



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, April 28, 2025

1. Call to Order

2. Pledge of Allegiance

3. Changes to Agenda

4. Consent Agenda **

- A. Accounts Payable (Warrant List) for 4.28.25
- B. Council Meeting Minutes 3.10.25
- C. Council Meeting Minutes 3.24.25
- D. Approval of 202 9th Street West Rental Application
- E. County Commissioners Meeting Minutes 4.8.25
- F. Approve Resolution 2025-20 Accepting a Donation to the City of Mantorville
- G. Approve Resolution 2025-19 Certification of Unpaid Water Bills to Taxes
- H. Approval of Ice Cream Truck License for 2025

5. Proclamations, Presentations and Recognitions

No Items

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

8. Public Hearing

9. Old Business/New Business

10. Tabled Items

- A. Security Cameras for City Hall, City Shop, and Fire Department

11. Reports

- A. Public Works Report
 - 1. Street striping quotes
 - 2. E1 Pump Quotes
 - 3. Replacing impellers quotes
 - 4. Basketball and alley by Hubbell House quotes
- B. City Clerk Report
- C. Consultant Report

- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township, Decorations
- E. Councilmember Reports
- F. Mayor's Report

12. Adjourn **

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>April 28, 2025</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>April 29, 2025</i>	<i>6:30pm</i>	<i>Parks and Recreation Board Meeting</i>
<i>May 6, 2025</i>	<i>6:15pm</i>	<i>EDA Meeting</i>
<i>May 7, 2025</i>	<i>6:30pm</i>	<i>Fire Dept General Meeting 7:30pm</i>
<i>May 12, 2025</i>	<i>6:30pm</i>	<i>City Council General Meeting</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville.</i>		

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Payments

Current Period: April 2025

Payments Batch 042825PAY		\$41,504.13	
Refer	0 <u>US POSTAL SERVICE</u>	Ck# 006573	4/28/2025
Cash Payment	E 601-49400-300 Professional Srvs (GEN Postage		\$6.10
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$6.10
Refer	0 <u>SAMS CLUB</u>	Ck# 006566	4/28/2025
Cash Payment	E 101-41940-200 Supplies	Copy Paper, Towels, Toilet Paper	\$385.39
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$385.39
Refer	0 <u>INTERNAL REVENUE SERVICE</u>	Ck# 006569	4/28/2025
Cash Payment	G 101-21703 FICA Tax Withholding	PR 8 2025	\$967.92
Invoice			
Cash Payment	G 101-21709 Medicare	PR 8 2025	\$226.38
Invoice			
Cash Payment	G 101-21701 Federal Withholding	PR 8 2025	\$730.29
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$1,924.59
Refer	0 <u>MINNESOTA REVENUE</u>	Ck# 006568	4/28/2025
Cash Payment	E 101-45200-210 Tax and Licensing	Quarter 1 2025	\$20.19
Invoice Park - 04/15/25 4/28/2025			
Cash Payment	E 603-45183-210 Tax and Licensing	Quarter 1 2025	\$86.35
Invoice Camp - 04/15/25 4/28/2025			
Cash Payment	E 601-49400-210 Tax and Licensing	Quarter 1 2025	\$599.46
Invoice Water -04/15/25 4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$706.00
Refer	0 <u>RESNEXUS</u>	Ck# 006567	4/28/2025
Cash Payment	E 603-45183-210 Tax and Licensing	Service Fee for April	\$50.25
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$50.25
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006463	4/28/2025
Cash Payment	G 101-21714 Health Savings Account	PR 8 2025 - Employer	\$184.62
Invoice			
Cash Payment	G 101-21714 Health Savings Account	PR 8 2025 - Employee	\$90.00
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$274.62
Refer	0 <u>MINNESOTA REVENUE</u>	Ck# 006464	4/28/2025
Cash Payment	G 101-21702 State Withholding	PR 8 2025	\$376.49
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$376.49
Refer	0 <u>MN PERA</u>	Ck# 006465	4/28/2025
Cash Payment	G 101-21704 PERA	PR 8 2025	\$1,185.76
Invoice			
Transaction Date	4/25/2025	MBT Bank Checking 10100	Total \$1,185.76
Refer	0 <u>BLUEHOST</u>	Ck# 006461	4/28/2025

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Payments

Current Period: April 2025

Cash Payment	E 601-49400-300	Professional Srvs (GEN	Email Backups Annual Fee	\$35.96
Invoice	1807581671	4/28/2025		
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Email Backups Annual Fee	\$35.96
Invoice	1807581671	4/28/2025		
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Email Backups Annual Fee	\$35.96
Invoice	1807581671	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$107.88
Refer	0	US POSTAL SERVICE	Ck# 006462 4/28/2025	
Cash Payment	E 101-41500-322	Postage	Postage - General	\$43.80
Invoice				
Cash Payment	E 601-49400-430	Miscellaneous	Postage - General	\$29.20
Invoice				
Cash Payment	E 602-49450-437	Other Miscellaneous	Postage - General	\$58.40
Invoice				
Cash Payment	E 604-43150-352	Publishing	Postage - General	\$14.60
Invoice				
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$146.00
Refer	0	RESNEXUS	Ck# 006571 4/28/2025	
Cash Payment	E 603-45183-210	Tax and Licensing	Monthly Reconciliation	-\$23.40
Invoice				
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total -\$23.40
Refer	0	MINNESOTA ENERGY	-	
Cash Payment	E 101-41940-380	Utility Services	4016467-5 STREETS	\$989.25
Invoice	5433418431	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	4300149-4 STREETS	\$140.27
Invoice	5433418431	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	4028156-0 STREETS	\$214.68
Invoice	5433418431	4/28/2025		
Cash Payment	E 101-42200-380	Utility Services	4229566-7 FIRE DEPT	\$729.97
Invoice	5433418431	4/28/2025		
Cash Payment	E 602-49450-380	Utility Services	4299022-6 WWTP	\$104.63
Invoice	5433418431	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$2,178.80
Refer	0	EXPRESS SERVICES INC	-	
Cash Payment	E 101-41500-101	Salaries	Y2657 - City Clerk Service through 4/20	\$390.72
Invoice	32232387	4/28/2025		
Cash Payment	E 601-49400-101	Salaries	Y2657 - City Clerk Service through 4/20	\$325.60
Invoice	32232387	4/28/2025		
Cash Payment	E 602-49450-101	Salaries	Y2657 - City Clerk Service through 4/20	\$325.60
Invoice	32232387	4/28/2025		
Cash Payment	E 603-45183-101	Salaries	Y2657 - City Clerk Service through 4/20	\$260.48
Invoice	32232387	4/28/2025		
Cash Payment				\$0.00
Invoice				
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$1,302.40
Refer	0	EXPRESS SERVICES INC	-	
Cash Payment	E 101-41500-101	Salaries	Y2657 - City Clerk Service through 4/13	\$398.05
Invoice	32209530	4/28/2025		

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Payments

Current Period: April 2025

Cash Payment	E 601-49400-101	Salaries	Y2657 - City Clerk Service through 4/13	\$331.71
Invoice	32209530	4/28/2025		
Cash Payment	E 602-49450-101	Salaries	Y2657 - City Clerk Service through 4/13	\$331.72
Invoice	32209530	4/28/2025		
Cash Payment	E 603-45183-101	Salaries	Y2657 - City Clerk Service through 4/13	\$265.34
Invoice	32209530	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$1,326.82
Refer	0	BECKLEYS OFFICE PRODUCTS	-	
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Shredding April 2025	\$46.50
Invoice	112707	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$46.50
Refer	0	DODGE COUNTY INDEPENDENT	-	
Cash Payment	E 101-41110-352	Publishing	LBAE Mtg 2025	\$221.33
Invoice	19180	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$221.33
Refer	0	NCPERS GROUP LIFE INS.	-	
Cash Payment	G 101-21711	Life Insurance Payable	Coverage for May 2025	\$16.00
Invoice	608900052025	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$16.00
Refer	0	QUALITY FLOW SYSTEMS	-	
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Service Checks	\$1,250.00
Invoice	48720	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$1,250.00
Refer	0	QUALITY FLOW SYSTEMS	-	
Cash Payment	E 602-49450-300	Professional Srvs (GEN	Emergency Pump	\$5,732.75
Invoice	48721	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$5,732.75
Refer	0	WHKS & COMPANY	-	
Cash Payment	E 602-49450-303	Engineering Fees	CSAH 15 Lift Station	\$378.40
Invoice	53893	4/28/2025		
Cash Payment	E 601-49400-303	Engineering Fees	Well #3 Feasibility Study	\$277.76
Invoice	54013	4/28/2025		
Cash Payment	E 101-41950-303	Engineering Fees	Eagle Meadows & Infrastructure	\$659.20
Invoice	53891	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$1,315.36
Refer	0	HAWKINS, INC	-	
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chlorine Cylinders	\$10.00
Invoice	7036085	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$10.00
Refer	0	DECOOK DRAINAGE	-	
Cash Payment			Wheel Loader	\$576.00
Invoice	6832	4/28/2025		
Cash Payment			Skidloader	\$434.00
Invoice	6832	4/28/2025		
Cash Payment			Backhoe	\$448.00
Invoice	6832	4/28/2025		

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Payments

Current Period: April 2025

Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$1,458.00
Refer	0 SCHUMACHER EXCAVATING, INC.				
Cash Payment	E 101-45200-437	Other Miscellaneous	Clean Out Pond by Mantor Field		\$7,500.00
Invoice	34714	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$7,500.00
Refer	0 MENARDS - ROCHESTER NORTH				
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Post Support & Boot Spray		\$27.87
Invoice	65546	4/28/2025			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Rake & Cedar Chips		\$55.87
Invoice	65663	4/28/2025			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Cedar Chips		\$119.70
Invoice	65289	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$203.44
Refer	0 CITY OF KASSON				
Cash Payment	E 602-49450-601	Debt Srv Bond Principal	Remaining of 2024 Debt Payment		\$2,371.42
Invoice	4/23/2025	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$2,371.42
Refer	0 ON-SITE COMPUTERS, INC				
Cash Payment	E 601-49400-300	Professional Srvs (GEN	Monthly Billing for April 2025		\$12.00
Invoice	CW99687	4/28/2025			
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Monthly Billing for April 2025		\$427.30
Invoice	CW99687	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$439.30
Refer	0 CMS - CONSTRUCTION MGMT. SE				
Cash Payment	E 101-42400-300	Professional Srvs (GEN	Inspection Fees March 2025		\$225.00
Invoice	817-254968-3	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$225.00
Refer	0 DIAMOND RIDGE PRINTING				
Cash Payment	E 101-41500-200	Supplies	Checks		\$309.45
Invoice	53753	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$309.45
Refer	0 KENNEDY & GRAVEN, CHARTERE				
Cash Payment	E 101-41600-304	Legal Fees	Legal Fees for March 2025		\$5,046.73
Invoice	187285	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$5,046.73
Refer	0 ONSITE COMPANIES				
Cash Payment	E 101-45200-410	Rentals	Mantor Field		\$109.00
Invoice	1873470	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$109.00
Refer	0 LINCOLN NATIONAL LIFE INSURA				
Cash Payment	G 101-21711	Life Insurance Payable	May 2025 Coverage		\$154.02
Invoice	05/01/2025	4/28/2025			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total	\$154.02
Refer	0 METRO SALES INC				

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Cash Payment	E 101-41500-350 Print/Binding (GENERA	Copier Printing 1.17.25 - 4.16-25		\$648.64
Invoice	INV2767123	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$648.64
Refer	0 CULLIGAN GREATER ROCHESTER	-		
Cash Payment	E 101-41940-200 Supplies	Water Service for April 2025		\$12.20
Invoice	46608			
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$12.20
Refer	0 DELTA DENTAL	-		
Cash Payment	G 101-21708 Dental Insurance	Dental Insurance		\$126.66
Invoice	RIS0006356292	4/28/2025		
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$126.66
Refer	0 DEERE CREDIT INC.	-		
Cash Payment	E 101-45200-500 Capital Outlay	Mower Lease Payment #4		\$4,360.63
Invoice				
Transaction Date	4/25/2025	MBT Bank Checking	10100	Total \$4,360.63

Fund Summary

	10100 MBT Bank Checking	
		\$1,458.00
101 GENERAL FUND		\$27,175.84
601 WATER FUND		\$1,627.79
602 SEWER FUND		\$10,588.88
603 RV PARK		\$639.02
604 STORM SEWER FUND		\$14.60
		<u>\$41,504.13</u>

Pre-Written Checks	\$5,139.68
Checks to be Generated by the Computer	\$36,364.45
Total	<u>\$41,504.13</u>

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Payments

Current Period: April 2025

Payments Batch 042425PAY Xcel HWY57 \$76,552.00

Refer	0 XCEL ENERGY			
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 101-43160-381	Electric Utilities	CHRISTMAS LIGHTS	\$0.00
Invoice	921686318	4/28/2025		
Cash Payment	E 401-41000-570	Capital Outlay	Streetlights for HWY 57 Project	\$76,552.00
Invoice	921686318	4/28/2025		
Transaction Date	4/24/2025		MBT Bank Checking 10100	Total \$76,552.00

Payments

Current Period: April 2025

Fund Summary

	10100 MBT Bank Checking
101 GENERAL FUND	\$0.00
401 GENERAL CAPITAL PROJECTS	\$76,552.00
601 WATER FUND	\$0.00
602 SEWER FUND	\$0.00
603 RV PARK	\$0.00
	<hr/>
	\$76,552.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$76,552.00
Total	<hr/>
	\$76,552.00



Councilmembers Participated in Training from the City Attorney, Scott Riggs – Kennedy & Graven Chartered, from 5:00pm-6:30pm. All Councilmembers were in attendance, as well as City Clerk Gretchen Lohrbach & Deputy City Clerk Wendy Siewert.

1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Lyle Hoaglund
Jim Potter
Kim Boyum

Absent: None

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Deputy City Clerk Wendy Siewert
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda as presented.

4. Consent Agenda

- A. Accounts Payable (Warrant List) for 3.10.2025
- B. City Council Meeting Minutes for 2.10.25
- C. County Commissioners Meeting Minutes for 2.11.25
- D. 2024 Annual Prosecution Report for City Prosecuting Attorney, Jacobsen Law Firm
- E. Mantorville Chamber of Commerce Meeting Minutes February 2025

Councilmember Potter motioned and Councilmember Nash seconded to approve the Consent Agenda as presented.

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Former Mayor Chuck Bradford was recognized for his 16 years of service to the City of Mantorville, and presented with a plaque in honor of it.

6. Public Concerns

Renee Dina, 121 5th Street West, asked why Riverside Park was not being used for pickleball courts instead of Slingerland Park.

There are basketball courts going in Riverside Park and Councilmember Nash stated that Joint Powers has been planning for them and that they are currently in the works.

Public Works Lead Adams said parts of Riverside Park are in the flood plain and the Bandshell area is the closest we can be to the river.

She told Council she would prefer the pickleball courts to not be located in the Old Relay Station Lot at the corner of 5th Street and Clay Street either.

Steve Milde, 623 Golfview Court, asked about his Stormwater Utility bill amount. Council decided that it must be paid, as every resident must pay for stormwater regardless of if they have City Water or Sewer Services.

7. Public Safety Update

No Items

8. Public Hearings

No Items

9. Old Business/New Business

- A. Layne Noser, from the Mantorville Art Guild Board, asked for City permission to host Musical Acts once or twice a month on Sundays from 12:00pm – 5:00pm. The bands would play on the Guild’s deck and initially would be 2 or 3 artists playing acoustically, but eventually, small bands may perform.

Councilmember Hoaglund motioned and Councilmember Nash seconded to grant permission for this type of event.

Motion Carried: 5 ayes, 0 nays

- B. Brian Hindal, with the Larger-than-Life art event at Riverside Park, approached Council with a sculpture donation from one of the artists, Daryl Clements, to be placed in Riverside Park. The sculpture would be bolted down on a cement slab. He will seek MRA approval. Council decided to accept the donation by resolution at the next Council meeting.

- C. Councilmember Hoaglund moved and Councilmember Boyum seconded to approve the final payment of \$17,161.83 to the Mantorville Restoration Association for completion of the bandshell and another \$400.00 for electrical work. The amount is \$17,561.83 and will be paid out of the EDA's Rochester Sales Tax dollars.

Motion carried: 5 ayes / 0 nays.

- D. Councilmember Nash moved and Councilmember Boyum seconded approving Resolution 2025-11, Accepting Donation of a Bandshell at Riverside Park to the City of Mantorville.

Motion Carried: 5 ayes / 0 nays

10. Tabled Items

No items were pulled from the table.

- A. Security cameras for City Hall, City Shop, and Fire Department.
- B. Discussion of land donation to the city.

11. Reports

A. Public Works Report

- 1) The new John Deere mower was delivered last week.
- 2) Adams had budgeted \$10,000 for a swing arm cutter and was able to get both this and a stump grinder for \$11,385. This will save the City money because every time we rent a stump grinder, it costs around \$250.
- 3) Dredging of the pond on Jefferson Street was budgeted as \$17,925, but the quote came in under \$8,000 so the City will save some money there.
- 4) Adams is working on getting quotes for dewatering the area by the alley downtown where stormwater is flowing into sewer.

B. City Clerk Report

- 1) City Clerk Lohrbach wants Council to be thinking about if they want to defer to the County as far as selling of low potency cannabis edibles and cannabis use in public. She believes some cities are just writing resolutions for this instead of ordinances. She will check with the City Attorney on this.
- 2) Lohrbach will draft a letter to Mediacom regarding renewal of the City's Franchise Fee Agreement with them and bring it back to Council when it is finished.
- 3) Lohrbach included an email from Minnesota Pollution Control on the subject of the Pickleball Courts at Slingerland Park. The MPCA said that pickleball noise is an "impulsive noise that is not well addressed by state noise standards, Minn,R.7030.0040. Local authorities, usually cities or counties, are typically responsible for evaluating compliance with noise standards. MPCA only handles noise issues for industrial facilities with an MPCA-issues air permit". MPCA can

loan sound level monitoring equipment to local authorities if they would like to monitor noise after the courts construction to assist with regulating what hours courts could be open with this input.

Minnesota Pollution Control Agency – A guide to Noise Control in Minnesota

Minnesota's noise pollution rules are based on statistical calculations that quantify noise levels according to duration over a one-hour monitoring period. The L10 calculation is the noise level that is exceeded for 10 percent, or six minutes, of the hour, and the L50 calculation is the noise level exceeded for 50 percent, or 30 minutes, of the hour. There is not a limit on maximum noise.

The statutory limits for a residential location are L10 = 65 dBA and L50 = 60 dBA during the daytime (7:00 a.m. - 10:00 p.m.) and L10 = 55 dBA and L50 = 50 dBA during the nighttime (10:00 p.m. - 7:00 a.m.) (Minn. State Noise Pollution Control Rules 7030.0040). This means that during the one-hour period of monitoring, daytime noise levels cannot exceed 65 dBA for more than 10 percent of the time, and cannot exceed 60 dBA more than 50 percent of the time.

Decibel levels of common noise sources

140 -----	Jet Engine (at 25 meters)
130 -----	Jet Aircraft (at 100 meters)
120	Rock Concert
110	Pneumatic Chipper
100 -----	Jackhammer (at one meter)
90 -----	Chainsaw, Lawn Mower (at one meter)
80	Heavy Truck Traffic
70 -----	Business Office, Vacuum Cleaner
60 -----	Conversational Speech, Typical TV Volume
50	Library
40	Bedroom
30	Secluded Woods
20	Whisper

Distance attenuation

When the distance is doubled from a *point* source, such as a building, the sound level decreases by *six* decibels.

Example: 50 feet = 60 decibels
 100 feet = 54 decibels
 200 feet = 48 decibels

- 4) Will check with the park board about setting the fees for the bandshell and the pavilion.

C. Consultant Report

The well #3 Feasibility Agreement was signed. A grant will fund this study.

Councilmember Nash motioned and Councilmember Potter seconded to approve the Well #3 Feasibility Agreement.

Motion carried: 5 ayes / 0 nays

D. Committee Reports

- 1) Chamber
 - Didn't have a meeting due to the Weather, will meet this Wednesday instead. Councilmember Nash will give City Clerk Lohrbach a list of upcoming events.

- Some streets may be closed off to help with parking for the Model-T Club coming to town this summer. Johannes Marsland also said that they can park at the church up by Walnut Street.
- 2) Economic Development Authority
 - Final bill for the Bandshell was approved. Grants for benches downtown, Art in the Park, and the fiddle contest are being worked on. Stone signs for Mantorville City limits are also being looked into.
- 3) Fire Department
 - The pickup is being fixed.
- 4) Infrastructure
 - Meeting is 12:00pm on Monday March 17, 2025. City Clerk Lohrbach will post this.
- 5) Kasson Mantorville Joint Powers
 - Meets tomorrow.
- 6) Mantorville Restoration Association
 - Mulligan Stew is this Thursday.
- 7) Park Board
 - Meets Last Tuesday of the month.
- 8) Personnel
- 9) Fire Relief
- 10) Township
 - The Street by Rolling Hills will be overlaid this year.
- 11) Decorations
 - Banners have been ordered. Working on selling the benches to be used downtown. Martha Vrieze has sold seven so far. They are \$1500.00 with a plaque.

E. Councilmember Reports

- Councilmembers Potter and Hoaglund have both been hearing a lot about the approved Slingerland Park Pickleball Courts yet.
- Public Works Lead Adams said he reached out to the City of Stewartville about their pickleball courts in town and they said there have been no complaints thus far. Mayor Ingalls reached out to the City of Byron and they said there have been no complaints about pickleball, but a lot about basketball.
- Former Mayor Chuck Bradford thanked Council for the recognition earlier in the meeting.

F. Mayor's Report

No items

12. Executive session

No Items

13. Adjourn

Councilmember Nash moved and Councilmember Potter seconded to adjourn the meeting.

Motion Carried: 5 ayes / 0 nays

Meeting adjourned at 7:45pm.

Approved: April 28, 2025.

Gretchen Lohrbach
City Clerk-Treasurer



1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:
Lynnette Nash
Jim Potter
Kim Boyum

Absent: Lyle Hoaglund

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda as presented.

4. Consent Agenda

- A. Accounts Payable (Warrant List) for 3.24.2025
- B. County Commissioners Meeting Minutes for 2.11.25
- C. Approval of 605 Clay Street Rental Renewals
- D. Approval of 616 West Street Rental Application
- E. Approve Resolution 2025-16 Accepting a Donation to the City of Mantorville

Councilmember Potter motioned and Councilmember Nash seconded to approve the Consent Agenda as presented.

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

In April 2024, the City of Mantorville Submitted a Small Cities Development Program Application and was Approved.

Patrick Michner – SEMMCHRA – Small Cities Development Grant

Motion and Approval of:

- Grant Contract
- Administrative Contract & Resolution 2025-12 to Enter into an Administrative Contract with the Southeastern Minnesota Multi-County Housing and Redevelopment Authority
- Resolution 2025-13 Adopting a Civil Rights (Excessive Force) Policy
- Resolution 2025-14 Adopting a Residential Anti-Displacement and Relocation Assistance Plan
- Resolution 2025-15 Authorizing the Release of Funds on Behalf of the City of Mantorville
- HUD-50070 Drug Free Workplace Certification
- Fair Housing Plan
- Program & Local Income Program
- Section 3 Plan
- Rehabilitation Standards
- Policies and Procedures Owner-Occupied Housing
- Walk Away Policy
- Grantee Summary Information Sheet – No Action Needed
- GANT Chart – No Action Needed
- Timeline – No Action Needed
- Post Grant Administrative Contract

There will be ONE MOTION AND APPROVAL for all items on this list. This will be accomplished by a Roll Call Vote of all Councilmembers and Mayor.

These funds will be distributed on a first come, first serve basis. There will be mailings from SEMMCHRA to residents.

Councilmember Potter motioned and Councilmember Boyum Seconded to approve the items in the list with a roll call vote.

Votes as follows: Potter – aye, Boyum – Aye, Ingalls – Aye, Nash – abstained

6. Public Concerns

No Items

7. Public Safety Update

Sheriff Department will be using a new program for the reports to Mantorville. Testing is in August and it will be live in October., 2025.

8. Public Hearings

No Items

9. Old Business/New Business

A. The Pickleball Donation Contract to be signed with Friends of Mantorville for the approved Pickleball Courts in Slingerland Park was discussed.

- Councilmember Potter said he did more research on the pickleball courts and checked with two acoustic programs (University of Florida and Stanford) and he was told that the buildings surround courts can amplify the sound.
- Councilmember Potter said he called Minneapolis Park & Rec and they said Pickleball USA is saying courts should be 600 feet from homes. Councilmember Potter said he was told by USA Pickleball 300 feet with noise barriers, and Minneapolis said you won't get them to say that again. Minneapolis also told him two sides should not have buildings along them.
- Councilmember Potter said he is being told by these places he has contacted that Slingerland Park is a bad place for pickleball courts. He said he found one sport's arena company and one engineering company willing to put in pickleball courts in at 300ft with no noise barriers. Other companies were 500 – 600 feet regardless of noise barriers. Potter said we're not going to find anyone that's going to do an impact statement that is going to tell us this is a good idea, so we can spend the money to do it, or at the end of the day we just have to decide (are we going to do this or not?), because we're not going to find anybody that's going to support us.
- Mayor Ingalls asked if Minneapolis Park & Rec had shared anything in writing or any documentation he could share with us. Councilmember Potter said he didn't ask for any, but he spoke to 3 different people there and they gave him 3 different perspectives, but the footage was always the same.
- Mayor Ingalls was brainstorming about some ideas and mentioned putting some camping spaces in Slingerland Park, then moving pickleball down to the campground; but that Slingerland is the best site the City owns for the Pickleball Courts. Maybe one or two courts could be put in instead of the approved 3 courts. City Clerk Lohrbach was directed by Council to check with Park Board for their opinion at their upcoming meeting or about conducting a survey.
- Councilmember Nash said Mantorville is becoming more and more landlocked and if we want to grow and thrive and for residents to stay here, we need to put these efforts forward.
- Councilmember Potter reiterated the points he had made previously. Councilmember Nash asked for written documentation on them.

- A clear disagreement occurred on how information should be presented and documented at Council meetings and Mayor Ingalls said the meeting was getting un-productive. Councilmember Potter left at 7:12pm.

Councilmember Boyum motioned and Councilmember Nash seconded to table the item until the next meeting.

Motion carried: 3 ayes / 0 nays

10. Tabled Items

No items were pulled from the table.

- A. Security cameras for City Hall, City Shop, and Fire Department.
- B. Discussion of land donation to the city.

11. Reports

A. Public Works Report

- 1) The light under the bridge is broken. If wiring is still good, it will cost about \$1,500 to fix, which is not budgeted for.
- 2) There was an infrastructure meeting last week where the following items were discussed: Eagle Meadows Lift Station construction, main lift station maintenance, Well#3, HWY 57 final costs, Service Line Inventory & lead service line replacement, alley by Hubbell House, Riverside Park basketball courts, FEMA mitigation at Bluff & West Streets, sewer service & annexation at Zumbro Valley Golf Course, land at west end of Seventh Street possible annexation.
- 3) Precision Lining is coming Thursday or Friday to do testing for de-watering.

B. City Clerk Report

- 1) Two shirts were donated to the Mulligan Stew MRA Event.
- 2) Local Board of Appeal and Equalization meeting is on April 21st at 5:30pm in Council Chambers.
- 3) Hopefully the computer can be fixed on Wednesday.

Councilmember Nash motioned and Councilmember Boyum seconded to approve \$2,264.00 on the computer repairs.

Motion Carried: 3 ayes / 0 nays

- 4) Maxson Electric would like the \$12,378.43 payment for the work on HWY 57 not covered by Xcel Energy. The City will incur late fees on this amount if not paid.

Councilmember Boyum motioned and Councilmember Nash seconded to delegate this decision to the finance committee.

Motion carried: 3 ayes / 0 nays

C. Consultant Report

No Items

D. Committee Reports

- 1) Chamber
 - Jason Klimavicz and Brittney are co-presidents now.
- 2) Economic Development Authority
- 3) Fire Department
- 4) Infrastructure
 - Had a meeting last week
- 5) Kasson Mantorville Joint Powers
 - Brief meeting with project updates.
- 6) Mantorville Restoration Association
 - Mulligan Stew was successful.
- 7) Park Board
 - Meets tomorrow.
- 8) Personnel
 - Will get together for reviews.
- 9) Fire Relief
- 10) Township
- 11) Decorations
 - New banners are up. Hopefully flags will be up before Memorial Day. Benches were discussed again.

E. Councilmember Reports

- Councilmember Boyum said there is a kid's carnival March 29th during the EXPO. There is an Easter Egg Hunt at 9:00am at Riverside Park on April 19th. The music in the park concert information will be shared on Facebook. Saturday there is a car show at Holy Family Church July 26th 11am-1pm. Master Gardeners meet Thursday April 17th at 7:00pm in Conference Room B at the Government Administrative Building in Mantorville. Sunday March 30th from 8am-1pm is a Dodge County Sheriff's Chaplains Pancake Breakfast at the Dodge Center Fire Hall.
- Councilmember Nash said they are putting in a new transfer station for Dodge County, groundbreaking is in April. A neighbor expressed concerns about lights staying on in Riverside Park. Joe fixed it already. A neighbor

is turning their yard into prairie grass, the city cannot do anything until it is taller than code allows.

F. Mayor's Report

- Received an invitation to interview the new Superintendent.

12. Executive session

No Items

13. Adjourn

Councilmember Nash moved and Councilmember Boyum seconded to adjourn the meeting.

Motion Carried: 3 ayes / 0 nays

Meeting adjourned at 8:31pm.

Approved: April 28, 2025.

Gretchen Lohrbach
City Clerk-Treasurer



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk
Date: April 28, 2025

Rental License Applications for 2025

BACKGROUND INFORMATION:

The property owner listed below has completed the required paperwork, passed their inspection, and paid for their rental license application per City Ordinance. The following Rental License Application has been submitted for approval:

Owner Name	Rental Property
Alicia McCain	202 9 th Street West

STAFF RECOMMENDATION:

Staff recommends Council approval of the enclosed rental license for 2025.

**CITY OF MANTORVILLE
RENTAL CERTIFICATE APPLICATION**

CERTIFICATE Number/ID:	2025-30
Property Name / Address (Legal Name): 202 9th St W Mantorville, Mn 55955	

Property Owner (First/Middle/Last): Alicia May McCain		Maiden Name / Alias Names: Alicia May Staver	
Social Security or Tax Identification Number:		Driver's License No.:	
Date of Birth:	Gender M/F:	Race:	
Current Address (Street / City / State / Zip):			Day Phone:
			Night Phone:

*If owner is a **Partnership** – above information should be provided for Managing Partner
If owner is a **Corporation** – above information should be provided for Chief Operating Officer
If dwelling is on **Contract for Deed** – above information should be provided for contract vendee*

Below, list any agents appointed by the owner to accept service of process and to receive or give receipt for notices and any agent actively involved in maintenance or management of said dwelling:

Employee Name (First/Middle/Last):	Date of Birth:	Gender M/F:
Current Address (Street / City / State / Zip):	Driver's License No.:	Night Phone:

Employee Name (First/Middle/Last):	Date of Birth:	Gender M/F:
Current Address (Street / City / State / Zip):	Driver's License No.:	Night Phone:

Employee Name (First/Middle/Last):	Date of Birth:	Gender M/F:
Current Address (Street / City / State / Zip):	Driver's License No.:	Night Phone:

Employee Name (First/Middle/Last):	Date of Birth:	Gender M/F:
Current Address (Street / City / State / Zip):	Driver's License No.:	Night Phone:

CERTIFICATE CHECKLIST	
<i>Your initials next to each of the items indicate you understand, agree to, and have completed each of these requirements.</i>	
AM	I have received a copy of the city's RENTAL HOUSING ORDINANCE and have reviewed it.
AM	I agree to update this information with the city each time status of an owner(s) or agent(s) changes.
AM	I have included a complete floor plan of my property for Emergency response purposes.
AM	I have reviewed and understand the provisions of this ordinance and intend to abide by it.
AM	All written and/or verbal leases used in renting my property contain a clause providing that conduct that violates this chapter constitutes both a material breach of the lease and grounds for termination of such lease.
AM	I understand if I fail to submit all the information required by ordinance with this application, the city will deny my rental certificate application.

In the space provided below, include complete details on the number and kinds of units offered for rent, classified as to the type of unit and the facilities incorporated in your rental units.

This is a single family home - one unit

All the information above is completed in full and is accurate to the best of my knowledge. I understand that an inspection by the City Building Inspector will need to be completed prior to the issuance of a rental certificate. The inspection will ensure that the property meets building code compliance for health and safety of a rental property. The City covers the initial cost of any inspection and any subsequent inspection done. If, however, I fail to show up for a scheduled inspection, I will be responsible for those costs. If additional inspections are required beyond two (2), I will also be responsible for those costs. It is the applicant's responsibility to set up the inspection. **Call CMS at 282-8206 to set up the inspection.**

Fee: X \$25.00 – 1 Building/Site Less than four (4) units
 \$30.00 – 1 Building/Site Four (4) to eight (8) units

Alicia McCain

Digitally signed by Alicia McCain
 Date: 2025.04.03 12:02:57 -05'00'

4/3/2025

Signature of Property Owner (Applicant)

Application Date

.....
City Use Only

Inspection Completed on 4/11/2025; report is attached

Approved by the City on 4/28/2025

City Clerk Signature: *Wendy Gouven*

*Paid \$25
 4/13/2025
 Check # 22020*

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
APRIL 8, 2025**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session April 8, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rhonda Toquam called the meeting to order at 9:32 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Absent	
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk

Establish Agenda

Agenda Approved

The County Administrator informed the Board that item B.2 (Senior Property Appraiser) is being pulled from the Personnel Agenda and will be acted on at the next County Board meeting.

Motion by Peterson seconded by Kenworthy to approve and adopt the agenda as amended to remove item B.2 from the Personnel Agenda.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Peterson seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Mar 25, 2025 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Mar 25, 2025 5:00 PM
- 1.3. Authorization of TH 56 Detour Agreement

Amy Evans, Public Health Director

National Public Health Week Proclamation

Ms. Evans read a Proclamation for National Public Health Week which is being recognized April 7-13, 2025. This is the week they celebrate the successes and highlight continued challenges facing public health and the residents of Dodge County.

Motion by Kenworthy seconded by Peterson to approve and authorize the Chair to sign the National Public Health Proclamation as read and authorize the Chair signed a proclamation proclaiming April 7-13, 2025 as National Public Health Week.

Motion Adopted [Unanimous]

Travis Martin, Assistant Highway Engineer

Request for Proposals for Bridge Design Services

Mr. Martin informed the Board that Bridges 20506, 20512, 20527, and 20532 are scheduled for replacement between 2026 and 2035. All four timber bridges are located within a 3-mile segment of Dodge Center Creek in Claremont Township, and due to their proximity and similar site conditions, it is expected that the hydraulic analysis and bridge designs will share common elements. The replacement structures are planned to be multi-span concrete bridges, with estimated construction costs ranging from \$1.1 million to \$1.5 million per bridge.

Funding for engineering and construction of these projects will primarily come from the Town Bridge Account, except for Bridge 20506, which will be funded through a combination of State Bridge Bonding and local county funds.

Historically, the Highway Department has contracted hydraulic studies and bridge designs for non-precast box culvert projects. Given the current shortage of in-house technical staff, it is prudent to include preliminary survey work in this engineering services contract as well. By consolidating these tasks under one contract, they aim to streamline project delivery and reduce project costs.

The estimated engineering cost for each bridge is approximately \$50,000. To date, Ayres Associates, Bolten & Menk, Erickson Engineering, Stonebrooke Engineering, and WHKS have expressed interest in bidding on this work. Based on their positive experience with these firms, Highway Department staff is confident that any one of them will provide high-quality service and deliver successful outcomes for the county.

The County Engineer was available to answer question on the proposed projects.

The Assistant Highway Engineer noted that no action is needed at this time and that the

selection of an engineering firm will come before the Board for approval at a later date.

Motion No Vote

Kevin Venenga, Finance Director

2025 Agency Appropriations

Mr. Venenga reported that the commissioner’s budget details a list of agency appropriations that the Board funds to benefit the community.

These amounts come directly from the budget the Board has approved, so this is a second approval releasing the prior agreed on funds. The Finance Director noted Dodge County currently has sufficient fund balance and can do this to honor its commitments in a time when these agencies may need the funds.

Motion by Peterson seconded by Kenworthy to approve and authorize payment of the following agency appropriations as recommended:

- SE MN Initiative Fund	\$ 1,600.00
- Southern MN Tourism -	\$ 350.00
- SE Minnesota EMS	\$ 5,000.00
- SE MN Area Agency on Aging -	\$ 300.00
- SEMCAC -	\$ 14,500.00
- Dodge County SWCD	\$ 93,500.00
- Historical Society	\$ 8,000.00
- Dodge Fair Board	\$ 17,500.00
- SEMMCHRA	\$ 55,200.00
- Dodge County Foundation	\$ 10,000.00

Motion Adopted [Unanimous]

Bills Reviewed

Ms. Venenga reviewed bills with the Board.

Motion by Kenworthy seconded by Peterson to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 134,139.46
13 Road and Bridge Fund	\$ 59,168.48
16 Environmental Quality Fund	\$ 110,543.17
52 The Midway	\$ 20,688.33
80 Agency Fund	\$ 485.00
Total	\$ 325,024.44

Motion Adopted [Unanimous]

Nichole Farnsworth, Interim Employee Relations Director
Personnel Agenda Reviewed

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Item B.2 (Senior Property Appraiser) was pulled from the agenda and will be acted on at the next meeting.

The Interim Employee Relations Director informed the Board that they had a resignation in the Information Technology office. Ms. Farnsworth would like authorization to move forward with posting the Information System Specialist position.

Motion by Peterson seconded by Kenworthy to approve the following personnel actions as well as moving forward with posting the vacant Information System Special position as requested:

- A. Highway Department**
- A.1 Ethan Koziolk - Engineering Technician
No longer employed.
Effective Date: 4/04/25
- A.2 Engineering Technician - 1.0 FTE
Authorization to post and fill vacancy.
Effective Date: 4/08/25
- B. Land Records**
- B.1 Breea Hare - Recorder Office Supervisor
Step increase from C42 step 9 \$36.03 to C42 step 8 \$37.48.
Effective Date: 4/01/25
- C. Public Health**
- C.1 Chelsea Vierstraete - Public Health Nurse I
Authorization to hire at C42 step 5 \$36.18 to fill approved vacancy.
Effective Date: 4/14/25
- D. Sheriff's Office**
- D.1 Matt Maas - PSAP/Emergency Management Director
Step increase from C51 step 3 \$51.20 to C51 step 2 \$52.74.
Effective Date: 1/10/25
- D.2 Roger Langworthy - Jury Attendant
Authorization to hire at A12 step 11 \$18.40 to fill approved vacancy.
Effective Date: 3/26/25
- E. Environmental Services**
- E.1 Catherine Grondin - Zoning Administrator
Step increase from C43 step 7 \$43.71 to C43 step 6 \$45.47.
Effective Date: 4/11/25
- E.2 Michael Leonhardt - Seasonal Transfer Station
Authorization to hire at A11 step 7 \$18.87 to fill approved vacancy.
Effective Date: 4/28/25
- E.3 ReUse Customer Service - 1.0 FTE
Authorization to post and fill new position.

Effective Date: 4/08/24

Motion Adopted [3 to 1]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen was not available to provide a legal update.

Motion No Vote

Duke Harbaugh, Facilities & Fleet Manager

Public Health Lighting Upgrade

Mr. Harbaugh reported that the lighting in the Public Health site consists of T8 fluorescent lighting and they had one emergency ballast go out. Marti Electric made a site visit to repair and the ballast for this type of emergency light and the Facilities & Fleet Manager was informed that this style of light is no longer available. Upon some discussion with Mike Marti, it was agreed that the emergency lighting fixtures would need to be upgraded and if they did that they should probably upgrade the old fluorescent fixtures at the same time. Included in the Board packet was a proposal from Marti Electric to replace all the fixtures within the Public Health building for an average cost of \$190 per fixture installed.

The Facilities & Fleet Manager has been in contact with Xcel Energy for rebates and if they do this project before October of 2025, the county will qualify for an additional 25% rebate on top of the \$30 per fixture which should bring the total rebate to roughly \$6,975.

Motion by Peterson seconded by Kenworthy to accept the lighting upgrade proposal for the Public Health building at a cost of approximately \$190 per fixture installed and authorize the Facilities Manager to sign the upgrade proposal with Marti Electric. Also included in the motion was authorization for Mr. Harbaugh to move forward with a rebate application from Xcel Energy.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

Local Housing Trust Fund (LHTF) Update

Mr. Elmquist informed the Board that at a recent meeting of Administrators and the Executive Director of MNPrairie there was discussion as to the future handling of LHTF funds as MNPrairie's primary person on housing, Karina Schmitz, left for a position with the state. MNP has also stated they have no plans to fill this position going forward. Steele County indicated they no longer necessitate MNP to facilitate housing on their behalf and would look to a future block grant type project with their local HRA. Waseca County stated they would look for Board advice as to how to proceed but would likely turn to their local HRA/EDA as it

would be congruent with their goals and mission.

Last month, Mr. Venenga and the County Administrator met with MNPrarie representatives along with the City of Kasson to hear the latest status on the First Homes project that would build owner-occupied affordable (6-8) units in Kasson. Dodge County put in \$50,000 for this project and there has also been some conversation relative to the assessments on the property of \$50,000 by the City. At the meeting, First Homes stated they desired at least 8 units and would see how the assessments would affect affordability.

The prevailing question is, without staff at MNP to assist with First Homes going forward and with Waseca and Steele electing to manage LHTF funding on their own, the expectation is for Dodge to look at other options as well. Mr. Elmquist does have a call in to SEMMCHRA to inquire about their assistance and could potentially talk to CEDA as well.

Motion No Vote

Public Health Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Public Health Committee report and action items.

Cannabis Registration and Renewal Fees

Dodge County Public Health will be recommending the 2025 cannabis registration and renewal fees be set per the following listing:

License Type:	MN Application Fee	MN License Fee	MN Renewal Fee	Dodge County Registration Fee	Dodge County Renewal Fee
Cannabis Microbusiness	\$500	\$0	\$2,000	\$250	\$1,000
Cannabis Mezzobusiness	\$5,000	\$5,000	\$10,000	\$500	\$1,000
Cannabis Retailer	\$2,500	\$2,500	\$5,000	\$500	\$1,000
Lower-Potency Hemp Edible Retailer	\$250	\$250	\$250	\$125	\$125
Medical Cannabis Retailer	\$250	\$0	\$0	\$125	\$0
Medical Cannabis Combination Business	\$10,000	\$20,000	\$70,000	\$500	\$1,000

These fees are determined by statute. Dodge County Public Health is advising to set the fees at the maximum available.

Motion by Kenworthy seconded by Peterson to approve and authorize setting the cannabis registration and renewal fees as presented by Public Health.

Motion Adopted [Unanimous]

Public Health Update

Commissioner Kenworthy briefly reviewed the following Public Health updates:

- 1) Impact on lost COVID funds discussed, including state system impacts. Primary impacts include preparedness work focused on vaccine storage systems during power outages.
- 2) Discussed latest concerns around state budget changes as of April 4, 2025.
- 3) Shared lessons learned from April 5th Rural Health Forum and Fair event at The Midway.

Motion No Vote

Veteran Services Committee Report - Commission Rodney Peterson

Commissioner Peterson presented a summary of the Veteran Services Committee report and action items.

Request to Accept Veteran Services Donations

Peter Stuart donated mileage reimbursement in the amount of \$60.93 to the Veteran Services department.

Raymond Tyler donated mileage reimbursement in the amount of \$32.56 to the Veteran Services department.

It is the Veteran Services Director's recommendation that the Board approve the proposed resolution to accept these two donations which will be applied towards the operating expenses of the veterans vehicle service.

Commissioner Peterson offered the following resolution (#2025-13), seconded by Commissioner Allen:

WHEREAS, the Dodge County Veterans Services Office from time to time receives donations from individuals and/or organizations; and

WHEREAS, the Dodge County Veterans Services Office wishes to accept these donations and utilize them towards the operating expenses of the veterans vehicle service; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accept the following donations to be used towards the operating expenses of the veteran vehicle service.

Peter Stuart donation in the amount of \$60.93.

Raymond Tyler donation in the amount of \$32.56

Resolution Adopted [Unanimous]

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Township Officers meeting. Commissioner Kenworthy attended Engineer interviews, a meeting with Senator Nelson & Representative Quam, a Dodge County Expo, an Environmental Services Groundbreaking Ceremony at the Transfer Station and a Township Supervisor's meeting. Commissioner Peterson attended a meeting with Senator Nelson & Representative Quam, a Dodge County Expo, a FPHR workshop, a State Advisory Council on Mental Health meeting, a Groundbreaking Ceremony at the Transfer Station, a NACo HSE Leadership Zoom meeting, a Rural Health forum and a Township Officers meeting. Commissioner Tjosaas was not available to report his meeting attendance. Commissioner Toquam attended a SCHA meeting, Engineer interviews, a meeting with Senator Nelson & Representative Quam, a Township Officers meeting, a MNPrairie Policy Committee meeting, a County Board meeting, a Rural Health Forum and the Dodge County Expo.

Motion No Vote

Other Deferred Business Items

Commissioner Kenworthy provided the Board with a Southeast Emergency Communication Board (SE ECB) update. Mr. Kenworthy informed the Board that Ms. Ferguson had planned on leaving but has decided to stay on for a couple of more years.

Changes to the SE ECB have been discussed amongst SE ECB members. Commissioner Kenworthy reported that moving forward, Dodge County will have to help facilitate the fees to Olmsted County for maintaining this board. Mr. Kenworthy felt it was beneficial to Dodge County to remain a member of this board.

Motion No Vote

Adjourn

Meeting Adjourned

The Chair adjourned the meeting at 10:22 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on April 22, 2025 at 5:00 p.m.

Motion No Vote

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-20

A RESOLUTION ACCEPTING DONATIONS TO THE CITY

WHEREAS, the below listed individual has donated to the City of Mantorville:

The Kasson American Legion has graciously donated 12 flags for the light poles downtown along HWY 57.

NOW THEREFORE BE IT RESOLVED, that the Mantorville Mayor and City Council accept this donation and express their thanks on behalf of the City and the residents of Mantorville.

Adopted by the City Council of the City of Mantorville, Minnesota, this 28th day of April 2025.

ATTEST:

Jeff Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

RESOLUTION 2025-19
A RESOLUTION AUTHORIZING THE CERTIFICATION OF UNPAID CHARGES TO THE
DODGE COUNTY AUDITOR

WHEREAS, Chapter 50.03 of the Mantorville City Code establishes the process for collecting unpaid Water and Sewer bills; and Chapter 96 of the Mantorville City Code establishes the process for collecting unpaid Fire Call Fees, and

WHEREAS, pursuant to proper notice duly given and a chance to appeal, the following list attached, known as Exhibit A, encompasses those unpaid charges.

THEREFORE BE IT RESOLVED, by the City Council of the City of Mantorville, County of Dodge, State of Minnesota that the unpaid charges, attached as exhibit A, shall constitute a special assessment against the lands as listed and shall be certified to the Dodge County Auditor for collection with property taxes.

Passed by the Mantorville City Council this 28th day of April, 2025.

The City Clerk is instructed to transmit a copy of the assessments to Dodge County to be extended on the property tax lists of the County. Such assessments shall be collected and paid in the same manner as other municipal taxes.

Mayor Jeffrey Ingalls

Attest: Gretchen Lohrbach
City Clerk Treasurer

EXHIBIT A - PROPERTIES TO BE CERTIFIED

NAME PUD# ADDRESS AMOUNT

STORM WATER FEES OUTSTANDING

WATER SEWER BILLS OUTSTANDING

More 25.426.0550 614 Walnut Street \$1,116.63

FIRE CALL FEES

Memorandum

To: Mayor and Council

From: Gretchen Lohrbach

Date: 4/28/2025

Re: Ice Cream Truck License

Patt Hanson has again submitted her ice cream truck license application for approval. It has not changed at all from past years and City Staff recommends Council approve her application for 2025.



APPLICATION/REGISTRATION FORM

DATE OF APPLICATION: 4/22/2025

APPLICANTS NAME Patricia Jo Zimmerman Hanson AGE 58
PLEASE PRINT

APPLICANTS ADDRESS

CITY STATE ZIP

APPLICANTS CONTACT NUMBER

COLOR OF HAIR Blond COLOR OF EYES Blue WEIGHT 230

IF APPLICATION IS BEING MADE FOR A TRANSIENT MERCHANT'S LICENSE, STATE THE LOCAL ADDRESS FROM WHICH SALES WILL BE MADE: (WHERE WILL YOU SET UP BUSINESS)

Same as above

GIVE A BRIEF DESCRIPTION OF THE NATURE OF THE BUSINESS OR GOODS TO BE SOLD

Prepackaged Novelty Ice Cream Treats

IF YOU ARE EMPLOYED BY ANOTHER PERSON, FIRM OR CORPORATION, GIVE THE NAME AND ADDRESS OF YOUR EMPLOYER AND ATTACH CREDENTIALS FROM YOUR EMPLOYER WHICH WILL DISCLOSE THE RELATIONSHIP BETWEEN YOU:

NAME OF EMPLOYER Kagon Lager Graphics

ADDRESS OF EMPLOYER 207 W Main St

CITY Kagon STATE MN ZIP 55944

FOR WHAT LENGTH OF TIME DO YOU DESIRE A LICENSE? Year/Seasonal

IF YOU PROPOSE TO SELL GOODS, WARES OR MERCHANDISE, WHAT IS THE SOURCE OF SUPPLY OF SUCH GOODS, WARES OR MERCHANDISE:

Ice Cream Treats Big Bell Ice Cream, Kline Dist.

WHERE ARE SUCH GOODS, WARES OR MERCHANDISE LOCATED AT THIS TIME?

ON My Truck

IN WHAT MANNER DO YOU PROPOSE TO DELIVER SUCH GOODS, WARES OR MERCHANDISE?

ICE Cream Truck (Mobile)

IF YOU PROPOSE TO SELL SERVICES TO BE PERFORMED IN THE FUTURE, WHO WILL PERFORM THESE SERVICES? N/A

WHERE ARE THESE PERSONS AT THIS TIME? N/A

GIVE THE NAMES OF AT LEAST TWO (2) PERSONS WHO OWN PROPERTY IN DODGE COUNTY, MINNESOTA WHO WILL CERTIFY TO YOUR GOOD CHARACTER AND BUSINESS RESPONSIBILITY, OR, IN LIEU THEREOF, STATE ANY OTHER FACTS WHICH WILL ENABLE AN INVESTIGATOR TO EVALUATE YOUR CHARACTER AND BUSINESS RESPONSIBILITY:

Ann McElmury Candy McKern

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER A FELONY OR A MISDEMEANOR, OTHER THAN A TRAFFIC VIOLATION? YES NO

IF SO, STATE THE NATURE OF THE CRIME OF WHICH YOU WERE CONVICTED AND THE PENALTY IMPOSED: _____

STATE THE LAST CITIES, NOT TO EXCEED THREE (3), WHERE YOU CARRIED ON BUSINESS IMMEDIATELY PRECEDING THE DATE OF THIS APPLICATION AND STATE THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED IN THOSE CITIES:

Kasson, MN

STATE MAKE, MODEL, YEAR AND LICENSE NUMBER OF ALL VEHICLES USED IN CONNECTION WITH THE SALE OF GOODS, WARES OR MERCHANDISE _____

Ford Transit - 2015

THE STATEMENTS ABOVE ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY COMPLAINTS RECEIVED DUE TO MY SOLICITATION COULD RESULT IN MY BEING ASKED TO LEAVE THE CITY. I FURTHER AGREE TO RESPECT ANY CITIZENS REQUEST TO NOT SOLICIT THEIR PROPERTY. THE DODGE COUNTY SHERIFFS DEPARTMENT WILL BE NOTIFIED OF MY REQUEST FOR SOLICITATION.

SIGNATURE OF APPLICANT Patty Zimmerman Taylor

SIGNATURE OF CITY OFFICIAL [Signature]

DATE: 4/22/25

FEE DUE \$ 10⁰⁰

DATE PAID 4/22/25

Pending Council approval on 4/28/25

THIS LICENSE/REGISTRATION IS FOR THE PERIOD OF 1 year
(4/28/26)

MINNESOTA DEPARTMENT OF AGRICULTURE

RETAIL MOBILE FOOD HANDLER
ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944

20227013 04/01/2025 03/31/2026
License Number Effective date Expiration date

ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944

20227013 \$77.00 03/31/2026
License Number License Fee Paid Expiration date

MINNESOTA DEPARTMENT OF AGRICULTURE

625 ROBERT STREET NORTH, ST. PAUL, MINNESOTA 55155-2538
RETAIL MOBILE FOOD HANDLER

ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944

License number
BY71-225

License Categories

MOBILE FOOD UNIT

20227013 \$77.00 04/01/2025 03/31/2026
License Number License Fee Paid Effective date Expiration date

This license must be posted in a conspicuous place and is not transferable.

AG-00853 In accordance with the Americans With Disabilities Act, an alternative form of communication is available upon request.



S.L. Contracting, Inc.
 DBA: Rochester Service
 Company
 2510 Schuster Lane NW
 Rochester, MN 55901
 507-281-5333

Estimate

Date: 4/23/2025
 Estimate #: 3020

City of Mantorville
 PO Box 188
 Mantorville, MN 55955

Description	Qty	Rate	Total
2025 CITY STRIPING			
Striping City Streets and Curbs with Acetone Paint - Yellow & White [Price per LF]	1	0.45	0.45
			<i>per foot</i>
We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed.		0.00	0.00
Sales Tax (6.875%)			\$0.00
Total			\$0.45

Notice to Proceed _____

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
+15072084020
office@durstoutdoorservices.com



Estimate

ADDRESS

City Of Mantorville Township
25582 590th ST
Attn: Carol
Mantorville, MN 55955

ESTIMATE

DATE

3361
04/18/2025

DESCRIPTION	QTY	RATE	AMOUNT
2025 Spring Striping			
\$1.00 per lf of painted curb	1	1.00	1.00
\$25.00 per handicap stencil	1	25.00	25.00
\$0.60 per lf of striping either yellow or white in color	1	0.60	0.60

SUBTOTAL 26.60

TAX 0.00

TOTAL **\$26.60**

per foot

Accepted By

Accepted Date



56113 State Hwy 56
 West Concord, MN 55985
www.EllingsonCompanies.com
 Phone: 888-527-2294
 Fax: 507-527-2296

PROPOSAL

Job Code: 242001268P-REV1
 Job Description: Mantorville, MN - Grover E-One
 Job City: Mantorville
 Job State: MN
 Bid Date: 18-Mar-2025

		Proposal			
Line No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
Subtotal Description					
1	Girinder Pump Installation	1.00	LS	\$15,200.00	\$15,200.00
				Subtotal:	\$15,200.00
				GRAND TOTAL:	\$15,200.00

Proposal Certification

Submitted By: Matt Lawrence
 Senior Estimator
 Cell: 507-358-1507
 Office: 507-527-2294



56113 State Hwy 56
 West Concord, MN 55985
www.EllingsonCompanies.com
 Phone: 888-527-2294
 Fax: 507-527-2296

PROPOSAL

Job Code: 242001268P-REV2
 Job Description: Mantorville, MN - Grover E-One
 Job City: Mantorville
 Job State: MN
 Bid Date: 18-Mar-2025

		Proposal			
Line No.	Description	Quantity	Unit of Measure	Unit Price	Total Price
	Subtotal Description				
1	Girinder Pump Installation	1.00	LS	\$13,200.00	\$13,200.00
				Subtotal:	\$13,200.00
GRAND TOTAL:					\$13,200.00

Proposal Certification

Submitted By: Matt Lawrence
 Senior Estimator
 Cell: 507-358-1507
 Office: 507-527-2294

ACKNOWLEDGEMENT OF ADDENDUMS

1	2	3	4	5
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SUBSURFACE CONDITIONS	
1.	As no project specific geotechnical information was provided at the time of bid, pricing assumes soils low density sands/silts/clays. If the geotechnical conditions encountered are not as described above, Ellingson will consider it a "Change of Conditions" and the commercial terms will be renegotiated.

PROJECT INCLUSIONS	
1.	Materials, Labor & Equipment to install quoted items.

PROJECT EXCLUSIONS	
1.	Matting, temporary approaches or other means of site access.
2.	All electrical needs.
3.	City of Mantorville to provide pump for grinder station
4.	Trench shoring and trench boxes.
5.	Traffic control.
6.	Permits and applications.
7.	Dewatering.
8.	Testing or televising.
9.	Removal/replacement of concrete/bituminous/agggregates.
10.	Turf restoration.
11.	Erosion control.
12.	Staking.
13.	Clearing or grubbing.
14.	Sewer bypass, temporary water or other temporary services.
15.	Private locating services.
16.	Damages or repairs to unmarked or mismarked utilities.
17.	Liquidated damages.
18.	Payment and/or Performance Bonds
19.	Winter Conditions. Winter Conditions is defined as any time temperatures require additional preparations for equipment protection whether it's during working or non-working times.

PROJECT QUALIFICATIONS	
1.	Proposal is price protected 30 days from the date of submittal.
2.	Proposal is based upon crew and equipment availability.
3.	Proposal assumes Client to provide access to all needed locations suitable for on-road commercial vehicles.
4.	Proposal is based upon continuous working conditions. If Ellingson is delayed from commencing its work for any reason where Ellingson is not the cause of the delay or is out of Ellinson's control, Client will be billed for "Stand-by" per the attached rate schedule.
5.	This proposal is subject to finalization of a mutually agreeable written subcontract to which this proposal and certification shall be attached and referenced as an exhibit.
6.	Proposal is based upon schedule given at time of said proposal; if the schedule becomes delayed, accelerated, or phased, Ellingson reserves the right to adjust pricing.

Initial _____

RATE SCHEDULE		
RIG SIZE	OPERATING	STAND-BY
0-10,000lb	\$650.00/HR	\$585.00/HR
10,001-25,000lb	\$800.00/HR	\$720.00/HR
25,001-40,000lb	\$1,050.00/HR	\$945.00/HR
40,0001-100,000lb	\$1,550.00/HR	\$1,395.00/HR
	**Non-Jettable tooling will be billed as needed	

Initial _____

TERMS & CONDITIONS

Ellingson Companies, Standard Terms & Conditions are incorporated as part of this offer.

CONTRACTOR/OWNER understands that Ellingson Companies, has not designed the work to be performed by Ellingson Companies, or made any determination of its suitability for the purpose sought to be achieved by the Owner. Therefore, Ellingson Companies shall not be responsible for any problems, delays, lost cost, time or expense caused by defects in any part of the project design or the specifications applicable to the HDD work on this project.

UTILITIES: Ellingson Companies will follow state laws by adhering to One-Call utility locating procedures; certain utilities may not be included in the one call process. In an effort to avoid utility issues, it is the responsibility of the Contractor/Owner to provide Ellingson Companies with accurate information as to the location and alignment of site utilities and private utilities. Ellingson Companies will not be responsible for utilities not properly identified.

PAYMENT: CONTRACTOR/OWNER shall pay for services rendered in full on the date of completion of the job, or receipt of an invoice, whichever occurs first. Any invoice forty-five days overdue is subject to 1.5% per month interest charge. Any costs of collection on monies owed shall be born on the CONTRACTOR/OWNER. This includes but is not limited to attorney fees and interest. The parties agree that the governing law is the State of Minnesota and the jurisdiction of the contract is Dodge County, MN.

BACKCHARGES: Ellingson Companies, . will not accept any back charges, except under the following conditions: 1) CONTRACTOR/OWNER must notify Ellingson Companies in writing within 48 hours of its decision to charge Ellingson. 2) Upon receipt of the notice, Ellingson Companies will have 48 hours to respond to cause of this notice, and to accept or reject said charges. 3) If CONTRACTOR/OWNER and Ellingson Companies. cannot reach an agreement for settlement of back charge, parties agree to arbitrate their differences before the American Arbitration Association, the decision of which shall not preclude either party from seeking other remedies, but will determine if the CONTACTOR/OWNER can withhold any funds from Ellingson Companies due to the dispute.

ENTIRE AGREEMENT/MODIFICATIONS. This bid supersedes all oral discussions between the parties. The terms set forth herein may be modified only by a writing duly executed by each of the parties hereto or their successors or assigns. The waiver by any party of any condition or breach of a provision of this Agreement shall not operate or be construed as a waiver of any other condition or subsequent breach. The waiver by any party of any of the conditions precedent to its obligations under this Agreement shall not preclude it from seeking redress for the breach of this Agreement or any representations, warranties or covenants hereunder.

PROPOSAL ACCEPTANCE

Company: _____
Representative: _____
Address: _____
Contact: _____
Phone: _____
Signature: _____
Date: _____

Initial _____

Impellers



800 6th Street
New Prague, MN 56071 USA
Tel: (952) 758-9445
Cell: (952) 221-9800
Fax: (952) 758-9661

Quotation

Customer Name: Mantorville, MN

Quotation Date: 04/22/2025

Contact: Joe Adams

Prepared By: Cory Malay

Lead Time: 2 - 3 Weeks

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

Replacement Impeller, Main Lift Station;

This will consist of supplying and installing a new impeller at the main lift station, I provided an option to either heat treat, or epoxy coat the impellers for extended life. Please see my itemized parts breakdown below.

Item	Description	Qty	Net Each	Total Net
1	Repair of: KSB, Model KRT F 100-401/504XG-S, 65hp, Submersible Pumps to Include: <ul style="list-style-type: none"> • Impeller, Vortex • Heat Treat Impeller • Installation • Freight 	1	\$7,725.00	\$7,725.00 +any applicable tax
2	Repair of: KSB, Model KRT F 100-401/504XG-S, 65hp, Submersible Pumps to Include: <ul style="list-style-type: none"> • Impeller, Vortex • Epoxy Coat • Installation • Freight 	1	\$7,325.00	\$7,325.00 +any applicable tax

Terms:

Quotation is valid for 30 days. Based upon Quality Flow Systems Standard Terms and Conditions of Sale; copy provided upon request.

If you have any other questions or concerns, please give me a call.

Thanks for the opportunity,
Cory Malay
(952) 221-9800



S.L. Contracting, Inc.
 DBA: Rochester Service
 Company
 2510 Schuster Lane NW
 Rochester, MN 55901
 507-281-5333

Estimate

Date: 4/20/2025
 Estimate #: 3015

City of Mantorville
 PO Box 188
 Mantorville, MN 55955

Description	Qty	Rate	Total
2025 MANTORVILLE PROJECTS			
ALLEY FROM 5TH to 6TH ; BETWEEN MAIN & BLANCH:			
Mobilization [LS]	1	1,000.00	1,000.00
Remove Bituminous Pavement [SY]	750	2.00	1,500.00
Common Excavation [CY]	230	10.00	2,300.00
10" Aggregate Base Class 5 [CY]	230	30.00	6,900.00
6" Subgrade Correction (As Needed) [CY]	140	40.00	5,600.00
Geotextile Fabric [SY]	830	2.00	1,660.00
4" Bit Pavement [TON]	190	122.50	23,275.00
Blacktop Curb & Gutter [LF]	280	10.00	2,800.00
Turf Establishment (Topsoil + Hydroseed) [SY]	200	3.00	600.00
			\$45,635
RIVERSIDE PARK BASKETBALL COURTS:			
Mobilization [LS]	1	1,000.00	1,000.00
Remove Bituminous Pavement [SY]	610	2.00	1,220.00
Common Excavation [CY]	210	10.00	2,100.00
10" Aggregate Base Class 5 [CY]	210	30.00	6,300.00
6" Subgrade Correction (As Needed) [CY]	125	40.00	5,000.00
Geotextile Fabric [SY]	760	2.00	1,520.00
4" Bit Pavement [TON]	190	122.50	23,275.00
Turf Establishment (Topsoil + Hydroseed) [SY]	450	3.00	1,350.00
			\$41,765
		Sales Tax (6.875%)	
		Total	

Notice to Proceed _____



S.L. Contracting, Inc.
 DBA: Rochester Service
 Company
 2510 Schuster Lane NW
 Rochester, MN 55901
 507-281-5333

Estimate

Date: 4/20/2025
 Estimate #: 3015

City of Mantorville
 PO Box 188
 Mantorville, MN 55955

Description	Qty	Rate	Total
<p>Unless specified, bid does not include: Survey or Layout, Private Locates, Soil Corrections, Soil and Density Testing/Inspections, Contaminated/Hazardous Material Removal, Buried Debris/Tanks, Rock Excavation/Removal, Dewatering, Traffic Control, Permits, Licenses and Fees, Import of Rock for Laydown/Access, Relocation/Removal/Supporting of Existing Utilities, SWPPP Permits, Piling, Sheet piling, Shoring, Underpinning, Utility or Structure Insulation, Vapor Barrier, Televising, Hauling During Road Restrictions, Winter Conditions, or Bonds.</p> <p>We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed.</p>		0.00	0.00
Sales Tax (6.875%)			\$0.00
Total			\$87,400.00

Notice to Proceed _____



ROCHESTER SAND & GRAVEL

A DIVISION OF MATHY CONSTRUCTION CO. • ROCHESTER, MN

4105 East River Road NE
 Rochester, MN 55906
 (507) 288-7447

www.rochsg.com

EOE, including disability / vets

To: City Of Mantorville	Contact: Joe Adams
Address: 21 5th St E Mantorville, MN 55955	Phone:
	Fax:
Project Name: Mantorville Project	Bid Number: A25067
Project Location: Mantorville, MN	Bid Date: 4/25/2025

Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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Basketball Courts

Mobilization	1.00	LS	\$1,400.00	\$1,400.00
Remove Bituminous Pavement	610.00	SY	\$4.50	\$2,745.00
Common Excavation	210.00	CY	\$23.00	\$4,830.00
10" Aggregate Base Class 5	210.00	CY	\$50.00	\$10,500.00
6" Subgrade Correction (As Needed)	125.00	CY	\$50.00	\$6,250.00
Geotextile Fabric	760.00	SY	\$1.52	\$1,155.20
4" Bit Pavement	190.00	TON	\$95.00	\$18,050.00
Turf Establishment (Topsoil & Hydroseed)	450.00	SY	\$4.41	\$1,984.50

Total Price for above Basketball Courts Items: \$46,914.70

Hubble House Alley

Mobilization	1.00	LS	\$1,400.00	\$1,400.00
Remove Bituminous Pavement	750.00	SY	\$4.50	\$3,375.00
Common Excavation	230.00	CY	\$23.00	\$5,290.00
10" Aggregate Base Class 5	230.00	CY	\$50.00	\$11,500.00
6" Subgrade Correction (As Needed)	140.00	CY	\$50.00	\$7,000.00
Geotextile Fabric	830.00	SY	\$1.84	\$1,527.20
4" Bit Pavement	190.00	TON	\$95.00	\$18,050.00
Blacktop Curb And Gutter	280.00	LF	\$1.37	\$383.60
Turf Establishment (Topsoil & Hydroseed)	200.00	SY	\$7.34	\$1,468.00

Total Price for above Hubble House Alley Items: \$49,993.80

Total Bid Price: \$96,908.50

Notes:

- A signed contract is required prior to the start of work.
- This proposal shall be included in contract. Progress payments shall be invoiced and paid monthly.
- Final price will be determined by Unit(s) Used & Unit Price(s) listed above.
- After signing, please retain one copy and forward a copy to our office on or before the cancellation date.
- This proposal shall be automatically cancelled if written acceptance has not been received by Contractor within 30 days of the Proposal Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment.
- Due to the volatility in the fuel and liquid asphalt market, we can only honor our prices for 5 days. Any quotes extended beyond 5 days are declared void. Please call for an updated price.
- No Bonds of any included.
- No Pavement Markings, Electrical, removal or installation of Basketball Equipment.

Payment Terms:

Payment is due upon receipt of invoice.

By my signature herein I authorize CONTRACTOR to review personal OR business Credit Reports to evaluate financial readiness to pay amounts set



ROCHESTER SAND & GRAVEL

A DIVISION OF MATHY CONSTRUCTION CO. • ROCHESTER, MN

4105 East River Road NE
Rochester, MN 55906
(507) 288-7447
www.rochsg.com

EOE, including disability / vets

To: City Of Mantorville	Contact: Joe Adams
Address: 21 5th St E Mantorville, MN 55955	Phone:
	Fax:
Project Name: Mantorville Project	Bid Number: A25067
Project Location: Mantorville, MN	Bid Date: 4/25/2025

forth in this Proposal/Contract.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Rochester Sand & Gravel

Authorized Signature: _____

Estimator: Adam Braaten
507-369-3569 adam.braaten@rochsg.com

Alley from 5th - 6th, between Main and Blanch (340') (Hubble House Alley)						
Line	Item Description	Approx. Quantities	Unit of Measure		Unit Price	Total Amount
1	Mobilization	1	L.S.	@	\$4,250.00	\$4,250.00
2	Remove Bituminous Pavement	750	S.Y.	@	\$5.81	\$4,357.50
3	Common Excavation	230	C.Y.	@	\$7.00	\$1,610.00
4	10" Aggregate Base Class 5	230	C.Y.	@	\$29.36	\$6,752.80
5	6" Subgrade Correction (As Needed)	140	C.Y.	@	\$29.36	\$4,110.40
6	Geotextile Fabric	830	S.Y.	@	\$2.00	\$1,660.00
7	4" Bit. Pavement	190	Ton	@	\$120.54	\$22,902.60
8	Blacktop Curb & Gutter	280	L.F.	@	\$12.60	\$3,528.00
9	Turf Establishment (Topsoil + Hydroseed)	200	SY	@	\$2.63	\$526.00
Total						\$49,697.30 \$0.00
Riverside Park - Two 55'x60' Basketball Courts (110'x60')						
Line	Item Description	Approx. Quantities	Unit of Measure		Unit Price	Total Amount
1	Mobilization	1	L.S.	@	\$4,250.00	\$4,250.00
2	Remove Bituminous Pavement	610	S.Y.	@	\$5.81	\$3,544.10
3	Common Excavation	210	C.Y.	@	\$7.00	\$1,470.00
4	10" Aggregate Base Class 5	210	C.Y.	@	\$29.36	\$6,165.60
5	6" Subgrade Correction (As Needed)	125	C.Y.	@	\$29.36	\$3,670.00
6	Geotextile Fabric	760	S.Y.	@	\$2.00	\$1,520.00
7	4" Bit. Pavement	190	Ton	@	\$120.54	\$22,902.60
8	Turf Establishment (Topsoil + Hydroseed)	450	SY	@	\$2.63.	\$1,183.50
Total						\$44,705.80 \$0.00

Bidder: Schumacher Excavating Inc.
50 Warren Ave.
Zumbrota, MN 55992

By: Scott Schumacher - Vice President

Signed: *Scott Schumacher*



Trail to the Past. Road to the Future.

April 24, 2025

**RE: Riverside Basketball Court
Mantorville, MN**

Below are the costs totaling the Basketball Court project.

ITEM	DESCRIPTION	AMOUNT
1	Install power for Lights <i>Maxon Electric</i>	\$3,000
2	Basketball Hoops and Striping <i>ATE Recreation</i>	\$13,814
3	Install Courts <i>S.L. Contracting, Inc.</i>	\$41,765
TOTAL COSTS		\$58,579

CITY OF MANTORVILLE

21 5th Street E • PO Box 188 | Mantorville, MN 55955 | p: 507.635.5170

email: info@mantorville.com | www.mantorville.com

On the National Register of Historical Places Est. 1854

Hoop Install Proposal - Riverside Park



Customer

City of Mantorville
 Attn: Joe Adams, Public Works Streets Lead
 Minneapolis, MN 55418
joe@mantorville.com
 507-635-5119

Contractor

ATE Recreation, LLC
 125 Woodland Rd., Suite 154
 Delano, MN 55328
 Phone: 763-447-1533
www.ateinstallations.com

Notes:

DATE	OPTION NO.
4/16/2025	1

o Quote is valid for 20 days unless accepted earlier by returning signed copy of this contract. A 40% deposit is required in order for material order to be placed.

o **Dominator 72" Shatter Proof Backboard Installation**

Supply and install two In-ground Dominator 72" Shatter Proof Backboard with concrete footings.

Price includes shipping/handling and estimated local taxes.
 Please have electrical outlet and hose connection available.
 Dirt may be relocated on site for free, or disposed off site for \$100.
 Installation can begin once utilities are marked and the hoop has been delivered.
 Disposal of hoop boxes and pallet is not included, disposal off site for \$100.

o **SportMaster Basketball Line Striping**

Includes striping for two sets of 2" wide white half-court basketball court lines. Asphalt must cure for a minimum of 21 days prior to striping.

DESCRIPTION	QTY	UNIT PRICE	TOTAL
In-Ground Hoop Dominator 72" Shatter Proof Backboard	1	12,694.67	12,695
SportMaster Basketball Court Line Striping	1	1,119.00	1,119
Total \$			13,814

Payment Terms:

40% Deposit - Due Upon Execution of Contract	\$	5,525
60% Payment - Due Upon Completion	\$	8,288

Please indicate which option and sign and date below to confirm acceptance of the above terms

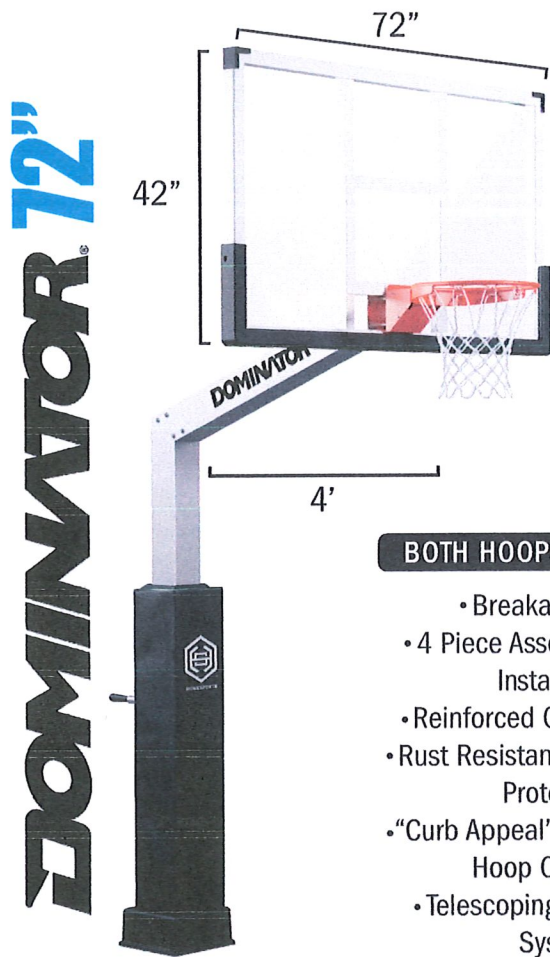
Signature:

Date:

Adam Eskola
 ATE Recreation

BASKETBALL HOOPS

The Dominator 72" is our flagship adjustable, inground basketball hoop and the Dominator 72" Pro is the same hoop everyone loves, with the benefit of a shatterproof aluminum backboard! Both hoops are easy to adjust, regulation size, and are the perfect option for those who anticipate adjusting the height of their hoop while looking for high-quality performance.



COMPETITIVE REGULATION BASKETBALL GOAL SPECIFICATIONS

72" SPECIFICATIONS

- Backboard Material: 1/2" Double Paned Tempered Glass
- Base Bolt Pattern: 10" x 10"
- Base Pole: 8" x 8"
- Overhang Pole: 6" x 6"
- Pole Thickness Gauge: 3/16"
- Adjustability: 7' - 10'
- Includes:
 - Protective Pole Padding
 - Protective Backboard Padding
 - Protective Anchor Bolt Cover

BOTH HOOPS FEATURE:

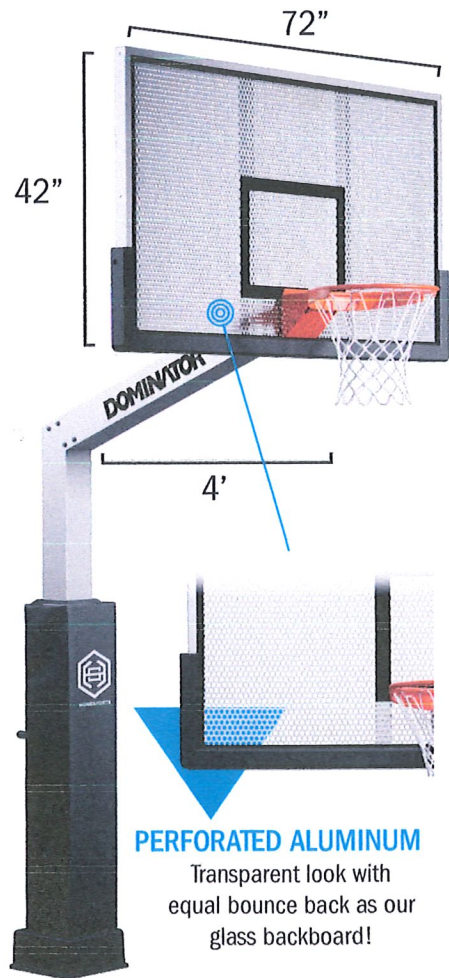
- Breakaway Rim
- 4 Piece Assembly & Easy Installation
- Reinforced Overhang Pole
- Rust Resistant & All Weather Protection
- "Curb Appeal" - Best Looking Hoop Out There
- Telescoping Adjustment System

72" PRO SPECIFICATIONS

- Backboard Material: 1/4" Perforated Aluminum
- Base Bolt Pattern: 10" x 10"
- Base Pole: 8" x 8"
- Overhang Pole: 6" x 6"
- Pole Thickness Gauge: 3/16"
- Adjustability: 7' - 10'
- Includes:
 - Protective Pole Padding
 - Protective Backboard Padding
 - Protective Anchor Bolt Cover

PERFECT FOR PARKS, SCHOOLS, HOME, ETC.

DOMINATOR 72" PRO



PERFORATED ALUMINUM

Transparent look with equal bounce back as our glass backboard!