



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
REGULAR MEETING
TUESDAY, APRIL 1, 2025
6:30 PM**

1. **Call to Order**
 - Brian Hindal Chuck Bradford Zach Krause Kim Boyum
 - Troy Stafford Bob Soland Jeff Ingalls
2. **Approval of Meeting Minutes**
 - A. March 4, 2025, Minutes
3. **Financial Report**
 - A. March 2025 (These will be available the day of the meeting)
4. **Annual Business**
 - A. EDA Terms and Appointments
 - i. Motions to approve each update in appointments.
5. **New Business/Old Business**
 - A. Stagecoach Days Update
 - i. Fiddler Grant - \$500
 - B. Bandshell Update
 - C. Music in Mantorville
 - D. Larger than Life Art Exhibit Update
 - i. SEMAC Grant
 - A. Laura is in the process of submitting applications before 03.31.2025 deadline
 - ii. MN State Arts Board application for 2026 due in May
 - A. \$5,000 - \$35,000 Range – No match required
 - E. Grant Update
 - i. SHIP Grant – Benches? Planters?
6. **Adjourn**

Next meeting is scheduled for Tuesday, May 6, 2025, at 6:30 p.m.



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Posted March 28, 2025

**Mantorville EDA Meeting
April 1, 2025
Agenda Memo**

New Business/Old Business

- **Stagecoach Day (Fiddler Competition) Update** – Currently, Laura has one judge. She needs 1 more judge and an accompanist (guitar player) for the day. The \$500 grant will provide stipends for judges, accompanist and prize money. An additional funding request has been made to the Stagecoach Days committee to enhance the prize money.
- **Bandshell Update** – Payment was made to MRA. We can check the financial update received at our meeting. MRA will then write the check to HIP. The next step, once the project is completed, is to schedule a final inspection. Who is responsible for scheduling? Once it is inspected then the ownership of the bandshell will be transferred to the City of Mantorville.
- **Music in Mantorville:** This will take place on Tuesday nights during the months of June-August. All 13 dates have music groups and sponsors committed. Time will be from 5-7:30 p.m.
- **Larger Than Life Art Exhibit** – Brian will provide any updates.
 - **SEMAC Small Town Grant & Legacy Grant** – Laura is in the process of submitting applications for both before 03.31.2025 deadline. The Small Town Grant of \$5,000 has been awarded for the past five years. This year, Laura is also applying for the Legacy Grant with a possible prize of \$10,000 this year. It is a much more competitive grant, but the plan is to continue to grow the event to include an art fair and incorporate music at bandshell throughout the day on the Meet the Artist day.
 - **MN State Arts Board** – Application deadline for 2026 is May 1, 2025. Award winners will be announced in October. The range of the grants is between \$5,000 - \$35,000. There is no match requirement. This will be very competitive. In the event Mantorville is not awarded then we will still have time to apply for the SEMAC Grants of \$5,000 and \$10,000.
- **Grant Updates**
 - **SHIP funds:** Todd did contact Joe Adams 7-10 days ago to see if the Decoration Committee had a finalized plan for exactly how many benches, planters and trash receptacles were going to be needed and identify the locations for each. Locations will then need to receive approval from MnDOT before we can move forward. I have not heard back from Joe at this point.

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MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
REGULAR MEETING MINUTES
TUESDAY, MARCH 4, 2025
6:30 PM

1. **Call to Order**
 - X Brian Hindal
 - X Chuck Bradford
 - X Zach Krause
 - X Kim Boyum
 - Troy Stafford
 - X Bob Soland
 - X Mayor Jeff Ingalls
 - *Meeting called to order at 6:30 by Brian Hindal*
 - *Also in attendance were Todd Kieffer and remotely, Laura Qualey.*
2. **Approval of Meeting Minutes**
 - A. February 4, 2025 Minutes
 - a. *Motion to approve by Bradford and seconded by Krause.*
 - b. *Unanimously approved*
3. **Financial Report**
 - A. February 2025 (These will be available the day of the meeting)
 - a. *Berg Properties loan is scheduled to mature December 2025.*
 - i. *Principal Balance: \$9,382.88*
 - b. *Seim Properties loan is scheduled to mature April 2029*
 - i. *Principal Balance: \$27,588*
 - c. *Revolving Loan Fund Available Balance is \$27,965.80*
 - d. *Motion to approve financial report by Soland and seconded by Ingalls*
 - e. *Unanimously approved*
4. **New Business/Old Business**
 - A. Bandshell Update
 - i. Modification to final request for Bandshell
 - A. *Tom Monson received an invoice for \$400 for electrical work from Kennedy Groundworks. In February EDA approved payment of \$17,161.83. With an additional \$400 the new total will be \$17,561.83.*
 - B. *Payment will occur once the Rochester Sales Tax CD comes due. Timing unclear.*
 - C. *Motion to approve by Ingalls and seconded by Soland.*
 - D. *Unanimously approved.*
 - E. *City/EDA will make check to MRA special accounts which will pay HIP.*
 - B. Grant Update
 - i. SEMAC Grant is currently open.
 - A. *Music in Mantorville and Larger than Life are basically at the same time so looking at combining them into one narrative and articulately include biffies.*
 - B. *\$10,000 Legacy Grant is very competitive but since we are including Music in Mantorville and Larger than Life Art exhibit into one grant application we will apply for this one.*
 - C. *Mantorville will also complete an Equity Organization Legacy Grant for \$5,000 in the event the larger amount grant is not approved.*



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- ii. MN Fiddler Association
 - A. *A grant has been submitted for \$500.*
 - B. *Stagecoach Days and would provide stipend for judges and prize money for various age levels.*
 - C. *Date is June 7 and in case of inclement weather it will be housed in the Opera House – Contact is Chris Pluto.*
 - a. *Bob Soland emailed and received confirmation.*
- iii. SHIP Grant - Benches? Planters?
 - A. *Todd attended a meeting with the Decoration Committee. Their goal is to look for funding so matching benches, planters and trash receptacles match throughout downtown.*
 - a. *Todd will be communicating with Jo Adams about final list of what is needed.*
 - B. *Chuck Bradford also asked about stone signs being purchased for N and S of town locations. Due to the roundabout meeting being postponed, the board felt we should wait until there is more specific location information regarding the roundabout on the North and the annexation on the South side.*

5. Adjourn

- A. *Motion to adjourn by Ingalls and seconded by Bradford.*
- B. *Unanimously Approved.*

Next meeting is scheduled for Tuesday, April 1, 2025, at 6:30 p.m.

Posted February 21, 2025