

City of Mantorville
Regular City Council Minutes
September 25, 2023



1. Call to Order

Mayor Bradford called the meeting to order at 6:31 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Jeffrey Ingalls

Lyle Hoaglund

Absent: Councilmember Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Public Works Lead Joe Adams
Deputy City Clerk Stephanie Arnold

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented:

A. Accounts Payable (Warrant List) September 25, 2023

B. Regular Council Minutes 8.14.23

C. Regular Council Minutes 8.28.23

D. Mantorville Fire Department meeting minutes for September 2023

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

None.

6. Public Concerns

The following citizen(s) addressed the Council:

- 1) Karen Steele was pleased with the descriptive information provided on the list of bills to be paid in the Council Packet.

7. **Public Safety Update**

None.

8. **Public Hearings**

None.

9. **Old Business/New Business**

A. Discussion of revised 2024 Preliminary Budget and setting the Preliminary Levy.

Costs of street sweeping and curb painting were discussed. They continue to increase. Joe will look into costs for a used sweeper, but there will still be costs with fuel and insurance.

City Clerk Lohrbach and Deputy Clerk Arnold will look at ways to promote electronic billing to save money on postage.

Councilmember Ingalls moved and Councilmember Bradford seconded to set a preliminary levy of 8%, \$642,960.93. The levy can go down from 8%, but cannot go above 8%:

Resolution 2023-25 Adopting the **Proposed** Property
Tax Levy Collectible in the Year 2024 at 8%, \$642,960.00

Motion carried: 4 ayes / 0 nays

The budget will be approved and the final levy set at the December 11th meeting at 6:30pm in the Council Chambers at City Hall.

There will be a budget workshop on November 6th at 6:30pm in the Council Chambers at City Hall.

10. **Tabled Items**

A. Council discussion of the year-long moratorium on edible cannabinoid products in the City of Mantorville that will be expiring early January of next year and the passing of the new cannabis use laws in Minnesota

Item remains on the table.

11. **Reports**

A. Public Works Report

1. Public Works Lead Joe Adams reached out to 3 landscapers for sod at Bill Reding's yard.

Wilker Retaining Walls came in at \$3,682.75 for sod, but they recommend seeding because of the shade in that spot. Seeding would be \$1704.32.

Wanamingo was too busy to take on this project.

River City Landscaping came in at \$15,411.00 for sod and \$1460.85 for seeding in the Fall, but it would have to be done again in spring at an additional cost.

Councilmember Bradford moved and Councilmember Ingalls seconded to go with seeding and Wilker Retaining Walls.

Motion carried: 4 ayes / 0 nays

2. Councilmember Bradford asked if we always have to take the lowest bids for projects. Mayor Bradford said that we can pass a resolution to take the best perceived value. January would be a good time to do this.
3. Bill Reding asked about the water across the road. Adams said the City Engineer is working with Snow Contracting. Adams also said that concrete will be about \$1,000.00 and there will be a six inch slope with the ditch when finished.
4. Karen Steele picked up and laid the sod herself, but would like the Council to consider paying for her sod at \$375.00.

Councilmember Hoaglund moved and Councilmember Bradford seconded to pay for Karen Steele's sod. Motion carried: 4 ayes / 0 nays

5. Adams asked about Reding watering the seed. Council can wait and see what Reding's water bill will be and then decide how to discount sewer and maybe the water portion.

B. City Clerk Report

1. Deputy City Clerk Arnold has sent her notary application in.
2. City Clerk Lohrbach will be taking time off October 13-22, but will be back for the Council meeting on October 23rd. She will be taking the laptop with her so she can get the packet together during her vacation.
3. Lohrbach would like Council to set a second Truth in Taxation date in case the first is canceled for any reason.

Councilmember Ingalls motioned and Councilmember Hoaglund seconded to set a second Truth in Taxation date for December 18th, 2023.

Motion carried: 4 ayes / 0 nays

4. Council set a budget work-session date of November 6th, 2023 in Council Chambers at City Hall.

C. Consultant Report – None

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
 - The MRA is going to have a Merry Hour with Hors d'oeuvres and an auction at the Hubbell House in December.
- 8) Park Board
 - Meets tomorrow
- 9) Personnel
- 10) Fire Relief
- 11) Township

E. Councilmember Reports

F. Mayor's Report

- There has been a light moved at Riverside Park that is no longer pointing at the court, but at the highway instead. Adams will fill this. Adams also fixed the bolts that were sticking out on the sign at Riverside Park.

12. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to adjourn the meeting at 7:41 p.m.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.