



*Trail to the Past. Road to the Future.*

## **PARK AND RECREATION BOARD**

Municipal Council Chambers | 21 5<sup>th</sup> Street E • Mantorville, MN 55955

Thursday, July 31, 2025 @ 6:30 PM

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### **AGENDA**

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**
  - a. 6.24.2025 Park Minutes (*Attachment A – page 2-3*)
- 4. Tabled/Revisit Items**
  - a. Signs at Ballfields (*Attachment B – page 4*)
- 5. New Business**
  - a. Park Board Wish List (*Attachment C – page 5*)
- 6. Old Business**
  - a. Grants
  - b. Riverside Park
    - Hockey Rink / Basketball Court
    - Bandshell
    - Star
  - c. Walter & Ester Stussy Memorial Campground
  - d. Bergmann Park
  - e. Slingerland Park
    - Pickleball
  - f. Mantor Field
  - g. K-M Dog Park
  - h. Denneson Field
  - i. Community Gardens
  - j. Community / Park Tree Management
- 7. City Staff Updates / Reports**
- 8. Joint Ventures Updates**
- 9. Next board meeting is Tuesday, July 29, 2025 at 6:30 PM**
- 10. Adjourn**

ATTACHMENT A



*Trail to the Past. Road to the Future.*

**PARK AND RECREATION BOARD**

Municipal Council Chambers | 21 5<sup>th</sup> Street E • Mantorville, MN 55955  
Tuesday, June 24, 2025

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**MEETING MINUTES**

1. **Call to Order:** Chairman Brad Germundson called meeting to order at 6:30 pm.
  - a. **Members Present for Quorum:**

Brad Germundson	Don Hofsted
Lyle Hoaglund	Kim Boyum
  - b. **Members Absent:**

Brandy Ramer	Martha Vrieze
Matt Wohlenhaus	
  - c. **Special Guests:**

Joe Adams, Public Works
Wendy Siewert, Deputy City Clerk
  
2. **Adopt the Agenda:**
  - a. Member Don Hofsted motioned and member Lyle Hoaglund seconded to approve the agenda.  
Passed. 4 yeas / 0 nays
  
3. **Approval of 5.27.2025 Park Minutes:**
  - a. Member Don Hofsted motioned and member Lyle Hoaglund seconded to approve the minutes.  
Passed. 4 yeas / 0 nays
  
4. **Tabled / Revisit Items**
  - a. Signs at ballfield. Joe Adams shared estimate from Midwest Signtech of Rochester. Their estimate was \$185 for 3M IJ35 5-year digital print with laminate or 751 Oracal 7-year colored vinyl on 4X4 Poly Metal, grommeted every 2', includes art work. Brandy Ramer was absent but supplied an estimate from Shea Design with different amounts. It was decided to have Brandy get an estimate for the exact same so we could compare side by side. The signs will be tabled for next meeting.  
  
Member Don Hofsted motioned and member Lyle Hoaglund seconded to table the signs at ballfield for next meeting.  
  
Passed. 4 yeas / 0 nays
  
5. **Old Business**
  - a. Grants: Nothing new at the moment. Working with Todd Keifer from CEDA for a \$10,000 grant for renovating the bathrooms at Riverside. Toilets continue to get plugged up at Riverside. Also talking about putting up cabanas at the pickleball court.
  - b. Riverside Park:
    - Hockey Rink/Basketball Court: June 6 was asphalt. Have to wait a month, then striping will be after July 6.

**ATTACHMENT A (Continued)**

*City of Mantorville Park and Recreation Board  
Meeting Minutes – June 24, 2025*

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- Bandshell: The bandshell is staying clean, everything is going well, going through a lot of garbage bags. Currently bringing garbage cans back and forth for use. One thing everyone comments on, outlets are in the front, they will they were in the back.  
  
Lyle asked if the church service could use the bandshell during Marigold Days and would like the fee waived. Lyle will mention during council meeting.
  - Star: Getting anchored down today. Still needs lights. Joe will put chains around the outside this week.
  - c. Campground: Nothing new. Extremely busy right now.
  - d. Bergmann Park: Nothing at the moment.
  - e. Slingerland Park:
    - Pickleball: Slab is poured, NW corner doing a sidewalk/ramp coming down to it.
  - f. Mantor Field: It's been going wide open with games, 2-3 games a day.
  - g. K-M Dog Park: Joe had Wendy put a notice on Facebook about all the feces on the ground. Owners are not watching their dogs.
  - h. Denneson Field: Busy with games.
  - i. Community Gardens: Nothing.
  - j. Community / Park Tree Management: No updates.
- 6. City Staff Updates / Reports**
- a. Nothing new. Staying very busy keeping up with mowing.
- 7. Joint Ventures Updates**
- a. No updates. Meeting is July 8 at 7:30 am.
- 8. Next Park & Recreation Board meeting is Tuesday, July 29, 2025 at 6:30 PM.**
- 9. Adjourn:**
- a. Member Don Hofsted motioned and Member Kim Boyum seconded to adjourn.  
Passed. 4 yay / 0 nay  
**Adjourn at 7:01 pm.**

**ATTACHMENT B**

**Signs at Ballfields**

SIGNS	Midwest Signtech	Shea Design	?? (Martha)
3M IJ35 5-year digital print with laminate or 751 Oracal 7-year colored vinyl, 4X4 Poly Metal with grommets every 2' (includes art setup)	\$185.00	\$395.00	\$350 (2 color) \$400 (multi color)

**Midwest Signtech**

Midwest Signtech of Rochester LLC.  
3745 North Broadway  
Rochester, MN 55906

**Estimate**

Date	Estimate #
6/28/2025	2457

Name / Address

City of Mantorville  
21 5th Street E.  
P.O. Box 188  
Mantorville, MN 55955

Description	Qty	Cost	Project	
				Total
3M IJ35 5 Year Digital print with laminate or 751 Oracal 7 year colored vinyl on 4X4 Poly Metal, grommeted every 2'. Includes art setup	1	185.00		185.00
		0.00		0.00
<b>Total</b>				<b>\$185.00</b>

Customer Signature \_\_\_\_\_

**Shea Design**

**PROPOSAL**

10705 Viola Road NE  
Viola, Minnesota 55934  
507.876.2187  
melissa@sheadesigninc.com  
www.sheadesigninc.com

DATE 7.28.2025

CLIENT Mantorville City Park Board

QTY	DESCRIPTION	PRICE
1-24	3mm 4"x4" Premium 8 Board Poly Metal single sided signs with 3M IJ35 5 Year Digital Printed Media or 751 Oracal High Performance 7 Year Colored Vinyl. Signs also include industrial strength grommets installed every 2' across top and bottom of sign. *Includes artwork set up	\$395/ea
	*Installation and Permits not included	
	7.375% TAX	N/A
	<b>TOTAL</b>	

\*QUOTE VALID FOR 30 DAYS FROM ABOVE DATE.

*Logo Design*

*Vehicle Graphics and Lettering*

*Custom Signs and Banners*

*Full Color Decals*

*Screen Printed and Stretched Apparel*

APPROVED BY \_\_\_\_\_

DATE \_\_\_\_\_

**ATTACHMENT C**

**Wish List**

<b>2025 Park Board Budget</b>				
Project	Budget	Expenditures	Balance	Notes
Water Fountain, Mantor Field	\$6,500.00		\$6,500.00	Eliminated
Ballfield Rock	\$3,000.00		\$3,000.00	
Tires for JD Gator	\$800.00	\$764.23	\$35.77	
Basketball Court/Hockey Rink	\$6,250.00	\$6,250.00	\$0.00	
Garbage Cans/Benches, downtown	\$5,500.00	\$5,734.63	(\$234.63)	
Community Tree Management	\$6,000.00		\$6,000.00	
Park Tree Management	\$6,000.00		\$6,000.00	
John Deere Zero-Turn Mower	\$5,000.00	\$5,077.58	(\$77.58)	
John Deere Garden Tractor	\$4,360.63	\$4,360.63	\$0.00	
<b>Total</b>	<b>\$36,910.63</b>	<b>\$22,187.07</b>	<b>\$14,723.56</b>	

<b>Proposed Budget for 2026</b>		
Project	Proposed	Actual
Ballfield Rock		
Tires		
Basketball Court/Hockey Rink		
Garbage Cans/Benches, downtown		
Community Tree Management		
Park Tree Management		
Mulch		
Dennison Park		
Bathrooms		
Pickleball Court		
<b>Total Proposed</b>		