

**City of Mantorville
Regular City Council Minutes**

November 25, 2024



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Jeff Ingalls
Lynnette Nash
Lyle Hoaglund

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams

Absent: Henry Blair

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Add Fire Department Resolution 2024-28 For a Change in PERA Benefit Amounts under item 7 – Public Safety.

Add Resolution 2024-30 Certification to Property Taxes 2025 for Unpaid Water Bill as item 9F.

Councilmember Ingalls moved and Councilmember Hoaglund seconded to approve the changes to the agenda.

Motion Carried: 4 ayes / 0 nays

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda as presented:

A. Accounts Payable (Warrant List) for 11.25.24

- B. Regular Council Meeting Minutes 10.14.24
- C. County Commissioners Regular Meeting Minutes October 22, 2024
- D. Mantorville Fire Department Member Meeting Minutes November 2024

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – No Items

6. Public Concerns

Johannes Marsland wanted to update Council that their Church at 515 Walnut Street now has a fully licensed daycare that is open and taking applications. He also said they are in the process of brainstorming for a small community of homes, most likely three units on the West side of their property to minister to very low income or homeless populations. He will return to a City Council meeting when they have more planning in place.

7. Public Safety Update

Troy Stafford and Roger Nolte from the Mantorville Fire Department were present to give Council more information on the change in PERA benefits for retired volunteer firefighters.

Councilmember Ingalls moved and Councilmember Nash seconded to approve Resolution 2024-28 Opting to Increase the Benefit Level for Firefighters who are Vested in the Statewide Volunteer Firefighter Plan.

Motion Carried: 4 ayes / 0 nays

8. Public Hearings – No Items

9. Old Business/New Business

At the last meeting, a couple of residents expressed concern over the location where the newly built bandshell sits at Riverside Park. They had heard that there was a landfill and that the seal had been broken and were worried that methane could be leaking out.

Mayor Bradford said that “Council has reached out to the City’s legal team, Dodge County, Construction Management Services and also consulted the Minnesota Pollution Control’s website. Everyone seems to be in agreement that there is no documented landfill on that site, more importantly, nothing was ever documented as having been capped. So, even if there was a small landfill there at one time, it would have been so long ago and was not capped so there is no risk of methane release. CMS inspected the site before, during, and after and there were no concerns or notes of anything that should not have been in the ground there. They also offered to come down and talk with us via Tom Monson at the bank. I shared with him that we have done our due diligence on this, we’ve exhausted our channels, and I am sufficiently pleased and happy that we

have done what we need to do. As far as I am concerned, this matter is closed. There is no liability for the City and we have done what we need to do concerning this topic.”

- A.** Troy Stafford updated Council that the 40 acres of Wilcox land annexed into the City is under contract with him and is going to be sold to a contractor who will probably request a zoning change in the future, but it is just a briefing item at this point.

- B.** Council approved all three resolutions for liquor license renewals.

Councilmember Ingalls moved and Councilmember Hoaglund seconded to approve Resolutions 2024-25, 2024-26, and 2024-29 renewing the liquor licensed for the Hubbell Enterprises LLC at 502 North Main Street and both of the Mantorville Saloon locations at 501 & 509 North Main Street.

Motion carried: 4 ayes / 0 nays

- C.** Councilmember Ingalls moved and Councilmember Nash seconded to accept the Grant from the Taylor Family Farms Foundation in the amount of \$20,000, Resolution 2024-27.

Motion Carried: 4 ayes / 0 nays

The grant would be used toward updating the City’s weather sirens. Public Works Lead Adams said that it will cost approximately \$60,000 to do this and Laura Qualey with CEDA is looking into some grants for this.

- D.** Councilmember Ingalls moved and Councilmember Hoaglund seconded to approve Resolution 2024-30 Authorizing the Certification of Unpaid Charges to the Dodge County Auditor for unpaid water bills to be collected in 2025.

Motion carried: 4 ayes / 0 nays

- E.** 2025 Preliminary Budget discussion.

- \$2,000 had been previously cut from the preliminary 2025 EDA budget in October. They would like this amount back and would like to donate any unused monies at the end of the year to the Chamber of Commerce to be used for pavilion related activities/events.
- Council decided to stay with their original decision to cut the \$2,000 from the EDA budget for 2025, but the unspent monies at the end of 2024 can be transferred to 2025.

10. Tabled Items

A. Security cameras for City Hall, Shop, Fire Department.

11. Reports

A. Public Works Report

- Adams said that he has met with FEMA and gone through the numbers from the flood back in June and The City should get 100% payback.
- Adams has \$2,171 left in the budget for repairs and would like to purchase 2 sets of cutting edges for snow removal this season. They would be roughly \$1,473.

Councilmember Hoaglund motioned and Councilmember Ingalls seconded to approve this purchase.

Motion carried: 4 ayes / 0 nays

- The Case needed to be taken in because it is leaking oil pretty heavily. The minimum cost to repair this is \$1,400 and Adams has \$6,829 left in the streets equipment repair and maintenance budget. He would like to go ahead and have the necessary repairs made.

Councilmember Ingalls moved and Councilmember Nash seconded to approve.

Motion carried: 4 ayes / 0 nays

B. City Clerk Report

- City Clerk Lohrbach is working on getting the application for light pole decorations submitted to Xcel.
- Lohrbach and Adams interviewed 6 applicants for the Deputy City Clerk position. Pending a background check. She would like to offer the position to Sarah Stadler.

Councilmember Ingalls motioned and Councilmember Nash seconded to approve offering the position to Sarah.

Motion carried: 4 ayes / 0 nays

C. Consultant Report – No report

D. Committee Reports

- 1) Chamber – Joe Adams came to the last meeting and spoke about the salt to be used on the new sidewalks and the letters that will be distributed.
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure – Lohrbach sent the ordinance regarding “jake Breaking” to Tim to give to the State so that signs can be approved.
- 6) Kasson Mantorville Joint Powers – Meets in December
- 7) Mantorville Restoration Association – there was a good turn-out for Merry Hour.
- 8) Park Board – meets tomorrow night.
- 9) Personnel – need evaluations of employees
- 10) Fire Relief
- 11) Township
- 12) Decorations Committee – the new banners are in and look good. We are still waiting on the lights.

E. Councilmember Reports

Councilmember Ingalls wanted to say thank you to Public Works for putting the sand bunker out.

F. Mayor’s Report

12. Executive Session – No Items

13. Adjourn

Motion made by Councilmember Ingalls and seconded by Councilmember Nash to adjourn at 7:28pm. 4 ayes / 0 nays. Meeting Adjourned.