16	17	18
19	20 Holiday	21	22 MFD Training	23	24	25
26	27 City Council	28	29	30	31	

FEBRUARY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4 EDA & MFD Officer	5 MFD Maint & General	6	7	8
9	10 City Council	11	12 MFD EMR Training	13	14	15
16	17 Holiday	18	19 MFD Training	20	21	22
23	24 City Council	25	26	27	28	

MARCH

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4 EDA & MFD Officer	5 MFD Maint & General	6	7	8
9	10 City Council	11	12 MFD EMR Training	13	14	15
16	17	18	19 Training	20	21	22
23	24 City Council	25 Parks & Rec	26	27	28	29
30	31					

APRIL

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1 EDA & MFD Officer	2 MFD Maint & General	3	4	5
6	7	8	9 MFD EMR Training	10	11	12
13	14 City Council	15	16 MFD Training	17	18	19
20	21	22	23	24	25	26
27	28 City Council	29 Parks & Rec	30			

MAY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6 EDA & MFD Officer	7 MFD Maint & Hgenera l	8	9	10
11	12 City Council	13	14 MFD EMR Training	15	16	17
18	19 Council?	20	21 MFD Training	22	23	24
25	26 Holiday	27 Parks & Rec	28	20	31	31

JUNE

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3 EDA & MFD Officer	4 MFD Maint & General	5	6	7
8	9 City Council	10	11 MFD EMR Training	12	13	14
15	16	17	18 MFD Training	19 Holiday	20	21
22		24 Parks & Rec	25	26	27	28
29	30					

JULY

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1EDA & MFD Officer	2 MFD Maint & General	3	4 Holiday	5
6	7	8	9 MFD EMR Training	10	11	12
13	14 City Council	15	16 MFD Training	17	18	19
20	21	22	23	24	25	26
27		29 Parks & Rec	30	31		

AUGUST

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5 EDA & MFD Officer	6 MFD Maint & General	7	8	9
10	11 City Council	12	13 MFD EMR Training	14	15	16
17	18	19	20 MFD Training	21	22	23
24		26 Parks & Rec	27	28	29	30
31						

SEPTEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1 Holiday	2 MFD Officer	3 MFD Maint & General	4	5	6
7	8 City Council	9	10 MFD EMR Training	11	12	13
14	15 EDA	16	17 MFD Training	18	19	20
21	22 Council Special Meeting	23	24	25	26	27
28	29	30 Parks & Rec & MFD Officer				

OCTOBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1 MFD Maint & General	2	3	4
5	6	7	8 MFD EMR Training	9	10	11
12	13 City Council	14	15 MFD Training	16	17	18
19	20 EDA	21	22	23	24	25
26	27 Council BudgetMeeting	28 Parks & Rec	29	30	31	

NOVEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4 MFD Officer	5 MFD Maint & General	6	7	8
9	10 City Council	11 Holiday	12 MFD EMR Training	13	14	15
16	17 EDA	18	19 MFD Training	20	21	22
23	24 City Council Snow Day ?	25 Last Parks & Rec	26	27 Holiday	28 Holiday	29
30						

DECEMBER

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2 MFD Officer	3 MFD Maint & General	4	5	6
7	8 City Council	9	10 MFD EMR Training	11	12	13
14	15 EDA	16	17 MFD Training	18	19	20
21	22 City Council - Snow Day Alt	23	24	25 Holiday	26	27
28	29	30	31			