



*Trail to the Past. Road to the Future.*

## **REGULAR CITY COUNCIL MEETING**

**MANTORVILLE CITY COUNCIL CHAMBERS**

**21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955**

**Monday, November 13, 2023**

**6:30 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Adopt the Agenda**

**4. Consent Agenda \***

- A. Accounts Payable (Warrant List) November 13, 2023
- B. Fire Department October General Meeting
- C. Mantorville Chamber Meeting Minutes for October

**5. Proclamations, Presentations and Recognitions – *No Items***

**6. Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. **Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Each individual has 5 minutes.** Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

**7. Public Safety Update**

**8. Public Hearing – *No Items***

**9. New Business**

- A. Nick Koverman – SEMMCHRA Small Cities Development Program Application Update \*
- B. City Engineer Scott Huneke (WHKS) with updates on HWY 57 Project
- C. Quit Claim Deed for HWY 57 to be signed \*
- D. Res Nexus Discussion for Campground Online Reservations

**10. Old Business**

- A. 2024 Preliminary Budget 8% Levy included in packet
- B. 2024 Revised Preliminary Budget with possible 5% Levy
- C. 2024 Public Works Budget

**11. Tabled Items – *No Items***

**12. Reports**

- A. Public Works Report

- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports  
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township*
- E. Councilmember Reports
- F. Mayor's Report

**13. Executive Session –No Items**

**14. Adjourn \***

<b><i>Upcoming Meetings and Events in Mantorville:</i></b>		
<i>November 13, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>November 25, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>November 25, 2023</i>	<i>Saturday</i>	<i>Shop Small Saturday</i>
<i>November 27, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>December 2, 2023</i>	<i>Saturday</i>	<i>Old Fashioned Christmas</i>
<i>December 11, 2023</i>	<i>6:30pm</i>	<i>City Council Meeting with Truth in Taxation and Final Budget and Levy Approval</i>
<i>December 20, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>December 18, 2023</i>	<i>6:30pm</i>	<i>Inclement Weather Make-Up Date for Final Budget and Levy Approval with Truth in Taxation</i>
<b><i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i></b>		

\* Indicates Council Action Items Requiring Council Approval

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Payments

Current Period: November 2023

Payments Batch 110823PAY		\$22,502.74	
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006015 11/13/2023	
Cash Payment	G 101-21714 Health Savings Account	HSA Contributions EE PR20	\$90.00
Invoice	11/13/2023		
Cash Payment	G 101-21714 Health Savings Account	HSA Contributions ER PR 20	\$173.07
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$263.07
Refer	0 <u>BACHMANS</u>	Ck# 006016 11/13/2023	
Cash Payment	E 101-45200-500 Capital Outlay	Trees for Park Tree Management	\$2,661.00
Invoice	372105 11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$2,661.00
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006017 11/13/2023	
Cash Payment	G 101-21714 Health Savings Account	HSA Contributions EE PR 21	\$90.00
Invoice	11/13/2023		
Cash Payment	G 101-21714 Health Savings Account	HSA Contributions ER PR 21	\$173.07
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$263.07
Refer	0 <u>MINNESOTA REVENUE</u>	Ck# 006018 11/13/2023	
Cash Payment	G 101-21702 State Withholding	PR 21 State Withholding	\$352.26
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$352.26
Refer	0 <u>MN PERA</u>	Ck# 006019 11/13/2023	
Cash Payment	G 101-21704 PERA	PR 21 Contributions	\$1,157.14
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$1,157.14
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006020 11/13/2023	
Cash Payment	G 101-21714 Health Savings Account	HSA Benefits Solutions for October	\$8.25
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$8.25
Refer	0 <u>INTERNAL REVENUE SERVICE</u>	Ck# 006021 11/13/2023	
Cash Payment	G 101-21703 FICA Tax Withholding	PR 21 Tax Withholding, Medicare, Soc. Sec.	\$940.98
Invoice	11/13/2023		
Cash Payment	G 101-21709 Medicare	PR 21 Tax Withholding, Medicare, Soc. Sec.	\$220.08
Invoice	11/13/2023		
Cash Payment	G 101-21701 Federal Withholding	PR 21 Tax Withholding, Medicare, Soc. Sec.	\$640.14
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$1,801.20
Refer	0 <u>MINNESOTA REVENUE</u>	Ck# 006022 11/13/2023	
Cash Payment	G 101-21702 State Withholding	PR 22 Minnesota Withholding	\$290.77
Invoice	11/13/2023		
Transaction Date	11/8/2023	MBT Bank Checking 10100	<b>Total</b> \$290.77
Refer	0 <u>WEX HEALTH, INC.</u>	Ck# 006023 11/13/2023	
Cash Payment	G 101-21714 Health Savings Account	HSA Contributions EE PR 22	\$90.00
Invoice	11/13/2023		

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Cash Payment	G 101-21714	Health Savings Account	HSA Contributions ER PR 22	\$173.07
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$263.07
Refer	0	MN PERA	Ck# 006024 11/13/2023	
Cash Payment	G 101-21704	PERA	PR 22 Contributions	\$1,152.53
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$1,152.53
Refer	0	INTERNAL REVENUE SERVICE	Ck# 006025 11/13/2023	
Cash Payment	G 101-21703	FICA Tax Withholding	PR 22 Tax Withholding, Medicare, Soc.Sec	\$937.20
Invoice		11/13/2023		
Cash Payment	G 101-21709	Medicare	PR 22 Tax Withholding, Medicare, Soc.Sec	\$219.20
Invoice		11/13/2023		
Cash Payment	G 101-21701	Federal Withholding	PR 22 Tax Withholding, Medicare, Soc.Sec	\$520.56
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$1,676.96
Refer	0	CMS - CONSTRUCTION MGMT. SE	-	
Cash Payment	E 101-42400-300	Professional Srvs (GEN	Permit Approval and Building Inspection	\$689.97
Invoice	817-234236-10	11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$689.97
Refer	0	LEAGUE OF MINNESOTA CITIES	-	
Cash Payment	E 101-41500-300	Professional Srvs (GEN	Adobe Pro Annual Lease	\$230.88
Invoice	392523	11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$230.88
Refer	0	KMTELECOM	-	
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170	\$140.41
Invoice	10186740	11/13/2023		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE	\$20.79
Invoice	10186740	11/13/2023		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL FAX 5300	\$25.00
Invoice	10186740	11/13/2023		
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440	\$25.78
Invoice	10186740	11/13/2023		
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119	\$80.77
Invoice	10186740	11/13/2023		
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588	\$46.08
Invoice	10186740	11/13/2023		
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066	\$36.08
Invoice	10186740	11/13/2023		
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM	\$36.08
Invoice	10186740	11/13/2023		
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES	\$5.85
Invoice	10186740	11/13/2023		
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER	\$0.00
Invoice	10186740	11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$416.84
Refer	0	SIMPLY TIDY, LLC	-	



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## Payments

Current Period: November 2023

<b>Cash Payment</b>	E 101-41940-439	Janitors	Biweekly Cleaning of City and Firehall	\$260.00
Invoice	1565	11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$260.00
Refer	0	<u>NCPERS GROUP LIFE INS.</u>	-	
<b>Cash Payment</b>	G 101-21711	Life Insurance Payable	Life Insurance Employee Paid November	\$16.00
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$16.00
Refer	0	<u>SCHROEDER, WADE</u>	-	
<b>Cash Payment</b>	E 101-41940-417	Uniforms	Safety Footwear	\$309.22
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$309.22
Refer	0	<u>WHKS &amp; COMPANY</u>	-	
<b>Cash Payment</b>	E 313-47000-303	Engineering Fees	2022 Street Improvements	\$400.95
Invoice	49449	11/13/2023		
<b>Cash Payment</b>	E 101-41950-303	Engineering Fees	2023 Engineering Services	\$1,636.50
Invoice	49450	11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$2,037.45
Refer	0	<u>OLMSTED MEDICAL CENTER CLIN</u>	-	
<b>Cash Payment</b>	E 101-43100-229	Safety/OSHA	Drug Testing	\$176.00
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$176.00
Refer	0	<u>ST LOUIS MRO, INC</u>	-	
<b>Cash Payment</b>	E 101-43100-229	Safety/OSHA	2023 FMCSA Clearing House Query Fee	\$50.00
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$50.00
Refer	0	<u>GOPHER STATE ONE CALL</u>	-	
<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	utility Locates	\$6.48
Invoice		11/13/2023		
<b>Cash Payment</b>	E 602-49450-300	Professional Srvs (GEN	utility Locates	\$9.72
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$16.20
Refer	0	<u>BLUEHOST</u>	<u>Ck# 006014 11/13/2023</u>	
<b>Cash Payment</b>	E 101-41500-300	Professional Srvs (GEN	Blue Host Somain Renewal	\$115.96
Invoice		11/13/2023		
<b>Cash Payment</b>	E 602-49450-300	Professional Srvs (GEN	Blue Host Somain Renewal	\$115.96
Invoice		11/13/2023		
<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	Blue Host Somain Renewal	\$115.96
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$347.88
Refer	0	<u>HAWKINS, INC</u>	-	
<b>Cash Payment</b>	E 601-49400-216	Chemicals and Chem Pr	Chemicals for water treatment	\$20.00
Invoice		11/13/2023		
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b> \$20.00
Refer	0	<u>BADGER METER</u>	-	
<b>Cash Payment</b>	E 602-49450-300	Professional Srvs (GEN	Water Meter Monitoring for November	\$247.88
Invoice		11/13/2023		

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## Payments

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<b>Cash Payment</b>	E 601-49400-300	Professional Srvs (GEN	Water Meter Monitoring for November	\$165.26
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$413.14
Refer	0 <u>ARNOLD, STEPHANIE</u>			-
<b>Cash Payment</b>	E 101-41500-200	Supplies	Stephanie Arnold reimbursement for Calendar planners for year 2024-Scheduling and record keeping	\$56.91
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$56.91
Refer	0 <u>NAPA</u>			-
<b>Cash Payment</b>	E 101-42200-217	Other Operating Supplie	Fire Department Oil	\$28.98
Invoice	11/13/2023			
<b>Cash Payment</b>	E 101-43125-404	Repairs/Maint Machiner	Oil Filter	\$12.98
Invoice	11/13/2023			
<b>Cash Payment</b>	E 602-49450-212	Motor Fuels	2.5 Def	\$29.98
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$71.94
Refer	0 <u>AFLAC</u>			-
<b>Cash Payment</b>	G 101-21710	AFLAC	Payment for October	\$33.12
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$33.12
Refer	0 <u>WARSAW SOLAR, LLC</u>			-
<b>Cash Payment</b>	E 101-43160-381	Electric Utilities	Power Sales for September	\$3,740.73
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$3,740.73
Refer	0 <u>AVESIS</u>			-
<b>Cash Payment</b>	G 101-21715	Employee Paid Vision Plan		\$14.58
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$14.58
Refer	0 <u>DAVID DROWN ASSOC</u>			-
<b>Cash Payment</b>	E 101-41500-300	Professional Srvs (GEN	Financial Disclosure Filing for 2022	\$300.00
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$300.00
Refer	0 <u>DELTA DENTAL</u>			-
<b>Cash Payment</b>	G 101-21708	Dental Insurance	Dental Insurance for November 2023	\$204.66
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$204.66
Refer	0 <u>METRO SALES INC</u>			-
<b>Cash Payment</b>	E 101-41500-350	Print/Binding (GENERA	Copier and Printed Copies	\$723.29
Invoice	11/13/2023			
Transaction Date	11/8/2023	MBT Bank Checking	10100	<b>Total</b> \$723.29
Refer	0 <u>HOMETOWN HAULERS</u>			-
<b>Cash Payment</b>	E 101-41940-384	Refuse/Garbage Dispos	Garbage for city and fire hall	\$113.11
Invoice	11/13/2023			
<b>Cash Payment</b>	E 101-42200-384	Refuse/Garbage Dispos	Garbage for city and fire hall	\$48.08
Invoice	11/13/2023			

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Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Garbage for city and fire hall		\$48.07
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$209.26</b>
Refer	0	<u>OLMSTED COUNTY PUB HEALTH</u>	-		
Cash Payment	E 601-49400-300	Professional Svcs (GEN	Bactera Test for November		\$135.00
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$135.00</b>
Refer	0	<u>ON-SITE COMPUTERS, INC</u>	-		
Cash Payment	E 601-49400-300	Professional Svcs (GEN	back up and remote support for October		\$12.00
Invoice				11/13/2023	
Cash Payment	E 101-41500-300	Professional Svcs (GEN	back up and remote support for October		\$402.12
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$414.12</b>
Refer	0	<u>MENARDS - NORTH ROCHESTER</u>	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	RV Marine		\$14.94
Invoice				11/13/2023	
Cash Payment	E 101-45200-500	Capital Outlay	Cedar Chips for Park		\$119.70
Invoice				11/13/2023	
Cash Payment	E 101-45200-500	Capital Outlay	27 gallon tote		\$19.96
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$154.60</b>
Refer	0	<u>WILKER RETAINING WALLS</u>	-		
Cash Payment	E 101-45200-500	Capital Outlay	Equipment & labor for park tree management		\$347.00
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$347.00</b>
Refer	0	<u>SANCO EQUIPMENT</u>	-		
Cash Payment	E 101-45200-500	Capital Outlay	Auger Drive Unit for parks tree management		\$145.00
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$145.00</b>
Refer	0	<u>MAXSON ELECTRIC</u>	-		
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	Labor for signage		\$95.00
Invoice				11/13/2023	
Cash Payment	E 101-43100-224	Street Maint Materials	Hang and remove marigold days singage		\$75.00
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$170.00</b>
Refer	0	<u>ADAMS, JOE</u>	-		
Cash Payment	E 101-41940-417	Uniforms	clothings for work		\$99.96
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$99.96</b>
Refer	0	<u>CNH INDUSTRIAL ACCOUNTS</u>	<u>Ck# 006026 11/13/2023</u>		
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Kobota Lawn mower repair		\$120.41
Invoice				11/13/2023	
Transaction Date	11/8/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$120.41</b>
Refer	0	<u>CASEYS BUSINESS MASTERCARD</u>	<u>Ck# 006028 11/13/2023</u>		
Cash Payment	E 602-49450-212	Motor Fuels	Fire Department and City Gas		\$576.44
Invoice				11/13/2023	

Payments

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<b>Cash Payment</b>	E 101-42200-212 Motor Fuels	Fire Department and City Gas		<b>\$96.82</b>
Invoice	11/13/2023			
Transaction Date	11/11/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$673.26</b>
Refer	0 MARY AYSHFORD	-		
<b>Cash Payment</b>	E 101-45200-401 Repairs/Maint Buildings	Thank you cards for work on maintaining the covered bridge		<b>\$16.00</b>
Invoice	11/13/2023			
Transaction Date	11/11/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$16.00</b>

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$20,453.87
313 GO SERIES BOND 2022A		\$400.95
601 WATER FUND		\$500.78
602 SEWER FUND		\$1,147.14
		<u>\$22,502.74</u>

Pre-Written Checks	\$11,030.87
Checks to be Generated by the Computer	\$11,471.87
<b>Total</b>	<b>\$22,502.74</b>

## **MANTORVILLE FIRE DEPARTMENT October 2023 General Members Meeting**

### **Call to Order:**

- The meeting was called to order at: 19:30

### **Member's in Attendance:**

- Jeff, Dave, Rog, Paul, Don, Russ, Scott K., Steve, Travis, Nate B., Joey, Brett, Ryan, Logan, Tristan, Angel, Scott S., Mike

### **Chief's Report:**

- Fire Prevention Week
  - Thanks to those that attended the demonstrations at the school
  - Thanks to everyone who helped with the open house and came to get fit tested.
- November Meeting
  - We have a member that would like to attend and vote virtually, we have done this in the past I do not see an issue.
- Officers (several openings for 2024-25)

Please contact me with any questions or job descriptions if you are interested in any of the leadership roles to discuss.

### **Assistant Chief:**

- Bud Sanson out of appreciation is willing to put together a conceal and carry course for Mantorville fire members and their spouse for \$25 dollars a person. Date TBD. Contact Steve if interested.

### **Deputy Chief:**

- Region 15 meeting. They got a new president.

### **Fire Marshall:**

- 1 MVA
- 1 Fire
- 1 Canceled Fire

### **Training Officer:**

- Next month is RIT and Riverlands search and rescue training.
- Will also be going over winter readiness.

### **Equipment:**

- The circuit breaker was blown that charges our handheld radios. Going to put a sensor on the plug to let us know if the circuit lost power.
- Need back up batteries for handheld radios.
- Foam is on order for pumper 1.
- New turn out gear is ordered for Ryan.
- New boots for one of the explorers.
- Noise cone has been ordered for Annika's SCBA mask.
- Make sure first responder gear gets put away in its proper spots.

### **Vehicles:**

- Betsy- In our Shed.
- Pumper 1- Fire Safety looked at our leaking valve. The Foam that was in our system is what damaged the foam system and cost \$1500 in repairs. Will need to get new foam and get rid of the old stuff.
- Pumper 2 -
- Chevy Pick Up -
- Tanker 1 -
- Tanker 2 -
- Grass Rig -
- Rescue Truck -

### **First Responder's:**

- 

### **Treasurer**

- Bills: \$3,247.90
- Discussed bills
- Motion made by: Russ to pay bills as stated
- 2<sup>nd</sup> by: Steve
- Motion carries

### **New Business:**

- Motion made to buy a checker for the handheld radio chargers for \$50 by: Travis.
- Second by: Don
- Motion Carries
- Motion made to purchase 28 new batteries for all of the handheld radios by: Russ
- Second by: Jeff
- Motion Carries
- The system we use to send text messages is costing us \$500 dollars a year to use, do we want to keep using it for paging and calendar? Will talk more about it next month.

### **Old Business:**

- 

### **Active Committees**

- OSHA/Safety and Accountability: Paul, Russ, Travis, Ryan
- Radios: Paul, Rog, Ryan
- SOG'S: Paul, JJ, Russ, Steve, Rog
- Uniform's: Travis, JJ, Orion, Annabelle, Nate S., Ryan, Tristan
- Explorer program: Nate B., Nate S. Chloe, Kyle, Annika
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Jim, Nate S.

### **Point Report:**

- Motion made by: to approve the point report

- 2nd by:
- Motion approved.
- Table till next month missing sheets.

### **Clerk/ Calendar**

- Oct 24 1800 MFD recognized for actions performed at Apartment Fire
  - Oct 25 1830 First Responder Training
  - Oct 28 Haunted Hustle
  - Oct 28 Significant other Social
  - **NOV Lunch: Jeff, Curt, Orion**
  - Oct 31 1900 Officer Meeting
  - Nov 1 1830 1st Wed Drill
  - Nov 8 1830 1st Responder Training
  - Nov 15 1800 Maintenance
  - 1900 Food
  - 1930 Members meeting
- 
- Motion made to adjourn by: Steve
  - 2nd by: Nate B.
- Meeting Adjourned at: 19:54

# Mantorville Chamber of Commerce

October 4, 2023

Greek Revival House

President Terry Eckstein called the October meeting of the Mantorville Chamber of Commerce to order.

In attendance were Bill K., Terry E., Wendy S., Lois H., Jennifer Galloway, Paul L., Grechen L., Mary Ann B., Jason K., Linda K., John B., May Trost, and Barbara.

**Visitors:** Emma Basness, Dodge County Public Health

**Agenda:** A copy of the agenda was presented to each in attendance.

**The secretary's:** The secretaries report was emailed to each member. Jon Buckingham made the motion to accept the secretaries report and seconded by Jennifer Galloway. Motion Passed.

**Treasure Report:** No report.

**Farmers Market** – Paul had money to turn in . He will ask the Welcome Center board if they can have a Winter Market there. They will be at Fall Festival.

Emma Basness told about her job and plans to Join the Chamber.

**Trolly-** The Trolly started out kind of slow but things are getting better. Business will be open until 7:00pm. Have to come up with some more ways to make it work if the EDA is going to stay funding it. There was much discussion and some suggestions.

**Marigold Days** There is pop left. The left-over snacks were sold. Suggestion for next year's stand helping to promote Mantorville with the EDA.

**Fall Festival:** Things are set for Fall Weekend. Photo boards will be put up. Bill Kinney will donate the prizes for the Coloring contest.

**Old Fashion Christmas:** A planning meeting will be set up at the next chamber meeting. The Cookie Tin reveal will be Saturday November 4<sup>th</sup> - 1:30 p.m.-3:00 p.m. at the Mantorville Art Guild. Terry also said they would like to have the large tree in the park decorated to light that night. Terry will do some checking



with the city. Also, will ask Stonebridge Church if they will do the same thing, they did last year.

**New Business:** Time change. I has been suggested to change the time of the chamber meeting to 5:30pm the first Wednesday of the month. There was discussion. John Buckingham made the motion to change the time of the Chamber meeting to 5:30pm the first Wednesday of the month. Motion seconded by Mary Ann Bucher. motion passed. If it don't work it can be changed again. The November meeting of the Mantorville Chamber of Commerce will be held at 5:30 pm at the Greek Revival House the first Wednesday of the month.

Announcements: None

No other business to become before this meeting the meeting was adjourned.

Secretary,

Barbara Loquai

## 2023 Small Cities Development Program Application Coversheet

Complete one coversheet for all activities being applied for. You will need to submit a separate application for each activity.

To have a complete application make sure the documents for all applications, the specific projects and other documents are submitted. See Checklist for required documents and order of the documents.

### Application Information

Applicant: City of Mantorville

Primary contact for application: Nick Koverman

Secondary contact for application: Buffy J. Beranek

SCDP Amount Requested: \$ 431,250.00

Amount of Other Funds: \$ 20,000.00

SCDP Program Income: \$ 0.00

Estimated Total Project Cost: \$ 451,250.00

### Application Components

Please indicate if this is (choose one):

- Single Purpose Application
- Comprehensive Application

Which activities are included in this application packet (choose all that apply, and complete the individual application for each selected activity and one full budget as found on the [SCDP website](#)):

- Owner Occupied Rehab
- Single Family Rental
- Multi-Family Rental

- Mixed Use (use for buildings containing residential rental units in commercial buildings)
- Duplex Rental
- Commercial (Must be part of comprehensive application)
- Public Facility – Infrastructure
- Public Facility – Community Center
- Public Facility – Street Scape

## Application Description

Briefly summarize the Preliminary Proposal. Make sure to include:

1. An overview of the target area
2. A description of the project or projects
3. Cost effectiveness, including all sources of leverage

**Narrative Answer:** The City of Mantorville is requesting \$316,250 in Small Cities Development Program funding to rehab fifteen (15) owner-occupied homes, whose gross household income is at or below 80% of the County Median Income level for their household size. Mantorville has a population of 1,111 people; therefore, a city-wide target area has been selected to provide all low-to-moderate income households the same and most equitable opportunity to participate in the rehab program.

The SCDP funds for the owner-occupied housing rehabilitation activity will be available to LMI households in the form of a 7-year deferred, forgivable loan. The borrower/property owner must remain the owner and use the improved property as his/her primary residence for the seven (7) year loan term for the SCDP funds to be forgiven. If the borrower/property owner sells, transfers title, or no longer uses the house as his/her primary residence during the seven (7) years, then 100 percent repayment is required. At the end of year seven (7), if the borrower/property owner remains the owner and user of the improved property as his/her primary residence, the loan becomes a grant and is forgiven.

Any repayments the City of Mantorville receives will be used to preserve other housing stock within the City's limits. Funds will be re-loaned out on a first come, first served basis. A waiting list will be organized based on the date the application(s) are received at SEMMCHRA's office.

Other sources and amounts of leverage include the following: City of Mantorville (\$10,000), SEMMCHRA (\$5,000), Dodge County (\$5,000), Dodge County Housing Trust (unknown – based on property owner's needs), USDA Rural Development 504 Program (unknown – based on property owner's needs), Three Rivers' Weatherization Program (unknown – based on property owner's needs), Minnesota Housing Fix Up Program (unknown – based on property owner's needs), Owner's Resources (unknown – based on property owner's needs). However, all LMI households will be eligible for 100% of the total project costs as a 7-year deferred loan. Regardless of income level, LMI households will only be required to leverage other resources if their total project costs exceed the \$25,000 maximum loan amount.



## Signature Page

By signing below, the Applicant certifies to the best of their knowledge that the data and information provided in the Application is true and correct.

### Signature of Authorized Official (Primary Community):

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Authorized Official: Chuck Bradford, Mayor

### Signature of Authorized Official (Partnering Community – if applicable):

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Authorized Official (Partnering Primary Community): Gretchen Lohrbach, City-Clerk Treasurer

### Signature of Authorized Official (Partnering Community – if applicable):

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Authorized Official (Partnering Community – if applicable):

### Signature of Primary Administrator:

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Primary Administrator: Nick Koverman, Community Development Director

### Signature of Secondary Administrative Entity (if applicable)

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Secondary Administrative Entity (if applicable): Buffy Beranek, Executive Director

### Signature of Engineering firm for Public Facility Projects (if applicable)

\_\_\_\_\_ Date: \_\_\_\_\_

Name of Engineering Firm (if applicable):

## Grantee Summary Information Sheet (GSIS)

Small Cities Development Program – State of Minnesota

Please complete all sections that apply to the proposed activities. If the same person is responsible for multiple duties, please list their name for each duty they are assigned to for this proposal. Contact information only needs to be listed once. If a category is not applicable to your grant, please indicate as not applicable.

### Authorized Official and Environmental Certifying Officer Information (mayor or board chair)

All information in this section is required, unless otherwise directed

Name: Chuck Bradford

Title: Mayor

Address: 21 5<sup>th</sup> Street East, PO Box 188

City, State, ZIP: Mantorville, MN 55955

Phone: 507-635-5116

Primary Email: chuck@mantorville.com

Secondary Email (if applicable):

Federal ID#: 41-0850501

State ID#: 5412010

State Vendor #: Pending

Applicant Unique Entity Identifier (UEI)#: DUW1QVTAWDF7

### Applicant (proposal) Author

Name: Nick Koverman

Title: Community Development Director

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 213

Email: nkoverman@semmchra.org

### Primary Implementation Agency

Name of Organization: Southeastern Minnesota Multi-County Housing and Redevelopment Authority

Primary Contact: Buffy J. Beranek

Title: Executive Director

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 202

Email: bberanek@semmchra.org

## **Secondary Implementation Agency (if applicable)**

Name of Organization: N/A

Primary Contact: N/A

Title: N/A

Address: N/A

City, State, ZIP: N/A

Phone: N/A

Email: N/A

## **Environmental Review Coordinator *(required for all project types)***

Name of Organization: Same as primary

Name: Nick Koverman

Title: Community Development Director

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 213

Email: nkoverman@semmchra

List experience with federal or state rehabilitation programs: SEMMCHRA began administering Small Cities Development Program grants since 1984, and in that time, they have been responsible for completing all the environmental reviews for grants they administered. Since 1984, SEMMCHRA has administered or is currently administering a total of over fifty-eight (58) grants. The Community Development Department administers SCDP grants, along with the Capital Fund Program (CFP) grant for the HRA's 110 Public Housing units. SEMMCHRA has successfully completed the environmental reviews for each CFP grant. When SEMMCHRA receives funding through Minnesota Housing's Publicly Owned Housing Program (POHP) and Rental Rehabilitation Deferred Loan (RRDL) Program, environmental conditions must be reviewed. SEMMCHRA has rehabbed twelve (12) rental properties utilizing POHP and RRDL funds. In September of 2023, SEMMCHRA was awarded an additional RRDL rehabilitation project. SEMMCHRA frequently completes refinances and utilizes other Federal and State funding to rehab rental properties. These special projects require an environmental review to be completed. The staff who completes environmental reviews for HUD, Minnesota Housing, and other sources of funding is also responsible for completing the environmental reviews for SCDP grants.

## **Fair Housing/Equal Opportunity Coordinator *(required for all project types)***

Name of Organization: Same as primary

Name: Nick Koverman

Title: Community Development Director

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 213

Email: nkoverman@semmchra.org

List experience with federal or state rehabilitation programs: Annually, SEMMCHRA completes the required one fair housing activity per year for all the open SCDP grants they are administering. SEMMCHRA has implemented a tracking system to ensure that each open SCDP grant has the required fair housing activity completed by the

end of each Federal Fiscal Year. Two of the Community Development Department staff are well-versed in fair housing. SEMMCHRA's Community Development Department staff have access to training on a variety of subject matter, including fair housing and equal opportunity, through HTVN, which is an e-learning website through SEMMCHRA's property and liability insurance provider.

### **Rehabilitation Coordinator**

Name of Organization: Same as primary

Name: Jason Hall

Title: Rehabilitation Specialist

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 212

Email: jhall@semmchra.org

List experience with federal or state rehabilitation programs: Jason Hall has been employed with SEMMCHRA for over three (3) years. Jason has over 23 years of experience in completing rehabilitation and remodeling projects. For over 10 years, Jason has been doing maintenance work on 150 rental units and 30 rental homes. Jason also has extensive experience in new construction. For over 9 years, Jason has been a certified home inspector. Jason is familiar with SEMMCHRA's programs, especially rehab projects utilizing SCDP funding. SEMMCHRA's Community Development Department is responsible for identifying, coordinating, and completing capital improvement projects at the 492 rental units that SEMMCHRA owns and/or manages.

### **Labor Standards Coordinator**

Name of Organization: Same as primary

Name: Sara Fuher

Title: Grant Administrator

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 221

Email: sara.fuher@semmchra.org

List experience with federal or state rehabilitation programs: Four (4) staff members at SEMMCHRA have completed the Labor Standards training. Two of these staff members have completed the training at least three (3) times. SEMMCHRA staff attend the Labor Standards training each time it has been offered, so that they remain educated on the requirements and to ensure that they are informed/educated on new and changing requirements. SEMMCHRA staff have utilized YouTube videos to obtain further compliance information and to seek out answers to questions that may arise. SEMMCHRA staff utilize the Labor Standards training webinar on DEED's website. The staff also utilize the 12-step instructions as the checklist and guide when creating project plans for larger rental rehab projects. In addition to SCDP funding, SEMMCHRA's Community Development Department administers the Capital Fund Program (CFP) grants for the 110 Public Housing units that SEMMCHRA owns. This funding requires the administration of Davis Bacon Labor Standards. There have been no issues or questions on the semi-annual reporting SEMMCHRA completes for HUD.



## **Property Inspector**

Name of Organization: Same as primary

Name: Jason Hall

Title: Rehabilitation Specialist

Address: 134 Second Street East

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 212

Email: jhall@semmchra.org

List experience with federal or state rehabilitation programs: Jason Hall has been employed with SEMMCHRA as the Rehabilitation Specialist for over three (3) years. Jason has taken training on Housing Quality Standards requirements and has taken training to become educated and informed on HUD's physical standards for the rental units that SEMMCHRA owns and/or manages. Jason has over 23 years' experience completing rehabilitation and remodeling projects. For over 10 years, Jason has been responsible for maintenance work at 150 rental units and 30 rental homes. Jason has extensive experience in new construction and working as a general contractor. For over 9 years, Jason has been a certified home inspector. Jason has a strong knowledge base on the programs that SEMMCHRA administers, especially the rehabilitation programs utilizing SCDP funds.

## **Income Verification Coordinator**

Name of Organization: Same as primary

Name: Sara Fuher

Title: Grant Administrator

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 221

Email: sara.fuher@semmchra.org

List experience with federal or state rehabilitation programs: One of SEMMCHRA's staff members has successfully completed the Nan McKay income calculation training for HUD Programs. This staff member has trained the staff who is responsible for cross-checking SCDP income verifications for owner-occupied rehabilitation files. The Community Development Department staff have created and incorporated a checklist and "cheat sheet" for the income verification process to utilize to ensure that income is being calculated in a consistent manner. The last several SCDP grants that have been audited resulted in no findings with regards to the income calculations.

## **Rent Limit and Rental Notice Coordinator**

Name of Organization: Same as primary

Name: Tressa Sauke

Title: Self-Sufficiency and Homeownership Coordinator

Address: 134 East Second Street

City, State, ZIP: Wabasha, MN 55981

Phone: 651-565-2638 ext. 204

Email: [tsauke@semmchra.org](mailto:tsauke@semmchra.org)

List experience with federal or state rehabilitation programs: Over the last 9 years, SEMMCHRA's Community Development Department staff have successfully rehabbed three (3) multi-family rental properties utilizing Small Cities Development Program funds and Minnesota Housing's Rental Rehabilitation Deferred Loan (RRDL) Program funds. SEMMCHRA is working with the owners of Goodview Apartments (through the Goodview SCDP Grant), the Riverview Mazeppa owners (through the Mazeppa SCDP Grant) and recently completed the Whitewater Way Apartments (through the St. Charles SCDP Grant) to complete the rehabilitation of these developments utilizing SCDP funds. SEMMCHRA has also completed and closed out the rehabilitation of three (3) of its rental properties utilizing RRDL funding and three (3) other rental properties through Minnesota Housing's POHP and POTH Programs. In September of 2023, SEMMCHRA was awarded an additional RRDL rehabilitation project. SEMMCHRA has incorporated the rent limits and rent notices into its process and checklist to ensure timely completion of these requirements.

## Co-funding contact information

List all agencies also supporting the proposed project, both committed and pending (examples may include: MN Housing, Greater MN Housing, Public Facilities Authority, Rural Development, and local sources of if other than applicant).

### *Agency #1*

Agency Name: N/A

Name of primary point of contact: N/A

Address: N/A

Phone: N/A

Email: N/A

### *Agency #2*

Agency Name: N/A

Name of primary point of contact: N/A

Address: N/A

Phone: NA

Email: N/A

### *Agency #3*

Agency Name: N/A

Name of primary point of contact: N/A

Address: N/A

Phone: N/A

Email: N/A

**CITY OF MANTORVILLE  
DODGE COUNTY, MINNESOTA  
RESOLUTION NO. 2022-45**

**A RESOLUTION DECLARING THE CITY OF MANTORVILLE  
AS THE APPLICANT AND PARTNER  
FOR THE PROPOSED MANTORVILLE COMPREHENSIVE  
SMALL CITIES DEVELOPMENT PROGRAM (SCDP)  
REHABILITATION PROJECTS CONTAINED  
IN THE COMMUNITY FINANCE PRELIMINARY PROPOSAL**

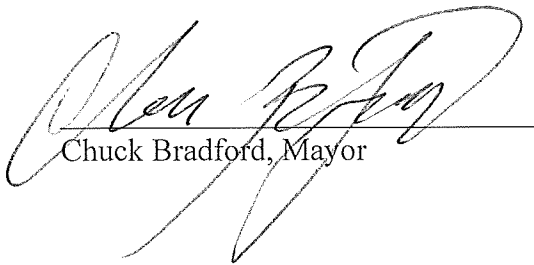
**WHEREAS** the City of Mantorville is the applicant and partner in the proposed Mantorville Comprehensive Rehabilitation Small Cities Development Program (SCDP) Projects contained in the Community Finance Preliminary Proposal to be submitted in November 2023; and

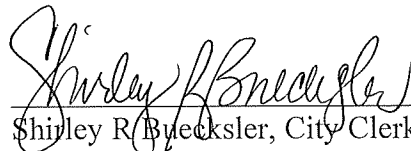
**WHEREAS** the City of Mantorville is leveraging and committing \$10,000 of their own funds to this project; and

**WHEREAS** the City of Mantorville and the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA) are partnering to develop the project.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Mantorville agrees to be the applicant and partner in the proposed Mantorville Comprehensive SCDP Rehabilitation projects contained in the Community Finance Preliminary Proposal.

Adopted by the City Council of the City of Mantorville this 10<sup>th</sup> day of October 2022.

  
\_\_\_\_\_  
Chuck Bradford, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley R. Bueckler, City Clerk-Treasurer

City of Mantorville  
City Council Minutes  
October 10, 2022

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford  
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,  
Kent Keller and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler  
Public Works Lead Joe Adams  
Public Works Wade Schroeder  
Deputy City Clerk Gretchen Lohrbach

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Amendments/Approval of Agenda

Council added an Executive Session and approved the agenda, as amended.

4. Consent Agenda

A. Accounts Payable Claims List for October 10, 2022

Motion was made by Councilmember Keller and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

A. Presentation by Southeaster Minnesota Multi-County Housing & Redevelopment Authority (SEMMCHRA), Nick Koverman – Proposed Small Cities Development Program

Nick Koverman of SEMMCHRA presented the proposed Small Cities Development Program to the Council. This presentation was recently brought forward to the Economic Development Authority. SEMMCHRA is asking the City of Mantorville to adopt the resolution between the City SEMMCHRA, which was provided in the Council's packet.

There is no cost by the City until the grant is accepted by the Minnesota Department of Employment and Economic Development. SEMMCHRA is the grant administrator; the City is the grant licensee. These are federal tax dollars. The City would need to budget \$10,000.00 in 2025, to be spent in 2026. This may also be prepaid. Cities within Dodge County that are a part of the program include Claremont/West Concord (partnered), Hayfield, Dodge Center and Kasson.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to adopt Resolution No. 2022-45, Declaring the City of Mantorville as the Applicant and Partner for the Proposed Mantorville Comprehensive Small Cities Development Program (SCDP) Rehabilitation Projects Contained in the Community Finance Preliminary Proposal.

Vote: 5 ayes / 0 nays. Motion carried.

6. Public Safety Update

- A. Mantorville Fire and Rescue General Meeting Minutes of October 5, 2022
- B. Dodge County Sheriff's Office Report for September 2022

7. Public Concerns

The following person(s) addressed the Council:

- Jerrod Kappers, 811 East Street
  - We need more places for kids to play and want to build towards the lot line. A structure/garage that matches the house. Want to add a section of the driveway; previous owner never added a culvert. We could make it five feet off the lot line and attached to the main house. The issue is an abandoned structure on the south corner and whether it belongs to the City or the neighbor.
    - Mayor Bradford recommended he work with Staff for the building permit.
- Virgil Andrist, 101 3<sup>rd</sup> Street West
  - What was the cost of redoing 3<sup>rd</sup> Street? How much in total do we have in that street?
    - Joe Adams has the bill at the shop for redoing the ditches but approximates it was \$30,000.00.
  - The Council should make a resolution that someone on the City Council could read the plans. They never would have approved that plan. It may be happening on West Street. Start looking so this doesn't happen again and look at your City Engineer.
  - Who was in charge of the job?
    - Mayor Bradford said WHKS had oversight of the project and were in charge.
    - Councilmember Ingalls asked if there are any suggestions for next time?

## MEMORANDUM

TO: Honorable Mayor and City Council  
Gretchen Lohrbach, City Clerk-Treasurer

FROM: Scott Huneke, P.E. Brandyn Chezick, P.E.  
Project Engineers

DATE: November 10, 2023

RE: Lighting Follow-up Discussion for Mantorville TH57

Per City direction at the 10/23/2023 City Council Meeting, WHKS has met with Xcel Energy and MnDOT to discuss the costs associated with lighting for the 2024 Highway 57 Project.

The notes below are from a 10/30/2023 meeting with Damon Erickson with Xcel Exergy and a 10/31/2023 meeting with Tim Zamzow, Tim Swanson, and Malaki Ruranika with MnDOT. Both meetings were attended by Scott Huneke and Brandyn Chezick. Gretchen Lohrbach was in attendance for the MnDOT Meeting.

### **10/30/2023 Xcel Energy Meeting:**

#### Lighting Options:

1. Pricing from Xcel on 10/11/2023 is \$68,831.00
  - Includes ten 14' Aluminum Base mounted Washington poles with outlets, ten Acorn lights (75' apart), 1428 feet of conduit and wiring, and one feed point cabinet.
2. Switch to cheaper lights and poles could reduce cost to approx. \$64,000.00.
  - Traditional/Contemporary lights and 18' Style A poles. Same number of lights and poles as Option 1.
  - Would need to check with MnDOT Cultural Resources Unit if there are any issues with revised light and pole styles.
3. Remove outlets from poles, associated service cabinet needed for the outlets, and install "thinner" poles to reduce cost to approx. \$59,000.00.
  - No ability to hang lights/banners from poles.
4. Switch to 30' standard poles with standard cobra style lights to decrease the number of lights installed (4-5 lights spaced 150'-175' apart) to reduce cost to approx. \$45,000.
  - Lights would be on the same side of TH57 to reduce conduit and wiring costs.
5. Re-install wooden poles w/ standard lights for existing lighting rate.
  - City would need to hire an electrician to install outlets for decorations.
  - Would still have overhead wires running to TH 57 from Side Streets



**10/31/2023 MnDOT District 6 and Central Office Cost Participation Meeting:**

- Lighting cost participation requires lighting system need (determined by District Traffic Engineer), and City to own, operate, and maintain lighting system.
- Per Mike Schweyen, MnDOT District Traffic Engineer, on 6/7/2023, lighting system is not needed or warranted for highway purposes.
- The City does not plan to own, operate, or maintain lighting system. The system would be Xcel Energy responsibility.
- MnDOT cannot perform cost participation directly with a private utility company, only with a Local Government Agency.
- The lighting system currently on TH 57 is not owned, operated, or maintained by MnDOT.
- If the City owned the lights, they would need to meet MnDOT specifications to qualify for cost participation (lumen level, dark sky friendly, etc.)
- If lighting was eligible for cost participation, lighting plan, items, specs, and cost estimate would need to be added to construction plan set for review. Cannot be done while meeting current letting date. The Letting Date would need to be pushed back to accommodate added lighting to the project plans.

I will be in attendance at the Council Meeting to discuss.



**QUITCLAIM DEED EASEMENT**

Date: November 13, 2023

For good and valuable consideration, the city of Mantorville, a Minnesota municipal corporation, Grantor, hereby conveys and quitclaims to the State of Minnesota, Grantee, a perpetual right-of-way easement on and over real property in Dodge County, Minnesota, described as follows:

Block 16 lying north of the Zumbro River, Original Plat, Village of Mantorville, Dodge County, Minnesota except that part taken for Trunk Highway No. 57, on Minnesota Department of Transportation Right of Way Plat No. 20-30.

STATE DEED TAX DUE HEREON: NONE

**GRANTOR:**

By: \_\_\_\_\_  
Chuck Bradford, Mayor

By: \_\_\_\_\_  
Gretchen Lohrbach, Clerk-Treasurer

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF DODGE        )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2023 by Chuck Bradford and Gretchen Lohrbach, the mayor and clerk-treasurer, respectively, of the city of Mantorville, a Minnesota municipal corporation, Grantor.

\_\_\_\_\_  
Notary Public

NOTARY STAMP OR SEAL

THIS INSTRUMENT DRAFTED BY:  
Kennedy & Graven, Chartered  
Fifth Street Towers  
150 South Fifth Street, Suite 700  
Minneapolis, MN 55402  
(612) 337-9300

# EASEMENT EXHIBIT



## TEMPORARY RIGHT OF WAY EASEMENT

### DESCRIPTION:

Block 16 lying north of the Zumbro River, Original Plat, Village of Mantorville, Dodge County, Minnesota except that part taken for Trunk Highway No. 57, on Minnesota Department of Transportation Right of Way Plat No. 20-30.



### LEGEND

	LOT LINE
	PROPERTY LINE
	SECTION LINE
	ROW LINE
	EASEMENT LINE
	EASEMENT

<b>SCALE:</b>	1" = 40'
<b>DRAWN BY:</b>	BGC
<b>DATE:</b>	11/28/2022
<b>PROJECT NO.:</b>	8850
<b>CADD NO.:</b>	cr200744_title_request

<b>FOR:</b>	BLOCK 16 NW 1/4 NW 1/4 SECTION 21 T107N R16W DODGE COUNTY, MINNESOTA
-------------	---



# ResNexus

- Why?
  - During a Park Board Meeting we discussed how camp reservations were made. We discussed out we currently only accept reservations through phone calls or in person as we have no online options. We also currently only accept cash or check for payment. This was something some board members thought might stop some people from reserving with us. I ended up reaching out to Lagoon Park in Montevideo. They stated they have used ResNexus for the past 6 years and couldn't speak higher of it.
- What is ResNexus?
  - ResNexus is an online scheduling system for our campground. This would be a link on our webpage so people online could have reservations. They also offer a credit card payment system. City Staff had a demonstration of ResNexus. This demonstration showed that we could block off dates, open and close scheduling time frames, create an account for Dodge County Sheriff to access if needed, and more.
- What will it cost?
  - We have two options for prices in lower price category:
    - Essentials - \$27.00/monthly. This will include the grid calendar, online booking engine, reservation emails, auto billing/invoicing, and access to over 75 different reports.
    - Essentials Plus - \$50.25/monthly. This will include the grid calendar, online booking engine, reservation emails, auto billing/invoicing, and access to over 75 different reports.
    - The main difference is Essentials charges a 1% commission is charged for any Online Travel Agencies (AirBNB, The Dyr, Spot2Night). The Essential Plus does not charge this commission.
  - There is a onetime \$99.00 set up fee. We are also interested in their payment system. This is free for the first year, but after the first year, it costs \$79.95 a year. When a customer makes a payment with a credit card, they are charged a 2.9% + \$0.30 fee per transaction. This will be something we add as an "Administration Fee" so the customer will be charged, we will not.
  - Total for this would be:
    - Essentials - \$423.00 for the initial set up and first year. \$404.00 for the following years
    - Essential Plus - \$702.00 for the initial set up and first year. \$683.00 for the following years
- Additional Points:
  - The online calendar shows live on our side. If someone is online looking at a reservation, we can see that on our screen. This will allow us to not double book a spot as we can see online activity.
  - House Keeping Page. We can make a House Keeping log in for the Dodge County Sheriff. This will allow them to only see what spot is reserved, by who, and for how long. Our current policy has the Dodge County Sheriff as a backup when City Hall is closed if there are any issues. This will give them more insight when arriving for issues.

- Since we will only be using this for camping reservations, Gretchen will be able to keep track of these funds and make sure they are appropriately distributed.
- Travel Protection. ResNexus offers a travel protection for a 10% fee. They will refund and deal with any cancellations or refunds. They will only keep the 10% fee as their payment.
- Park Board questioned if we only kept the service while the campground was open, would we need to pay the install fee again? Yes, we would need to pay the install fee anytime we disconnect and reconnect. ResNexus stated it's better to keep the service year round due to if we cancel, we lose access to the reports and we won't be able to accept reservations until it's turned back on.
- What will this do for us?
  - Having an online booking system will allow city staff more abilities to track, report, and schedule reservations.
  - Allowing for credit card payments, online and in person, will allow more people to stay longer terms if they don't have cash available. They will also accept PayPal online.
  - Having a card on file will allow us to charge for late check out, late check in, or any damages.

**WAGE DISTRIBUTION**

**2024 Proposed with Wage Distribution Change Showing Staff Changes**

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>	<b>WAGE</b>	<b>Winter %</b>	<b>Summer %</b>	<b>Salary</b>		<b>Benefits</b>
Seasonal Parks	Water		0.00%	0.00%	\$0.00		\$0.00
	Sewer		0.00%	0.00%	\$0.00		\$0.00
	Streets		0.00%	0.00%	\$0.00		\$0.00
<b>Brad Salary \$10,512.00</b>	Parks	<b>\$13,478.40</b>	0.00%	100.00%	<b>\$13,478.40</b>		<b>\$1,592.57</b>
<b>Brian Salary \$2,966.40</b>	Overtime	<b>\$0.00</b>			<b>\$13,478.40</b>		<b>\$1,592.57</b>
	Health						
	Dental						
	Life						
	Pera, SocS,Med	\$1,592.57					
Wade Schroeder	Water	<b>\$53,393.60</b>	16.00%	16.00%	\$9,122.17		\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84		\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28		\$8,463.54
	Parks		24.00%	24.00%	\$13,683.25		\$5,208.33
	Overtime	<b>\$3,619.94</b>			<b>\$57,013.54</b>		<b>\$21,701.39</b>
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$10,237.55					
Stephanie Arnold	Water	<b>\$38,563.20</b>	30.00%	30.00%	\$11,735.82		\$5,697.13
	Sewer		30.00%	30.00%	\$11,735.82		\$5,697.13
	Clerk		30.00%	30.00%	\$11,735.82		\$5,697.13
	Campground		10.00%	10.00%	\$3,911.94		\$1,899.04
	Parks				<b>\$39,119.40</b>		<b>\$18,990.43</b>
	Overtime	<b>\$556.20</b>					
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS, Med, HSA	\$7,526.59					
Gretchen Lohrbach	Clerk	<b>\$65,000.00</b>	80.00%	80.00%	\$52,000.00		\$18,329.07
	Water		10.00%	10.00%	\$6,500.00		\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00		\$2,291.13
	Overtime						
	Health	\$10,365.12			<b>\$65,000.00</b>		<b>\$22,911.34</b>
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$11,447.50					
Joe Adams							
	Water	<b>\$60,174.40</b>	16.00%	16.00%	\$10,350.08		\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48		\$4,801.45

	Streets		39.00%	39.00%	\$25,228.32				\$8,916.99
	Parks		24.00%	24.00%	\$15,525.12				\$5,487.38
	Overtime	\$4,513.60			\$64,688.00				\$22,864.07
	Health	\$10,365.12							
	Dental	\$461.04							
	Life	\$637.68							
	Pera, SocS,Med, HSA	\$11,400.23							
					\$239,299.34				\$88,059.80
<b>Department Breakdown</b>	<b>Base Salary</b>	<b>Benefits</b>							
Water Utility	\$37,708.07	\$15,118.74							
Sewer Utility	\$43,793.14	\$17,347.01							
Public Works	\$47,463.60	\$17,380.53							
General Gov	\$63,735.82	\$24,026.20							
Campground	\$3,911.94	\$1,899.04							
Parks	\$42,686.77	\$12,288.28							
Portion that is overtime	\$8,689.74								
<b>Total Salary</b>	<b>\$239,299.34</b>	<b>\$88,059.80</b>							
					<b>2023 Hourly</b>	<b>2023 Hourly Council Approved Rates (4% merit + 6% COLA)</b>			
<b>Hourly rates</b>	<b>2024 Hourly 3% COLA</b>		<b>Yearly Hours</b>			<b>4% Increase</b>	<b>3% increase</b>	<b>2% increase</b>	<b>1% increase</b>
Gretchen Lohrbach	\$32.19		2080		\$31.25	\$32.50	\$32.19	\$31.88	\$31.56
Wade Schroeder	\$25.67		2080		\$24.92	\$25.92	\$25.67	\$25.42	\$25.17
Brad Suhr	\$17.52		600		\$17.01	\$17.69	\$17.52	\$17.35	\$17.18
Stephanie Arnold	\$18.54		2080		\$18.00	\$18.72	\$18.54	\$18.36	\$18.18
Joe Adams	\$28.93		2080		\$28.09	\$29.21	\$28.93	\$28.65	\$28.37
<b>Overtime Hours</b>	<b>2022</b>	<b>2023 YTD</b>			<b>Notes: Salary &amp; Benefit Info for 2024 Based on a 3% COLA Increase</b>				
Joe Adams	104	40							
Wade Schroeder	93.25	24.25							
Stephanie Arnold/Gretchen	14.75	9.4							
Brian Hindal									
Brad Suhr									
Gretchen Lohrbach	Salary; not eligible for overtime								

	2024	2023	2022	2021	2020	2019	2018			
PERA	7.50%	7.5	7.50%	7.50%	7.50%	7.50%	7.50%			
Medicare	1.45%	1.45	1.45%	1.45%	1.45%	1.45%	1.45%			
Social Security	6.20%	6.2	6.20%	6.20%	6.20%	6.20%	6.20%			
								2023 Person	2022 Person	2021 Person
								4	4	4
Health	\$41,460.48	\$40,175.04	\$43,877.76	\$41,328.00	\$39,424.00	\$28,002.00	\$27,411.60	\$10,043.76	\$10,969.44	\$10,332.00
Dental	\$1,844.16	\$1,844.16	\$1,571.52	\$2,023.20	\$2,023.20	\$1,472.40	\$2,023.20	\$461.04	\$392.88	\$505.80
Life + STD	\$2,550.72	\$2,600.00	\$2,600.00	\$2,600.00	\$2,800.00	\$1,950.00	\$2,600.00	\$650.00	\$650.00	\$650.00
Insurance Deductible										
Uniform/Boot Allowance	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
								\$200		

Personnel Policy \$500 yr. Uniform/Boot Allowance for Public Works Staff

Personnel Policy \$200/yr. Clothing Allowance for Office Staff

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$713.00	\$1,540.50
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	<b>\$914.12</b>	<b>\$1,835.79</b>
2023-Plan 2	<b>\$836.98</b>	<b>\$1,804.73</b>
2024-Plan 1	<b>\$863.76</b>	<b>\$1,804.73</b>

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$42.15	\$117.90
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	<b>\$32.74</b>	<b>\$108.48</b>
2023	<b>\$38.42</b>	<b>\$139.08</b>
2024	<b>\$38.42</b>	<b>\$139.08</b>

**Health Insurance cost per person noted above includes the \$1,600 Health Saving Account Contribution in single premium cost**

Increase employer contribution to health savings account from \$1,500 to \$1,600 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible (Single)</u>	<u>City Paid</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00



**CITY OF MANTORVILLE**  
**2024**

**BUDGET 2024**  
*Preliminary*

Council: November 2, 2023

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2023 Budget	2024 Budget
LEVY BREAKDOWN			Final	Final	Preliminary
Account			Final Levy Set 4%	Final Levy Set 8%	Preliminary 8 %
			\$551,235.36	\$595,334.19	\$642,960.93
31000		Property tax	530,034.00	\$551,235.36	\$595,334.19
		Property tax + 1%	535,334.34	\$556,717.71	\$601,287.53
		Property tax + 2%	540,634.68	\$562,260.07	\$607,240.87
		Property tax + 3%	545,935.02	\$567,772.42	\$613,194.22
		Property tax + 4%	551,235.36	\$573,284.77	\$619,147.56
		Property tax + 5%	556,535.70	\$578,797.13	\$625,100.90
		Property tax + 6%	561,836.04	\$584,309.48	\$631,054.24
		Property tax + 7%	567,136.38	\$589,821.84	\$637,007.58
		Property tax + 8%	572,436.72	\$595,334.19	\$642,960.93
		Property tax + 9%	577,737.06	\$600,846.54	\$648,914.27
		Property tax +10%	583,037.40	\$606,358.90	\$654,867.61
		Property tax + 11%	588,337.74	\$611,871.25	\$660,820.95
		Property tax + 12%	593,638.08	\$617,383.60	\$666,774.29
		Property tax + 13%	593,638.08	\$622,895.96	\$672,727.63
		Property tax + 14%	593,638.08	\$628,408.31	\$678,680.98
		Property tax + 15%	593,638.08	\$633,920.66	\$684,634.32

## 2024 General Budget w/ 2023 YTD

		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
101- REVENUES		Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,209.65	\$642,960.93	Prliminary 8%
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$245.00	\$550.00	Rental Renewals, Golf Cart Permits, vendors
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$9,337.66	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$376,877.00	LGA \$344,869.00 & Small Cities Assistance \$32,008.00
33402	Market Value Credit	\$157.27	\$0.00	\$86.69	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,836.96	Aid dollars to offset highway mtnc, assume 2024 increase 3%
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$11,108.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$1,000.00	\$1,000.00	public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$74,300.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$2,000.01	\$1,500.00	Fees for fire calls
34780	Park Fees	\$1,020.00	\$750.00	\$895.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$1,001.28	\$1,000.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) T-shirt sales
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$5,206.62	\$6,500.00	Dividend checks LMC, LMCIT, Fire Dept Reimbursements

36210	Interest Earnings	\$18,935.38	\$3,000.00	\$32,000.00	\$36,000.00	Interest on investments, savings, checking <b>had to change because of allocation of interest</b>
36230	Contributions and Donations	\$3,286.08	\$0.00	\$18,487.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$5,410.87	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) 2022
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund for Tanker Truck
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	<b>Total Revenues</b>	<b>\$1,130,488.50</b>	<b>\$1,042,221.00</b>	<b>\$854,660.15</b>	<b>\$1,184,624.89</b>	

## 2024 General Budget w/ 2022 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41110</b>	<b>LEGISLATIVE (MAYOR/COUNCIL)</b>							
101	Salaries		\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
120	Council Benefits		\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	SS, Medicare
151	Workers Comp Ins. Premium		\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
208	Training, Mileage		\$500.00	\$380.79	\$1,800.00	\$541.20	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
352	Publishing		\$1,800.00	\$1,894.78	\$1,800.00	(\$552.82)	\$2,500.00	Legal Notices Published
365	Other Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
430	Miscellaneous		\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
433	Dues and Memberships		\$1,700.00	\$2,006.60	\$2,030.00	\$219.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
490	Donations to Civic Organizations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL</b>		<b>\$14,105.00</b>	\$15,020.95	<b>\$15,751.00</b>	\$7,937.86	<b>\$15,723.00</b>	

<b>41200</b>	<b>OPERATING TRANSFERS</b>							
720	Operating Transfers		\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	
	<b>TOTAL</b>			\$22,000.00	<b>\$0.00</b>	\$0.00	<b>\$0.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41410</b>	<b>ELECTIONS</b>							
	101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	Training, Election Day Support
	120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	Soc Sec, Medicare
	430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	Food
		<b>TOTAL</b>	<b>\$3,300.00</b>	<b>\$4,392.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,482.00</b>	

<b>41500</b>	<b>Financial Administration</b>							
	101	Salaries	\$69,717.30	\$73,425.80	\$78,716.14	\$48,411.47	\$63,735.82	
	120	Employee Benefits	\$22,392.96	\$21,844.17	\$34,831.60	\$6,250.34	\$24,026.20	SS, Medicare, Health, Dental, etc.
	151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	
	200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$370.95	\$1,200.00	City Hall related Supplies (Increased prelim from \$1000 to \$1500 in 2023)
	208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	Training/Conference Clerk, Asst Clerk (Decreased prelim from \$2000 to \$1500) in 2023
	300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	(\$190.43)	\$6,200.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 Laserfiche \$1,940 (reimbursed by ARPA funds 2022)
	312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	
	315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$84.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100 2023)
	322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	(\$73.79)	\$5,500.00	Monthly UB mail, all other correspondence, supplies; additional mailings in 2022
	350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	(\$163.57)	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	Health and Wellness pool participation
	570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$4,000.00	Laserfiche Storage, copier, computers
	700	Funds Transfer	\$0.00	\$1,940.00	\$0.00		\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
		<b>Total Financial Administration</b>	<b>\$113,410.26</b>	<b>\$117,186.34</b>	<b>\$136,543.74</b>	<b>\$60,620.32</b>	<b>\$110,871.02</b>	

<b>41530</b>		<b>Accounting</b>						
	301	Accounting & Auditing Services	\$18,550.00	<b>\$19,600.00</b>	\$19,600.00	(\$4,500.00)	\$24,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Services</b>	<b>\$18,550.00</b>	<b>\$19,600.00</b>	<b>\$19,600.00</b>	<b>(\$4,500.00)</b>	<b>\$24,000.00</b>	

<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$7,206.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,950.00	Dodge County Contract Yearly & Taxes on Annexed Land - \$569.33 (2023 Contract received at \$6,360)
		<b>Total Assessing</b>	<b>\$7,206.00</b>	<b>\$6,656.00</b>	<b>\$6,360.00</b>	<b>(\$242.44)</b>	<b>\$6,950.00</b>	

<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,750.00	\$14,646.77	\$20,000.00	(\$3,170.97)	\$20,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,750.00</b>	<b>\$14,646.77</b>	<b>\$20,000.00</b>	<b>(\$3,170.97)</b>	<b>\$20,000.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41940</b>	<b>General Govt. Buildings/Plant</b>							
	200	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$482.13	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$44.46	\$3,500.00	Toolbox for shop included
	228	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers, lights, etc
	321	Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,318.12	\$3,500.00	Telephone, Internet, Fax
	362	Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$4,974.18	\$13,000.00	Electric & Gas
	384	Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$446.75	\$2,120.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.61	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$45,760.00</b>	<b>\$52,995.27</b>	<b>\$49,060.00</b>	<b>\$5,052.90</b>	<b>\$54,000.00</b>	

<b>41950</b>	<b>Engineering Professional Services</b>							
	303	Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$3,511.00)	\$8,500.00	
		<b>Total Engineering Services</b>	<b>\$20,000.00</b>	<b>\$8,283.43</b>	<b>\$7,000.00</b>	<b>(\$3,511.00)</b>	<b>\$8,500.00</b>	



## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>42100</b>		<b>Police Protection Contract</b>						
	310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	
		<b>Total Police Protection Contract</b>	<b>\$100,963.20</b>	<b>\$100,963.20</b>	<b>\$104,250.00</b>	<b>\$104,250.00</b>	<b>\$107,850.00</b>	

<b>42200</b>	<b>Fire Protection</b>							
	101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	
	120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
	130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
	151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	
	208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$955.26	\$6,000.00	Additional Firefighters hired in 2023
	212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$603.68)	\$3,000.00	
	217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$5,212.21)	\$2,500.00	
	228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$3,544.72	\$10,000.00	
	240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,727.25	\$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$98.33)	\$4,000.00	
	321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$573.52)	\$1,900.00	
	380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$46.69	\$720.00	
	433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$513.75)	\$2,000.00	Explorer Program
	437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$190,238.72)	\$800.00	\$188,587.58 of Tanker Truck allocated
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
	570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
		Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	Transfers to truck & equipment next year if not used
		Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	
	701	Transfer to FD Equipt Fund		(\$28,246.00)				

		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received		(\$4,000.00)				Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00		\$0.00	
		<b>Total Fire Protection **</b>	<b>\$117,710.00</b>	<b>\$109,530.98</b>	<b>\$124,523.00</b>	<b>(\$154,955.59)</b>	<b>\$123,539.00</b>	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						

<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$4,527.83	\$10,000.00	Construction Management Services
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,300.23</b>	<b>\$10,000.00</b>	<b>\$4,527.83</b>	<b>\$10,000.00</b>	

2024 General Budget w/ 2023 YTD							
		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>				<b>Final</b>		<b>Preliminary</b>	
<b>43100</b>	<b>Streets Department</b>						
	101 Salaries	\$39,313.38	\$42,531.94	\$45,068.57	\$5,960.77	\$47,463.60	
	120 Employee Benefits	\$14,821.24	\$16,623.07	\$15,439.62	(\$47.42)	\$17,380.53	
	151 Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
	200 Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$86.08	\$1,500.00	
	208 Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
	212 Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
	224 Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$168.92	\$9,000.00	
	228 Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$1,970.50)	\$10,000.00	
	229 Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$121.08	\$1,200.00	
	230 Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$18,331.00	\$0.00	
	240 Tools and Minor Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,078.44)	\$1,000.00	
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	443 FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	570 Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	(\$20,491.03)	\$60,000.00	Includes Crack Sealing & Road Scraper & Sweeping & Paint
	603 New Wheel Loader Payment (short term debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	700 Transfer in from CIP	-\$18,331.00	(\$29,760.00)	-\$18,331.00	\$0.00	\$0.00	
	Additional CIP Items			\$10,800.00	(\$7,531.00)	\$0.00	Repair of adjustment rings for manholes on 9th St and Walnut St
	<b>Total Streets Department</b>	<b>\$94,284.62</b>	<b>\$119,179.21</b>	<b>\$115,277.19</b>	<b>(\$10,376.90)</b>	<b>\$157,197.13</b>	

<b>43125</b>	<b>Ice and Snow Removal</b>						
	212 Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
	404 Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
	406 Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
	570 Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Ice and Snow Removal</b>	<b>\$17,000.00</b>	<b>\$18,734.70</b>	<b>\$15,000.00</b>	<b>(\$6,755.64)</b>	<b>\$24,500.00</b>	

<b>43160</b>	<b>Street Lighting</b>						
	381 Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$19,465.38)	\$70,000.00	Solar was not included last year

	<b>Total Street Lighting</b>	<b>\$30,000.00</b>	<b>\$55,893.61</b>	<b>\$35,000.00</b>	<b>(\$19,465.38)</b>	<b>\$70,000.00</b>	
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2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- EXPENDITURES			Final		Final		Preliminary	
45200	Parks & Recreation							
101	Salaries		\$34,237.89	\$30,477.34	\$39,152.97	\$5,754.48	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits		\$10,290.05	\$9,422.63	\$10,777.51	\$1,211.04	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp		\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies		\$1,500.00	\$1,317.33	\$1,500.00	(\$664.88)	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing		\$62.00	\$66.49	\$65.00	(\$1.03)	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel		\$1,000.00	\$2,997.32	\$3,000.00	(\$308.44)	\$3,500.00	
401	Repairs and Maintenance Buildings		\$6,000.00	\$7,305.72	\$6,000.00	\$1,693.33	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint
404	Repairs and Maintenance Machinery		\$2,000.00	\$3,265.57	\$2,000.00	(\$2,705.86)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental		\$1,000.00	\$0.00	\$1,000.00	(\$59.25)	\$1,200.00	Port a Potty Rental Fees
430	Miscellaneous		\$7,500.00	\$7,500.00	\$5,000.00	\$281.53	\$5,000.00	Joint Powers Agreement (Addt.\$2500 request) 2023 will go back to \$5K
437	Other Miscellaneous		\$0.00	\$6,524.69	\$0.00	(\$2,037.50)	\$0.00	
440	Refunds and Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood					\$0.00	\$0.00	
500	Capital Outlay		\$42,382.00	\$44,024.09		\$0.00	\$72,212.13	
	2024 Park Board Wish List for Budget Includes the following items:		\$32,382.00		\$30,910.00	\$22,842.77		\$66,212.13 Wish List
	Mulch \$3000							
	Tractor Lease \$4,360.63 (year 3/5)							
	Hockey/Basketball \$5,000							
	Weed Trimmer \$350							
	Rock for Ball Fields \$3,000							
	Park Tree Management \$10,000							Park Trees - New and Removal
	Denneson Park \$5,000							
	Sprayer Fpr JD Mower \$650							
	Community Tree Management - BLVD		\$10,000.00		\$6,000.00			\$6000.00 is in the Park Wish List
	Garbage Cans (2) \$1356							
	Redo Mantor Field \$8345.50							
	Rip Rap Covered Bridge \$17,000							
	Replacement Tire Swing \$900							

		Broom For JD Mower \$7250						
	720	Transfers In	\$0.00	\$15,861.80	\$0.00			Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs srelated to 2021 Walnut St project - 2022
		<b>Total Parks and Recreation</b>	<b>\$150,353.94</b>	<b>\$132,047.98</b>	<b>\$108,828.48</b>	<b>\$26,488.70</b>	<b>\$153,520.90</b>	

2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>46500</b>	<b>EDA</b>							
	101	Salaries	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	
	120	Benefits	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	
	437	Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$7,745.65	\$34,225.00	
		2024 EDA Wish List for Budget included the following: Approx						
		\$500 City Branding						
		\$75 Cross-Community Chamber Membership						
		\$1000 Paper and On-Line Brochures						
		\$6000 City-Wide Event Support						Trolley, Celebrations, etc.
		\$24,000 Contract with CEDA						
		\$650 Administrative Support						
		\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720	Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
		<b>Total EDA</b>	<b>\$31,093.00</b>	<b>\$25,514.27</b>	<b>\$31,093.00</b>	<b>\$8,395.65</b>	<b>\$34,225.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
<b>311-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2019A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$57,500.00	35,000 + 22,500
	611	Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$23,290.00	14,292 + 9000
	620	Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
								streets & sewer (Abatement 100% Disposal 75%)
		<b>Total</b>	<b>\$0.00</b>	<b>\$51,470.00</b>	<b>\$0.00</b>	<b>(\$106,525.00)</b>	<b>\$81,285.00</b>	
<b>312-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Eqpmt &amp; Util Note 2021A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$11,999.50	\$0.00	(\$13,000.00)	\$13,000.00	Plow Portion
	611	Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	Plow Portion
		<b>Total</b>	<b>\$0.00</b>	<b>\$14,291.00</b>	<b>\$0.00</b>	<b>(\$16,114.00)</b>	<b>\$14,908.00</b>	
<b>313-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2022A</b>							
	611	Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$13,405.00	
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$34,000.00	
		<b>Total</b>	<b>\$0.00</b>	<b>(\$0.22)</b>	<b>#REF!</b>	<b>(\$7,000.00)</b>	<b>\$47,405.00</b>	streets

TOTAL

\$143,598.00



**2024 General Budget w/ 2023 YTD**

**2024 Budget**

**401- EXPENDITURES Preliminary**

**41000 Capital Funds**

	<b>570</b>	<b>General Capital Projects</b>	<b>\$114,500.00</b>
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**Total \$114,500.00**

## 2024 General Preliminary Budget Revenue/Expense

	2022 Budget	2023 Budget	2024 Budget	COMMENTS
<b>TOTAL REVENUES</b>	<b>Final</b>	<b>Final</b>	<b>Preliminary</b>	
	1,130,488.50	1,042,221.00	1,184,624.89	

### TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Elections	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	136,543.74	110,871.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,950.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	54,000.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,539.00	Need Final Budget
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	115,277.19	157,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	108,828.48	153,520.90	
101.46500	EDA	31,093.00	31,093.00	34,225.00	Need Final Budget
311.312.313	Other Financing	259,190.98	244,234.58	143,598.00	
401-41000	Capital Funds			114,500.00	

<b>TOTAL EXPENDITURES</b>	1,053,677.00	1,042,520.99	1,184,456.05	
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<b>TOTAL REVENUE LESS TOTAL EXPENSES</b>	76,811.50	(299.99)	168.84	Preliminary Levy 8%
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8% Levy

	A	B	C	I	J	K	L	M	N	O
1	<b>2024 Budget</b>	<b>ENTERPRISE FUNDS</b>								
2		<b>601 WATER FUND</b>		<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 YTD Revenues &amp; Spent</b>	<b>2024 Budget</b>
3	601-	<b>REVENUES</b>								<b>Preliminary</b>
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$450.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
5	36200	Miscellaneous	Bulk Water Sales; LMCIT pymt for well problems	\$0.00	\$597.33	\$0.00	\$2,997.57	\$0.00	\$447.00	\$0.00
6	36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$617.76	\$11,000.00
7	37100	Water Sales		\$159,982.00	\$164,193.56	\$164,781.00	\$159,848.64	\$169,725.00	\$137,456.86	\$160,000.00
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	<b>\$614.00</b>		\$1,228.00	\$0.00	\$614.00	\$1,228.00
9	37160	Water Penalty		\$0.00	\$1,625.09		\$1,639.39	\$0.00	\$615.35	\$1,000.00
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,850.35	\$3,762.00	\$3,872.32	\$3,762.00	\$3,102.34	\$3,600.00
11	37180	Commercial Water Tax		\$1,500.00	\$1,122.97	\$1,500.00	\$1,212.19	\$1,500.00	\$962.24	\$1,130.00
12	38051	Gas Franchise Fee		\$10,321.00	\$11,335.98	\$10,321.00	\$10,995.55	\$10,321.00	\$11,112.00	\$11,000.00
13	38052	Electric Franchise Fee		\$12,324.00	\$6,369.22	\$12,324.00	\$12,949.65	\$12,977.00	\$13,737.63	\$12,745.00
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
15	39203	Transfer from Other Fund		\$0.00	\$0.00		\$41,400.00	\$0.00	\$0.00	\$0.00
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
17										
18		<b>Total Revenues</b>		<b>\$187,889.00</b>	<b>\$190,158.50</b>	<b>\$192,688.00</b>	<b>\$237,043.31</b>	<b>\$198,285.00</b>	<b>\$168,665.18</b>	<b>\$201,703.00</b>
19										
20										
21	601-	<b>OPERATING EXPENSES</b>								
22	49400									
23	101	Salaries	Staff Wages	\$38,900.00	\$25,082.88	\$40,500.00	\$26,144.94	\$43,126.11	<b>\$53,651.29</b>	\$37,708.07
24	120	Benefits	Staff Benefits	\$15,000.00	\$13,380.18	\$10,100.00	\$6,894.90	\$15,328.64	<b>\$16,536.95</b>	\$15,118.73
25	151	Workmans Comp	Staff Ins.	\$1,000.00	\$2,926.40	\$1,000.00	\$1,559.00	\$1,200.00	\$1,043.74	\$1,194.00
26	200	Supplies	Marking paint, UB cards	\$1,000.00	\$1,393.47	\$1,000.00	\$944.93	\$1,000.00	\$454.92	\$1,000.00
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,507.37	\$800.00	\$323.00	\$800.00	<b>\$1,399.34</b>	\$1,000.00
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$1,500.00	\$1,144.45	\$1,500.00	\$3,243.29	\$2,000.00	<b>\$2,793.10</b>	\$3,400.00
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$11,158.49	\$10,000.00	\$7,958.94	\$10,000.00	<b>\$10,058.47</b>	\$10,300.00
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$2,511.47	\$10,000.00	\$4,239.12	\$10,000.00	\$48.43	\$10,000.00
31		Well #2 Pump Inspections		\$0.00		\$0.00				\$0.00
32	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$7,000.00	\$1,909.95	\$7,000.00	\$14,154.77	\$10,000.00	<b>\$17,019.45</b>	\$10,000.00
33	240	Tools & Minor Equipment			\$197.83	\$200.00	\$153.00	\$200.00	\$0.00	\$200.00
34	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$11,046.83	\$10,000.00	\$4,280.00	\$10,000.00	\$9,698.34	\$10,000.00
35				\$5,500.00	\$0.00					
36	303	Engineering			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37	321	Communications	Tower, well house alarm, fiber line	\$850.00	\$685.80	\$700.00	\$698.65	\$700.00	\$506.27	\$700.00
38	362	Property Insurance	N/A							



2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
602-	<b>REVENUES</b>								Preliminary
33400	State Grant and Aids			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Mantor Drive Project	\$5,500.00	\$16,475.00	\$5,500.00	\$8,972.00	\$5,500.00	\$0.00	\$0.00
36200	Miscellaneous Revenue			\$651.50		\$8,336.00			\$0.00
36210	Interest Income			\$0.00		\$0.00	\$0.00	\$3,088.80	\$23,000.00
37200	Sewer Sales		\$300,746.00	\$306,500.71	\$300,746.00	\$300,792.29	\$309,768.38	\$251,910.01	\$298,000.00
37250	Sewer Connect/Reconnect			\$2,639.00		\$5,278.00	\$0.00	\$2,639.00	\$0.00
37251	SEWER CONNECT CHG CEMETERY RD			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty			\$3,025.55		\$5,278.00	\$0.00	\$1,143.15	\$1,200.00
38051	Gas Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$52,319.00	\$20,000.00	\$35,000.00	\$20,000.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt			\$0.00					
	<b>Total Revenues</b>		<b>\$326,246.00</b>	<b>\$381,610.76</b>	<b>\$326,246.00</b>	<b>\$363,656.29</b>	<b>\$335,268.38</b>	<b>\$258,780.96</b>	<b>\$322,200.00</b>
602-49450-	<b>OPERATING EXPENSES:</b>								
101	Salaries		\$29,500.00	\$34,160.70	\$30,500.00	\$37,033.80	\$32,928.37	\$51,413.30	\$43,793.14
120	Benefits		\$11,000.00	\$15,932.88	\$11,100.00	\$13,852.76	\$11,366.15	\$15,822.65	\$17,347.01
151	Workman's Comp		\$1,500.00	\$1,945.40	\$1,500.00	\$1,686.00	\$1,450.00	\$1,231.81	\$1,409.00
200	Supplies		\$1,500.00	\$574.17	\$1,000.00	\$306.34	\$1,000.00	\$505.70	\$1,000.00
208	Training, Mileage		\$1,000.00	\$1,294.05	\$1,400.00	\$23.00	\$1,400.00	\$984.40	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$1,700.00	\$3,292.65	\$2,000.00	\$2,888.83	\$3,200.00	\$2,120.43	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$10,000.00	\$16,666.77	\$15,000.00	\$4,213.39	\$15,000.00	\$11,374.29	\$15,000.00
240	Tools Minor Equipment		\$500.00	\$962.97	\$500.00	\$74.07	\$500.00	\$120.83	\$500.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$10,000.00	\$16,264.12	\$11,000.00	\$6,417.29	\$11,000.00	\$8,525.13	\$11,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$852.00	\$941.60	\$850.00	\$777.30	\$850.00	\$712.54	\$870.00
362	Property Insurance								
380	Utility Services	Gas/Electric to run lift stations	\$15,000.00	\$8,920.11	\$5,000.00	\$7,556.81	\$5,000.00	-\$2,658.59	\$3,000.00
405	Depreciation			\$130,610.00		\$130,652.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$60.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
437	Other Miscellaneous		\$3,800.00	\$776.91	\$1,200.00	\$964.89	\$1,200.00	\$36.63	\$1,000.00
442	Grant Award Related Expense					\$0.00	\$0.00	\$0.00	\$0.00
530	Construction					\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	2024 Televising Sewer Main & Impeller Replacement	\$10,000.00	\$426.61	\$10,000.00	\$144.69	\$7,500.00	\$9,160.48	\$10,500.00

2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
585	Kasson WW Processing Fee		\$112,000.00	\$64,807.92	\$112,000.00	\$60,218.00	\$112,000.00	\$60,333.00	\$95,000.00
601	Debt Service Bond Principal	PFA with Kasson (principal & Interest)	\$37,000.00	\$36,296.00	\$25,000.00	\$35,184.64	\$35,000.00	\$35,287.23	\$35,200.00
601	Debt Service Bond Principal	2019A							\$7,500.00
605	Clean Water SRF Bond	2010 PFA Principal	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,750.00	\$0.00	\$14,000.00
608	PFA WW Connection Bond	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$23,000.00
611	Bond Interest	2017 PFA	\$7,170.00	\$19,197.62	\$6,120.00	\$19,274.38	\$6,120.00	\$15,533.14	\$3,480.00
611	Bond Interest	2010 PFA							\$1,816.00
611	Bond Interest	2019A							\$3,000.00
620	Fiscal Agent Fees		\$495.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
720	Operating Transfers	Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion	\$10,106.00		\$11,222.00	\$0.00			
998	Asset Disposal Loss					\$0.00	\$0.00	\$0.00	\$0.00
999	Asset Retirement								
<b>Total Expenditures</b>		Not including Depreciation	<b>\$303,423.00</b>	<b>\$353,130.48</b>	<b>\$285,692.00</b>	<b>\$356,268.19</b>	<b>\$286,564.52</b>	<b>\$210,502.97</b>	<b>\$298,715.15</b>
<b>Total Revenue Minus Expenses</b>			<b>\$22,823.00</b>	<b>\$28,480.28</b>	<b>\$40,554.00</b>	<b>\$7,388.10</b>	<b>\$48,703.86</b>	<b>\$48,277.99</b>	<b>\$23,484.85</b>

Written in Red are funds that have gone over budget

Highlighted in Red are Credits

2024 Budget ENTERPRISE FUND

603 RV FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
603-	<b>REVENUES</b>								<b>Preliminary</b>
34000	Charges for Services		\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$23,901.00	\$22,000.00
	Misc Revenues	Wood Box & Sewer							
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$24,181.00</b>	<b>\$18,000.00</b>	<b>\$24,211.44</b>	<b>\$18,000.00</b>	<b>\$23,901.00</b>	<b>\$22,000.00</b>
603-45183-	<b>OPERATING EXPENSES</b>								
101	Salaries		\$7,200.00	\$7,325.10	\$7,700.00	\$20,961.42	\$13,000.00	\$3,386.15	\$3,911.94
120	Benefits		\$3,100.00	\$3,189.38	\$3,100.00	\$3,438.39	\$3,100.00	\$835.08	\$1,899.05
210	Tax and Licensing	Sales/Use, License Renew	\$1,700.00	\$1,534.58	\$1,700.00	\$2,085.01	\$2,000.00	\$1,727.69	\$3,000.00
381	Electric Utilities		\$2,500.00	\$1,372.06	\$1,000.00	\$254.28	\$1,000.00	\$431.22	\$900.00
384	Refuse/Garbage Disposal		\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs and Maintenance		\$16,559.00	\$0.00	\$14,325.00	\$2,884.55	\$14,325.00	\$267.94	\$10,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$468.58	\$475.00	\$0.00	\$475.00	\$520.89	\$475.00
440	Refunds and Reimbursements		\$500.00	\$305.00	\$500.00	\$4,000.00	\$500.00	\$340.00	\$500.00
720	Operating Transfers								
	<b>Total Expenses</b>		<b>\$32,574.00</b>	<b>\$14,194.70</b>	<b>\$28,800.00</b>	<b>\$33,623.65</b>	<b>\$34,400.00</b>	<b>\$7,508.97</b>	<b>\$20,685.99</b>
	<b>Total Revenue Minus Expenses</b>		<b>-\$14,574.00</b>	<b>\$9,986.30</b>	<b>-\$10,800.00</b>	<b>-\$9,412.21</b>	<b>-\$16,400.00</b>	<b>\$16,392.03</b>	<b>\$1,314.01</b>

2024 Budget ENTERPRISE FUND

604 STORM SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining & Spent	2024 Budget
604-	<b>REVENUES</b>								<b>Preliminary</b>
36100	Special Assessments		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$441.26	\$3,000.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$14,548.40	\$18,000.00
37560	Storm Sewer Penalty		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39201	Transfer from General Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$18,473.34</b>	<b>\$18,000.00</b>	<b>\$18,511.46</b>	<b>\$18,000.00</b>	<b>\$14,989.66</b>	<b>\$21,000.00</b>
604-43150-	<b>OPERATING EXPENSES</b>								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>		<b>\$1,500.00</b>	<b>\$2,659.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$16,500.00</b>	<b>\$15,814.34</b>	<b>\$16,500.00</b>	<b>\$18,511.46</b>	<b>\$16,500.00</b>	<b>\$14,989.66</b>	<b>\$19,500.00</b>



## Changes to the 8 % Levy Budget to bring it to 5%

1. Moved postage costs for utility bill mailings to respective funds
  - 33.24% to Water \$705.00 601-49400-430
  - 61.59% to Sewer \$1950.00 602-49450-437
  - 5.16% to Storm Sewer \$164.00 604-43150-352

**\$2819.00 total moved, this reduced Administration 101-41500-322 to \$2334.00**
2. Reduced Government Buildings and plants 101-41940-380 from \$13,000.00 to \$11,000.00
3. Eliminated Rip Rap from parks budget 101-45200-500 \$17,000.00

**WAGE DISTRIBUTION**

**2024 Proposed with Wage Distribution Change Showing Staff Changes**

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>	<b>WAGE</b>	<b>Winter %</b>	<b>Summer %</b>	<b>Salary</b>		<b>Benefits</b>
Seasonal Parks	Water		0.00%	0.00%	\$0.00		\$0.00
	Sewer		0.00%	0.00%	\$0.00		\$0.00
	Streets		0.00%	0.00%	\$0.00		\$0.00
<b>Brad Salary \$10,512.00</b>	Parks	<b>\$13,478.40</b>	0.00%	100.00%	<b>\$13,478.40</b>		<b>\$1,592.57</b>
<b>Brian Salary \$2,966.40</b>	Overtime	<b>\$0.00</b>			<b>\$13,478.40</b>		<b>\$1,592.57</b>
	Health						
	Dental						
	Life						
	Pera, SocS,Med	\$1,592.57					
Wade Schroeder	Water	<b>\$53,393.60</b>	16.00%	16.00%	\$9,122.17		\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84		\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28		\$8,463.54
	Parks		24.00%	24.00%	\$13,683.25		\$5,208.33
	Overtime	<b>\$3,619.94</b>			<b>\$57,013.54</b>		<b>\$21,701.39</b>
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$10,237.55					
Stephanie Arnold	Water	<b>\$38,563.20</b>	30.00%	30.00%	\$11,735.82		\$5,697.13
	Sewer		30.00%	30.00%	\$11,735.82		\$5,697.13
	Clerk		30.00%	30.00%	\$11,735.82		\$5,697.13
	Campground		10.00%	10.00%	\$3,911.94		\$1,899.04
	Parks				<b>\$39,119.40</b>		<b>\$18,990.43</b>
	Overtime	<b>\$556.20</b>					
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS, Med, HSA	\$7,526.59					
Gretchen Lohrbach	Clerk	<b>\$65,000.00</b>	80.00%	80.00%	\$52,000.00		\$18,329.07
	Water		10.00%	10.00%	\$6,500.00		\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00		\$2,291.13
	Overtime						
	Health	\$10,365.12			<b>\$65,000.00</b>		<b>\$22,911.34</b>
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$11,447.50					
Joe Adams							
	Water	<b>\$60,174.40</b>	16.00%	16.00%	\$10,350.08		\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48		\$4,801.45

	Streets		39.00%	39.00%	\$25,228.32				\$8,916.99
	Parks		24.00%	24.00%	\$15,525.12				\$5,487.38
	Overtime	\$4,513.60			\$64,688.00				\$22,864.07
	Health	\$10,365.12							
	Dental	\$461.04							
	Life	\$637.68							
	Pera, SocS,Med, HSA	\$11,400.23							
					\$239,299.34				\$88,059.80
<b>Department Breakdown</b>	<b>Base Salary</b>	<b>Benefits</b>							
Water Utility	\$37,708.07	\$15,118.74							
Sewer Utility	\$43,793.14	\$17,347.01							
Public Works	\$47,463.60	\$17,380.53							
General Gov	\$63,735.82	\$24,026.20							
Campground	\$3,911.94	\$1,899.04							
Parks	\$42,686.77	\$12,288.28							
Portion that is overtime	\$8,689.74								
<b>Total Salary</b>	<b>\$239,299.34</b>	<b>\$88,059.80</b>							
					<b>2023 Hourly</b>	<b>2023 Hourly Council Approved Rates (4% merit + 6% COLA)</b>			
<b>Hourly rates</b>	<b>2024 Hourly 3% COLA</b>		<b>Yearly Hours</b>			<b>4% Increase</b>	<b>3% increase</b>	<b>2% increase</b>	<b>1% increase</b>
Gretchen Lohrbach	\$32.19		2080		\$31.25	\$32.50	\$32.19	\$31.88	\$31.56
Wade Schroeder	\$25.67		2080		\$24.92	\$25.92	\$25.67	\$25.42	\$25.17
Brad Suhr	\$17.52		600		\$17.01	\$17.69	\$17.52	\$17.35	\$17.18
Stephanie Arnold	\$18.54		2080		\$18.00	\$18.72	\$18.54	\$18.36	\$18.18
Joe Adams	\$28.93		2080		\$28.09	\$29.21	\$28.93	\$28.65	\$28.37
<b>Overtime Hours</b>	<b>2022</b>	<b>2023 YTD</b>			<b>Notes: Salary &amp; Benefit Info for 2024 Based on a 3% COLA Increase</b>				
Joe Adams	104	40							
Wade Schroeder	93.25	24.25							
Stephanie Arnold/Gretchen	14.75	9.4							
Brian Hindal									
Brad Suhr									
Gretchen Lohrbach	Salary; not eligible for overtime								

	2024	2023	2022	2021	2020	2019	2018			
PERA	7.50%	7.5	7.50%	7.50%	7.50%	7.50%	7.50%			
Medicare	1.45%	1.45	1.45%	1.45%	1.45%	1.45%	1.45%			
Social Security	6.20%	6.2	6.20%	6.20%	6.20%	6.20%	6.20%			
								2023 Person	2022 Person	2021 Person
								4	4	4
Health	\$41,460.48	\$40,175.04	\$43,877.76	\$41,328.00	\$39,424.00	\$28,002.00	\$27,411.60	\$10,043.76	\$10,969.44	\$10,332.00
Dental	\$1,844.16	\$1,844.16	\$1,571.52	\$2,023.20	\$2,023.20	\$1,472.40	\$2,023.20	\$461.04	\$392.88	\$505.80
Life + STD	\$2,550.72	\$2,600.00	\$2,600.00	\$2,600.00	\$2,800.00	\$1,950.00	\$2,600.00	\$650.00	\$650.00	\$650.00
Insurance Deductible										
Uniform/Boot Allowance	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
								\$200		

Personnel Policy \$500 yr. Uniform/Boot Allowance for Public Works Staff

Personnel Policy \$200/yr. Clothing Allowance for Office Staff

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$713.00	\$1,540.50
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	<b>\$914.12</b>	<b>\$1,835.79</b>
2023-Plan 2	<b>\$836.98</b>	<b>\$1,804.73</b>
2024-Plan 1	<b>\$863.76</b>	<b>\$1,804.73</b>

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$42.15	\$117.90
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	<b>\$32.74</b>	<b>\$108.48</b>
2023	<b>\$38.42</b>	<b>\$139.08</b>
2024	<b>\$38.42</b>	<b>\$139.08</b>

**Health Insurance cost per person noted above includes the \$1,600 Health Saving Account Contribution in single premium cost**

Increase employer contribution to health savings account from \$1,500 to \$1,600 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible (Single)</u>	<u>City Paid</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00

**CITY OF MANTORVILLE**  
**2024**

**BUDGET 2024**  
Preliminary

Council: November 13, 2023

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2023 Budget	2024 Budget
LEVY BREAKDOWN			Final	Final	Preliminary
Account			Final Levy Set 4%	Final Levy Set 8%	Preliminary 5%
			\$551,235.36	\$595,334.19	\$625,100.90
31000		Property tax	530,034.00	\$551,235.36	\$595,334.19
		Property tax + 1%	535,334.34	\$556,717.71	\$601,287.53
		Property tax + 2%	540,634.68	\$562,260.07	\$607,240.87
		Property tax + 3%	545,935.02	\$567,772.42	\$613,194.22
		Property tax + 4%	551,235.36	\$573,284.77	\$619,147.56
		Property tax + 5%	556,535.70	\$578,797.13	\$625,100.90
		Property tax + 6%	561,836.04	\$584,309.48	\$631,054.24
		Property tax + 7%	567,136.38	\$589,821.84	\$637,007.58
		Property tax + 8%	572,436.72	\$595,334.19	\$642,960.93
		Property tax + 9%	577,737.06	\$600,846.54	\$648,914.27
		Property tax +10%	583,037.40	\$606,358.90	\$654,867.61
		Property tax + 11%	588,337.74	\$611,871.25	\$660,820.95
		Property tax + 12%	593,638.08	\$617,383.60	\$666,774.29
		Property tax + 13%	593,638.08	\$622,895.96	\$672,727.63
		Property tax + 14%	593,638.08	\$628,408.31	\$678,680.98
		Property tax + 15%	593,638.08	\$633,920.66	\$684,634.32

## 2024 General Budget w/ 2023 YTD

		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
101- REVENUES		Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,209.65	\$625,100.90	Change to 5%
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$245.00	\$550.00	Rental Renewals, Golf Cart Permits, vendors
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$9,337.66	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$376,877.00	LGA \$344,869.00 & Small Cities Assistance \$32,008.00
33402	Market Value Credit	\$157.27	\$0.00	\$86.69	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,836.96	Aid dollars to offset highway mtnc, assume 2024 increase 3%
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$11,108.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$1,000.00	\$1,000.00	public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$74,300.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$2,000.01	\$1,500.00	Fees for fire calls
34780	Park Fees	\$1,020.00	\$750.00	\$895.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$1,001.28	\$1,000.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) T-shirt sales
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$5,206.62	\$6,500.00	Dividend checks LMC, LMCIT, Fire Dept Reimbursements

36210	Interest Earnings	\$18,935.38	\$3,000.00	\$32,000.00	\$36,000.00	Interest on investments, savings, checking <b>had to change because of allocation of interest</b>
36230	Contributions and Donations	\$3,286.08	\$0.00	\$18,487.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$5,410.87	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) 2022
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund for Tanker Truck
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	<b>Total Revenues</b>	<b>\$1,130,488.50</b>	<b>\$1,042,221.00</b>	<b>\$854,660.15</b>	<b>\$1,166,764.86</b>	



## 2024 General Budget w/ 2022 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41110</b>	<b>LEGISLATIVE (MAYOR/COUNCIL)</b>							
	101	Salaries	\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
	120	Council Benefits	\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	SS, Medicare
	151	Workers Comp Ins. Premium	\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
	208	Training, Mileage	\$500.00	\$380.79	\$1,800.00	\$541.20	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
	352	Publishing	\$1,800.00	\$1,894.78	\$1,800.00	(\$552.82)	\$2,500.00	Legal Notices Published
	365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430	Miscellaneous	\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
	433	Dues and Memberships	\$1,700.00	\$2,006.60	\$2,030.00	\$219.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$14,105.00</b>	\$15,020.95	<b>\$15,751.00</b>	\$7,937.86	<b>\$15,723.00</b>	

<b>41200</b>	<b>OPERATING TRANSFERS</b>							
	720	Operating Transfers	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>		\$22,000.00	<b>\$0.00</b>	\$0.00	<b>\$0.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41410</b>	<b>ELECTIONS</b>							
	101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	Training, Election Day Support
	120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	Soc Sec, Medicare
	430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	Food
		<b>TOTAL</b>	<b>\$3,300.00</b>	<b>\$4,392.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,482.00</b>	

<b>41500</b>	<b>Financial Administration</b>							
	101	Salaries	\$69,717.30	\$73,425.80	\$78,716.14	\$48,411.47	\$63,735.82	
	120	Employee Benefits	\$22,392.96	\$21,844.17	\$34,831.60	\$6,250.34	\$24,026.20	SS, Medicare, Health, Dental, etc.
	151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	
	200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$370.95	\$1,200.00	City Hall related Supplies (Increased prelim from \$1000 to \$1500 in 2023)
	208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	Training/Conference Clerk, Asst Clerk (Decreased prelim from \$2000 to \$1500) in 2023
	300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	(\$190.43)	\$6,200.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 Laserfiche \$1,940 (reimbursed by ARPA funds 2022)
	312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	
	315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$84.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100 2023)
	322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	(\$73.79)	\$2,334.00	Correspondance for paying bills, variances, annexations, etc.
	350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	(\$163.57)	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	Health and Wellness pool participation
	570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$4,000.00	Laserfiche Storage, copier, computers
	700	Funds Transfer	\$0.00	\$1,940.00	\$0.00		\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
		<b>Total Financial Administration</b>	<b>\$113,410.26</b>	<b>\$117,186.34</b>	<b>\$136,543.74</b>	<b>\$60,620.32</b>	<b>\$107,705.02</b>	

<b>41530</b>		<b>Accounting</b>						
	301	Accounting & Auditing Services	\$18,550.00	<b>\$19,600.00</b>	\$19,600.00	(\$4,500.00)	\$24,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Services</b>	<b>\$18,550.00</b>	<b>\$19,600.00</b>	<b>\$19,600.00</b>	<b>(\$4,500.00)</b>	<b>\$24,000.00</b>	

<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$7,206.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,950.00	Dodge County Contract Yearly & Taxes on Annexed Land - \$569.33 (2023 Contract received at \$6,360)
		<b>Total Assessing</b>	<b>\$7,206.00</b>	<b>\$6,656.00</b>	<b>\$6,360.00</b>	<b>(\$242.44)</b>	<b>\$6,950.00</b>	

<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,750.00	\$14,646.77	\$20,000.00	(\$3,170.97)	\$20,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,750.00</b>	<b>\$14,646.77</b>	<b>\$20,000.00</b>	<b>(\$3,170.97)</b>	<b>\$20,000.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41940</b>	<b>General Govt. Buildings/Plant</b>							
	200	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$482.13	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$44.46	\$3,500.00	Toolbox for shop included
	228	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers, lights, etc
	321	Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,318.12	\$3,500.00	Telephone, Internet, Fax
	362	Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$4,974.18	\$11,000.00	Electric & Gas
	384	Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$446.75	\$2,120.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.61	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$45,760.00</b>	<b>\$52,995.27</b>	<b>\$49,060.00</b>	<b>\$5,052.90</b>	<b>\$52,000.00</b>	

<b>41950</b>	<b>Engineering Professional Services</b>							
	303	Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$3,511.00)	\$8,500.00	
		<b>Total Engineering Services</b>	<b>\$20,000.00</b>	<b>\$8,283.43</b>	<b>\$7,000.00</b>	<b>(\$3,511.00)</b>	<b>\$8,500.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>42100</b>		<b>Police Protection Contract</b>						
	310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	
		<b>Total Police Protection Contract</b>	<b>\$100,963.20</b>	<b>\$100,963.20</b>	<b>\$104,250.00</b>	<b>\$104,250.00</b>	<b>\$107,850.00</b>	

<b>42200</b>	<b>Fire Protection</b>							
	101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	
	120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
	130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
	151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	
	208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$955.26	\$6,000.00	Additional Firefighters hired in 2023
	212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$603.68)	\$3,000.00	
	217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$5,212.21)	\$2,500.00	
	228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$3,544.72	\$10,000.00	
	240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,727.25	\$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$98.33)	\$4,000.00	
	321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$573.52)	\$1,900.00	
	380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$46.69	\$720.00	
	433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$513.75)	\$2,000.00	Explorer Program
	437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$190,238.72)	\$800.00	\$188,587.58 of Tanker Truck allocated
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
	570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
		Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	Transfers to truck & equipment next year if not used
		Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	
	701	Transfer to FD Equipt Fund		(\$28,246.00)				

		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received		(\$4,000.00)				Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00		\$0.00	
		<b>Total Fire Protection **</b>	<b>\$117,710.00</b>	<b>\$109,530.98</b>	<b>\$124,523.00</b>	<b>(\$154,955.59)</b>	<b>\$123,539.00</b>	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						

<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$4,527.83	\$10,000.00	Construction Management Services
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,300.23</b>	<b>\$10,000.00</b>	<b>\$4,527.83</b>	<b>\$10,000.00</b>	

2024 General Budget w/ 2023 YTD							
		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>				<b>Final</b>		<b>Preliminary</b>	
<b>43100</b>	<b>Streets Department</b>						
101	Salaries	\$39,313.38	\$42,531.94	\$45,068.57	\$5,960.77	\$47,463.60	
120	Employee Benefits	\$14,821.24	\$16,623.07	\$15,439.62	(\$47.42)	\$17,380.53	
151	Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
200	Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$86.08	\$1,500.00	
208	Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
212	Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
224	Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$168.92	\$9,000.00	
228	Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$1,970.50)	\$10,000.00	
229	Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$121.08	\$1,200.00	
230	Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$18,331.00	\$0.00	
240	Tools and Minor Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,078.44)	\$1,000.00	
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	(\$20,491.03)	\$60,000.00	Includes Crack Sealing & Road Scraper & Sweeping & Paint
603	New Wheel Loader Payment (short term debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
700	Transfer in from CIP	-\$18,331.00	(\$29,760.00)	-\$18,331.00	\$0.00	\$0.00	
	Additional CIP Items			\$10,800.00	(\$7,531.00)	\$0.00	Repair of adjustment rings for manholes on 9th St and Walnut St
	<b>Total Streets Department</b>	<b>\$94,284.62</b>	<b>\$119,179.21</b>	<b>\$115,277.19</b>	<b>(\$10,376.90)</b>	<b>\$157,197.13</b>	

<b>43125</b>	<b>Ice and Snow Removal</b>						
212	Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
404	Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
406	Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
570	Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Ice and Snow Removal</b>	<b>\$17,000.00</b>	<b>\$18,734.70</b>	<b>\$15,000.00</b>	<b>(\$6,755.64)</b>	<b>\$24,500.00</b>	

<b>43160</b>	<b>Street Lighting</b>						
381	Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$19,465.38)	\$70,000.00	Solar was not included last year

	<b>Total Street Lighting</b>	<b>\$30,000.00</b>	<b>\$55,893.61</b>	<b>\$35,000.00</b>	<b>(\$19,465.38)</b>	<b>\$70,000.00</b>	
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2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- EXPENDITURES			Final		Final		Preliminary	
45200	Parks & Recreation							
101	Salaries		\$34,237.89	\$30,477.34	\$39,152.97	\$5,754.48	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits		\$10,290.05	\$9,422.63	\$10,777.51	\$1,211.04	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp		\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies		\$1,500.00	\$1,317.33	\$1,500.00	(\$664.88)	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing		\$62.00	\$66.49	\$65.00	(\$1.03)	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel		\$1,000.00	\$2,997.32	\$3,000.00	(\$308.44)	\$3,500.00	
401	Repairs and Maintenance Buildings		\$6,000.00	\$7,305.72	\$6,000.00	\$1,693.33	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint
404	Repairs and Maintenance Machinery		\$2,000.00	\$3,265.57	\$2,000.00	(\$2,705.86)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental		\$1,000.00	\$0.00	\$1,000.00	(\$59.25)	\$1,200.00	Port a Potty Rental Fees
430	Miscellaneous		\$7,500.00	\$7,500.00	\$5,000.00	\$281.53	\$5,000.00	Joint Powers Agreement (Addt.\$2500 request) 2023 will go back to \$5K
437	Other Miscellaneous		\$0.00	\$6,524.69	\$0.00	(\$2,037.50)	\$0.00	
440	Refunds and Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood					\$0.00	\$0.00	
500	Capital Outlay		\$42,382.00	\$44,024.09		\$0.00	\$55,212.13	remove rip rap
	2024 Park Board Wish List for Budget Includes the following items:		\$32,382.00		\$30,910.00	\$22,842.77		\$66,212.13 Wish List
	Mulch \$3000							
	Tractor Lease \$4,360.63 (year 3/5)							
	Hockey/Basketball \$5,000							
	Weed Trimmer \$350							
	Rock for Ball Fields \$3,000							
	Park Tree Management \$10,000							Park Trees - New and Removal
	Denneson Park \$5,000							
	Sprayer Fpr JD Mower \$650							
	Community Tree Management - BLVD		\$10,000.00		\$6,000.00			\$6000.00 is in the Park Wish List
	Garbage Cans (2) \$1356							
	Redo Mantor Field \$8345.50							
	Rip Rap Covered Bridge \$17,000							removed
	Replacement Tire Swing \$900							

		Broom For JD Mower \$7250						
	720	Transfers In	\$0.00	\$15,861.80	\$0.00			Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs srelated to 2021 Walnut St project - 2022
		<b>Total Parks and Recreation</b>	<b>\$150,353.94</b>	<b>\$132,047.98</b>	<b>\$108,828.48</b>	<b>\$26,488.70</b>	<b>\$136,520.90</b>	

2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>46500</b>	<b>EDA</b>							
	101	Salaries	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	
	120	Benefits	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	
	437	Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$7,745.65	\$34,225.00	
		2024 EDA Wish List approx						
		\$500 City Branding						
		\$75 Cross-Community Chamber Membership						
		\$1000 Paper and On-Line Brochures						
		\$6000 City-Wide Event Support						trolley, celebrations, etc.
		\$24,000 Contract with CEDA						
		\$650 Administrative Support						
		\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720	Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
		<b>Total EDA</b>	<b>\$31,093.00</b>	<b>\$25,514.27</b>	<b>\$31,093.00</b>	<b>\$8,395.65</b>	<b>\$34,225.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
<b>311-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2019A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$57,500.00	35,000 + 22,500
	611	Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$23,290.00	14,292 + 9000
	620	Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
								streets & sewer (Abatement 100% Disposal 75%)
		<b>Total</b>	<b>\$0.00</b>	<b>\$51,470.00</b>	<b>\$0.00</b>	<b>(\$106,525.00)</b>	<b>\$81,285.00</b>	
<b>312-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Eqpmt &amp; Util Note 2021A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$11,999.50	\$0.00	(\$13,000.00)	\$13,000.00	Plow Portion
	611	Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	Plow Portion
		<b>Total</b>	<b>\$0.00</b>	<b>\$14,291.00</b>	<b>\$0.00</b>	<b>(\$16,114.00)</b>	<b>\$14,908.00</b>	
<b>313-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2022A</b>							
	611	Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$13,405.00	
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$34,000.00	
								streets
		<b>Total</b>	<b>\$0.00</b>	<b>(\$0.22)</b>	<b>#REF!</b>	<b>(\$7,000.00)</b>	<b>\$47,405.00</b>	

TOTAL

\$143,598.00

**2024 General Budget w/ 2023 YTD**

			2024 Budget
401-	<b>EXPENDITURES</b>		<b>Preliminary</b>
41000	<b>Capital Funds</b>		
	570	<b>General Capital Projects</b>	\$114,500.00
<b>Total</b>			<b>\$114,500.00</b>

## 2024 General Preliminary Budget Revenue/Expense

	2022 Budget	2023 Budget	2024 Budget	COMMENTS
<b>TOTAL REVENUES</b>	<b>Final</b>	<b>Final</b>	<b>Preliminary</b>	
	1,130,488.50	1,042,221.00	1,166,764.86	includes levy of 5%

## TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Elections	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	136,543.74	107,705.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,950.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	52,000.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,539.00	Need Final Budget
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	115,277.19	157,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	108,828.48	136,520.90	
101.46500	EDA	31,093.00	31,093.00	34,225.00	Need Final Budget
311.312.313	Other Financing	259,190.98	244,234.58	143,598.00	
401-41000	Capital Funds			114,500.00	

<b>TOTAL EXPENDITURES</b>	1,053,677.00	1,042,520.99	1,162,290.05	
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<b>TOTAL REVENUE LESS TOTAL EXPENSES</b>	76,811.50	(299.99)	4,474.81	Preliminary Levy 5%
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5% Levy

	A	B	C	I	J	K	L	M	N	O
1	<b>2024 Budget</b>	<b>ENTERPRISE FUNDS</b>								
2		<b>601 WATER FUND</b>		<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 YTD Revenues &amp; Spent</b>	<b>2024 Budget</b>
3	601-	<b>REVENUES</b>								<b>Preliminary</b>
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$450.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
5	36200	Miscellaneous	Bulk Water Sales; LMCIT pymt for well problems	\$0.00	\$597.33	\$0.00	\$2,997.57	\$0.00	\$447.00	\$0.00
6	36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$617.76	\$11,000.00
7	37100	Water Sales		\$159,982.00	\$164,193.56	\$164,781.00	\$159,848.64	\$169,725.00	\$137,456.86	\$160,000.00
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	\$614.00		\$1,228.00	\$0.00	\$614.00	\$1,228.00
9	37160	Water Penalty		\$0.00	\$1,625.09		\$1,639.39	\$0.00	\$615.35	\$1,000.00
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,850.35	\$3,762.00	\$3,872.32	\$3,762.00	\$3,102.34	\$3,600.00
11	37180	Commercial Water Tax		\$1,500.00	\$1,122.97	\$1,500.00	\$1,212.19	\$1,500.00	\$962.24	\$1,130.00
12	38051	Gas Franchise Fee		\$10,321.00	\$11,335.98	\$10,321.00	\$10,995.55	\$10,321.00	\$11,112.00	\$11,000.00
13	38052	Electric Franchise Fee		\$12,324.00	\$6,369.22	\$12,324.00	\$12,949.65	\$12,977.00	\$13,737.63	\$12,745.00
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
15	39203	Transfer from Other Fund		\$0.00	\$0.00		\$41,400.00	\$0.00	\$0.00	\$0.00
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
17										
18		<b>Total Revenues</b>		<b>\$187,889.00</b>	<b>\$190,158.50</b>	<b>\$192,688.00</b>	<b>\$237,043.31</b>	<b>\$198,285.00</b>	<b>\$168,665.18</b>	<b>\$201,703.00</b>
19										
20										
21	601-	<b>OPERATING EXPENSES</b>								
22	49400									
23	101	Salaries	Staff Wages	\$38,900.00	\$25,082.88	\$40,500.00	\$26,144.94	\$43,126.11	\$53,651.29	\$37,708.07
24	120	Benefits	Staff Benefits	\$15,000.00	\$13,380.18	\$10,100.00	\$6,894.90	\$15,328.64	\$16,536.95	\$15,118.73
25	151	Workmans Comp	Staff Ins.	\$1,000.00	\$2,926.40	\$1,000.00	\$1,559.00	\$1,200.00	\$1,043.74	\$1,194.00
26	200	Supplies	Marking paint, UB cards	\$1,000.00	\$1,393.47	\$1,000.00	\$944.93	\$1,000.00	\$454.92	\$1,000.00
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,507.37	\$800.00	\$323.00	\$800.00	\$1,399.34	\$1,000.00
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$1,500.00	\$1,144.45	\$1,500.00	\$3,243.29	\$2,000.00	\$2,793.10	\$3,400.00
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$11,158.49	\$10,000.00	\$7,958.94	\$10,000.00	\$10,058.47	\$10,300.00
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$2,511.47	\$10,000.00	\$4,239.12	\$10,000.00	\$48.43	\$10,000.00
31		Well #2 Pump Inspections		\$0.00		\$0.00				\$0.00
32	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$7,000.00	\$1,909.95	\$7,000.00	\$14,154.77	\$10,000.00	\$17,019.45	\$10,000.00
33	240	Tools & Minor Equipment			\$197.83	\$200.00	\$153.00	\$200.00	\$0.00	\$200.00
34	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$11,046.83	\$10,000.00	\$4,280.00	\$10,000.00	\$9,698.34	\$10,000.00
35				\$5,500.00	\$0.00					
36	303	Engineering			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37	321	Communications	Tower, well house alarm, fiber line	\$850.00	\$685.80	\$700.00	\$698.65	\$700.00	\$506.27	\$700.00
38	362	Property Insurance	N/A							





2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
602-	<b>REVENUES</b>								Preliminary
33400	State Grant and Aids			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Mantor Drive Project	\$5,500.00	\$16,475.00	\$5,500.00	\$8,972.00	\$5,500.00	\$0.00	\$0.00
36200	Miscellaneous Revenue			\$651.50		\$8,336.00			\$0.00
36210	Interest Income			\$0.00		\$0.00	\$0.00	\$3,088.80	\$23,000.00
37200	Sewer Sales		\$300,746.00	\$306,500.71	\$300,746.00	\$300,792.29	\$309,768.38	\$251,910.01	\$298,000.00
37250	Sewer Connect/Reconnect			\$2,639.00		\$5,278.00	\$0.00	\$2,639.00	\$0.00
37251	SEWER CONNECT CHG CEMETERY RD			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty			\$3,025.55		\$5,278.00	\$0.00	\$1,143.15	\$1,200.00
38051	Gas Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$52,319.00	\$20,000.00	\$35,000.00	\$20,000.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt			\$0.00					
	<b>Total Revenues</b>		<b>\$326,246.00</b>	<b>\$381,610.76</b>	<b>\$326,246.00</b>	<b>\$363,656.29</b>	<b>\$335,268.38</b>	<b>\$258,780.96</b>	<b>\$322,200.00</b>
602-49450-	<b>OPERATING EXPENSES:</b>								
101	Salaries		\$29,500.00	\$34,160.70	\$30,500.00	\$37,033.80	\$32,928.37	\$51,413.30	\$43,793.14
120	Benefits		\$11,000.00	\$15,932.88	\$11,100.00	\$13,852.76	\$11,366.15	\$15,822.65	\$17,347.01
151	Workman's Comp		\$1,500.00	\$1,945.40	\$1,500.00	\$1,686.00	\$1,450.00	\$1,231.81	\$1,409.00
200	Supplies		\$1,500.00	\$574.17	\$1,000.00	\$306.34	\$1,000.00	\$505.70	\$1,000.00
208	Training, Mileage		\$1,000.00	\$1,294.05	\$1,400.00	\$23.00	\$1,400.00	\$984.40	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$1,700.00	\$3,292.65	\$2,000.00	\$2,888.83	\$3,200.00	\$2,120.43	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$10,000.00	\$16,666.77	\$15,000.00	\$4,213.39	\$15,000.00	\$11,374.29	\$15,000.00
240	Tools Minor Equipment		\$500.00	\$962.97	\$500.00	\$74.07	\$500.00	\$120.83	\$500.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$10,000.00	\$16,264.12	\$11,000.00	\$6,417.29	\$11,000.00	\$8,525.13	\$11,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$852.00	\$941.60	\$850.00	\$777.30	\$850.00	\$712.54	\$870.00
362	Property Insurance								
380	Utility Services	Gas/Electric to run lift stations	\$15,000.00	\$8,920.11	\$5,000.00	\$7,556.81	\$5,000.00	-\$2,658.59	\$3,000.00
405	Depreciation			\$130,610.00		\$130,652.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$60.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
437	Other Miscellaneous	Bills, etc.	\$3,800.00	\$776.91	\$1,200.00	\$964.89	\$1,200.00	\$36.63	\$2,950.00
442	Grant Award Related Expense					\$0.00	\$0.00	\$0.00	\$0.00
530	Construction					\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	2024 Televising Sewer Main & Impeller Replacement	\$10,000.00	\$426.61	\$10,000.00	\$144.69	\$7,500.00	\$9,160.48	\$10,500.00

2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
585	Kasson WW Processing Fee		\$112,000.00	\$64,807.92	\$112,000.00	\$60,218.00	\$112,000.00	\$60,333.00	\$95,000.00
601	Debt Service Bond Principal	PFA with Kasson (principal & Interest)	\$37,000.00	\$36,296.00	\$25,000.00	\$35,184.64	\$35,000.00	\$35,287.23	\$35,200.00
601	Debt Service Bond Principal	2019A							\$7,500.00
605	Clean Water SRF Bond	2010 PFA Principal	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,750.00	\$0.00	\$14,000.00
608	PFA WW Connection Bond	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$23,000.00
611	Bond Interest	2017 PFA	\$7,170.00	\$19,197.62	\$6,120.00	\$19,274.38	\$6,120.00	\$15,533.14	\$3,480.00
611	Bond Interest	2010 PFA							\$1,816.00
611	Bond Interest	2019A							\$3,000.00
620	Fiscal Agent Fees		\$495.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
720	Operating Transfers	Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion	\$10,106.00		\$11,222.00	\$0.00			
998	Asset Disposal Loss					\$0.00	\$0.00	\$0.00	\$0.00
999	Asset Retirement								
	<b>Total Expenditures</b>	Not including Depreciation	<b>\$303,423.00</b>	<b>\$353,130.48</b>	<b>\$285,692.00</b>	<b>\$356,268.19</b>	<b>\$286,564.52</b>	<b>\$210,502.97</b>	<b>\$300,665.15</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$22,823.00</b>	<b>\$28,480.28</b>	<b>\$40,554.00</b>	<b>\$7,388.10</b>	<b>\$48,703.86</b>	<b>\$48,277.99</b>	<b>\$21,534.85</b>

Written in Red are funds that have gone over budget

Highlighted in Red are Credits

2024 Budget ENTERPRISE FUND

603 RV FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
603-	<b>REVENUES</b>								<b>Preliminary</b>
34000	Charges for Services		\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$23,901.00	\$22,000.00
	Misc Revenues	Wood Box & Sewer							
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$24,181.00</b>	<b>\$18,000.00</b>	<b>\$24,211.44</b>	<b>\$18,000.00</b>	<b>\$23,901.00</b>	<b>\$22,000.00</b>
603-45183-	<b>OPERATING EXPENSES</b>								
101	Salaries		\$7,200.00	\$7,325.10	\$7,700.00	\$20,961.42	\$13,000.00	\$3,386.15	\$3,911.94
120	Benefits		\$3,100.00	\$3,189.38	\$3,100.00	\$3,438.39	\$3,100.00	\$835.08	\$1,899.05
210	Tax and Licensing	Sales/Use, License Renew	\$1,700.00	\$1,534.58	\$1,700.00	\$2,085.01	\$2,000.00	\$1,727.69	\$3,000.00
381	Electric Utilities		\$2,500.00	\$1,372.06	\$1,000.00	\$254.28	\$1,000.00	\$431.22	\$900.00
384	Refuse/Garbage Disposal		\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs and Maintenance		\$16,559.00	\$0.00	\$14,325.00	\$2,884.55	\$14,325.00	\$267.94	\$10,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$468.58	\$475.00	\$0.00	\$475.00	\$520.89	\$475.00
440	Refunds and Reimbursements		\$500.00	\$305.00	\$500.00	\$4,000.00	\$500.00	\$340.00	\$500.00
720	Operating Transfers								
	<b>Total Expenses</b>		<b>\$32,574.00</b>	<b>\$14,194.70</b>	<b>\$28,800.00</b>	<b>\$33,623.65</b>	<b>\$34,400.00</b>	<b>\$7,508.97</b>	<b>\$20,685.99</b>
	<b>Total Revenue Minus Expenses</b>		<b>-\$14,574.00</b>	<b>\$9,986.30</b>	<b>-\$10,800.00</b>	<b>-\$9,412.21</b>	<b>-\$16,400.00</b>	<b>\$16,392.03</b>	<b>\$1,314.01</b>

2024 Budget ENTERPRISE FUND

604 STORM SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining & Spent	2024 Budget
604-	<b>REVENUES</b>								<b>Preliminary</b>
36100	Special Assessments		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$441.26	\$3,000.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$14,548.40	\$18,000.00
37560	Storm Sewer Penalty		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39201	Transfer from General Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$18,473.34</b>	<b>\$18,000.00</b>	<b>\$18,511.46</b>	<b>\$18,000.00</b>	<b>\$14,989.66</b>	<b>\$21,000.00</b>
604-43150-	<b>OPERATING EXPENSES</b>								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing	Bills	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$164.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>		<b>\$1,500.00</b>	<b>\$2,659.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,664.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$16,500.00</b>	<b>\$15,814.34</b>	<b>\$16,500.00</b>	<b>\$18,511.46</b>	<b>\$16,500.00</b>	<b>\$14,989.66</b>	<b>\$19,336.00</b>

# 2024 Public Works Proposed Budget

- **Streets Department**
  - Crack/Sealing - \$50,000
  - Box Scraper for roads - \$4,000.00
  
- **Sewer Department**
  - Cleaning and Televising of Sewer Mains - \$8,500.00
  - Replacement of Impellers - \$1,700.00
  
- **Water Department**
  - Upgrade Hydrants to Starz - \$3,000.00
  
- **Parks Department**
  - Budget Proposal – See attached proposal
  
- **Miscellaneous Items**
  - Tool Box for Shop - \$1,000.00
  - Replace Main Shop Door - \$
  - Tires for Truck #2 - \$1,605.00

**Durst Outdoor Services**

5135 Lehman Ln NW  
Rochester, MN 55901 US  
507-208-4020  
office@durstoutdoorservices.com



Estimate

ADDRESS  
City Of Mantorville (C)  
PO Box 188  
Mantorville, MN 55955

ESTIMATE 2148  
DATE 10/24/2023

DESCRIPTION	QTY	RATE	AMOUNT
Sweeping of city streets with curb.	1	1,850.00	1,850.00
SUBTOTAL			1,850.00
TAX			0.00
TOTAL			<b>\$1,850.00</b>

Accepted By

Accepted Date

**S.L. CONTRACTING, INC.**

*We Dig for Our Business!*



**S.L. Contracting, Inc.**

DBA: Rochester Service  
Company  
2510 Schuster Lane NW  
Rochester, MN 55901  
507-281-5333

# Estimate

Date                      Estimate #  
10/30/2023                      2731

City of Mantorville  
PO Box 188  
Mantorville, MN 55955

Description	Qty	Rate	Total
2023 FALL SWEEPING			
MANTORVILLE STREET SWEEPING [HRS]	16	220.00	3,520.00
We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed.		0.00	0.00
<b>Sales Tax (0.0%)</b>			\$0.00
<b>Total</b>			<b>\$3,520.00</b>

Notice to Proceed \_\_\_\_\_



CITY OF MANTORVILLE BID FOR SNOW REMOVAL SERVICES ACCUMULATING, LOADING AND HAULING

Date 9/19/2023

Company/Owner DeLoach Drainage Chris DeLoach

Address 821 Country Club Rd SE Byron MN 55920

Contact Name/Number Kyle Dessner 507-251-5661

Description of Equipment to be used Payloader, Skid loader, backhoe, Dump truck

Hourly Rate per piece of equipment Payloader - \$155.00, Skid loader - \$135.00, backhoe - \$125.00, Dump truck - \$105.00

Authorized Signature [Handwritten Signature]

Project Manager Title

\*\*\*\*\*

City Office Use Only

Snow Removal Bid Year

Bid (ACCEPTED) (DENIED) Reason:

Resolution # Approving Bid

Council Meeting Date for Approval

Certificate of Insurance with City named as Additional (YES) (NO)

Workers Compensation Insurance (YES) (NO)

Signature Public Works: Date:

Signature City Clerk: Date:



**JOINT VENTURES MEETING**  
**7:30 am Wed, Nov 8, 2023**  
High School Community Forum Room

**K-M Schools**

Dr. Dave Thompson (Interim Superintendent)  
Broc Threinen (Activities Director)  
JJ Williams (Operations Manager)  
Christian Unger (Grounds)  
Matt Wiley (Grounds)

**City of Kasson**

Chris McKern (Mayor)  
Ryan Christensen (City Council)  
Ben Langan (Park and Rec)

**City of Mantorville**

Chuck Bradford (Mayor)  
Joe Adams (Public Works)  
Mike Peck (Park Board)  
Wade Schroeder (Public Works)

**AGENDA:**

1. Approve 7.27.23 minutes
2. Budget update
3. Updates on approved purchases
  - a. East Diamond Park Batting Cage Chris/Ben
4. Other projects being considered
  - a. Mantorville Park basketball courts and portable ice hockey rink update Joe
  - b. Baseball Scoreboard update Broc
  - c. Wheelchair accessible swing update Chris/Ben
5. Other items?
6. Next JV meeting - Jan/Feb timeline
7. Adjourn

# KASSON CITY / MANTORVILLE CITY / K-M SCHOOL JOINT VENTURE

as of November 7, 2023

## REVENUES

TOTAL FROM CITY OF KASSON	150,000.00	
TOTAL FROM CITY OF MANTORVILLE	80,000.00	
TOTAL FROM K-M SCHOOLS	165,000.00	
<b>TOTAL REVENUES</b>		<b>395,000.00</b>

## EXPENDITURE DISTRIBUTION BY GROUP (Includes Committed Dollars)

Equipment-Shared by Members	83,411.58	24.9%
CITY OF KASSON	84,235.14	25.1%
CITY OF MANTORVILLE	71,182.13	21.2%
K-M SCHOOLS	96,483.33	28.8%
<b>TOTAL EXPENDITURES</b>		<b>335,312.18</b>

**BALANCE IN THE JOINT VENTURE FUND: 59,687.82**

## REVENUES

CITY OF KASSON		CITY OF MANTORVILLE		SCHOOL	
DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
10/10/2008	10,000.00	11/19/2008	5,000.00	3/18/2009	10,000.00
6/3/2009	5,000.00	2/12/2010	2,500.00	6/30/2010	5,000.00
2/5/2010	5,000.00	11/12/2010	2,500.00	6/30/2011	5,000.00
1/19/2011	5,000.00	12/5/2011	2,500.00	6/30/2012	5,000.00
3/1/2012	5,000.00	6/19/2012	2,500.00	6/30/2013	5,000.00
2/14/2013	5,000.00	6/19/2012	2,500.00	6/30/2014	5,000.00
1/15/2014	5,000.00				
12/3/2014	5,000.00	8/1/2013	5,000.00	12/31/2014	10,000.00
9/14/2015	10,000.00	1/8/2016	5,000.00	12/31/2015	10,000.00
6/27/2016	10,000.00	8/8/2016	5,000.00	6/30/2016	10,000.00
3/13/2017	10,000.00	7/13/2017	5,000.00	6/30/2017	10,000.00
1/31/2018	15,000.00	4/5/2018	7,500.00	6/1/2018	15,000.00
1/18/2019	15,000.00	5/30/2019	7,500.00	6/30/2019	15,000.00
1/21/2020	10,000.00				
6/30/2020	5,000.00	6/23/2020	7,500.00	6/30/2020	15,000.00
2/11/2021	15,000.00	8-13-2021	7,500.00	6/30/2021	15,000.00
2-15-2022	15,000.00	7-20-22	7,500.00	6/30/2022	15,000.00
		8-18-23	5,000.00	6/30/2023	15,000.00
	150,000.00		80,000.00		165,000.00
	37.97%		20.25%		41.77%
<b>TOTAL JOINT VENTURE REVENUES</b>		<b>395,000.00</b>			

FEES INCREASED TO THIS NEW LEVEL FOR 5 YEARS PER 2-22-18 MINUTES





**JOINT VENTURES MEETING**  
**7:00 am Thurs, July 27, 2023**  
High School Community Forum Room

**K-M Schools**

Mark D. Matuska (Superintendent)  
~~Broc Threinen (Activities Director)~~  
JJ Williams (Operations Manager)  
~~Christian Unger (Grounds)~~  
~~Matt Wiley (Grounds)~~

**City of Kasson**

Chris McKern (Mayor)  
~~Ryan Christensen (City Council)~~  
Ben Langan (Park and Rec)

**City of Mantorville**

~~Chuck Bradford (Mayor)~~  
Joe Adams (Public Works)  
~~Mike Peck (Park Board)~~  
Wade Schroeder (Public Works)

Approve 5.4.23 minutes - JJ/McKern

Budget update as of 7.26.23 JJ/Joe

Updates on approved purchases

East Diamond Park Batting Cage

Chris/Ben

Received poles and turf, waiting on cage and backstop, going to discuss when to construct. Still looking to find a cheap concrete guy. Plan to complete this year. JJ and Joe recommended reaching out to Tony Paulson or Chuck Emmanuel. The city will do prep work, they'll just need to put it in.

Other projects being considered

Mantorville Park basketball courts and portable ice hockey rink update Joe

Nothing new, no additional grants have come in

Baseball Scoreboard update

- i. Broc: The baseball scoreboard is on hold as I haven't heard anything from their board.

Other items?

Ben - Sara Bailey approached park board about wheelchair accessible swing. She proposed \$10,000 but Ben only found swings starting at \$35,000. Ride up on a wheelchair swing. They are seeking funding from community. Will be in Veterans Park by the pool. Mark believes this would be a good JV purchase. Only one manufacturer is OSHA approved. Straps actual chair into it. 27x30 area. ADA compliance not required, but insurance company suggested items to consider. Need more research into all possible liabilities. Suggested Prairie Meadows may want to be part of the project. Blink cameras installed to deter vandalism and misuse. Ben will bring to next meeting.

Last year two picnic tables were approved. JJ looking to buy four more six-foot tables. Little over \$600 apiece. Current two are holding up well. Mantorville good for now. Kasson could utilize. Chris/JJ

Mark Packard has a surplus of free benches. Mark looking for suggestions on places to install. Use concrete bases. Ben and Joe were already in touch with Mark P.

Next JV meeting - Oct/Nov timeline

Adjourn JJ/McKern 7:20 am

Submitted by,

Karlyn Petersen