



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY April 30, 2024
6:30pm**

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**
03.26.2023
- 4. New Business**
 - A. Chairmen Mike Peck Resignation
 - B. Park Board Vacancy
- 5. Old Business**
 - A. Hockey Rink/Basket Ball Court
 - B. Band Shell
 - C. Grants
 - D. Riverside Park
 - E. Campground
 - F. Bergmann Park
 - G. Slingerland Park
 - H. Mantor Field
 - I. K-M Dog Park
 - J. Denneson Field
 - K. Community Gardens
 - L. Community Tree Management
- 6. Next board meeting is 6:30pm Tuesday May 28, 2024 at City Hall**
- 7. Joint Ventures Updates**
- 8. City Staff Updates/Reports**
- 9. Adjourn**



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY March 26, 2024
6:30pm

- 1. Call to Order:** Chairmen Lyle Hoaglund called meeting to order at 6:35pm.
 - a Members Present for Quorum:** Lyle Hoaglund, Brad Germundson, Martha Vrieze, Henry Blair
 - b Members Absent:** Chairman Mike Peck, Matt Wohlenhaus
 - c Guest Present:** Joe Adams, Deputy City Clerk Stephanie Arnold

- 2. Adopt the Agenda:** Agenda Adopted Chairmen Henry Blair moved. Chairmen Martha Vrieze seconded

- 3. Approval of Minutes**
11.28.2023 – Member Henry Blair moved. Member Brad Germundson seconded. Passed.

- 4. New Business**
 - A. Kim Berge – Memorial Bench in Riverside
 - a Kim spoke with Chairmen Martha Vrieze stating they would like to donate a bench in Janice Smiths name. She lived across from the Government Center and worked at the Hubble House for 72 years. Joe Adams sent information regarding benches and is asking how much they would like to donate. Location hasn't been defined; she just wants bench in the park.
 - b Chairmen Henry Blair stated the Park Board should come up with a plan for future placements of benches. Chairmen Martha Vrieze agrees.
 - c Chairmen Martha Vrieze states new bench can go near the new Band Shell being built. Joe Adams said he is good with more benches going near there.
 - d Joe Adams is looking to have more slabs poured. He states he has one left at this time.
 - e Motion to approve the bench donation and bring forward to council. Chairmen Brad Germundson moved. Chairmen Henry Blair seconded. Passed.
 - B. Arbor Day
 - a Arbor Day is on April 26, 2024. Joe Adams called Jason Wilker who states he has a Hackberry and an Elm tree which is disease resistant. These are between 20-25ft tall costing \$225.00 a tree. It would cost

\$100.00 to have holes excavated. This is needed due to number of rocks.

- b Joe Adams and Deputy City Clerk Stephanie Arnold will meet to have ad placed in paper in early April. Joe Adams plans on planting multiple trees this year, while excavator is out, he will have more than one hole dug for future trees.
- c Joe Adams confirmed during HWY 57 Project 8-10 trees will be moved for duration of project.
- d Joe Adams states Joint Ventures are discussing buying an auger.
- e Motion for Joe Adams to purchase one Hackberry and one Elm tree. Chairmen Henry Blair moved. Chairmen Martha Vrieze seconded. Passed.

C. Park Board Vacancy

- a Chairmen Henry Blair has resigned his Park Board position as he is now the Council representative. Motion to accept Park Board Chairmen Henry Blair's resignation. Chairmen Lyle Hoaglund moved. Chairmen Martha Vrieze seconded. Passed.
- b Deputy City Clerk will post open Park Board Vacancy. These applications will be due on April 29, 2024 prior to next Park Board meeting.

5. Old Business

A. Hockey Rink/Basket Ball Court

- a Joe Adams confirmed Council approved budget adding an additional \$5,000.00 to this now totaling \$10,000. Goal amount to reach is \$85,000.00. Joint Ventures does state they will help fund this, but no amount has been confirmed. This will be placed where the current basketball court is.
- b Chairmen Martha Vrieze asked if this court could be painted to also allow tennis. After discussion it was determined there should be two courts. One court would be Hockey Rink/Basket Ball court. The other would be Pickleball/Tennis court. One court would be in Riverside, the other would be in a different park, possibly Slingerland Park. Chairman Martha Vrieze confirmed she is fine with putting Frisbee Golf aside, due to HWY 57 construction, and focusing on Pickle Ball court this year.

B. Band Shell

- a The location of the Band Shell has been proposed. We will not be removing the smaller pavilion. From the proposed location, the only change will be angling it more towards the dam. There is a limit to how much we could change due to the flood plain. The Band Shell will be 5 ft off the ground. Currently a hydraulic study/map is being completed. Tom Munson is hoping to start building in May 2024.
- b Joe Adams confirmed some of the funding is coming from the EDA.
- c Chairman Martha Vrieze stated a new committee should be created called the "Band Shell Utilization Committee". This committee would promote and schedule.
- d Motion to recommend full support of the design of the Band Shell. Chairmen Henry Blair moved. Chairmen Brad Germundson seconded. Passed.

C. Grants – Nothing New

D. Riverside Park – Nothing New

- E. Campground
 - a Deputy City Clerk Stephanie Arnold confirmed the campground has been getting reservations since the first of the year. The new ResNexus system has been working very well. No issues have been raised as of yet.
 - b Joe Adams confirmed Xcel will be moving their power lines prior to the campground opening. There will be no trees removed due to this.
- F. Bergmann Park – Nothing New
- G. Slingerland Park –Nothing New
- H. Mantor Field
 - a Baseball practice was supposed to start on March 25, 2024 but due to weather didn't. Will start weather permitting.
- I. K-M Dog Park – Nothing New
- J. Denneson Field
 - a Joe Adams will be using grant to install a parking lot to the east side of the playground. There will be three spots.
- K. Community Gardens
 - a All four spots have been rented for the year.
- L. Community Tree Management
 - a Joe Adams confirmed we will not be replanting trees in the boulevard.
 - b Joe Adams confirmed we still have \$10,000 in our EAB grant. He will reapply for this in June. This year the ratio to remove/replace trees has changed. In the past it was 1 to 1, but this year it is 3 to 1 due to the number of infected Ash trees.
 - c Joe Adams has three bids to remove trees. Boyum has been doing most of the work and came in with the lowest bid. Joe Adams asking for approval to go to Council with Boyum bid. Chairmen Martha Vrieze moved. Chairmen Henry Blair seconded. Passed.
 - d Trees that have been removed -- 35 Ash trees between Riverside Park and Goat Island, 3 Box Elders, 25 Ash trees around Goat Island. 14 trees behind Treatment Plant.

6. Next board meeting is 6:30pm April 30, 2024 at City Hall

7. Joint Ventures Updates – No Updates

8. City Staff Updates/Reports

- a Joe Adams states Kasson School, The City of Kasson, and Ben R. will get a lot of rock in bulk allowing us to get some at a lower cost. Kasson would deliver it to us.
- b Joe Adams states there has been issues in Rochester with overnight camping/sleeping. Rochester has enforced a new rule regarding no overnight camping/sleeping on city property. He would like use to review our Ordinances regarding this. Most of our parks close at 10:00pm.
- c Chairmen Lyle Houglund would like Deputy City Clerk to check ordinances in other small town regarding overnight camping on city property.

9. Adjourn – Member Lyle Hoaglund adjourned meeting at 8:05 pm. Brad Germundson seconded.

Gretchen@mantorville.com

From: Michael Peck
Sent: Thursday, April 4, 2024 5:07 PM
To: gretchen@mantorville.com
Subject: Park Board

Hi Gretchen,

I wanted to reach out and inform the City of Mantorville that I can no longer serve on the Park Board. My career and family activities require more attention this year, not allowing me the time needed to properly serve on the park board. If Joe or anyone else needs help with anything please feel free to have them reach out.

Thanks to the amazing team that makes up the park board, it was a lot of fun and I feel like we made a lot of great progress!



Michael Peck
Member & Community Engagement Director
Rochester Area Builders, Inc.
108 Elton Hills Lane NW
Rochester, MN 55901
O: 507-282-7698 D: 507-701-2024

 

Spring
HOMES
APRIL 20-21 &
APRIL 27 - 28
Free ADMISSION
RochesterAreaBuilders.com

The banner features a background image of a modern two-story house with a brick and stone facade. A circular logo on the left shows a stylized city skyline with a house in the foreground. The text is overlaid on the image, providing contact information for Michael Peck and details for the Spring Homes event, including dates and admission information.

Park Board Applicants

1. Don Hofstad
2. Brandy Ramer

§ 92.03 OVERNIGHT PARKING OR CAMPING. It is unlawful for any person to park a motor vehicle in a public park after park hours or to camp in a public park. (Ord. passed 7-24-2006) Penalty, see § 92.99

§ 150.089 MANUFACTURED HOME PARKS. (J) (1) It shall be unlawful for any person to establish, maintain, or operate a manufactured home park or recreational camping area, or the facilities therein, unless the person shall first procure a conditional use permit from the City of Mantorville. The procedures for obtaining a conditional use permit in § 150.110 shall apply.

Rochester Ordinance

3908. CAMPING Camping is restricted to the sites specified. Installation of permanent facilities and digging into sites is prohibited. All campers must register with the park staff. All campers under the age of 18 must be accompanied by an adult who is responsible for them. Occupancy of campsites is limited to ten (10) consecutive days.

PAYMENTS SUMMARY

Start 3/27/2024 End 4/30/2024
All Payment Types
Filter By:

Payments	\$1,657.80	Credit Cards ^① \$1,117.80	Cash \$60.00	Checks \$480.00
Refunds	\$0.00			
Total	\$1,657.80			

Date	Res#	Guest	Payment Type	Payment Amount	Deposit?
4/2/2024	#667		DISC ..	\$652.05	✓
4/15/2024	#656		Check #2694	\$210.00	
4/17/2024	#684		MC ..	\$248.40	✓
4/18/2024	#4		Cash	\$60.00	
4/25/2024	#688		Check #R10919510447	\$90.00	
4/25/2024	#689		Check #11645	\$90.00	
4/25/2024	#690		Check #12165	\$90.00	
4/27/2024	#698		VISA ..	\$62.10	✓
4/29/2024	#705		VISA ...	\$155.25	
				\$1,657.80	

Visa	\$217.35
MasterCard	\$248.40
Discover	\$652.05
Checks	\$480.00
Cash	\$60.00
Total	\$1,657.80

Payments	\$695.25
Deposits	\$962.55
Refunds	\$0.00
Deposit Refunds	\$0.00
Total	\$1,657.80

3/27/2024 to 4/30/2024, generated on 4/30/2024 6:54:42 AM

CASH PAYMENTS

This report shows what cash payments have been made. Select a date range.

Start

3/27/2024

End

4/29/2024



SEARCH

Res#	Date	Recorded By	Name	Amount
<u>#4</u>	4/18/2024	Stephanie Arnold		\$60.00
Count: 1			Total: \$60.00	

3/27/2024 to 4/29/2024, generated on 4/29/2024 7:16:31 AM

CHECK PAYMENTS

This report shows what checks have been received. Select a date range.

Start

3/27/2024

End

4/29/2024



SEARCH

Res#	Date	Name	Details	Amount
<u>#656</u>	4/15/2024		2694	\$210.00
<u>#688</u>	4/25/2024		R109195104470	\$90.00
<u>#689</u>	4/25/2024		11645	\$90.00
<u>#690</u>	4/25/2024		12165	\$90.00
Count: 4			Total: \$480.00	

3/27/2024 to 4/29/2024, generated on 4/29/2024 7:16:14 AM

CREDIT CARD PAYMENTS

This report shows what charges have been received. Select a date range.

Start

3/27/2024

End

4/30/2024



SEARCH

Res#	Date	Name	Payment Type	Method	Amount
<u>#667</u>	4/2/2024		Disc	6xxx-xxxx-xxxx	\$652.05
<u>#684</u>	4/17/2024		MC	5xxx-xxxx-xxxx-	\$248.40
<u>#698</u>	4/27/2024		Visa	4xxx-xxxx-xxxx-	\$62.10
<u>#705</u>	4/29/2024		Visa	4xxx-xxxx-xxxx	\$155.25
Count: 4					Total: \$1,117.80

3/27/2024 to 4/30/2024, generated on 4/30/2024 6:55:47 AM