



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

MUNICIPAL COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

Tuesday, March 25, 2025 @ 6:30 PM

1. **Call to Order:** Chairman Brad Germundson called meeting to order at 6:30 pm.
 - a. **Members Present for Quorum:** Brad Germundson, Lyle Hoaglund, Matt Wohlenhaus, Brandy Ramer, Martha Vrieze, Kim Boyum
 - b. **Members Absent:** Don Hofsted
 - c. **Special Guests:** Joe Adams, Public Works; Gretchen Lohrbach, City Clerk; Wendy Siewert, Deputy City Clerk; Dillon Weis, Eagle Scout, Brian Hindahl, Larger Than Life
2. **Motion for Chairman:** The Board voted to approve Brad Germundson Chairman of the Park and Recreation Board. Passed unanimously.
3. **Adopt the Agenda:**
 - a. Correct amount on the budget for what we spent last year was the gator at \$764.23 and the mower was a 5-year lease for \$5,077.58.
 - b. Change Item No. 8 to read: Next board meeting is Tuesday, April 29, 2025 at 6:00 PM.
Passed. 5 yay / 0 nay
4. **Approval of 11.26.2024 Park Minutes:**
 - a. All members unanimously approved the minutes from 11.26.2024.
Passed. 5 yay / 0 nay
5. **New Business**
 - a. 2025 Park Board Budget
 - 1) Tires for JD Gator were budgeted for \$800, spent \$764.23. There was \$25,000 budgeted for new mower, instead we did a 5-year lease on the John Deere Zero-Turn Mower for \$5,077.58. MRA donated water fountain, so it was removed from budget.

Member Brandy Ramer moved to approve 2025 Park Board Budget: Member Matt Wohlenhaus seconded.

Passed. 5 yay / 0 nay
 - b. Eagle Scout Project, Mantor Field, presented by Dillon Weis: Dillon presented the board with his Eagle Scout Project, so that he may obtain his Eagle Scout badge.

Helmet Racks for Mantor Field
 - Overall size: 64" x 34" (5 across and 3 high = 15 total cubby's).
 - Each cubby: 12" x 12", made of green treated wood, sanded and weather sealed.
 - Racks: anchored in, off the ground, in dugout, partial protection from overhang, may get some weathering on the back.
Member Matt Wohlenhaus motioned to accept the Helmet Racks for Mantor Field and attend city council for their approval, Brandy Ramer seconded.

Passed. 5 yay / 0 nay

- c. Memorial Park Bench, presented by Mati Ruehmann: Mati missed the meeting but called on March 27 to apologize and asked to be put on the next agenda.
- d. Model T Ford Club of America, July 25 (reserving bandshell and both pavilions): No one from Model T Ford Club showed up for the meeting and did not contact the Park Department to reschedule. There will be around 200 cars, the Hubbell House will be providing lunch at the park for the group. They would like an area to park, maybe blocking a street.
- e. Arbor Day, Friday, April 25 – Purchase a Burgundy Belle Maple Red Map Tree for \$290, plant it on the NW side of the bridge at 1 pm on April 26. Cost will come out of the Park Tree Management budget.

Marsha motioned to move forward on the tree, Brandy Ramer seconded. Joe will ask city council to approve it as part of Tree City.

Passed. 5 yay / 0 nay

- f. Haley Mann, Instructor from ZED, contacted Matt Wohlenhaus, they have a few students looking to do some Community Service during the school day for a few hours only a few days a week. Matt Wohlenhaus will have Haley reach out to Joe. He will be the contact person, he can find stuff for them to do.
- g. Martha presented the group with signs on the ball fields. Area businesses can purchase a 2 color or multi color 4 x 4 signs. The cost would be \$350 for 2 color and \$400 for multi color. \$150 to renew the next year. \$50 each will go toward the park budget. Brandy Ramer will check with the City of Eyota to see what they do.

Brandy Ramer motioned for Martha to pursue with the signs, Matt Wohlenhaus seconded.

Passed. 5 yay / 0 nay

Note: Gretchen to check with lawyer to see if we need anything, Subpart A. Gretchen to also check to see about doing

- h. Martha shared what the benches and planters would look like for beautifying Mantorville. There are 12 benches, so far 8 are sold. They would be purchased from Uline. They are a powder coat black steel. Benches are \$1,200 each and planters are \$1,000. The City of Mantorville will own them. Will need to go to the Decoration Committee.
- i. Brian Hindahl, Larger Than Life – The sculpture *Star of Life* was donated and accepted by the city. Would like it installed by June 29/July 1 for this year's art show. He has received donations for the supplies and volunteers to help. Brian will join the park board at the next meeting on April 29 for the walk-around Riverside to find a good position for the sculpture. Lighting - Brian Hindahl will get quotes to put a light inside the sculpture. The Park Board will approve it at the next meeting.

6. Old Business

- a. Hockey Rink/Basketball Court: Joe is working with Scott from WHKS. It's going to cost around \$90,000. Joe will provide price and timeline by the next meeting.
- b. Band Shell - Rules and Regs / Fees
 - 1) Several ideas were talked about for different costs.
 - 2) Jazz band coming to do a dry run to make sure everything is working well.
 - 3) Food vendor trucks – should we be charging them \$75 (subject to change).

- 4) Tom Monson to come to the next meeting on April 29 to clear up who is in charge of what.

Matt Wohlenhaus motioned for a fee of \$50 and a refundable deposit of \$100 after inspected for cleanliness and damages. Brandy Ramer seconded.

Passed. 5 yay / 0 nay

Lyle Hoaglund motioned to table establishing the criteria for the use of the bandshell and do not determine the cost and deposit until we talk to this ad hoc committee that we are just learning about. Brandy Ramer seconded.

Passed. 5 yay / 0 nay

- c. Grants: Todd Kiefer is our new grant writer. Nothing new besides that.
- d. Riverside Park: Will open, weather pending. There are 2 big Willows, east side of main pavilion, need to take both out. One is a safety hazard and the other that is not looking too good is in the way of the basketball court.
- Purchased a swing arm grinder, budgeted \$10,000. The cost was \$5,495. Also bought a stump grinder, total cost for both was \$11,385.
- e. Campground – Opening May 1, weather pending. There are about 21 different reservations. Will look at new rates at the end of the season.
- f. Bergmann Park: No updates.
- g. Slingerland Park
- 1) Pickleball: Council is wondering if the park board would take it down from 3 courts to 2 courts. It will be left at 3 courts. Another thought, having the excavator dig it down more to lower the noise and you can have nice seating on the slope. Jeremy Shubert would like some kind of border so he is offering to buy trees and donate to the city.
- h. Mantor Field
- 1) Council accepted the gift of a \$6,000 water fountain. Card will be sent to MRA for the fountain
- 2) Need to wait for the grass to take off. Up to Jason. The 7th and 8th grades may have to wait to play on the field.
- i. K-M Dog Park: Looks good.
- j. Denneson Field: Still wet, don't have a timeline, nothing new.
- k. Community Gardens: all booked up. Same person booked as previous years. He donates to areas that are in need.
- l. Community / Park Tree Management
- 1) 2025 Tree Removal Bids
- Location:* 111 7th Street West – 2 large maples, \$2,700
401 Clay Street – remove dead branches off maple, \$500
- Lyle Hoaglund motioned to approve Boyum for both bids and to take to council to approve, also for another \$500 for branch removal. Brandy Ramer seconded.
- Passed. 5 yay / 0 nay

7. City Staff Updates / Reports

- a. Joe Adams will have Brad for one more year. Brian will fill in when Brad can't.
- b. Wendy Siewert is the new secretary for the Park Board.

8. Joint Ventures Updates

- a. Nothing new, no new projects.

9. Next board meeting is Tuesday, April 29, 2025 at 6:00 PM

- a. Spring Park walk-around. Meet at council chambers at 6:00 PM.

10. Adjourn: Member Brandy Ramer motioned to adjourn. Member Matt Wohlenhaus seconded.

Passed. 5 yay / 0 nay

Adjourn at 8:30 pm.