



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, August 11, 2025 - 6:30pm

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Changes to Agenda**
4. **Consent Agenda ** p. 3-56**
 - A. Accounts Payable (Warrant List) for 8.11.25
 - B. County Commissioners Meeting Minutes 7.8.25
 - C. Resolution 2025-27 Allowing Consumption of Alcohol at Marigold Days Community Festival
 - D. Resolution 2025-29 Approving a Lawful Gambling Permit for KM Snowdrifters
 - E. Resolution 2025-28 Accepting Donations for National Night Out 2025
 - F. Approval of Dodge County Sheriff's Contract for year 2026
 - G. Fire Department Meeting Minutes August 2025
 - H. Approval to waive fee for Marigold Days Fireworks Application
 - I. Resolution 2025-30 Approving A Temporary On-Sale Liquor License for Kasson Alliance for Restoration
 - J. Council Meeting Minutes 7.14.25
 - K. Mantorville EDA Minutes 7.16.25
5. **Proclamations, Presentations and Recognitions p. 57-58**
 - A. Recognition of Senator Carla Nelson being selected as a League of Minnesota Cities Legislator of Distinction.
6. **Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers must come to the podium to be heard, and must state their name and address for the Clerk's record, and remain under the five-minute allotted time limit. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.
7. **Public Safety Update**
 - A. Sheriff's Report August 2025 p. 59
 - B. Fire Department Report
8. **Public Hearing**
9. **New Business**
 - A. Koreen Seim with the Mantorville Saloon – to present proposed Marigold Days Events
 - B. Approval to advertise for bids on the CSAH Lift Station at Eagle Meadows p. 61-69

- C. Discussion of infrastructure projects, ie. lift station at Eagle Meadows, Street Projects, new City Well. **p. 71-73**
- D. 2026 Proposed Budget **p. 75-104**

10. Old Business

- A. Final Pay Request for DeCook on 2022 Street Project** **p. 105-106**
- B. Discussion of property at 101 5th Street East **p.107**
- C. Local Sales Tax Authority Information **p. 109-113**

11. Tabled Items

- A. Streetlight on HWY 57 across from Casey’s

12. Reports

- A. Public Works Report
- B. City Clerk Report
 - Resident question regarding sewer cost on water bill
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, FD Relief, Township, Decorations
- E. Councilmember Reports
- F. Mayor’s Report

13. Adjourn **

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>August 11, 2025</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>August 26, 2025</i>	<i>6:30pm</i>	<i>Park and Rec Regular Meeting</i>
<i>September 1, 2025</i>	<i>City Offices Closed</i>	<i>Labor Day</i>
<i>September 2, 2025</i>	<i>6:30pm</i>	<i>Mantorville EDA Regular Meeting</i>
<i>September 3, 2025</i>	<i>7:30pm</i>	<i>Mantorville Fire Dept. General Meeting</i>
<i>September 5-7, 2025</i>	<i>3 Days</i>	<i>Marigold Days</i>
<i>September 8, 2025</i>	<i>6:30pm</i>	<i>City Council Regular Meeting</i>
<i>September 30, 2025</i>	<i>6:30pm</i>	<i>Park and Rec Regular Meeting</i>
<i>Because Mantorville is a small, but active community, a possible quorum may result as members of the City Council and other Boards may be in attendance meetings and community events in Mantorville.</i>		

**** Council Action Item**

There will only be **ONE** Council Meeting held per month during the summer, the 2nd Monday of every month.

- August 11, 2025
- September 8, 2025
- October 13, 2025

MANTORVILLE, MN

08/08/25 12:27 PM

Page 1

Payments

Current Period: August 2025

Payments Batch 081125PAY		\$168,560.84	
Refer	0 USA BLUE BOOK	-	
Invoice			
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total
Refer	0 ADAMS, JOE	8/11/2025	
Cash Payment	E 101-41940-417 Uniforms	Sunglasses	\$30.31
Invoice	08/11/25 8/11/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$30.31
Refer	0 AFLAC	8/11/2025	
Cash Payment	G 101-21710 AFLAC	Premiums for August 2025	\$33.12
Invoice	756903 7/20/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$33.12
Refer	0 WARSAW SOLAR, LLC	8/11/2025	
Cash Payment	E 601-49400-380 Utility Services	Solar Service for June	\$613.53
Invoice	2507-6994D 7/30/2025		
Cash Payment	E 603-45183-381 Electric Utilities	Solar Service for June	\$175.29
Invoice	2507-6994D 7/30/2025		
Cash Payment	E 602-49450-380 Utility Services	Solar Service for June	\$876.47
Invoice	2507-6994D 7/30/2025		
Cash Payment	E 101-42200-380 Utility Services	Solar Service for June	\$482.06
Invoice	2507-6994D 7/30/2025		
Cash Payment	E 101-41940-380 Utility Services	Solar Service for June	\$701.17
Invoice	2507-6994D 7/30/2025		
Cash Payment	E 101-43160-381 Electric Utilities	Solar Service for June	\$1,533.81
Invoice	2507-6994D 7/30/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$4,382.33
Refer	0 BADGER METER	8/11/2025	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Services for July 2025 - Water	\$152.66
Invoice	80205593 7/28/2025		
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Services for July 2025 - Sewer	\$283.51
Invoice	80205593 7/28/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$436.17
Refer	0 BECKLEYS OFFICE PRODUCTS	8/11/2025	
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Onsite Document Destruction, August Paper Shredding	\$46.50
Invoice	115996 8/1/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$46.50
Refer	0 BLUE CROSS BLUE SHIELD OF MI	8/11/2025	
Cash Payment	G 101-21715 Employee Paid Vision Plan	for August 2025	\$26.16
Invoice	250702046000 7/2/2025		
Cash Payment	G 101-21715 Employee Paid Vision Plan	for September 2025	\$23.40
Invoice	250801254157 8/1/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$49.56
Refer	0 BOUND TREE MEDICAL, LLC	8/11/2025	

MANTORVILLE, MN

08/08/25 12:27 PM

Page 2

Payments

Current Period: August 2025

Cash Payment	E 101-42200-311	First Responder Train/E	Epinephrine		\$599.99
Invoice	85868986		8/4/2025		
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$599.99
Refer	0	CASEYS BUSINESS MASTERCARD		8/11/2025	
Cash Payment	E 101-42200-212	Motor Fuels	Account BY695		\$114.94
Invoice		7/18/2025			
Cash Payment	E 101-45200-212	Motor Fuels	Account BY695		\$57.62
Invoice		7/18/2025			
Cash Payment	E 101-43100-212	Motor Fuels	Account BY695		\$183.81
Invoice		7/18/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$356.37
Refer	0	CITY OF KASSON		8/11/2025	
Cash Payment	E 602-49450-585	Kasson WW Processing	2025 2nd Qtr Waste Water Operations		\$29,389.00
Invoice		7/14/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$29,389.00
Refer	0	CMS - CONSTRUCTION MGMT. SE		8/11/2025	
Cash Payment	E 101-42400-300	Professional Srvs (GEN	June 2025 Services		\$526.50
Invoice	817-254968-6	7/10/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$526.50
Refer	0	DAVID DROWN ASSOC		8/11/2025	
Cash Payment	E 101-41500-300	Professional Srvs (GEN	2024 Year-end Limited Continuing Disclosure		\$600.00
Invoice	00006204	7/16/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$600.00
Refer	0	DECOOK EXCAVATING INC		8/11/2025	
Cash Payment	E 422-47000-303	Engineering Fees	Pay Request #4 - FINAL for 2022 Street Projects		\$3,616.23
Invoice		7/29/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$3,616.23
Refer	0	DELTA DENTAL		8/11/2025	
Cash Payment	G 101-21708	Dental Insurance	for August 2025 Service		\$211.10
Invoice	RIS0006516879	8/1/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$211.10
Refer	0	DODGE COUNTY INDEPENDENT		8/11/2025	
Cash Payment	E 101-41110-352	Publishing	Financial Report Year 2024 run on 7/10/25		\$187.28
Invoice	19484	7/10/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$187.28
Refer	0	DODGE COUNTY INDEPENDENT		8/11/2025	
Cash Payment	E 101-41500-437	Other Miscellaneous	Subscription Renewal for 1 Year		\$59.00
Invoice					
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$59.00
Refer	0	DODGE COUNTY SHERIFF		8/11/2025	
Cash Payment	E 101-42100-310	Other Professional Servi	Service for August 2025		\$9,195.33
Invoice					
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$9,195.33
Refer	0	FARMERS TOP SOIL, INC.		8/11/2025	

MANTORVILLE, MN

08/08/25 12:27 PM

Page 3

Payments

Current Period: August 2025

Cash Payment	E 101-43100-224	Street Maint Materials	Screened TopSoil		\$393.69
Invoice	12628	7/31/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$393.69
Refer	0	<u>FIRE SAFETY USA, INC</u>		<u>8/11/2025</u>	
Cash Payment	E 101-42200-217	Other Operating Supplie	C O Meter		\$317.85
Invoice	203607	7/9/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$317.85
Refer	0	<u>GOPHER STATE ONE CALL</u>		<u>8/11/2025</u>	
Cash Payment	E 601-49400-300	Professional Srvs (GEN	July Locates		\$10.39
Invoice	5070574	7/31/2025			
Cash Payment	E 602-49450-300	Professional Srvs (GEN	July Locates		\$19.31
Invoice	5070574	7/31/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$29.70
Refer	0	<u>HAWKINS, INC</u>		<u>8/11/2025</u>	
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	LPC-5 (1 lb mini-bulk)		\$1,732.45
Invoice	7144043	7/24/2025			
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	150 lb Chlorine Cylinder		\$10.00
Invoice	7131683	7/15/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$1,742.45
Refer	0	<u>HEROLD FLAGS</u>		<u>8/11/2025</u>	
Cash Payment	E 101-41940-228	Equip. Repair and Maint	1 3x5 US Flag, 1 3x5 MN 1983 State Flag, 1 3x5 POW MIA Armed Forces Flag, 1 Fire Dept Foreign History Flag		\$184.00
Invoice	15995	7/16/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$184.00
Refer	0	<u>INTERNAL REVENUE SERVICE</u>		<u>Ck# 006653 8/11/2025</u>	
Cash Payment	G 101-21703	FICA Tax Withholding	PR 16 2025		\$1,225.52
Invoice		8/5/2025			
Cash Payment	G 101-21709	Medicare	PR 16 2025		\$286.62
Invoice		8/5/2025			
Cash Payment	G 101-21701	Federal Withholding	PR 16 2025		\$879.76
Invoice		8/5/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$2,391.90
Refer	0	<u>JACOBSEN LAW FIRM, P.A.</u>		<u>8/11/2025</u>	
Cash Payment	E 101-41600-304	Legal Fees	Criminal Prosecution Service on 5/29, 5/30, 6/03, 6/04, 6/09, 6/12, 6/17, 6/23, 6/25, 7/01, 7/23, 7/26		\$1,326.00
Invoice	4735	8/5/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$1,326.00
Refer	0	<u>JETTER CLEAN OF ROCHESTER</u>		<u>8/11/2025</u>	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Women's Toilet Drain Cleaning - Service on 7/01/25		\$250.00
Invoice	RL24949	7/1/2025			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Culvert Drain Cleaning - Service on 7/01/25		\$300.00
Invoice	RL24948	7/1/2025			
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$550.00
Refer	0	<u>KASSON HARDWARE HANK</u>		<u>8/11/2025</u>	

MANTORVILLE, MN

08/08/25 12:27 PM

Page 4

Payments

Current Period: August 2025

Cash Payment	E 101-42200-217	Other Operating Supplie	Batteries		\$25.98
Invoice	331421		7/7/2025		
Cash Payment	E 101-43100-240	Tools and Minor Equipm	Drill Bits		\$25.98
Invoice	331454		7/9/2025		
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Toggle Switch		\$8.49
Invoice	331581		7/18/2025		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Caulk, etc.		\$24.46
Invoice	331739		7/31/2025		
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$84.91
Refer	0	<u>KENNEDY & GRAVEN, CHARTERE</u>		<u>8/11/2025</u>	
Cash Payment	E 101-41600-304	Legal Fees	Legal Services through 06/30/25 - General City Matters		\$142.80
Invoice	188706		7/15/2025		
Cash Payment	E 101-41600-304	Legal Fees	Legal Services through 06/30/25 - Eagle Meadows Development		\$517.10
Invoice	188706		7/15/2025	Project 24-001	
Cash Payment	E 101-41600-304	Legal Fees	Legal Services through 06/30/25 - Slingerland Park		\$72.00
Invoice	188706		7/15/2025	Project 25-001	
Cash Payment	E 101-41600-304	Legal Fees	Legal Services through 06/30/25 - Land Donation Matter		\$588.00
Invoice	188706		7/15/2025		
Cash Payment	E 101-41600-304	Legal Fees	Legal Services through 06/30/25 - Fyten Brewing Building		\$96.00
Invoice	188706		7/15/2025		
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$1,415.90
Refer	0	<u>KMTELECOM</u>		<u>8/11/2025</u>	
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$129.90
Invoice	10274907		8/1/2025		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$20.91
Invoice	10274907		8/1/2025		
Cash Payment	E 601-49400-321	Communications Phone/	NEW WELL HOUSE FIBER		\$25.00
Invoice	10274907		8/1/2025		
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440		\$25.90
Invoice	10274907		8/1/2025		
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$90.89
Invoice	10274907		8/1/2025		
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$46.38
Invoice	10274907		8/1/2025		
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$36.38
Invoice	10274907		8/1/2025		
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$36.38
Invoice	10274907		8/1/2025		
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	10274907		8/1/2025		
Transaction Date	8/7/2025		MBT Bank Checking	10100	Total \$417.59
Refer	0	<u>LINCOLN NATIONAL LIFE INSURA</u>		<u>8/11/2025</u>	
Cash Payment	G 101-21711	Life Insurance Payable	August Coverage		\$154.02
Invoice	4860881265		8/1/2025		

MANTORVILLE, MN

08/08/25 12:27 PM

Page 5

Payments

Current Period: August 2025

Transaction Date	8/7/2025	MBT Bank Checking	10100	Total	\$154.02
Refer	0 LINDE GAS & EQUIPMENT, INC.		8/11/2025		
Cash Payment	E 101-43100-228 Equip. Repair and Maint	1 ARG-CO2 25% CYLINDER, 2 NOZZLES			\$178.15
Invoice	50709359	6/30/2025			
Transaction Date	8/7/2025	MBT Bank Checking	10100	Total	\$178.15
Refer	0 LRS OF MINNESOTA, LLC		8/11/2025		
Cash Payment	E 603-45183-384 Refuse/Garbage Dispos	for August 2025 Service			\$97.15
Invoice	UB624821	7/31/2025			
Cash Payment	E 101-42200-384 Refuse/Garbage Dispos	for August 2025 Service			\$43.72
Invoice	UB624821	7/31/2025			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	for August 2025 Service			\$164.16
Invoice	UB624821	7/31/2025			
Transaction Date	8/7/2025	MBT Bank Checking	10100	Total	\$305.03
Refer	0 METRO SALES INC		8/11/2025		
Cash Payment	E 101-41500-350 Print/Binding (GENERA	Base Rate 7/17/25 - 10/16/25 billing period			\$120.00
Invoice	INV2839096	7/17/2025			
Cash Payment	E 101-41500-350 Print/Binding (GENERA	Printing Charge 4/17/25-7/16/25 usage period			\$687.62
Invoice	INV2839096	7/17/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$807.62
Refer	0 MINNESOTA RURAL WATER ASSO	Ck# 006660	8/11/2025		
Cash Payment	E 601-49400-208 Training, Mileage	2025 Water & Wastewater Certification Refresher - Wade Schroeder Class			\$400.00
Invoice	WadeS Class	8/6/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$400.00
Refer	0 MINNESOTA REVENUE		Ck# 006654 8/11/2025		
Cash Payment	G 101-21702 State Withholding	PR 16 2025			\$486.65
Invoice	0245033440	8/5/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$486.65
Refer	0 MN PERA		Ck# 006655 8/11/2025		
Cash Payment	G 101-21704 PERA	PR 16 2025			\$1,514.35
Invoice	811233	8/6/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$1,514.35
Refer	0 NCPERS GROUP LIFE INS.		8/11/2025		
Cash Payment	G 101-21711 Life Insurance Payable	Wendy - July Coverage & Regular August Coverage			\$48.00
Invoice	608900082025	7/1/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$48.00
Refer	0 NOLTE, ROGER		8/11/2025		
Cash Payment	E 101-42200-217 Other Operating Supplie	Reimbursement - Replace Wind Speed Sensor			\$135.00
Invoice					
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$135.00
Refer	0 OLMSTED MEDICAL CENTER CLIN		8/11/2025		
Cash Payment	E 101-43100-229 Safety/OSHA	Random Drug Screen			\$39.00
Invoice		7/21/2025			
Transaction Date	8/8/2025	MBT Bank Checking	10100	Total	\$39.00
Refer	0 ONSITE COMPANIES		8/11/2025		

MANTORVILLE, MN

08/08/25 12:27 PM

Page 6

Payments

Current Period: August 2025

Cash Payment	E 101-45200-410 Rentals	Dennison Park - 601 Golfview	\$127.00
Invoice	0001918653 7/5/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$127.00
Refer	0 <u>ONSITE COMPANIES</u>	<u>8/11/2025</u>	
Cash Payment	E 101-45200-410 Rentals	Mantor Field - 600 7th St W	\$109.00
Invoice	0001918654 7/5/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$109.00
Refer	0 <u>ONSITE COMPANIES</u>	<u>8/11/2025</u>	
Cash Payment	E 603-45183-410 Rentals	RV Park - 406 Blanch St	\$79.00
Invoice	0001918655 7/5/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$79.00
Refer	0 <u>ON-SITE COMPUTERS, INC</u>	<u>8/11/2025</u>	
Cash Payment	E 101-41500-300 Professional Srvs (GEN	Monthly billing for July 2025	\$288.75
Invoice	CW101532 7/2/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$288.75
Refer	0 <u>PARTY LADY, THE</u>	<u>Ck# 006652 8/11/2025</u>	
Cash Payment	E 101-41500-437 Other Miscellaneous	National Night Out - Professional Face Painter	\$213.76
Invoice	081 8/5/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$213.76
Refer	0 <u>PAYMENT SERVICE NETWORK, IN</u>	<u>8/11/2025</u>	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Services for July 2025	\$60.34
Invoice	313662 8/4/2025		
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Services for July 2025	\$112.06
Invoice	313662 8/4/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$172.40
Refer	0 <u>pioneer athletics</u>	<u>8/11/2025</u>	
Cash Payment	E 101-45200-200 Supplies	Quik Stripe Arctic White 12/CS	\$107.87
Invoice	INV-255928 7/10/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$107.87
Refer	0 <u>SCHROEDER, WADE</u>	<u>8/11/2025</u>	
Cash Payment	E 101-41940-417 Uniforms	Reimbursement - Wrangler Work Jeans	\$82.55
Invoice	Wade S 7/27/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$82.55
Refer	0 <u>SL CONTRACTING, INC</u>	<u>8/11/2025</u>	
Cash Payment	E 225-45122-570 Capital Outlay	Riverside Park Basketball Courts	\$41,565.00
Invoice	14932 6/20/2025	Project 25-002	
Cash Payment	E 101-43100-570 Capital Outlay	Alley behind Hubbell House	\$48,445.00
Invoice	14932 6/20/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$90,010.00
Refer	0 <u>SOUTHEAST SERVICE COOPERAT</u>	<u>8/11/2025</u>	
Cash Payment	E 101-41500-120 Benefits	Annual Membership Benefits	\$325.00
Invoice	sinv000006302 7/1/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total \$325.00
Refer	0 <u>SOUTHEAST SERVICE COOPERAT</u>	<u>Ck# 006656 8/11/2025</u>	

MANTORVILLE, MN

08/08/25 12:27 PM

Page 7

Payments

Current Period: August 2025

Cash Payment	G 101-21706 Hospitalization/Medical Ins	Service for August 2025		\$4,418.10
Invoice	4 Employees	8/1/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$4,418.10
Refer	0 TEAM LAB CHEMICAL CORP.	8/11/2025		
Cash Payment	E 602-49450-200 Supplies	Fltg Lift Station Degreaser		\$281.07
Invoice	INV0047602	7/10/2025		
Cash Payment	E 101-45200-200 Supplies	Buzz Saw Hornet & Wasp Spray		\$144.43
Invoice	INV0047602	7/10/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$425.50
Refer	0 ULINE	8/11/2025		
Cash Payment	E 225-45122-570 Capital Outlay	2 Courtyard Benches w/ Back 6'		\$2,803.74
Invoice	195798817	8/11/2025	Project 25-005	
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$2,803.74
Refer	0 ULTIMATE SAFETY CONCEPTS, IN	8/11/2025		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	for Annual Extinguisher Inspections		\$296.50
Invoice	218362	7/31/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$296.50
Refer	0 US POSTAL SERVICE	Ck# 006658 8/11/2025		
Cash Payment	E 604-43150-352 Publishing	for August Water Bills		\$15.60
Invoice		8/4/2025		
Cash Payment	E 601-49400-430 Miscellaneous	for August Water Bills		\$120.90
Invoice		8/4/2025		
Cash Payment	E 602-49450-437 Other Miscellaneous	for August Water Bills		\$253.50
Invoice		8/4/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$390.00
Refer	0 USA BLUE BOOK	8/11/2025		
Cash Payment	E 601-49400-200 Supplies	3 Hach Fluoride Reagents 25/pk		\$83.01
Invoice	INV00774566	7/22/2025		
Cash Payment	E 601-49400-200 Supplies	3 Hach Fluoride Reagents 25/pk		\$119.38
Invoice	INV00775797	7/23/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$202.39
Refer	0 VERIZON WIRELESS	8/11/2025		
Cash Payment	E 101-42200-321 Communications Phone/	Service from 6/24/25 - 7/23/25		\$84.64
Invoice	6119349454	7/23/2025		
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$84.64
Refer	0 WHKS & COMPANY	8/11/2025		
Cash Payment	E 602-49450-303 Engineering Fees	Phase 2 Prel & Final Dsgn - CSAH 15 Lift Station		\$3,075.84
Invoice	54766	7/11/2025	Project 23-001	
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$3,075.84
Refer	0 WHKS & COMPANY	8/11/2025		
Cash Payment	E 101-41950-303 Engineering Fees	Phase 2 Eagle Meadows Assistance		\$593.30
Invoice	54767	7/11/2025	Project 24-001	
Transaction Date	8/8/2025	MBT Bank Checking 10100	Total	\$593.30
Refer	0 XCEL ENERGY	8/11/2025		

MANTORVILLE, MN

08/08/25 12:27 PM

Page 8

Payments

Current Period: August 2025

Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS	\$1,836.31
Invoice	936501601	7/18/2025		
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS	\$18.25
Invoice	936501601	7/18/2025		
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN	-\$3.97
Invoice	936501601	7/18/2025		
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$10.02
Invoice	936501601	7/18/2025		
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN	\$6.65
Invoice	936501601	7/18/2025		
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP	-\$148.51
Invoice	936501601	7/18/2025		
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN	\$6.83
Invoice	936501601	7/18/2025		
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT	\$11.48
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL	\$65.99
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER	\$28.72
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE	\$10.69
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD	\$13.45
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP	-\$236.29
Invoice	936501601	7/18/2025		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	-\$682.42
Invoice	936501601	7/18/2025		
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	\$5.40
Invoice	936501601	7/18/2025		
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	-\$11.20
Invoice	936501601	7/18/2025		
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	\$540.23
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$11.48
Invoice	936501601	7/18/2025		
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	-\$1.96
Invoice	936501601	7/18/2025		
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$11.05
Invoice	936501601	7/18/2025		
Cash Payment	E 101-41940-380	Utility Services	300 CLAY STREET	\$11.70
Invoice	936501601	7/18/2025		
Transaction Date	8/8/2025		MBT Bank Checking 10100	Total \$1,503.90
Refer	0 Naatz, Nancy		-	
Cash Payment	E 101-41500-437	Other Miscellaneous	NNO Face Painting 8.5.25	\$50.00
Invoice	Face Painting	8/11/2025		
Transaction Date	8/8/2025		MBT Bank Checking 10100	Total \$50.00
Refer	0 James, Chuck		-	

MANTORVILLE, MN

08/08/25 12:27 PM

Page 9

Payments

Current Period: August 2025

Cash Payment	E 101-41500-437	Other Miscellaneous	NNO Rookie the Clown		\$250.00
Invoice	Clown	8/11/2025			
Transaction Date	8/8/2025		MBT Bank Checking	10100	Total \$250.00
Refer	0	<i>Wilcox, Brittany</i>	-		
Cash Payment	E 101-41500-437	Other Miscellaneous	NNO Cotton Candy		\$300.00
Invoice	Cotton Candy	8/11/2025			
Transaction Date	8/8/2025		MBT Bank Checking	10100	Total \$300.00
Refer	0	<i>WEX HEALTH, INC.</i>	<i>Ck# 006663 8/11/2025</i>		
Cash Payment	E 101-41500-300	Professional Svcs (GEN	Service fee for August		\$11.00
Invoice	2208623-IN	8/11/2025			
Transaction Date	8/8/2025		MBT Bank Checking	10100	Total \$11.00

Fund Summary

10100 MBT Bank Checking

101 GENERAL FUND	\$82,610.17
225 PARK CONCESSIONS FUND	\$44,368.74
422 2022 Street Project	\$3,616.23
601 WATER FUND	\$3,368.24
602 SEWER FUND	\$33,690.19
603 RV PARK	\$891.67
604 STORM SEWER FUND	\$15.60
	<hr/>
	\$168,560.84

Pre-Written Checks	\$9,825.76
Checks to be Generated by the Computer	\$158,735.08
Total	<hr/> \$168,560.84

MANTORVILLE, MN

08/08/25 12:28 PM

Page 1

Payments

Current Period: July 2025

Payments Batch 073125PAY		\$6,862.29	
Refer	0 US POSTAL SERVICE	Ck# 006644 7/31/2025	
Cash Payment	E 101-41500-322 Postage	Regular Postage	\$58.40
Invoice Postage	7/10/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$58.40
Refer	0 US POSTAL SERVICE	Ck# 006645 7/31/2025	
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Priority Mail - Water Samples	\$16.05
Invoice Water Samples	7/22/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$16.05
Refer	0 MINNESOTA REVENUE	Ck# 006643 7/31/2025	
Cash Payment	E 101-45200-210 Tax and Licensing	Qtr. 2 Sales Tax 2025	\$92.19
Invoice Park	7/15/2025		
Cash Payment	E 603-45183-210 Tax and Licensing	Qtr. 2 Sales Tax 2025	\$903.38
Invoice RV Camp	7/15/2025		
Cash Payment	E 601-49400-210 Tax and Licensing	Qtr. 2 Sales Tax 2025	\$857.43
Invoice Water	7/15/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$1,853.00
Refer	0 WEX HEALTH, INC.	Ck# 006646 7/31/2025	
Cash Payment	G 101-21714 Health Savings Account	EE HSA - Wendy Supplemental	\$126.92
Invoice	7/9/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$126.92
Refer	0 WEX HEALTH, INC.	Ck# 006647 7/31/2025	
Cash Payment	G 101-21714 Health Savings Account	HSA PR #14	\$253.84
Invoice EE HSA	7/10/2025		
Cash Payment	G 101-21714 Health Savings Account	HSA PR #14	\$200.00
Invoice ER HSA	7/10/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$453.84
Refer	0 INTERNAL REVENUE SERVICE	Ck# 006648 7/31/2025	
Cash Payment	G 101-21703 FICA Tax Withholding	PR 15 2025	\$1,219.28
Invoice	7/25/2025		
Cash Payment	G 101-21709 Medicare	PR 15 2025	\$285.16
Invoice	7/25/2025		
Cash Payment	G 101-21701 Federal Withholding	PR 15 2025	\$846.69
Invoice	7/25/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$2,351.13
Refer	0 MN PERA	Ck# 006649 7/31/2025	
Cash Payment	G 101-21704 PERA	PR 15 2025	\$1,481.96
Invoice 809778	7/28/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$1,481.96
Refer	0 MINNESOTA REVENUE	Ck# 006650 7/31/2025	
Cash Payment	G 101-21702 State Withholding	PR 15-2025	\$470.74
Invoice 1-938-901-472	7/25/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$470.74
Refer	0 RESNEXUS	Ck# 006651 7/31/2025	

Payments

Current Period: July 2025

Cash Payment	E 603-45183-210 Tax and Licensing	July Services for Campground	\$50.25
Invoice 657981	7/15/2025		
Transaction Date	8/7/2025	MBT Bank Checking 10100	Total \$50.25

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$5,035.18
601 WATER FUND		\$873.48
603 RV PARK		\$953.63
		<u>\$6,862.29</u>

Pre-Written Checks	\$6,862.29
Checks to be Generated by the Computer	\$0.00
Total	<u>\$6,862.29</u>

MANTORVILLE, MN

07/25/25 11:01 AM

Page 1

Payments

Current Period: July 2025

Payments Batch 072425PAY		\$17,864.94	
Refer	0 ULINE	-	
Cash Payment	E 225-45122-570 Capital Outlay	Planters for HWY 57 to be reimbursed	\$3,367.17
Invoice	195209917 7/24/2025		Project 25-005
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$3,367.17
Refer	0 MINNESOTA ENERGY	-	
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS	\$0.00
Invoice	5546624701 7/24/2025		
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS	\$13.66
Invoice	5546624701 7/24/2025		
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS	\$0.00
Invoice	5546624701 7/24/2025		
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT	\$58.11
Invoice	5546624701 7/24/2025		
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP	\$0.00
Invoice	5546624701 7/24/2025		
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP	\$0.00
Invoice	5546624701 7/24/2025		
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$71.77
Refer	0 MANTORVILLE CHAMBER OF COM	-	
Cash Payment	E 201-46500-570 Capital Outlay	For Bandshell advertising that the EDA pledged	\$3,300.00
Invoice	5/20/25 7/14/2025		Project 25-006
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$3,300.00
Refer	0 HINDAL BRIAN	-	
Cash Payment	E 101-46500-437 Other Miscellaneous	For Larger than Life foundation from EDA	\$500.00
Invoice	7.16.25 7/14/2025		
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$500.00
Refer	0 CALIBRATIONS AND CONTROLS, I	-	
Cash Payment	E 602-49450-300 Professional Srvs (GEN	semi-annual spring 2025	\$626.00
Invoice	21512 7/14/2025		
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$626.00
Refer	0 Rolling Green Fencing, Inc.	-	
Cash Payment	E 225-45122-570 Capital Outlay	Fencing for pickleball	\$10,000.00
Invoice	7.24.25 7/14/2025		Project 25-001
Transaction Date	7/24/2025	MBT Bank Checking 10100	Total \$10,000.00

Payments

Current Period: July 2025

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$571.77
201 ECONOMIC DEVT AUTHORITY		\$3,300.00
225 PARK CONCESSIONS FUND		\$13,367.17
602 SEWER FUND		\$626.00
		<hr/>
		\$17,864.94

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$17,864.94
Total	<hr/>
	\$17,864.94

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
JULY 8, 2025**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session July 8, 2025, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rhonda Toquam called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Peterson seconded by Tjosaas to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

New Employee Introductions

Public Health Director Amy Evans introduced Chelsea Vierstraete who is a new Public Health Nurse.

The Board welcomed Ms. Vierstraete.

Consent Agenda

Motion by Kenworthy seconded by Allen to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Jun 24, 2025 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Jun 24, 2025 5:00 PM

Nichole Farnsworth, Employee Relations Director**Personnel Agenda Reviewed**

Ms. Farnsworth presented the Personnel Agenda for the Board's consideration.

Motion by Kenworthy seconded by Tjosaas to approve the following personnel actions:

A. Administration

- A.1 Part-time staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2026.

Becky Lubahn - Executive Assistant
Increase FTE from .90 FTE to .95 FTE

Effective Date: 7/01/25

B. Highway

- B.1 Andrew Aswegan - Equipment Operator
Step increase from B23 step 3 \$28.82 to B23 step 4 \$29.54.
Effective Date: 7/01/25

C. Public Health

- C.1 Tania Olson - Public Health Nurse I
Step increase from C42 step 3 \$41.65 to C42 step 2 \$42.82.
Effective Date: 6/27/25

D. Sheriff's Office

- D.1 Joel Waltz - 911 Dispatcher
Step increase from B23 step 3 \$27.27 to B23 step 4 \$28.14.
Effective Date: 6/27/25

- D.2 Part-time staff review of FTE status. The following changes need to be made according to average hours worked. The next audit will be 1/2026.

Bob Morris - Deputy Sheriff SRO
Increase FTE from .40 FTE to .50 FTE

Ken Schuck - Courthouse Deputy
Decrease FTE from .35 FTE to On-Call

Michael Weaver - Courthouse Deputy
Decrease FTE from .45 FTE to .40 FTE

Effective Date: 7/01/25

Motion Adopted [Unanimous]

Jean Allen, Taxpayer Services Director

Bills Reviewed

Ms. Allen reviewed bills with the Board.

Motion by Tjosaas seconded by Kenworthy to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01 Revenue Fund	\$ 39,317.27
13 Road and Bridge Fund	\$ 36,233.52
16 Environmental Quality	\$ 10,095.92
52 The Midway	<u>\$ 11,346.60</u>
Total	\$ 96,993.31

Motion Adopted [Unanimous]

Brandon Smith, MNPrairie Adult & Disability Services Supervisor

Local Housing Trust Fund Request

Brandon Smith from MNPrairie and Matt Durand from Arden Homes Services met with the County Board to discuss a proposal to utilize a portion of the Local Housing Trust Fund Project funds allocated by the State through a 2024 legislative initiative. MN Prairie administers these funds on behalf of Dodge County. Supporting project information was included in the Board packet for review.

Matt Durand discussed the following projects with the Board:

Claremont Workforce Housing Project

Included in the Board packet was the Claremont Workforce Housing - Dodge County Housing Trust Fund request. Also included was a project overview from the construction of Phase 1, a sworn construction statement, a recent appraisal report for the house sold, and an award letter from the Coalition of Rochester Housing regarding the value gap funding.

Mr. Durand reported that based on market research, Dodge County and the Claremont Area need entry-level workforce housing solutions for the growing number of families. The goal of the Claremont Workforce Housing Project is to provide entry-level, workforce single-family housing to income-based, qualified buyers.

Building workforce, income-based housing has not typically been the focus of many builders, as it presents challenges like low credit scores, insufficient household incomes, or funding assistance programs that many builders do not want to navigate. Arden Home Services, LLC

has been involved in workforce housing for years and is focused on providing housing for families who have worked hard towards the goal of homeownership.

Creating workforce housing with present market variables can be challenging for developers and communities. Arden Home Services, LLC, in partnership with the City of Claremont, Three Rivers Community Action, and the Coalition of Rochester Area Housing, will utilize the remaining nine lots of the Claremont Housing TIF to provide free land for income-based single-family housing.

The project will be completed in three phases. Each phase will consist of three homes being built. Phase one was completed in November 2024, with one of the houses being sold to a family of four, and the other two homes are currently for sale.

Each home is 1,000 SF, 2 bedrooms, 1 bath, 2-car garage rambler with a full unfinished basement to accommodate an additional 2 bedrooms and 1 bath, and future equity. The homes are constructed through off-site construction methods, delivered to the site, and secured to a full basement foundation.

Arden Home Services, LLC is the general contractor and coordinates all pre-construction, construction, financing, and warranty items associated with single-family home building.

Arden Home Services, LLC has secured an SBA 7(a) Builder Line of \$639,000 to finance the construction of the houses in three phases. Homeowners will work with Three Rivers Community Action & Arden Home Services, LLC, to qualify for a mortgage to purchase the homes after construction.

Mr. Durand informed the Board that the “hard” construction costs for each home are \$255,500, with “soft” construction costs of \$34,492 for a total cost of \$289,990 per house. Homes have been appraised at \$262,000 in November 2024, creating a value gap of \$27,900 per house.

In January 2025, Arden Home Services, LLC applied for and was awarded “value gap assistance” from the Coalition of Rochester Area Housing for the two available homes. The Coalition will provide up to \$25,000 in value gap funding for each of the two completed Claremont homes in a total amount not to exceed \$50,000. The funding shall be in the form of two 0% interest, five-year forgivable loans, with 20% of the loan amount forgiven annually to qualified purchasers at or below 115% area median income. The actual value gap must be verified by an appraisal for each home.

Additionally, Arden Home Services, LLC intends to utilize the MN Housing Step Up program for downpayment assistance and closing costs. The Start Up program is for first-time homebuyers, someone who "has not had an ownership interest in a principal residence in the last three years." The deferred loan program allows up to \$14,000 in downpayment assistance and closing costs.

Even with the generous value gap funding and downpayment assistance programs, the median earnings for most of the in-demand and high-growth jobs in the Southern region do not cover

the housing costs of workforce housing. Those working at the median wage, especially those earning the minimum wage, cannot afford a two-bedroom apartment or the mortgage for a median-priced home. Many of the homeowners they are currently working with still experience barriers and funding gaps to make homeownership a reality.

Arden Home Services, LLC, is requesting assistance from the Dodge County Housing Trust Fund in developing affordable, entry-level housing in Claremont, MN, through providing "gap financing" deferrable loans for the two remaining homes of Phase 1.

Arden Home Services, LLC, is requesting \$25,000 per house in "gap financing" loans to assist qualified buyers in homeownership. These loans are critical to reduce the mortgage loan amount and provide the necessary debt-to-income ratios to qualify homeowners.

Mr. Durand is proposing that "gap financing" funding be two 0% interest, deferred loans for \$25,000 each, forgivable after ten years or repayable in full if the homeowner sells the home or refinances before ten years of ownership. The deferred loan would be secured by a lien on the property, subordinate to the primary mortgage.

Arden Home Services, LLC, humbly requests \$25,000 per house in "gap financing" loans to assist qualified buyers in homeownership.

Commissioner Peterson stated that he thought the Local Housing Trust Fund money would be replenishable. With what is being proposed Mr. Peterson questioned whether or not the group supports that.

Mr. Smith reported that their thought was that if the homeowner sold the home before the ten-year period the Local Housing Trust Fund would get the money back. Their thought with supporting this request was that Dodge County needed more affordable housing and this was a way to facilitate that. The Adult & Disability Services Supervisor informed the Board that funding from the State is expected to continue through approximately 2028.

Commissioner Toquam had questions regarding whether or not the money would be returned to the Housing Trust Fund when a home is sold, and what amount they could expect to get back from a sale.

Mr. Durand clarified that the homeowner would be expected to pay back the full \$25,000 if they sold the property before the 10-year timeframe.

Commissioner Peterson wanted to know if modular homes hold their value.

Land Records Director Ryan DeCook was present and confirmed that modular homes do hold their value.

Commissioner Tjosaas stated that some modular homes can be better built than stick built homes.

Mr. Tjosaas wanted to know how much is in the fund.

Mr. Smith reported that the Housing Trust Fund has roughly \$190,000 in the fund.

Commissioner Peterson wanted to know what Commissioner Tjosaas' thoughts were on the proposal.

Mr. Tjosaas stated that he was supportive of the request because he knows affordable housing in the rural areas is an issue.

Motion by Peterson seconded by Tjosaas to approve and authorize "gap financing" for two parcels in the City of Claremont in Phase 1 in the form of two deferred loans of \$25,000 each, at 0% interest. The loans will be forgivable after ten years, but must be repaid in full if the homeowner sells or refinances the home prior to ten years of ownership. Each loan will be secured by a lien on the property, subordinate to the primary mortgage.

Motion Adopted [Unanimous]

Ryan DeCook, Land Records Director

GIS Open Data

Bryan Byholm, GIS Specialist Dodge and Goodhue County, was available to discuss an open data model for Dodge County's GIS data. A memo was included in the Board packet which had more detail about the data and the minimal impact this will have on the county's GIS/Survey budget. Mr. DeCook is requesting that they be allowed to host the county's GIS data on MN Geospatial Commons to reduce staff time in producing each data request. General revenue in GIS/Surveying will remain. General revenue is created from Pictometry cost sharing with local cities, plat book sales, and their GIS agreement with the City of Kasson.

Commissioner Peterson wanted to know why the data wasn't always free.

The Land Records Directory reported that in his time at Dodge County, the data has never been free. Mr. DeCook informed the Board that staff is currently looking up information for the public, so making the information available for free would allow people to look the information up themselves and save Dodge County staff time.

Lauren Cornelius was present and informed the Board that the townships have asked for access to this information too.

Commissioner Peterson stated that he doesn't have a problem with this request, data is power. However, what concerns him is that people manipulate data, so he felt the county would need to include a disclaimer with the information.

Mr. Byholm reported that the data would always default back to the county or the state, and that we would be considered the data authority.

Motion by Kenworthy seconded by Tjosaas to approve and authorize Land Records to host the

county's GIS data on MN Geospatial Commons as proposed for 2026.

Motion Adopted [Unanimous]

Melissa DeVetter, Project Manager

Resolution Supporting Regional Park Designation

Ms. DeVetter reported that included in the Board packet was the draft language for the application to have Restoration Park designated as a Regional Park by the Greater Minnesota Parks and Trails Commission. Should this designation be approved, a Master Plan for the park will need to be completed in order to request future funding for any acquisition and/or park development. As part of the submittals, a resolution from the Board is required to be uploaded with this application.

The Project Manager requested that the Board vote to approve the proposed "Resolution Supporting Regional Park Designation Application in Greater Minnesota".

Commissioner Tjosaas offered the following resolution (#2025-24), seconded by Commissioner Kenworthy:

WHEREAS, Dodge County, as the lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota*; and

WHEREAS, Dodge County is fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted; and

WHEREAS, should Restoration Park receive formal designation as a Regional Park in Greater Minnesota by the Commission, that as the lead applicant, Dodge County has the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park; and

BE IT RESOLVED that Dodge County will comply with all applicable laws and regulations associated with regional designation and any future grant funding for portions of the project.

Resolution Adopted [Unanimous]

Lauren Cornelius, Environmental Services Director

Tabled Item - IUP #25-01 Hamersma

Ms. Cornelius presented Interim Use Permit (IUP) #25-01 - Hamersma, based on the recommendations from the June 4, 2025, Planning Commission meeting, for the Board's consideration. This item had been tabled at the June 10, 2025, County Board meeting to allow

Environmental Services time to conduct a site visit prior to any action being taken on the request.

The Environmental Services Director shared with the Board observations from Tuesday, July 1st, 2025, site inspection at property address: 69261 120th Ave., Blooming Prairie, MN, 55917.

Ms. Cornelius informed the Board that the applicant has been very cooperative in allowing county staff onto the property to do site visits.

Commissioner Toquam reported that there are individuals in the county who are aware of the minimum requirements needed to achieve compliance. Once compliance is reached, she expressed interest in finding a way to ensure that repeat violators remain in compliance. Commissioner Toquam inquired whether it would be possible to have access to the property for a period of three years as a means of preventing the property from falling out of compliance again.

The County Attorney stated that this is an ongoing issue without a straightforward solution. When a violation occurs, the court typically orders a fine but does not grant authority for anyone to access the property. However, obtaining a cease-and-desist order might provide an option for periodic property access. It is unclear whether an ongoing consent order from the court would be possible. The County Attorney noted that addressing this would be a significant undertaking and falls outside their typical scope of work. Mr. Kiltinen added that if the County Attorney's Office had a staff member dedicated solely to these matters, there might be greater capacity to identify and utilize available legal tools to address such violations.

Commissioner Allen suggested adding a two-year condition to the Interim Use Permit (IUP) request prior to its approval, which would grant the County access to the property to proactively address any future issues.

Motion by Kenworthy seconded by Tjosaas to approve of the following action of the Planning and Zoning Commission as reviewed on June 4, 2025 with the reasons, recommendations and conditions as found in the individual permit and the addition of recommendation #4:

IUP - #25-01 Hamersma

The second public hearing to consider an application for Interim Use Permit 25-01 for a request to establish a dwelling on less than 53 acres. The property is located in the Agricultural District on approximately 9.59 acres located in Section 32, Ripley Township. The property owners are Chad and Laura Hamersma, and the applicant is Chad Hamersma.

RECOMMENDATIONS

The Environmental Services Staff recommends approval of the Interim Use Permit (I.U.P.) as the request meets the ordinance requirements and criteria. The following conditions are recommended:

1. An Ag Covenant shall be signed and recorded prior to issuance of the Zoning Permit.
2. A Certificate of Compliance and Building Sewer Permit or a Septic Permit shall be

- required prior to applying for the Zoning Permit.
3. A Dodge County Zoning Permit shall be obtained before construction.
 4. The County will be allowed access to the property for a period of two years to proactively check the status of the property.

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen did not have a legal update for the County Board.

Motion No Vote

Administration Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Dodge/Olmsted Waste Joint Powers Board meeting. Commissioner Kenworthy attended a Dodge/Olmsted Waste Joint Powers Board meeting. Commissioner Peterson attended an AMC Behavioral Health meeting and a Performance Measurement meeting. Commissioner Tjosaas did not have any meetings to report. Commissioner Toquam attended a MNPrairie Special meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Nichole Farnsworth, Employee Relations Director & Jim Elmquist, County Administrator **Closed Session - MN Statute 13D.03 Labor Negotiations Strategy**

It was noted that materials related to this item will be provided at the meeting, and that the closed session will be held in Conference Room A.

Motion by Peterson seconded by Tjosaas to close the meeting to the public at 10:31 a.m. to discuss labor negotiations strategy.

Motion Adopted [Unanimous]

Meeting Opened to the Public

Motion by Tjosaas seconded by Peterson to open the meeting to the public at 11:24 a.m.

Motion Adopted [Unanimous]

Adjourn

Meeting Adjourned

The Chair adjourned the meeting at 11:24 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on July 22, 2025 at 5:00 p.m.

Memorandum

To: Mayor and City Council

From: Gretchen Lohrbach

Date: 08.11.2025

Re: Marigold Days Alcohol Consumption at Community Event

At the last meeting on July 14, 2025, the Council decided to allow alcohol consumption within the area of 4th Street from State HWY 57 to Clay Street, Clay Street from 3rd Street to 5th Street, 5th Street from Clay Street to HWY 57, and Riverside Park for the Marigold Days Community event.

Resolution 2025-27 is a formality.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-27

**A RESOLUTION APPROVING THE CONSUMPTION OF INTOXICATING LIQUOR
AT THE MARIGOLD DAYS COMMUNITY FESTIVAL**

WHEREAS, section 111.08 (E) of the Mantorville Code of Ordinances states that The Council may, in its sound discretion, authorize a retail on-sale licensee to dispense intoxicating liquor off the licensed premises at a community festival held within the City under the provisions of M.S. 340A.404, Subd. 4b and subd. 10 as it may be amended from time to time; and,

WHEREAS, the Marigold Days is a community festival held on September 5, 2025 through September 7, 2025 on 4th Street from State HWY 57 to Clay street, on Clay Street from 3rd Street to 5th Street, and on 5th Street from Clay Street to State HWY 57 and including Riverside Park; and,

WHEREAS, the Mayor and City Council have authorized the sale and consumption of alcohol within the area of the Marigold Days Community Festival.

NOW THEREFORE BE IT RESOLVED, that the Mantorville Mayor and City Council have authorized the sale and consumption of alcohol During the Mantorville Marigold Days Community Festival In the area declared above, from September 5, 2025 to September 7, 2025.

Adopted by the City Council of the City of Mantorville, Minnesota, this 11th day of August 2025.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-29

**A RESOLUTION APPROVING AN APPLICATION TO CONDUCT BINGO AT THE
MANTORVILLE SALOON, 501 NORTH MAIN STREET, MANTORVILLE,
MINNESOTA – KM SNOWDRIFTERS**

WHEREAS, KM Snowdrifters have submitted an application to the City of Mantorville for approval to Conduct bingo on October 1, 2025; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes; and

WHEREAS, the City has no objection to said activity.

NOW, THEREFORE, BE IT RESOLVED that the Mantorville City Council hereby concurs with the issuance of a Permit for Lawful Gambling Activity and Premises Permit by the Gambling Control Board to KM Snowdrifters, for an event to be held on October 1, 2025 at the Mantorville Saloon, 501 North Main Street, Mantorville, Minnesota, and hereby waives the 30-day waiting period.

Adopted by the City Council of the City of Mantorville, Minnesota, this 11th day of August, 2025.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

LG215 Lease for Lawful Gambling Activity

LEASE INFORMATION		
Organization: Km Snowdrifters	License/Site Number: 33378	Daytime Phone:
Address: 26 East Veterans Memorial Hwy	City: Kasson	State: Zip: MN 55944
Name of Leased Premises: Mantorville Saloon	Street Address: 501 N main Street	
City: Mantorville	State: Zip: MN 55955	Daytime Phone: 507 635-5557
Name of Legal Owner: Scott Seim	Business/Street Address: 501 N. main Street	
City: Mantorville	State: Zip: MN 55944	Daytime Phone:
Name of Lessor (if same as legal owner, write "SAME"): Same	Address:	
City:	State: Zip:	Daytime Phone:

Check applicable item:
 New or amended lease. Effective date: 10/1/25. Submit changes at least ten days **before** the effective date of the change.
 New owner. Effective date: _____. Submit new lease **within** ten days after new lessor assumes ownership.

CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)

<input type="checkbox"/> Pull-Tabs (paper)	<input type="checkbox"/> Electronic Pull-Tabs
<input type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input type="checkbox"/> Electronic Linked Bingo
<input checked="" type="checkbox"/> Bar Bingo	<input checked="" type="checkbox"/> Bingo
<input type="checkbox"/> Tipboards	Electronic games may only be conducted:
<input type="checkbox"/> Paddlewheel	<input type="checkbox"/> Paddlewheel with table

- at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
- at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)

BOOTH OPERATION: Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

ALL GAMES, including electronic games: Monthly rent to be paid: _____%, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed \$1,750.**
- The rent cap does not include **BAR OPERATION** rent for electronic games conducted by the lessor.

BAR OPERATION: All sales of gambling equipment conducted by the lessor or lessor's employee.

ELECTRONIC GAMES: Monthly rent to be paid: _____%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

ALL OTHER GAMES: Monthly rent to be paid: _____%, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)

Bingo rent is limited to one of the following:

- Rent to be paid: 0%, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ 0 per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
 - ⇒ **Rent may not be paid for bar bingo.**
 - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

LEASE TERMINATION CLAUSE (must be completed)

The lease may be terminated by either party with a written 30 day notice. Other terms:

LG215 Lease for Lawful Gambling Activity

Lease Term: The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

Management: The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

Participation as Players Prohibited: The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

Illegal Gambling: The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

Other Prohibitions: The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

Access to Permitted Premises: Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

Lessor Records: The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

Rent All-Inclusive: Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

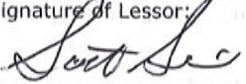

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

Other terms of the lease:

Signature of Lessor: 	Date: 8/5/25	Signature of Organization Official (Lessee): 	Date: 8/5/25
---	-----------------	--	-----------------

Print Name and Title of Lessor: Scott Seim owner	Print Name and Title of Lessee: Amy Borgstrom - gambling manager
---	---

Questions? Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Mail or fax lease to:
 Minnesota Gambling Control Board
 1711 W. County Road B, Suite 300 South
 Roseville, MN 55113
 Fax: 651-639-4032

LG214 Premises Permit Application

Annual Fee \$150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

- 1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
- 2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to "State of Minnesota."

Mail the application and required attachments to:
 Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Km Snowdrifters License Number: 33378
 Chief Executive Officer (CEO) Coy Borgstrom Daytime Phone: 507 251-1199
 Gambling Manager: Amy Borgstrom Daytime Phone: 507 251-0243

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: Mantorville Saloon
 List any previous names for this location: _____
 Street address where premises is located: 501 N. Main Street Mantorville MN 55955
(Do not use a P.O. box number or mailing address.)

City: Mantorville OR Township: _____ County: Dodge Zip Code: 55955

Does your organization own the building where the gambling will be conducted?
 Yes No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.
 Is any other organization conducting gambling at this site? Yes No Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? Yes No Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Alerus Bank Account Number: 4000311945
 Bank Street Address: 502 Mantorville Ave South City: Kasson State: MN Zip Code: 55944

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
_____	_____	<u>MN</u>	_____
_____	_____	<u>MN</u>	_____
_____	_____	<u>MN</u>	_____

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

<p>CITY APPROVAL for a gambling premises located within city limits</p> <p>City Name: _____</p> <p>Date Approved by City Council: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin: 20px auto; width: 80%;"> <p>Local unit of government must sign.</p> </div>	<p>COUNTY APPROVAL for a gambling premises located in a township</p> <p>County Name: _____</p> <p>Date Approved by County Board: _____</p> <p>Resolution Number: _____ (If none, attach meeting minutes.)</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p> <p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date Signed: _____</p>
---	---

ACKNOWLEDGMENT AND OATH

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization. | <ol style="list-style-type: none"> 6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial. |
|--|---|

[Handwritten Signature]

8/5/25

Signature of Chief Executive Officer (designee may not sign)

Date

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-28

A RESOLUTION ACCEPTING DONATIONS TO THE CITY OF MANTORVILLE

WHEREAS, the following individuals, businesses and organizations have donated to the City of Mantorville:

Donated By	Item Donated	Amount
Mantorville Restoration Association	Will reimburse city if it goes over budget	Up to \$250.00
KMTelecom	Monetary	\$100.00
Church! Of the Nazarene	Bottles of water and Koolaid Mix for Beverages	Approximately a \$30.00 value

AND WHEREAS, these donations were specifically provided for the 2025 National Night Out event; and

WHEREAS, the Mayor and City Council acknowledge the generosity of these individuals, businesses and organizations and extend appreciation on behalf of the City of Mantorville for their generous donations.

NOW THEREFORE BE IT RESOLVED, that the Mantorville Mayor and City Council accept these donations on behalf of the City of Mantorville and authorize City Staff to expend these funds in the manner described therein.

Adopted by the City Council of the City of Mantorville, Minnesota, this 11th day of August 2025.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

Memorandum

To: Mayor and City Council

From: Gretchen Lohrbach

Date: 08.11.2025

Re: Dodge County Sheriff Contract for 2026

The Contract for 2025 was \$110,3334 for the year. The amount for 2026 is \$114,400. This is an increase of approximately 3.7%.

Staff believes this is reasonable and would like Council to approve the contract.

CONTRACT BETWEEN CITY AND COUNTY TO PROVIDE LAW
ENFORCEMENT PROTECTION

2026

AGREEMENT MADE AND ENTERED INTO between the County of Dodge, State of Minnesota, a body Corporate and Politic of the State of Minnesota, herein called County, and the City of Mantorville Municipal Corporation of the State of Minnesota, herein called City.

RECITALS

- A. The City desires to have law enforcement protection provided within its jurisdictional boundaries under the terms and conditions herein after set forth.
- B. The County is willing to provide such law enforcement service under the terms and conditions set forth herein.
- C. Contracts such as this are authorized and provided for by the provisions of Minnesota Statutes, Section 471.59.

IN CONSIDERATION OF THE MUTUAL COVENANTS
CONTAINED HEREIN,

the parties agree as follows:

Section 1. PERFORMANCE OF LAW ENFORCEMENT PROTECTION

- A. County shall provide to the City law enforcement protections within the City's corporate limits encompassing such law enforcement duties customarily rendered by the Sheriff of the County of Dodge pursuant to Federal and State Statutes for a total of: **40 hours law enforcement hours per week, (minimum of 40 hours per week, 5.71 hrs/day)** with 7 days coverage per week (365 days) for the duration of this contract. Cost per contract hour is **\$55.00** which includes vehicle and cost of operation. A law enforcement hour

is defined to be an hour when a Dodge County Sheriff's Deputy is scheduled to patrol and provide law enforcement service for the City. Such services shall include, but not be limited to, the enforcement of State Statutes and Municipal Ordinances traffic enforcement, license inspection and Court appearances. Scheduling of such hours per week shall be under the direction of the Sheriff of the County with the City Clerk/Administrator's Office being able to give recommendations.

B. The peace officer scheduled on duty may provide services for the County outside the City limits in their capacity as deputies for the County. In return, the County will provide the City law enforcement protection above and beyond the law enforcement contract by responding to emergencies and investigation reported offenses during the times a deputy is not assigned to the City. The determination of whether or not an emergency exists shall be at the discretion of the Sheriff or his/her designee.

C. In the event the Dodge County Sheriff is unable to provide a deputy for a regular shift for the City due to sickness or other emergency, the Sheriff shall notify the City Clerk/Administrator if the City so requests. The Sheriff's Office shall keep records of hours scheduled shifts not patrolled and the City shall receive a credit on its costs and payments set out in Section 2 below. The fact that the County may have to pay overtime to a deputy is not a valid reason not to provide such law enforcement protection. The parties contemplate this situation to be rare and the City is allowing the County relief from Section 1A above only after the Sheriff or his/her designee has exercised a good faith attempt to provide a deputy.

D. In addition to the **40 (minimum 40)** hours per week that are anticipated under this agreement, it is expected that additional hours will need to be provided on behalf of the City for Court appearances by Deputies for matters arising in the City's extended shifts which may be required as the result of a Deputy being involved in business prior to the end of his shift which requires him to spend time beyond the end of this shift: emergency calls, investigations and special events which are held in the City that would require additional law enforcement protection. The County shall provide these anticipated additional services and hours at no additional charge to the City. The Sheriff shall

determine the number of Deputies required for the above-mentioned hours, subject to the provisions regarding Costs and Payment in Section 2(below).

Section 2. COSTS AND PAYMENTS

- A. The City shall pay the County for the law enforcement services the sum of **\$114,400.00 (minimum of \$114,400.00)** payable in 12 equal monthly installments of **\$9,533.33 (minimum of \$9,533.33)** on the first day of each month commencing **January 1st, 2026** and continuing through and including **December 31st, 2026.**

Section 3. TERM OF CONTRACT

- A. This contract shall commence on **January 1st, 2026** and terminate on **December 31st, 2026**, unless extended by mutual agreement between the parties. If either party wishes to terminate this agreement prior to the termination date, either may do so by serving upon the other written notice of termination 90 days prior thereto. Costs shall be pro-rated.

Section 4. SUPERVISION

The County shall have the exclusive control and supervision of the personnel provided by the County to render law enforcement protection to the City. For purposes of performing such functions, the County shall furnish and supply all necessary labor, supervision, equipment (including a fully equipped squad car), communication facilities and dispatching, and miscellaneous supplies necessary to maintain the level of service to be rendered hereunder.

Section 5. IDEMNIFICATION

- A. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his/her employment, and the County hereby agrees to hold harmless the City against any such claim. The City, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of said County or of officers or employees or equipment thereof, and said County shall indemnify and hold said City and its officers and employees harmless from and shall defend said City and its officers and employees against any

and all claims resulting from any act or circumstance involving County officers, employees or equipment. A copy of an adequate liability insurance policy shall be provided to the City by the County upon the City's request.

- B. The County, its officers and employees, shall not be deemed to assume any liability for intentional or negligent acts of said City or of officers or employees thereof, and said City shall hold said County and its officers and employees harmless from and claim for damages resulting therefrom. Provided, nevertheless, the County agrees to defend against all claims brought or actions filed against the City or any officers, employees, or volunteers of the City, for injury or death to any third person or persons or damage to the property of the third persons arising out of the performance of the same.
- C. The intent of the indemnification requirements of this section is to impose on the County a duty to defend the City for claims arising within the City's jurisdiction subject to the limits of liability under Chapter 466 Minnesota Statutes. The purpose is to simplify the defense of liability claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney. The City would be responsible for the costs of such defense in proportion to its percentage of liability. No Settlement shall be made binding on the City for such costs and claims without first securing its written consent. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties any amounts in excess of the limits and liability established in Chapter 466 Minnesota Statutes applicable to only one party. The limits of liability for some or all parties may not be added together to determine the maximum of liability for any party.

Section 6. COMMUNICATION

In order to maintain a direct channel of communication between the County and the City, the Sheriff or one of his/her deputies appointed by him/her, shall attend ALL REGULAR council meetings of the Mantorville City council. The Sheriff may also request to appear before the City Council. Furthermore, the Council or City Administrator or Mayor may request from the Sheriff a written report of the activities of the officers on duty and the Sheriff shall provide such reports promptly, subject to the data privacy laws.

Section 7. MOTOR VEHICLES

The County shall supply squad cars for the use of the deputies. The County shall retain 100% ownership of such vehicles and maintain full insurance on the vehicles.

Section 8. COMPLETENESS OF AGREEMENT

The provisions embodied in this agreement contain all covenants, agreements, obligations and stipulations agreed to by the parties and on execution hereof any and all previous and existing agreements and/or contracts entered into between the parties are hereby declared by mutual consent to be null and void. Further, there are no other understandings, representations or agreements, written or oral, not incorporated herein.

Section 9. NONDISCRIMINATION: PENALTY

No discrimination because of race, color, national origin, ancestry, sex or religion shall be made in the employment of persons to perform services by the County under this contract. The County agrees to meet all requirements of Federal and State Statutes pertaining to nondiscrimination employment.

IN WITNESS WHEREOF, the parties have executed this agreement at _____
Minnesota, this ___ day of _____, 20__.

ATTEST:

CITY OF MANTORVILLE

CLERK/Administrator

MAYOR

COUNTY OF DODGE

BY: _____
SHERIFF

BY: _____
CHAIRMAN OF BOARD OF
COMMISSIONERS

CLERK OF COUNTY BOARD
Approved as to form

Paul J. Kiltinen
Dodge County Attorney

MANTORVILLE FIRE DEPARTMENT

August 2025 General Meeting

Call to Order:

- The meeting was called to order at: 19:30

Members in Attendance:

- JJ, Dave, Roger, Paul, Russ, Scott, Nate, Joey, Troy, Annabelle, Kyle, Duke, Nate, Orion, Logan Annika, Angel
-

Chief's Report:

- Thank you to those who went to West Concord and Claremont's parades and water wars.
- Joe hydrant testing beginning of September
- Thank you to all who helped w/ grandstand - \$1,500 donation from fair board
- August 10th Kasson Parade @ 1330 hrs
- Big Iron Classic bartending head count - 7 am start for pancake breakfast for those that bartended the night before
- New dept. applicant interviewing next week
- New explorer applicant
- Received retirement from Jeff Schmidt Oct. 1 2025
- Pool fill for members - discussed members paying the same

Assistant Chief:

- MMUA Consultant Findings - Safety Committee to review

Deputy Chief:

- Nothing to report

Fire Marshall:

- 1 MVA

Training Officer:

- Upcoming available training in the area sent in via email
- Server training on the 27th @ 1830- 2 retired members active on Relief volunteering (Steve, BB)
- New Training sign in sheets for documentation of exercises
- Claremont Grain Bin Rescue Training 20th - Email to follow

Equipment:

- Cleaning supplies for SCBAs - to be checked on status

Vehicles: *updated insurance cards in all vehicles

- Betsy- In our Shed - look at starting before Marigold days
- Pumper 1- Anemometer fixed
- Pumper 2 - Battery Conditioner fixed
- Chevy Pick Up - Looking at new tool box, out of service for tire repair
- Tanker 1 -

- Tanker 2 -
- Grass Rig -
- Rescue Truck - New steer tires - slight shake to investigated

First Responder's:

- EMT, Paramedic reimbursement if not through SEEMS, state will reimburse
- SEEMS in September, Paul in August with mailer stuffing
- Trouble getting sterile water, now in bags

Treasurer:

- \$1238.11
- Motion by Troy, seconded by JJ
- Motion passed

New Business:

- 9/11 memorial Kasson Fire Hall 1830 hrs walk through North Veterans Park for short program

Old Business:

- Looking at getting electricity in the storage shed - JJ to get a quote
- Looking at getting additional black polos - without numbers

Active Committees:

- OSHA/Safety and Accountability: Don, Russ, Nate S, Kitzy
- Radios: Paul, Rog, Ryan, Duke - Radios on order
- SOG'S/Personnel: Duke, Dave, Annabelle, Paul, Logan, Troy - Updated group on proposed guidelines with committee to revisit suggestions in October
- Uniform's: Orion, Annable, Nate S., Ryan, Annika, Troy- shirts ordered
- Explorer program: Nate B., Nate S., Duke
- Truck/Equipment- Russ, Paul, Nate B., Joey, Nate S., Orion
- Grants- Rog, Duke, Nate S., Ryan, Annabelle

Points Report:

- Motion made by Duke to approve the points report, 2nd by Joey
 - Motion approved

Calendar:

- Aug 13 1830 1st Responder Training
- Aug 20 1830 Claremont Grain Bin Training
- Aug 27 1830 Server Training 1830
- Sep 3 1800 Officers Meeting (Lunch Jeff, Orion, Nate S)
- 1900 Lunch
- 1930 Members meeting
- Sep 4 1900 Preparation

- Sep 5 1700 Bartending Big Iron Classic
- Sep 6 0500 Marigold Days breakfast

Meeting Adjourned at 20:10

Memorandum

To: Mayor and City Council

From: Gretchen Lohrbach

Date: 08.11.2025

Re: Fee waiver for marigold Days Fireworks Application

In the past years, Council has waived the fee of \$25.00 for the Marigold Days Fireworks Application.

Staff requests Council to waive the fee of \$25.00 again this year.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2025-30

**A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TEMPORARY
COMSUMPTION AND DISPLAY PERMIT AT THE MANTORVILLE OPERA HOUSE,
5 5TH STREET WEST, MANTORVILLE, MINNESOTA – KASSON ALLIANCE FOR
RESTORATION, SEPTEMBER 20, 2025**

WHEREAS, the Kasson Alliance for Restoration has submitted an application to the City of Mantorville for approval for a One Day Temporary Consumption and Display Permit September 20, 2025; and

WHEREAS, said application will be forwarded to Minnesota Alcohol and Gambling Enforcement Division for approval; and

WHEREAS, the City has no objection to said activity.

NOW, THEREFORE, BE IT RESOLVED that the Mantorville City Council hereby concurs with the issuance of a One Day temporary Consumption and Display Permit to the Kasson Alliance for Restoration, for an event to be held on September 20, 2025 at the Mantorville Opera House, 5 5th Street West, Mantorville, Minnesota.

Adopted by the City Council of the City of Mantorville, Minnesota, this 11th day of August, 2025.

ATTEST:

Jeffrey Ingalls
Mayor

Gretchen Lohrbach
City Clerk-Treasurer



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

3583760

Name of organization: Kasson Alliance for Restoration Date of organization: 1998? 2007 Tax exempt number: 208367553

Organization Address (No PO Boxes): 606 5th Avenue City: Kasson State: MN Zip Code: 55944

Name of person making application: Janet Sinning Business phone: _____ Home phone: _____

Date(s) of event: Sept. 20 Type of organization: Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name: Jerry Giese City: Kasson State: MN Zip Code: 55944

Organization officer's name: Janet Sinning City: Kasson State: MN Zip Code: 55944

Organization officer's name: _____ City: _____ State: MN Zip Code: _____

Location where permit will be used. If an outdoor area, describe.
Mantorville Opera House
5 5th St. W Mantorville MN

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Minnesota Joint Underwriting Assn. / Stevenson Ins.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Mantorville
 City or County approving the license
\$25.00
 Fee Amount

 Date Approved
9/20/25
 Permit Date
info@Mantorville.com
 City or County E-mail Address

Event in conjunction with a community festival Yes No
1,111
 Current population of city
Cretched Lohrbach
 Please Print Name of City Clerk or County Official

 Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

WINE, BEER &

CHOCOLATE



**Tasting and
Silent Auction**

Fundraiser Event

**Benefiting the 1918 Kasson
Historic School**

SEPTEMBER 20th

4:00-7:00 pm

light appetizers

Mantorville Opera House

5 5th St W, Mantorville

Music by

Jack Spurbeck and Neon Arrival

\$25 in advance \$35 at door

**Tickets may be purchased at our booth
during Festival in the Park and Marigold
Days or call 507-259-1775 or 651-380-1246**





1. Call to Order

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Absent:

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke – WHKS

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

4. Consent Agenda

Motion was made by Councilmember Nash and seconded by Councilmember Boyum to approve the amended Consent Agenda, as presented:

- A. Accounts Payable (Warrant List) for 7.14.25
- B. County Commissioners Meeting Minutes 5.27.25
- C. County Commissioners Meeting Minutes 6.10.25
- D. County Commissioners Meeting Minutes 6.24.25
- E. Resolution 2025-26 Approving Fund Transfers for the Year 2024

- F. Approval of Mantorville Restoration Association Temporary Liquor License September 6 & 7
- G. Council Meeting Minutes 5.19.25
- H. Council Meeting Minutes 6.9.25
- I. Fire Department Meeting Minutes July 2025

Motion carried: 5 ayes / 0 nays

5. **Proclamations, Presentations and Recognitions**

6. **Public Concerns**

- A. Kim Ibach spoke to Council about his property located at 21 County Road 21 regarding a citizen complaint involving water run-off, paint for a garage, and trailers in the driveway.

Council determined that:

- The drainage is not violating Minnesota Drainage law, so it is a private drainage dispute.
- The trailers are on his property and are not violating any City Ordinance.
- Council gave him until October 1st to paint the garage.

- B. Pastor Johannes Marsland was asked about the RV parked at the church property, 515 Walnut Street, and if there is someone living there.

- Mantorville City Ordinances state that a person cannot occupy a RV in someone's parking area for more than 2 weeks at a time. He said that no one is living there and also responded to an inquiry on facebook that no one was living there. He said that people do stay there, but no longer than 2 weeks.
- Council asked if it is constantly occupied though, just with new people every two weeks. This is a gray area and City Clerk Lohrbach will consult with the City Attorney for clarification.

- C. People have been parking on Virgil Andrist's yard during Tuesday night music at Riverside Park, the ditch to the East of his driveway.

- Public Works Lead Adams with drive by and check on this tomorrow.

7. **Public Safety Update**

8. **Public Hearings**

9. **New Business**

- A. ATE Recreation's quote of \$18,293 for pickleball court surfacing was accepted by Council.
- B. Rolling Green's fencing quote of \$17,942 for pickleball fencing was accepted by Council.

Councilmember Nash moved and Councilmember Hoaglund seconded to approve both quotes from ATE Recreation and Rolling Green for surfacing and fencing at the pickleball court in Slingerland Park.

Motion carried: 5 ayes / 0 nays

10. Old Business

- A. Discussion of property owner's complaint about the Grinder Pump repairs located at 129 HWY 57.
 - The City Attorney was consulted and the City is not liable for these repairs. City Clerk Lohrbach will send a letter to the owner.
- B. Discussion of 101 5th Street East property.
 - The owner of the property has consulted Construction Management Services, the City's Building Inspector, and also the DNR, as this is an area with a public waterway. The DNR said the State would need to be involved and advised that he contact Dodge County. The County said they have some interest in mitigating the bank erosion taking place, but he is waiting for a report from them. He expects it will take some time to find an engineer for the project and do the necessary site visits and meetings with the DNR and Dodge County.
 - Council would like him to come to the August 11th Council Meeting with a concrete plan for the project.

11. Tabled Items

- A. Eagle Meadows Final Plat Approval and Developer Agreement

Motion was made by Councilmember Nash and seconded by Councilmember Potter to pull The Eagle Meadows final plat approval and Developer Agreement from the table.

Motion carried: 5 ayes / 0 nays

- Resolution 2025-25 Approving the final plat for Eagle Meadows within the City of Mantorville was approved.

Councilmember Potter moved and Councilmember Boyum seconded to approve Resolution 2025-25.

Motion carried: 5 ayes / 0 nays

- Councilmember Nash motioned and Councilmember Hoaglund seconded to approve the Development Agreement between the City of Mantorville and Bigelow Homes LLC for Eagle Meadows, subject to any revisions that are approved and recommended by the City Attorney.

Motion carried: 5 ayes / 0 nays

B. Street light on HWY 57 across from Casey's – not pulled from table

C. Councilmember Nash moved and Councilmember Boyum seconded to pull National Night Out from off the table.

Motion carried: 5 ayes / 0 nays

- Council decided on having Rookie the Clown, Cotton Candy from Green Shack, and Councilmember Nash will check with the Salvation Army on the possibility of them providing lemonade for the event. City Clerk Lohrbach will check with the Fire Department, Dodge Center Ambulance, and the Dodge County Sheriff's to see if they are available for the event. The event will be held Tuesday August 5th at 5:30pm – 7:00pm at Riverside Park in the North Shelter.

12. Reports

A. Public Works Report

- 1) There are Street Repair Recommendations for 2026 in the packet.
 - City Engineer Scott Huneke, with WHKS, will give Council a chart ranking the repairs that must be completed. Councilmember Potter would like to see a critical road list.
- 2) Public Works Lead Adams said the parks are being used heavily this year. Also, the Tuesday night music at the bandshell is drawing lots of people from different communities to Mantorville.
- 3) City Engineer Huneke will have lift station plans and quotes at the next Council meeting and will hold an infrastructure meeting another day before that. He believes we will save money if we run the lift stations in a series instead of individually. Mayor Ingalls would also like to know if the generator for the lift station could also run power at City Hall for Fire Department needs, etc. Huneke will look into this.

- 4) The I & I flows still need to come down before they can do the dewatering in the area where it is running into the sanitary sewer.

B. City Clerk Report

- 1) The land donation to the City of Mantorville from the Kracht Family Trust is completed and the application for tax exemption has been successfully submitted.
- 2) The annual cash management audit is completed and went well.
- 3) The audit for year 2024 for the City is now completed and all journal entries recommended by the auditor have been done.
- 4) City Clerk Lohrbach is in the process of applying for the WEX fleet cards for City staff and the Fire Department.
- 5) City Clerk Lohrbach said that we have waived the temporary liquor license application for the MRA in previous years. She would like it waived again this year.

Councilmember Potter motioned and Councilmember Boyum seconded to waive the fee for this year.

Motion carried: 3 ayes / 0 nays, Councilmembers Nash and Hoaglund abstained from the vote as they are both members of the MRA

- 6) City Clerk Lohrbach will look into how the social district was done for Marigold Days last year and draw up a resolution.

C. Consultant Report

Nothing else in addition to what was discussed previously.

D. Committee Reports

- 1) Chamber
 - The Haunted Hustle for Fall Festival is discontinued at this time. They are coming up with a catch phrase for Christmastime in Kasson and Mantorville. They received a \$2,000 grant to help with promoting the event.
- 2) Economic Development Authority
 - Meets Wednesday this week.
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
 - A meeting needs to be scheduled.
- 6) Kasson Mantorville Joint Powers

- Was a quick meeting. Basketball court for Riverside Park's numbers were updated.
- 7) Mantorville Restoration Association
 - Meets on July 21st.
 - 8) Park Board
 - Banners for the ballfield fence were discussed. Polymetal was suggested. Deputy Clerk Siewert will look into the City's sign ordinances.
 - 9) Personnel
 - 10) Fire Relief
 - 11) Township
 - 12) Decorations

E. Councilmember Reports

- Councilmember Potter motioned and Councilmember Boyum seconded to allow exclusive use of Riverside Park for the Marigold Days event. Motion carried: 3 ayes / 0 nays, Councilmembers Nash and Hoaglund abstained as they are both members of the MRA.
- Councilmember Potter motioned and Councilmember Boyum seconded to approve Fireworks for Saturday night on Goat Island at 8:30pm, having Sunday as a rain date.

Motion carried: 3 ayes / 0 nays, Councilmembers Nash and Hoaglund abstained as they are both members of the MRA.
- Councilmember Potter will check with Virgil Andrist and Jessica Bradford as far as the parking on the grass along 3rd Street for the Tuesday night music events at Riverside Park.
- Councilmember Boyum said that the Model-T car event in Mantorville is on the 25th. Councilmember Nash suggested blocking off the roads right after breakfast time.
- Councilmember Nash said that the Hometown Heros banners have been hung up on the light posts along HWY 57.
- Councilmember Nash said the garbage cans for HWY 57 have been ordered and they were a budget item. The benches will be ordered and the checks for them will be written to the City of Mantorville. City Clerk Lohrbach will bring a resolution forward for Council when this happens.
- Councilmember Nash would like the Fire Department to give some updates at the next Council Meeting. Lohrbach will reach out to them.

F. Mayor's Report

- Mayor Ingalls will be absent for the milking contest at the fair this year. Councilmember Boyum volunteered to take his place.

13. Executive session

No Items

14. Adjourn

Motion was made by Councilmember Nash and seconded by Councilmember Potter to adjourn the meeting at 8:50pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.

Approved: August 11, 2025.

Gretchen Lohrbach
City Clerk-Treasurer

DRAFT



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955

MINUTES

Wednesday, July 16, 2025
5:45 PM

1. **Call to Order**
 - x Brian Hindal Chuck Bradford x Zach Krause x Kim Boyum
 - Troy Stafford x Bob Soland x Jeff Ingalls

2. **Approval of Meeting Minutes**
 - A. June 4, 2025, Minutes
 - a. *Motion to approve minutes by Ingalls and seconded by Boyum.*
 - b. *Motion carried unanimously.*

3. **Financial Report**
 - A. June 2025 (These will be available the day of the meeting)
 - a. *CEDA budget is currently being worked on. Cities have been told to use 5% for increase but the goal is for it to be less. CEDA costs will be completed in time for Cities to include in their initial budget discussions.*
 - b. *Motion to approve financial report by Ingalls and seconded by Krause.*
 - c. *Motion carried unanimously.*

4. **New Business/Old Business**
 - A. Marigold Days Fireworks Request
 - i. *Motion to approve additional \$500 for fireworks by Ingalls and seconded by Hindal.*
 - ii. *Motion carried unanimously.*

 - B. Marigold Days Honorees
 - i. *Motion to approve selected recipient for 2025 GEM Award made by Ingalls and seconded by Hindal.*
 - ii. *Motion carried unanimously.*
 - iii. *Motion to approve selected recipient of 2025 Historic GEM Award made by Ingalls and seconded by Hindal.*
 - iv. *Motion carried unanimously.*

 - C. Larger than Life Update
 - i. Reactions:
 - A. *Approximately 300 in attendance.*
 - B. *22 Artists were present in the park.*
 - C. *2 Bands played between 11-4:00.*

 - ii. *Motion to approve \$500 to Larger Than Life Foundation to assist in covering a portion of the printing charges made by Ingalls and seconded by Krause.*
 - iii. *Motion carried unanimously.*
 - iv. *Joe Adams, public works, also stated the additional volunteers who are trimming around the 15 art displays is appreciated immensely. Thank you!*



Trail to the Past. Road to the Future.

D. Music in Mantorville Update

i. Reactions

- A. *For a first year the feelings are that it has been very successful.*
- B. *2025 budget was basically supported by carry over dollars from 2024. Krause did initiate the discussion about the need to include Music in Mantorville in EDA budget because there will not be carry over funds for 2026. This discussion will occur at October EDA meeting.*
- C. *10 bands have already reached out asking for inclusion in next year's programming.*
- D. *Vendors are also interested in being involved for 2026.*
- E. *The other amenities in the park are also being utilized more due to music.*
- F. *Joe Adams, public works, has confirmed that very little clean up has been required the morning after.*
- G. *Numbers have been boosted for Farmers' Market as well.*

- ii. *Motion to approve release of previously approved funds in the amount of \$3,300 made by Ingalls and seconded by Boyum.*
- iii. *Motion carried unanimously.*

E. Grant Update

i. SMIF Small Town Grant

A. *Friends of Mantorville-Pickleball Courts*

- a. *The grant opens July 23. Currently the new pickleball courts are completely funded. EDA will be submitting a grant to assist in its completion.*

F. Future Meetings

- i. *August 5: This meeting has been canceled due to National Night Out and Music in Mantorville creating a busy schedule.*
- ii. *September 2: September 2 has also been canceled*
- iii. *The Authority discussed how the first Tuesday has been running into some conflicts. It was discussed that the 3rd Monday would be more effective.*
 - A. *Motion to schedule future meetings on the 3rd Monday of each month was made by Solum and seconded by Boyum.*
 - B. *Motion carried unanimously.*

5. Adjourn

- i. *Motion to adjourn the meeting made by Solum and seconded by Boyum.*
- ii. *Meeting adjourned at 6:37 PM.*

Next meeting is scheduled for Monday, September 15, 2025, at 6:30 p.m.



August 1, 2025

Mayor Jeffrey Ingalls
PO Box 188
Mantorville, MN 55955-0188

Senator Carla Nelson, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2025. The League's Board of Directors recognized a total of 28 legislators this year, including 16 House members and 12 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter, and printed certificate, has been sent to your legislator as well.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Ted Bengtson, IGR Coordinator at the League of Minnesota Cities at tbengtson@lmc.org, (651) 281-1242. To read the complete list of all 28 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



August 1, 2025
Senator Carla Nelson
2301 Minnesota Senate Bldg.
95 University Avenue W.
St. Paul, MN 55155

Dear Senator Nelson,

On behalf of the League's 842 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities 2025 Legislator of Distinction.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation impacting cities. Specifically, the League appreciates your work as the chief author of legislation adjusting the State Housing Tax Credit to make it more viable for greater Minnesota cities by allowing it to be utilized for market rate development. You consistently met with League staff and were a thoughtful member of the Senate tax committee. League staff appreciates your work on behalf of cities and look forward to working with you in the future on issues impacting local units of government.

Our members know that to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. While the League does not endorse candidates in political races, this award serves as a recognition of your work on behalf of cities in your district and throughout Minnesota.

City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Wendy Berry".

Wendy Berry
Council Member, West St. Paul
President, League of Minnesota Cities

City **Mantorville**
 Date **7/1/2025** thru **7/31/2025**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
S	202500005636	20 Amy Ln	Mantorville	Animal Comp/abuse
S	202500004931	202 9th St W	Mantorville	Juvenile Complaint
S	202500004951	202 9th St W	Mantorville	Ambulance Run
S	202500005652	21 5th St E	Mantorville	Paper Service
S	202500005653	21 5th St W	Mantorville	Paper Service
S	202500004911	22 4th St W	Mantorville	Public Assist
S	202500004873	22 6th St E	Mantorville	Violate/cond-release
S	202500005107	22 6th St E	Mantorville	Domestic
S	202500005675	22 6th St E	Mantorville	Public Assist
S	202500004810	22 6th St E	Mantorville	Larceny
S	202500005274	22 6th St E	Mantorville	Found Property
S	202500004896	22 6th St E	Mantorville	Assist Other Agency
S	202500005300	22 6th St E	Mantorville	Sign-Release Warrant
S	202500004928	220 County Rd 12	Mantorville	Civil
S	202500005132	220 County Rd 12	Mantorville	Civil
S	202500005000	321 Main St N	Mantorville	Suspicious Activity
S	202500005487	321 Main St N	Mantorville	Cell Call Open Line
S	202500005479	321 Main St N	Mantorville	Public Assist
S	202500005599	400 Cemetery Rd	Mantorville	Animal Comp
S	202500005223	320 Main St N	Mantorville	Alarm
S	202500005244	408 6th St W	Mantorville	Person In Crisis
S	202500005341	602 Golfview Ct	Mantorville	Found Animals
S	202500004937	605 Clay St	Mantorville	Ambulance Run
S	202500005267	600 Par 4 Dr	Mantorville	Animal Comp
S	202500005366	598 Cemetery Rd	Mantorville	Property Damage
S	202500004945	606 Golfview Ct	Mantorville	Suspicious Activity
S	202500005275	600 Washington St	Mantorville	Civil
S	202500005662	647 Stagecoach Rd	Mantorville	Paper Service
S	202500004965	816 Hickory Ln	Mantorville	Suspicious Activity
S	202500005408	821 West St	Mantorville	Sign-Release Warrant
S	202500005397	817 Hickory Ln	Mantorville	Welfare Check
S	202500005105	8 5th St W	Mantorville	Cell Call Open Line
S	202500005654	721 Main St N	Mantorville	Paper Service
S	202500005720	721 Main St N	Mantorville	Traffic
S	202500005095	800blk Main St N	Mantorville	Traffic
S	202500005530	920 Jefferson St	Mantorville	Suicide

Total

36

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

ADVERTISEMENT FOR BIDS

Public notice is hereby given that online electronic proposals will be received by the City of Mantorville, MN, Until 2:00 PM on September 18, 2025 for furnishing materials and labor for construction of CSAH 15 Lift Station as described in plans and specifications thereof now on file in the office of the City Clerk-Treasurer. Proposals will be opened at 2:00 PM at the online. Proposals will be acted upon by the City Council at a meeting to be held in the City Hall, beginning at 6:30 PM on September 22, 2025 or at such later time and place as may then be fixed.

The extent of the work involved is furnishing all labor and materials for construction of the CSAH 15 Lift Station together with related subsidiary and incidental work including:

The project consists of:

- 1600 Feet Sanitary Sewer
- 8 Sanitary Manholes
- 1 Lift Station, Valve Vault, and Piping

The method of construction shall be by Contract and all work is to be done in strict compliance with plans and specifications prepared by WHKS & Co., 2905 South Broadway, Rochester, Minnesota 55904 which have heretofore been approved by the City Council and are now on file for public examination in the office of the City Administrator.

The contract documents are available at www.questcdn.com. This contract is QuestCDN project number eBidDoc 9826428. A Contractor may view the contract documents at no cost prior to deciding to become a Planholder. To be considered a Planholder for bids, a Contractor must register with QuestCDN.com and purchase the contract documents in digital. Registering as a Planholder is recommended for all prime Contractors and subcontractors as Planholders will receive automatic notice of addenda and other contract document updates via QuestCDN. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information and vBid online bid submittal questions. For this project, bids will ONLY be received and accepted via the online electronic bid service through QuestCDN.com. To access the electronic bid form, download the project documents and click on the online bid button at the top of the bid advertisement page. Prospective bidders must be on the Planholder list through QuestCDN for bids to be accepted.

Each bid must be accompanied by an electronic copy of a certified check, cashier's check or bid bond payable to the City of Mantorville, Minnesota in the amount of at least 5% of the total bid as a guarantee that the bidder will furnish the required bonds and enter into a contract within ten (10) working days, excluding Saturday, Sunday and holidays, after the award of the contract. This electronic copy will be facilitated through the Quest CDN electronic bid service. The apparent low bidder will be required to submit a hard copy of the certified check, cashier's check or bid bond within three (3) days of the bid opening.

Bidders shall not be permitted to withdraw their bids for a period of (60) days after the bids are opened.

Payment for said CSAH 15 Lift Station will be made in cash from cash on hand, from governmental grants, or from such other funds as may be legally used for such purposes. Monthly estimates

will be made by the Engineer and payment will be made to the Contractor in the amount of ninety-five (95%) of said estimate. Final payment of money due will be made in cash no later than sixty (60) days after substantial completion. Date of substantial completion shall be determined by the date when construction is sufficiently completed so that the Owner or Owner's representative can occupy or use the improvement for the intended purpose.

The Owner reserves the right to withhold up to two hundred and fifty percent (250%) of the cost to correct deficient work or complete work known at the time of substantial completion. Payment of money due will be made in cash no later than sixty (60) days after completion of the work.

The Owner reserves the right to withhold one percent (1%) of the total contract amount or five hundred dollars (\$500), whichever is greater, pending completion and submission of all final paperwork by the contractor or subcontractors. "Final paperwork" shall be defined as any documents required to fulfill contractual obligations, including, but not limited to, operation manuals, payroll documents for projects subject to prevailing wage requirements, material certifications and warranties, DBE final clearance, NPDES Permit Termination, withholding exemption certificate, etc. Payment of money due will be made in cash no later than sixty (60) days after submission of all final paperwork.

The Contractor shall commence work after the Notice to Proceed is issued and shall complete all items on or before October 30, 2026.

The successful bidder will be required to furnish a Performance and Maintenance Bond and a Payment Bond, both in an amount equal to one hundred (100) percent of the Contract price. Said bonds are to be issued by a responsible surety, approved by the City Council, and which shall guarantee the faithful performance of the Contract and the terms and conditions therein contained, and shall guarantee the prompt payment of all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor. Said bond shall also guarantee the maintenance of the improvements constructed for a period of two (2) years from and after its completion and acceptance by the City.

Plans and specifications governing the construction of the proposed improvements have been prepared by WHKS & Co., Engineers, Planners, and Surveyors, Rochester, Minnesota, which plans and specifications and prior proceedings of the City Council referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference, and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk-Treasurer, City Hall, Mantorville, MN, for examination by bidders. Bid forms, plans and specifications are available to download for a \$25 charge at www.questcdn.com. All bidders will be charged \$50 to submit a bid. The City Council reserves the right to reject any and all bids and to waive technicalities and irregularities.

Published upon order of the City Council of the Mantorville, Minnesota.

Gretchen Lohrbach
City Clerk-Treasurer
City of Mantorville, Minnesota

SYMBOL LEGEND

- CONTROL POINT
- EXISTING SANITARY CLEANOUT
- EXISTING SANITARY MANHOLE
- EXISTING STORM MANHOLE
- EXISTING HYDRANT
- EXISTING GATE VALVE
- PROPOSED HYDRANT
- PROPOSED GATE VALVE
- PROPOSED MANHOLE
- EXISTING CONIFER TREE
- EXISTING DECIDUOUS TREE
- EXISTING SOIL BORE
- EXISTING SHRUB
- EXISTING POWER POLE
- EXISTING GUY WIRE
- EXISTING TELEPHONE PEDESTAL
- EXISTING CLUB STOP
- EXISTING ELECTRIC PEDESTAL
- EXISTING CABLE TV PEDESTAL
- EXISTING SATELLITE DISH
- EXISTING MAILBOX
- EXISTING SIGN
- EXISTING WELL
- EXISTING LIGHTPOLE
- EXISTING BOLLARD
- EXISTING STUMP
- EXISTING GAS VALVE
- BENCHMARK
- EXISTING GAS METER
- EXISTING TRAFFIC LIGHT

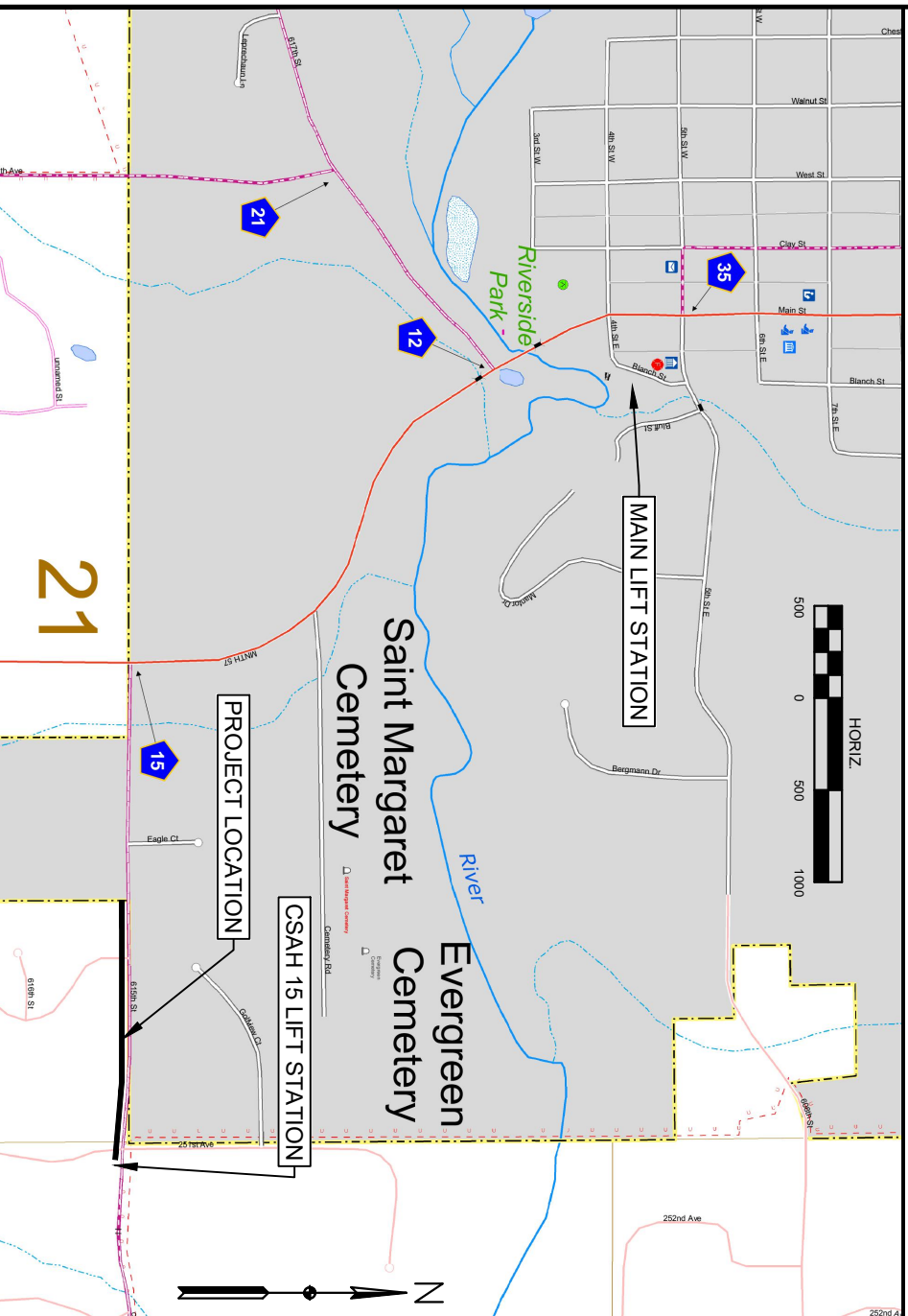
LINE LEGEND

- FIBER OPTIC
- CONTROLLED ACCESS ROW
- UTILITY
- EX. DRAINAGE DITCH
- MANOT-ROW
- BARBWIRE FENCE
- CHAINLINK FENCE
- SECTION LINE
- QUARTER SECTION LINE
- WOODEN FENCE
- TRELLISNE
- RETAINING WALL
- EX. SEALCOAT
- GUARD RAIL
- EX. WATERMAIN
- UNDERGROUND ELECTRIC
- UNDERGROUND CABLE TV
- EX. CRUSHED ROCK
- UNDERGROUND TELEPHONE
- UNDERGROUND GAS
- EX. CONTOUR
- EX. STORM SEWER
- PERMANENT EASEMENT
- TEMPORARY EASEMENT
- OVERHEAD ELECTRIC
- OVERHEAD TELEPHONE
- EX. SANITARY SEWER
- CENTERLINE
- SLIT FENCE



1-800-252-1166

PROJECT LOCATION



UTILITY LOCATION

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL C UNLESS OTHERWISE INDICATED. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CIASCE 38-22 ENTITLED, "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES."

UTILITY LOCATION PERFORMED ON: 7-17-2024
 GOPHER ONE CALL TICKET NUMBERS:
 241932111
 241932112

UTILITY DESIGN MEETING HELD ON: TBD

CSAH 15 LIFT STATION

MANTORVILLE, MN

2025

INDEX	TITLE SHEET
SHEET 1	DETAIL PLATES
SHEET 2	LIFT STATION MODIFICATION
SHEET 3	NEW LIFT STATION DETAILS
SHEET 4-5	SWPP
SHEET 6-7	PLAN & PROFILE *
SHEET 8-11	

* SELECT PLAN SHEETS WERE PRODUCED IN COLOR AND SHOULD BE PRINTED AS SUCH TO AVOID MISREPRESENTATIONS OR MISUNDERSTANDINGS

GOVERNING SPECIFICATIONS

THE CURRENT EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND ANY SUPPLEMENTAL SPECIFICATIONS SHALL GOVERN, EXCLUDING DIVISION 1.

NOTES:

- WHERE PUBLIC UTILITY FIXTURES OR FACILITIES ARE SHOWN AS EXISTING ON THE PLANS OR ENCOUNTERED WITHIN THE CONSTRUCTION AREA, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO NOTIFY THE OWNERS OF THESE UTILITIES PRIOR TO THE BEGINNING OF ANY CONSTRUCTION INVOLVING EXCAVATION. THE CONTRACTOR SHALL AFFORD ACCESS TO THESE FACILITIES FOR NECESSARY MODIFICATION OF SERVICES OR RELOCATION. UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS, RECORDS AND UTILITY OPERATOR LOCATION MARKINGS THAT WERE REQUESTED THROUGH GOPHER STATE ONE CALL. THEREFORE THEIR LOCATIONS MUST BE CONSIDERED APPROXIMATE ONLY. TYPE, SIZE AND GENERAL LOCATION OF THE FACILITIES WERE REQUESTED OF THE OPERATORS AND SHOWN ON THE PLANS, AND IF NECESSARY, UPDATED WITHIN 90 DAYS OF COMPLETION OF THE FINAL PLANS. IT IS POSSIBLE THERE MAY BE OTHERS, THE EXISTENCE OF WHICH IS PRESENTLY NOT KNOWN OR SHOWN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THEIR EXISTENCE AND EXACT LOCATION AND TO AVOID DAMAGE THERETO. NO CLAIMS FOR ADDITIONAL COMPENSATION WILL BE ALLOWED TO THE CONTRACTOR FOR ANY INTERFERENCE OR DELAY CAUSED BY THE WORK.
- GOPHER STATE ONE CALL TELE: 1-800-252-1166.
- CONTRACTOR SHALL COORDINATE UTILITY RELOCATIONS WITH THE UTILITY COMPANIES, THIS SHALL BE INCIDENTAL TO THE PROJECT.

CITY OFFICIALS

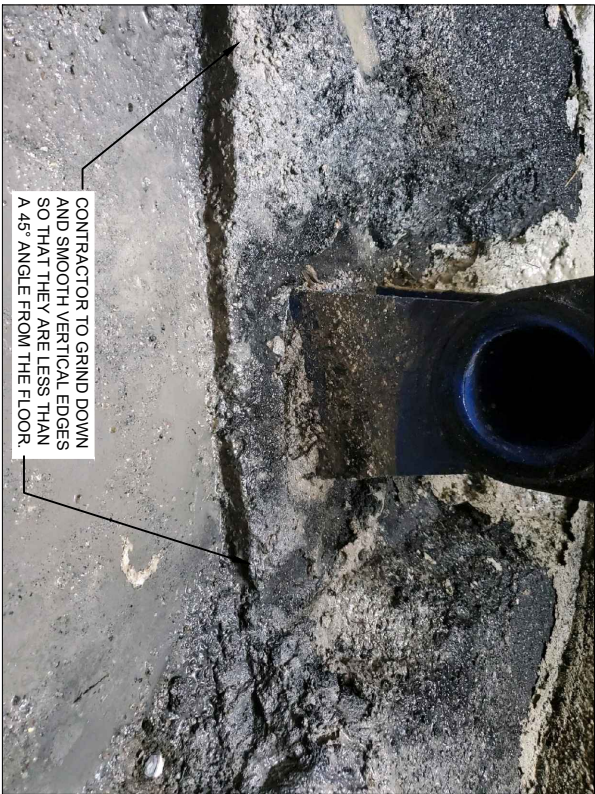
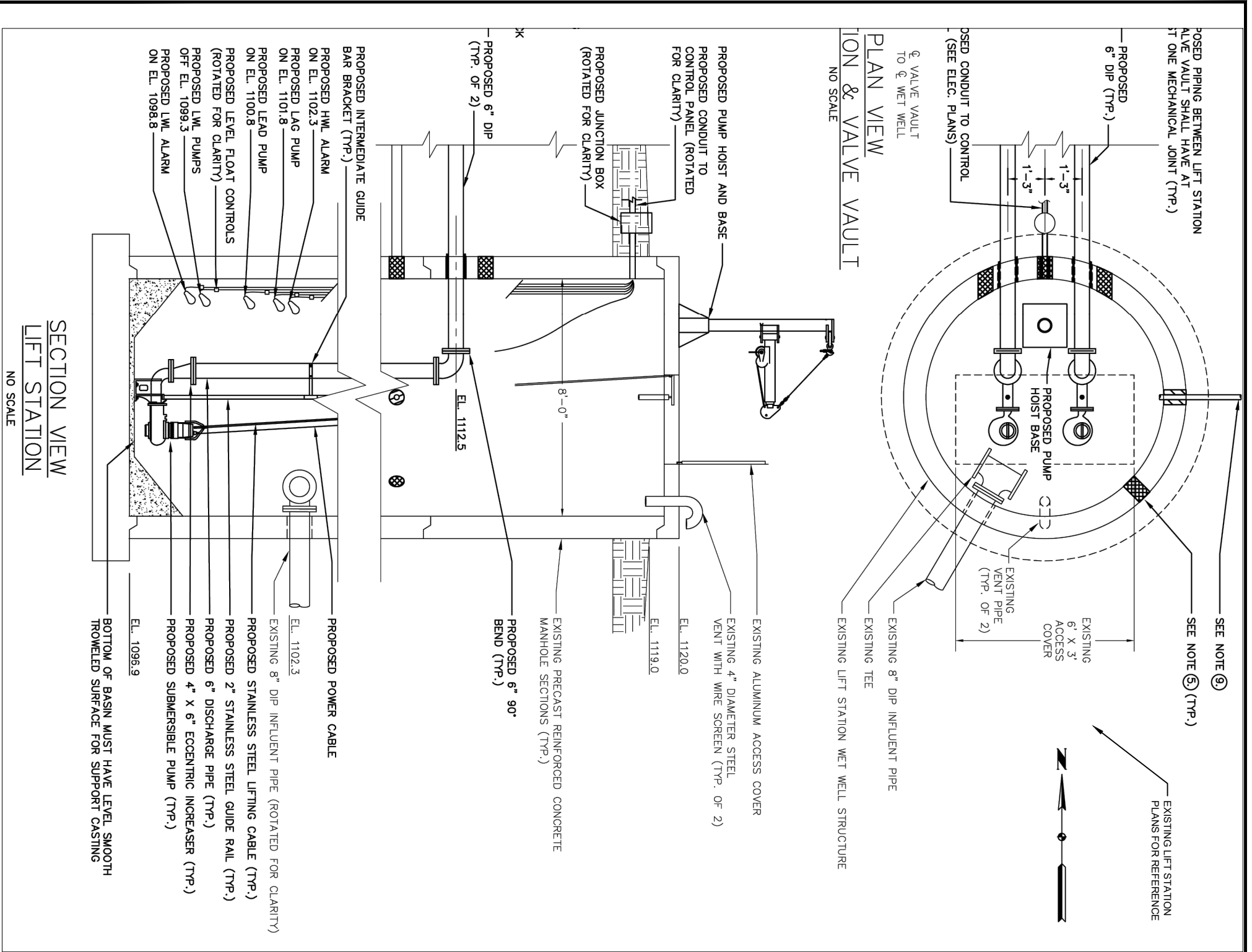
MAYOR: JEFFREY INGALLS
COUNCIL: KIM BOYUM
 LYLE HOAGLUND
 LYNNETTE NASH
 JIM POTTER

CITY CLERK-TREASURER: GRETCHEN LOHRBACH
PUBLIC WORKS STREETS LEAD: JOE ADAMS

I hereby certify that this plan, specification or report was prepared by me or under my direct professional supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

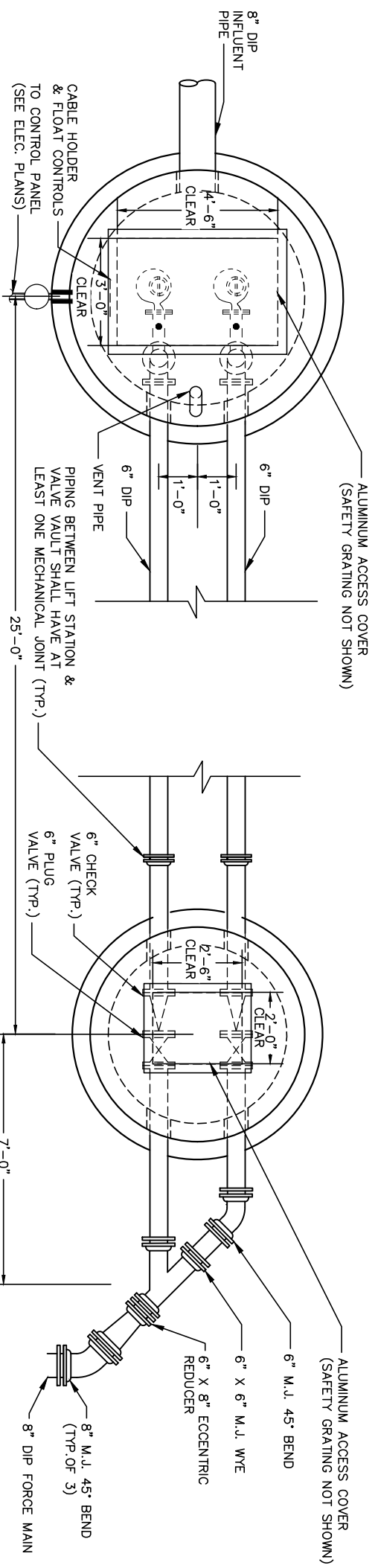
Scott G. Hunzler
 Date _____ License No. 55427



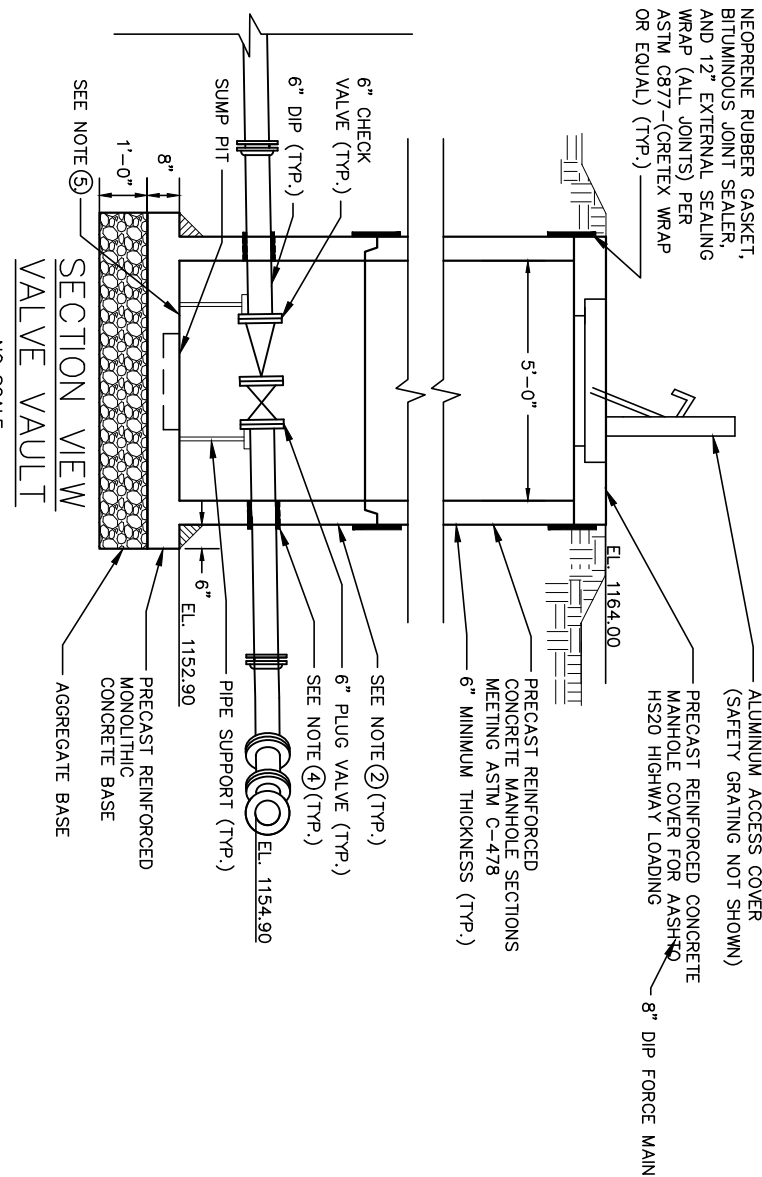
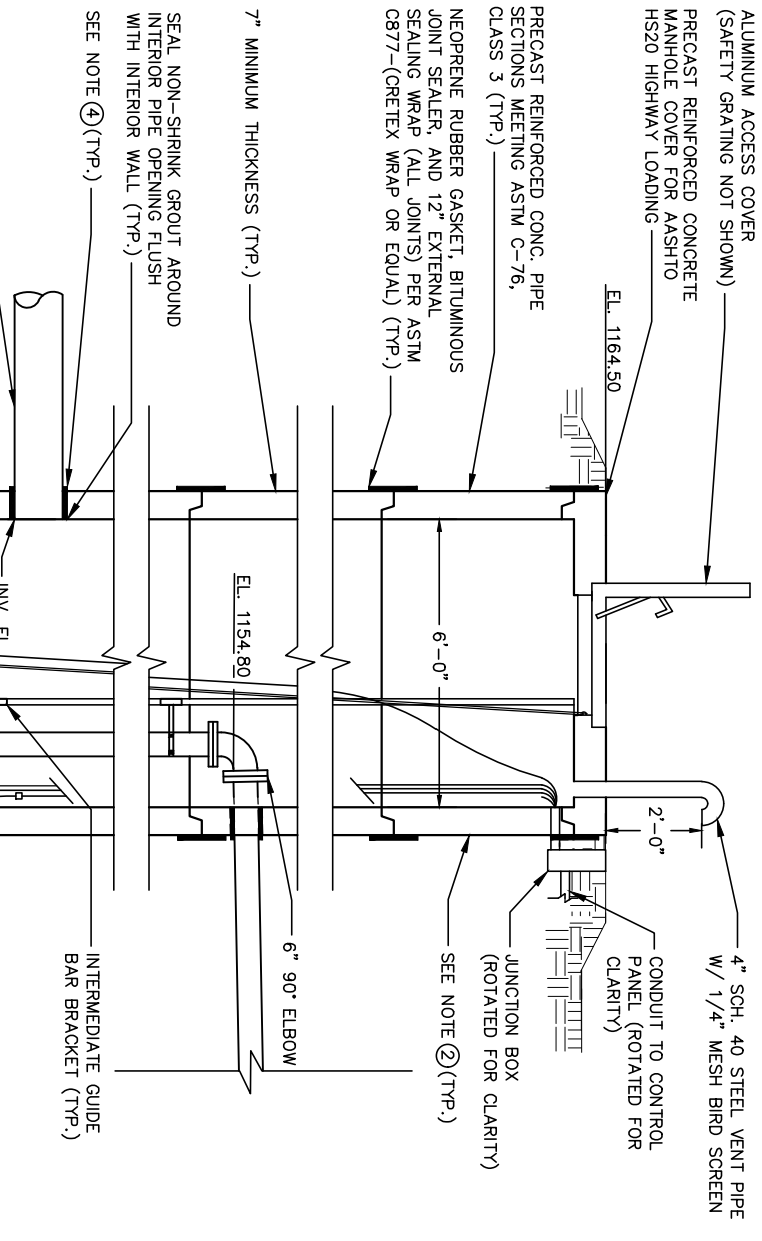


LIFT STATION MODIFICATION		REVISIONS		I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
CSAH 15 LIFT STATION MANTORVILLE, MN 2025		NO.	DATE	
SCALE: AS SHOWN	WHKS PROJECT NO. 10063	DRAWN BY: SGH	CHECKED BY: ET	SHEET 3 OF 10
				Scott G. Huneke Date: _____ License No. 55427





PLAN VIEW
LIFT STATION WET WELL & VALVE VAULT
NO SCALE

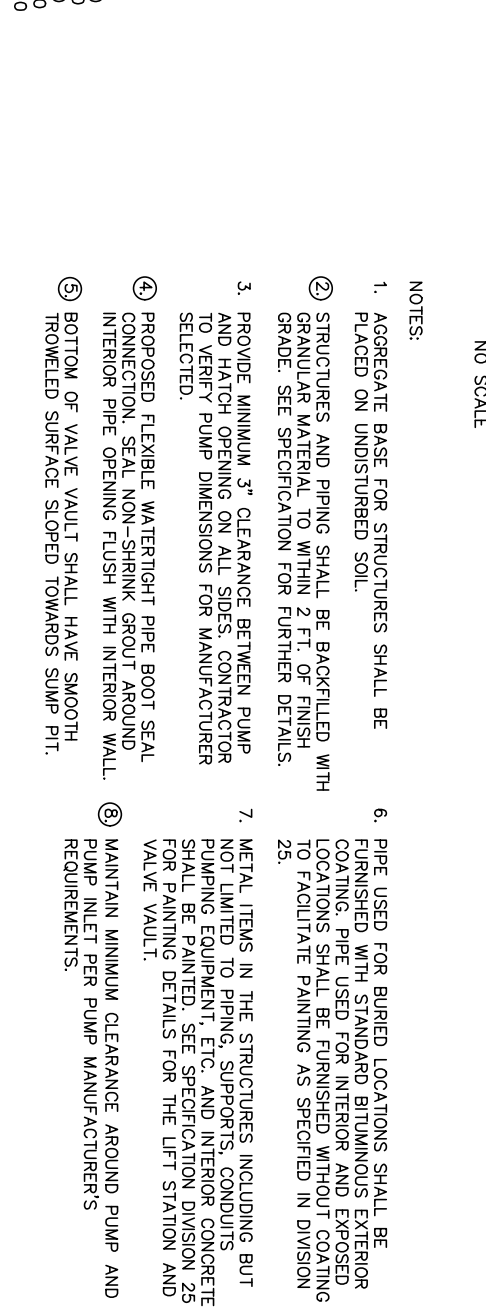
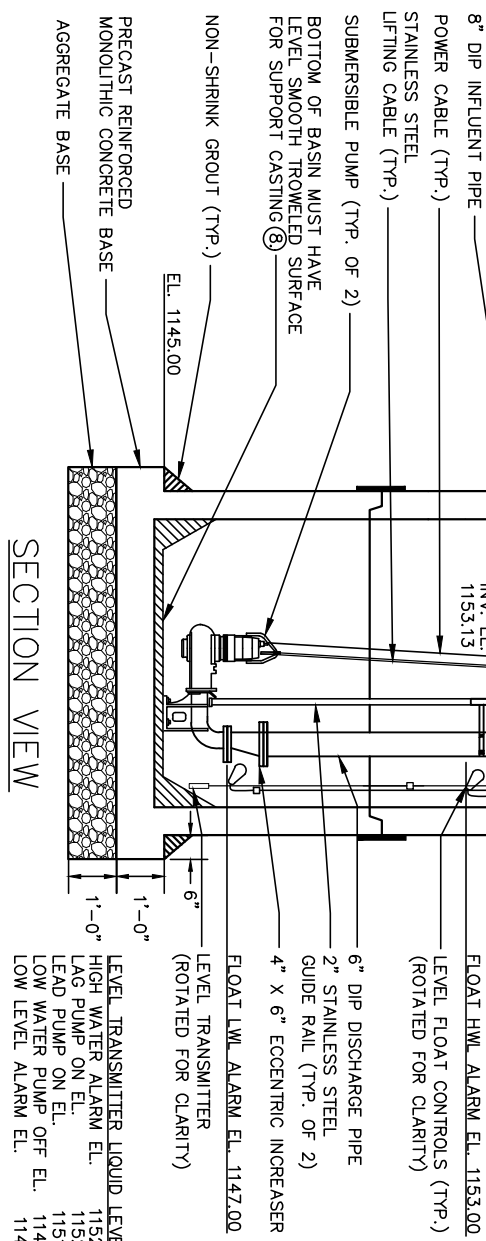


SECTION VIEW
VALVE VAULT
NO SCALE

NOTES:

1. AGGREGATE BASE FOR STRUCTURES SHALL BE PLACED ON UNDISTURBED SOIL.
2. STRUCTURES AND PIPING SHALL BE BACKFILLED WITH GRANULAR MATERIAL TO WITHIN 2 FT. OF FINISH GRADE. SEE SPECIFICATION FOR FURTHER DETAILS.
3. PROVIDE MINIMUM 3" CLEARANCE BETWEEN PUMP AND HATCH OPENING ON ALL SIZES. CONTRACTOR TO VERIFY PUMP DIMENSIONS FOR MANUFACTURER SELECTED.
4. PROPOSED FLEXIBLE WATER-TIGHT PIPE BOOT SEAL CONNECTION. SEAL NON-SHRINK GROUT AROUND INTERIOR PIPE OPENING FLUSH WITH INTERIOR WALL.
5. BOTTOM OF VALVE VAULT SHALL HAVE SMOOTH-TROWELED SURFACE SLOPED TOWARDS SUMP PIT.
6. PIPE USED FOR BURIED LOCATIONS SHALL BE FURNISHED WITH STANDARD BITUMINOUS EXTERIOR COATING. PIPE USED FOR INTERIOR AND EXPOSED LOCATIONS SHALL BE FURNISHED WITHOUT COATING TO FACILITATE PAINTING AS SPECIFIED IN DIVISION 25.
7. METAL ITEMS IN THE STRUCTURES INCLUDING BUT NOT LIMITED TO PIPING, SUPPORTS, CONDUITS PUMPING EQUIPMENT, ETC. AND INTERIOR CONCRETE SHALL BE PAINTED. SEE SPECIFICATION DIVISION 25 FOR PAINTING DETAILS FOR THE LIFT STATION AND VALVE VAULT.
8. MAINTAIN MINIMUM CLEARANCE AROUND PUMP AND PUMP INLET PER PUMP MANUFACTURER'S REQUIREMENTS.

SECTION VIEW
LIFT STATION WET WELL
NO SCALE



SCALE:	AS SHOWN
WHMS PROJECT:	9906.00
DRAWN BY:	EAT
CHECKED BY:	SCH
SHEET	4 of 11

REVISIONS		
NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY ONLY - NOT FOR CONSTRUCTION

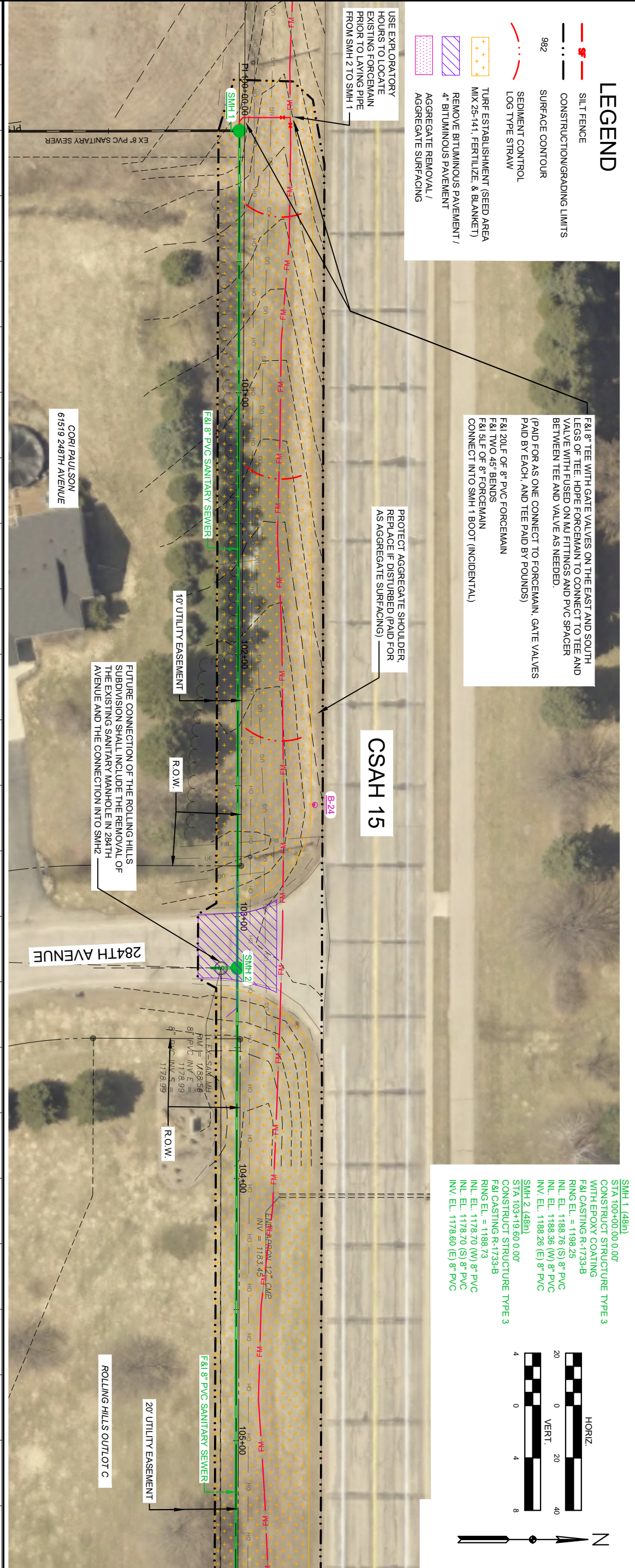
Name _____

Date _____ License No. _____

LIFT STATION DETAILS

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

STATIONS	FINISHED C/L GRADES	STATIONS	FINISHED C/L GRADES	STATIONS	FINISHED C/L GRADES	STATIONS	FINISHED C/L GRADES	STATIONS	FINISHED C/L GRADES
99+75	1188.86	100+00	1188.68	100+50	1187.10	101+00	1185.54	101+50	1183.97
100+00	1188.68	100+25	1187.88	100+50	1187.10	100+75	1186.32	101+00	1185.54
100+25	1187.88	100+50	1187.10	100+75	1186.32	101+00	1185.54	101+25	1184.76
100+50	1187.10	100+75	1186.32	101+00	1185.54	101+25	1184.76	101+50	1183.97
100+75	1186.32	101+00	1185.54	101+25	1184.76	101+50	1183.97	101+75	1183.19
101+00	1185.54	101+25	1184.76	101+50	1183.97	101+75	1183.19	102+00	1182.41
101+25	1184.76	101+50	1183.97	101+75	1183.19	102+00	1182.41	102+25	1181.63
101+50	1183.97	101+75	1183.19	102+00	1182.41	102+25	1181.63	102+50	1180.85
101+75	1183.19	102+00	1182.41	102+25	1181.63	102+50	1180.85	102+75	1180.07
102+00	1182.41	102+25	1181.63	102+50	1180.85	102+75	1180.07	103+00	1179.29
102+25	1181.63	102+50	1180.85	102+75	1180.07	103+00	1179.29	103+25	1178.58
102+50	1180.85	102+75	1180.07	103+00	1179.29	103+25	1178.58	103+50	1178.45
102+75	1180.07	103+00	1179.29	103+25	1178.58	103+50	1178.45	104+00	1178.20
103+00	1179.29	103+25	1178.58	103+50	1178.45	104+00	1178.20	104+25	1178.07
103+25	1178.58	103+50	1178.45	104+00	1178.20	104+25	1178.07	104+50	1177.95
103+50	1178.45	104+00	1178.20	104+25	1178.07	104+50	1177.95	105+00	1177.70
104+00	1178.20	104+25	1178.07	104+50	1177.95	105+00	1177.70	105+25	1177.57
104+25	1178.07	104+50	1177.95	105+00	1177.70	105+25	1177.57		
104+50	1177.95	105+00	1177.70	105+25	1177.57				
105+00	1177.70	105+25	1177.57						



LEGEND

- SILT FENCE
- CONSTRUCTION/GRADING LIMITS
- SURFACE CONTOUR
- SEDIMENT CONTROL LOG TYPE STRAW
- TURF ESTABLISHMENT (SEED AREA MIX 25-141, FERTILIZE, & BLANKET)
- REMOVE BITUMINOUS PAVEMENT / 4" BITUMINOUS PAVEMENT / AGGREGATE REMOVAL / AGGREGATE SURFACING
- USE EXPLORATORY HOLES TO LOCATE EXISTING FORCEMAIN PRIOR TO LAYING PIPE FROM SMH 2 TO SMH 1

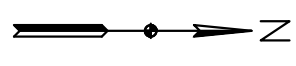
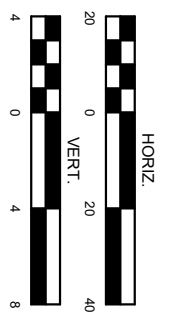
F&I 8" TEE WITH GATE VALVES ON THE EAST AND SOUTH LEGS OF TEE. HDPE FORCEMAIN TO CONNECT TO TEE AND VALVE WITH FUSED ON MJ FITTINGS AND PVC SPACER BETWEEN TEE AND VALVE AS NEEDED. (PAID FOR AS ONE CONNECT TO FORCEMAIN, GATE VALVES PAID BY EACH, AND TEE PAID BY POUNDS)

F&I 20' L OF 8" PVC FORCEMAIN
 F&I TWO 45° BENDS
 F&I 5' L OF 8" FORCEMAIN
 CONNECT INTO SMH 1 BOOT (INCIDENTAL)

CSAH 15

SMH 1 (48")
 STA 100+00.00 0.00'
 CONSTRUCT STRUCTURE TYPE 3
 WITH EPOXY COATING
 F&I CASTING R-1733-B
 RING EL. = 1198.25
 I.N.L. EL. 1188.76 (S) 8" PVC
 I.N.L. EL. 1188.36 (W) 8" PVC
 I.N.L. EL. 1188.26 (E) 8" PVC

SMH 2 (48")
 STA 103+19.60 0.00'
 CONSTRUCT STRUCTURE TYPE 3
 F&I CASTING R-1733-B
 RING EL. = 1188.73
 I.N.L. EL. 1178.70 (W) 8" PVC
 I.N.L. EL. 1178.70 (S) 8" PVC
 I.N.L. EL. 1178.60 (E) 8" PVC



PLAN AND PROFILE

CSAH 15 LIFT STATION
 MANTORVILLE, MN
 2025

SCALE: AS SHOWN
 WHKS PROJECT NO. 10063
 DRAWN BY: SGH
 CHECKED BY: ET

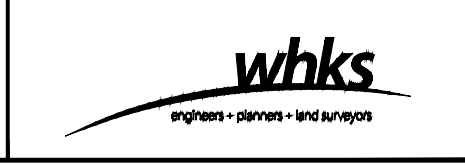
SHEET 8 OF 10

REVISIONS

NO.	DATE	DESCRIPTION

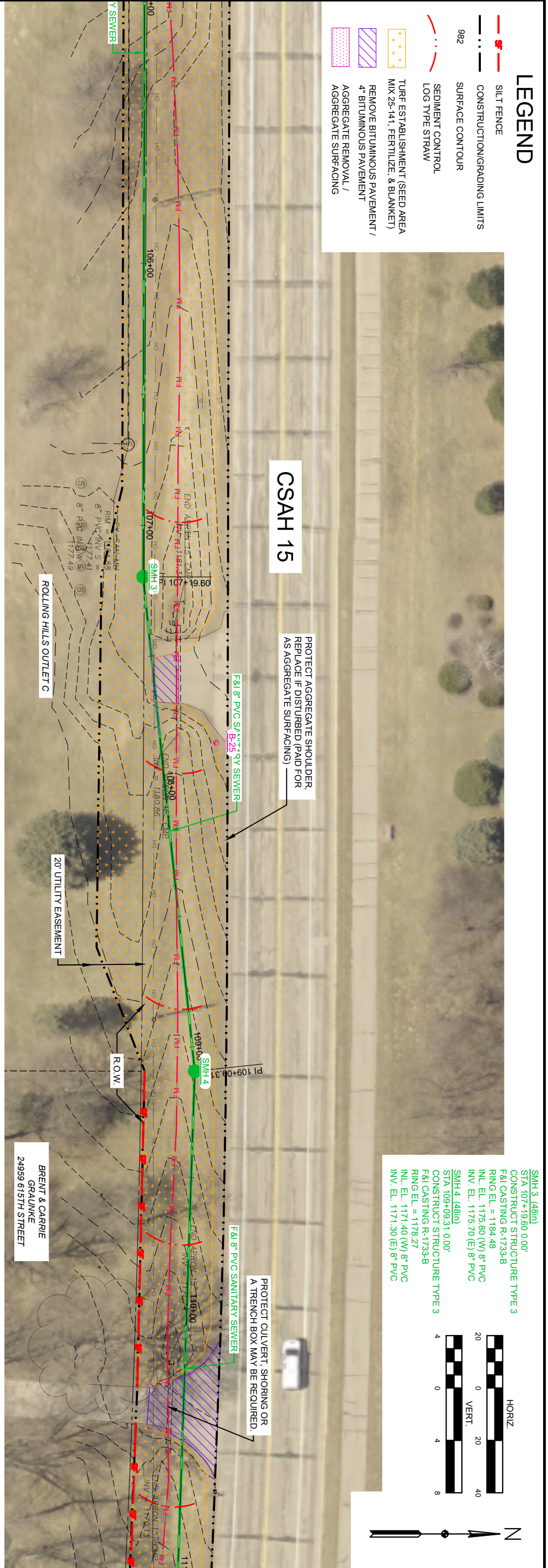
I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke
 Date: _____ License No. 55427



LEGEND

- SILT FENCE
- CONSTRUCTION/GRADING LIMITS
- SURFACE CONTOUR
- SEDIMENT CONTROL
- LOG TYPE STRAW
- TURF ESTABLISHMENT (SEED AREA MIX 25-141, FERTILIZE, & BLANKET)
- REMOVE BITUMINOUS PAVEMENT
- 4" BITUMINOUS PAVEMENT
- AGGREGATE REMOVAL / AGGREGATE SURFACING



HORIZ. SCALE: 1" = 40'

VERT. SCALE: 1" = 4'

STATIONS	FINISHED C/L GRADES	STATIONS	FINISHED C/L GRADES
+25	1185.15	+25	1185.15
+50	1186.09	+50	1186.09
+75	1186.28	+75	1186.28
+00	1186.41	+00	1186.41
+25	1186.15	+25	1186.15
+50	1185.65	+50	1185.65
+75	1185.02	+75	1185.02
+00	1184.64	+00	1184.64
+25	1184.44	+25	1184.44
+50	1184.46	+50	1184.46
+75	1183.36	+75	1183.36
+00	1181.33	+00	1181.33
+25	1180.32	+25	1180.32
+50	1179.70	+50	1179.70
+75	1178.97	+75	1178.97
+00	1178.45	+00	1178.45
+25	1177.58	+25	1177.58
+50	1176.51	+50	1176.51
+75	1175.32	+75	1175.32
+00	1174.12	+00	1174.12
+25	1174.21	+25	1174.21
+50	1173.42	+50	1173.42
+75	1171.04	+75	1171.04
+00	1170.00	+00	1170.00
+25	1169.65	+25	1169.65
+50	1168.64	+50	1168.64
+75	1167.63	+75	1167.63
+00	1166.62	+00	1166.62
+25	1165.61	+25	1165.61
+50	1164.59	+50	1164.59

USE EXPLORATORY HOURS TO LOCATE FOREMAN PRIOR TO INSTALLING GRAVITY SEWER WITHIN 2 MANHOLES OF THE CROSSING.

F&I 190 L.F. 8" PVC SAN. SEWER AT 2.27%

F&I 227 L.F. 8" PVC SAN. SEWER AT 4.05%

PLAN AND PROFILE

CSAH 15 LIFT STATION
MANTORVILLE, MN
2025

SCALE: AS SHOWN
WHKS PROJECT NO. 10063
DRAWN BY: SGH
CHECKED BY: ET

SHEET 9 OF 10

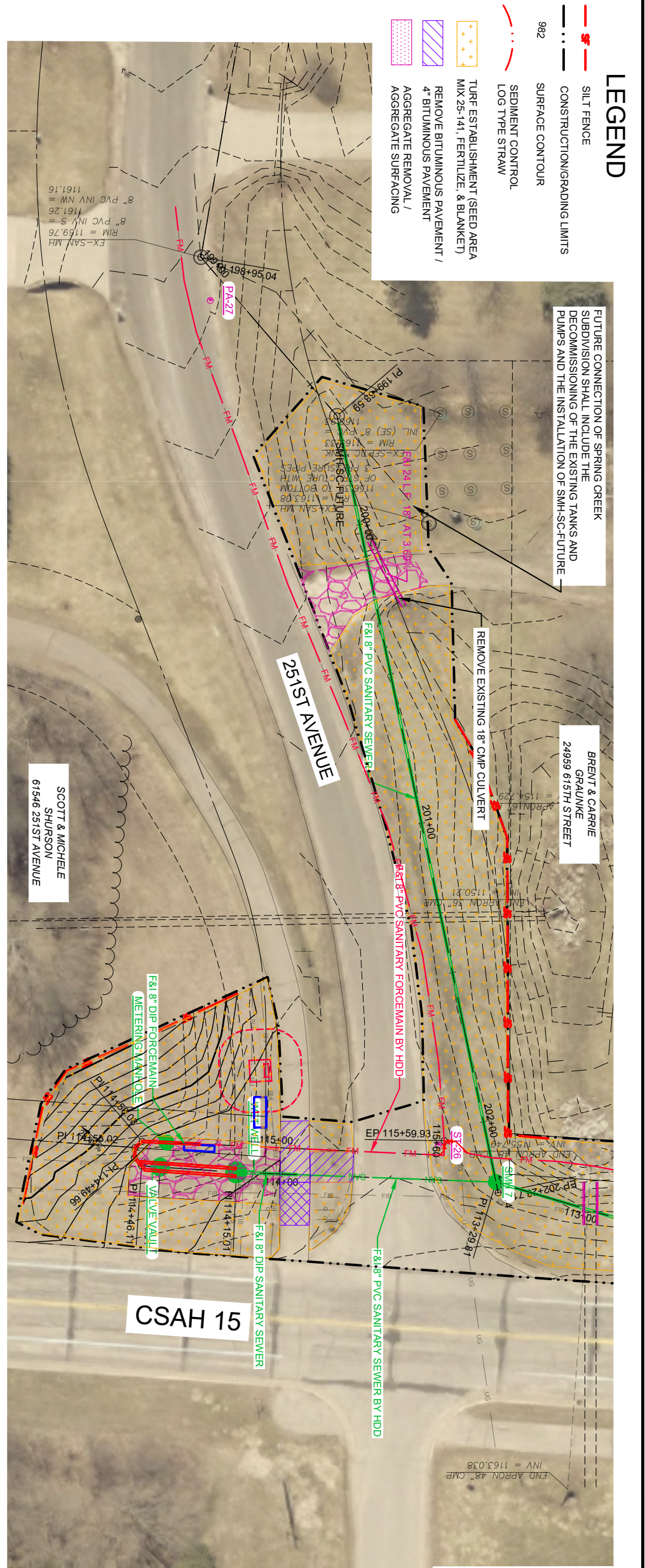
REVISIONS

NO.	DATE	DESCRIPTION

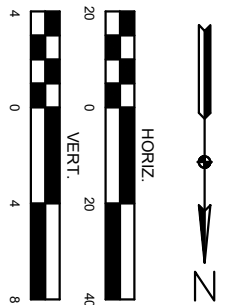
I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott G. Huneke
Date: _____ License No. 55427

whks
engineers + planners + land surveyors



STATIONS	FINISHED C.I.L GRADES	STATIONS	FINISHED C.I.L GRADES	STATIONS	FINISHED C.I.L GRADES	STATIONS	FINISHED C.I.L GRADES
199+50	1164.28	200+00	1161.99	201+00	1162.92	202+00	1162.35
199+75	1155.97	200+25	1163.73	201+25	1155.37	202+25	1155.06
200+00	1155.87	200+50	1162.71	201+50	1155.26	202+30	
200+25	1155.77	201+00	1163.29	201+75	1155.16		
200+50	1155.67	201+25	1162.34	202+00	1155.06		
200+75	1155.57	201+50	1162.03				
201+00	1155.47	202+00	1162.01				
201+25	1155.37	202+25	1162.35				
201+50	1155.26						
201+75	1155.16						
202+00	1155.06						
202+25							
202+30							



SMH-SC-FUTURE (48in)
 STA 199+63.59 TO 200+00
 CONSTRUCT STRUCTURE TYPE 3A
 F&I CASTING R-1733-B
 RING EL. = 1163.59
 I.N.L. EL. 1159.06 (SE) 8" PVC
 I.N.V. EL. 1156.02 (N) 8" PVC

SCALE: AS SHOWN
 WHKS PROJECT NO. 10063
 DRAWN BY: SGH
 CHECKED BY: ET
 SHEET 11 OF 10

PLAN AND PROFILE
 CSAH 15 LIFT STATION
 MANTORVILLE, MN
 2025

REVISIONS		
NO.	DATE	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Scott G. Huneke
 Date _____ License No. 55427



City of Mantorville

General Commentary on Proposed Liftstation Projects

City has need of \$120,000 worth of modifications to existing liftstation. This cost is likely unavoidable.

City is considering an additional \$800,000 to construct a new liftstation to serve new development on south side of the City.

Total liftstation related work requires an estimated City bond in the amount of \$1,000,000 (capital costs plus issuance, etc.). Likely financed over a 20 year term.

It appears that the City's Sewer Fund could handle this investment with reasonable, annual rate increases as they are now, though reserves could "bleed" for a time.

However, the present value of new tax base generated by new homes will exceed the \$800K to install the liftstation and cover 35% to 40% of the anticipated \$2.5 million of street work to be completed in the near future.

This analysis is limited to the benefits of just 30 new single family homes. In reality, a significant amount of acres and additional connections will be possible due to the liftstation project.

CITY OF MANTORVILLE

Brief Projection of Sewer Fund for Lift Station Projects

Sewer Fund

assumes
30 at full dev
(10/yr)

\$	1,000,000	Bond
	20	Term
	4.50%	Rate

	BEG BAL	rate increases	USER CHARGES	NEW USER FEES	Invest Earnings Misc / Dev Fees	3% OPERATIONS	EXISTING DEBT (approximated)	NEW LIFTSTATION DEBT	END BAL
2025	\$ 795,838		\$ 320,000		\$ 10,000	\$ (240,000)	\$ (90,000)		\$ 795,838
2026	\$ 795,838	3%	\$ 329,600		\$ 10,000	\$ (247,200)	\$ (90,000)	\$ (76,876)	\$ 721,362
2027	\$ 721,362	3%	\$ 339,488	\$ 6,000	\$ 10,000	\$ (254,616)	\$ (90,000)	\$ (76,876)	\$ 655,358
2028	\$ 655,358	3%	\$ 349,673	\$ 12,360	\$ 10,000	\$ (262,254)	\$ (90,000)	\$ (76,876)	\$ 598,260
2029	\$ 598,260	3%	\$ 360,163	\$ 19,096	\$ 10,000	\$ (270,122)	\$ (90,000)	\$ (76,876)	\$ 550,520
2030	\$ 550,520	3%	\$ 370,968	\$ 19,669	\$ 10,000	\$ (278,226)	\$ (90,000)	\$ (76,876)	\$ 506,055
2031	\$ 506,055	3%	\$ 382,097	\$ 20,259	\$ 10,000	\$ (286,573)	\$ (75,000)	\$ (76,876)	\$ 479,963
2032	\$ 479,963	3%	\$ 393,560	\$ 20,867	\$ 10,000	\$ (295,170)	\$ (75,000)	\$ (76,876)	\$ 457,343
2033	\$ 457,343	3%	\$ 405,366	\$ 21,493	\$ 10,000	\$ (304,025)	\$ (75,000)	\$ (76,876)	\$ 438,302
2034	\$ 438,302	3%	\$ 417,527	\$ 22,138	\$ 10,000	\$ (313,146)	\$ (75,000)	\$ (76,876)	\$ 422,945
2035	\$ 422,945	3%	\$ 430,053	\$ 22,802	\$ 10,000	\$ (322,540)	\$ (75,000)	\$ (76,876)	\$ 411,384
2036	\$ 411,384	3%	\$ 442,955	\$ 23,486	\$ 10,000	\$ (332,216)	\$ (65,000)	\$ (76,876)	\$ 413,733
2037	\$ 413,733	3%	\$ 456,243	\$ 24,190	\$ 10,000	\$ (342,183)	\$ (65,000)	\$ (76,876)	\$ 420,108
2038	\$ 420,108	3%	\$ 469,931	\$ 24,916	\$ 10,000	\$ (352,448)	\$ (38,000)	\$ (76,876)	\$ 457,631
2039	\$ 457,631	1%	\$ 474,630	\$ 25,165	\$ 10,000	\$ (363,022)	\$ (32,000)	\$ (76,876)	\$ 495,528
2040	\$ 495,528	1%	\$ 479,376	\$ 25,417	\$ 10,000	\$ (373,912)	-	\$ (76,876)	\$ 559,533
2041	\$ 559,533	1%	\$ 484,170	\$ 25,671	\$ 10,000	\$ (385,130)	-	\$ (76,876)	\$ 617,369
2042	\$ 617,369	1%	\$ 489,012	\$ 25,928	\$ 10,000	\$ (396,683)	-	\$ (76,876)	\$ 668,749
2043	\$ 668,749	1%	\$ 493,902	\$ 26,187	\$ 10,000	\$ (408,584)	-	\$ (76,876)	\$ 713,378
2044	\$ 713,378	1%	\$ 498,841	\$ 26,449	\$ 10,000	\$ (420,841)	-	\$ (76,876)	\$ 750,951
2045	\$ 750,951	1%	\$ 503,829	\$ 26,714	\$ 10,000	\$ (433,467)	-	\$ (76,876)	\$ 781,151

NOTE:
Reserves expected to diminish slowly until
development fills, then eventually
begin to rebuild to approximate existing level.

Assumptions on growth are limited
to just the 30 lots of the initial development.
Further connections will improve the cash flow.

CITY OF MANTORVILLE

Brief Projection of Tax Base Benefits

\$	455,550	Assumed Market Value of Home
\$	(5,551)	Market Value Exclusion
\$	450,000	Taxable Market Value of Home
\$	4,500	Tax Capacity of Home
	48%	Estimated City Tax Rate
\$	2,160	INITIAL CITY TAXES PER UNIT

Inflation on Market Values >>				3.0%	4.0% Discount Factor (estimated rate on 15 yr bond, i.e. streets)		
Construction Year	Taxes Payable	# of Units	Cumulative Units	Taxes Per Unit	NEW LEVY \$	PRESENT VALUE	
2026	2028	10	10	\$ 2,160	\$ 21,600	\$ 19,970	
2027	2029	10	20	\$ 2,225	\$ 44,496	\$ 39,557	
2028	2030	10	30	\$ 2,292	\$ 68,746	\$ 58,765	
2029	2031	0	30	\$ 2,360	\$ 70,809	\$ 58,200	
2030	2032	0	30	\$ 2,431	\$ 72,933	\$ 57,640	
2031	2033	0	30	\$ 2,504	\$ 75,121	\$ 57,086	
2032	2034	0	30	\$ 2,579	\$ 77,375	\$ 56,537	
2033	2035	0	30	\$ 2,657	\$ 79,696	\$ 55,993	
2034	2036	0	30	\$ 2,736	\$ 82,087	\$ 55,455	
2035	2037	0	30	\$ 2,818	\$ 84,549	\$ 54,922	
2036	2038	0	30	\$ 2,903	\$ 87,086	\$ 54,393	
2037	2039	0	30	\$ 2,990	\$ 89,698	\$ 53,870	
2038	2040	0	30	\$ 3,080	\$ 92,389	\$ 53,352	
2039	2041	0	30	\$ 3,172	\$ 95,161	\$ 52,839	
2040	2042	0	30	\$ 3,267	\$ 98,016	\$ 52,331	
2041	2043	0	30	\$ 3,365	\$ 100,956	\$ 51,828	
2042	2044	0	30	\$ 3,466	\$ 103,985	\$ 51,330	
2043	2045	0	30	\$ 3,570	\$ 107,104	\$ 50,836	
		30				\$ 934,905	20 year PV

NOTE:
Present value of tax revenues limited to just 30 units associated with initial development. Increased potential for development due to the liftstation projects will enhance this projection.

2026 Public Works Proposed Budget

- Sewer Department
 - Orange Degreaser \$2,600
 - Cleaning and Televising of Sewer Mains - \$9,500
 - **Total – \$12,100**

- Water Department
 - Water Meter and Installation \$
 - Generator
 - Wire Well House #2 for Generator \$7,400
 - **Total - \$**

- Parks Department
 - See Attached
 - **Total - \$45,838.21**

- Streets Department
 - Crack and Chip Seal \$85,000
 - Road Striping \$3,000
 - **Total - \$88,000**

- Misc Items
 - Fire Cabinet \$1,600
 - Side Discharge Spreader \$6,800
 - Eye Wash Mixer \$
 - **Total - \$**

This List is Not Complete.

WAGE DISTRIBUTION

2026 with Wage Distribution Showing Staff Changes at 2.6% COLA

EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary	Benefits
Seasonal Parks	Water		0.00%	0.00%	\$0.00	\$0.00
	Sewer		0.00%	0.00%	\$0.00	\$0.00
	Streets		0.00%	0.00%	\$0.00	\$0.00
Brad (\$22,713) & Brian (\$1,167)	Parks	\$23,880.00	0.00%	100.00%	\$23,880.00	\$3,618.00
	Overtime	\$0.00				\$3,618.00
	Health	\$0.00				
	Dental	\$0.00				
	Life	\$0.00				
	SocS,Med, Pera	\$3,618.00				
Wade Schroeder	Water	\$59,696.00	16.00%	16.00%	\$9,654.72	\$3,664.32
	Sewer		21.00%	21.00%	\$12,671.82	\$4,809.42
	Streets		39.00%	39.00%	\$23,533.38	\$8,931.78
	Parks		24.00%	24.00%	\$14,482.08	\$5,496.48
	Overtime	\$646.00			\$60,342.00	\$22,902.00
	Health	\$10,920.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$10,842.00				
Deputy City Clerk	Water	\$46,966.00	30.00%	30.00%	\$14,242.20	\$6,285.60
	Sewer		30.00%	30.00%	\$14,242.20	\$6,285.60
	Clerk		30.00%	30.00%	\$14,242.20	\$6,285.60
	Campground		10.00%	10.00%	\$4,747.40	\$2,095.20
	Overtime	\$508.00			\$47,474.00	\$20,952.00
	Health	\$10,920.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS, Med, HSA	\$8,892.00				
Gretchen Lohrbach	Clerk	\$72,716.00	80.00%	80.00%	\$58,172.80	\$19,821.60
	Water		10.00%	10.00%	\$7,271.60	\$2,477.70
	Sewer		10.00%	10.00%	\$7,271.60	\$2,477.70
	Overtime	\$0.00			\$0.00	\$0.00
	Health	\$10,920.00			\$72,716.00	\$24,777.00
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$12,717.00				
Joe Adams	Water	\$67,267.00	16.00%	16.00%	\$11,150.88	\$3,891.04
	Sewer		21.00%	21.00%	\$14,635.53	\$5,106.99
	Streets		39.00%	39.00%	\$27,180.27	\$9,484.41
	Parks		24.00%	24.00%	\$16,726.32	\$5,836.56
	Overtime	\$2,426.00			\$69,693.00	\$24,319.00
	Health	\$10,920.00				
	Dental	\$516.00				
	Life	\$624.00				
	Pera, SocS,Med, HSA	\$12,259.00				
				Wage Total	\$274,105.00	Benefit Total
						\$96,568.00

Department Breakdown	Base Salary	Benefits	Yearly Hours	2025	4% Increase	3% Increase	2% Increase	1% Increase	COLA 2.63%
Water Utility	\$42,319.40	\$16,318.66	2080	\$34.06	\$35.42	\$35.08	\$34.74	\$34.40	\$34.96
Sewer Utility	\$48,821.15	\$18,679.71	2080	\$27.96	\$29.08	\$28.80	\$28.52	\$28.24	\$28.70
Public Works	\$50,713.65	\$18,416.19	100	\$17.95	\$18.67	\$18.49	\$18.31	\$18.13	\$18.42
General Government	\$72,415.00	\$26,107.20	2080	\$22.00	\$22.88	\$22.66	\$22.44	\$22.22	\$22.58
Campground	\$4,747.40	\$2,095.20	2080	\$31.51	\$32.77	\$32.46	\$32.14	\$31.83	\$32.34
Parks	\$55,088.40	\$14,951.04	600	\$19.08	\$19.84	\$19.65	\$19.46	\$19.27	\$19.58
Total Salary	\$274,105.00	\$96,568.00							
Overtime Portion of Total Salaries is	\$3,580.00								
Hourly rates	2025 Hourly								
Gretchen Lohrbach	\$34.06		2080	\$34.06	\$35.42	\$35.08	\$34.74	\$34.40	\$34.96
Wade Schroeder	\$27.96		2080	\$27.96	\$29.08	\$28.80	\$28.52	\$28.24	\$28.70
Brian Hindal (Parks seasonal)	\$17.95		100	\$17.95	\$18.67	\$18.49	\$18.31	\$18.13	\$18.42
Deputy City Clerk	\$22.00		2080	\$22.00	\$22.88	\$22.66	\$22.44	\$22.22	\$22.58
Joe Adams	\$31.51		2080	\$31.51	\$32.77	\$32.46	\$32.14	\$31.83	\$32.34
Brad Suhr (Seasonal Parks)	\$19.08		600	\$19.08	\$19.84	\$19.65	\$19.46	\$19.27	\$19.58
Overtime Hours	2024	2025 YTD							
Joe Adams	126.8	23							
Wade Schroeder	12.25	20							
Deputy City Clerk	0	13							
Parks Seasonal	8	8							
Gretchen Lohrbach	**Salary: not eligible for overtime								

COLA for 2026 is projected to be 2.6%

2026 Hourly Wage Increases By Percent

2025	4% Increase	3% Increase	2% Increase	1% Increase	COLA 2.63%
\$34.06	\$35.42	\$35.08	\$34.74	\$34.40	\$34.96
\$27.96	\$29.08	\$28.80	\$28.52	\$28.24	\$28.70
\$17.95	\$18.67	\$18.49	\$18.31	\$18.13	\$18.42
\$22.00	\$22.88	\$22.66	\$22.44	\$22.22	\$22.58
\$31.51	\$32.77	\$32.46	\$32.14	\$31.83	\$32.34
\$19.08	\$19.84	\$19.65	\$19.46	\$19.27	\$19.58

2025 Wage Increases

Gretchen 2.63% COLA	\$34.06 Hourly
Joe 2.63% COLA + 3% Merit	\$31.51 Hourly
Wade 2.63% COLA + 3% Merit	\$27.96 Hourly
Brad 2.63% COLA + 3% Merit	\$19.08 Hourly
Brian 2.63% COLA + 3% Merit	\$17.95 Hourly

General Budget

General Budget	Salaries Increase	Benefits Increase
2.6% + 1%	\$2,741.00	\$415.00
2.6% + 2%	\$5,482.00	\$831.00
2.6% + 3%	\$8,223.00	\$1,246.00

BENEFITS - Showing Increase of 3%

	2026	2025	2024	2023	2022	2026/Person	2025/Person	2024/Person	2023/Person	2022/Person
PERA	7.50%	7.50%	7.50%	7.50%	7.50%					
Medicare	1.45%	1.45%	1.45%	1.45%	1.45%					
Social Security	6.20%	6.20%	6.20%	6.20%	6.20%					
Health	\$43,680.00	\$42,420.00	\$41,460.00	\$40,175.00	\$43,878.00	\$10,920.00	\$10,065.00	\$10,365.00	\$10,044.00	\$10,969.00
Dental	\$20,645.00	\$1,975.00	\$1,975.00	\$2,004.00	\$1,572.00	\$516.00	\$494.00	\$494.00	\$501.00	\$393.00
Life + STD	\$2,494.00	\$2,421.00	\$2,421.00	\$2,600.00	\$2,600.00	\$624.00	\$605.00	\$605.00	\$650.00	\$650.00
Insurance Deductible										
Uniform/Boot Allowance	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Office Employee										
Clothing Allowance	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00

History of Health Premiums			History of Dental Premiums		
Year	Single	Family	Year	Single	Family
2021	\$861.00	\$1,621.50	2021	\$42.15	\$117.90
2022-Plan 2	\$891.56	\$1,787.15	2022	\$32.74	\$108.48
2022-Plan 1	\$914.12	\$1,835.79	2022	\$32.74	\$108.48
2023-Plan 2	\$836.98	\$1,804.73	2023	\$38.42	\$139.08
2024-Plan 1	\$863.76	\$1,804.73	2024	\$41.76	\$151.18
2025	\$883.62	\$1,905.32	2025	\$41.76	\$151.18
2026	\$910.00	\$1,963.00	2026	\$43.00	\$156.00

Increase employer contribution for 2026 to health savings account from \$1,650 to \$1,700 based on:

City pays half of the single deductible to each employee's HSA

Year	Deductible(Single)	City Pays
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00
2025	\$3,300.00	\$1,650.00
2026	\$3,400.00	\$1,700.00

CITY OF MANTORVILLE
2026 Preliminary Budget

8/11/2025

2026 General Budget w/ 2023 YTD

		2023 Budget	2024 Budget	2025 Budget	2026 Budget
LEVY BREAKDOWN		Final	Final	Final	Preliminary
Account		Final Levy Set 8%	Final Levy Set 6.5%	Levy Set 7.5%	
101-		\$595,334.19	\$634,031.91	\$681,584.00	
	Property tax	\$551,235.36	\$595,334.19	\$634,031.91	\$681,584.30
31000	Property tax + 1%	\$556,717.71	\$601,287.53	\$640,372.22	\$688,400.00
	Property tax + 2%	\$562,260.07	\$607,240.87	\$646,712.55	\$695,216.00
	Property tax + 3%	\$567,772.42	\$613,194.22	\$653,052.86	\$702,032.00
	Property tax + 4%	\$573,284.77	\$619,147.56	\$659,393.18	\$708,848.00
	Property tax + 5%	578,797.13	\$625,100.90	\$665,733.51	\$715,664.00
	Property tax + 6%	\$584,309.48	\$631,054.24	\$672,073.83	\$722,479.00
			\$634,031.91		
	Property tax + 7%	\$589,821.84	\$637,007.58	\$678,414.14	\$729,295.00
				\$681,584.30	
	Property tax + 8%	\$595,334.19	\$642,960.93	\$684,754.46	\$736,111.00
	Property tax + 9%	\$600,846.54	\$648,914.27	\$691,094.78	\$742,927.00
	Property tax +10%	\$606,358.90	\$654,867.61	\$697,435.10	\$749,742.73
	Property tax + 11%	\$611,871.25	\$660,820.95	\$703,775.42	\$756,559.00
	Property tax + 12%	\$617,383.60	\$666,774.29	\$710,115.74	\$763,374.00
	Property tax + 13%	\$622,895.96	\$672,727.63	\$716,456.06	\$770,190.00
	Property tax + 14%	\$628,408.31	\$678,680.98	\$722,796.38	\$777,066.00
	Property tax + 15%	\$633,920.66	\$684,634.31	\$729,136.69	\$783,822.00
	Property Tax + 16%				
	Property Tax + 17%				
	Property Tax + 18%				
	Property Tax + 19%				
	Property Tax + 20%				

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	REVENUES	Final Levy 6.5%	End of Year	Final Levy 7.5%	YTD	Levy	
31000	Property Tax	\$634,031.91	\$626,746.68	\$681,584.00	\$378,537.53	\$681,584.00	If kept same as last year
32000	Permits & Licenses	\$550.00	\$1,860.00	\$2,100.00	\$2,365.00	\$2,500.00	Rental, Golf Cart, Garbage, vendors
32110	Liquor Licenses	\$8,200.00	\$8,200.00	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$10,000.00	\$4,907.16	\$4,000.00	\$2,401.50	\$4,000.00	Building permit fees
32240	Animal Licenses	\$100.00	\$25.00	\$100.00	\$150.00	\$200.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$0.00	\$1,710.78	\$1,800.00	\$1,779.21	\$1,832.00	Typically grant dollars (FD DNR grant) Snow Removal from State
33160	Other Grants & Health Grants	\$0.00	\$15,000.00	\$0.00	\$20,000.00	\$0.00	Received Compeer in 2024 for \$5,000. Grant \$20,000 toward siren repair
33170	FEMA Grants	\$0.00	\$39,650.00	\$0.00	\$0.00	\$0.00	\$36,055.80 From flood in June 2024
33400	State Grants & Aids	\$0.00	\$49,398.76	\$0.00	\$7,232.00	\$24,025.00	Small Cities Assistance
33401	Local Government Aid	\$376,877.00	\$344,869.00	\$375,181.00	\$172,560.00	\$345,427.00	
33402	Market Value Credit	\$0.00	\$428.37	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$0.00	\$4,599.00	\$40,000.00	\$0.00	\$0.00	Grant for 2025 radios
33910	County Highway Aid	\$5,836.96	\$6,395.93	\$6,580.00	\$7,247.42	\$7,300.00	Aid dollars to offset highway maintenance
34101	City Property Rent Revenue	\$12,100.00	\$12,097.00	\$12,096.00	\$6,504.00	\$10,440.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$1,000.00	\$0.00	\$500.00	\$400.00	\$600.00	public hearing/other zoning
34107	Assessment Search Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$74,300.00	\$74,300.00	\$78,015.00	\$78,015.00	\$81,916.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,500.00	\$5,975.00	\$3,000.00	\$3,483.60	\$4,500.00	Fees for fire calls & Pool Fills
34780	Park Fees	\$800.00	\$450.00	\$600.00	\$1,520.00	\$2,000.00	Shelter & Bandsheil rental fees
35000	Fines and Forfeits	\$700.00	\$1,000.41	\$900.00	\$684.38	\$1,000.00	City share of Dodge County issued tickets
36200	Miscellaneous Revenues	\$1,000.00	\$10,703.95	\$300.00	\$400,641.57	\$500.00	2024 Copies, scrap metal, auction items, city clothing, Xcel HWY 57 Reimbursement, Joint Ventures. 2025 High because transferring Bandsheil & 2024A HWY 57 Bond funds - see 101-43100-570
36201	Refunds and Reimbursements	\$6,500.00	\$30,199.50	\$6,500.00	\$4,370.00	\$5,000.00	Dividend checks LMC, LMCIT, Health Ins, IRS, Fire Dept Reimburse Was High In 2024 Because Of Large IRS Refunds & Street Light Reimbursement from Xcel In 2024
36210	Interest Earnings	\$36,000.00	\$31,845.23	\$35,320.00	\$13,769.82	\$18,800.00	Interest on investments; savings; checking that are Allocated to General Fund
36230	Contributions and Donations	\$200.00	\$200.00	\$200.00	\$5.00	\$100.00	WVI Pub Shv Fdn Denneson \$10,000 in 2024
38050	Cable Franchise Fees	\$6,000.00	\$6,285.36	\$6,600.00	\$1,729.01	\$1,140.00	Cable franchise fees, KM-Tel, Mediacom

39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375,394.57	\$0.00	High because transferring Bond funds for 2024A HWY 57 Bond - see 101-43100-570
39300	Proceeds Gen long term Debt	\$0.00	\$22,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Recording John Deere Lease in 2024
	Total Revenues	\$1,175,695.87	\$1,299,347.13	\$1,263,576.00	\$1,478,789.61	\$1,201,064.00			

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES	Final Levy 6.5%		Final Levy 7.5%	YTD Spent	Levy	
41110	LEGISLATIVE (MAYOR/COUNCIL)						
101	Salaries	\$9,200.00	\$9,278.26	\$9,200.00	\$0.00	\$9,200.00	Mayor and Council salary
120	Council Benefits	\$704.00	\$709.78	\$704.00	\$0.00	\$704.00	SS, Medicare for Council
151	Workers Comp Ins. Premium	\$119.00	\$95.03	\$115.00	\$219.12	\$220.00	Work Comp for Council Members
208	Training, Mileage	\$1,000.00	\$350.00	\$1,000.00	\$369.98	\$1,000.00	LMC Councilmember Training (LMC), training from City Attorney
352	Publishing	\$2,500.00	\$3,360.54	\$3,000.00	\$1,685.30	\$3,400.00	Legal Notices Published
365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
430	Miscellaneous	\$100.00	\$226.20	\$100.00	\$204.63	\$100.00	Name Plates, etc.
433	Dues and Memberships	\$2,100.00	\$960.00	\$2,400.00	\$1,991.00	\$2,000.00	Dues to LMC, SEMLM, SESS, MCFQA, IIMC
490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL	\$15,723.00	\$14,979.81	\$16,519.00	\$4,470.03	\$16,624.00	
41200	OPERATING TRANSFERS						
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

*Items in red have gone over budget

2026 General Budget W/2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101 -	EXPENDITURES	Final Levy 6.5%		Final Levy 7.5%	YTD Spent	Levy	
41410	ELECTIONS						
101	Salaries	\$4,500.00	\$3,148.75	\$0.00	\$0.00	\$3,500.00	Training, Election Day Support
120	Benefits	\$682.00	\$87.93	\$0.00	\$0.00	\$95.00	Soc Sec, Medicare for Election Staff
430	Miscellaneous	\$300.00	\$340.07	\$0.00	\$0.00	\$300.00	Food for Elections Staff
	TOTAL	\$0.00	\$3,576.75	\$0.00	\$0.00	\$3,895.00	
41500	Financial Administration						
101	Salaries	\$68,592.87	\$65,190.92	\$68,728.00	\$43,800.36	\$72,415.00	
120	Employee Benefits	\$24,778.55	\$18,626.20	\$24,912.46	\$12,374.70	\$26,107.00	SS, Medicare, Health, Dental, life, PERA etc., wellness pool
151	Workers Comp Insurance	\$979.00	\$765.89	\$980.00	\$106.89	\$800.00	
200	Supplies	\$1,200.00	\$1,077.45	\$1,200.00	\$745.15	\$1,200.00	City Hall related Supplies
208	Training, Mileage	\$1,500.00	\$1,212.30	\$1,500.00	\$1,852.97	\$1,900.00	Training/Conference for Clerk & Deputy Clerk
300	Professional Services	\$4,800.00	\$9,432.40	\$9,500.00	\$5,662.10	\$0.00	Banyon, Blue Host, On-Site Computers, WEX HSA
312	Animal Impound Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
315	Recording Fees	\$400.00	\$91.00	\$400.00	\$97.00	\$400.00	Paid to Dodge County Recorder
322	Postage	\$5,500.00	\$2,267.09	\$2,700.00	\$419.78	\$1,000.00	Monthly UB mail, all other correspondence, supplies
350	Printing/Binding	\$1,800.00	\$2,301.92	\$2,300.00	\$1,167.50	\$2,300.00	All printing + copier maintenance costs
437	Other Miscellaneous	\$1,000.00	\$934.21	\$1,000.00	\$91.89	\$1,000.00	Misc Items plus \$500 for National Night Out
444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
445	Health & Wellness	\$530.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$6,800.00	\$0.00	\$1,600.00	\$61.52	\$2,000.00	Laserfiche Storage (OPG-3), computers, Cell Phone for City Hall
700	Funds Transfer	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
	Total Financial Administration	\$117,880.42	\$111,919.38	\$114,820.46	\$66,379.86	\$109,122.00	

41530	Accounting								
	Accounting & Auditing Services	\$24,000.00	\$25,250.00	\$25,000.00	\$24,250.00	\$25,000.00	Yearly Audit Expense/Contract		
	Total Accounting & Auditing Service	\$24,000.00	\$25,250.00	\$25,000.00	\$24,250.00	\$25,000.00			
41550	Assessing								
	Assessing	\$6,950.00	\$7,431.33	\$7,400.00	\$6,948.89	\$7,000.00			
	Total Assessing	\$6,950.00	\$7,431.33	\$7,400.00	\$6,948.89	\$7,000.00			
41600	Law/Legal Services								
	Legal Fees	\$20,000.00	\$29,240.63	\$20,000.00	\$39,125.67	\$30,000.00	Includes \$750 Codification		
	Total Law/Legal Services	\$20,000.00	\$29,240.63	\$20,000.00	\$39,125.67	\$30,000.00			

*Items in red have gone over budget:

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Levy	
41940	General Govt. Buildings/Plant						
	200 Supplies	\$800.00	\$799.09	\$1,000.00	\$498.61	\$1,000.00	Supplies related to Buildings (lights, furnace, water, flags, etc.)
	220 Building Maintenance & Repairs	\$3,500.00	\$11,664.35	\$5,200.00	\$1,499.09	\$3,500.00	High for 2024 From Furnace/Air Replacement, 2025 Fix Drains in FD Bay (\$550 ea & 4 of them)
	228 Equipment Repairs & Maintenance	\$2,000.00	\$1,430.59	\$2,000.00	\$256.99	\$4,000.00	Repairs to Computers, lights, etc. 2026-Eyewash Mixer, Fire Cabinet \$1,600
	321 Communications	\$3,500.00	\$3,036.02	\$3,550.00	\$2,022.46	\$3,500.00	Telephone, Internet
	362 Property Insurance	\$26,000.00	\$26,801.00	\$28,500.00	\$26,531.00	\$27,000.00	Insurance for all City Property
	380 Utilities	\$11,000.00	\$8,087.66	\$13,000.00	\$9,285.17	\$9,500.00	Electric & Gas & Solar - distribution is different in 2026
	384 Refuse, Garbage	\$2,120.00	\$2,255.22	\$2,000.00	\$1,272.35	\$2,000.00	City Hall dumpster (split with Fire)
	417 Employee Uniforms	\$1,400.00	\$1,152.18	\$1,400.00	\$385.48	\$1,400.00	\$500/yr non office employees, \$200/yr office employees
	439 Janitors	\$1,680.00	\$1,105.00	\$1,800.00	\$650.00	\$1,800.00	Janitorial service @ \$65 twice monthly
	Total General Govt. Buildings/Plant	\$52,000.00	\$56,331.11	\$58,450.00	\$42,401.15	\$53,700.00	
41950	Engineering Professional Services						
	303 Engineering Fees	\$8,500.00	\$7,685.00	\$10,000.00	\$3,621.00	\$10,000.00	
	Total Engineering Services	\$8,500.00	\$7,685.00	\$10,000.00	\$3,621.00	\$10,000.00	

*Items in red have gone over budget.

2026 General Budget w/ 2025 YTD							
	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS	
101-	EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Levy	
42100	Police Protection Contract						
310	Other Professional Services	\$107,850.00	\$107,409.00	\$110,334.00	\$64,367.31	\$114,000.00	2026 Contact increased roughly 3.7%
	Total Police Protection Contract	\$107,850.00	\$107,409.00	\$110,334.00	\$64,367.31	\$114,000.00	
42200	Fire Protection						
101	Salaries	\$22,000.00	\$20,014.00	\$22,000.00	\$19,973.00	\$22,000.00	
120	Employee Benefits	\$1,684.00	\$1,531.10	\$1,684.00	\$1,573.17	\$1,684.00	Soc Sec, Medicare
124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	
130	Insurance	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	
151	Workman's Comp	\$7,185.00	\$5,769.29	\$7,185.00	\$4,075.71	\$6,000.00	
208	Training, Milieage	\$6,000.00	\$7,174.52	\$6,000.00	\$5,053.86	\$6,000.00	Some is reimbursed by the state
212	Motor Fuels	\$3,000.00	\$1,663.71	\$3,000.00	\$1,045.65	\$2,500.00	
217	Operating Supplies	\$2,500.00	\$2,426.85	\$5,000.00	\$1,457.09	\$3,000.00	
228	Equipment Repair/Maintenance	\$10,000.00	\$10,374.54	\$10,000.00	\$10,133.99	\$10,300.00	
240	Tools and Minor Equipment	\$20,000.00	\$18,673.20	\$20,000.00	\$2,578.07	\$20,000.00	Transfers to next year if not used.
311	First Responder Train/Equip	\$4,000.00	\$4,681.05	\$6,700.00	\$1,486.99	\$4,000.00	
321	Communications	\$1,900.00	\$1,912.56	\$1,800.00	\$1,628.54	\$2,000.00	
380	Utilities	\$10,000.00	\$5,558.79	\$10,100.00	\$4,843.51	\$6,000.00	
381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
384	Refuse, Garbage	\$720.00	\$778.90	\$800.00	\$352.06	\$800.00	Explorer Program
433	Dues and Memberships	\$2,000.00	\$2,552.50	\$2,000.00	\$1,990.00	\$2,000.00	Explorer Program
437	Other Miscellaneous	\$800.00	\$4,284.60	\$800.00	\$832.00	\$900.00	FDNess Exams & Mobile Health Services included here for 2024
442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
570	Capital Outlay	\$15,000.00	\$12,013.60	\$55,000.00	\$0.00	\$15,000.00	Radios are needed. \$40,000 is offset by Grant. Transfers to truck & equipment next year if not used
	Turn Out Gear	\$12,500.00	\$0.00	\$12,500.00	\$1,166.95	\$12,500.00	Transfers to truck & equipment next year if not used

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Levy	
43100	Streets Department						
101	Salaries	\$47,787.10	\$51,133.06	\$50,905.21	\$28,944.99	\$50,714.00	
120	Employee Benefits	\$17,262.66	\$12,053.51	\$17,994.05	\$11,064.30	\$18,416.00	
151	Workmans Comp	\$3,753.00	\$3,013.31	\$3,760.00	\$1,957.16	\$3,200.00	
200	Supplies	\$1,500.00	\$124.76	\$1,500.00	\$178.28	\$1,500.00	
208	Training/Mileage	\$400.00	\$0.00	\$400.00	\$0.00	\$400.00	
212	Motor Fuels	\$5,500.00	\$1,246.61	\$5,500.00	\$721.91	\$2,500.00	
224	Street Maintenance Materials	\$9,000.00	\$11,023.35	\$9,000.00	\$3,045.95	\$9,000.00	
228	Equipment Repair and Maintenance	\$10,000.00	\$5,613.79	\$5,500.00	\$2,103.48	\$5,500.00	
229	Safety/OSHA	\$1,200.00	\$1,454.51	\$1,600.00	\$816.25	\$1,600.00	
230	Capital Lease Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
240	Tools and Minor Equipment	\$1,000.00	\$442.26	\$1,000.00	\$422.11	\$8,000.00	2026- Side Discharge Spreader \$6,800
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$60,000.00	\$106,749.23	\$116,750.00	\$400,302.89	\$88,000.00	2024 - Crack Sealing(25,000), Road Striping(10,050), 6th & Main to Blanch(60,700), Street Light 4th St & HWY 57(11,000), Brush Cutting Attachment(10,000), 2025 Bond 2024A HWY 57 Transfer (see R 101-36200) 2026 - Crack & Chip Sealing & Road Striping
603	Short Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
700	Transfers from other funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Additional CIP Items						
	Total Streets Department	\$157,402.76	\$192,854.39	\$213,909.26	\$449,557.32	\$188,830.00	
43125	Ice and Snow Removal						
212	Motor Fuels	\$3,500.00	\$1,409.02	\$3,500.00	\$590.63	\$3,500.00	
404	Repair/Maintenance Machinery	\$3,000.00	\$2,329.89	\$3,800.00	\$608.81	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
406	Snow/Ice Removal	\$18,000.00	\$7,221.63	\$16,000.00	\$4,978.48	\$16,000.00	Costs for Snow Removal

	570	Capital outlay	\$0.00	\$0.00	\$0.00	\$0.00			
		Total Ice and Snow Removal	\$24,500.00	\$10,960.54	\$23,300.00	\$6,177.92	\$22,500.00		
43160		Street Lighting							
	381	Electric Utilites	\$70,000.00	\$17,763.82	\$27,000.00	\$13,580.25	\$24,500.00		Warsaw Solar for 2026 is distributed between funds
		Total Street Lighting	\$70,000.00	\$17,763.82	\$27,000.00	\$13,580.25	\$24,500.00		

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 budget	COMMENTS
101-	EXPENDITURES	Final Levy 6.5%	EOY Spent	Levy 7.5%	YTD Spent	Levy	
45200	Parks & Recreation						
101	Salaries	\$40,190.17	\$54,119.78	\$45,342.73	\$32,679.68	\$55,088.00	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits	\$14,518.33	\$14,071.50	\$13,190.53	\$8,519.67	\$14,951.00	Staff Portion Related to Parks, includes seasonal
151	Work Comp	\$3,364.00	\$2,698.45	\$3,665.00	\$2,313.10	\$3,000.00	
200	Supplies	\$2,200.00	\$2,267.57	\$2,200.00	\$946.22	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing	\$70.00	\$38.83	\$70.00	\$30.54	\$150.00	Sales & Use Tax on Shelter & Bandshell Rentals
212	Fuel	\$3,500.00	\$3,266.47	\$3,500.00	\$443.11	\$3,500.00	
401	Repairs and Maintenance Buildings	\$6,000.00	\$2,413.08	\$4,000.00	\$5,173.90	\$5,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer, rock, paint
404	Repairs and Maintenance Machinery	\$5,000.00	\$6,391.13	\$6,000.00	\$1,242.05	\$6,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental	\$1,200.00	\$1,649.65	\$1,300.00	\$659.28	\$1,800.00	Port a Potty Rental Fees
430	Miscellaneous - Joint Powers	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	Joint Powers
437	Other Miscellaneous	\$0.00	\$0.00	\$17,925.00	\$7,500.00	\$0.00	Muck excavation 7th & Jefferson pond - 2025
440	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	Park Shelter Refunds
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood					\$0.00	
500	Capital Outlay						
	2025 Park Board Wish List for Budget	\$55,212.13	\$92,671.40	\$36,910.63	\$22,101.91	\$45,838.21	John Deere Lease recorded here as an expense, and then as revenue in the general fund - Auditors
	Included the following items:						
	Water Fountain Mantor Field Removed from Budget						2026 Wish list includes:
	Tractor Lease \$4,360.63 (year 4/5)						Hockey Rink \$6,250.00
	Hockey/Basketball \$6250						Ball Field Rock \$3,000
	Tires for John Deer Gator \$800						Park Tree Management \$6,000
	Rock for Ball Fields \$3,000						Community Tree Management \$6,000
	Park Tree Management \$6000						0-Turn Mower Lease \$5,077.58
	Mower \$5,000 Lease Instead						John Deer Tractor Lease \$4,360.63
	Garbage Cans Benches for Downtown \$5500						Much \$3,500
	Community Tree Mgmt \$6000						Misc. Milwaukee Tools (Electric Chainsaw, Blower, Trimmer) \$1,650.00
							Slingerland Playground ?????

	720	Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Total Parks and Recreation	\$136,254.63	\$184,587.86	\$139,103.89	\$86,609.46	\$142,627.21

*Items in red have gone over budget

2026 General Budget w/ 2025 YTD

		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
101-	EXPENDITURES	Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Levy	
46500	EDA						
	101 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	120 Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	437 Other Miscellaneous	\$34,225.00	\$27,579.90	\$32,725.00	\$36,219.48	\$33,875.00	Final Payment for bands hall 2025 \$17,561.83 will be reimbursed by Rochester Sales Tax Dollars
	2025 EDA Wish List for Budget included the following: Approx						
	\$500 City Branding						
	\$75 Cross-Community Chamber Member						
	\$1000 Paper and On-Line Brochures						
	\$6000 City-Wide Event Support						
	\$24,000 Contract with CEDA						
	\$650 Administrative Support						
	\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total EDA	\$34,225.00	\$27,579.90	\$32,725.00	\$36,219.48	\$33,875.00	

101-	EXPENDITURES		Year 2024
49300	2024 TRANSFERS - AUDITORS		
	Transfer to other funds from General		\$142,678.00
	701 after Audit		

- \$40,667.00 to 311-39201 Bond 2019A
- \$15,653 to 312-39201 Bond 2021A
- \$50,400.00 to 313-39201 Bond 2022A
- \$6,645.00 to EDA
- \$12,500 to Fire Truck Fund
- \$1,327.00 to Fire Truck Fund
- \$15,486.00 to Fire Truck Fund

2026 General Budget w/ 2025 YTD							
		2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	COMMENTS
		Final Levy 6.5%	EOY Spent	Final Levy 7.5%	YTD Spent	Levy	
311-	EXPENDITURES						
47000	GO Series Bond 2019A						
	601 Debt Srv Bond Principal	\$57,500.00	\$57,500.00	\$57,500.00	\$57,500.00	\$62,500.00	\$40,000 Streets + \$22,500 75% of disposal
	611 Bond Interest	\$23,175.00	\$23,175.00	\$21,450.00	\$21,450.00	\$21,450.00	\$13,575 streets + \$7,875 75% of disposal
	620 Fiscal Agents Fees	\$495.00	\$495.00	\$495.00	\$495.00	\$495.00	
	611 To Adj Enterprise Debt (Interest) - Auditor		(\$8,550.00)				
	601 To Adj Enterprise Debt (Principal)- Auditor		(\$22,500.00)				
Revenue	311-36200 Special assessments - Auditor		(\$9,780.00)				
Revenue	311-39201 Transfer from General Fund - Auditor		(\$40,667.00)				
	Total	\$81,170.00	(\$327.00)	\$79,445.00	\$79,445.00	\$84,445.00	
312-	EXPENDITURES						
47000	GO Eqmnt & Util Note 2021A						
	601 Debt Srv Bond Principal	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	plowtruck
	611 Bond Interest	\$1,908.00	\$1,908.00	\$1,674.00	\$837.00	\$1,440.00	plowtruck
Revenue	312-39201 Transfer from General Fund - Auditor		(\$15,653.00)				
	Total	\$14,908.00	(\$745.00)	\$14,674.00	\$13,837.00	\$14,440.00	
313-	EXPENDITURES						
47000	GO Series Bond 2022A						
	611 Bond Interest	\$13,405.00	\$13,405.00	\$12,197.50	\$12,197.50	\$10,937.00	streets
	601 Debt Service Bond Principal	\$34,000.00	\$34,000.00	\$35,000.00	\$35,000.00	\$37,000.00	streets
Revenue	313-39201 Transfer from General Fund - Auditor		(\$50,400.00)				
	Total	\$47,405.00	(\$2,995.00)	\$47,197.50	\$47,197.50	\$47,937.00	
314-	EXPENDITURES						
47000	GO Series Bond 2024A						
	601 Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00		
	611 Debt Service Bond Interest	\$0.00	\$0.00	\$0.00	\$0.00		
	620 Fiscal Agent Fees	\$0.00	\$0.00	\$0.00	\$495.00		
	Total	\$0.00	\$0.00	\$0.00	\$495.00	\$0.00	
		\$143,483.00	(\$4,067.00)	\$141,316.50	\$140,974.50	\$146,822.00	

2026 General Budget				2024 Budget	2025 Budget	2026 Budget
				\$114,500.00	\$130,000.00	\$150,000.00
401 -	EXPENDITURES		Final Levy 6.5%	Levy 7.5%		
41000	Capital Funds					
	570	General Capital Projects		\$76,552.00		
	701	Transfers to other funds	\$61,530.00	\$375,394.57		
			Used to close 2022 St. work			
			Total Expense	\$61,530.00	\$451,946.57	\$0.00

Excel Payment Streetlights on HWY 57 - 2025

2024A HWY 57 Bond \$375,394.57 Transfer - see R 101-39203 - 2025

2026 General Preliminary Budget Revenue/Expense						
		2024 EOY	2025 Budget	2025 YTD	2026 Budget	
TOTAL REVENUES		Final Levy 6.5%	Final Levy 7.5%	Levy 7.5%	Levy	
		\$ 1,299,347.13	\$ 1,263,576.00	\$ 1,478,789.61	\$ 1,201,064.00	
		Budget was \$1,175,695.87	Budget was \$1,263,576.00	Budget was \$1,263,576.00		
TOTAL EXPENDITURES						
101.41110	Legislative (Mayor/Council)	\$ 14,979.81	\$ 16,519.00	\$ 4,470.03	\$ 16,624.00	
101.41410	Elections	\$ 3,576.75	\$ -	\$ -	\$ 3,895.00	
101.41500	Financial Administration	\$ 111,919.38	\$ 114,820.46	\$ 66,379.86	\$ 109,122.00	
101.41530	Accounting	\$ 25,250.00	\$ 25,000.00	\$ 24,250.00	\$ 25,000.00	
101.41550	Assessing	\$ 7,431.33	\$ 7,400.00	\$ 6,948.89	\$ 7,000.00	
101.41600	Law/Legal Services	\$ 29,240.63	\$ 20,000.00	\$ 39,125.67	\$ 30,000.00	
101.41940	General Govt. Buildings/Plant	\$ 56,331.11	\$ 58,450.00	\$ 42,401.15	\$ 53,700.00	
101.41950	Engineering Professional Services	\$ 7,685.00	\$ 10,000.00	\$ 3,621.00	\$ 10,000.00	
101.42100	Police Protection Contract	\$ 107,409.00	\$ 110,334.00	\$ 64,367.31	\$ 114,000.00	
101.42200	Fire Protection	\$ 103,409.21	\$ 181,329.00	\$ 62,190.59	\$ 131,434.00	
101.42400	Building Inspections	\$ 9,378.05	\$ 7,500.00	\$ 3,013.48	\$ 7,500.00	
101.43100	Streets Department	\$ 192,854.39	\$ 213,909.26	\$ 449,557.32	\$ 188,830.00	Bond for HWY 57 transfer to reimburse engineering
101.43125	Ice and Snow Removal	\$ 10,960.54	\$ 23,300.00	\$ 6,177.92	\$ 22,500.00	
101.43160	Street Lighting	\$ 17,763.82	\$ 27,000.00	\$ 13,580.25	\$ 24,500.00	
101.45200	Parks & Recreation	\$ 184,587.86	\$ 139,103.89	\$ 86,609.46	\$ 142,627.21	
101.46500	EDA	\$ 27,579.90	\$ 32,725.00	\$ 36,219.48	\$ 33,875.00	
311.312.313.314	Other Financing	\$ (4,067.00)	\$ 141,316.50	\$ 140,974.50	\$ 146,822.00	
401-41000	Capital Funds	\$ 61,530.00	\$ 130,000.00	\$ 451,946.57	\$ 150,000.00	Bond for HWY 57 Transfer to reimburse engineering
101-49300	Transfers Out From General Fund - Auditors	\$ 142,678.00	\$ -	\$ -	\$ -	
	TOTAL EXPENDITURES	\$ 1,110,497.78	\$ 1,258,707.11	\$ 1,501,833.48	\$ 1,217,429.21	
		Budget was \$1,172,289.81	Budget Was \$1,258,707.21	Budget was \$1,258,707.21		
	TOTAL REVENUE LESS TOTAL EXPENSES	\$ 188,849.35	\$ 4,868.89	\$ (23,043.87)	\$ (16,365.21)	

	A	B	C	I	J	K	L	M	N	O	P
1		2026 Budget Enterprise Fund									
2		601 WATER FUND		2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	
3	601-	REVENUES								Preliminary	
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00		
5	36200	Miscellaneous	Bulk Water Sales	\$0.00	\$447.00	\$0.00	\$22,904.00	\$400.00	\$521.79	\$500.00	High 2025 YTD because Wellhouse Ins. Claim came in
6	36210	Interest Earnings		\$0.00	\$4,950.00	\$11,000.00	\$5,747.85	\$5,000.00	\$4,400.00	\$3,200.00	
7	37100	Water Sales		\$169,725.00	\$171,512.09	\$160,000.00	\$167,457.56	\$176,600.00	\$102,792.06	\$176,600.00	
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	\$614.00	\$1,228.00	\$0.00	\$650.00	\$0.00	\$0.00	
9	37160	Water Penalty		\$0.00	\$718.17	\$1,000.00	\$1,934.24	\$2,000.00	\$1,368.93	\$2,000.00	
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,873.32	\$3,600.00	\$3,867.27	\$3,870.00	\$2,367.08	\$3,870.00	
11	37180	Commercial Water Tax		\$1,500.00	\$1,178.63	\$1,130.00	\$1,109.58	\$1,300.00	\$705.10	\$1,200.00	
12	38051	Gas Franchise Fee		\$10,321.00	\$11,112.00	\$11,000.00	\$11,205.00	\$11,200.00	\$5,610.00	\$11,240.00	
13	38052	Electric Franchise Fee		\$12,977.00	\$13,737.63	\$12,745.00	\$16,147.91	\$13,000.00	\$6,457.81	\$10,003.00	
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
15	39203	Transfer from Other Fund		\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17											
18			Total Revenues	\$198,285.00	\$209,642.84	\$201,703.00	\$230,373.41	\$214,020.00	\$124,222.77	\$208,613.00	
19											
20											
21	601-	OPERATING EXPENSES									
22	49400										
23	101	Salaries	Staff Wages	\$43,126.11	\$45,337.57	\$39,111.90	\$33,965.40	\$40,757.22	\$25,598.80	\$42,319.00	
24	120	Benefits	Staff Benefits	\$15,328.64	\$20,548.46	\$14,128.82	\$13,188.16	\$15,655.39	\$6,615.01	\$16,319.00	
25	151	Workmans Comp	Staff Ins.	\$1,200.00	\$1,265.26	\$1,194.00	\$1,040.21	\$1,500.00	\$1,099.00	\$1,400.00	
26	200	Supplies		\$1,000.00	\$460.42	\$1,000.00	\$260.64	\$700.00	\$4.98	\$700.00	
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,399.34	\$1,000.00	\$0.00	\$1,500.00	\$306.42	\$1,500.00	
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$2,000.00	\$3,592.10	\$3,400.00	\$3,393.03	\$3,700.00	\$1,770.78	\$3,700.00	
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$10,248.47	\$10,300.00	\$13,408.35	\$8,000.00	\$4,758.64	\$8,000.00	
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$48.43	\$10,000.00	\$2,058.21	\$4,500.00	\$290.74	\$4,500.00	
31	228	Equipment Repair and Maintenance	Water Meters, Fluoride Mtr	\$10,000.00	\$17,019.45	\$10,000.00	\$53,489.65	\$18,000.00	\$10,456.00	\$15,000.00	Well Repair 2024
32	240	Tools & Minor Equipment		\$200.00	\$0.00	\$200.00	\$0.00	\$150.00	\$0.00	\$150.00	
33	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$5,507.84	\$10,000.00	\$41,320.46	\$5,600.00	\$3,732.10	\$44,000.00	High Because of Water Main Breaks (2024)
34											

	A	B	C	I	J	K	L	M	N	O	P
1	2026 Budget Enterprise Fund			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget	
2	601 WATER FUND										
35	303	Engineering		\$0.00	\$0.00	\$0.00	\$13.87	\$0.00	\$450.26	\$0.00	
36	321	Communications	Tower, well house alarm, fiber line	\$700.00	\$645.43	\$700.00	\$531.23	\$650.00	\$374.96	\$700.00	
37	362	Property Insurance	N/A								
38	380	Utility Services	Gas/Electric	\$7,000.00	\$9,918.89	\$2,000.00	\$7,245.96	\$11,000.00	\$4,616.38	\$7,400.00	
39	405	Depreciation	Auditors Manage This	\$0.00	\$83,335.00	\$0.00	\$83,184.00	\$0.00	\$0.00	\$0.00	
40	430	Miscellaneous	Publishing, wtr sample mailings, bills	\$1,000.00	\$20.70	\$1,705.00	\$1,246.48	\$1,100.00	\$650.17	\$1,100.00	
41	433	Dues and Memberships	MMUA & MRWA	\$900.00	\$748.00	\$900.00	\$856.00	\$790.00	\$379.00	\$900.00	
42	441	MDH Fee	Paid to State MN; pass thru	\$3,762.00	\$3,705.25	\$4,000.00	\$3,974.74	\$3,900.00	\$1,978.00	\$4,000.00	
43	570	Capital Outlay	2024 Upgrade Hydrants	\$6,100.00	\$2,983.95	\$5,000.00	\$459.31	\$3,000.00	\$0.00	\$7,400.00	Writing for generator - 2026
44	601	Debt Service Bond Principal-transfers with fund 311	GO 2019A Water Portion	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$30,000.00	
45	601	Debt Service Bond Principal-transfers with fund 312	2021A	\$0.00	\$0.00	\$11,000.00	\$11,000.00	\$12,000.00	\$0.00	\$12,000.00	
46	601	Debt Service Bond Principal-Transfers with fund 314	2024A Water Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$23,200.00	\$23,200.00	\$26,100.00	
47	611	Bond Interest-transfers with fund 311	GO 2019A Water Portion	\$11,850.00	\$11,710.00	\$10,209.00	\$10,725.00	\$9,975.00	\$9,975.00	\$8,700.00	
48	611	Bond Interest-transfers with fund 312	2021A	\$0.00	\$972.00	\$1,746.00	\$1,746.00	\$1,440.00	\$774.00	\$1,332.00	
49	611	Bond Interest-Transfers with fund 314	2024A Water Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$25,363.00	\$25,362.76	\$18,502.00	
50	620	Fiscal Agent Fees		\$0.00	\$0.00	\$0.00	\$30,930.00	\$0.00	\$0.00	\$0.00	
51	720	Operating Transfers	Bond Pynt Tower (Transfer to 308 Refunding Bond 2011A)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52		To adjust Accrued Interest Bonds - Auditors		\$0.00	-\$364.00	\$0.00	\$12,789.00	\$0.00	\$0.00	\$0.00	
53		To Adjust 2021A Interest Bonds - Auditors		\$0.00	\$972.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54		To Adj 2021A & 2019A Bonds Principal		\$0.00	\$0.00	\$0.00	-\$36,000.00	\$0.00	\$0.00	\$0.00	
55		Total Expenses	Not including Depreciation	\$159,966.75	\$136,739.56	\$162,594.72	\$232,641.70	\$217,480.61	\$147,393.00	\$255,722.00	
56		Total Revenue Minus Expenses		\$38,318.25	\$72,903.28	\$39,108.28	-\$2,268.29	-\$3,460.61	-\$23,170.23	-\$47,109.00	
57											
58											
59											

*Items in red have gone over budget.

2026 Budget Enterprise Fund									
602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget
602-	REVENUES								Preliminary
33400	State Grant and Aids		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Manor Drive Project	\$5,500.00	\$8,949.00	\$0.00	\$8,949.00	\$8,900.00	\$0.00	\$8,900.00
36200	Miscellaneous Revenue		\$0.00	\$4,853.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$0.00
36210	Interest Income		\$0.00	\$24,753.23	\$23,000.00	\$30,460.00	\$25,000.00	\$11,693.99	\$17,000.00
37200	Sewer Sales		\$309,768.38	\$310,088.09	\$298,000.00	\$307,355.03	\$319,300.00	\$194,322.22	\$319,000.00
37250	Sewer Connect/Reconnect		\$0.00	\$2,639.00	\$0.00	\$17,255.00	\$2,640.00	\$0.00	\$2,640.00
37251	Sewer Connect Chg Cemetery Rd		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty		\$0.00	\$1,329.59	\$1,200.00	\$3,657.11	\$3,200.00	\$2,420.82	\$3,500.00
38051	Gas Franchise Fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues		\$335,268.38	\$387,611.91	\$322,200.00	\$367,676.14	\$363,840.00	\$208,437.03	\$351,040.00
602-49450-	OPERATING EXPENSES:								
101	Salaries		\$32,928.37	\$37,040.84	\$45,238.45	\$40,670.51	\$47,196.74	\$29,309.76	\$48,821.00
120	Benefits		\$11,366.15	\$18,624.44	\$16,341.99	\$15,652.18	\$17,962.13	\$7,950.07	\$18,678.00
151	Workman's Comp		\$1,450.00	\$1,493.74	\$1,409.00	\$1,228.82	\$1,500.00	\$917.12	\$1,000.00
200	Supplies		\$1,000.00	\$505.70	\$1,000.00	\$0.00	\$1,000.00	\$27.99	\$3,600.00
208	Training, Mileage		\$1,400.00	\$984.40	\$1,500.00	\$1,136.40	\$1,000.00	\$87.79	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$3,200.00	\$3,609.92	\$3,500.00	\$2,294.84	\$3,800.00	\$236.19	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg structures related to WW/lift station pumps; grinder pumps	\$15,000.00	\$11,497.74	\$15,000.00	\$14,722.16	\$12,000.00	\$143.05	\$12,000.00
240	Tools Minor Equipment		\$500.00	\$120.83	\$500.00	\$362.57	\$300.00	\$125.22	\$300.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$11,000.00	\$10,020.89	\$11,000.00	\$18,849.24	\$11,000.00	\$11,957.67	\$12,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$570.00	\$5,000.00	\$1,341.02	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WW/TP, Lift station	\$850.00	\$928.86	\$870.00	\$794.46	\$950.00	\$509.92	\$950.00
362	Property Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380	Utility Services	Gas/Electric to run lift stations	\$5,000.00	\$17,225.74	\$3,000.00	\$9,900.67	\$17,500.00	\$3,679.61	\$10,600.00
405	Depreciation	Auditors Handle This	\$0.00	\$129,791.00	\$0.00	\$128,892.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00

orange degreaser \$2600

High in 2024 because Auditor Adj to record enterprise additions, disposal, depreciation

2026 Budget Enterprise Fund							2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget
602 SEWER FUND													
437	Other Miscellaneous	UB Bill mailings, etc	\$1,200.00	\$45.78	\$2,950.00	\$1,583.87	\$1,200.00	\$1,252.15	\$1,300.00				
442	Grant Award Related Expense		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
530	Construction		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
570	Capital Outlay	2024 Televising Sewer Mains \$8500 Replace Grinder Pump \$14,895	\$7,500.00	\$9,160.48	\$10,500.00	\$2,472.77	\$23,095.00	\$21,863.53	\$10,500.00				
585	Kasson WW Processing Fee		\$112,000.00	\$83,677.00	\$95,000.00	\$95,914.00	\$85,000.00	\$26,145.00	\$100,000.00				
601	Debt Service Bond Principal	PFA with Kasson (Principal & Interest)	\$35,000.00	\$35,287.23	\$35,200.00	\$35,384.55	\$35,270.00	\$2,371.42	\$35,352.02				
601	Debt Service Bond Principal-transfers with fund 311	2019A Sewer Portion	\$0.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00				
601	Debt Service Bond Principal-Transfers with fund 314	2024A Sewer Portion	\$0.00	\$0.00	\$0.00	\$33,013.55	\$2,800.00	\$2,800.00	\$3,150.00				
605	Clean Water SRF Bond	2010 PFA Principal	\$12,750.00	\$0.00	\$14,000.00	\$13,000.00	\$14,000.00	\$13,000.00	\$13,000.00				
608	PFA WW Connection Bond	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$24,000.00	\$24,000.00	\$24,000.00				
611	Bond Interest	2017 PFA	\$6,120.00	\$1,968.14	\$3,480.00	\$3,480.00	\$3,250.00	\$3,250.00	\$3,010.00				
611	Bond Interest	2010 PFA	\$0.00	\$1,855.00	\$1,816.00	\$1,750.19	\$1,438.00	\$1,517.64	\$1,283.38				
611	Bond Interest-transfers with fund 311	2019A Sewer Portion	\$0.00	\$11,710.00	\$3,000.00	\$2,850.00	\$2,625.00	\$2,625.00	\$2,400.00				
611	Bond Interest-Transfers with fund 314	2024A Sewer Portion	\$0.00	\$0.00	\$0.00	\$0.00	\$3,062.00	\$3,061.00	\$2,233.00				
620	Fiscal Agent Fees		\$0.00	\$0.00	\$0.00	\$3,733.00	\$0.00	\$0.00	\$0.00				
	To book other government catch up payment to City Auditor		\$0.00	\$0.00	\$0.00	\$2,371.00	\$0.00	\$0.00	\$0.00				
	To Adjust Enterprise Accrued Interest Bonds - Auditor		\$0.00	\$239.00	\$0.00	\$1,130.00	\$0.00	\$0.00	\$0.00				
	To Adj. Enterprise Debt		\$0.00	\$0.00	\$0.00	-\$46,980.00	\$0.00	\$0.00	\$0.00				
	To adj. Enterprise Debt		\$0.00	\$0.00	\$0.00	\$8,550.00	\$0.00	\$0.00	\$0.00				
	To allocate debt interest		\$0.00	-\$1,855.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
720	Operating Transfers		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
998	Asset Disposal Loss		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
999	Asset Retirement												
	Total Expenditures		\$286,564.52	\$244,140.73	\$301,105.44	\$294,934.78	\$322,448.87	\$165,671.15	\$321,677.40				
	Total Revenue Minus Expenses	Not including Depreciation	\$48,703.86	\$143,471.18	\$21,094.56	\$12,741.36	\$41,391.13	\$42,765.88	\$29,362.60				

*Items in red have gone over budget.

\$7500 2019A, \$13,000
2010PFA, \$23,000
2017PFA, \$3480

Televising &
Cleaning Mains 2026
- \$9500

2026 Budget Enterprise Fund									
602 SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2025 Budget

2026 Budget Special Revenue Fund									
603 RV FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget
603-	REVENUES								Preliminary
34000	Charges for Services	Misc Rev & Donation Boxes	\$18,000.00	\$24,113.12	\$22,000.00	\$22,246.40	\$24,000.00	\$15,262.90	\$22,000.00
36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues		\$18,000.00	\$24,113.12	\$22,000.00	\$22,246.40	\$24,000.00	\$15,262.90	\$22,000.00
603-45183-	OPERATING EXPENSES								
101	Salaries		\$13,000.00	\$1,381.51	\$4,141.55	\$1,811.96	\$4,009.00	\$6,258.09	\$4,747.00
120	Benefits		\$3,100.00	\$487.09	\$1,496.09	\$863.33	\$1,926.60	\$159.06	\$2,095.00
210	Tax and Licensing/Res Nexus	Sales/Use, License Renew	\$2,000.00	\$2,087.19	\$3,000.00	\$4,060.73	\$2,900.00	\$1,669.46	\$3,500.00
381	Electric Utilities		\$1,000.00	-\$11.66	\$900.00	\$1,518.09	\$1,500.00	\$237.88	\$1,600.00
384	Refuse/Garbage Disposal		\$0.00	\$0.00	\$0.00	\$458.88	\$560.00	\$270.44	\$580.00
400	Repairs and Maintenance		\$14,325.00	\$7,707.38	\$10,000.00	\$406.84	\$6,000.00	\$37.99	\$6,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$520.89	\$475.00	\$590.15	\$600.00	\$183.40	\$600.00
440	Refunds and Reimbursements		\$500.00	\$340.00	\$500.00	\$214.20	\$500.00	\$0.00	\$300.00
720	Operating Transfers								
	Total Expenses		\$34,400.00	\$12,512.40	\$20,512.64	\$9,924.18	\$17,995.60	\$8,816.32	\$19,422.00
	Total Revenue Minus Expenses		-\$10,800.00	\$11,600.72	\$1,487.36	\$12,322.22	\$6,004.40	\$6,446.58	\$2,578.00

* Items in red have gone over budget.

2026 Budget Enterprise Fund Budget

604 STORM SEWER FUND			2023 Budget	2023 EOY	2024 Budget	2024 EOY	2025 Budget	2025 YTD	2026 Budget Preliminary
604-	REVENUES								
36100	Special Assessments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$3,537.17	\$3,000.00	\$4,351.51	\$4,900.00	\$1,670.58	\$2,414.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$17,869.37	\$18,000.00	\$17,968.45	\$18,000.00	\$14,524.65	\$24,800.00
37560	Storm Sewer Penalty		\$0.00	\$0.00	\$0.00	\$83.12	\$0.00	\$416.87	\$700.00
39201	Transfer from General Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues		\$18,000.00	\$21,406.54	\$21,000.00	\$22,403.08	\$22,900.00	\$16,612.10	\$27,914.00
604-43150-	OPERATING EXPENSES								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$0.75	\$1,500.00	\$0.00	\$0.00	\$0.00	\$600.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing	UB Bills, etc.	\$0.00	\$0.00	\$164.00	\$315.32	\$285.00	\$241.10	\$350.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$14,470.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$6.00	\$6.00	\$0.00	\$0.00
601	Bond Principal 2024A-Transfers with fund 314		\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00	\$15,750.00
611	Bond Interest 2024A-Transfers with fund 314		\$0.00	\$0.00	\$0.00	\$7,945.00	\$15,305.00	\$15,305.11	\$11,165.00
620	Fiscal Agent Fees 2024A		\$0.00	\$0.00	\$0.00	\$18,664.00	\$0.00	\$0.00	
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total Expenses		\$1,500.00	\$0.75	\$1,664.00	\$41,400.32	\$29,596.00	\$29,546.21	\$27,865.00
	Total Revenue Minus Expenses		\$16,500.00	\$21,405.79	\$19,336.00	-\$18,997.24	-\$6,696.00	-\$12,934.11	\$49.00

Clay St
Flooding
2024

*Items in red have gone over budget.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



July 29, 2025

City of Mantorville
21 5th Street East
P.O. Box 188
Mantorville, MN 55955

RE: Mantorville, MN
2022 Street Improvements
Pay Request No. 4 - Final

Dear Honorable Mayor and City Council:

Enclosed is Pay Request No. 4 - Final for work on the above referenced project. We recommend payment in the amount of \$3,616.23 to:

DeCook Excavating, Inc.
821 Country Club Rd SE
Byron, MN 55920

Acceptance by the City Council will initiate the start of the two-year maintenance bond, as specified in the contract documents.

Please contact us if you have any questions.

Sincerely,

WHKS & co.

Scott G. Huneke, P.E

Enclosure

cc: Cory Felderman, WHKS (file)
John Allen, DeCook Excavating

2905 South Broadway
 Rochester, MN 55904
 Phone 507-288-3923



engineers + planners + land surveyors

PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 2022 Street Improvements
 Project No.: 9467.00
 Location: Mantorville, MN
 Contractor: DeCook Excavating, Inc.

Bid Price: \$386,832.25
 Date: Jul. 24, 2025
 Estimate #: 4 - Final
 % Complete: 93%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1	LS	\$35,000.00	1.00		1.00	\$35,000.00
2	Remove Bituminous Street Pavement	2555	SY	\$4.50	2,682		2,682	\$12,089.00
3	Remove Bituminous Driveway Pavement	181	SY	\$4.50	168		168	\$756.00
4	Remove Concrete Driveway Pavement	72	SY	\$12.00	200		200	\$2,400.00
5	Remove Concrete Walk	5	SY	\$12.00	0		-	\$0.00
6	Remove Watermain	564	LF	\$8.00	106		106	\$848.00
7	Adjust Gate Valve Box	1	Each	\$400.00	1		1	\$400.00
8	Adjust Manhole	1	Each	\$450.00	4		4	\$1,800.00
9	Excavation - Common	815	CY	\$18.00	815		815	\$14,670.00
10	Ditch Shaping	425	LF	\$10.00	448		448	\$4,480.00
11	Drive-Over Curb & Gutter	116	LF	\$42.00	109		109	\$4,578.00
12	6" Concrete Driveway	74	SY	\$78.00	164		164	\$12,792.00
13	6" Aggregate Driveway	40	SY	\$30.00	34		34	\$1,020.00
14	3" Bituminous Driveway	396	SY	\$34.00	235		235	\$7,990.00
15	Subgrade Preparation 12"	11	Sta	\$500.00	11		11	\$5,500.00
16	Geotextile Fabric Type 5	2935	SY	\$2.50	2,935		2,935	\$7,337.50
17	10" Aggregate Base Class 5	2935	SY	\$11.90	2,935		2,935	\$34,928.50
18	Type SP 12.5 Wearing Course Mix	604	Ton	\$112.00	711		711	\$79,632.00
19	Type SP 12.5 Non Wear Course Mix	604	Ton	\$110.00	688		688	\$75,680.00
20	Bituminous Reclamation	3104	SY	\$2.00	3,104		3,104	\$6,208.00
21	Bituminous Curb	570	LF	\$21.00	538		538	\$11,298.00
22	6" Hydrant	2	Each	\$5,950.00	1		1	\$5,950.00
23	6" Gate Valve	2	Each	\$2,250.00	1		1	\$2,250.00
24	8" Gate Valve	2	Each	\$2,400.00	2		2	\$4,800.00
25	F & I 4" PVC Watermain	66	LF	\$42.00	4		4	\$168.00
26	F & I 6" PVC Watermain	16	LF	\$48.00	16		16	\$768.00
27	F & I 8" PVC Watermain	498	LF	\$68.00	102		102	\$6,936.00
28	Watermain Fittings	340	Pound	\$12.00	258		258	\$3,096.00
29	Temporary Water	1	LS	\$6,000.00	1		1	\$6,000.00
30	Connect to Existing Watermain	4	Each	\$1,000.00	3		3	\$3,000.00
31	1" Water Service	1	Each	\$2,950.00	0		-	\$0.00
32	F & I 12" CMP, Class III	37	LF	\$68.00	0		-	\$0.00
33	Remove CMP	36	LF	\$50.00	35		35	\$1,750.00
34	Traffic Control	1	LS	\$2,000.00	1.00		1.00	\$2,000.00
35	Topsoil Borrow	217	CY	\$25.00	70		70	\$1,750.00
36	Turf Establishment	2602	SY	\$2.90	1,300		1,300	\$3,770.00
EXTRA	Driveover Curb & Gutter	47	LF	\$47.00	0		-	\$0.00

Total Work Completed \$361,623.00

Less 0% Retainage \$0.00

Less Previous Payments \$358,006.77

Net Payment this Estimate **\$3,616.23**

7-29-25

Contractor Representative

Date

Memorandum

To: Mayor and City Council

From: Gretchen Lohrbach

Date: 08.11.2025

Re: Property at 101 5th Street East

The property owner emailed and said the earliest he could get a meeting with a structural engineer regarding the erosion under his building was in the second half of August, so he doesn't have anything to report to Council at this time.

He is unable to attend the meeting tonight due to a family conflict.

He asks that the matter be laid over to the September meeting.

Memorandum

To: Mayor and City Council

From: Gretchen Lohrbach

Date: 08.11.2025

Re: Steps to obtain local tax authority

At another meeting, a local tax for infrastructure projects was brought up. The following is for informational purposes.



Process to Obtain Local Sales Tax Authority

INFORMATION MEMO

Published: July 9, 2025

Please note: The moratorium on local sales taxes expired on May 31, 2025, and cities may submit requests to the legislature during the 2026 legislative session.

Cities need to follow strict rules and procedures to get legislative authority for the creation of a local sales tax. Cities seeking local sales tax authority must file requests with legislators on the House and Senate Taxes committees by Jan. 31.

The city must submit a resolution proposing the local sales tax, details on the projects that will be funded by the tax, and documentation on regional significance. Cities may request legislative authority to impose a local sales tax to fund up to five capital projects of “regional significance” ([Minn. Stat. § 297A.99](#)).

Projects of Regional Significance

Local option sales taxes can only be used for “regionally significant” capital projects. State law limits these projects to “a single building or structure, including associated infrastructure needed to safely access or use the building or structure; improvements within a single park or named recreation area; or a contiguous trail.” In recent years, several of the requests were modified to exclude road and other infrastructure projects, on the basis that those projects are not “regionally significant” and can be financed, at least in part, with other revenue sources.

Steps of the statutory process

To impose a general local sales tax, a city must take the following steps:

- 1. Adopt a resolution.** The city council must first adopt a resolution proposing the tax. The resolution must include the proposed tax rate, documentation of the “regional significance” of each project to be funded, the amount to be raised with the tax, and the estimated length of time the tax will be needed ([Stat. § 297A.99, subd. 2](#)).
- 2. Submit resolution and supporting materials to state tax committees.** The city is required to submit the adopted resolution, details on the projects, and documentation on regional significance to the chairs and ranking minority members of the House and Senate Taxes committees and appropriate subcommittees by Jan. 31 of the year that it is seeking the special law.
- 3. Get legislative authorization.** The city must secure the passage of a special law authorizing the enactment of the local sales tax. The city would typically work with its local legislators to introduce special legislation ([Stat. § 297A.99, subd. 3](#)).

4. **Adopt a resolution.** After approval, the city must adopt a resolution accepting the new law. The city must also file the resolution and a local approval certificate with the Office of the Secretary of State before the next legislative biennium begins.
 - [Download a Model Local Approval Certificate \(pdf\)](#).
 - [Submit the resolution and local approval certificate on the website of the Office of the Secretary of State](#)
5. **Hold a referendum.** The city must conduct a referendum during a general election within two years of receiving legislative authority for the local sales tax. The referendum must include separate questions for each project, and only the ballot questions approved by voters may be funded by the sales tax ([Stat. § 297A.99, subd. 3](#)).
6. **Pass an ordinance.** The city council must pass an ordinance imposing the tax. It must also notify the commissioner of Revenue at least 90 days before the first day of the calendar quarter that the tax will be imposed.

Spending restrictions on referendum

State law restricts cities' spending of funds to promote the passage of a local sales tax referendum ([Minn. Stat. § 297A.99, subd. 1\(d\)](#)). Cities may only spend money to:

- Give residents the information that is contained in the local sales tax resolution, including information on specific projects and costs of those projects.
- Conduct public forums on the sales tax and projects to be funded, provided that proponents and opponents are given equal time to express their opinions.
- Provide facts on the proposed projects and the impact of the proposed tax on consumers.
- Conduct the required referendum.

Notification requirements

A city with a local sales tax must notify the public about the local sales tax in specific ways ([Minn. Stat. § 297A.99, subd. 12a](#)):

- **Provide notice on the city website.** The city must post a notice on its official city website that residents and businesses in the city may owe a local use tax on purchases of goods and services made outside of the political subdivision limits. The notice must provide information, including a link to any relevant Department of Revenue website, on how the taxpayer may get information and forms necessary for calculating and paying the tax. The city must display a link to this notice on the homepage of its website.
- **Provide notice on billing statements.** If the city provides and bills for sewer, water, garbage collection, or other public utility services, the billing statement must also include at least once per year a notice that residents and businesses may owe a local use tax on purchases made outside of the political subdivision limits. The notice must also explain how the taxpayer may get information and forms necessary for calculating and paying the tax.

Resources

The League worked with legislative staff and the Minnesota Department of Revenue to develop a model resolution that fulfills the requirements of the law. Your city may want to use the model if it is considering a local sales tax request.

[Download the model resolution \(doc\)](#)

If you have questions about the statutory process outlined above, contact one of the [League's Intergovernmental Relations staff](#).

For more information and assistance with the local sales tax process, you may also contact the Minnesota Department of Revenue's Local Government Services Unit at localgovernmentsservices.mdor@state.mn.us or (651) 556-6117.

[Learn more about the required local sales tax process from the Minnesota Department of Revenue website](#)

Your LMC Resource

Beth Johnston

Intergovernmental Relations Representative

(651) 281-1218

bjohnston@lmc.org