

City of Mantorville
Regular City Council Minutes
May 12, 2025



1. **Call to Order**

Mayor Jeff Ingalls called the meeting to order at 6:30p.m.

Present: Mayor Jeff Ingalls

Councilmembers:

Lynnette Nash
Lyle Hoaglund
Kim Boyum
Jim Potter

Absent: None

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

Council approved the agenda as presented.

4. **Consent Agenda**

- A. Accounts Payable (Warrant List) for 5.12.25
- B. Council Meeting Minutes 4.14.25
- C. April 2025 Dodge County Sheriff's Report
- D. May 2025 Fire Department Meeting Minutes
- E. Park Board Meeting Minutes 3.25.25
- F. Franchise Termination Notice from KM Telecom

Councilmember Nash motioned and Councilmember Boyum seconded to approve the Consent Agenda as presented.

Motion carried: 5 ayes / 0 nays

5. **Proclamations, Presentations, and Recognitions**

No Items.

6. Public Concerns

No Items.

7. Public Safety

No Items.

8. Public Hearings

No Items.

9. Old Business/New Business

A. Approval of the Riverside Bandshell Policy.

Councilmember Hoaglund moved and Councilmember Potter seconded to approve the Riverside Bandshell Policy as presented.

Motion carried: 5 ayes / 0 nays

B. Approval of the Friends of Mantorville Contract for the approved Pickleball Courts at Slingerland Park and Resolution 2025-22 Accepting the Donation of a Pickleball Court at Slingerland Park.

Councilmember Nash moved and Councilmember Hoaglund seconded to approve the Friends of Mantorville contract for the Pickleball Courts at Slingerland park.

Motion carried: Roll call vote, Councilmembers: Nash – aye
Hoaglund – aye
Boyum – aye
Potter – nay
&
Mayor Ingalls - aye

Councilmember Nash moved and Councilmember Hoaglund seconded to approve Resolution 2025-22 Accepting the Donation of a Pickleball Court at Slingerland Park.

Motion carried: 4 ayes / 1 nay, Councilmember Potter voting against

C. Approval of \$10,000 excavation quote for the Pickleball Courts from Pyfferoen Custom Excavations.

Councilmember Nash moved and Councilmember Hoaglund seconded to approve the quote from Pyfferoen.

Motion carried: 4 ayes / 1 nay, Councilmember Potter voting against

10. Tabled Items

A. Security Cameras for City Hall, City Shop, and Fire Department – not pulled from table.

11. Reports

A. Public Works Report

- 1) The alley behind the Hubbell House will be begun hopefully by next week.
- 2) Service was stubbed into the lot by Creative Change. Creative Change also stubbed in service at the same time.
- 3) The new Basketball Court at Riverside Park is currently being worked on and the hoops will be in soon.
- 4) There is a stray dog up at the shop. It has been shared on the City Facebook page and we will continue to look for the owner. Councilmember Potter said there were some signs looking for a lost dog on the Golf Course Road. Public Works Lead Adams will look into this.
- 5) Council tabled the streetlight for HWY 57 across from Casey's.

B. City Clerk Report

- 1) Council voted to waive the fee for a group conducting a fundraiser at the Riverside Park Pavillion.

Councilmember Boyum Moved and Councilmember Potter seconded to approve.

Motion carried 5 ayes / 0 nays

- 2) Council voted to waive the fee for the student jazz band performing at the Riverside Park Bandshell on the last Tuesday in May.

Councilmember Hoaglund moved and Councilmember Potter seconded to approve.

Motion carried: 5 ayes / 0 nays

- 3) The auditors will be coming to present the year 2024 financial report to Council on June 9th.
- 4) There will be a Public Hearing for the 2025 Fee Schedule on June 9th. City Clerk Lohrbach will have a preliminary one for Council at the next meeting on May 19th.
- 5) City Clerk Lohrbach will get more information together regarding the WEX Fleet gas cards for City Employee use.
- 6) Alcoholic Beverages will be allowed in Riverside Park during City Events.
- 7) Council would like to review an ordinance in regards to native grasses allowed in the City in the future.
- 8) City Clerk Lohrbach said that only 13% of current residents have signed up for the Eye On Water app, so a text service for community information may not be a good idea as residents may not sign up for this service either. This can be revisited in the future, but right now Deputy Clerk Siewert is putting lots of useful community information on the back of the water bills.

- 9) City Clerk Lohrbach will prepare a formal resolution accepting a bench donation from Mati Ruehmann in honor of Scott Larson

Council voted to accept the donation: 5 ayes / 0 nays

- 10) Mailchimp was discussed and it is free for the first 2,000 emails, and then \$45 per month after that.
- 11) The MRA was told that they were getting old permitting prices on their commercial roof they will be putting on. City Clerk Lohrbach will check on this.

C. Consultant Report

No Items

D. Committee Reports

1) Chamber

- Will no longer be doing the Haunted Hustle. Friends of Mantorville could maybe take this event over. This will be brought to the next Chamber meeting for discussion. Artwork for the Christmas tin will be chosen by the end of the month.

2) Economic Development Authority

- The schoolhouse rock fascia request was denied. They would like to use their funds to promote economical development. Funds could be used to help promote a fundraising event for requests like this. The Riverside Bandshell passed it's final inspection and there will be a keynote address and a press release. A Quality of Life Grant is being looked into for refurbishing the Riverside Park bathrooms.

3) Finance/Budget

4) Fire Department

- Curt Kramer is retiring on June 1, 2025. The grass rig is running now. Some money will be spent on new lights that are needed for the trucks.

5) Infrastructure

6) K-M Joint Powers

7) Mantorville Restoration Association

8) Park Board

- The walk through of the parks is done. Signs will be put up at the Riverside Bandshell to keep off the rocks.

9) Personnel

- Will try to meet next week with Deputy City Clerk Siewert and City Clerk Lohrbach.

10) Fire Department Relief

11) Township

- Sold 9 building permits this month. Speaking of building permits, City Clerk Lohrbach said there will be a Public Meeting for approval of the Eagle Meadows final plat at the next council Meeting, May 19th.

12) Decorations

- Public Works Lead Adams heard back from the State that the benches to be purchase for along Mantorville Downtown HWY 57 cannot be bolted down. The Limited Use Permit with the State for the benches will be presented at the next Council meeting on May 19th.
- The brackets for the flags on the light posts along HWY 57 are now up.

E. Councilmember Reports

- Councilmember Nash attend a forum for Kasson students on local governments to answer questions.
- Council will go down to one meeting per month for the summer season. City Clerk Lohrbach will post this on the City Webpage and at City Hall.
- Councilmember Boyum said the Public Works Department has the Parks looking Beautiful.

F. Mayor's Report

- Mayor Ingalls was wondering if the noise signs are in progress; they are.
- Would like a letter sent to the property owner of 101 5th Street East about the wall of the building that can potentially fall into the creek because of the water running underneath this.
- Would like to do something to kick off the Music in Mantorville series at the Riverside Park Bandshell.

12. Executive session

No Items.

13. Adjourn

Councilmember Nash moved and Councilmember Potter seconded to adjourn the meeting.

Motion Carried: 5 ayes / 0 nays

Meeting adjourned at 7:40pm.

Approved: June 9, 2025.

Gretchen Lohrbach
City Clerk-Treasurer