



**1. Call to Order**

Mayor Ingalls called the meeting to order at 6:30 p.m.

Present: Mayor Jeff Ingalls

Councilmembers:  
Lynnette Nash  
Jim Potter  
Kim Boyum

Absent: Lyle Hoaglund

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder

**2. Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

**3. Changes to the Agenda**

Council approved the agenda as presented.

**4. Consent Agenda**

- A. Accounts Payable (Warrant List) for 3.24.2025
- B. County Commissioners Meeting Minutes for 2.11.25
- C. Approval of 605 Clay Street Rental Renewals
- D. Approval of 616 West Street Rental Application
- E. Approve Resolution 2025-16 Accepting a Donation to the City of Mantorville

Councilmember Potter motioned and Councilmember Nash seconded to approve the Consent Agenda as presented.

Motion carried: 4 ayes / 0 nays

## **5. Proclamations, Presentations and Recognitions**

In April 2024, the City of Mantorville Submitted a Small Cities Development Program Application and was Approved.

Patrick Michner – SEMMCHRA – Small Cities Development Grant

Motion and Approval of:

- Grant Contract
- Administrative Contract & Resolution 2025-12 to Enter into an Administrative Contract with the Southeastern Minnesota Multi-County Housing and Redevelopment Authority
- Resolution 2025-13 Adopting a Civil Rights (Excessive Force) Policy
- Resolution 2025-14 Adopting a Residential Anti-Displacement and Relocation Assistance Plan
- Resolution 2025-15 Authorizing the Release of Funds on Behalf of the City of Mantorville
- HUD-50070 Drug Free Workplace Certification
- Fair Housing Plan
- Program & Local Income Program
- Section 3 Plan
- Rehabilitation Standards
- Policies and Procedures Owner-Occupied Housing
- Walk Away Policy
- Grantee Summary Information Sheet – No Action Needed
- GANT Chart – No Action Needed
- Timeline – No Action Needed
- Post Grant Administrative Contract

There will be ONE MOTION AND APPROVAL for all items on this list. This will be accomplished by a Roll Call Vote of all Councilmembers and Mayor.

These funds will be distributed on a first come, first serve basis. There will be mailings from SEMMCHRA to residents.

Councilmember Potter motioned and Councilmember Boyum Seconded to approve the items in the list with a roll call vote.

Votes as follows: Potter – aye, Boyum – Aye, Ingalls – Aye, Nash – abstained

## **6. Public Concerns**

No Items

## **7. Public Safety Update**

Sheriff Department will be using a new program for the reports to Mantorville. Testing is in August and it will be live in October., 2025.

## **8. Public Hearings**

No Items

## **9. Old Business/New Business**

### **A. The Pickleball Donation Contract to be signed with Friends of Mantorville for the approved Pickleball Courts in Slingerland Park was discussed.**

- Councilmember Potter said he did more research on the pickleball courts and checked with two acoustic programs (University of Florida and Stanford) and he was told that the buildings surround courts can amplify the sound.
- Councilmember Potter said he called Minneapolis Park & Rec and they said Pickleball USA is saying courts should be 600 feet from homes. Councilmember Potter said he was told by USA Pickleball 300 feet with noise barriers, and Minneapolis said you won't get them to say that again. Minneapolis also told him two sides should not have buildings along them.
- Councilmember Potter said he is being told by these places he has contacted that Slingerland Park is a bad place for pickleball courts. He said he found one sport's arena company and one engineering company willing to put in pickleball courts in at 300ft with no noise barriers. Other companies were 500 – 600 feet regardless of noise barriers. Potter said we're not going to find anyone that's going to do an impact statement that is going to tell us this is a good idea, so we can spend the money to do it, or at the end of the day we just have to decide (are we going to do this or not?), because we're not going to find anybody that's going to support us.
- Mayor Ingalls asked if Minneapolis Park & Rec had shared anything in writing or any documentation he could share with us. Councilmember Potter said he didn't ask for any, but he spoke to 3 different people there and they gave him 3 different perspectives, but the footage was always the same.
- Mayor Ingalls was brainstorming about some ideas and mentioned putting some camping spaces in Slingerland Park, then moving pickleball down to the campground; but that Slingerland is the best site the City owns for the Pickleball Courts. Maybe one or two courts could be put in instead of the approved 3 courts. City Clerk Lohrbach was directed by Council to check with Park Board for their opinion at their upcoming meeting or about conducting a survey.
- Councilmember Nash said Mantorville is becoming more and more landlocked and if we want to grow and thrive and for residents to stay here, we need to put these efforts forward.
- Councilmember Potter reiterated the points he had made previously. Councilmember Nash asked for written documentation on them.

- A clear disagreement occurred on how information should be presented and documented at Council meetings and Mayor Ingalls said the meeting was getting un-productive. Councilmember Potter left at 7:12pm.

Councilmember Boyum motioned and Councilmember Nash seconded to table the item until the next meeting.

Motion carried: 3 ayes / 0 nays

## **10. Tabled Items**

No items were pulled from the table.

- A. Security cameras for City Hall, City Shop, and Fire Department.
- B. Discussion of land donation to the city.

## **11. Reports**

### **A. Public Works Report**

- 1) The light under the bridge is broken. If wiring is still good, it will cost about \$1,500 to fix, which is not budgeted for.
- 2) There was an infrastructure meeting last week where the following items were discussed: Eagle Meadows Lift Station construction, main lift station maintenance, Well#3, HWY 57 final costs, Service Line Inventory & lead service line replacement, alley by Hubbell House, Riverside Park basketball courts, FEMA mitigation at Bluff & West Streets, sewer service & annexation at Zumbro Valley Golf Course, land at west end of Seventh Street possible annexation.
- 3) Precision Lining is coming Thursday or Friday to do testing for de-watering.

### **B. City Clerk Report**

- 1) Two shirts were donated to the Mulligan Stew MRA Event.
- 2) Local Board of Appeal and Equalization meeting is on April 21<sup>st</sup> at 5:30pm in Council Chambers.
- 3) Hopefully the computer can be fixed on Wednesday.

Councilmember Nash motioned and Councilmember Boyum seconded to approve \$2,264.00 on the computer repairs.

Motion Carried: 3 ayes / 0 nays

- 4) Maxson Electric would like the \$12,378.43 payment for the work on HWY 57 not covered by Xcel Energy. The City will incur late fees on this amount if not paid.

Councilmember Boyum motioned and Councilmember Nash seconded to delegate this decision to the finance committee.

Motion carried: 3 ayes / 0 nays

### **C. Consultant Report**

No Items

### **D. Committee Reports**

- 1) Chamber
  - Jason Klimavicz and Brittney are co-presidents now.
- 2) Economic Development Authority
- 3) Fire Department
- 4) Infrastructure
  - Had a meeting last week
- 5) Kasson Mantorville Joint Powers
  - Brief meeting with project updates.
- 6) Mantorville Restoration Association
  - Mulligan Stew was successful.
- 7) Park Board
  - Meets tomorrow.
- 8) Personnel
  - Will get together for reviews.
- 9) Fire Relief
- 10) Township
- 11) Decorations
  - New banners are up. Hopefully flags will be up before Memorial Day. Benches were discussed again.

### **E. Councilmember Reports**

- Councilmember Boyum said there is a kid's carnival March 29<sup>th</sup> during the EXPO. There is an Easter Egg Hunt at 9:00am at Riverside Park on April 19<sup>th</sup>. The music in the park concert information will be shared on Facebook. Saturday there is a car show at Holy Family Church July 26<sup>th</sup> 11am-1pm. Master Gardeners meet Thursday April 17<sup>th</sup> at 7:00pm in Conference Room B at the Government Administrative Building in Mantorville. Sunday March 30<sup>th</sup> from 8am-1pm is a Dodge County Sheriff's Chaplains Pancake Breakfast at the Dodge Center Fire Hall.
- Councilmember Nash said they are putting in a new transfer station for Dodge County, groundbreaking is in April. A neighbor expressed concerns about lights staying on in Riverside Park. Joe fixed it already. A neighbor

is turning their yard into prairie grass, the city cannot do anything until it is taller than code allows.

**F. Mayor's Report**

- Received an invitation to interview the new Superintendent.

**12. Executive session**

No Items

**13. Adjourn**

Councilmember Nash moved and Councilmember Boyum seconded to adjourn the meeting.

Motion Carried: 3 ayes / 0 nays

Meeting adjourned at 8:31pm.

Approved: April 28, 2025.

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Gretchen Lohrbach  
City Clerk-Treasurer