

**City of Mantorville
Regular City Council Minutes
June 24, 2024**



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Lynette Nash

Henry Blair

Lyle Hoaglund

Jeffrey Ingalls

Absent:

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke - WHKS

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Request for a refund in the campground due to flooding added as item C under New Business.

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented:

A. Accounts Payable – Warrant List 6.24.24

B. County Commissioners Regular Meeting Minutes 5.28.24

C. Mantorville Fire Department June Meeting Minutes

D. Approval of Resolution 2024-14, A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE TO THE MANTORVILLE RESTORATION ASSOCIATION AT THE GREEK HOUSE, 411 CLAY STREET, MANTORVILLE, MINNESOTA - SEPTEMBER 6 & SEPTEMBER 7, 2024

E. Approval of Resolution 2024-15, A RESOLUTION APPROVING AN APPLICATION FOR A ONE DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE TO MANTORVILLE FIRE RELIEF AT THE MANTORVILLE FIRE

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

- A. Jason Boynton with Smith Schafer and Associates presented the City of Mantorville's Audit for year 2023 to the Council.
- Mayor Bradford and City Clerk Lohrbach were able to sit down and review the financials with the Smith Schafer team on June 18, 2024.
 - Bond Payments are being made on time and there is a healthy General Fund Balance. Water and Sewer are working well also.
 - Mayor Bradford asked if there is anything that we should do that we haven't been doing. Boynton said that if they have any suggestions, they would bring them to Council's attention.
- B. Tom Monson said that they have building plans for the bandshell ready and City Engineer Scott Huneke said nothing has really changed with the design. The contractor will work with the electrician on how the power will be set up as far as conduits, sound mixers, etc. for future use. Council will waive the building permit fee. Before it is submitted, the MRA will hold a special meeting to give their approval. Elcor is currently removing fill from the Highway 57 project and the City will store this to be used for the bandshell project when it begins.

6. Public Concerns – No Items

7. Public Safety Update

- A. Update from Sheriff's Office
Other than the gas line leak on Saturday, it was an uneventful weekend.

8. Public Hearings – No Items

9. Old Business/New Business

- A. City Engineer Scott Huneke said it is now feasible to have one pipe serve this entire area. It would have the ability to serve Rolling Hills and Spring Creek in the future and it would be installed in the County right of way. Councilmember Ingalls asked about the cost savings of doing this entire project up front instead of having to eventually construct a second lift station. Huneke said the savings would be substantial.

Councilmember Blair moved and Councilmember Hoaglund seconded to approve the WHKS Professional Services Agreement Amendment for \$32,000.00 to run the extra sanitary sewer piping:

Motion carried: 5 ayes / 0 nays

- B. The Mantorville Welcome Center has not had water and sewer hooked up since the end of April. They would like to have their water bill waived until they are hooked up and

begin using water again.

Councilmember Ingalls moved and Councilmember Hoaglund seconded to make their Bill inactive until they resume use:

Motion carried: 5 ayes / 0 nays

C. A gentleman coming into site #5 at the campground was advised by City Clerk Lohrbach not to come due to the flooding. She would like to issue him a refund. Council agreed.

10. Tabled Items – No Items

11. Reports

A. Public Works Report

- 1) Well #2 has failed. The quote to fix it was \$28,243.00.
- 2) There was a watermain leak on the corner of 5th Street & Clay Street by the hydrant on Sunday. The hydrant had been installed improperly.
- 3) There is a possible leak on the corner of Clay Street & 8th Street. It is a tile line. S & L Contracting will be coming in to fix it.
- 4) Near the corner of 9th Street and HWY 57, part of the culvert needed to be removed. The State will replace the sidewalk here, but there is a hollow tree that must be removed. It will be \$1,400 to remove and grind it, or \$1,200 for removal only.

Councilmember Blair moved and Councilmember Ingalls seconded to approve \$ 1,400 to remove and grind:

Motion Carried: 5 ayes / 0 nays

- 5) We had to borrow a pump from Kasson because of the flooding.
- 6) We budgeted \$8,500 for televising and jetting. Roto Rooter can come in a couple of weeks to do this.

Councilmember Ingalls moved and Councilmember Blair seconded to move forward with this:

Motion carried: 5 ayes / 0 nays

- 7) Most of the Emerald Ash Borer Grant trees are planted.
- 8) Councilmember Hoaglund thanked Public Works for all the work they put in this weekend because of the flooding.
- 9) Adams is keeping track of labor hours and expenses in case we receive aid because of the flooding.

B. City Clerk Report

- 1) Received 2 more application for the Deputy City Clerk position today, so we now have quite a few to choose from.

- 2) Still waiting on a quote from Waste Management for the campground dumpster that needs to be emptied.

Councilmember Ingalls and Councilmember Hoaglund seconded to go with LRS for garbage removal if necessary and give City Clerk Lohrbach the authority to make that decision depending on if she hears back or not from WM and if their price quote is reasonable:

Motion carried: 5 ayes / 0 nays

Councilmember Hoaglund said it may be a good idea to limit the garbage vendors in town to 3 because it would be less wear and tear on our streets.

- 3) Lohrbach spoke with the League of Minnesota Cities and they said it is correct to be giving elected officials W2s and not 1099s.

C. Consultant Report – nothing further

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority – Meets next week
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association – They will be electing new board members and officials in July.
- 8) Park Board – Meets tomorrow
- 9) Personnel
- 10) Fire Relief
- 11) Township

E. Councilmember Reports

Councilmember Ingalls would like the Infrastructure Committee to meet to discuss signage warning against jake breaking in town.

F. Mayor's Report

- SLMN's annual meeting is coming up. Let him know if you have anything to share for it.
- There were two cars that tried to come down the HWY 57 project construction and became stuck. Traffic continues to try and drive around barricades.
- The DNR will be looking at dams and possibly asking questions about ours at Riverside Park.
- Senator Carla Nelson will be at the Constriction and Coffee meeting Wednesday at the County Seat Coffeehouse.

- Joint Ventures meets in a couple of weeks. If anyone has suggestions for projects let him know.
- Stagecoach Days did not go as planned due to the flooding.

12. Executive Session – No items

13. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adjourn the meeting at 7:34 p.m.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.