



*Trail to the Past. Road to the Future.*

## **PARK AND RECREATION BOARD MEETING**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955**

**Tuesday, March 25, 2025  
6:30 PM**

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**  
11.26.2024
- 4. New Business**
  - A. Approve 2025 Park Board Budget
  - B. Eagle Scout Project, Mantor Field, presented by Dillon Weis
  - C. Memorial Park Bench, presented by Mati Ruehmann
  - D. Model T Ford Club of America, July 25 (reserving bandshell and pavilion)
  - E. Arbor Day discussion, Friday, April 25
- 5. Old Business**
  - A. Hockey Rink/Basketball Court
  - B. Band Shell - Rules and Regs / Fees
  - C. Grants
  - D. Riverside Park
  - E. Campground – Opening May 1
  - F. Bergmann Park
  - G. Slingerland Park
    - Pickleball
  - H. Mantor Field
    - Council accepted the gift of \$6,000 for water fountain.
  - I. K-M Dog Park
  - J. Denneson Field
  - K. Community Gardens, all booked up.
  - L. Community / Park Tree Management
    - 2025 Tree Removal Bids
      - Location:* 111 7<sup>th</sup> Street West – 2 large maples, \$2,700
      - 401 Clay Street – remove dead branches off maple, \$500
- 6. City Staff Updates / Reports**
- 7. Joint Ventures Updates**
- 8. Next board meeting is Tuesday, April 29, 2024 at 6:30 PM**  
Spring Park Walk-thru
- 9. Adjourn**



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## **PARK AND RECREATION BOARD MEETING**

MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>th</sup> STREET E  
MANTORVILLE, MN 55955  
TUESDAY  
November 26, 2024 6:30pm

- 1) **Call to Order:** Chairmen Brad Germundson called meeting to order at 6:30 pm.
  - a) **Members Present for Quorum:** Brad Germundson, Henry Blair, Don Hofsted, Lyle Hoaglund, Martha Vrieze
  - b) **Members Absent:** Brandy Ramer, Matt Wohlenhaus
  - c) **Special Guest:** Public Works Lead Joe Adams, City Clerk Gretchen Lohrbach
- 2) **Adopt the Agenda:** Member Don Hofsted moved to adopt the agenda. Member Henry Blair seconded.  
**Passed. 4 yay / 0 nay**
- 3) **Approval of Minutes:**
  - a) 10/29/2024 – One Change. Henry Blair was absent from previous meeting.
  - b) Member Lyle Hoaglund moved. Member Henry Blair seconded.  
**Passed. 4 yay / 0 nay**
- 4) **New Business:**
  - a) Band Shell
    - i) Board needs to get something in writing regarding rules and regulations to be approved by the council.
    - ii) Gretchen Lohrbach will contact ResNexus to see if we could add the Bandshell and park shelter to the reservations.
    - iii) Will not book the Bandshell until the policies have been set in place and approved.
- 5) **Old Business:**
  - a) Hockey Rink/Basketball Court
    - i) No new updates. Joe Adams will try to get quotes on basketball in the spring
  - b) Band Shell
    - i) Joe Adams states they are working on decorative rock right now. Weather permitting, they are going to be placing limestone soon.
  - c) Grants
    - i) Nothing New

- d) Riverside Park
    - i) Joe Adams shut the bathrooms down for the year.
    - ii) Tree is ready for lighting on December 7<sup>th</sup>.
    - iii) Christmas decorations has been pushed out and won't be put up for this Christmas.
      - (1) Due to this 20% has been dropped on the bill and they are not charging shipping.
      - (2) Decorations should arrive around December 21<sup>st</sup>.
      - (3) Banners should be put up next week.
  - e) Campground
    - i) Has been closed
  - f) Bergmann Park
    - i) Nothing new, everything looks good.
  - g) Slingerland Park
    - i) Member Martha Vrieze presented Pickelball to the council during the public information session. Council has approved moving forward.
  - h) Mantor Field
    - i) Grass looks really nice
  - i) K-M Dog Park
    - i) Nothing New
  - j) Denneson Field
    - i) Joe Adams states he can't get AOA bathroom out. It will be locked for the season.
  - k) Community Gardens
    - i) Joe Adams states everything has been cleaned and picked up.
  - l) Community Tree Management
    - i) Joe Adams states he removed a lot of trees this year.
  - m) Park Board Management
    - i) Goat Island trees need to come down. The current quote for this is \$750.00, totaling 5 trees
- 6) **Next board meeting is 6:30pm Tuesday March 31, 2025.**
- 7) **Joint Venture Updates**
- a) **Joe Adams was not able to make it to the last meeting**
- 8) **City Staff Updates/Reports**
- a) **Joe Adams has updates**
    - i) **Denneson parking lot has been finished and seeded**
    - ii) **Mantor field work has been completed**
    - iii) **EAD grant has been closed out**
    - iv) **Joe Adams would like to thank the park board for coming to the meeting and making it a pleasant environment.**
- 9) **Adjourn** – Member Henry Blair motioned to adjourn. Member Brad Germundson seconded.
- Passed 4 yay / 0 nay**
- Adjourn at 7:05pm.**

# 2025 Park Board Budget

Project	Budget	Expenditures	Balance	Notes
<del>Water Fountain, Mantor Field</del>	\$6,500.00			Eliminated
Ballfield Rock	\$3,000.00			
Tires for JD Gator	\$800.00			
Basketball Court/Hockey Rink	\$6,250.00			
Garbage Cans/Benches, downtown	\$5,500.00			
Community Tree Management	\$6,000.00			
Park Tree Management	\$6,000.00			
John Deere Zero-Turn Mower	\$5,000.00	-\$5,077.58	(\$77.58)	Lease Payment 2 (Jan 25) of 5
John Deere Garden Tractor	\$4,360.63			Lease Payment 4 (May 25) of 5

**Total Proposed Budget for 2025    \$36,910.63**

Quote

585741

~~Statement~~

DATE 3-11-25

TO City of Mantorville

TERMS

IN ACCOUNT WITH Boyum Tree Service LLC

603 74th Ave SE

Quatoma MN 55060

2 Large maples down  
to stump at 111  
7th st W

\$2,700.00

CURRENT

OVER 30 DAYS

OVER 60 DAYS

TOTAL AMOUNT

\$2,700.00

## City Public Works

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**From:** Olson Tree Services Inc. <olsontree@mail.singleops.com>  
**Sent:** Wednesday, March 5, 2025 9:13 AM  
**To:** citypw@kmtel.com  
**Subject:** Proposal from Olson Tree Services, Inc.

Good Morning,

Thank you for reaching out to us again about your tree project; the proposal is attached. After reviewing, you can accept and sign the proposal online should you decide to move forward with us.

Once a signed copy is received, we will add you to our schedule.

The total for this Proposal is: \$7,014.00.

[View Proposal](#)

Please let us know if you have any questions; have a great day!

Best Regards,  
Annette Olson  
Olson Tree Services, Inc.  
*"Treating Your Trees Like our Own"*

office: [507-754-4499](tel:507-754-4499)

This email was sent to [citypw@kmtel.com](mailto:citypw@kmtel.com); [Unsubscribe from this list](#)



Waiting for confirmation

ESTIMATE #10953-E

Mar 10, 2025 Rev. 3



To:

Joe Adam's

(507) 635-5119

Joe@mantorville.com

21 5th st E, Mantorville, Minnesota, 55955

From:

Carr's Tree Service - Ottertail (Dustin Chomjak)

(888) 470-3355

carrsts@carrstreeservice.com

P.O. Box 250, Ottertail, Mn, 56571

PROPOSED WORK

PRICE

1. Tree Removal Haul All (Recommended)

\$ 2,750.00

Tree taken down in sizes needed to do safely. Brush & logs chipped or hauled from site. Stump cut as low as possible OR as described.



Subtotal: \$ 2,750.00

CONFIRM

# 2025 Park Board Members & Terms

Member	Term Start - End		Position
Kim Boyum	No Term Limit		Council Rep
Lyle Hoaglund	No Term Limit		Council Rep
Brad Germundson	3/22/2021	3/22/2025	Board Member
Matt Wohlenhaus	4/26/2022	4/26/2026	Board Member
Martha Vrieze	9/27/2022	9/27/2026	Board Member
Brandy Ramer	4/30/2024	4/30/2028	Board Member
Don Hofstad	4/30/2024	4/30/2028	Board Member
Wendy Siewert			Secretary
Joe Adams			Public Works