

**City of Mantorville
Regular City Council Minutes
October 23, 2023**



1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Councilmembers:
Jessica Bradford
Lyle Hoaglund
Jeffrey Ingalls

Absent: Mayor Chuck Bradford
Councilmember Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
City Engineer Scott Huneke - WHKS

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Motion was made by Councilmember Bradford and seconded by Councilmember Hoaglund to add the following item to the agenda:

Added Pheasants Forever Chapter 776 Gambling Permit for bingo at The Mantorville Saloon approval to New Business.

Motion carried: 3 ayes / 0 nays

4. Consent Agenda

Motion was made by Councilmember Hoaglund and seconded by Councilmember Bradford to approve the Consent Agenda, as presented:

- A. Accounts Payable (Warrant List) October 23, 2023
- B. Regular Council Minutes September 25, 2023
- C. Dodge County Commissioners Regular Meeting Minutes of September 12, 2023
- D. Dodge County Commissioners Committee of the Whole Minutes Sept 12, 2023

Motion carried: 3 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

No Items

6. Public Concerns

No Items

7. Public Safety Update

No Items

8. Public Hearings

No Items

9. Old Business/New Business

A. City Engineer Scott Huneke – WHKS – Presented updates for the HWY 57 Project and the lighting plan from Xcel Energy.

- Cost breakdown for lights is:

10 lights (lights, poles, conduit, and wires)	\$68,831.00
Power relocates	\$4,868.00
Monthly rate per light	\$4.90
- 100% plans have been submitted to MNDOT
- Will have a draft the construction agreement prepared on Tuesday Oct 31st on what MNDOT will be paying for and what the City will be paying. This will need a resolution from Council at the next Council Meeting on November 27th.
- Once draft is approved by MNDOT, the project will be let for bids on January 26, 2024.

Councilmember would like to know the cost difference between the acorn lights selected and the standard lighting. City Engineer Hruska said that the acorn lighting costs are on the City and MNDOT could only contribute 2% because the standard lighting is what MNDOT could participate in. Currently MNDOT is contributing 2%.

Hruska said the total cost of the project will be around 3.8 million with MNDOT paying 2.8 million and the City paying 1.0 million. The City has already paid around \$500,000.00 in the engineering costs, so the City would still be responsible for \$500,000.00.

Councilmember Hoaglund will like to revisit the placement of the lights at the corner of 5th Street and Highway 57 by the Saloon.

Hruska doesn't need any decisions at this time. He just wanted to inform the council of how the project is going thus far.

Councilmember Bradford was wondering if we can have a further discussion at the next Council Meeting on November 13th.

Hueneke will be at the next meeting on November 13th to discuss updated costs after the MNDOT October 31th meeting.

Huneke said they are still waiting to close out the 2021 & 2022 street projects.

- B. Pheasants Forever Dodge County Chapter 776 would like to conduct bingo and a raffle at the Mantorville Saloon.

Councilmember Bradford moved and Councilmember Hoaglund seconded to approve:

A RESOLUTION APPROVING AN APPLICATION TO CONDUCT BINGO
AND A RAFFLE AT MANTORVILLE SALOON, 501 MAIN ST N,
MANTORVILLE, MINNESOTA –
PHEASANTS FOREVER DODGE COUNTY, CHAPTER 776
DECEMBER 9, 2023

Motion carried: 3 ayes / 0 nays

- C. City Clerk Gretchen Lohrbach has the updated preliminary 8% levy budget included in the packet, and has also done a sample budget of 7% levy.

Council looked over the updated budgets and will discuss them in detail at the Budget Work Session on November 6th.

10. Reports

A. Public Works Report

- 1) Purchased 20 trees from Bachmans for around \$3,000.00 to replace the trees that have been removed.

B. City Clerk Report

- 1) City Clerk Lohrbach said that Deputy City Clerk Arnold put information about electronic billing on the utility bills that went out and that they did have some customers call about it.
- 2) Reminder that the budget work session is on November 6th.
- 3) There is a card done by Mary Ayshford, from the Mantorville Art Guild, of the Covered Bridge for the Council to sign to thank Louie Vangness for his work on the metal railings at the Covered Bridge.

C. Consultant Report

D. Committee Reports

- 1) Chamber
 - Councilmember Hoaglund said that Fall Festival is on Saturday.
- 2) Economic Development Authority
 - Councilmember Ingalls said the next meeting is November 7th
- 3) Finance/Budget
- 4) Fire Department

- Councilmember Hoaglund said they will be electing new officers at their next meeting.
 - The old tanker truck has been listed for sale.
- 5) Infrastructure
 - 6) Kasson Mantorville Joint Powers
 - Public Works Lead Adams said that they meet November 8th at 7:00am.
 - 7) Mantorville Restoration Association
 - 8) Park Board
 - Councilmember Bradford said that they meet tomorrow night.
 - 9) Personnel
 - 10) Fire Relief
 - 11) Township
- E. Councilmember Report
F. Mayor's Report

11. Tabled Items

No Items

12. Adjourn

Motion was made by Councilmember Hoaglund and seconded by Councilmember Bradford to adjourn the meeting at 7:04pm.

Motion carried: 5 ayes / 0 nays. Meeting adjourned.