



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD

Municipal Council Chambers | 21 5th Street E • Mantorville, MN 55955

Tuesday, September 30, 2025 @ 6:30 PM

AGENDA

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**
 - a. 8.26.2025 Park Minutes (Attachment A, page 2 - 3)
- 4. New Business**
 - a. Disc Golf
Presenter: Tyler Isbell (Attachment B, page 4)
 - b. Music in Mantorville
Presenter: Tom Monson (Attachment C, page 5 - 7)
 - c. Pickleball: Signage and Rental Charges for Court Reservations (Attachment D, page 8 - 12)
 - d. Southern MN Meeting and Greet, Rocks & Minerals Show, Tim Fitzgerald
Event: October 4
- 5. Tabled/Revisit Items**
 - a. Signs at Ballfields (Attachment E, page 13)
- 6. Old Business**
 - a. Grants
 - b. Riverside Park
 - Basketball Court
 - Hockey Rink
 - Bandshell
 - c. Walter & Ester Stussy Memorial Campground
 - d. Bergmann Park
 - e. Slingerland Park
 - f. Mantor Field
 - g. K-M Dog Park
 - h. Denneson Field
 - i. Community Gardens
 - j. Community / Park Tree Management
- 7. City Staff Updates / Reports**
 - a. October 16th – Community Service Project
Kasson-Mantorville Middle School's KoMet Time students coming to Mantorville to rake leaves and pick up clippings at the Welcome Center and other historical buildings in Mantorville.
- 8. Joint Ventures Updates**
- 9. Next board meeting is Tuesday, October 28, 2025 at 6:30 PM**
- 10. Meeting Adjourn**



PARK AND RECREATION BOARD
Municipal Council Chambers | 21 5th Street E • Mantorville, MN 55955
Thursday, August 26, 2025

MEETING MINUTES

12. Call to Order: Chairman Brad Germundson called meeting to order at 6:30 pm.

- a. **Members Present for Quorum:**

Brad Germundson	Don Hofsted
Matt Wohlenhaus	Kim Boyum
Brandy Ramer	

- b. **Members Absent:**

Martha Vrieze	Lyle Hoaglund
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- b. **Special Guests:**

Joe Adams, Public Works
Wendy Siewert, Deputy City Clerk

13. Adopt the Agenda:

- a. Chairman Brad Germundson motioned to adopt the agenda as is with no provisions. Don Hofsted motioned and member Matt Wohlenhaus seconded to adopt the agenda.
Passed. 5 yeas / 0 nays

14. Approval of 7.31.2025 Park Minutes:

- a. Member Brandy Ramer motioned and member Don Hofsted seconded to approve the minutes.
Passed. 5 yeas / 0 nays

15. Tabled / Revisit Items

- a. Member Don Hofsted motioned and member Matt Wohlenhaus seconded to take off table. All members were in favor.

Signs at ballfield. Brandy agrees that we should stay with someone local so Shea Design was removed. Both companies, Abel and Midwest Signtech gave their estimate for exactly the same material. Midwest Signtech estimated \$185 and Abel Sign estimated \$300 for 2 color and \$350 for multi color.

Member Matt Wohlenhaus motioned and member Kim Boyum seconded to put back on table for next meeting. All members were in favor of putting back on table.

Passed. 5 yeas / 0 nays

16. Old Business

- a. Grants: Meeting this Friday with Todd Keifer. Joe will bring back anything at the next meeting.

ATTACHMENT A

*City of Mantorville Park and Recreation Board
Meeting Minutes – August 26, 2025*

b. Riverside Park:

- Hockey Rink: Paul Bryant, from the City of Hayfield said in would have to go before the city council in order to give them away or sell them. They have not been used in several years and have no plans to be used.
- Basketball: The courts are definitely being used. Do we need a sign for no motorized vehicles on the court, should be common sense.
- Bandshell: Continues to stay busy ever week. Joe is going to approach Tom to get a summary for the season and bring it to the park board. The bandshell is continuously staying clean with garbage being picked up.

c. Campground: Good, still looking at closing on October 15.

d. Bergmann Park: Nothing new.

e. Slingerland Park:

- Pickleball: Joe took down the nets so people do not use before it's final. Paint on pickleball courts still not up to par. Brian is taking care of it with his company. Todd Kiefer is working on a grant for fencing and benches. Hopefully fencing will be installed tomorrow. Committee is requesting that weed kill be put down at the park and that we reseed this fall heavily. Mow everything like before so we can use all mounds as seating.

f. Mantor Field: Nothing.

g. K-M Dog Park: Nothing.

h. Denneson Field: Nothing.

i. Community Gardens: Nothing.

j. Community / Park Tree Management: There a tree at 307 West St that needs to come down. We need to take power off the house, then drop it. It's going to cost \$2,500 to take it down.

17. City Staff Updates / Reports

- a. Marigold Days – on September 7 after the parade, sometime around 5:30 to 6 pm would like volunteers to meet at the park for park parade cleanup.
- b. The hydrant at Riverside Park is broke and leaking. Dig it, replace it, etc. is going to cost around \$4,800.
- c. Benches are in, there is a map with the locations. Joe would like to get together and place them this Friday, looking for help with that.

18. Joint Ventures Updates

- a. Next meeting is October 9 at 7:30 pm.

19. Next Park & Recreation Board meeting is Tuesday, September 30, 2025 at 6:30 pm.

20. Adjourn:

- a. Member Brandy Ramer motioned and Member Kim Boyum seconded to adjourn.

Passed. 5 yay / 0 nay

Adjourn at 6:54 pm.

ATTACHMENT B

Course map: RSM



ATTACHMENT C

9/30/2025

Music in Mantorville Recap

To: Mantorville Parks Board

From: Tom Monson, on behalf of Mantorville Area Chamber of Commerce Music in Mantorville Committee

Our chamber and committee believe Music in Mantorville was a huge success in its first season during Summer 2025. Thank you again for the support shown by the Parks Board that helped make the 2025 Music in Mantorville season a hit! We could not have done it without your help and City's broad assistance across multiple departments. MiM was cancelled once on July 29 due to a power outage and water main break but otherwise ran as scheduled. A makeup performance for the cancellation is scheduled to go on 12/20/2025 in the Opera House. This resulted in 12 concerts in Riverside Park over a 13-week period utilizing the new Klaus W. Alberts Jr. Bandshell.

- Attendance is estimated to have averaged 327 people per night
- Performances ran from 5:30-7:30 PM on Tuesdays June to August
- Peak headcount took place at approximately 6:11 PM
- High attendances were approx. 600 people on 6/10 and 7/1
- Low attendance was approx. 75 people on 6/3

We generally had 3-4 food vendors selling meals, 1-2 selling desserts, and between 2 to 6 vendors in the farmer's market.

The venue worked well with no notable issues regarding bathrooms or trash. Litter was minimal week to week.

Feedback for potential venue improvements:

- Multiple bands noted they would like additional electrical outlets along the back wall of the bandshell.
 - After reviewing with Joe Adams and Mike Marti of Marti Electric, I recommend installing a single group of outlets in the southwestern corner of the bandshell directly on the other side of the wall from the electric box.
- I personally recommend installing some basic lighting inside the bandshell so performers can read music after dark, especially later in the fall or during the winter.
 - After reviewing with Joe Adams and Mike Marti of Marti Electric, I recommend installation of evenly spaced disc lights with conduit run along the back of

ATTACHMENT C

the structure (outside audience view) and running lights in the grooves between beams.

- Marti Electric is currently drafting an estimate for both the outlets and lights with a projected total of just under \$1,000. This would cover materials with labor donated.
- One vendor noted they would have liked a 240-amp service on the southside of Riverside Park.
 - I recommend no action on this request at this time.
- Large numbers of attendees stated they would like additional shade in the park closer to the bandshell.
 - I recommend considering installation of some shade sails in the green space in front of the bandshell utilizing either donations or Rochester Sales Tax Dollars. Installation of shade sails must use poles that can be both installed and taken back out to avoid DNR floodway issues.
 - I have also spoken with Brian and Mary Jo Hindal about potentially staggering the Larger Than Life art exhibits in the park to spread out the shade created by their installations as well.
- I personally recommend installing a gutter and downspout along the back roofline of the bandshell to prevent future erosion.
 - Home Improvement Professionals has offered to install a 6” gutter with downspout at no cost. The estimated value of donation is \$600 in materials and \$400 in labor.
- I personally recommend constructing and installing a step on the north side of the structure.
- I personally recommend installing four eyelets above the entries of the south park shelter so that banners can be hung to say “Farmer’s Market”.

ATTACHMENT C

Our MiM committee is committed to running the event series again next year on Tuesdays at the same time again. We are beginning to discuss bands and sponsorships again. The 2025 budget summary is:

Income	\$14,397.25
Bands	\$5,900.00
Marketing	\$3,347.71
Other	\$1,371.50
Total Expenses	\$10,619.21
Net Income	\$3,778.04
Pending Insurance	\$650.00
Deferred – Rosie Daze Band Total Budget	\$1,500.00
Projected Ending Net Income	\$1,628.04

The projected ending net income will be reinvested back into the 2026 season. Our budget had included additional buffer in the event of needing portable restrooms, damages on the bandshell, and we also received some unexpected free will donations.

We would like to increase our budget for bands in 2026 so we can average closer to \$750-\$1,000 per band (versus \$500 this year) to get a bit bigger name bands to grow turnout further.

2026 Projection	
Sponsorships	\$ 9,750
City/EDA	\$ 3,250
Grant (Hanson Family)	\$ 5,000
Proj. 2025 Net Carryover	\$ 1,628
Donations	\$ 200
Total Income	\$ 19,828
Bands	\$ 10,500
Marketing	\$ 6,500
Bandshell Fees	\$ 650
Damage Deposit	\$ 250
Liability Insurance	\$ 650
Contingency	\$ 1,200
Total Expense	\$ 19,750
Net Income	\$ 78

ATTACHMENT D

PICKLEBALL COURT RULES

- **Use pickleball court at your own risk.**
- **Proper footwear required.**
- **No food, glass or alcoholic beverages.**
- **No pets.**
- **No bicycles, roller blades or skateboards.**
- **Do not abuse net or other equipment.**

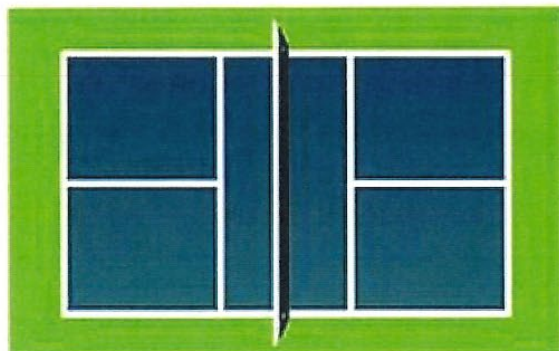
• Hours - 8Am to Dusk

PICKLEBALL OFFICIAL RULES

OBJECT OF THE GAME

To Score Points by Legally Serving and Winning Rallies.

- Played as Singles (1v1) or Doubles (2v2)
- Most Common Format: Doubles



SERVING RULES

SERVE MECHANICS:

- Underhand, Below Waist, Upward Motion
- Feet Behind Baseline until Contact
- Serve Diagonally Across, Landing in Service Box

SERVE TYPES:

- Volley Serve – Hit in Air
- Drop Serve – Let it Bounce First



Let Serves are Playable (2021+ Rule)

NON-VOLLEY ZONE ("KITCHEN")

- 7 Feet from Net, No Volleying in Zone
- Enter to Hit Bounce, Exit before Volleying Again
- Stepping on NVZ Line = Fault

SCORING RULES

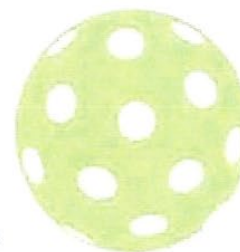
- Only the Serving Team Scores Points
- Games to 11, Win by 2 (or 15/21 in Tournaments)
- Call Score: Server-Receiver-Server Number (e.g. 6-3-2)
- First Serve: Only One Server at Game Start

DOUBLE BOUNCE RULE:

- Ball Must Bounce Once on Each Side before Volleys
- Serve → Bounce (Receiver), Return → Bounce (Server)

FAULTS

- Out of Bounds
- Net Violation
- NVZ Volley or Line Step
- Violating Double Bounce Rule
- Wrong Player Returns Serve



POSITIONING

DOUBLES:

- Serving Team Alternates Sides after Scoring
- Receiving Team stays Fixed

SINGLES:

- Serve Right Side when Even Score
- Serve Left Side when Odd Score

MATCH FORMATS

- Rec: to 11, Win by 2
- Tournaments: To 15/21
- Switch Sides at 6 Points (or Halfway in Long Games)

Pickleball Rules

- A serve must be hit underhand with the paddle below the waist. Your feet must be behind the baseline and game start is served from the right court You cannot spin the ball prior to hitting the ball
- The serve must go cross court to the diagonal court from you. On a serve the ball cannot touch the kitchen line
- You continue to serve, alternating court sides until you lose a point or commit a fault
- You or your team must be serving to be able to score a point
- There is a Right/Even Court, a Left/Odd court and a Kitchen (the court area closest to the net)
- The Right/Even court is the service area on the right side of the court when facing the net. The starting server should be positioned on the right/even side to start and when their score is an even number
- The Left/Odd Court is the service area on the left side of the court, when facing the net. The starting server should be positioned on the left/odd side of the court when their score is an odd number
- For scoring purposes, a side out will occur once a rally (both team members lose a point or commit a fault and the serve goes to the other team, except for the beginning server of the game. After the beginning server (called the second server) loses or commits a fault the service is awarded to the opposing team
- Score Calling: The proper sequence is: serving team's score, then receiving team's score. In doubles the score is called as three numbers, the same as above followed by the server number one or two), (e.g., "zero – one – one"). To begin each game, the score will be called as "zero – zero – two"
- All balls that hit on the line are considered "in" except on the serve, see above
- The 2 Bounce Rule. When serving the receiving team must let the ball bounce once before it is hit, then the serving team must also let the ball bounce once before it is hit. Afterwards, it is open play
- The pickleball cannot bounce more than once per side
- Only the serving team can earn points
- You can't hit the ball out "of the air" in the Kitchen
- You can only enter the kitchen area to return the ball, then you must step back out to resume play
- If any part of your foot is on the Kitchen line, you are in the Kitchen
- You can hit a ball out of the air after the 2-bounce rule, but your momentum cannot take you into the Kitchen.
- The ball is permitted to hit the top of the net if it lands on the other side of the court
- The team closest to the play makes the line call as "in" or "out". Any ball that cannot be called "out" will be considered "in"
- Recreational games are played to 11 points (win by 2). Games can also be played to 15 or 21 points

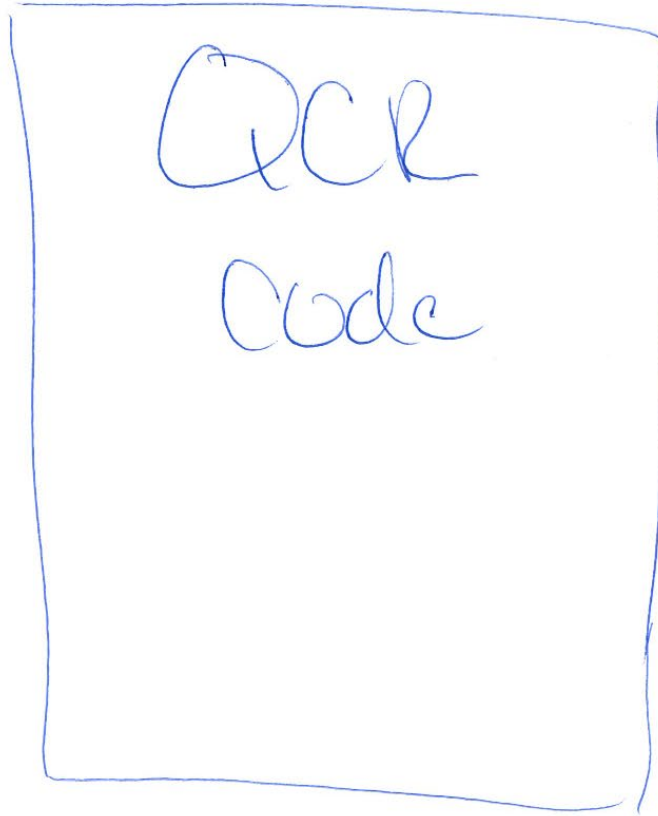


For more rules information go to USAPickleball.org or use this QR code

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Please scan here to
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for maintenance of these courts
Tag: Pickleball on donation box

Court

Numbers

1, 2, 3

ATTACHMENT E

Signs at Ballfields

SIGNS	Midwest Signtech	Abel Signs
4X4 Poly Metal Signs <ul style="list-style-type: none">• Includes Art Setup (as long as they provide their logo in vector format)• Includes Grommets• Does not include Art Work	\$185.00	\$300 (2 color) \$350 (multi color)

Upcharge for Businesses - \$50

Annual Charge for Businesses - \$150