



*Trail to the Past. Road to the Future.*

## **REGULAR CITY COUNCIL MEETING**

**MANTORVILLE CITY COUNCIL CHAMBERS**

**21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955**

**Monday, October 9, 2023**

**6:30 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Adopt the Agenda**

**4. Consent Agenda \***

- A. Accounts Payable (Warrant List) October 9, 2023
- B. Regular Council Minutes September 11, 2023
- C. Chamber of Commerce meeting minutes for September 2023

**5. Proclamations, Presentations and Recognitions - No Items**

**6. Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*

**7. Public Safety Update**

- A. Sheriff Scott Rose and Amy Evans will discuss the new state cannabis use laws
- B. Fire Chief's Report

**8. Public Hearing – No Items**

**9. New Business – No Items**

**10. Old Business**

- A. 2024 Budget included in packet

**11. Tabled Items**

- A. Council discussion of the year-long moratorium on edible cannabinoid products in the City of Mantorville that will be expiring early January of next year and the passing of the new cannabis use laws in Minnesota.

**12. Reports**

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report

- D. Committee Reports  
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township*
- E. Councilmember Reports
- F. Mayor's Report

**13. Executive Session –No Items**

**14. Adjourn \***

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>October 9, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>October 18, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>October 23, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>October 31, 2023</i>	<i>6:30pm</i>	<i>Regular Parks and Recreation Board Meeting</i>
<b><i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i></b>		

\* Indicates Council Action Items Requiring Council Approval

MANTORVILLE, MN

10/06/23 2:48 PM

Page 1

Payments

Current Period: October 2023

Payments Batch Aps War List 10.5.23		\$136,991.21	
Refer	0 <u>AFLAC</u>	-	
Cash Payment	G 101-21710 AFLAC	Premium Payment for October	\$33.12
Invoice	291734 10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$33.12
Refer	0 <u>AVESIS</u>	-	
Cash Payment	G 101-21715 Employee Paid Vision Plan	Vision Insurance Employee for October	\$24.30
Invoice	3026569 10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$24.30
Refer	0 <u>BADGER METER</u>	-	
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Metering & Technology Solutions Services for Water Meters September 2023	\$247.88
Invoice	80139390 10/9/2023		
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Metering & Technology Solutions Services for Water Meters September 2023	\$165.26
Invoice	80139390 10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$413.14
Refer	0 <u>CEDA</u>	-	
Cash Payment	E 101-46500-437 Other Miscellaneous	4th Quarter EDA Support	\$5,430.25
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$5,430.25
Refer	0 <u>CHUCK EMANUEL</u>	-	
Cash Payment	E 101-45200-437 Other Miscellaneous	Labor from 2022 Park Budget Mulch Money	\$1,000.00
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$1,000.00
Refer	0 <u>CITY OF KASSON</u>	-	
Cash Payment	E 602-49450-601 Debt Srv Bond Principal	2018 PFA Payment with Kasson	\$35,287.23
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$35,287.23
Refer	0 <u>CITY OF KASSON</u>	-	
Cash Payment	E 602-49450-585 Kasson WW Processing	3rd Quarter Wastewater Processing	\$25,612.00
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$25,612.00
Refer	0 <u>DELTA DENTAL</u>	-	
Cash Payment	G 101-21708 Dental Insurance	Dental Insurance	\$204.66
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$204.66
Refer	0 <u>DODGE COUNTY RECORDER</u>	-	
Cash Payment	E 101-41500-315 Recording Fees	Recording Fee Resolution 2023-23	\$46.00
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$46.00
Refer	0 <u>FASTENAL COMPANY</u>	-	
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	Railing on Covered Bridge	\$60.77
Invoice	10/9/2023		
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b> \$60.77

# MANTORVILLE, MN

10/06/23 2:48 PM

Page 2

## Payments

Current Period: October 2023

Refer	0	<u>GOPHER STATE ONE CALL</u>	-		
Cash Payment	E 601-49400-300	Professional Svcs (GEN	Utility Locates		\$13.00
Invoice	3090571	10/9/2023			
Cash Payment	E 602-49450-300	Professional Svcs (GEN	Utility Locates		\$8.60
Invoice	3090571	10/9/2023			
Transaction Date	10/5/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$21.60</b>
Refer	0	<u>CASEYS BUSINESS MASTERCARD</u>	-		
Cash Payment	E 602-49450-212	Motor Fuels	Fuel Costs		\$224.65
Invoice		10/9/2023			
Cash Payment	E 101-42200-212	Motor Fuels	Fuel Costs		\$143.66
Invoice		10/9/2023			
Cash Payment	E 101-45200-212	Motor Fuels	Fuel Costs		\$84.51
Invoice		10/9/2023			
Cash Payment	E 101-41500-200	Supplies	Fuel Costs		\$50.95
Invoice		10/9/2023			
Transaction Date	10/5/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$503.77</b>
Refer	0	<u>HOMETOWN HAULERS</u>	-		
Cash Payment	E 101-42200-384	Refuse/Garbage Dispos	Garbage for City & Firehall		\$48.08
Invoice		10/9/2023			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Garbage for City & Firehall		\$113.11
Invoice		10/9/2023			
Cash Payment	E 101-41940-384	Refuse/Garbage Dispos	Garbage for City & Firehall		\$48.07
Invoice		10/9/2023			
Transaction Date	10/5/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$209.26</b>
Refer	0	<u>KAREN STEELE</u>	-		
Cash Payment	E 101-43100-200	Supplies	Reimbursement for Sod		\$241.59
Invoice		10/9/2023			
Transaction Date	10/5/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$241.59</b>
Refer	0	<u>KASSON HARDWARE HANK</u>	-		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	LED blb & Key Cut		\$15.58
Invoice		10/9/2023			
Cash Payment	E 101-45200-410	Rentals	Hedge Trimmer		\$54.15
Invoice		10/9/2023			
Cash Payment	E 101-45200-430	Miscellaneous	Hose Shut Off		\$3.99
Invoice		10/9/2023			
Cash Payment	E 101-42200-228	Equip. Repair and Maint	Steering Fluid & Glass Cleaner		\$22.97
Invoice		10/9/2023			
Cash Payment	E 101-43100-229	Safety/OSHA	Drill bit & Fastners		\$29.38
Invoice		10/9/2023			
Cash Payment	E 601-49400-300	Professional Svcs (GEN	Shipping Chargers		\$69.57
Invoice		10/9/2023			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Flat Washers		\$13.99
Invoice		10/9/2023			
Transaction Date	10/5/2023		MBT Bank Checking 10100	<b>Total</b>	<b>\$209.63</b>
Refer	0	<u>KMTELECOM</u>	-		
Cash Payment	E 101-41940-321	Communications Phone/	Telephone / Internet Charges		\$140.41
Invoice					

# MANTORVILLE, MN

10/06/23 2:48 PM

Page 3

## Payments

Current Period: October 2023

Cash Payment	E 101-41940-321	Communications Phone/ Telephone / Internet Charges		\$20.79
Invoice				
Cash Payment	E 101-41940-321	Communications Phone/ Telephone / Internet Charges		\$25.00
Invoice				
Cash Payment	E 101-42200-321	Communications Phone/ Telephone / Internet Charges		\$25.78
Invoice				
Cash Payment	E 101-41940-321	Communications Phone/ Telephone / Internet Charges		\$80.77
Invoice				
Cash Payment	E 601-49400-321	Communications Phone/ Telephone / Internet Charges		\$46.08
Invoice				
Cash Payment	E 602-49450-321	Communications Phone/ Telephone / Internet Charges		\$36.08
Invoice				
Cash Payment	E 602-49450-321	Communications Phone/ Telephone / Internet Charges		\$36.08
Invoice				
Cash Payment	E 101-41940-321	Communications Phone/ Telephone / Internet Charges		\$5.85
Invoice				
Cash Payment	E 101-46500-437	Other Miscellaneous Telephone / Internet Charges		\$0.00
Invoice				
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$416.84</b>
Refer	0	LEITZEN CONCRETE PRODUCTS I	-	
Cash Payment	E 101-45200-437	Other Miscellaneous Concrete for picnic table at Denneson Park		\$1,037.50
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$1,037.50</b>
Refer	0	LOUIE VANGNESS	-	
Cash Payment	E 101-45200-401	Repairs/Maint Buildings Railing at covered bridge		\$2,600.00
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$2,600.00</b>
Refer	0	MENARDS - NORTH ROCHESTER	-	
Cash Payment	E 101-45200-500	Capital Outlay Gallon Totes/Cedar Chips		\$139.66
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$139.66</b>
Refer	0	MINNESOTA RURAL WATER ASSO	-	
Cash Payment	E 601-49400-433	Dues and Memberships Membership Fee Nov 2023-Oct 2024		\$400.00
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$400.00</b>
Refer	0	NCPERS GROUP LIFE INS.	-	
Cash Payment	G 101-21711	Life Insurance Payable Life Insurance- Employee Paid		\$16.00
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$16.00</b>
Refer	0	ON SITE COMPANIES	-	
Cash Payment	E 603-45183-410	Rentals Campground Restroom		\$84.84
Invoice	10/9/2023			
Transaction Date	10/5/2023	MBT Bank Checking 10100	<b>Total</b>	<b>\$84.84</b>
Refer	0	PITNEY BOWES GLOBAL FINANCI	-	
Cash Payment	E 101-41500-322	Postage Red Postage Ink		\$110.37
Invoice	10/9/2023			

MANTORVILLE, MN

10/06/23 2:48 PM

Page 4

Payments

Current Period: October 2023

Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$110.37</b>
Refer	0 PITNEY BOWES PURCHASE POWE	-			
Cash Payment	E 101-41500-322 Postage	Postage			\$255.82
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$255.82</b>
Refer	0 ROTO ROOTER	-			
Cash Payment	E 602-49450-570 Capital Outlay	Sewer Setting & televiseing			\$7,306.26
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$7,306.26</b>
Refer	0 SL CONTRACTING, INC	-			
Cash Payment	E 101-43100-570 Capital Outlay	Municipal State-Street allotment for street work on clay st water main break			\$5,666.95
Invoice	10/9/2023				
Cash Payment	E 601-49400-570 Capital Outlay	Water main break at clay st			\$4,863.87
Invoice	10/9/2023				
Cash Payment	E 101-43100-570 Capital Outlay	Water Main Break at Clay st			\$4,409.18
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$14,940.00</b>
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005998 10/9/2023			
Cash Payment	G 101-21703 FICA Tax Withholding	Tax withholding, medicare, soc.sec			\$975.46
Invoice	10/9/2023				
Cash Payment	G 101-21709 Medicare	Tax withholding, medicare, soc.sec			\$228.14
Invoice	10/9/2023				
Cash Payment	G 101-21701 Federal Withholding	Tax withholding, medicare, soc.sec			\$690.63
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$1,894.23</b>
Refer	0 MINNESOTA REVENUE	Ck# 005999 10/9/2023			
Cash Payment	G 101-21702 State Withholding	PR20 State Withholding Tax			\$372.63
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$372.63</b>
Refer	0 MN PERA	Ck# 006000 10/9/2023			
Cash Payment	G 101-21704 PERA	PR 20 PERA Contribution			\$1,198.74
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$1,198.74</b>
Refer	0 AMAZON	Ck# 006001 10/9/2023			
Cash Payment	E 101-41500-200 Supplies	Hydration Drinks from Wellness grant & year long planner			\$35.53
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$35.53</b>
Refer	0 AMAZON	Ck# 006002 10/9/2023			
Cash Payment	E 101-41500-200 Supplies	ink and healthy snakcs from wellness grant			\$54.85
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$54.85</b>
Refer	0 MN PERA	Ck# 006003 10/9/2023			
Cash Payment	G 101-21704 PERA	Contribution			\$92.87
Invoice	10/9/2023				

MANTORVILLE, MN

10/06/23 2:48 PM

Page 5

Payments

Current Period: October 2023

Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$92.87</b>
Refer	0 <u>VISTA PRINT</u>		<u>Ck# 006004 10/9/2023</u>		
Cash Payment	E 101-41500-200 Supplies		Office Cards		\$60.13
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$60.13</b>
Refer	0 <u>PAYMENT SERVICE NETWORK, IN</u>		<u>Ck# 006005 10/9/2023</u>		
Cash Payment	E 601-49400-300 Professional Srvs (GEN		Internet payment service for utility billing		\$66.22
Invoice	10/9/2023				
Cash Payment	E 602-49450-300 Professional Srvs (GEN		Internet payment service for utility billing		\$99.33
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$165.55</b>
Refer	0 <u>AMAZON</u>		<u>Ck# 006006 10/9/2023</u>		
Cash Payment	E 101-41500-200 Supplies		saftey lanyard for osha compliance		\$47.16
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$47.16</b>
Refer	0 <u>AMAZON</u>		<u>Ck# 006007 10/9/2023</u>		
Cash Payment	E 101-43100-229 Safety/OSHA		saftey harness for osha compliance		\$91.83
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$91.83</b>
Refer	0 <u>AMAZON</u>		<u>Ck# 006008 10/9/2023</u>		
Cash Payment	E 101-43100-229 Safety/OSHA		sterlie saline for eye wash for osha compliance		\$29.43
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$29.43</b>
Refer	0 <u>AMAZON</u>		<u>Ck# 006009 10/9/2023</u>		
Cash Payment	E 101-43100-229 Safety/OSHA		saftey eqiptment for osha compliance		\$451.80
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$451.80</b>
Refer	0 <u>SL CONTRACTING, INC</u>		-		
Cash Payment	E 101-43100-224 Street Maint Materials		9th & blanch street project		\$2,000.00
Invoice	10/9/2023				
Cash Payment	E 601-49400-300 Professional Srvs (GEN		9th & blanch street project		\$4,900.00
Invoice	10/9/2023				
Cash Payment	E 101-43100-570 Capital Outlay		9th & blanch street project		\$19,327.90
Invoice	10/9/2023				
Cash Payment	E 601-49400-570 Capital Outlay		9th & blanch street project		\$9,663.95
Invoice	10/9/2023				
Transaction Date	10/5/2023	MBT Bank Checking	10100	<b>Total</b>	<b>\$35,891.85</b>

Payments

Current Period: October 2023

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$47,860.31
601 WATER FUND		\$20,187.95
602 SEWER FUND		\$68,858.11
603 RV PARK		\$84.84
		<hr/>
		\$136,991.21

Pre-Written Checks	\$4,494.75
Checks to be Generated by the Computer	\$132,496.46
Total	<hr/>
	\$136,991.21



**City of Mantorville  
Regular City Council Minutes  
September 11, 2023**



**1. Call to Order**

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeffrey Ingalls

Absent: None

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Public Works Wade Schroeder

**2. Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

Mayor Bradford then called for a moment of silence in remembrance of those we lost on this day in 2001.

**3. Changes to the Agenda**

City Clerk Lohrbach asked to add a memo from WHKS about the Wilcox Annexation for Council to discuss under New Business.

Karen Steele would like to address the Council with some questions about our accounts payable.

City Clerk Lohrbach added an updated budget.

Councilmember Ingalls moved and Councilmember Bradford seconded to approve the new agenda:

Motion carried: 4 ayes / 0 nays

**4. Consent Agenda**

Councilmember Ingalls moved and Councilmember Bradford seconded to approve the consent agenda as presented:

A. Accounts Payable (Warrant List) September 11, 2023

B. August 2023 Chamber Minutes

C. Park Regular Meeting Minutes for March-July 2023

Motion carried: 4 ayes / 0 nays

**5. Proclamations, Presentations and Recognitions – *No Items***

**6. Public Concerns**

- Karen Steele addressed the Council for clarification on questions for Councilmembers. At a previous meeting, it was said that questions and comments should be submitted through City Clerk Lohrbach. This was meant to say that these *could* be submitted through the clerk, not meant to sound like Council could not be approached.
- Steele asked why more detail of the bills is not given to the Council. Councilmember Bradford suggested that bills over a certain dollar amount could be reviewed more closely.
- Steele asked about the WHKS work on HWY 57 because these bills were so large, and Steele feels the public should be informed of the work they are doing to justify these amounts. Councilmember Hoaglund suggested attending the HWY 57 meeting coming up on September 27. City Clerk Lohrbach also said the packet is sent out by Friday, and she is available Monday to answer questions and provide more information also.
- Steele would like Council to review all our designated consultants yearly and have this information on file.
- Virgil Andrist voiced concerns over keeping WHKS as the City engineer.
- Jim Potter requested Bill Angerman’s (WHKS) presentation and the Third Street information the City has on file.
- Bill Reding wanted clarification on if the bills had already been paid, or have not been paid. City Clerk Lohrbach said the bills are first approved by Council at the meeting and then she pays them the next day.
- Steele would like Council to make sure and review the packet that is sent out before the Council meeting.
- Steele mentioned that “accounts payable” used to be called a “warrant list” previously and wondered why this had been changed. City Clerk Lohrbach will include these words on future minutes and agendas.

**7. Public Safety Update**

Sheriff’s Deputy stated that the weekend went well and was pretty quiet.

**8. Public Hearings – *No Items***

**9. Old Business/New Business**

**A. New Business**

- 1) The 2024 Budget was discussed and Councilmember Ingalls asked if it could be emailed out to Council as an Excel sheet. City Clerk Lohrbach said she will do this.
  - Karen Steel asked for clarification of some items on the budget and the allotted amounts.
  - Steele asked about the EDA lots that had been sold and if the original buyer still owns them.

- Steele paid for and put in sod herself to cover the areas by 321 Clay Street where the grass would not grow. She would like help with the water bill because of all the watering she's doing to get the sod established and keep it looking green by the City's street. The sod personally cost her \$390.00. Mayor Bradford suggested waiving the sewer portion of the watering. Councilmember Ingalls moved and Mayor Bradford seconded to waive the sewer portion of the extra watering that was done.

Motion carried: 4 ayes / 0 nays

- Councilmember Bradford asked Bill Reding about the status of his yard. He said it is still not done. Public Works Lead Adams asked if it was still getting watered. Adams had seen the contractor's water truck go there a few times.

Councilmember Bradford made a motion to get estimates and sod Reding's yard and be done with it. Councilmember Ingalls seconded.

Motion carried: 3 ayes / 1 nay. Councilmember Hoaglund voting against.

- 2) Councilmember Ingalls moved and Councilmember Bradford seconded to set the Truth in Taxation meeting date to be December 11<sup>th</sup>, 2023 at 6:30pm at City Hall Council Chambers.
- 3) Council Discussed the Wilcox Annexation (East of HWY 57 right after Area 15) and the concept. A final plat will need to be submitted. Councilmember Hoaglund said he liked the concept of it being part commercial and part residential. Councilmember Ingalls also said we could use some more commercial areas in Mantorville. Councilmember Hoaglund also mentioned a lift station being put in and that there could be cost sharing.

## B. Old Business – *No Items*

### 10. Tabled Items

The year-long moratorium on edible cannabinoid products in the City of Mantorville will be expiring early January of next year. With the recent passing of Minnesota's new laws regarding cannabis use, City Clerk Lohrbach has enclosed Resolution 2023-05 and Ordinance 2023-04, which were passed by Council on the 9th of January this year, for Council to review for future discussion. Also enclosed is a sample cannabis use in public county ordinance.

### 11. Reports

#### A. Public Works Report

- 1) There was a water main break by Clay Street but it is resolved now.
- 2) Adams received bids for the shop door and getting all of them up to code to meet OSHA standards. Quality Overhead Door was the lowest at \$10,296.00.

- 3) Adams got bids for fixing the water pooling issue at the Stussy Campground. Durst can fix this for \$7,439.00. There is enough in the park maintenance fund to fix this. Councilmember Hoaglund moved and Councilmember Ingalls seconded to repair this.

Motion carried: 4 ayes / 0 nays

- Jim Potter said a pot hole by his house on 5<sup>th</sup> Street is awful. Adams will look at this.
- Councilmember Ingalls said there are some bolts dangerously exposed on a sign by the South shelter at Riverside Park. Adams will look into this.
- Councilmember Ingalls suggested budgeting for updating the parks toilets next year.

#### B. City Clerk Report

1. City Clerk Lohrbach said the new computer is great- Thank You.
2. Lohrbach asked for guidance on the Jerry Raddatz donation; it will likely be used for items related to baseball.
3. Lohrbach would like guidance on how to show our investment interest; should it all be in the general fund or should it be allocated out into sewer and water and the other funds. Lohrbach will revisit this with the auditor.

#### C. Consultant Report – *No report*

#### D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority – Not enough funds for a loan for the saloon, they may work on a smaller project instead. The trolley is starting up and the passengers will get wooden nickels as a credit from their reservation fee to spend in the community. The stores will then be reimbursed. JJ Williams was awarded the “GEM” of Mantorville. Councilmember Hoaglund asked if the Council would be open to the possibility of the relay lot becoming a Tax Increment Financing. Mayor Bradford said everything is on the table. Councilmember Ingalls also asked about drainage in that area.
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
- 8) Park Board – Budget was discussed. Rip Rap at the covered bridge and redoing the ball diamond at Mantor Field will be the biggest items.
- 9) Personnel
- 10) Fire Relief
- 11) Township – Councilmember Hoaglund was at the last meeting and Councilmember Bradford will be at the next one.

E. Councilmember Reports

- Councilmember Bradford was wondering if some signs could be put up at East Street to say “Kids at Play” because some residents have said the cars are going way to fast up there. Joe will reach out to the Sheriff about this. Councilmember Ingalls suggested that the speed limit in town could also be changed and that lots of other cities are doing this.

F. Mayor’s Report

- The spaghetti dinner at Stonebridge Church this weekend was well attended.
- The line for the Fire Hall dance was all the way down to HWY 57 on Saturday.
- He spoke with some patrons and customers about the open containers and a lot of them thought it was a great idea.
- Councilmember Hoaglund said there were 102 cars at the car show and Councilmember Hoaglund helped the MRA serve liquor because it was incredibly busy.

**12. Adjourn**

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to adjourn the meeting at 8:15 p.m.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.

# Mantorville Chamber of Commerce Minutes

## September 6, 2023

Attending Paul Larsen, Terry Eckstein, Mary Ann Bucher, Jessica Schwering, Marilyn Lermon, Wendy Schlater, Jason K.

The meeting was called to order by Chairperson, Terry Eckstein at 8:04 a.m.

August Minutes were approved. Mary Ann Bucher and Paul Larsen.

Paul Larson gave a brief report on the Farmer's Market. It is going along smoothly. Always looking for new vendors.

Trolley to Mantorville will start Thursday Sept 14. New for 2023 New for this year. Charge to get on the Trolley will be \$10.. The trolley will arrive at the Opera House where MRA will give a short presentation of the History of MRA and the Opera House. All people on the Trolley will receive 2 \$5.00 wooden coins to spend in Mantorville. The coins can be returned to City Hall for reimbursement. All riding The Trolley will also receive a brochure of Mantorville.

Marrigold Days – Paul and Lynnette. The Bennerotte family will open on Saturday. Paul will talk to Casey's regarding the ice. Paul Larsen has purchased assorted soft drinks and snacks. Terry Eckstein will put out a notice for more help. Lynnette reported that the chamber profit last year was about \$300. Paul Larsen requested leave from this responsibility in 2024.

Fall Festival The Committee recently met to finalize events for Fall Festival. Terry will ask MRA for use of the street for the wagons for the wagon tours. Rookie the clown, face painting, and the Ring Toss are possibility. It looks as th the wagons for tours are set. More update at the October Meeting

Old Fashioned Christmas: House tours are a good idea, but maybe work for next years event. Pittman Draft Horses have been contacted for horse drawn rides (Paul). Terry and Paul will work on Santa. Cookie tins are ordered. The renewal will be Nov 2<sup>nd</sup> at the Art Guild. Terry will verify with all parties.

Meeting was adjourned at 8:33 a.m.



**WAGE DISTRIBUTION**

**2024 Proposed with Wage Distribution Change Showing Staff Changes**

<b>EMPLOYEE</b>	<b>DEPARTMENT</b>	<b>WAGE</b>	<b>Winter %</b>	<b>Summer %</b>	<b>Salary</b>		<b>Benefits</b>
Seasonal Parks	Water		0.00%	0.00%	\$0.00		\$0.00
	Sewer		0.00%	0.00%	\$0.00		\$0.00
	Streets		0.00%	0.00%	\$0.00		\$0.00
<b>Brad Salary \$10,512.00</b>	Parks	<b>\$13,478.40</b>	0.00%	100.00%	<b>\$13,478.40</b>		<b>\$1,592.57</b>
<b>Brian Salary \$2,966.40</b>	Overtime	<b>\$0.00</b>			<b>\$13,478.40</b>		<b>\$1,592.57</b>
	Health						
	Dental						
	Life						
	Pera, SocS,Med	\$1,592.57					
Wade Schroeder	Water	<b>\$53,393.60</b>	16.00%	16.00%	\$9,122.17		\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84		\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28		\$8,463.54
	Parks		24.00%	24.00%	\$13,683.25		\$5,208.33
	Overtime	<b>\$3,619.94</b>			<b>\$57,013.54</b>		<b>\$21,701.39</b>
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$10,237.55					
Stephanie Arnold	Water	<b>\$38,563.20</b>	30.00%	30.00%	\$11,735.82		\$5,697.13
	Sewer		30.00%	30.00%	\$11,735.82		\$5,697.13
	Clerk		30.00%	30.00%	\$11,735.82		\$5,697.13
	Campground		10.00%	10.00%	\$3,911.94		\$1,899.04
	Parks				<b>\$39,119.40</b>		<b>\$18,990.43</b>
	Overtime	<b>\$556.20</b>					
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS, Med, HSA	\$7,526.59					
Gretchen Lohrbach	Clerk	<b>\$65,000.00</b>	80.00%	80.00%	\$52,000.00		\$18,329.07
	Water		10.00%	10.00%	\$6,500.00		\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00		\$2,291.13
	Overtime						
	Health	\$10,365.12			<b>\$65,000.00</b>		<b>\$22,911.34</b>
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$11,447.50					
Joe Adams							
	Water	<b>\$60,174.40</b>	16.00%	16.00%	\$10,350.08		\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48		\$4,801.45



	Streets		39.00%	39.00%	\$25,228.32				\$8,916.99
	Parks		24.00%	24.00%	\$15,525.12				\$5,487.38
	Overtime	\$4,513.60			\$64,688.00				\$22,864.07
	Health	\$10,365.12							
	Dental	\$461.04							
	Life	\$637.68							
	Pera, SocS,Med, HSA	\$11,400.23							
					\$239,299.34				\$88,059.80
<b>Department Breakdown</b>	<b>Base Salary</b>	<b>Benefits</b>							
Water Utility	\$37,708.07	\$15,118.74							
Sewer Utility	\$43,793.14	\$17,347.01							
Public Works	\$47,463.60	\$17,380.53							
General Gov	\$63,735.82	\$24,026.20							
Campground	\$3,911.94	\$1,899.04							
Parks	\$42,686.77	\$12,288.28							
Portion that is overtime	\$8,689.74								
<b>Total Salary</b>	<b>\$239,299.34</b>	<b>\$88,059.80</b>							
					<b>2023 Hourly</b>	<b>2023 Hourly Council Approved Rates (4% merit + 6% COLA)</b>			
<b>Hourly rates</b>	<b>2024 Hourly 3% COLA</b>		<b>Yearly Hours</b>			<b>4% Increase</b>	<b>3% increase</b>	<b>2% increase</b>	<b>1% increase</b>
Gretchen Lohrbach	\$32.19		2080		\$31.25	\$32.50	\$32.19	\$31.88	\$31.56
Wade Schroeder	\$25.67		2080		\$24.92	\$25.92	\$25.67	\$25.42	\$25.17
Brad Suhr	\$17.52		600		\$17.01	\$17.69	\$17.52	\$17.35	\$17.18
Stephanie Arnold	\$18.54		2080		\$18.00	\$18.72	\$18.54	\$18.36	\$18.18
Joe Adams	\$28.93		2080		\$28.09	\$29.21	\$28.93	\$28.65	\$28.37
<b>Overtime Hours</b>	<b>2022</b>	<b>2023 YTD</b>			<b>Notes: Salary &amp; Benefit Info for 2024 Based on a 3% COLA Increase</b>				
Joe Adams	104	40							
Wade Schroeder	93.25	24.25							
Stephanie Arnold/Gretchen	14.75	9.4							
Brian Hindal									
Brad Suhr									
Gretchen Lohrbach	Salary; not eligible for overtime								

	2024	2023	2022	2021	2020	2019	2018			
PERA	7.50%	7.5	7.50%	7.50%	7.50%	7.50%	7.50%			
Medicare	1.45%	1.45	1.45%	1.45%	1.45%	1.45%	1.45%			
Social Security	6.20%	6.2	6.20%	6.20%	6.20%	6.20%	6.20%			
								2023 Person	2022 Person	2021 Person
								4	4	4
Health	\$41,460.48	\$40,175.04	\$43,877.76	\$41,328.00	\$39,424.00	\$28,002.00	\$27,411.60	\$10,043.76	\$10,969.44	\$10,332.00
Dental	\$1,844.16	\$1,844.16	\$1,571.52	\$2,023.20	\$2,023.20	\$1,472.40	\$2,023.20	\$461.04	\$392.88	\$505.80
Life + STD	\$2,550.72	\$2,600.00	\$2,600.00	\$2,600.00	\$2,800.00	\$1,950.00	\$2,600.00	\$650.00	\$650.00	\$650.00
Insurance Deductible										
Uniform/Boot Allowance	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
								\$200		

Personnel Policy \$500 yr. Uniform/Boot Allowance for Public Works Staff

Personnel Policy \$200/yr. Clothing Allowance for Office Staff

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$713.00	\$1,540.50
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	<b>\$914.12</b>	<b>\$1,835.79</b>
2023-Plan 2	<b>\$836.98</b>	<b>\$1,804.73</b>
2024-Plan 1	<b>\$863.76</b>	<b>\$1,804.73</b>

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$42.15	\$117.90
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	<b>\$32.74</b>	<b>\$108.48</b>
2023	<b>\$38.42</b>	<b>\$139.08</b>
2024	<b>\$38.42</b>	<b>\$139.08</b>

**Health Insurance cost per person noted above includes the \$1,600 Health Saving Account Contribution in single premium cost**

Increase employer contribution to health savings account from \$1,500 to \$1,600 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible (Single)</u>	<u>City Paid</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00

**CITY OF MANTORVILLE**  
**2024**

**BUDGET 2024**  
Preliminary

Council: October 9, 2023

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2023 Budget	2024 Budget
LEVY BREAKDOWN			Final	Final	Preliminary
Account			Final Levy Set 4%	Final Levy Set 8%	Preliminary 8%
			\$551,235.36	\$595,334.19	\$642,960.93
31000		<b>Property tax</b>	<b>530,034.00</b>	<b>\$551,235.36</b>	\$595,334.19
		<b>Property tax + 1%</b>	<b>535,334.34</b>	<b>\$556,717.71</b>	\$601,287.53
		<b>Property tax + 2%</b>	<b>540,634.68</b>	<b>\$562,260.07</b>	\$607,240.87
		<b>Property tax + 3%</b>	<b>545,935.02</b>	<b>\$567,772.42</b>	\$613,194.22
		<b>Property tax + 4%</b>	<b>551,235.36</b>	<b>\$573,284.77</b>	\$619,147.56
		<b>Property tax + 5%</b>	<b>556,535.70</b>	<b>\$578,797.13</b>	\$625,100.90
		<b>Property tax + 6%</b>	<b>561,836.04</b>	<b>\$584,309.48</b>	\$631,054.24
		<b>Property tax + 7%</b>	<b>567,136.38</b>	<b>\$589,821.84</b>	\$637,007.58
		<b>Property tax + 8%</b>	<b>572,436.72</b>	<b>\$595,334.19</b>	<b>\$642,960.93</b>
		<b>Property tax + 9%</b>	<b>577,737.06</b>	<b>\$600,846.54</b>	\$648,914.27
		<b>Property tax +10%</b>	<b>583,037.40</b>	<b>\$606,358.90</b>	\$654,867.61
		<b>Property tax + 11%</b>	<b>588,337.74</b>	<b>\$611,871.25</b>	\$660,820.95
		<b>Property tax + 12%</b>	<b>593,638.08</b>	<b>\$617,383.60</b>	\$666,774.29
		<b>Property tax + 13%</b>	<b>593,638.08</b>	<b>\$622,895.96</b>	\$672,727.63
		<b>Property tax + 14%</b>	<b>593,638.08</b>	<b>\$628,408.31</b>	\$678,680.98
		<b>Property tax + 15%</b>	<b>593,638.08</b>	<b>\$633,920.66</b>	\$684,634.32

## 2024 General Budget w/ 2023 YTD

		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
101- REVENUES		Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,027.77	\$642,960.93	Prliminary 8%
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$170.00	\$550.00	Rental Renewals, Golf Cart Permits, vendors
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$5,064.52	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$376,877.00	LGA \$344,869.00 & Small Cities Assistance \$32,008.00
33402	Market Value Credit	\$157.27	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,000.00	Aid dollars to offset highway mtnc
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$9,072.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$250.00	\$1,000.00	public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$74,300.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$9,035.01	\$1,500.00	Fees for fire calls & pool fills
34780	Park Fees	\$1,020.00	\$750.00	\$895.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$1,001.28	\$1,000.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) T-shirt sales
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$1,212.26	\$6,500.00	Dividend checks LMC, LMCIT, Fire Dept Reimbursements

36210	Interest Earnings	\$18,935.38	\$3,000.00	\$52,350.59	\$48,000.00	Interest on investments, savings, checking
36230	Contributions and Donations	\$3,286.08	\$0.00	\$13,342.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$4,940.98	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) 2022
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund for Tanker Truck
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	<b>Total Revenues</b>	<b>\$1,130,488.50</b>	<b>\$1,042,221.00</b>	<b>\$865,033.78</b>	<b>\$1,195,787.93</b>	

## 2024 General Budget w/ 2022 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41110</b>	<b>LEGISLATIVE (MAYOR/COUNCIL)</b>							
	101	Salaries	\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
	120	Council Benefits	\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	SS, Medicare
	151	Workers Comp Ins. Premium	\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
	208	Training, Mileage	\$500.00	\$380.79	\$1,800.00	\$541.20	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
	352	Publishing	\$1,800.00	\$1,894.78	\$1,800.00	(\$344.17)	\$2,500.00	Legal Notices Published
	365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430	Miscellaneous	\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
	433	Dues and Memberships	\$1,700.00	\$2,006.60	\$2,030.00	\$219.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$14,105.00</b>	\$15,020.95	<b>\$15,751.00</b>	\$8,146.51	<b>\$15,723.00</b>	

<b>41200</b>	<b>OPERATING TRANSFERS</b>							
	720	Operating Transfers	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>		\$22,000.00	<b>\$0.00</b>	\$0.00	<b>\$0.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41410</b>	<b>ELECTIONS</b>							
	101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	Training, Election Day Support
	120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	Soc Sec, Medicare
	430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	Food
		<b>TOTAL</b>	<b>\$3,300.00</b>	<b>\$4,392.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,482.00</b>	

<b>41500</b>	<b>Financial Administration</b>							
	101	Salaries	\$69,717.30	\$73,425.80	\$78,716.14	\$56,815.32	\$63,735.82	
	120	Employee Benefits	\$22,392.96	\$21,844.17	\$34,831.60	\$7,992.13	\$24,026.20	SS, Medicare, Health, Dental, etc.
	151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	
	200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$689.97	\$1,200.00	City Hall related Supplies (Increased prelim from \$1000 to \$1500 in 2023)
	208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	Training/Conference Clerk, Asst Clerk (Decreased prelim from \$2000 to \$1500) in 2023
	300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	\$253.03	\$6,000.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 Laserfiche \$1,940 (reimbursed by ARPA funds 2022)
	312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	
	315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$38.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100 2023)
	322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	\$486.44	\$5,500.00	Monthly UB mail, all other correspondence, supplies; additional mailings in 2022
	350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	(\$163.57)	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	Health and Wellness pool participation
	570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$4,000.00	Laserfiche Storage, copier, computers
	700	Funds Transfer	\$0.00	\$1,940.00	\$0.00	\$0.00	\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
		<b>Total Financial Administration</b>	<b>\$113,410.26</b>	<b>\$117,186.34</b>	<b>\$136,543.74</b>	<b>\$71,884.67</b>	<b>\$110,671.02</b>	



<b>41530</b>		<b>Accounting</b>						
	301	Accounting & Auditing Services	\$18,550.00	<b>\$19,600.00</b>	\$19,600.00	(\$4,500.00)	\$24,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Services</b>	<b>\$18,550.00</b>	<b>\$19,600.00</b>	<b>\$19,600.00</b>	<b>(\$4,500.00)</b>	<b>\$24,000.00</b>	

<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$7,206.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,900.00	Dodge County Contract Yearly & Taxes on Annexed Land - \$569.33 (2023 Contract received at \$6,360)
		<b>Total Assessing</b>	<b>\$7,206.00</b>	<b>\$6,656.00</b>	<b>\$6,360.00</b>	<b>(\$242.44)</b>	<b>\$6,900.00</b>	

<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,750.00	\$14,646.77	\$20,000.00	(\$2,286.97)	\$20,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,750.00</b>	<b>\$14,646.77</b>	<b>\$20,000.00</b>	<b>(\$2,286.97)</b>	<b>\$20,000.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41940</b>		<b>General Govt. Buildings/Plant</b>						
	200	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$509.08	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$60.04	\$3,500.00	Toolbox for shop included
	228	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers, lights, etc
	321	Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,590.94	\$3,500.00	Telephone, Internet, Fax
	362	Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$4,974.18	\$13,000.00	Electric & Gas
	384	Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$607.93	\$2,120.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.61	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$45,760.00</b>	<b>\$52,995.27</b>	<b>\$49,060.00</b>	<b>\$5,529.43</b>	<b>\$54,000.00</b>	

<b>41950</b>		<b>Engineering Professional Services</b>						
	303	Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$3,511.00)	\$8,500.00	
		<b>Total Engineering Services</b>	<b>\$20,000.00</b>	<b>\$8,283.43</b>	<b>\$7,000.00</b>	<b>(\$3,511.00)</b>	<b>\$8,500.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>42100</b>		<b>Police Protection Contract</b>						
	310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	
		<b>Total Police Protection Contract</b>	<b>\$100,963.20</b>	<b>\$100,963.20</b>	<b>\$104,250.00</b>	<b>\$104,250.00</b>	<b>\$107,850.00</b>	

<b>42200</b>	<b>Fire Protection</b>							
	101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	
	120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
	130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
	151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	
	208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$1,081.26	\$6,000.00	Additional Firefighters hired in 2023
	212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$460.02)	\$3,000.00	
	217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$3,979.04)	\$2,500.00	
	228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$5,106.69	\$10,000.00	
	240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,777.25	\$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$98.33)	\$4,000.00	
	321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$547.74)	\$1,900.00	
	380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$94.77	\$720.00	
	433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$280.00)	\$2,000.00	Explorer Program
	437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$190,201.48)	\$800.00	\$188,587.58 of Tanker Truck allocated
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
	570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
		Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	Transfers to truck & equipment next year if not used
		Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	
	701	Transfer to FD Equipt Fund		(\$28,246.00)				

		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received		(\$4,000.00)				Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00		\$0.00	
		<b>Total Fire Protection **</b>	<b>\$117,710.00</b>	<b>\$109,530.98</b>	<b>\$124,523.00</b>	<b>(\$151,495.94)</b>	<b>\$123,539.00</b>	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						

<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$5,494.84	\$10,000.00	Construction Management Services
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,300.23</b>	<b>\$10,000.00</b>	<b>\$5,494.84</b>	<b>\$10,000.00</b>	

2024 General Budget w/ 2023 YTD							
		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>				<b>Final</b>		<b>Preliminary</b>	
<b>43100</b>	<b>Streets Department</b>						
	101 Salaries	\$39,313.38	\$42,531.94	\$45,068.57	\$14,698.25	\$47,463.60	
	120 Employee Benefits	\$14,821.24	\$16,623.07	\$15,439.62	\$3,550.77	\$17,380.53	
	151 Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
	200 Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$461.08	\$1,500.00	
	208 Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
	212 Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
	224 Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$168.92	\$9,000.00	
	228 Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$1,970.50)	\$10,000.00	
	229 Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$758.40	\$1,200.00	
	230 Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$18,331.00	\$0.00	
	240 Tools and Minor Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,078.44)	\$1,000.00	
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	443 FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	570 Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	(\$20,490.90)	\$60,000.00	Includes Crack Sealing & Road Scraper & Sweeping & Paint
	603 New Wheel Loader Payment (short term debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	700 Transfer in from CIP	-\$18,331.00	(\$29,760.00)	-\$18,331.00	\$0.00	\$0.00	
	Additional CIP Items			\$10,800.00		\$0.00	Repair of adjustment rings for manholes on 9th St and Walnut St
	<b>Total Streets Department</b>	<b>\$94,284.62</b>	<b>\$119,179.21</b>	<b>\$115,277.19</b>	<b>\$10,502.22</b>	<b>\$157,197.13</b>	

<b>43125</b>	<b>Ice and Snow Removal</b>						
	212 Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
	404 Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
	406 Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
	570 Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Ice and Snow Removal</b>	<b>\$17,000.00</b>	<b>\$18,734.70</b>	<b>\$15,000.00</b>	<b>(\$6,755.64)</b>	<b>\$24,500.00</b>	

<b>43160</b>	<b>Street Lighting</b>						
	381 Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$19,465.38)	\$70,000.00	Solar was not included last year

	<b>Total Street Lighting</b>	<b>\$30,000.00</b>	<b>\$55,893.61</b>	<b>\$35,000.00</b>	<b>(\$19,465.38)</b>	<b>\$70,000.00</b>	
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2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- EXPENDITURES			Final		Final		Preliminary	
45200	Parks & Recreation							
101	Salaries		\$34,237.89	\$30,477.34	\$39,152.97	\$14,090.92	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits		\$10,290.05	\$9,422.63	\$10,777.51	\$3,735.82	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp		\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies		\$1,500.00	\$1,317.33	\$1,500.00	(\$664.88)	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing		\$62.00	\$66.49	\$65.00	\$29.57	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel		\$1,000.00	\$2,997.32	\$3,000.00	(\$223.93)	\$3,500.00	
401	Repairs and Maintenance Buildings		\$6,000.00	\$7,305.72	\$6,000.00	\$4,368.09	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint
404	Repairs and Maintenance Machinery		\$2,000.00	\$3,265.57	\$2,000.00	(\$2,705.86)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental		\$1,000.00	\$0.00	\$1,000.00	(\$5.10)	\$1,000.00	Port a Potty Rental Fees
430	Miscellaneous		\$7,500.00	\$7,500.00	\$5,000.00	\$285.52	\$5,000.00	Joint Powers Agreement (Addt.\$2500 request) 2023 will go back to \$5K
437	Other Miscellaneous		\$0.00	\$6,524.69	\$0.00	\$0.00	\$0.00	
440	Refunds and Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood					\$0.00	\$0.00	
500	Capital Outlay		\$42,382.00	\$44,024.09		\$0.00	\$72,212.13	
	2024 Park Board Wish List for Budget Includes the following items:		\$32,382.00		\$30,910.00	\$22,982.43		\$66,212.13 Wish List
	Mulch \$3000							
	Tractor Lease \$4,360.63 (year 3/5)							
	Hockey/Basketball \$5,000							
	Weed Trimmer \$350							
	Rock for Ball Fields \$3,000							
	Park Tree Management \$10,000							Park Trees - New and Removal
	Denneson Park \$5,000							
	Sprayer Fpr JD Mower \$650							
	Community Tree Management - BLVD		\$10,000.00		\$6,000.00			\$6000.00 is in the Park Wish List
	Garbage Cans (2) \$1356							
	Redo Mantor Field \$8345.50							
	Rip Rap Covered Bridge \$17,000							
	Replacement Tire Swing \$900							

		Broom For JD Mower \$7250						
	720	Transfers In	\$0.00	\$15,861.80	\$0.00			Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs srelated to 2021 Walnut St project - 2022
		<b>Total Parks and Recreation</b>	<b>\$150,353.94</b>	<b>\$132,047.98</b>	<b>\$108,828.48</b>	<b>\$42,375.09</b>	<b>\$153,320.90</b>	



2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>46500</b>	<b>EDA</b>							
	101	Salaries	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	
	120	Benefits	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	
	437	Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$14,050.90	\$34,425.00	
		2023 EDA Wish List for Budget included the following:						Waiting on EDA Budget Request for 2024
		\$500 City Branding						
		\$75 Cross-Community Chamber Membership						
		\$1000 Paper and On-Line Brochures						
		\$8000 City-Wide Event Support						add \$2000.00 for trolly to \$8000 in 2023
		\$24,000 Contract with CEDA						
		\$650 Administrative Support						
		\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720	Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
		<b>Total EDA</b>	<b>\$31,093.00</b>	<b>\$25,514.27</b>	<b>\$31,093.00</b>	<b>\$14,700.90</b>	<b>\$33,093.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
<b>311-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2019A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$57,500.00	35,000 + 22,500
	611	Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$23,290.00	14,292 + 9000
	620	Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
								streets & sewer (Abatement 100% Disposal 75%)
		<b>Total</b>	<b>\$0.00</b>	<b>\$51,470.00</b>	<b>\$0.00</b>	<b>(\$106,525.00)</b>	<b>\$81,285.00</b>	
<b>312-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Eqpmt &amp; Util Note 2021A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$11,999.50	\$0.00	(\$13,000.00)	\$13,000.00	Plow Portion
	611	Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	Plow Portion
		<b>Total</b>	<b>\$0.00</b>	<b>\$14,291.00</b>	<b>\$0.00</b>	<b>(\$16,114.00)</b>	<b>\$14,908.00</b>	
<b>313-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2022A</b>							
	611	Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$13,405.00	
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$34,000.00	
		<b>Total</b>	<b>\$0.00</b>	<b>(\$0.22)</b>	<b>#REF!</b>	<b>(\$7,000.00)</b>	<b>\$47,405.00</b>	streets

TOTAL

\$143,598.00

**2024 General Budget w/ 2023 YTD**

			2024 Budget
401-	<b>EXPENDITURES</b>		<b>Preliminary</b>
41000	<b>Capital Funds</b>		
	570	<b>General Capital Projects</b>	\$127,000.00
<b>Total</b>			<b>\$127,000.00</b>

## 2024 General Preliminary Budget Revenue/Expense

	2022 Budget	2023 Budget	2024 Budget	COMMENTS
<b>TOTAL REVENUES</b>	<b>Final</b>	<b>Final</b>	<b>Preliminary</b>	
	1,130,488.50	1,042,221.00	1,195,787.93	

### TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Elections	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	136,543.74	110,671.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,900.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	54,000.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,539.00	Need Final Budget
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	115,277.19	157,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	108,828.48	153,320.90	
101.46500	EDA	31,093.00	31,093.00	33,093.00	Need Final Budget
311.312.313	Other Financing	259,190.98	244,234.58	143,598.00	
401-41000	Capital Funds			127,000.00	

<b>TOTAL EXPENDITURES</b>	1,053,677.00	1,042,520.99	1,195,374.05	
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<b>TOTAL REVENUE LESS TOTAL EXPENSES</b>	76,811.50	(299.99)	413.88	With Preliminary Levy at 8%
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	A	B	C	I	J	K	L	M	N	O
1	<b>2024 Budget</b>	<b>ENTERPRISE FUNDS</b>								
2		<b>601 WATER FUND</b>		<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 YTD Revenues &amp; Spent</b>	<b>2024 Budget</b>
3	601-	<b>REVENUES</b>								<b>Preliminary</b>
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$450.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
5	36200	Miscellaneous	Bulk Water Sales; LMCIT pymt for well problems	\$0.00	\$597.33	\$0.00	\$2,997.57	\$0.00	\$447.00	\$0.00
6	36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	37100	Water Sales		\$159,982.00	\$164,193.56	\$164,781.00	\$159,848.64	\$169,725.00	\$119,928.65	\$160,000.00
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	\$614.00		\$1,228.00	\$0.00	\$614.00	\$1,228.00
9	37160	Water Penalty		\$0.00	\$1,625.09		\$1,639.39	\$0.00	\$597.65	\$1,000.00
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,850.35	\$3,762.00	\$3,872.32	\$3,762.00	\$2,774.07	\$3,600.00
11	37180	Commercial Water Tax		\$1,500.00	\$1,122.97	\$1,500.00	\$1,212.19	\$1,500.00	\$865.66	\$1,130.00
12	38051	Gas Franchise Fee		\$10,321.00	\$11,335.98	\$10,321.00	\$10,995.55	\$10,321.00	\$8,330.00	\$11,000.00
13	38052	Electric Franchise Fee		\$12,324.00	\$6,369.22	\$12,324.00	\$12,949.65	\$12,977.00	\$10,621.59	\$12,745.00
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
15	39203	Transfer from Other Fund		\$0.00	\$0.00		\$41,400.00	\$0.00	\$0.00	\$0.00
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
17										
18		<b>Total Revenues</b>		<b>\$187,889.00</b>	<b>\$190,158.50</b>	<b>\$192,688.00</b>	<b>\$237,043.31</b>	<b>\$198,285.00</b>	<b>\$144,178.62</b>	<b>\$198,000.00</b>
19										
20										
21	601-	<b>OPERATING EXPENSES</b>								
22	49400									
23	101	Salaries	Staff Wages	\$38,900.00	\$25,082.88	\$40,500.00	\$26,144.94	\$43,126.11	\$42,013.37	\$37,708.07
24	120	Benefits	Staff Benefits	\$15,000.00	\$13,380.18	\$10,100.00	\$6,894.90	\$15,328.64	\$12,176.35	\$15,118.73
25	151	Workmans Comp	Staff Ins.	\$1,000.00	\$2,926.40	\$1,000.00	\$1,559.00	\$1,200.00	\$1,043.74	\$1,194.00
26	200	Supplies	Marking paint, UB cards	\$1,000.00	\$1,393.47	\$1,000.00	\$944.93	\$1,000.00	\$454.92	\$1,000.00
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,507.37	\$800.00	\$323.00	\$800.00	\$1,399.34	\$1,000.00
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$1,500.00	\$1,144.45	\$1,500.00	\$3,243.29	\$2,000.00	\$1,886.10	\$3,400.00
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$11,158.49	\$10,000.00	\$7,958.94	\$10,000.00	\$10,058.47	\$10,300.00
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$2,511.47	\$10,000.00	\$4,239.12	\$10,000.00	\$48.43	\$10,000.00
31		Well #2 Pump Inspections		\$0.00			\$0.00			\$0.00
32	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$7,000.00	\$1,909.95	\$7,000.00	\$14,154.77	\$10,000.00	\$17,019.45	\$10,000.00
33	240	Tools & Minor Equipment			\$197.83	\$200.00	\$153.00	\$200.00	\$200.00	\$200.00
34	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$11,046.83	\$10,000.00	\$4,280.00	\$10,000.00	\$9,294.17	\$10,000.00
35				\$5,500.00	\$0.00					
36	303	Engineering			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37	321	Communications	Tower, well house alarm, fiber line	\$850.00	\$685.80	\$700.00	\$698.65	\$700.00	\$460.19	\$700.00
38	362	Property Insurance	N/A							



2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
602-	<b>REVENUES</b>								Preliminary
33400	State Grant and Aids			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Mantor Drive Project	\$5,500.00	\$16,475.00	\$5,500.00	\$8,972.00	\$5,500.00	\$0.00	\$0.00
36200	Miscellaneous Revenue			\$651.50		\$8,336.00			\$0.00
36210	Interest Income			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37200	Sewer Sales		\$300,746.00	\$306,500.71	\$300,746.00	\$300,792.29	\$309,768.38	\$224,272.10	\$298,000.00
37250	Sewer Connect/Reconnect			\$2,639.00		\$5,278.00	\$0.00	\$2,639.00	\$0.00
37251	SEWER CONNECT CHG CEMETERY RD			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty			\$3,025.55		\$5,278.00	\$0.00	\$1,110.91	\$1,200.00
38051	Gas Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$52,319.00	\$20,000.00	\$35,000.00	\$20,000.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt			\$0.00					
	<b>Total Revenues</b>		<b>\$326,246.00</b>	<b>\$381,610.76</b>	<b>\$326,246.00</b>	<b>\$363,656.29</b>	<b>\$335,268.38</b>	<b>\$228,022.01</b>	<b>\$299,200.00</b>
602-49450-	<b>OPERATING EXPENSES:</b>								
101	Salaries		\$29,500.00	\$34,160.70	\$30,500.00	\$37,033.80	\$32,928.37	\$44,772.59	\$43,793.14
120	Benefits		\$11,000.00	\$15,932.88	\$11,100.00	\$13,852.76	\$11,366.15	\$13,330.55	\$17,347.01
151	Workman's Comp		\$1,500.00	\$1,945.40	\$1,500.00	\$1,686.00	\$1,450.00	\$1,231.81	\$1,409.00
200	Supplies		\$1,500.00	\$574.17	\$1,000.00	\$306.34	\$1,000.00	\$505.70	\$1,000.00
208	Training, Mileage		\$1,000.00	\$1,294.05	\$1,400.00	\$23.00	\$1,400.00	\$984.40	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$1,700.00	\$3,292.65	\$2,000.00	\$2,888.83	\$3,200.00	\$1,895.78	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$10,000.00	\$16,666.77	\$15,000.00	\$4,213.39	\$15,000.00	\$11,374.29	\$15,000.00
240	Tools Minor Equipment		\$500.00	\$962.97	\$500.00	\$74.07	\$500.00	\$120.83	\$500.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$10,000.00	\$16,264.12	\$11,000.00	\$6,417.29	\$11,000.00	\$8,070.14	\$11,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$852.00	\$941.60	\$850.00	\$777.30	\$850.00	\$640.38	\$870.00
362	Property Insurance								
380	Utility Services	Gas/Electric to run lift stations	\$15,000.00	\$8,920.11	\$5,000.00	\$7,556.81	\$5,000.00	\$2,658.59	\$3,000.00
405	Depreciation			\$130,610.00		\$130,652.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$60.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
437	Other Miscellaneous		\$3,800.00	\$776.91	\$1,200.00	\$964.89	\$1,200.00	\$36.63	\$1,000.00
442	Grant Award Related Expense					\$0.00	\$0.00	\$0.00	\$0.00
530	Construction					\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	2024 Televising Sewer Main & Impeller Replacement	\$10,000.00	\$426.61	\$10,000.00	\$144.69	\$7,500.00	\$1,854.22	\$10,500.00

2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
585	Kasson WW Processing Fee		\$112,000.00	\$64,807.92	\$112,000.00	\$60,218.00	\$112,000.00	\$34,721.00	\$95,000.00
601	Debt Service Bond Principal	PFA with Kasson	\$37,000.00	\$36,296.00	\$25,000.00	\$35,184.64	\$35,000.00	\$0.00	\$35,200.00
601	Debt Service Bond Principal	2019A							\$7,500.00
605	Clean Water SRF Bond	2010 PFA Principal	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,750.00	\$0.00	\$14,000.00
608	PFA WW Connection Bond	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$23,000.00
611	Bond Interest	2017 PFA	\$7,170.00	\$19,197.62	\$6,120.00	\$19,274.38	\$6,120.00	\$15,533.14	\$3,480.00
611	Bond Interest	2010 PFA							\$1,816.00
611	Bond Interest	2019A							\$3,000.00
620	Fiscal Agent Fees		\$495.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
720	Operating Transfers	Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion	\$10,106.00		\$11,222.00	\$0.00			
998	Asset Disposal Loss					\$0.00	\$0.00	\$0.00	\$0.00
999	Asset Retirement								
<b>Total Expenditures</b>		Not including Depreciation	<b>\$303,423.00</b>	<b>\$353,130.48</b>	<b>\$285,692.00</b>	<b>\$356,268.19</b>	<b>\$286,564.52</b>	<b>\$137,730.05</b>	<b>\$298,715.15</b>
<b>Total Revenue Minus Expenses</b>			<b>\$22,823.00</b>	<b>\$28,480.28</b>	<b>\$40,554.00</b>	<b>\$7,388.10</b>	<b>\$48,703.86</b>	<b>\$90,291.96</b>	<b>\$484.85</b>

Written in Red are funds that have gone over budget

Highlighted in Red are Credits



2024 Budget ENTERPRISE FUND

603 RV FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
603-	<b>REVENUES</b>								<b>Preliminary</b>
34000	Charges for Services		\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$23,421.00	\$22,000.00
	Misc Revenues	Wood Box & Sewer							
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$24,181.00</b>	<b>\$18,000.00</b>	<b>\$24,211.44</b>	<b>\$18,000.00</b>	<b>\$23,271.00</b>	<b>\$22,000.00</b>
603-45183-	<b>OPERATING EXPENSES</b>								
101	Salaries		\$7,200.00	\$7,325.10	\$7,700.00	\$20,961.42	\$13,000.00	\$2,979.36	\$3,911.94
120	Benefits		\$3,100.00	\$3,189.38	\$3,100.00	\$3,438.39	\$3,100.00	\$628.15	\$1,899.05
210	Tax and Licensing	Sales/Use, License Renew	\$1,700.00	\$1,534.58	\$1,700.00	\$2,085.01	\$2,000.00	\$1,055.29	\$3,000.00
381	Electric Utilities		\$2,500.00	\$1,372.06	\$1,000.00	\$254.28	\$1,000.00	\$431.22	\$900.00
384	Refuse/Garbage Disposal		\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs and Maintenance		\$16,559.00	\$0.00	\$14,325.00	\$2,884.55	\$14,325.00	\$267.94	\$10,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$468.58	\$475.00	\$0.00	\$475.00	\$436.05	\$475.00
440	Refunds and Reimbursements		\$500.00	\$305.00	\$500.00	\$4,000.00	\$500.00	\$340.00	\$500.00
720	Operating Transfers								
	<b>Total Expenses</b>		<b>\$32,574.00</b>	<b>\$14,194.70</b>	<b>\$28,800.00</b>	<b>\$33,623.65</b>	<b>\$34,400.00</b>	<b>\$6,138.01</b>	<b>\$20,685.99</b>
	<b>Total Revenue Minus Expenses</b>		<b>-\$14,574.00</b>	<b>\$9,986.30</b>	<b>-\$10,800.00</b>	<b>-\$9,412.21</b>	<b>-\$16,400.00</b>	<b>\$17,132.99</b>	<b>\$1,314.01</b>

2024 Budget ENTERPRISE FUND

604 STORM SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining & Spent	2024 Budget
604-	<b>REVENUES</b>								<b>Preliminary</b>
36100	Special Assessments		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$13,121.72	\$18,000.00
37560	Storm Sewer Penalty		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39201	Transfer from General Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$18,473.34</b>	<b>\$18,000.00</b>	<b>\$18,511.46</b>	<b>\$18,000.00</b>	<b>\$13,121.72</b>	<b>\$18,000.00</b>
604-43150-	<b>OPERATING EXPENSES</b>								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>		<b>\$1,500.00</b>	<b>\$2,659.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$16,500.00</b>	<b>\$15,814.34</b>	<b>\$16,500.00</b>	<b>\$18,511.46</b>	<b>\$16,500.00</b>	<b>\$13,121.72</b>	<b>\$16,500.00</b>