



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955**

Tuesday, June 24, 2025 @ 6:30 PM

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**
 - a. 5.27.2025 Park Minutes
- 4. Tabled/Revisit Items**
 - a. Signs at Ballfields (estimate from Midwest Signtech and Shea are attached)
- 5. Old Business**
 - a. Grants
 - b. Riverside Park
 - Hockey Rink / Basketball Court
 - Bandshell
 - Star
 - c. Walter & Ester Stussy Memorial Campground
 - d. Bergmann Park
 - e. Slingerland Park
 - Pickleball
 - f. Mantor Field
 - g. K-M Dog Park
 - h. Denneson Field
 - i. Community Gardens
 - j. Community / Park Tree Management
- 6. City Staff Updates / Reports**
- 7. Joint Ventures Updates**
- 8. Next board meeting is Tuesday, July 29, 2025 at 6:30 PM**
- 9. Adjourn**



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PARK AND RECREATION BOARD MINUTES

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Tuesday, May 27, 2025

- 1. Call to Order:** Acting Chairman Don Hofsted called meeting to order at 6:31 pm.
 - a. **Members Present for Quorum:** Martha Vrieze, Matt Wohlenhaus, Don Hofsted, Kim Boyum
 - b. **Members Absent:** Brad Germundson, Lyle Hoaglund, Brandy Ramer
 - c. **Special Guests:** Joe Adams, Public Works; Wendy Siewert, Deputy City Clerk

- 2. Adopt the Agenda:**
 - a. Member Matt Wohlenhaus motioned and member Martha Vrieze seconded to approve the agenda.
Passed. 4 yeas / 0 nays

- 3. Approval of 4.29.2025 Park Minutes:**
 - a. Member Martha Vrieze motioned and member Matt Wohlenhaus seconded to approve the minutes.
Passed. 4 yeas / 0 nays

- 4. Tabled / Revisit Items**
 - a. Signs at ballfield. Brandy Ramer is still waiting for Shea Design estimate. Joe Adams will check with the Midwest Signtech of Rochester, LLC. The signs will be tabled for next meeting.

- 5. Old Business**
 - a. Grants: Nothing new at the moment. Applying for a \$10,000 grant for renovating the bathrooms at Riverside.
 - b. Riverside Park:
 - Hockey Rink/Basketball Court: Asphalt/Tar will be complete this week. Miscommunication with pricing, got billed for 1 court instead of 2. They are eating some of the costs. Joe Adams was able to still achieve an amount under budget.
 - Bandshell: The Jazz was supposed to play tonight, but it got rained out. So they will come back on Monday. Rock is laid and smoothed out. Brackets are added to people can hang banners. Need to wait and see how the dumpsters work out.
 - Star: They started to lay the pad, but hit a tree stump, so Joe will take the grinder down and help with that. Would like the concrete down before school gets out.

- c. Campground: Nothing new.
- d. Bergmann Park: Nothing at the moment.
- e. Slingerland Park:
 - Pickleball: On its way. Concrete is this week.
- f. Mantor Field: All mowed, just needs weeding. It's been steady.
- g. K-M Dog Park: Good so far. No messes yet.
- h. Denneson Field: Curbs are put in, grass is slowing coming in. League starts up Thursday night.
- i. Community Gardens: Looks like 1 person backed out and called city, but we rented them out to someone else, so he needs to contact him.
- j. Community / Park Tree Management: No updates.

6. City Staff Updates / Reports

- a. Staying busy, all working hard. Council meeting is going to 1 a month starting in June.

7. Joint Ventures Updates

- a. No updates. Meeting coming up on July 8.

8. Next board meeting is Tuesday, June 24, 2025 at 6:30 PM. Matt Wohlenhaus will be absent at next meeting.

9. Adjourn:

- a. Member Matt Wohlenhaus motioned and Member Martha Vrieze seconded to adjourn.

Passed. 4 yay / 0 nay

Adjourn at 7:07 pm.

Midwest Signtech of Rochester LLC.

3745 North Broadway
Rochester, MN 55906

Estimate

Date	Estimate #
6/28/2025	2657

Name / Address
City of Mantorville 21 5th Street E P.O. Box 188 Mantorville, MN 55955

			Project
Description	Qty	Cost	Total
3M IJ35 5 Year Digital print with laminate or 751 Oracal 7 year colored vinyl on 4X4 Poly Metal, grommeted every 2'. Includes art setup	1	185.00	185.00T
		0.00	0.00
		Total	\$185.00

Customer Signature _____



PROPOSAL

Shea Design, Inc.

10705 Viola Road NE

Viola, Minnesota 55934

507.876.2187

melissa@sheadesigninc.com

www.sheadesigninc.com

CLIENT Mantorville City Park Board

DATE 5.27.2025

QTY	DESCRIPTION	PRICE
	Design rate if applicable	\$25-\$45
	* 4'x8' 10mm corrugated plastic single sided signs with full color laminated vinyl prints (customer supplied artwork or artwork on file)	\$375/ea
	4'x4' 10mm corrugated plastic single sided signs with full color laminated vinyl prints (customer supplied artwork or artwork on file)	\$225/ea
	4'x4' full color printed 8oz single sided mesh banners finished with grommets (customer supplied artwork or artwork on file)	\$125/ea
	3'x8' full color printed 8oz single sided mesh banners finished with grommets (customer supplied artwork or artwork on file)	\$175/ea
	4'x8' full color printed 8oz single sided mesh banners finished with grommets (customer supplied artwork or artwork on file)	\$195/ea
		7.375% TAX
		TOTAL

*QUOTE VALID FOR 30 DAYS FROM ABOVE DATE.

Logo Design
Vehicle Graphics and Lettering
Custom Signs and Banners
Full Color Decals
Screen Printed Apparel

APPROVED BY _____

DATE _____