



*Trail to the Past. Road to the Future.*

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**CITY COUNCIL MEETING**  
MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
MONDAY, September 8, 2025 - 6:30pm

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Changes to Agenda**

**4. Consent Agenda \*\***

- A. Accounts Payable (Warrant List) for 9.8.25
- B. County Commissioners Meeting Minutes 8.12.25
- C. County Commissioners Meeting Minutes 7.22.25
- D. Fire Department Meeting Minutes September 2025
- E. Approval to waive fee for Marigold Days Fireworks Application
- F. Approval of Siding for 15 5<sup>th</sup> Street East

**5. Proclamations, Presentations and Recognitions**

**6. Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

**7. Public Safety Update**

- A. Sheriff's Report August 2025
- B. Fire Department Report
  - Accepting Retirement of Jeff Schmidt after 25 years of service \*\*
  - Accepting resignation of Trace Naatz\*\*

**8. Public Hearing**

**9. New Business**

- A. Discussion of Lead Service Line Replacement – Scott Huneke - WHKS
- B. 2026 Proposed Budget and setting preliminary Levy \*\*

**10. Old Business**

- A. Discussion of property at 101 5<sup>th</sup> Street East\*\*

**11. Tabled Items**

- A. Streetlight on HWY 57 across from Casey's

**12. Reports**

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports  
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure,  
KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township, Decorations*
- E. Councilmember Reports
- F. Mayor's Report

**13. Adjourn \*\***

<b><i>Upcoming Meetings and Events in Mantorville:</i></b>		
<i>September 8, 2025</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>September 22, 2025</i>	<i>6:30pm</i>	<i>Special Council Meeting</i>
<i>September 30, 2025</i>	<i>6:30pm</i>	<i>Park and Rec Regular Meeting</i>
<b><i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meetings and community events in Mantorville.</i></b>		

**\*\* Council Action Item**

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## Payments

Current Period: September 2025

Payments Batch 090425PAY		\$73,574.10	
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 006685	9/8/2025
Cash Payment	E 602-49450-300 Professional Srvs (GEN	August Services 8/1/25-8/31/25	\$115.08
Invoice	314901	9/8/2025	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	August Services 8/1/25-8/31/25	\$61.97
Invoice	314901	9/8/2025	
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$177.05
Refer	0 CASEYS BUSINESS MASTERCARD	Ck# 006683	9/8/2025
Cash Payment	E 101-45200-212 Motor Fuels	Fuel for 7/18 - 8/17	\$39.11
Invoice			
Cash Payment	E 602-49450-212 Motor Fuels	Fuel for 7/18 - 8/17	\$362.48
Invoice			
Cash Payment	E 101-41500-437 Other Miscellaneous	Fuel for 7/18 - 8/17	\$3.15
Invoice			
Cash Payment	E 101-42200-212 Motor Fuels	Fuel for 7/18 - 8/17	\$136.13
Invoice			
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$540.87
Refer	0 VERIZON WIRELESS	Ck# 006684	9/8/2025
Cash Payment	E 101-42200-321 Communications Phone/	Service from 07/24/25 - 08/23/25	\$164.70
Invoice	6121843256	9/8/2025	
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$164.70
Refer	0 SOUTHEAST SERVICE COOPERAT	Ck# 006679	9/8/2025
Cash Payment	G 101-21706 Hospitalization/Medical Ins	Service for September 2025	\$3,534.48
Invoice			
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$3,534.48
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006682	9/8/2025
Cash Payment	G 101-21703 FICA Tax Withholding	PR 18 2025	\$1,215.54
Invoice			
Cash Payment	G 101-21709 Medicare	PR 18 2025	\$284.26
Invoice			
Cash Payment	G 101-21701 Federal Withholding	PR 18 2025	\$866.94
Invoice			
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$2,366.74
Refer	0 MINNESOTA REVENUE	Ck# 006681	9/8/2025
Cash Payment	G 101-21702 State Withholding	PR 18 2025 - Submitted 09/02/2025	\$470.17
Invoice			
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$470.17
Refer	0 MN PERA	Ck# 006680	9/8/2025
Cash Payment	G 101-21704 PERA	PR 18 2025 Payment 09/03/2025	\$1,473.73
Invoice			
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$1,473.73
Refer	0 NASH, LYNETTE	-	
Cash Payment	E 101-41500-437 Other Miscellaneous	NNO 4x8 Banner	\$149.99
Invoice	09/08/25	9/8/2025	
Transaction Date	9/4/2025	MBT Bank Checking 10100	<b>Total</b> \$149.99

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Payments

Current Period: September 2025

Refer	0	AG PARTNERS COOPERATIVE	-		
Cash Payment	E 101-45200-212	Motor Fuels	Fuel 8/19/2025		\$2,648.65
Invoice	817292	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$2,648.65
Refer	0	ATE Recreation	-		
Cash Payment	E 225-45122-570	Capital Outlay	Backboards for Basketball		\$12,713.19
Invoice	146-25	9/8/2025		Project 25-002	
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$12,713.19
Refer	0	BADGER METER	-		
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Services for August 2025		\$152.66
Invoice	80208643	9/8/2025			
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Services for August 2025		\$283.51
Invoice	80208643	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$436.17
Refer	0	JACOBSEN LAW FIRM, P.A.	-		
Cash Payment	E 101-41600-304	Legal Fees	August Service		\$702.00
Invoice	4761	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$702.00
Refer	0	CULLIGAN GREATER ROCHESTER	-		
Cash Payment	E 101-41940-200	Supplies	August Service 2025		\$12.20
Invoice	611X02657204	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$12.20
Refer	0	KENNEDY & GRAVEN, CHARTERE	-		
Cash Payment	E 101-41600-304	Legal Fees	Eagle Meadows Development		\$1,950.00
Invoice	189460	9/8/2025		Project 24-001	
Cash Payment	E 101-41600-304	Legal Fees	General City Matters, Land Donation Matter, Fyten Brewing		\$1,051.84
Invoice	189460	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$3,001.84
Refer	0	DODGE COUNTY INDEPENDENT	-		
Cash Payment	E 101-41110-352	Publishing	Legal Advertising - Bid CSAH 15 Lift Station - Ran 8/21/25		\$476.70
Invoice	19697	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$476.70
Refer	0	ONSITE COMPANIES	-		
Cash Payment	E 101-45200-410	Rentals	August Service 2025 - Dennison Park		\$127.00
Invoice	1936260	9/8/2025			
Cash Payment	E 603-45183-410	Rentals	August Service 2025 - RV Park		\$79.00
Invoice	1936262	9/8/2025			
Cash Payment	E 101-45200-410	Rentals	August Service 2025 - Mantor Field		\$109.00
Invoice	1936261	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$315.00
Refer	0	ON-SITE COMPUTERS, INC	-		
Cash Payment	E 101-41500-300	Professional Srvs (GEN	August Billing 2025		\$298.68
Invoice	CW102127	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$298.68

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Current Period: September 2025

Refer	0	WHKS & COMPANY	-		
Cash Payment	E 101-41950-303	Engineering Fees	2025 Engineering Service - General	\$1,140.20	
Invoice	55055	9/8/2025			
Cash Payment	E 602-49450-303	Engineering Fees	2025 Engineering Service - CSAH 15 Lift Station	\$3,322.74	
Invoice	55054	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$4,462.94
Refer	0	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711	Life Insurance Payable	Coverage for September 2025	\$32.00	
Invoice	608900092025	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$32.00
Refer	0	DODGE COUNTY	-		
Cash Payment	E 101-41550-310	Other Professional Servi	Pictometry User Agreement 2025	\$370.00	
Invoice	2025Mantorville	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$370.00
Refer	0	CMS - CONSTRUCTION MGMT. SE	-		
Cash Payment	E 101-42400-300	Professional Srvs (GEN	for July Services 2025	\$2,096.30	
Invoice	817-254968-7	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$2,096.30
Refer	0	DELTA DENTAL	-		
Cash Payment	G 101-21708	Dental Insurance	September Coverage 2025	\$168.88	
Invoice	RIS0006546734	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$168.88
Refer	0	LINCOLN NATIONAL LIFE INSURA	-		
Cash Payment	G 101-21711	Life Insurance Payable	September Coverage & Adj. New Employee	\$366.54	
Invoice	4871111683	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$366.54
Refer	0	AFLAC	-		
Cash Payment	G 101-21710	AFLAC	Premiums for September 2025	\$33.12	
Invoice	078190	9/8/2025			
Transaction Date	9/4/2025		MBT Bank Checking 10100	<b>Total</b>	\$33.12
Refer	0	LEAGUE OF MN CITIES INS TRUST	-		
Cash Payment	E 601-49400-151	Worker s Comp Insuran	Waterworks - Workers' Comp Coverage Premium	\$54.64	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 101-43100-151	Worker s Comp Insuran	General Maintenance - Workers' Comp Coverage Premium	\$97.23	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 602-49450-151	Worker s Comp Insuran	Sewage - Workers' Comp Coverage Premium	\$45.56	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 101-42200-151	Worker s Comp Insuran	Firefighters - Workers' Comp Coverage Premium	\$202.24	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 101-41500-151	Worker s Comp Insuran	Clerical - Workers' Comp Coverage Premium	\$11.95	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 101-45200-151	Worker s Comp Insuran	Parks - Workers' Comp Coverage Premium	\$114.91	
Invoice	08/28/2025	9/8/2025			
Cash Payment	E 101-41110-151	Worker s Comp Insuran	Elected Officials - Workers' Comp Coverage Premium	\$4.47	
Invoice	08/28/2025	9/8/2025			

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Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$531.00</b>
Refer	0 <u>ULINE</u>	-			
Cash Payment	E 225-45122-570 Capital Outlay		10 Benches for Main Street		\$13,441.12
Invoice	196562265	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$13,441.12</b>
Refer	0 <u>WARSAW SOLAR, LLC</u>	-			
Cash Payment	E 101-41940-380 Utility Services		Power Sales for July 2024		\$859.26
Invoice	2508-6994D	9/8/2025			
Cash Payment	E 101-42200-380 Utility Services		Power Sales for July 2024		\$590.74
Invoice	2508-6994D	9/8/2025			
Cash Payment	E 602-49450-380 Utility Services		Power Sales for July 2024		\$1,074.08
Invoice	2508-6994D	9/8/2025			
Cash Payment	E 603-45183-381 Electric Utilities		Power Sales for July 2024		\$214.82
Invoice	2508-6994D	9/8/2025			
Cash Payment	E 601-49400-380 Utility Services		Power Sales for July 2024		\$751.85
Invoice	2508-6994D	9/8/2025			
Cash Payment	E 101-43160-381 Electric Utilities		Power Sales for July 2024		\$1,879.64
Invoice	2508-6994D	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$5,370.39</b>
Refer	0 <u>GOPHER STATE ONE CALL</u>	-			
Cash Payment	E 602-49450-300 Professional Srvs (GEN		Locates for August		\$14.04
Invoice	5080575	9/8/2025			
Cash Payment	E 601-49400-300 Professional Srvs (GEN		Locates for August		\$7.56
Invoice	5080575	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$21.60</b>
Refer	0 <u>MAIN STREET DESIGNS</u>	-			
Cash Payment	E 101-43100-570 Capital Outlay		"Welcome Flowers" Digital Banner		\$500.51
Invoice	38025	9/8/2025		Project 24-003	
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$500.51</b>
Refer	0 <u>STUSSY CONSTRUCTION INC</u>	-			
Cash Payment	E 101-43100-224 Street Maint Materials		Rock for Shop		\$241.21
Invoice	344755	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$241.21</b>
Refer	0 <u>MAXSON ELECTRIC</u>	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings		Worked on Power in Pavilion		\$404.80
Invoice	7495	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$404.80</b>
Refer	0 <u>pioneer athletics</u>	-			
Cash Payment	E 101-45200-404 Repairs/Maint Machiner		Base Set		\$287.67
Invoice	262575	9/8/2025			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$287.67</b>
Refer	0 <u>OLMSTED COUNTY PUB HEALTH</u>	-			
Cash Payment	E 601-49400-300 Professional Srvs (GEN		Water Testing		\$135.00
Invoice	1007	9/8/2005			
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b>	<b>\$135.00</b>
Refer	0 <u>HAWKINS, INC</u>	-			

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<b>Cash Payment</b>	E 601-49400-216	Chemicals and Chem Pr	150 lb Chlorine Cylinder		\$10.00
Invoice	7167977			9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$10.00
Refer	0	<i>TEAM LAB CHEMICAL CORP.</i>		-	
<b>Cash Payment</b>	E 101-45200-200	Supplies	Fine Road Patch Thirty Bags		\$639.25
Invoice	0048369			9/8/2025	
<b>Cash Payment</b>	E 101-43100-224	Street Maint Materials	Glyphosalte 53.8% One 2x2 Gal Carton		\$519.25
Invoice	0048369			9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$1,158.50
Refer	0	<i>OREILLY AUTO PARTS</i>		-	
<b>Cash Payment</b>	E 101-43125-404	Repairs/Maint Machiner	Battery		\$574.52
Invoice	6235-184379			9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$574.52
Refer	0	<i>MINNESOTA DEPARTMENT OF HE</i>		-	
<b>Cash Payment</b>	E 601-49400-441	MDH FEE	3rd Quarter Service Connection Fee		\$989.00
Invoice				9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$989.00
Refer	0	<i>KMTELECOM</i>		-	
<b>Cash Payment</b>	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$129.95
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$20.91
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 101-42200-321	Communications Phone/	FD 5440		\$25.90
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$90.89
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$46.38
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$36.38
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$36.38
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER		\$0.15
Invoice	10280279			9/8/2025	
<b>Cash Payment</b>	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER		\$25.00
Invoice	10280279			9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$417.79
Refer	0	<i>SL CONTRACTING, INC</i>		-	
<b>Cash Payment</b>	E 601-49400-228	Equip. Repair and Maint	2025 Water Service Break Service to Park		\$11,877.50
Invoice	14981			9/8/2025	
Transaction Date	9/4/2025		MBT Bank Checking	10100	<b>Total</b> \$11,877.50
Refer	0	<i>HARDWICK, ANNABELLE</i>		-	
<b>Cash Payment</b>	E 101-42200-433	Dues and Memberships	MFSCB Recertifications 09/03/2025		\$157.50
Invoice	09/08/2025			9/8/2025	

Payments

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Cash Payment	E 101-42200-217 Other Operating Supplie	SCBA Cleaner/Fire Wipes 08/31/25		\$444.05
Invoice	09/08/2025	9/8/2025		
Transaction Date	9/4/2025	MBT Bank Checking	10100	<b>Total</b> \$601.55

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$27,724.16
225 PARK CONCESSIONS FUND		\$26,154.31
601 WATER FUND		\$14,111.56
602 SEWER FUND		\$5,290.25
603 RV PARK		\$293.82
		<u>\$73,574.10</u>

Pre-Written Checks	\$8,727.74
Checks to be Generated by the Computer	\$64,846.36
Total	<u>\$73,574.10</u>

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## Payments

Current Period: August 2025

Payments Batch 082025PAY		\$31,232.66	
Refer	0 MBT BANK	Ck# 006671	8/20/2025
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Cash Management Fee August	\$35.00
Invoice	083125	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$35.00</b>
Refer	0 RESNEXUS	Ck# 006665	8/20/2025
Cash Payment	E 603-45183-101 Salaries	Ayguist 2925 fee for service	\$50.25
Invoice	081525	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$50.25</b>
Refer	0 WEX HEALTH, INC.	Ck# 006666	8/20/2025
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Service fee for August 2025	\$11.00
Invoice	2208623-N	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$11.00</b>
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006667	8/20/2025
Cash Payment	G 101-21703 FICA Tax Withholding	PR 17 2025	\$1,211.62
Invoice	082025	8/20/2025	
Cash Payment	G 101-21709 Medicare	PR 17 2025	\$283.36
Invoice	082025	8/20/2025	
Cash Payment	G 101-21701 Federal Withholding	PR 17 2025	\$849.30
Invoice	082025	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$2,344.28</b>
Refer	0 MINNESOTA REVENUE	Ck# 006668	8/20/2025
Cash Payment	G 101-21702 State Withholding	PR 17 2025	\$467.81
Invoice	082025	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$467.81</b>
Refer	0 MN PERA	Ck# 006669	8/20/2025
Cash Payment	G 101-21704 PERA	PR 17 2025	\$1,467.33
Invoice	082025	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$1,467.33</b>
Refer	0 click send	Ck# 006679	8/20/2025
Cash Payment	E 101-42200-321 Communications Phone/	August fees 2025	\$100.00
Invoice	081225	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$100.00</b>
Refer	0 FRANDSEN BANK - ZUMBROTA	-	
Cash Payment	E 312-47000-601 Debt Srv Bond Principal	Bond 2021A 2nd payment 2025	\$13,000.00
Invoice	080425	8/20/2025	
Cash Payment	E 601-49400-601 Debt Srv Bond Principal	Bond 2021A 2nd payment 2025	\$12,000.00
Invoice	080425	8/20/2025	
Cash Payment	E 312-47000-611 Bond Interest	Bond 2021A 2nd payment 2025	\$837.00
Invoice	080425	8/20/2025	
Cash Payment	E 601-49400-611 Bond Interest	Bond 2021A 2nd payment 2025	\$774.00
Invoice	080425	8/20/2025	
Transaction Date	8/20/2025	MBT Bank Checking 10100	<b>Total \$26,611.00</b>
Refer	0 MINNESOTA ENERGY	-	

Payments

Current Period: August 2025

Cash Payment	E 101-41940-380	Utility Services	4016467-5 STREETS	\$0.00
Invoice	5584422679	8/20/2025		
Cash Payment	E 101-41940-380	Utility Services	4300149-4 STREETS	\$0.00
Invoice	5584422679	8/20/2025		
Cash Payment	E 101-41940-380	Utility Services	4028156-0 STREETS	\$35.14
Invoice	5584422679	8/20/2025		
Cash Payment	E 101-42200-380	Utility Services	4229566-7 FIRE DEPT	\$110.85
Invoice	5584422679	8/20/2025		
Cash Payment	E 602-49450-380	Utility Services	4299022-6 WWTP	\$0.00
Invoice	5584422679	8/20/2025		
Cash Payment	E 101-41940-380	Utility Services	5121503-6 NEW SHOP	\$0.00
Invoice	5584422679	8/20/2025		
Transaction Date	8/20/2025		MBT Bank Checking 10100	<b>Total</b> \$145.99

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$4,571.41
312 GO EQPMT AND UTIL NOTE 2021A		\$13,837.00
601 WATER FUND		\$12,774.00
602 SEWER FUND		\$0.00
603 RV PARK		\$50.25
		<u>\$31,232.66</u>

Pre-Written Checks	\$4,475.67
Checks to be Generated by the Computer	\$26,756.99
Total	<u>\$31,232.66</u>

**UNAPPROVED MINUTES OF THE  
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD  
AUGUST 12, 2025**

**Chair**

**Convene County Board Meeting**

The Dodge County Commissioners met in regular session August 12, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rhonda Toquam called the meeting to order at 9:30 a.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

**Pledge of Allegiance**

The pledge of allegiance was recited.

**Determine Quorum**

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist            County Administrator  
Becky Lubahn            Deputy Clerk  
Paul Kiltinen            County Attorney

**Establish Agenda**

**Agenda Approved**

Motion by Tjosaas seconded by Peterson to approve and adopt the agenda as presented.

*Motion Adopted [Unanimous]*

**Consent Agenda**

Motion by Tjosaas seconded by Kenworthy to approve the following Consent Agenda items:

*Motion Adopted [Unanimous]*

- 1.1. Committee of the Whole - Committee Meeting - Jul 22, 2025 4:50 PM
- 1.2. Board of Commissioners - Regular Meeting - Jul 22, 2025 5:00 PM

1.3. Final Payment for SAP 020-609-037

**Guy Kohlhofer, County Engineer**

**Road Use and Repair Agreement for Dodge County Wind, LLC**

Dodge County Wind, LLC intends to develop an approximately 259 megawatt large wind energy conversion system in Ashland, Claremont, Ripley and Westfield townships. This requires trucking in and out of all components needed for the building of the turbines. These are large and heavy loads that will take an excessive toll on our local roads. Similar to when Xcel first installed turbines in Dodge County they have developed a Road Use Agreement (RUA) to ensure the roads are well taken care of and any damage is compensated.

Included in the Board packet was the primary portion of the RUA they have come together on. It includes items such as needed insurance, procedures and responsibilities for road maintenance, as well as compensation for county personnel time spent on the project. The portion not in the packet are the exhibits. They number to 456 and are extraneous at this time. Dodge County will again, under the agreement, be responsible for overseeing the township roads as well. All affected townships have already signed on by resolution.

Motion by Peterson seconded by Allen to approve and authorize the Board Chair, County Administrator, County Engineer and County Attorney to sign the proposed Road Use and Repair Agreement Dodge County Wind, LLC.

*Motion Adopted [Unanimous]*

**Jim Elmquist, County Administrator**

**PFML Presentation - Integrity Benefits**

Dan Ochs from Integrity Employee Benefits was available to discuss Paid Family Medical Leave (PFML). Effective January 1, 2026, Minnesota Law requires that employers provide paid leave benefits to eligible employees, that offers two primary benefits: short-term paid leave with partial wage replacement, and job protection for those employees who have been employed for more than 90 days. All private, state and local government employers, with at least one employee working in Minnesota, must participate in the PFML program. The PFML law requires both employees and employers to contribute through payroll deduction, with employers covering at least 50% of the premium.

Mr. Ochs reported that employers have the option to administer PFML with the State or through a private plan, as long as the private plan meets or exceeds the state PFML requirements.

Commissioner Peterson had questions regarding the length of time the county would be locked into the agreement and whether or not Fairview Care Center was included in the figures that were presented.

Mr. Ochs stated that individuals can opt out of any plan at any time if they choose to go with a private carrier. However, if they decide to enroll in a state-run plan at a later date, they will be locked into a three-year agreement.

Mr. Elmquist informed the Board that PFML premiums have been included in the county's 2026 budget, at the state premium rate.

The Employee Relations Director is recommending that the county move forward with a plan before September 1st.

Commissioner Kenworthy wanted to know how long the county has been with MetLife.

Mr. Ochs reported Dodge County has been with MetLife for 2 years.

Commissioner Peterson stated that he was ok with moving forward with the MetLife proposal.

Commissioner Toquam commented that she thinks MetLife is a good option for the county.

Motion by Peterson seconded by Tjosaas to accept the MetLife bid as recommended for Paid Family Medical Leave effective January 1, 2026.

*Motion Adopted [Unanimous]*

### **Personnel Agenda Reviewed**

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Kenworthy to approve the following personnel actions:

**A. Environmental Services**

A.1 Joe Flett - Environmental Program Manager  
Step increase from B32 step 9 \$26.62 to B32 step 8 \$27.50.  
Effective Date: 8/10/25

A.2 Zachary Schultz - Solid Waste Facility Operator  
Authorization to hire at B22 step 3 \$26.05 to fill approved vacancy.  
Effective Date: 8/11/25

**B. Land Records**

B.1 Brea Hare - Recorder Office Supervisor  
No longer employed.  
Effective Date: 8/29/25

B.2 Recorder Office Supervisor - 1.0  
Authorization to post and fill vacancy.  
Effective Date: 8/12/25

**C. Highway**

C.1 Landry Nanga Nzinga - Engineering Technician  
Authorization to hire at B32 step 1 \$32.44 to fill approved vacancy.  
Effective Date: 7/28/25

C.2 Darin Wilking - Equipment Operator

Step increase from B23 step 8 \$32.60 to B23 step 9 \$33.74.  
Effective Date: 8/01/25

*Motion Adopted [Unanimous]*

**Amy Evans, Public Health Director**

**Intent to Apply for TZD Funding**

Ms. Evans reported that Dodge County Public Health is seeking consensus to apply for Towards Zero Death (TZD) funding to support educational initiatives in Dodge County related to traffic safety. Dodge County Public Health (DCPH) received funding this past year. DCPH is willing to continue this work for FY 2026.

The FY 2026 TZD Safe Roads RFP is now open. The Minnesota Department of Public Safety (DPS), Office of Traffic Safety (OTS) is seeking proposals from entities who are not individuals or unincorporated organizations to provide local education and outreach on traffic safety through a variety of community programs. Applications must be submitted by 4:00 p.m. on Monday, August 18, 2025.

Motion by Kenworthy seconded by Tjosaas to approve and authorize Public Health to move forward with applying for Toward Zero Deaths funding for FY 2026 to support educational initiatives in Dodge County related to traffic safety.

*Motion Adopted [Unanimous]*

**Laura Qualey, EDA Consultant**

**Big Ideas Mobile Learning Lab - Dodge County Students & Young Adults with Justice System Involvement**

Assistant Dodge County Attorney Kailee Thompson; Workforce Development Incorporated Career Planner and Workforce Engagement Specialist Desirae Dyke and Community and Business Development Specialist Laura Qualey have collaborated to coordinate a couple of interactive, hands-on trade skill sessions for the students and young adults in the Dodge County. A skilled trades mobile learning lab out of New Ulm, MN has developed a way to inform, inspire, and connect with young students and adults to engage them with trade skills as a potential career path.

The two events will take place at the end of September and will involve four School Districts as well as young adults involved in the criminal justice system. The students that will be participating will be selected based on a survey they have completed prior to the event that have expressed interest in the trades or have no intent or plans to pursue any post-secondary education after high school graduation. The young adults that are involved in the justice system, will be able to participate in the events as well (separately from the students) with an added incentive which can either reduce their sentence, probation and/or court fees depending on their

situation. The ultimate goal is to expose these young adults to opportunities for a future in the trades where they can earn a livable, honorable wage and secure employment in the County as well. This will also serve the employers in the County by providing exposure to a group of people that may have never considered a career in the trades or thought they could find a job near home that could support themselves.

Learning Lab scheduled events were listed as follows:

**Thursday, September 25<sup>th</sup> 8 a.m.-2:30 p.m. Cost \$3,768**

Lab Site: K-M School Parking Lot

ZED Students attend in AM (Confirmed) 8:15 AM - 11:15 AM

KMHS Students attend in PM (Confirmed) 11:30 AM - 2:30 PM

**Friday, September 26<sup>th</sup> 8 a.m.-2:30 p.m. Cost \$3,720**

Lab Site: Triton High School in Dodge Center (Confirmed)

Triton HS in AM (Confirmed) 8:15 AM - 11:15 AM

Hayfield HS in PM (*pending*) 11:30 AM - 2:30 PM

The stations scheduled for this event are:

- **Industrial Coating (Paint)-VR**
- **CAT Excavation-AR**
- **Safety Harnesses-Hands on**
- **Tire Maintenance-Hands on**
- **Welding**

Up to 60 students will be able to go through the mobile lab in the 3.5 hour block per school which is about 16-20 each hour. Rotating through the 3 groups with some just observing versus using the simulators. WDI also has ten VR Headsets that will allow other students to interact and experience other modules that are different than those in the mobile lab. So, there will be quite a variety of skills they can try out during their experience. WDI will also provide materials on their services they provide and if there are any employers that have staff available or have jobs they are hiring for, they will also have that information available to students as well.

This event could involve 120 Students each day = 240 students within the 4 school districts  
Kailee Thompson's clients 2 hours each day=up to 40; 4 hours total = up to 80 clients.

Students from Hayfield will be the only students that will require transportation; if the County is willing to cover the transportation costs affiliated with this event, that would make the event entirely free for students to attend.

**Budget:** The expenses for the event include the cost for each mobile lab for each location for the two-day event which includes 4 modules + mileage and the transportation to and from Hayfield to Dodge Center. The funding sources include a grant award of \$6,000 from Compeer Financial from their General Use Grant and a subsidy request to Dodge County to contribute toward the remaining balance for expenses not covered by the grant which is approximately \$2,000.

**Staff Recommendation:** Approve up to \$2,000 for the Big Ideas Mobile Lab for the Dodge County Area School Districts trade skills lab expenses that are not covered by the Compeer Grant and enter into a contract with Big Ideas Mobile Learning Lab.

Commissioner Kenworthy stated that the group has done an amazing job putting everything together, and he supports the county contributing \$2,000 toward the learning labs.

Motion by Kenworthy seconded by Tjosas to approve and authorize the county contributing up to \$2,000 towards the Big Ideas Mobile Lab for the Dodge County Area School Districts trade skills lab expenses that are not covered by the Compeer Grant and enter into a contract with Big Ideas Mobile Learning Lab as recommended.

*Motion Adopted [Unanimous]*

### **Catherine Grondin, Zoning Administrator**

Planning Commission Recommendations Reviewed

#### **ZA #25-01 Oslo360 LLC**

Ms. Grondin presented for the Board's consideration the August 6, 2025 Planning Commission recommendations.

The Zoning Administrator discussed ZA #25-01 Oslo360 LLC.

Motion by Allen seconded by Kenworthy to approve of the following action of the Planning and Zoning Commission as reviewed on August 6, 2025 with the reasons, recommendations and conditions as found in the individual permit:

#### **ZA #25-01 Oslo360 LLC**

The first public hearing is to consider an application for Zoning Amendment 25-01 to consider a request to rezone an approximately 0.46 acres (inclusive of road ROW) parcel from the Agricultural District to the Commercial District, located in Section 16, Vernon Township. The applicant is Oslo360 LLC-Wade Gulbransen, and the property owners are Gene and Sharon Gulbransen.

*Motion Adopted [Unanimous]*

**IUP #25-02 McNeilus**

Ms. Grondin reviewed with the IUP #25-02 McNeilus.

The Zoning Administrator informed the Board that they will be dropping the words “before construction” from the end of sentence on recommendation #3.

Motion by Allen seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed with the reasons, recommendations and conditions as found in the individual permit:

**IUP #25-02 McNeilus**

The second public hearing is to consider an application for Interim Use Permit 25-02 to consider a request to lawfully establish a dwelling on less than 53 acres in the Agricultural District, on approximately 4.38-acres, located in Section 22, Wasioja Township. The property owner and applicant are Brandon McNeilus.

**RECOMMENDATIONS**

The Environmental Services Staff recommends approval of the Interim Use Permit (I.U.P.) as the request meets the ordinance requirements and criteria. The following conditions are recommended:

1. An Ag. Covenant shall be signed and recorded prior to the issuance of the Zoning Permit.
2. A septic system compliance inspection shall be completed by an MPCA Licensed Septic Inspector prior to the issuance of the Zoning Permit.
3. A Dodge County after-the-fact Zoning Permit shall be obtained.

*Motion Adopted [4 to 1]*

**CUP #25-04 Oslo360 LLC-Wade Gulbransen**

The Zoning Administrator reviewed with the Board CUP #25-04 Oslo360 LLC-Wade Gulbransen.

Motion by Peterson seconded by Allen to approve of the following action of the Planning and Zoning Commission as reviewed with the reasons, recommendations and conditions as found in the individual permit:

**CUP #25-04 Oslo360 LLC-Wade Gulbransen**

The third public hearing is to consider an application for Conditional Use Permit 25-04 to consider a request to establish a food and beverage services establishment in the Commercial District (after rezone) on approximately 0.46 acres (inclusive of road ROW), located in Section 16, Vernon Township. The applicant is Oslo360 LLC-Wade Gulbransen, and the property owners are Gene and Sharon Gulbransen.

**RECOMMENDATIONS**

The Environmental Services staff has provided findings of facts for the Conditional Use Permit (C.U.P.). Should the C.U.P. be approved, the following conditions are recommended:

1. The business hours of operation will be 5:30 am to 5 pm, Monday through Friday and 5:30 am to 12 pm, Saturday.
2. Operation will comply with all local, state, and federal regulations regarding the proposed use of the property. The business shall obtain and maintain all necessary licenses, registrations and/or other approvals for activities taking place at the site.
3. Verification that the site and buildings comply with the Minnesota Accessibility Code, State Building Code and Fire Code shall be provided to be included with a copy of the CUP on file in the Environmental Services Department.
4. Any change involving the addition of new business-related structures or employees beyond that specified in the business plan on file with the CUP, enlargement, intensification of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued.
5. The business shall comply with the conditions of this permit and the information provided in the business plan and details provided in the emails on file.
6. The business shall comply with the Nuisance Standards of the Dodge County Zoning Ordinance. Nuisance complaints shall result in review of the CUP by the Planning Commission.
7. Zoning Permits shall be required prior to any structures subject to permitting under the Dodge County Zoning Ordinance.
8. The final plan set of the remodeling showing measurements, square footage of all divisions and number of seats shall be submitted and approved by the Environmental Services prior to start of construction.
9. The existing well and any new well or modifications to the existing well would need to meet Minnesota Department of Health (MDH) requirements. If the well was to exceed MDH's threshold and be given a public water supply status, the applicant shall be required to meet MDH's requirements and abide by the rules and the regulations in place.
10. All waste generated on site shall be properly disposed of in accordance with the Dodge County Solid Waste Ordinance and MPCA rules.
11. The applicant shall meet the requirements of the Dodge County Highway Department. The painting of appropriate parking stalls shall be done to prevent vehicles from parking any closer than 25' from centerline.

12. The applicant shall meet the recommendations of the Dodge County SSTS Program Manager.

13. To ensure that food related activities, surfaces, and equipment meet MN Food Code requirements, proof of compliance with the MN Department of Agriculture (MDA) shall be provided to the Environmental Services Department prior to starting construction. A copy of Retail Food Handler license shall be provided and placed with the CUP on file in the Environmental Services Department.

*Motion Adopted [Unanimous]*

**Kevin Venenga, Finance Director**

**Ditch #7 - Petition to Impound, Reroute, and Divert a Portion of Lateral A**

Mr. Venenga presented for the Board’s consideration a request to impound, reroute, and divert a portion of Lateral A on Ditch #7. Included in the Board packet was correspondence from Mr. Duehr, Xcel Energy is requesting permission to change a portion of the existing drainage system that runs beneath the property that Xcel owns in Dodge Center. The information provided details that the petitioner is responsible for the costs associated with this petition request and that all required permits will be the responsibility of Xcel Energy.

Commissioner Kenworthy informed the Board that this tile line as a whole is of concern to residents down the road from the project.

Motion by Allen seconded by Tjosaas to approve and authorize Xcel Energy to change a portion of the existing drainage system on Ditch #7 that runs beneath the property that Xcel owns in Dodge Center as requested.

*Motion Adopted [Unanimous]*

**Bills Reviewed**

Mr. Venenga reviewed bills with the Board.

Motion by Kenworthy seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 75,463.12
13 Road and Bridge Fund	\$ 129,456.47
16 Environmental Quality	\$ 142,822.42
52 The Midway	\$ 359.00
80 Agency Fund	<u>\$ 5,747.75</u>
Total	\$ 353,848.76

*Motion Adopted [Unanimous]*

**Mid-Year Financials 2025**

The Finance Director discussed with the Board the mid-year financials for 2025. Overall, expenditures and revenues are showing normal movements through the first part of the year. As the Board is aware, tax receipts do not show in revenue until after July 1st so revenues always seem skewed at mid-year. One area that will look off is the debt fund which shows a portion of the receipt of the bond this year and expensed to another fund.

Also included in the mid-year financials were cash balances for all accounts. This information is provided so the Board may see where cash balances are throughout the year.

*Motion No Vote*

### **2026 Budget Discussion**

Mr. Venenga presented for the Board's consideration the first rendition of the 2026 budget which has a levy percentage increase of over 9%. As in the past, the first rendition is not usually a recommended budget but instead a combination of all the budget requests from each department in the county including outside agency funding. The net tax capacity looks to be increasing by about 5.0%.

CPA did decrease in 2026 by \$39,419.

Salaries and wages for all authorized FTE's for each department are included in the budget as well as employee benefits with the maximum 15% allowed on health insurance. It was noted that a number of bargaining units are not settled for 2026. Another factor impacting the wage and benefit area is the inclusion of the Paid Family Leave that will be required to be paid on wages in 2026. The estimated amount included in this budget is \$93,300.

It was pointed out that D&O Community Corrections and MNPrairie figures are only estimations, with MNPrairie being an approximate 9% increase at this time.

Also included in the board packet was a budget summary sheet. The Finance Director noted that detailed sheets will be available for the August 22nd retreat.

*Motion No Vote*

### **Paul Kiltinen, County Attorney**

#### **Legal Update**

The County Attorney provided the Board with a legal update.

Mr. Kiltinen informed the Board that there will be a tax court appeal in September and that he is working on with Ryan DeCook on the appeal.

*Motion No Vote*

### **Veteran's Services Committee - Commissioner Peterson Request to Accept Veteran Services Donations**

Raymond Tyler donated mileage reimbursement in the amount of \$20.65 and \$104.77 to the Veteran Services Department.

Commissioner Peterson offered the following resolution (#2025-27), seconded by Commissioner Tjosaas:

**WHEREAS**, the Dodge County Veterans Services Office from time to time receives donations from individuals and/or organizations; and

**WHEREAS**, the Dodge County Veterans Services Office wishes to accept this donation and utilize it towards the operating expenses of the veteran's vehicle service; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used towards the operating expenses of the veteran vehicle service.

Raymond Tyler donation in the amount of \$20.65

Raymond Tyler donation in the amount of \$104.77

*Resolution Adopted [Unanimous]*

#### **Administration Committee Report - Commissioner Rhonda Toquam**

##### **WGA 4 Kids 50/50 Raffle Gambling Permit - Big Iron Truck Show**

WGA 4 Kids is requesting a gambling permit for a 50/50 raffle to be held on September 6th during the Big Iron Classic. The 50/50 raffle will take place at Dodge County Fairgrounds, 62922 State Hwy 57, Kasson, MN 55944.

It was the Finance Director's recommendation that the County Board set forth a motion to approve the 50/50 raffle Gambling Permit for WGA 4 Kids.

Commissioner Allen offered the following resolution (#2025-28), seconded by Commissioner Kenworthy:

**BE IT RESOLVED**, that approval for LG230 Application to Conduct Off-Site Gambling has been given to the following:

1. WGA 4 Kids, Woodbury, Minnesota to conduct gambling (50/50 Raffle) at Dodge County Fairgrounds (Dodge County Agricultural and Mechanical), 100 11th St NE, Mantorville Township, Minnesota for the date of September 6, 2025.

*Resolution Adopted [Unanimous]*

Commissioners provided their agency reports. Commissioner Allen attended a Township Officers meeting. Commissioner Kenworthy attended a Township Supervisor's meeting and a SEECB meeting. Commissioner Peterson attended a meeting with the Fairview Care Center Administrator, a State Advisory Council meeting on Mental Health, a FPHR Group/SCHSAC meeting, a Performance Measurement Workgroup meeting and a NACo HSE Leadership meeting. Commissioner Tjosaas attended a KM COG meeting, a Spero meeting and a virtual Semcac meeting. Commissioner Toquam attended a Spero meeting, a SCHA meeting, a Special Spero meeting, a MNPrairie Policy Committee meeting, a 1W1P meeting and a SCHA Compliance meeting.

*Motion No Vote*

There were no Other Deferred Business items to discuss.

*Motion No Vote***Adjourn****Meeting Adjourned**

Motion by Allen seconded by Peterson to adjourn the meeting at 11:11 a.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on August 26, 2025 at 5:00 p.m.

*Motion Adopted [Unanimous]*

**UNAPPROVED MINUTES OF THE  
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD  
JULY 22, 2025**

**Chair**

**Convene County Board Meeting**

The Dodge County Commissioners met in regular session July 22, 2025, in the County Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair Rhonda Toquam called the meeting to order at 5:00 p.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
John Allen	District 1	Present	5:00 PM
Tim Tjosaas	District 2	Present	5:00 PM
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

**Pledge of Allegiance**

The pledge of allegiance was recited.

**Determine Quorum**

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist            County Administrator  
Becky Lubahn            Deputy Clerk

**Establish Agenda**

**Agenda Approved**

Motion by Kenworthy seconded by Peterson to approve and adopt the agenda as presented.

*Motion Adopted [Unanimous]*

**Consent Agenda**

Motion by Tjosaas seconded by Allen to approve the following Consent Agenda items:

*Motion Adopted [Unanimous]*

- 1.1. Committee of the Whole - Committee Meeting - Jul 8, 2025 9:15 AM
- 1.2. Board of Commissioners - Regular Meeting - Jul 8, 2025 9:30 AM
- 1.3. Third Judicial District Cooperative Agreement (FY2026)

**Kevin Venenga, Finance Director****Bills Reviewed**

Mr. Venenga reviewed bills with the Board.

Motion by Kenworthy seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 355,840.74
13 Road and Bridge Fund	\$ 120,963.96
16 Environmental Quality	\$ 134,293.99
19 Eda/Hra-Dodge County	\$ 20,738.00
37 Debt Fund-County Go	\$ 17,332.75
41 Ditch Fund	\$ 2,000.00
52 The Midway	\$ 737.60
73 Local Housing Trust Fund	\$ 1,088.00
80 Agency Fund	\$ <u>1,306.00</u>
Total	\$ 654,301.04

*Motion Adopted [Unanimous]*

**2025 Authorized Depositories - Updated**

The Finance Director is requesting the addition of UBS Financial Services as an authorized depository for Dodge County. This addition is based on the discussion regarding the Investment Policy and looking for additional ways to assure consistent returns on available funds. UBS Financial Services meets the criteria for being authorized as a depository. Mr. Venenga is also adding the MAGIC fund as it appears this was an oversight and not included with the annual request.

2025 authorized depositories were listed as follows:

MBT Bank, Hayfield  
 Bremer Bank, Kasson  
 Luminare Bank, Claremont (Formerly Equity)  
 Heritage Bank, West Concord  
 Home Federal, Kasson  
 Frandsen Bank & Trust Bank, Pine Island (Formerly Pine Island Bank)  
 Wells Fargo Bank, Dodge Center  
 First Security Bank, Byron  
 UBS Financial Services  
 MAGIC Fund

Motion by Kenworthy seconded by Tjosaas to approve and authorize the addition of UBS Financial Services and the MAGIC fund to the 2025 authorized depositories for Dodge County as requested.

*Motion Adopted [Unanimous]*

**Jim Elmquist, County Administrator****Personnel Agenda Reviewed**

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Kenworthy seconded by Peterson to approve the following personnel actions:

**A. Administration**

A.1 Matt Bollum - Building Operations Manager

Step increase from B23 step 5 \$26.12 to B23 step 4 \$26.90.

Effective Date: 8/10/25

A.2 Jannalynn Delzer - Account Technician

Authorization to hire at B23 step 8 \$26.49 to fill approved vacancy.

Effective Date: 8/26/25

**B. Public Health**

B.1 Mayra Rodriguez - Community Health Worker

Step increase from B23 step 7 \$24.48 to B23 step 6 \$25.28.

Effective Date: 7/18/25

*Motion Adopted [Unanimous]*

The County Attorney arrived at the meeting at 5:04 p.m.

*Motion No Vote*

**Paul Kiltinen, County Attorney****Legal Update**

The County Attorney provided the Board with a legal update.

*Motion No Vote*

**Public Health Committee Report - Commissioner David Kenworthy****Public Health Committee Report**

Commissioner Kenworthy presented a summary of the Public Health Committee report and action items.

**Drug Court Sober Fest 2025 Donation**

Drug Court received \$96.00 in anonymous cash donations at the 19th annual Sober Fest event on July 12, 2025.

Commissioner Kenworthy offered the following resolution (#2025-25), seconded by Commissioner Tjosaas:

**WHEREAS**, Dodge County Drug Court receives donations from time to time from individuals and/or organizations; and

**WHEREAS**, Dodge County Drug Court wishes to accept this donation and utilize it for the purpose of sponsoring the 2025 Sober Fest event; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the 2025 Sober Fest event:

\$96.00 in anonymous cash donations

*Resolution Adopted [Unanimous]*

### **Public Health Update**

Mr. Kenworthy briefly discussed the following:

- 1) SEMN Disaster Health Coalition funding has been immediately stopped. This will have an impact on Public Health's ability to partner with healthcare partners within the region, specifically those that they work with for infectious diseases and disaster response. This will also impact coordination amongst EMS, healthcare and long term care. They are working to identify another strategy to maintain the coalition without the funding of FTE.
- 2) SCHSAC voted on continuation of funds for Olmsted County's data project. There is still a lot of work about how this project can be replicated across the other 7 regions in MN and how MDH will be able to build capacity to manage data modernization.
- 3) As of 7/16/2025, they have not been able to start work on their BP2 PHEP grant due to a delay in formal award letters from MDH. MDH has been informed that there is enough funding at CDC to last through Oct. 31st, with the understanding that they would continue to receive funds for the remainder of the grant period. They are offsetting staff time with the RSG and FPHR funds right now.
- 4) They have been informed that Mayo Clinic Rochester had registered as an IHP (Integrated Health Partnerships) as of 1/1/2025. IHP is a public health care initiative that aims to improve the quality and value of care provided to individuals. They will now be compensated to do outreach for individuals birth - 21 receiving public health care assistance similar to their Child & Teen Checkup Outreach Program.
- 5) Following the Dodge County Fair, most of the educational activities for the TZD grant will have been completed. They will be looking to reapply later this summer/early fall.
- 6) CHB update regarding September meeting.

*Motion No Vote*

**Public Safety Committee Report - Commissioner John Allen****Public Safety Committee Report**

Commissioner Allen presented a summary of the Public Safety Committee report and action items.

**Donation to Purchase Equipment for DCSO**

The following businesses/people would like to donate to the Dodge County Sheriff's Office for equipment the office may need:

Schwartz Farms - \$100  
George & Doris Gilman - \$25  
Reber Dairy, LLC - \$50

Commissioner Allen offered the following resolution (#2025-26), seconded by Commissioner Peterson:

**WHEREAS**, the Dodge County Sheriff's Office from time to time receives donations from individuals and/or organizations; and

**WHEREAS**, the Dodge County Sheriff's Office wishes to accept this donation and utilize it to help fund equipment for the Sheriff's Office; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the purchase of equipment for the Sheriff's Office:

Schwartz Farms - \$100  
George & Doris Gilman - \$25  
Reber Dairy, LLC - \$50

*Resolution Adopted [Unanimous]*

**Public Works Committee Report - Commissioner Rodney Peterson****Public Works Committee Report**

Commissioner Peterson presented a summary of the Public Works Committee report and action items.

**Final Payment for SAP 020-599-121 and SAP 020-599-122**

SAP 020-599-121, which consisted of replacing a bridge in Mantorville Township and SAP 020-599-122, which consisted of replacing a bridge in Hayfield Township are complete and final payment can be made.

The final contract cost for the two bridges was \$1,583,674.52 with the final payment being \$57,045.50. The project was completed as expected.

Motion by Peterson seconded by Tjosaas to approve and authorize final payment to ICON Constructors, LLC in the amount of \$57,045.50 as requested.

*Motion Adopted [Unanimous]*

### **Administration Committee Report - Commissioner Rhonda Toquam**

#### **Administration Committee Report**

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen did a site visit at the Transfer Station. Commissioner Kenworthy attended an ECB Steering Committee meeting, a Triton COG meeting, a Dodge Center City Council meeting, a meeting with residents on County H, a SEEMS Executive Committee meeting, a Fairview Care Center meeting, a Public Health meeting and a Committee of the Whole meeting. Commissioner Peterson attended a FPHR meeting, a NACo convention and a SEMMCHRA Board meeting. Commissioner Tjosaas attended a MNPrairie Joint Powers Board meeting, a Fair Hall of Fame/Farm Family presentation, a Fairview Care Center meeting and a Public Health Committee meeting. Commissioner Toquam attended a Triton COG meeting, a MNPrairie Board meeting, a SEMMCHRA meeting, a Fairview Care Center meeting and a County Board meeting.

*Motion No Vote*

There were no Other Deferred Business items to discuss.

*Motion No Vote*

### **Adjourn**

#### **Meeting Adjourned**

Motion by Peterson seconded by Tjosaas to adjourn the meeting at 5:32 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on August 12, 2025 at 9:30 a.m.

*Motion Adopted [Unanimous]*

# MANTORVILLE FIRE DEPARTMENT

## September 2025 General Meeting

### Call to Order:

- The meeting was called to order at: 19:30

### Members in Attendance:

- JJ, Jeff, Dave, Roger, Paul, Don, Russ, Scott, Nate, Joey, Troy, Brett, Annabelle, Kyle, Duke, Nate, Orion, Ryan, Logan, Annika, Angel

### Chief's Report:

- First Responder Volleyball and Football game, Sept 5th & 9th, respectively
- Fleet cards for trucks are in. Gretchen looking into the general credit card.
- EMS main coverage for weekend- Annika and Paul
- Printed applications in office for Marigold Days
- Trace Naatz resignation - Motion by Russ to approved, seconded by JJ
  - Motion Passed

### Assistant Chief:

- MMUA Consultant Findings - Safety Committee to review

### Deputy Chief:

- Nothing to report

### Fire Marshall:

- Nothing to report

### Training Officer:

- Possible house burn training
- Thanks for County Training attendees

### Equipment:

- Grain bin rescue tube move - options discussed
- Valve repaired
- Check batteries when doing maintenance

### Vehicles:

- Betsy- In our Shed - battery being charged
- Pumper 1-
- Pumper 2 -
- Chevy Pick Up - Tire repaired
- Tanker 1 -
- Tanker 2 -
- Grass Rig - Straps tightened
- Rescue Truck -

### **First Responder's:**

- SEEMS the next 2 months
- Recerts in process

### **Treasurer:**

- \$881.36
- Motion by Joey, seconded by JJ
- Motion passed

### **New Business:**

- None

### **Old Business:**

- None

### **Active Committees:**

- OSHA/Safety and Accountability: Don, Russ, Nate S, Kitzy
- Radios: Paul, Rog, Ryan, Duke - Radios on order
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy - Updated group on proposed guidelines and lack of feedback - none to date so please respond in writing
- Uniform's: Orion, Annable, Nate S., Ryan, Annika, Troy- shirts will be in Thursday/Friday
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Russ, Paul, Nate B., Joey, Nate S., Orion - Duke gave an update
- Grants- Rog, Duke, Nate S., Ryan, Annabelle

### **Points Report:**

- Motion made by Russ to approve the points report, 2nd by Duke
  - Motion approved

### **Calendar:**

- Sep 4 1900 Preparation
- Sep 5 1700 Bartending Big Iron Classic
- Sep 6 0500 Marigold Days breakfast
- Sept 10 1830 Fire Training
- Sept 17 1830 First Responder Training
- Oct 1 1800 Officers Meeting
  - 1900 Lunch (Paul, Joey, Brett)
  - 1930 Members meeting
- Oct 6-10 Fire Prevention Week
- Oct 15 1830 Fire training
- Oct 22 1830 First Responder Training, KFD Training

Meeting Adjourned at 19:53

# Memorandum

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**To:** Mayor and Council

**From:** Gretchen Lohrbach

**Date:** September 8, 2025

**Re:** Approval of Siding for 15 5<sup>th</sup> Street East

---

Previously Council had set a completion date for fixing their siding of October 15, 2025. They are in the historic district, but would like approval to begin work so as to be finished by the date previously set.

Enclosed is a color sheet for the project.

Staff recommends allowing the project to go forward.



What can we help you find?



0 - \$0.00

Paints & Supplies

Find Color

Project Center

For Pros

Special Offers

Color > Color Collections > Historic Paint Colors

COLOR COLLECTION

# Historic Paint Colors

As varied as American history itself, these diverse palettes are a patchwork of classical elegance and rustic simplicity. Explore these timeless, historically authentic interior paint colors (scrupulously curated from Sherwin-Williams own historical archives).



Mahogany

Downing Sand SW 2822



Dutch Tile Blue SW 0031

SW 2829 Classical White	SW 2865 Classical Yellow	SW 0028 Caen Stone
♥	♥	♥

SW 0027 Aristocrat Peach	SW 0029 Acanthus	SW 0030 Colonial Yellow
♥	♥	♥

SW 0026 Rachel Pink	SW 2831 Classical Gold	SW 2828 Colonial Revival Tan
♥	♥	♥

SW 2832 Colonial Revival Gray	SW 0031 Dutch Tile Blue	SW 0025 Rosedust	SW 2826 Colonial Revival Green Stone	SW 2827 Colonial Revival Stone	SW 0032 Needlepoint Navy
♥	♥	♥	♥	♥	♥

★ Chosen Color

Will have white trim

City **Mantorville**  
 Date **8/1/2025** thru **8/31/2025**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202500005818	105 5th St E	Mantorville	Juvenile Complaint
S	202500006161	1006 West St	Mantorville	Suspicious Activity
S	202500006184	22 6th St E	Mantorville	Assist Other Agency
S	202500005816	220 3rd St W	Mantorville	Civil
S	202500006098	221 3rd St W	Mantorville	Fraud
S	202500006035	221 3rd St W	Mantorville	Cell Call Open Line
S	202500006097	308 Walnut St	Mantorville	Cell Call Open Line
S	202500006529	22 6th St E	Mantorville	Fraud
S	202500006407	22 6th St E	Mantorville	Transportation Order
S	202500006482	22 6th St E	Mantorville	Ambulance Run
S	202500006362	320 Main St N	Mantorville	Alarm
S	202500006474	320 Main St N	Mantorville	Alarm
K	202500003157	320 Main St N	Mantorville	Assist Other Agency
S	202500006552	320 Main St N	Mantorville	
S	202500005741	320 Main St N	Mantorville	Larceny
S	202500006124	320 Main St N	Mantorville	Found Property
S	202500006046	406 Blanch St	Mantorville	Noise Complaint
S	202500005946	502 Main St N	Mantorville	Ambulance Run
S	202500006544	502 Main St N	Mantorville	Ambulance Run
S	202500006571	502 Main St N	Mantorville	Public Assist
S	202500006228	502 Main St N	Mantorville	Suspicious Activity
S	202500006029	605 Clay St	Mantorville	Domestic
S	202500005901	621 Golfview Ct	Mantorville	Found Animals
S	202500006586	620 Washington St	Mantorville	Req for Extra Patrol
K	202500002879	605 Clay St	Mantorville	Assist Other Agency
S	202500006584	620 Washington St	Mantorville	Suspicious Activity
S	202500005771	701 Blanch St	Mantorville	Civil
S	202500005751	521 Main St N	Mantorville	Paper Service
S	202500005882	721 Main St N	Mantorville	Abandoned Vehicle
S	202500006421	702 West St	Mantorville	Other Driving Complai
K	202500002998	705 Walnut St	Mantorville	Assist Other Agency
S	202500005976	706 West St	Mantorville	Ambulance Run
S	202500006239	705 Walnut St	Mantorville	Larceny
S	202500006554	920 Jefferson St	Mantorville	Suspicious Activity
S	202500005948	817 West St	Mantorville	Missing Person
S	202500006116	906 Walnut St	Mantorville	Trespassing
Total		36		

August 6, 2025

Dear Chief Hardwick,

This letter is to formally notify you of my retirement from the Mantorville Fire Department, effective October 1, 2025. After 25 years of service, the decision has been made to retire and begin the next chapter.

The opportunities and experiences during this career are appreciated. Serving the community and working with the team has been a privilege. The bonds created during training, emergency calls, and moments of camaraderie will always be cherished.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Schmidt". The signature is written in a cursive style with a large, looping initial "J".

Jeff Schmidt  
MFD#13



*Trail to the Past. Road to the Future.*

August 21, 2025

CURRENT RESIDENT

«Address»

«City», «State» «Zip»

Dear Water Customer -

The US Environmental Protection Agency (EPA) issued Lead and Copper Rule Revisions (LCRR) which require public water systems to inventory all water service materials. **This water service inventory is mandatory and will continue until each service is identified. To support this effort, the City will conduct door-to-door inspections to check water service lines at no cost to you.**

- **Who?** WHKS, the City's consulting engineer, and City staff will perform the inspections.
- **What?** A visual inspection to identify the material of your water service line.
- **Where?** WHKS or City staff will knock on your door to request access to the pipe next to your water meter, which is usually located in the basement.
- **When?** Inspection will take place in September and October. See the website for more details.
- **Why?** To comply with EPA's LCRR requirements.

WHKS staff will wear branded badges, apparel, and have vehicle decals. To verify their identity, please visit the website listed below for staff photos. If you have any questions or concerns, including on the day of the visit, please call 855-440-4005.

Additional information can be found at [waterserviceinventory.com](https://waterserviceinventory.com). Scan the QR Code below.



Your cooperation helps your community save both time and money. Thank you for your assistance.

Sincerely,

The City of Mantorville

For more information about the inventory, visit the Minnesota Department of Health web site below:  
<https://www.health.state.mn.us/communities/environment/water/rules/lcrr.html>

**CITY OF MANTORVILLE**

21 5th Street E • P.O. Box 188 | Mantorville, MN 55955 | p: 507.635.5170

email: [cityofmant@kmtel.com](mailto:cityofmant@kmtel.com) | [www.mantorville.com](http://www.mantorville.com)

*On the National Register of Historical Places Est. 1854*



**CITY OF MANTORVILLE**  
**2026 Preliminary Budget**

**9/8/2025**

**WAGE DISTRIBUTION**

**2026 with Wage Distribution Showing Staff Changes at 2.6% COLA**

EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary	Benefits
<b>Seasonal Parks</b>	Water		0.00%	0.00%	\$0.00	\$0.00
	Sewer		0.00%	0.00%	\$0.00	\$0.00
	Streets		0.00%	0.00%	\$0.00	\$0.00
Brad (\$22,713) & Brian (\$1,167)	Parks	<b>\$23,880.00</b>	0.00%	100.00%	<b>\$23,880.00</b>	<b>\$3,618.00</b>
	Overtime	\$0.00			<b>\$23,880.00</b>	<b>\$3,618.00</b>
	Health	\$0.00				
	Dental	\$0.00				
	Life	\$0.00				
	SocS,Med, Pera	\$3,618.00				
<b>Wade Schroeder</b>	Water	<b>\$59,696.00</b>	16.00%	16.00%	\$9,654.72	\$3,724.48
	Sewer		21.00%	21.00%	\$12,671.82	\$4,888.38
	Streets		39.00%	39.00%	\$23,533.38	\$9,078.42
	Parks		24.00%	24.00%	\$14,482.08	\$5,586.72
Based on 15 hours	Overtime	\$646.00			<b>\$60,342.00</b>	<b>\$23,278.00</b>
	Health	\$11,296.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$10,842.00				
<b>Deputy City Clerk</b>	Water	<b>\$46,966.00</b>	30.00%	30.00%	\$14,242.20	\$6,398.40
	Sewer		30.00%	30.00%	\$14,242.20	\$6,398.40
	Clerk		30.00%	30.00%	\$14,242.20	\$6,398.40
	Campground		10.00%	10.00%	\$4,747.40	\$2,132.80
					<b>\$47,474.00</b>	<b>\$21,328.00</b>
Based on 15 Hours	Overtime	\$508.00				
	Health	\$11,296.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS, Med, HSA	\$8,892.00				
<b>Gretchen Lohrbach</b>	Clerk	<b>\$72,716.00</b>	80.00%	80.00%	\$58,172.80	\$20,122.40
	Water		10.00%	10.00%	\$7,271.60	\$2,515.30
	Sewer		10.00%	10.00%	\$7,271.60	\$2,515.30
Salaried	Overtime	\$0.00			\$0.00	\$0.00
	Health	\$11,296.00			<b>\$72,716.00</b>	<b>\$25,153.00</b>
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$12,717.00				
<b>Joe Adams</b>	Water	<b>\$67,267.00</b>	16.00%	16.00%	\$11,150.88	\$3,951.20
	Sewer		21.00%	21.00%	\$14,635.53	\$5,185.95
	Streets		39.00%	39.00%	\$27,180.27	\$9,631.05
	Parks		24.00%	24.00%	\$16,726.32	\$5,926.80
Based on 50 hours	Overtime	\$2,426.00			<b>\$69,693.00</b>	<b>\$24,695.00</b>
	Health	\$11,296.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$12,259.00				
					<b>Wage Total</b>	<b>Benefit Total</b>
					<b>\$274,105.00</b>	<b>\$98,072.00</b>

Department Breakdown	Base Salary	Benefits
Water Utility	\$42,319.40	\$16,589.38
Sewer Utility	\$48,821.15	\$18,988.03
Public Works	\$50,713.65	\$18,709.47
General Government	\$72,415.00	\$26,520.80
Campground	\$4,747.40	\$2,132.80
Parks	\$55,088.40	\$15,131.52
<b>Total Salary</b>	<b>\$274,105.00</b>	<b>\$98,072.00</b>
<b>Overtime Portion of Total Salaries is</b>	<b>\$3,580.00</b>	

COLA for 2026 is projected to be 2.6%

		2026 Hourly Wage Increases By Percent					
Hourly rates	2025 Hourly	Yearly Hours	2025	4% Increase	3% increase	2% increase	1% increase
Gretchen Lohrbach	\$34.06	2080	\$34.06	\$35.42	\$35.08	\$34.74	\$34.40
Wade Schroeder	\$27.96	2080	\$27.96	\$29.08	\$28.80	\$28.52	\$28.24
Brian Hindal (Parks seasonal)	\$17.95	100	\$17.95	\$18.67	\$18.49	\$18.31	\$18.13
Deputy City Clerk	\$22.00	2080	\$22.00	\$22.88	\$22.66	\$22.44	\$22.22
Joe Adams	\$31.51	2080	\$31.51	\$32.77	\$32.46	\$32.14	\$31.83
Brad Suhr (Seasonal Parks)	\$19.08	600	\$19.08	\$19.84	\$19.65	\$19.46	\$19.27
Overtime Hours	2024	2025 YTD	2025 Wage Increases				
Joe Adams	126.8	23	Gretchen 2.63% COLA \$34.06 Hourly				
Wade Schroeder	12.25	20	Joe 2.63% COLA + 3% Merit \$31.51 Hourly				
Deputy City Clerk	0	13	Wade 2.63% COLA + 3% Merit \$27.96 Hourly				
Parks Seasonal	8	8	Brad 2.63% COLA + 3% Merit \$19.08 Hourly				
Gretchen Lohrbach	**Salary; not eligible for overtime		Brian 2.63% COLA + 3% Merit \$17.95 Hourly				

COLA 2.63%  
 \$34.96  
 \$28.70  
 \$18.42  
 \$22.58  
 \$32.34  
 \$19.58

\*\*\* COLA of 2.6% Already Included in Budget

General Budget Increase	Salaries Increase	Benefits Increase
1%	\$1,782.00	\$178.00
2%	\$3,564.00	\$356.00
3%	\$5,346.00	\$534.00

**BENEFITS**

	2026	2025	2024	2023	2022	2026/Person	2025/Person	2024/Person	2023/Person	2022/Person
<b>PERA</b>	<b>7.50%</b>	7.50%	7.50%	7.50%	7.50%					
<b>Medicare</b>	<b>1.45%</b>	1.45%	1.45%	1.45%	1.45%					
<b>Social Security</b>	<b>6.20%</b>	6.20%	6.20%	6.20%	6.20%					
						4	4	4	4	4
<b>Health - 6.53% Increase</b>	<b>\$45,184.00</b>	\$42,420.00	\$41,460.00	\$40,175.00	\$43,878.00	\$11,296.00	\$10,065.00	\$10,365.00	\$10,044.00	\$10,969.00
<b>Dental- 3% increase</b>	<b>\$20,645.00</b>	\$1,975.00	\$1,975.00	\$2,004.00	\$1,572.00	\$516.00	\$494.00	\$494.00	\$501.00	\$393.00
<b>Life + STD - 3% increase</b>	<b>\$2,494.00</b>	\$2,421.00	\$2,421.00	\$2,600.00	\$2,600.00	\$624.00	\$605.00	\$605.00	\$650.00	\$650.00
Insurance Deductible										
<b>Uniform/Boot Allowance</b>	<b>\$1,000.00</b>	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
<b>Office Employee Clothing Allowance</b>	<b>\$200.00</b>	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	\$914.12	\$1,835.79
2023-Plan 2	\$836.98	\$1,804.73
2024-Plan 1	\$863.76	\$1,804.73
2025	\$883.62	\$1,905.32
2026	\$941.32	\$2,029.00

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	\$32.74	\$108.48
2023	\$38.42	\$139.08
2024	\$41.76	\$151.18
2025	\$41.76	\$151.18
2026	\$43.00	\$156.00

Increase employer contribution for 2026 to health savings account from \$1,650 to \$1,700 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible(Single)</u>	<u>City Pays</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00
2025	\$3,300.00	\$1,650.00
<b>2026</b>	<b>\$3,400.00</b>	<b>\$1,700.00</b>

## 2026 General Budget w/ 2023 YTD

		2023 Budget	2024 Budget	2025 Budget	2026 Budget
LEVY BREAKDOWN		Final	Final	Final	Preliminary
Account		Final Levy Set 8%	Final Levy Set 6.5%	Levy Set 7.5%	
101-		\$595,334.19	\$634,031.91	\$681,584.00	
31000	Property tax	\$551,235.36	\$595,334.19	\$634,031.91	\$681,584.30
	Property tax + 1%	\$556,717.71	\$601,287.53	\$640,372.22	\$688,400.00
	Property tax + 2%	\$562,260.07	\$607,240.87	\$646,712.55	\$695,216.00
	Property tax + 3%	\$567,772.42	\$613,194.22	\$653,052.86	\$702,032.00
	Property tax + 4%	\$573,284.77	\$619,147.56	\$659,393.18	\$708,848.00
	Property tax + 5%	\$578,797.13	\$625,100.90	\$665,733.51	\$715,664.00
	Property tax + 6%	\$584,309.48	\$631,054.24	\$672,073.83	\$722,479.00
			\$634,031.91		
	Property tax + 7%	\$589,821.84	\$637,007.58	\$678,414.14	\$729,295.00
				\$681,584.30	
	Property tax + 8%	\$595,334.19	\$642,960.93	\$684,754.46	\$736,111.00
	Property tax + 9%	\$600,846.54	\$648,914.27	\$691,094.78	\$742,927.00
	Property tax +10%	\$606,358.90	\$654,867.61	\$697,435.10	\$749,742.73
	Property tax + 11%	\$611,871.25	\$660,820.95	\$703,775.42	\$756,559.00
	Property tax + 12%	\$617,383.60	\$666,774.29	\$710,115.74	\$763,374.00
	Property tax + 13%	\$622,895.96	\$672,727.63	\$716,456.06	\$770,190.00
	Property tax + 14%	\$628,408.31	\$678,680.98	\$722,796.38	\$777,066.00
	Property tax + 15%	\$633,920.66	\$684,634.31	\$729,136.69	\$783,822.00
	Property Tax + 16%				
	Property Tax + 17%				
	Property Tax + 18%				
	Property Tax + 19%				
	Property Tax + 20%				

**2026 General Budget w/ 2025 YTD**

		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	REVENUES	Final Levy 6.5%	End of Year	Final Levy 7.5%	YTD	Preliminary	
31000	Property Tax	\$634,031.91	\$626,746.68	\$681,584.00	\$378,537.53	\$681,584.00	<b>If kept same as last year</b>
32000	Permits & Licenses	\$550.00	\$1,860.00	\$2,100.00	\$2,380.00	\$2,500.00	Rental, Golf Cart, Garbage, vendors
32110	Liquor Licenses	\$8,200.00	\$8,200.00	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$10,000.00	\$4,907.16	\$4,000.00	\$4,824.62	\$4,000.00	Building permit fees
32240	Animal Licenses	\$100.00	\$25.00	\$100.00	\$150.00	\$200.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$0.00	\$1,710.78	\$1,800.00	\$1,779.21	\$1,832.00	Typically grant dollars (FD DNR grant) Snow Removal from State
33160	Other Grants & Health Grants	\$0.00	\$15,000.00	\$0.00	\$20,000.00	\$0.00	Received Compeer in 2024 for \$5,000, Grant \$20,000 2025 toward siren repair
33170	FEMA Grants	\$0.00	\$39,650.00	\$0.00	\$36,055.80	\$0.00	\$36,055.80 From flood in June 2024
33400	State Grants & Aids	\$0.00	\$49,398.76	\$0.00	\$7,232.00	\$24,025.00	Small Cities Assistance
33401	Local Government Aid	\$376,877.00	\$344,869.00	\$375,181.00	\$172,560.00	\$345,427.00	
33402	Market Value Credit	\$0.00	\$428.37	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$0.00	\$4,599.00	\$40,000.00	\$0.00	\$0.00	Grant for 2025 radios
33610	County Highway Aid	\$5,836.96	\$6,395.93	\$6,580.00	\$7,247.42	\$7,300.00	Aid dollars to offset highway maintenance
34101	City Property Rent Revenue	\$12,100.00	\$12,097.00	\$12,096.00	\$7,374.00	\$10,440.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$1,000.00	\$0.00	\$500.00	\$400.00	\$600.00	public hearing/other zoning
34107	Assessment Search Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
34202	Fire Department Contracts	\$74,300.00	\$74,300.00	\$78,015.00	\$78,015.00	\$81,916.00	annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,500.00	\$5,975.00	\$3,000.00	\$3,483.60	\$4,500.00	Fees for fire calls & Pool Fills
34780	Park Fees	\$800.00	\$450.00	\$600.00	\$1,820.00	\$2,000.00	Shelter & Bandshell rental fees
35000	Fines and Forfeits	\$700.00	\$1,000.41	\$900.00	\$684.38	\$1,000.00	City share of Dodge County issued tickets
36200	Miscellaneous Revenues	\$1,000.00	\$10,703.95	\$300.00	\$400,641.57	\$500.00	2024 Copies, scrap metal, auction items, city clothing, Xcel HWY 57 Reimbursement, Joint Ventures. 2025 High because transferring Bandshell & 2024A HWY 57 Bond funds (these just pass through) - see 101-43100-570
36201	Refunds and Reimbursements	\$6,500.00	\$30,199.50	\$6,500.00	\$10,805.00	\$5,000.00	Dividend checks LMC, LMCIT, Health Ins, IRS, Fire Dept Reimburse Was High In 2024 Because Of Large IRS Refunds & Street Light Reimbursement from Xcel in 2024
36210	Interest Earnings	\$36,000.00	\$31,845.23	\$35,320.00	\$17,317.43	\$18,800.00	Interest on investments, savings, checking that are Allocated to General Fund
36230	Contributions and Donations	\$200.00	\$200.00	\$200.00	\$105.00	\$100.00	NNO 2025
38050	Cable Franchise Fees	\$6,000.00	\$6,285.36	\$6,600.00	\$1,843.20	\$1,140.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$0.00	\$375,394.57	\$0.00	High because transferring Bond funds for 2024A HWY 57 Bond (these just pass through) - see 101-43100-570
39300	Proceeds Gen long term Debt	\$0.00	\$22,500.00	\$0.00	\$0.00	\$0.00	Recording John Deere Lease in 2024
	<b>Total Revenues</b>	<b>\$1,175,695.87</b>	<b>\$1,299,347.13</b>	<b>\$1,263,576.00</b>	<b>\$1,528,650.33</b>	<b>\$1,201,064.00</b>	

2026 General Budget w/ 2025 YTD								
			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-		EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
41110		LEGISLATIVE (MAYOR/COUNCIL)						
	101	Salaries	\$9,200.00	\$9,278.26	\$9,200.00	\$0.00	\$9,200.00	Mayor and Council salary
	120	Council Benefits	\$704.00	\$709.78	\$704.00	\$0.00	\$704.00	SS, Medicare for Council
	151	Workers Comp Ins. Premium	\$119.00	\$95.03	\$115.00	\$219.12	\$220.00	Work Comp for Council Members
	208	Training, Mileage	\$1,000.00	\$350.00	\$1,000.00	\$369.98	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
	352	Publishing	\$2,500.00	\$3,360.54	\$3,000.00	\$1,872.58	\$3,400.00	Legal Notices Published in Paper
	365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430	Miscellaneous	\$100.00	\$226.20	\$100.00	\$204.63	\$100.00	Name Plates, etc.
	433	Dues and Memberships	\$2,100.00	\$960.00	\$2,400.00	\$1,991.00	\$2,000.00	Dues to LMC, SEMLM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$15,723.00</b>	<b>\$14,979.81</b>	<b>\$16,519.00</b>	<b>\$4,657.31</b>	<b>\$16,624.00</b>	
<b>41200</b>		<b>OPERATING TRANSFERS</b>						
	720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

\*Items in red have gone over budget

## 2026 General Budget W/2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES		Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
41410	ELECTIONS							
	101	Salaries	\$4,500.00	\$3,148.75	\$0.00	\$0.00	\$3,500.00	Training, Election Day Support
	120	Benefits	\$682.00	\$87.93	\$0.00	\$0.00	\$95.00	Soc Sec, Medicare for Election Staff
	430	Miscellaneous	\$300.00	\$340.07	\$0.00	\$0.00	\$300.00	Food for Elections Staff
		<b>TOTAL</b>	<b>\$0.00</b>	<b>\$3,576.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,895.00</b>	
41500	Financial Administration							
	101	Salaries	\$68,592.87	\$65,190.92	\$68,728.00	\$52,089.71	\$72,415.00	
	120	Employee Benefits	\$24,778.55	\$18,626.20	\$24,912.46	\$15,709.67	\$26,521.00	SS, Medicare, Health, Dental, life, PERA etc., wellness pool
	151	Workers Comp Insurance	\$979.00	\$785.89	\$980.00	\$106.89	\$800.00	
	200	Supplies	\$1,200.00	\$1,077.45	\$1,200.00	\$745.15	\$1,200.00	City Hall related Supplies
	208	Training, Mileage	\$1,500.00	\$1,212.30	\$1,500.00	\$1,852.97	\$1,900.00	Training/Conference for Clerk & Deputy Clerk, MCFOA
	300	Professional Services	\$4,800.00	\$9,432.40	\$9,500.00	\$6,797.35	\$10,165.00	Banyon, Blue Host, On-Site Computers, WEX HSA, Adobe lease
	312	Animal Impound Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	315	Recording Fees	\$400.00	\$91.00	\$400.00	\$97.00	\$400.00	Paid to Dodge County Recorder
	322	Postage	\$5,500.00	\$2,267.09	\$2,700.00	\$478.18	\$1,000.00	Monthly UB mail, all other correspondence, supplies
	350	Printing/Binding	\$1,800.00	\$2,301.92	\$2,300.00	\$1,975.12	\$2,300.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$934.21	\$1,000.00	\$964.65	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	
	570	Capital Outlay	\$6,800.00	\$0.00	\$1,600.00	\$61.52	\$1,600.00	Laserfiche Storage (OPG-3), computers, Cell Phone for City Hall
	700	Funds Transfer	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
		<b>Total Financial Administration</b>	<b>\$117,880.42</b>	<b>\$111,919.38</b>	<b>\$114,820.46</b>	<b>\$80,878.21</b>	<b>\$119,301.00</b>	

<b>41530</b>		<b>Accounting</b>						
	301	Accounting & Auditing Services	\$24,000.00	\$25,250.00	\$25,000.00	\$24,250.00	\$25,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Service</b>	<b>\$24,000.00</b>	<b>\$25,250.00</b>	<b>\$25,000.00</b>	<b>\$24,250.00</b>	<b>\$25,000.00</b>	
<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$6,950.00	\$7,431.33	\$7,400.00	\$6,948.89	\$6,750.00	Assessor Contract, taxes to Township in 2024
		<b>Total Assessing</b>	<b>\$6,950.00</b>	<b>\$7,431.33</b>	<b>\$7,400.00</b>	<b>\$6,948.89</b>	<b>\$6,750.00</b>	
<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,000.00	\$29,240.63	\$20,000.00	\$41,867.57	\$30,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,000.00</b>	<b>\$29,240.63</b>	<b>\$20,000.00</b>	<b>\$41,867.57</b>	<b>\$30,000.00</b>	

\*Items in red have gone over budget.

**2026 General Budget w/ 2025 YTD**

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES		Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Preliminary	
41940	General Govt. Buildings/Plant							
	200	Supplies	\$800.00	\$799.09	\$1,000.00	\$498.61	\$1,000.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$3,500.00	\$11,664.35	\$5,200.00	\$1,795.59	\$5,000.00	2024 High Furnace/Air Replacement, 2025 Fix Drains In FD Bay (\$550 ea & 4 of them) 2025, 2026 Repair Bridge Light \$1,500
	228	Equipment Repairs & Maintenance	\$2,000.00	\$1,430.59	\$2,000.00	\$440.00	\$4,800.00	Repairs to Computers, lights, etc, 2026-Eyewash Mixer \$1,200 & Fire Cabinet \$1,600
	321	Communications	\$3,500.00	\$3,036.02	\$3,550.00	\$2,270.01	\$3,500.00	Telephone, Internet
	362	Property Insurance	\$26,000.00	\$26,801.00	\$28,500.00	\$26,531.00	\$27,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$8,087.66	\$13,000.00	\$9,940.88	\$9,650.00	Electric & Gas & Solar - distribution is different in 2026
	384	Refuse, Garbage	\$2,120.00	\$2,255.22	\$2,000.00	\$1,436.51	\$2,000.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,400.00	\$1,152.18	\$1,400.00	\$498.34	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$1,680.00	\$1,105.00	\$1,800.00	\$650.00	\$1,800.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$52,000.00</b>	<b>\$56,331.11</b>	<b>\$58,450.00</b>	<b>\$44,060.94</b>	<b>\$56,150.00</b>	
<b>41950</b>	<b>Engineering Professional Services</b>							
	303	Engineering Fees	\$8,500.00	\$7,685.00	\$10,000.00	\$4,214.30	\$10,000.00	
		<b>Total Engineering Services</b>	<b>\$8,500.00</b>	<b>\$7,685.00</b>	<b>\$10,000.00</b>	<b>\$4,214.30</b>	<b>\$10,000.00</b>	

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## 2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES		Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Preliminary	
42100	Police Protection Contract							
	310	Other Professional Services	\$107,850.00	\$107,409.00	\$110,334.00	\$73,562.64	<b>\$114,000.00</b>	2026 Contact increased roughly 3.7%
		<b>Total Police Protection Contract</b>	<b>\$107,850.00</b>	<b>\$107,409.00</b>	<b>\$110,334.00</b>	<b>\$73,562.64</b>	<b>\$114,000.00</b>	
42200	Fire Protection							
	101	Salaries	\$22,000.00	\$20,014.00	\$22,000.00	\$20,150.00	<b>\$22,000.00</b>	
	120	Employee Benefits	\$1,684.00	\$1,531.10	\$1,684.00	\$1,586.71	<b>\$1,684.00</b>	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	<b>\$4,000.00</b>	
	130	Insurance	\$250.00	\$0.00	\$260.00	\$0.00	<b>\$0.00</b>	
	151	Workman's Comp	\$7,185.00	\$5,769.29	\$7,185.00	\$4,075.71	<b>\$6,000.00</b>	
	208	Training, Mileage	\$6,000.00	\$7,174.52	\$6,000.00	\$5,053.86	<b>\$6,000.00</b>	Most is Reimbursed by State
	212	Motor Fuels	\$3,000.00	\$1,663.71	\$3,000.00	\$1,160.59	<b>\$2,500.00</b>	
	217	Operating Supplies	\$2,500.00	\$2,426.85	\$5,000.00	\$1,935.92	<b>\$3,000.00</b>	
	228	Equipment Repair/Maintenance	\$10,000.00	\$10,374.54	\$10,000.00	\$10,133.99	<b>\$10,300.00</b>	
	240	Tools and Minor Equipment	\$20,000.00	\$18,673.20	\$20,000.00	\$2,578.07	<b>\$20,000.00</b>	Transfers to next year if not used.
	311	First Responder Train/Equip	\$4,000.00	\$4,681.05	\$6,700.00	\$2,086.98	<b>\$4,000.00</b>	
	321	Communications	\$1,900.00	\$1,912.56	\$1,800.00	\$1,839.08	<b>\$2,000.00</b>	
	380	Utilities	\$10,000.00	\$5,558.79	\$10,100.00	\$5,359.50	<b>\$6,110.00</b>	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>	
	384	Refuse, Garbage	\$720.00	\$778.90	\$800.00	\$395.78	<b>\$800.00</b>	
	433	Dues and Memberships	\$2,000.00	\$2,552.50	\$2,000.00	\$1,990.00	<b>\$2,000.00</b>	Explorer Program
	437	Other Miscellaneous	\$800.00	\$4,284.60	\$800.00	\$832.00	<b>\$3,500.00</b>	Fitness Exams & Mobile Health Services, Plaques, Etc.
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>	Grant Awarded to FD
	570	Capital Outlay	\$15,000.00	\$12,013.60	\$55,000.00	\$0.00	<b>\$15,000.00</b>	Radios are needed 2024 & \$40,000 is offset by Grant. Transfers to truck & equipment next year if not used
		Turn Out Gear	\$12,500.00	\$0.00	\$12,500.00	\$1,166.95	<b>\$6,500.00</b>	Transfers to truck & equipment next year if not used

	701	Transfer to FD Equipt Fund						
		Transfer to Fire Truck Bond Fund	\$0.00	\$0.00	\$12,500.00	\$0.00	\$12,500.00	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received						
	720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Fire Protection **</b>	<b>\$123,539.00</b>	<b>\$103,409.21</b>	<b>\$181,329.00</b>	<b>\$64,345.14</b>	<b>\$127,894.00</b>	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						
<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,378.05	\$7,500.00	\$3,539.98	\$7,500.00	Construction Management Services
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,378.05</b>	<b>\$7,500.00</b>	<b>\$3,539.98</b>	<b>\$7,500.00</b>	

\*Items in red have gone over budget

## 2026 General Budget w/ 2025 YTD

			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES		Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
43100	Streets Department							
	101	Salaries	\$47,787.10	\$51,133.06	\$50,905.21	\$34,772.29	\$50,714.00	
	120	Employee Benefits	\$17,262.66	\$12,053.51	\$17,994.05	\$13,352.80	\$18,709.00	
	151	Workmans Comp	\$3,753.00	\$3,013.31	\$3,760.00	\$1,957.16	\$3,200.00	
	200	Supplies	\$1,500.00	\$124.76	\$1,500.00	\$178.28	\$1,500.00	
	208	Training/Mileage	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	
	212	Motor Fuels	\$5,500.00	\$1,246.61	\$5,500.00	\$905.72	\$2,500.00	
	224	Street Maintenance Materials	\$9,000.00	\$11,023.35	\$9,000.00	\$3,439.64	\$9,000.00	
	228	Equipment Repair and Maintenance	\$10,000.00	\$5,613.79	\$5,500.00	\$2,290.12	\$5,500.00	
	229	Safety/OSHA	\$1,200.00	\$1,454.51	\$1,600.00	\$855.25	\$1,600.00	
	230	Capital Lease Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	240	Tools and Minor Equipment	\$1,000.00	\$442.26	\$1,000.00	\$448.09	\$8,000.00	2026- Side Discharge Spreader \$6,800
	303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	570	Capital Outlay	\$60,000.00	\$106,749.23	\$116,750.00	\$448,747.89	\$88,000.00	2024 - Crack Sealing(25,000), Road Striping(10,050), 6th & Main to Blanch(60,700), Street Light 4th St & HWY 57(11,000), Brush Cutting Attachment(10,000). 2025 Bond 2024A HWY 57 Transfer Pass Through (see R 101-36200) 2026 - Crack & Chip Sealing & Road Striping
	603	Short Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	700	Transfers from other funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Additional CIP Items						
	<b>Total Streets Department</b>		<b>\$157,402.76</b>	<b>\$192,854.39</b>	<b>\$213,909.26</b>	<b>\$506,947.24</b>	<b>\$189,123.00</b>	
43125	Ice and Snow Removal							
	212	Motor Fuels	\$3,500.00	\$1,409.02	\$3,500.00	\$590.63	\$3,500.00	
	404	Repair/Maintenance Machinery	\$3,000.00	\$2,329.89	\$3,800.00	\$608.81	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
	406	Snow/Ice Removal	\$18,000.00	\$7,221.63	\$16,000.00	\$4,978.48	\$16,000.00	Costs for Snow Removal

	570	Capital outlay	\$0.00	\$0.00	\$0.00	\$0.00		
		<b>Total Ice and Snow Removal</b>	<b>\$24,500.00</b>	<b>\$10,960.54</b>	<b>\$23,300.00</b>	<b>\$6,177.92</b>	<b>\$22,500.00</b>	
<b>43160</b>		<b>Street Lighting</b>						
	381	Electric Utilities	\$70,000.00	\$17,763.82	\$27,000.00	\$16,986.15	<b>\$26,000.00</b>	Warsaw Solar for 2026 is distributed between funds
		<b>Total Street Lighting</b>	<b>\$70,000.00</b>	<b>\$17,763.82</b>	<b>\$27,000.00</b>	<b>\$16,986.15</b>	<b>\$26,000.00</b>	

\*Items in red have gone over budget



	700	Transfers	\$0.00	\$5,000.00	\$0.00	\$11,500.00	\$0.00	Basket Ball Transfers for 2023,2024,2025
		<b>Total Parks and Recreation</b>	<b>\$136,254.63</b>	<b>\$189,587.86</b>	<b>\$139,103.89</b>	<b>\$105,026.18</b>	<b>\$142,808.21</b>	

\*Items in red have gone over budget

2026 General Budget w/ 2025 YTD			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101- EXPENDITURES			Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
46500	EDA							
	101	Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	120	Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	437	Other Miscellaneous	\$34,225.00	\$27,579.90	\$32,725.00	\$36,219.48	\$33,875.00	Final Payment for bandshell 2025 \$17,561.83 included here
						(\$17,561.83)		Bandshell Reimbursement from Rochester Sales Tax
		2025 EDA Wish List for Budget included the following: Approx						
		\$500 City Branding						
		\$75 Cross-Community Chamber Member						
		\$1000 Paper and On-Line Brochures						
		\$6000 City-Wide Event Support						
		\$24,000 Contract with CEDA						
		\$650 Administrative Support						
		\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total EDA</b>	<b>\$34,225.00</b>	<b>\$27,579.90</b>	<b>\$32,725.00</b>	<b>\$18,657.65</b>	<b>\$33,875.00</b>	

101-	EXPENDITURES		Year 2024
49300	2024 TRANSFERS - AUDITORS		
701	Transfer to other funds from General after Audit		\$35,958.00

to EDA \$6,645.00  
 to Fire Truck Fund \$12,500.00  
 to Fire Truck Fund \$1,327.00  
 to Fire Truck Fund \$15,486.00

2026 General Budget w/ 2025 YTD			Amounts to be levied for in the General Fund					
			2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
311-	EXPENDITURES		Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Preliminary	
47000	GO Series Bond 2019A							
	601	Debt Srv Bond Principal	\$57,500.00	\$57,500.00	\$57,500.00	\$57,500.00	\$62,500.00	\$40,000 Streets + \$22,500 75% of disposal
	611	Bond Interest	\$23,175.00	\$23,175.00	\$21,450.00	\$21,450.00	\$19,650.00	\$12,450 streets + \$7,200 75% of disposal
	620	Fiscal Agents Fees	\$495.00	\$495.00	\$495.00	\$495.00	\$495.00	
		<b>Total</b>	<b>\$81,170.00</b>	<b>\$81,170.00</b>	<b>\$79,445.00</b>	<b>\$79,445.00</b>	<b>\$82,645.00</b>	
312-	EXPENDITURES							
47000	GO Eqmpt & Util Note 2021A							
	601	Debt Srv Bond Principal	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	plowtruck
	611	Bond Interest	\$1,908.00	\$1,908.00	\$1,674.00	\$837.00	\$1,440.00	plowtruck
		<b>Total</b>	<b>\$14,908.00</b>	<b>\$14,908.00</b>	<b>\$14,674.00</b>	<b>\$13,837.00</b>	<b>\$14,440.00</b>	
313-	EXPENDITURES							
47000	GO Series Bond 2022A							
	611	Bond Interest	\$13,405.00	\$13,405.00	\$12,197.50	\$12,197.50	\$10,937.00	streets
	601	Debt Service Bond Principal	\$34,000.00	\$34,000.00	\$35,000.00	\$35,000.00	\$37,000.00	streets
		<b>Total</b>	<b>\$47,405.00</b>	<b>\$47,405.00</b>	<b>\$47,197.50</b>	<b>\$47,197.50</b>	<b>\$47,937.00</b>	
314-	EXPENDITURES							
47000	GO Series Bond 2024A							
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00		
	611	Debt Service Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00		
	620	Fiscal Agent Fees	\$0.00	\$0.00	\$0.00	\$0.00		
		<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		
			<b>\$143,483.00</b>	<b>\$143,483.00</b>	<b>\$141,316.50</b>	<b>\$140,479.50</b>	<b>\$145,022.00</b>	

2026 General Budget				2024 Budget	2025 Budget	2026 Budget
				\$114,500.00	\$130,000.00	\$150,000.00
401-	EXPENDITURES			Final Levy 6.5%	Levy 7.5%	Preliminary
41000	Capital Funds					
	570	General Capital Projects			\$76,552.00	
	701	Transfers to other funds		\$61,530.00	\$375,394.57	
				Used to close 2022 St. work		
				<b>Total Expense</b>	\$61,530.00	\$451,946.57
						\$0.00

Xcel Payment Streetlights on HWY 57 - 2025

2024A HWY 57 Bond \$375,394.57  
Transfer is a pass through - see R 101-39203

2026 General Preliminary Budget Revenue/Expense							
		2024 EOY	2025 Budget	2025 YTD	2026 Budget		
TOTAL REVENUES		Final Levy 6.5%	Final Levy 7.5%	Levy 7.5%	Preliminary		
		\$ 1,299,347.13	\$ 1,263,576.00	\$ 1,528,650.33	\$ 1,201,064.00		
		Budget was \$1,175,695.87	Budget was \$1,263,576.00	Budget was \$1,263,576.00			
TOTAL EXPENDITURES							
101.41110	Legislative (Mayor/Council)	\$ 14,979.81	\$ 16,519.00	\$ 4,657.31	\$ 16,624.00		
101.41410	Elections	\$ 3,576.75	\$ -	\$ -	\$ 3,895.00		
101.41500	Financial Administration	\$ 111,919.38	\$ 114,820.46	\$ 80,878.21	\$ 119,301.00		
101.41530	Accounting	\$ 25,250.00	\$ 25,000.00	\$ 24,250.00	\$ 25,000.00		
101.41550	Assessing	\$ 7,431.33	\$ 7,400.00	\$ 6,948.89	\$ 6,750.00		
101.41600	Law/Legal Services	\$ 29,240.63	\$ 20,000.00	\$ 41,867.57	\$ 30,000.00		
101.41940	General Govt. Buildings/Plant	\$ 56,331.11	\$ 58,450.00	\$ 44,060.94	\$ 56,150.00		
101.41950	Engineering Professional Services	\$ 7,685.00	\$ 10,000.00	\$ 4,214.30	\$ 10,000.00		
101.42100	Police Protection Contract	\$ 107,409.00	\$ 110,334.00	\$ 73,562.64	\$ 114,000.00		
101.42200	Fire Protection	\$ 103,409.21	\$ 181,329.00	\$ 64,345.14	\$ 127,894.00		
101.42400	Building Inspections	\$ 9,378.05	\$ 7,500.00	\$ 3,539.98	\$ 7,500.00		
101.43100	Streets Department	\$ 192,854.39	\$ 213,909.26	\$ 506,947.24	\$ 189,123.00	Bond for HWY 57 transfer to reimburse engineering	
101.43125	Ice and Snow Removal	\$ 10,960.54	\$ 23,300.00	\$ 6,177.92	\$ 22,500.00		
101.43160	Street Lighting	\$ 17,763.82	\$ 27,000.00	\$ 16,986.15	\$ 26,000.00		
101.45200	Parks & Recreation	\$ 189,587.86	\$ 139,103.89	\$ 105,026.18	\$ 142,808.21		
101.46500	EDA	\$ 27,579.90	\$ 32,725.00	\$ 18,657.65	\$ 33,875.00		
311.312.313.314	Other Financing	\$ 143,483.00	\$ 141,316.50	\$ 140,479.50	\$ 145,022.00		
401-41000	Capital Funds	\$ 61,530.00	\$ 130,000.00	\$ 451,946.57	\$ 150,000.00	Bond for HWY 57 Transfer to reimburse engineering	
101-49300	Transfers Out From General Fund - Auditors	\$ 35,958.00					
TOTAL EXPENDITURES		\$ 1,156,327.78	\$ 1,258,707.11	\$ 1,594,546.19	\$ 1,226,442.21		
		Budget was \$1,172,289.81	Budget Was \$1,258,707.21	Budget was \$1,258,707.21			
TOTAL REVENUE LESS TOTAL EXPENSES		\$ 143,019.35	\$ 4,868.89	\$ (65,895.86)	\$ (25,378.21)		

	A	B	C	I	J	K	L	M	N	O	P
1	<b>2026 Budget Enterprise Fund</b>										
2	<b>601 WATER FUND</b>			<b>2023 Budget</b>	<b>2023 EOY</b>	<b>2024 Budget</b>	<b>2024 EOY</b>	<b>2025 Budget</b>	<b>2025 YTD</b>	<b>2026 Budget</b>	
3	601-	<b>REVENUES</b>								<b>Preliminary</b>	
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00		
5	36200	Miscellaneous	Bulk Water Sales	\$0.00	\$447.00	\$0.00	\$22,904.00	\$400.00	\$23,025.35	\$500.00	High 2025 YTD because Wellhouse Ins. Claim came in
6	36210	Interest Earnings		\$0.00	\$4,950.00	\$11,000.00	\$5,747.85	\$5,000.00	\$2,690.90	\$3,200.00	
7	37100	Water Sales		\$169,725.00	\$171,512.09	\$160,000.00	\$167,457.56	\$176,600.00	\$118,430.22	\$176,600.00	
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	\$614.00	\$1,228.00	\$0.00	\$650.00	\$85.12	\$0.00	
9	37160	Water Penalty		\$0.00	\$718.17	\$1,000.00	\$1,934.24	\$2,000.00	\$1,678.31	\$2,000.00	
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,873.32	\$3,600.00	\$3,867.27	\$3,870.00	\$2,705.77	\$4,005.00	
11	37180	Commercial Water Tax		\$1,500.00	\$1,178.63	\$1,130.00	\$1,109.58	\$1,300.00	\$809.09	\$1,200.00	
12	38051	Gas Franchise Fee		\$10,321.00	\$11,112.00	\$11,000.00	\$11,205.00	\$11,200.00	\$8,413.77	\$11,240.00	
13	38052	Electric Franchise Fee		\$12,977.00	\$13,737.63	\$12,745.00	\$16,147.91	\$13,000.00	\$9,688.94	\$10,003.00	
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	39203	Transfer from Other Fund		\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17											
18		<b>Total Revenues</b>		<b>\$198,285.00</b>	<b>\$209,642.84</b>	<b>\$201,703.00</b>	<b>\$230,373.41</b>	<b>\$214,020.00</b>	<b>\$167,527.47</b>	<b>\$208,748.00</b>	
19											
20											
21	601-	<b>OPERATING EXPENSES</b>									
22	49400										
23	101	Salaries	Staff Wages	\$43,126.11	\$45,337.57	\$39,111.90	\$33,965.40	\$40,757.22	\$30,556.75	\$42,319.00	
24	120	Benefits	Staff Benefits	\$15,328.64	\$20,548.46	\$14,128.82	\$13,188.16	\$15,655.39	\$8,524.80	\$16,589.00	
25	151	Workmans Comp	Staff Ins.	\$1,200.00	\$1,265.26	\$1,194.00	\$1,040.21	\$1,500.00	\$1,099.00	\$1,400.00	
26	200	Supplies		\$1,000.00	\$460.42	\$1,000.00	\$260.64	\$700.00	\$207.37	\$700.00	
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,399.34	\$1,000.00	\$0.00	\$1,500.00	\$706.42	\$1,500.00	
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$2,000.00	\$3,592.10	\$3,400.00	\$3,393.03	\$3,700.00	\$2,628.21	\$3,700.00	
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$10,248.47	\$10,300.00	\$13,408.35	\$8,000.00	\$6,501.09	\$8,000.00	
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$48.43	\$10,000.00	\$2,058.21	\$4,500.00	\$290.74	\$4,500.00	
31	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$10,000.00	\$17,019.45	\$10,000.00	\$53,489.65	\$18,000.00	\$10,456.00	\$15,000.00	Well Repair 2024
32	240	Tools & Minor Equipment		\$200.00	\$0.00	\$200.00	\$0.00	\$150.00	\$0.00	\$150.00	

	A	B	C	I	J	K	L	M	N	O	P
1	<b>2026 Budget Enterprise Fund</b>										
2	<b>601 WATER FUND</b>			<b>2023 Budget</b>	<b>2023 EOY</b>	<b>2024 Budget</b>	<b>2024 EOY</b>	<b>2025 Budget</b>	<b>2025 YTD</b>	<b>2026 Budget</b>	
33	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$5,507.84	\$10,000.00	\$41,320.46	\$5,600.00	\$3,971.54	\$44,000.00	High in 2024 because of Water Main Breaks (2024). We average 2 per year. Cost is about \$19,000 per break
34											
35	303	Engineering		\$0.00	\$0.00	\$0.00	\$13.87	\$0.00	\$450.26	\$0.00	
36	321	Communications	Tower, well house alarm, fiber line	\$700.00	\$645.43	\$700.00	\$531.23	\$650.00	\$446.34	\$700.00	
37	362	Property Insurance	N/A								
38	380	Utility Services	Gas/Electric	\$7,000.00	\$9,918.89	\$2,000.00	\$7,245.96	\$11,000.00	\$5,224.11	\$7,600.00	
39	405	Depreciation	Auditors Manage This	\$0.00	\$83,335.00	\$0.00	\$83,184.00	\$0.00	\$0.00	\$0.00	
40	430	Miscellaneous	Publishing, wtr sample mailings, bills	\$1,000.00	\$20.70	\$1,705.00	\$1,246.48	\$1,100.00	\$783.65	\$1,100.00	
41	433	Dues and Memberships	MMUA & MRWA	\$900.00	\$748.00	\$900.00	\$856.00	\$790.00	\$379.00	\$900.00	
42	441	MDH Fee	Paid to State MN; pass thru	\$3,762.00	\$3,705.25	\$4,000.00	\$3,974.74	\$3,900.00	\$1,978.00	\$6,270.00	Will increase from \$9.72 per service line to \$15.22 in 2026
43	570	Capital Outlay	2024 Upgrade Hydrants	\$6,100.00	\$2,983.95	\$5,000.00	\$459.31	\$3,000.00	\$0.00	\$13,900.00	Wiring for generator & Cleaning of Water tower for 2026
44	601	Debt Service Bond Principal-transfers with fund 311	GO 2019A Water Portion	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$30,000.00	
45	601	Debt Service Bond Principal-transfers with fund 312	2021A	\$0.00	\$0.00	\$11,000.00	\$11,000.00	\$12,000.00	\$12,000.00	\$12,000.00	
46	601	Debt Service Bond Principal-Transfers with fund 314	2024A Water Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$23,200.00	\$23,200.00	\$26,100.00	
47	611	Bond Interest-transfers with fund 311	GO 2019A Water Portion	\$11,850.00	\$11,710.00	\$10,209.00	\$10,725.00	\$9,975.00	\$9,975.00	\$8,700.00	
48	611	Bond Interest-transfers with fund 312	2021A	\$0.00	\$972.00	\$1,746.00	\$1,746.00	\$1,440.00	\$1,548.00	\$1,332.00	
49	611	Bond Interest-Transfers with fund 314	2024A Water Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$25,363.00	\$25,362.76	\$18,502.00	
50	620	Fiscal Agent Fees		\$0.00	\$0.00	\$0.00	\$30,930.00	\$0.00	\$0.00	\$0.00	
51	720	Operating Transfers	Bond Pymt. Tower (Transfer to 308 Refunding Bond 2011A)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52		<b>Total Expenses</b>	<b>Not including Depreciation</b>	<b>\$159,966.75</b>	<b>\$136,131.56</b>	<b>\$162,594.72</b>	<b>\$255,852.70</b>	<b>\$217,480.61</b>	<b>\$171,289.04</b>	<b>\$264,962.00</b>	
53		<b>Total Revenue Minus Expenses</b>		<b>\$38,318.25</b>	<b>\$73,511.28</b>	<b>\$39,108.28</b>	<b>-\$25,479.29</b>	<b>-\$3,460.61</b>	<b>-\$3,761.57</b>	<b>-\$56,214.00</b>	
54											
55	<b>*Items in red have gone over budget.</b>										
56											
57	<b>**** COLA of 2.6% Already Added to Wages in Budget</b>										



**2026 Budget Enterprise Fund**

602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget
602-	REVENUES								Preliminary
33400	State Grant and Aids		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Mantor Drive Project	\$5,500.00	\$8,949.00	\$0.00	\$8,949.00	\$8,900.00	\$0.00	\$8,949.00
36200	Miscellaneous Revenue		\$0.00	\$4,853.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$0.00
36210	Interest Income		\$0.00	\$24,753.23	\$23,000.00	\$30,460.00	\$25,000.00	\$14,617.06	\$17,000.00
37200	Sewer Sales		\$309,768.38	\$310,088.09	\$298,000.00	\$307,355.03	\$319,300.00	\$222,826.92	\$319,000.00
37250	Sewer Connect/Reconnect		\$0.00	\$2,639.00	\$0.00	\$17,255.00	\$2,640.00	\$0.00	\$2,640.00
37251	Sewer Connect Chg Cemetery Rd		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty		\$0.00	\$1,329.59	\$1,200.00	\$3,657.11	\$3,200.00	\$2,965.87	\$3,500.00
38051	Gas Franchise Fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	Year 2023 From General Fund; Required PFA Bond Transfer	\$20,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
39300	Proceeds-Gen Long Term Debt		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues		<b>\$335,268.38</b>	<b>\$387,611.91</b>	<b>\$322,200.00</b>	<b>\$367,676.14</b>	<b>\$363,840.00</b>	<b>\$240,409.85</b>	<b>\$351,089.00</b>
602-49450-	OPERATING EXPENSES:								
101	Salaries		\$32,928.37	\$37,040.84	\$45,238.45	\$40,670.51	\$47,196.74	\$35,014.78	\$48,821.00
120	Benefits		\$11,366.15	\$18,624.44	\$16,341.99	\$15,652.18	\$17,962.13	\$10,134.15	\$18,988.00
151	Workman's Comp		\$1,450.00	\$1,493.74	\$1,409.00	\$1,228.82	\$1,500.00	\$917.12	\$1,000.00
200	Supplies		\$1,000.00	\$505.70	\$1,000.00	\$0.00	\$1,000.00	\$309.06	\$3,600.00
208	Training, Mileage		\$1,400.00	\$984.40	\$1,500.00	\$1,136.40	\$1,000.00	\$87.79	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$3,200.00	\$3,609.92	\$3,500.00	\$2,294.84	\$3,800.00	\$236.19	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$15,000.00	\$11,497.74	\$15,000.00	\$14,722.16	\$12,000.00	\$143.05	\$12,000.00
240	Tools Minor Equipment		\$500.00	\$120.83	\$500.00	\$362.57	\$300.00	\$125.22	\$300.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$11,000.00	\$10,020.89	\$11,000.00	\$18,849.24	\$11,000.00	\$12,372.55	\$12,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$570.00	\$5,000.00	\$4,416.86	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$850.00	\$928.86	\$870.00	\$794.46	\$950.00	\$582.68	\$950.00
362	Property Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380	Utility Services	Gas/Electric to run lift stations	\$5,000.00	\$17,225.74	\$3,000.00	\$9,900.67	\$17,500.00	\$3,882.75	\$10,600.00
405	Depreciation	Auditors Handle This	\$0.00	\$129,791.00	\$0.00	\$128,892.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
437	Other Miscellaneous	UB Bill mailings, etc	\$1,200.00	\$45.78	\$2,950.00	\$1,583.87	\$1,200.00	\$1,527.75	\$1,300.00
442	Grant Award Related Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

orange degreaser \$2600 for 2026

High in 2024 because of camera work on sewer

**2026 Budget Enterprise Fund**

602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget
530	Construction		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	2024 Televising Sewer Mains \$8500 Replace Grinder Pump \$14,595	\$7,500.00	\$9,160.48	\$10,500.00	\$2,472.77	\$23,095.00	\$21,863.53	\$10,500.00
585	Kasson WW Processing Fee		\$112,000.00	\$83,677.00	\$95,000.00	\$95,914.00	\$85,000.00	\$55,534.00	\$100,000.00
601	Debt Service Bond Principal	PFA with Kasson (principal & Interest)	\$35,000.00	\$35,287.23	\$35,200.00	\$35,384.55	\$35,270.00	\$2,371.42	\$35,352.02
601	Debt Service Bond Principal-transfers with fund 311	2019A Sewer Portion	\$0.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
601	Debt Service Bond Principal-Transfers with fund 314	2024A Sewer Portion	\$0.00	\$0.00	\$0.00	\$33,013.55	\$2,800.00	\$2,800.00	\$3,150.00
605	Clean Water SRF Bond	2010 PFA Principal	\$12,750.00	\$0.00	\$14,000.00	\$13,000.00	\$14,000.00	\$13,000.00	\$13,000.00
608	PFA WW Connection Bond - Transfers with fund 310	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$24,000.00	\$24,000.00	\$24,000.00
611	Bond Interest - Transfers with fund 310	2017 PFA	\$6,120.00	\$1,968.14	\$3,480.00	\$3,480.00	\$3,250.00	\$3,250.00	\$3,010.00
611	Bond Interest	2010 PFA	\$0.00	\$1,855.00	\$1,816.00	\$1,750.19	\$1,438.00	\$1,517.64	\$1,283.38
611	Bond Interest-transfers with fund 311	2019A Sewer Portion	\$0.00	\$11,710.00	\$3,000.00	\$2,850.00	\$2,625.00	\$2,625.00	\$2,400.00
611	Bond Interest-Transfers with fund 314	2024A Sewer Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$3,062.00	\$3,061.00	\$2,233.00
620	Fiscal Agent Fees		\$0.00	\$0.00	\$0.00	\$3,733.00	\$0.00	\$0.00	
	To book other government catch up payment to City		\$0.00	\$0.00	\$0.00	\$2,371.00	\$0.00	\$0.00	
	To allocate debt interest		\$0.00	-\$1,855.00	\$0.00	\$0.00	\$0.00	\$0.00	
720	Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
998	Asset Disposal Loss		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
999	Asset Retirement								
	<b>Total Expenditures</b>	<b>Not including Depreciation</b>	<b>\$286,564.52</b>	<b>\$243,901.73</b>	<b>\$301,105.44</b>	<b>\$332,234.78</b>	<b>\$322,448.87</b>	<b>\$207,272.54</b>	<b>\$321,987.40</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$48,703.86</b>	<b>\$143,710.18</b>	<b>\$21,094.56</b>	<b>\$35,441.36</b>	<b>\$41,391.13</b>	<b>\$33,137.31</b>	<b>\$29,101.60</b>

Televising & Cleaning Mains 2026 - \$9500

\*Items in red have gone over budget.

\*\*\*\* COLA of 2.6% Already Added in Budget

Sewer Fund Salary Increase	Salary	Benefits
1%	\$488.00	\$74.00
2%	\$976.00	\$148.00
3%	\$1,464.00	\$222.00

**2026 Budget Special Revenue Fund**

603 RV FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget
603-	<b>REVENUES</b>								<b>Preliminary</b>
34000	Charges for Services	Misc Rev & Donation Boxes	\$18,000.00	\$24,113.12	\$22,000.00	\$22,246.40	\$24,000.00	\$21,738.23	\$22,000.00
36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$24,113.12</b>	<b>\$22,000.00</b>	<b>\$22,246.40</b>	<b>\$24,000.00</b>	<b>\$21,738.23</b>	<b>\$22,000.00</b>
603-45183-	<b>OPERATING EXPENSES</b>								
101	Salaries		\$13,000.00	\$1,381.51	\$4,141.55	\$1,811.96	\$4,009.00	\$7,266.41	\$4,747.00
120	Benefits		\$3,100.00	\$487.09	\$1,496.09	\$863.33	\$1,926.60	\$574.17	\$2,133.00
210	Tax and Licensing/Res Nexus	Sales/Use, License Renew	\$2,000.00	\$2,087.19	\$3,000.00	\$4,060.73	\$2,900.00	\$2,761.38	\$3,500.00
381	Electric Utilities		\$1,000.00	-\$11.66	\$900.00	\$1,518.09	\$1,500.00	\$953.40	\$1,750.00
384	Refuse/Garbage Disposal		\$0.00	\$0.00	\$0.00	\$458.88	\$560.00	\$367.59	\$580.00
400	Repairs and Maintenance		\$14,325.00	\$7,707.38	\$10,000.00	\$406.84	\$6,000.00	\$37.99	\$6,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$520.89	\$475.00	\$590.15	\$600.00	\$262.40	\$600.00
440	Refunds and Reimbursements		\$500.00	\$340.00	\$500.00	\$214.20	\$500.00	\$579.55	\$600.00
720	Operating Transfers								
	<b>Total Expenses</b>		<b>\$34,400.00</b>	<b>\$12,512.40</b>	<b>\$20,512.64</b>	<b>\$9,924.18</b>	<b>\$17,995.60</b>	<b>\$12,802.89</b>	<b>\$19,910.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>-\$10,800.00</b>	<b>\$11,600.72</b>	<b>\$1,487.36</b>	<b>\$12,322.22</b>	<b>\$6,004.40</b>	<b>\$8,935.34</b>	<b>\$2,090.00</b>

\*Items in red have gone over budget.

\*\*\*\* COLA of 2.6% Already in Budget

<u>RV Fund Salary Increases</u>	<u>Salaries</u>	<u>Benefits</u>
1%	\$47.00	\$7.00
2%	\$94.00	\$14.00
3%	\$141.00	\$21.00

**2026 Budget Enterprise Fund Budget**

604 STORM SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget
604-	<b>REVENUES</b>								<b>Preliminary</b>
36100	Special Assessments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$3,537.17	\$3,000.00	\$4,351.51	\$4,900.00	\$1,670.58	\$2,414.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$17,869.37	\$18,000.00	\$17,968.45	\$18,000.00	\$14,980.91	\$24,800.00
37560	Storm Sewer Penalty		\$0.00	\$0.00	\$0.00	\$83.12	\$0.00	\$428.17	\$700.00
39201	Transfer from General Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$21,406.54</b>	<b>\$21,000.00</b>	<b>\$22,403.08</b>	<b>\$22,900.00</b>	<b>\$17,079.66</b>	<b>\$27,914.00</b>
604-43150-	<b>OPERATING EXPENSES</b>								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$0.75	\$1,500.00	\$0.00	\$0.00	\$0.00	\$600.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing	UB Bills, etc.	\$0.00	\$0.00	\$164.00	\$315.32	\$285.00	\$256.70	\$350.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$14,470.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$6.00	\$6.00	\$4.00	\$0.00
601	Bond Principal 2024A-Transfers with fund 314		\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00	\$15,750.00
611	Bond Interest 2024A-Transfers with fund 314		\$0.00	\$0.00	\$0.00	\$7,945.00	\$15,305.00	\$15,305.11	\$11,165.00
620	Fiscal Agent Fees 2024A		\$0.00	\$0.00	\$0.00	\$18,664.00	\$0.00	\$0.00	
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Expenses</b>		<b>\$1,500.00</b>	<b>\$0.75</b>	<b>\$1,664.00</b>	<b>\$41,400.32</b>	<b>\$29,596.00</b>	<b>\$29,565.81</b>	<b>\$27,865.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$16,500.00</b>	<b>\$21,405.79</b>	<b>\$19,336.00</b>	<b>-\$18,997.24</b>	<b>-\$6,696.00</b>	<b>-\$12,486.15</b>	<b>\$49.00</b>

Clay St  
Flooding  
2024

\*Items in red have gone over budget.

## 2026 Public Works Proposed Budget

- Sewer Department
  - Orange Degreaser \$2,600
  - Cleaning and Televising of Sewer Mains - \$9,500
  - **Total - \$12,100**
  
- Water Department
  - Wire Well House #2 for Generator \$7,400
  - Cleaning and Inspection of Water Tower \$6,500
  - **Total - \$13,900**
  
- Parks Department
  - See Attached
  - **Total - \$45,838.21**
  
- Streets Department
  - Crack and Chip Seal \$85,000
  - Road Striping \$3,000
  - **Total - \$88,000**
  
- Misc Items
  - Fire Cabinet \$1,600
  - Side Discharge Spreader \$6,800
  - Eye Wash Mixer \$1,200
  - Repair Lower Bridge Light \$1,500
  - **Total - \$11,100**



DATE: August 15, 2025  
 TO: Community Water Supply Financial/Accounting Officials  
 FROM: Chris Elvrum, Manager  
 Drinking Water Protection Section  
 Minnesota Department of Health  
 SUBJECT: Service Connection Fee Increase

*\$0.81 currently  
 Needs to go up \$10.47  
 to \$1.28*

The 2025 Minnesota Legislature passed a law that amends Minnesota Statute 144.3831 to increase the safe drinking water service connection fee. Effective January 1, 2026, the fee will be \$15.22 per water service connection, per year. This is the annual service connection fee you have been charging your drinking water system customers and passing through to the Minnesota Department of Health (MDH) since the fee was established in 1993 under Minnesota Statute 144.3831 to help provide safe drinking water everywhere in Minnesota.

Revenue from this fee is used to fund activities of MDH's Drinking Water Protection program related to training and supporting public water systems, to help maintain compliance with the federal Safe Drinking Water Act (SDWA) and protect the health of all Minnesotans. Some of these activities include sanitary surveys, sample collection and analysis, compliance determination, source water protection, enforcement, and various technical assistance and training services.

This fee increase accounts for the significant inflation that has occurred since the last increase, as well as expectations for continued expansion of federal regulations, increased laboratory costs for testing, drinking water data system improvements, and numerous changes in the SDWA including new rules and enforcement requirements that have both occurred and are being phased in over the next few years.

The invoice you will receive from MDH for the January through March 2026 billing period will reflect the change in the fee. We are alerting you to this change now so you can account for the change in your annual budget planning, and to notify residents accordingly. MDH recognizes that \$15.22 is not divisible by 12 equal monthly payments or 4 equal quarterly payments. The Minnesota Legislature passed the fee amount, and it cannot be changed except by the Legislature. For utilities that bill monthly or quarterly, this may result in varying amounts on bills, and we apologize for any additional administrative work this may cause.

We appreciate your continued partnership in providing safe and sufficient drinking water for everyone, everywhere in Minnesota.

If you have any questions about the fee, please contact me.

*412 connections  
 was \$9.72*

Minnesota Department of Health  
 Drinking Water Protection Section  
 625 North Robert Street  
 PO Box 64975  
 St. Paul, MN 55164-0975  
 651-201-4700  
 health@state.mn.us  
 www.health.state.mn.us

*Will go up to  
 \$6,270.00  
 (5790)*