1. **Call to Order**

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeffrey Ingalls

Absent: Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach

Public Works Lead Joe Adams

Public Works Wade Schroeder

1. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

Mayor Bradford then called for a moment of silence in remembrance of those we lost on this day in 2001.

1. **Changes to the Agenda**

City Clerk Lohrbach asked to add a memo from WHKS about the Wilcox Annexation for Council to discuss under New Business.

Karen Steele would like to address the Council with some questions about our accounts payable.

City Clerk Lohrbach added an updated budget.

Councilmember Ingalls moved and Councilmember Bradford seconded to approve the new agenda:

Motion carried: 4 ayes / 0 nays

1. **Consent Agenda**

Councilmember Ingalls moved and Councilmember Bradford seconded to approve the consent agenda as presented:

**A**. Accounts Payable (Warrant List) September 11, 2023

**B**. August 2023 Chamber Minutes

**C.** Park Regular Meeting Minutes for March-July 2023

Motion carried: 4 ayes / 0 nays

1. **Proclamations, Presentations and Recognitions *– No Items***
2. **Public Concerns**

* Karen Steele addressed the Council for clarification on questions for Councilmembers. At a previous meeting, it was said that questions and comments should be submitted through City Clerk Lohrbach. This was meant to say that these *could* be submitted through the clerk, not meant to sound like Council could not be approached.
* Steele asked why more detail of the bills is not given to the Council. Councilmember Bradford suggested that bills over a certain dollar amount could be reviewed more closely.
* Steele asked about the WHKS work on HWY 57 because these bills were so large, and Steele feels the public should be informed of the work they are doing to justify these amounts. Councilmember Hoaglund suggested attending the HWY 57 meeting coming up on September 27. City Clerk Lohrbach also said the packet is sent out by Friday, and she is available Monday to answer questions and provide more information also.
* Steele would like Council to review all our designated consultants yearly and have this information on file.
* Virgil Andrist voiced concerns over keeping WHKS as the City engineer.
* Jim Potter requested Bill Angerman’s (WHKS) presentation and the Third Street information the City has on file.
* Bill Reding wanted clarification on if the bills had already been paid, or have not been paid. City Clerk Lohrbach said the bills are first approved by Council at the meeting and then she pays them the next day.
* Steele would like Council to make sure and review the packet that is sent out before the Council meeting.
* Steele mentioned that “accounts payable” used to be called a “warrant list” previously and wondered why this had been changed. City Clerk Lohrbach will include these words on future minutes and agendas.

1. **Public Safety Update**

Sheriff’s Deputy stated that the weekend went well and was pretty quiet.

1. **Public Hearings *– No Items***
2. **Old Business/New Business**
   1. New Business

1) The 2024 Budget was discussed and Councilmember Ingalls asked if it could be

emailed out to Council as an Excel sheet. City Clerk Lohrbach said she will do this.

* Karen Steel asked for clarification of some items on the budget and the allotted amounts.
* Steele asked about the EDA lots that had been sold and if the original buyer still owns them.
* Steele paid for and put in sod herself to cover the areas by 321 Clay Street where the grass would not grow. She would like help with the water bill because of all the watering she’s doing to get the sod established and keep it looking green by the City’s street. The sod personally cost her $390.00. Mayor Bradford suggested waiving the sewer portion of the watering. Councilmember Ingalls moved and Mayor Bradford seconded to waive the sewer portion of the extra watering that was done.

Motion carried: 4 ayes / 0 nays

* Councilmember Bradford asked Bill Reding about the status of his yard. He said it is still not done. Public Works Lead Adams asked if it was still getting watered. Adams had seen the contractor’s water truck go there a few times.

Councilmember Bradford made a motion to get estimates and sod Reding’s yard and be done with it. Councilmember Ingalls seconded.

Motion carried: 3 ayes / 1 nay. Councilmember Hoaglund voting against.

2) Councilmember Ingalls moved and Councilmember Bradford seconded to set the

Truth in Taxation meeting date to be December 11th, 2023 at 6:30pm at City Hall

Council Chambers.

3) Council Discussed the Wilcox Annexation (East of HWY 57 right after Area 15)

and the concept. A final plat will need to be submitted. Councilmember

Hoaglund said he liked the concept of it being part commercial and part residential.

Councilmember Ingalls also said we could use some more commercial areas in

Mantorville. Councilmember Hoaglund also mentioned a lift station being put in

and that there could be cost sharing.

* 1. Old Business *– No Items*

1. **Tabled Items**

The year-long moratorium on edible cannabinoid products in the City of Mantorville will be expiring early January of next year. With the recent passing of Minnesota’s new laws

regarding cannabis use, City Clerk Lohrbach has enclosed Resolution 2023-05 and Ordinance 2023-04, which were passed by Council on the 9th of January this year, for Council to review for future discussion. Also enclosed is a sample cannabis use in public county ordinance.

1. **Reports**
2. Public Works Report
   1. The was a water main break by Clay Street but it is resolved now.
   2. Adams received bids for the shop door and getting all of them up to code to meet OSHA standards. Quality Overhead Door was the lowest at $10,296.00.
   3. Adams got bids for fixing the water pooling issue at the Stussy Campground. Durst can fix this for $7,439.00. There is enough in the park maintenance fund to fix this. Councilmember Hoaglund moved and Councilmember Ingalls seconded to repair this.

Motion carried: 4 ayes / 0 nays

* Jim Potter said a pot hole by his house on 5th Street is awful. Adams will look

at this.

* Councilmember Ingalls said there are some bolts dangerously exposed on a sign by the South shelter at Riverside Park. Adams will look into this.
* Councilmember Ingalls suggested budgeting for updating the parks toilets next year.

1. City Clerk Report
2. City Clerk Lohrbach said the new computer is great- Thank You.
3. Lohrbach asked for guidance on the Jerry Raddatz donation; it will likely be used for items related to baseball.
4. Lohrbach would like guidance on how to show our investment interest; should it all be in the general fund or should it be allocated out into sewer and water and the other funds. Lohrbach will revisit this with the auditor.
5. Consultant Report *– No report*
6. Committee Reports
   1. Chamber
   2. Economic Development Authority – Not enough funds for a loan for the saloon, they may work on a smaller project instead. The trolly is starting up and the passengers will get wooden nickels as a credit from their reservation fee to spend in the community. The stores will then be reimbursed. JJ Williams was awarded the “GEM” of Mantorville. Councilmember Hoaglund asked if the Council would be open to the possibility of the relay lot becoming a Tax Increment Financing. Mayor Bradford said everything is on the table. Councilmember Ingalls also asked about drainage in that area.
   3. Finance/Budget
   4. Fire Department
   5. Infrastructure
   6. Kasson Mantorville Joint Powers
   7. Mantorville Restoration Association
   8. Park Board – Budget was discussed. Rip Rap at the covered bridge and redoing the ball diamond at Mantor Field will be the biggest items.
   9. Personnel
   10. Fire Relief
   11. Township – Councilmember Hoaglund was at the last meeting and Councilmember Bradford will be at the next one.
7. Councilmember Reports

* Councilmember Bradford was wondering if some signs could be put up at East Street to say “Kids at Play” because some residents have said the cars are going way to fast up there. Joe will reach out to the Sheriff about this. Councilmember Ingalls suggested that the speed limit in town could also be changed and that lots of other cities are doing this.

1. Mayor’s Report

* The spaghetti dinner at Stonebridge Church this weekend was well attended.
* The line for the Fire Hall dance was all the way down to HWY 57 on Saturday.
* He spoke with some patrons and customers about the open containers and a lot of them thought it was a great idea.
* Councilmember Hoaglund said there were 102 cars at the car show and Councilmember Hoaglund helped the MRA serve liquor because it was incredibly busy.

1. **Adjourn**

Motion was made by Councilmember Ingalls and seconded by Councilmember   
Bradford to adjourn the meeting at 8:15 p.m.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.