



*Trail to the Past. Road to the Future.*

## REGULAR CITY COUNCIL MEETING

MANTORVILLE CITY COUNCIL CHAMBERS

21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955

Monday, October 23, 2023

6:30 PM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Adopt the Agenda**
4. **Consent Agenda \***
  - A. Accounts Payable (Warrant List) October 23, 2023
  - B. Regular Council Minutes September 25, 2023
  - C. Dodge County Commissioners Regular Meeting September 12, 2023
  - D. Dodge County Commissioners Committee of the Whole Meeting September 12, 2023
5. **Proclamations, Presentations and Recognitions – No Items**
6. **Public Concerns**

*Individuals may address the City Council about any item not included on the regular agenda. **Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Each individual has 5 minutes.** Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.*
7. **Public Safety Update – No Items**
8. **Public Hearing – No Items**
9. **New Business**
  - A. City Engineer Scott Huneke (WHKS) with updates
10. **Old Business**
  - A. 2024 Preliminary Budget 8% Levy included in packet
  - B. 2024 7% Levy Sample Budget
11. **Tabled Items – No Items**
12. **Reports**
  - A. Public Works Report
  - B. City Clerk Report
  - C. Consultant Report

- D. Committee Reports  
*Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township*
- E. Councilmember Reports
- F. Mayor's Report

**13. Executive Session –No Items**

**14. Adjourn \***

<b><i>Upcoming Meetings and Events in Mantorville:</i></b>		
<i>October 18, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>October 23, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>October 28, 2023</i>	<i>Saturday</i>	<i>Fall festival</i>
<i>October 31, 2023</i>	<i>6:30pm</i>	<i>Regular Parks and Recreation Board Meeting</i>
<i>November 6, 2023</i>	<i>6:30pm</i>	<i>Council Preliminary Budget Work-Session</i>
<i>November 13, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>November 25, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>November 25, 2023</i>	<i>Saturday</i>	<i>Shop Small Saturday</i>
<i>November 27, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>December 2, 2023</i>	<i>Saturday</i>	<i>Old Fashioned Christmas</i>
<i>December 11, 2023</i>	<i>6:30pm</i>	<i>City Council Meeting with Truth in Taxation and Final Budget Approval</i>
<i>December 20, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<b><i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i></b>		

\* Indicates Council Action Items Requiring Council Approval

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## Payments

Current Period: October 2023

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Payments Batch 101323PAY \$28.00

Refer 0 MINNESOTA DEPT OF PUBLIC SAF \_

Cash Payment E 101-42200-228 Equip. Repair and Maint Title Filing for Fire Dept Tanker Truck \$28.00

Invoice 10/13/2023

Transaction Date 10/13/2023 MBT Bank Checking 10100 **Total** \$28.00

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### Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$28.00
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		\$28.00

Pre-Written Checks	\$0.00
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Checks to be Generated by the Computer	\$28.00
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Total	\$28.00
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Payments

Current Period: October 2023

Payments Batch 101923PAY		\$7,668.34	
Refer	0 <u>AMAZON</u>	Ck# 006012	10/23/2023
Cash Payment	E 101-41500-200 Supplies	Healthy Employee snacks from wellness grant awarded to city employees	\$105.18
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$105.18
Refer	0 <u>DEPARTMENT OF LABOR &amp; INDUS</u>		
Cash Payment	E 101-42400-300 Professional Svcs (GEN	Quarter building permit surcharge ending 9.30.23	\$71.25
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$71.25
Refer	0 <u>CMS - CONSTRUCTION MGMT. SE</u>		
Cash Payment	E 101-42400-300 Professional Svcs (GEN	Permit Approval and building inspection	\$895.76
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$895.76
Refer	0 <u>CULLIGAN - DRIESSEN WATER, IN</u>		
Cash Payment	E 101-41940-200 Supplies	Fire dept and city hall water	\$26.95
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$26.95
Refer	0 <u>DODGE COUNTY INDEPENDENT</u>		
Cash Payment	E 101-41110-352 Publishing	Notice in paper of hydrant flushing	\$70.00
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$70.00
Refer	0 <u>JACOBSEN LAW FIRM, P.A.</u>		
Cash Payment	E 101-41600-304 Legal Fees	Prosecutor legal fees	\$192.00
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$192.00
Refer	0 <u>KENNEDY &amp; GRAVEN, CHARTERE</u>		
Cash Payment	E 101-41600-304 Legal Fees	General City Matters	\$432.40
Invoice 177227	10/23/2023		
Cash Payment	E 101-41600-304 Legal Fees	T.H. 57 Easements	\$100.60
Invoice 177227	10/23/2023		
Cash Payment	E 101-41600-304 Legal Fees	Wilcox Annexation Matter	\$159.00
Invoice 177227	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$692.00
Refer	0 <u>LINCOLN NATIONAL LIFE INSURA</u>		
Cash Payment	G 101-21711 Life Insurance Payable	City Employee Life Insurance	\$201.78
Invoice	10/23/2023		
Transaction Date	10/19/2023	MBT Bank Checking 10100	<b>Total</b> \$201.78
Refer	0 <u>MINNESOTA REVENUE</u>	Ck# 006013	10/23/2023
Cash Payment	E 101-45200-210 Tax and Licensing	MN Revenue 3rd qrt 2023 sales tax for campground and commercial water sales	\$30.60
Invoice	10/23/2023		
Cash Payment	E 603-45183-210 Tax and Licensing	MN Revenue 3rd qrt 2023 sales tax for campground and commercial water sales	\$672.40
Invoice	10/23/2023		

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Payments

Current Period: October 2023

<b>Cash Payment</b>	E 601-49400-210	Tax and Licensing	MN Revenue 3rd qrt 2023 sales tax for campground and commercial water sales	\$907.00
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$1,610.00
Refer	0	<i>ON-SITE COMPUTERS, INC</i>	-	
<b>Cash Payment</b>	E 101-41500-300	Professional Svcs (GEN)	Remote Support-Computer and scanning for september	\$37.95
Invoice cw88705	10/23/2023			
<b>Cash Payment</b>	E 601-49400-300	Professional Svcs (GEN)	Security on water dept. computer for October	\$12.00
Invoice cw88705	10/23/2023			
<b>Cash Payment</b>	E 101-41500-300	Professional Svcs (GEN)	Backup and storage on office computers for October	\$405.51
Invoice cw88705	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$455.46
Refer	0	<i>PITNEY BOWES GLOBAL FINANCI</i>	-	
<b>Cash Payment</b>	E 101-41500-322	Postage	Postage machine lease for July 30-Oct 29	\$194.04
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$194.04
Refer	0	<i>ANCOM</i>	-	
<b>Cash Payment</b>	E 101-42200-217	Other Operating Supplie	Radi installation on new tanker	\$1,025.06
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$1,025.06
Refer	0	<i>MN FIRE CERTIFICATION BOARD</i>	-	
<b>Cash Payment</b>	E 101-42200-433	Dues and Memberships	Recertification for five firemen	\$183.75
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$183.75
Refer	0	<i>REGION 15 - MSFDA</i>	-	
<b>Cash Payment</b>	E 101-42200-433	Dues and Memberships	2023 Region 15 dues	\$50.00
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$50.00
Refer	0	<i>HOFSTAD, DON</i>	-	
<b>Cash Payment</b>	E 101-42200-240	Tools and Minor Equipm	Gloves for Annika to Fire Satfey USA	\$50.00
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$50.00
Refer	0	<i>MN FIRE CERTIFICATION BOARD</i>	-	
<b>Cash Payment</b>	E 101-42200-208	Training, Mileage	Firefighter 2 exam Riverland Hofstad	\$126.00
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$126.00
Refer	0	<i>NOLTE, ROGER</i>	-	
<b>Cash Payment</b>	E 101-42200-217	Other Operating Supplie	Fee for Clicksend and cord reel for tanker 1	\$208.11
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$208.11
Refer	0	<i>FIRE SAFETY USA, INC</i>	-	
<b>Cash Payment</b>	E 101-42200-228	Equip. Repair and Maint	Foam Service for Pumper 1	\$1,511.00
Invoice	10/23/2023			
Transaction Date	10/19/2023	MBT Bank Checking	10100	<b>Total</b> \$1,511.00

Payments

Current Period: October 2023

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Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$6,076.94
601 WATER FUND		\$919.00
603 RV PARK		\$672.40
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		\$7,668.34

Pre-Written Checks	\$1,715.18
Checks to be Generated by the Computer	\$5,953.16
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Total	\$7,668.34

City of Mantorville  
Regular City Council Minutes  
September 25, 2023



1. **Call to Order**

Mayor Bradford called the meeting to order at 6:31 p.m.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Jeffrey Ingalls

Lyle Hoaglund

Absent: Councilmember Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach  
Public Works Lead Joe Adams  
Deputy City Clerk Stephanie Arnold

2. **Pledge of Allegiance**

Everyone stood and recited the Pledge of Allegiance.

3. **Changes to the Agenda**

Council approved the agenda, as presented.

4. **Consent Agenda**

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented:

A. Accounts Payable (Warrant List) September 25, 2023

B. Regular Council Minutes 8.14.23

C. Regular Council Minutes 8.28.23

D. Mantorville Fire Department meeting minutes for September 2023

Motion carried: 4 ayes / 0 nays

5. **Proclamations, Presentations and Recognitions**

None.

6. **Public Concerns**

The following citizen(s) addressed the Council:

- 1) Karen Steele was pleased with the descriptive information provided on the list of bills to be paid in the Council Packet.

7. **Public Safety Update**

None.

8. **Public Hearings**

None.

9. **Old Business/New Business**

A. Discussion of revised 2024 Preliminary Budget and setting the Preliminary Levy.

Costs of street sweeping and curb painting were discussed. They continue to increase. Joe will look into costs for a used sweeper, but there will still be costs with fuel and insurance.

City Clerk Lohrbach and Deputy Clerk Arnold will look at ways to promote electronic billing to save money on postage.

Councilmember Ingalls moved and Councilmember Bradford seconded to set a preliminary levy of 8%, \$642,960.93. The levy can go down from 8%, but cannot go above 8%:

Resolution 2023-25 Adopting the **Proposed** Property  
Tax Levy Collectible in the Year 2024 at 8%, \$642,960.00

Motion carried: 4 ayes / 0 nays

The budget will be approved and the final levy set at the December 11<sup>th</sup> meeting at 6:30pm in the Council Chambers at City Hall.

There will be a budget workshop on November 6<sup>th</sup> at 6:30pm in the Council Chambers at City Hall.

10. **Tabled Items**

A. Council discussion of the year-long moratorium on edible cannabinoid products in the City of Mantorville that will be expiring early January of next year and the passing of the new cannabis use laws in Minnesota

Item remains on the table.

11. **Reports**

A. Public Works Report

1. Public Works Lead Joe Adams reached out to 3 landscapers for sod at Bill Reding's yard.

Wilker Retaining Walls came in at \$3,682.75 for sod, but they recommend seeding because of the shade in that spot. Seeding would be \$1704.32.



Wanamingo was too busy to take on this project.

River City Landscaping came in at \$15,411.00 for sod and \$1460.85 for seeding in the Fall, but it would have to be done again in spring at an additional cost.

Councilmember Bradford moved and Councilmember Ingalls seconded to go with seeding and Wilker Retaining Walls.

Motion carried: 4 ayes / 0 nays

2. Councilmember Bradford asked if we always have to take the lowest bids for projects. Mayor Bradford said that we can pass a resolution to take the best perceived value. January would be a good time to do this.
3. Bill Reding asked about the water across the road. Adams said the City Engineer is working with Snow Contracting. Adams also said that concrete will be about \$1,000.00 and there will be a six inch slope with the ditch when finished.
4. Karen Steele picked up and laid the sod herself, but would like the Council to consider paying for her sod at \$375.00.

Councilmember Hoaglund moved and Councilmember Bradford seconded to pay for Karen Steele's sod. Motion carried: 4 ayes / 0 nays

5. Adams asked about Reding watering the seed. Council can wait and see what Reding's water bill will be and then decide how to discount sewer and maybe the water portion.

#### B. City Clerk Report

1. Deputy City Clerk Arnold has sent her notary application in.
2. City Clerk Lohrbach will be taking time off October 13-22, but will be back for the Council meeting on October 23<sup>rd</sup>. She will be taking the laptop with her so she can get the packet together during her vacation.
3. Lohrbach would like Council to set a second Truth in Taxation date in case the first is canceled for any reason.

Councilmember Ingalls motioned and Councilmember Hoaglund seconded to set a second Truth in Taxation date for December 18<sup>th</sup>, 2023.

Motion carried: 4 ayes / 0 nays

4. Council set a budget work-session date of November 6<sup>th</sup>, 2023 in Council Chambers at City Hall.

C. Consultant Report – None

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
  - The MRA is going to have a Merry Hour with Hors d'oeuvres and an auction at the Hubbell House in December.
- 8) Park Board
  - Meets tomorrow
- 9) Personnel
- 10) Fire Relief
- 11) Township

E. Councilmember Reports

F. Mayor's Report

- There has been a light moved at Riverside Park that is no longer pointing at the court, but at the highway instead. Adams will fill this. Adams also fixed the bolts that were sticking out on the sign at Riverside Park.

**12. Adjourn**

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to adjourn the meeting at 7:41 p.m.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.

**APPROVED MINUTES OF THE  
DODGE COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE MEETING HELD  
SEPTEMBER 12, 2023**

**Vice Chair**

**Convene Committee of the Whole Meeting**

The Dodge County Commissioners met in Committee of the Whole September 12, 2023, in the Commissioner’s Room at the Dodge County Government Services Building, Mantorville, MN, at 9:00 a.m. Vice Chair John Allen opened the meeting at 9:00 a.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
John Allen	District 1	Present	9:00 AM
Tim Tjosaas	District 2	Present	9:00 AM
Rodney Peterson	District 3	Absent	
Rhonda Toquam	District 4	Present	9:00 AM
David Kenworthy	District 5	Remote	9:00 AM

It was noted that Commissioner Kenworthy was attending remotely from the McCormick Center in Chicago, IL.

The Vice Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk
Lauren Cornelius	Environmental Services Director
Rita Cole	Waste Management Administrator

**Lauren Cornelius, Environmental Services Director & Rita Cole, Waste Management Administrator**

**2024 Proposed Environmental Services Budget**

Ms. Cornelius reported in looking at the Environmental Services proposed budget there are a few key things to note to help better understand it. The Transfer Station is debt/bonding free. Their 2024 contribution to Capital Replacement Fund is \$128,800. This money is not technically getting spent but is instead being allocated. The Capital Replacement Fund is important and can be used for things like paying for equipment when replacement is needed or paying for higher cost services such as concrete crushing.

The Environmental Services Director noted the Dodge County Transfer Station’s Waste to Energy Service Charge is up because the licensed haulers have raised their prices so Environmental Services gets more waste to energy service fee. Additionally, Dodge County tipping fee increased from \$215 to \$225 to maintain their revenue in relation to expenditures. Finally, the recycling fees are very

conservative. The two Memorandum of Understanding agreements with Harter's Disposal and Aspen Waste Systems will likely increase the recycling revenue.

Similar to last year, Water Quality expenses are up, but revenue has also gone up because of grant funds coming in and the addition of a radium grant expenditure account.

The Environmental Services Director informed the Board that additional fees will need to be adjusted next year to keep up with the rising cost of providing services.

**Scott Rose, Sheriff**

### **Sheriff Budget Presentation**

Matt Maas reviewed with the Board the Emergency Management/PSAP budget.

The Emergency Management Director also discussed the 911 Dispatch Center with the Board.

Sheriff Rose informed the Board that next year's budget has a few new projects included which were listed in his summary, along with working to maintain their vehicle fleet and equipment.

Mr. Rose discussed the following with the Board:

#### **Enterprise - Vehicle Leasing Program**

Vehicle Replacements - 2024

As long as all the vehicles arrive that they are waiting on, the Sheriff's Office should see 9 new Enterprise vehicles sometime in 2024. This includes vehicles that were budgeted for in 2023 as well as the last of their rotation budgeted for 2024.

2023 Vehicle Lease Fees = \$238,816

2023 Upfitting Costs = \$43,680

Sheriff Rose noted this will put all of their patrol vehicles in the Enterprise rotation. These vehicles will then be used, monitored and rotated out when Enterprise data shows they can get the highest return on investment. This money can then be used to buy down their lease costs to help offset annual increases.

With all patrol vehicles in the rotation, they Sheriff's Office has purchased lights, radio/camera/other equipment for these vehicles. Most of the electronics will be used two cycles, so these first lease vehicles being replaced (Durangos) will have all equipment (minus the cages) re-used in the next vehicle.

In talking with Duke Harbaugh, they've already seen a considerable decrease in the time needed for the Fleet Mechanic to maintain the vehicles (other than for the Durangos as of lately).

Sheriff Rose reported the numbers are purely speculative as none of the car manufacturers have put out numbers yet for 2024, and many agencies are still waiting for 2023 orders, including Dodge County.

**Armor Radio Replacements**

The county armor radios are reaching their end-of-life where Motorola will no longer support them. The Sheriff's Office currently support all portables and mobiles in the county, totaling 325 portables, 131 mobiles, and 17 consolettes. Each agency is responsible for their own radio replacements. The Sheriff's Office currently manages:

- 24 - Mobile Radios (still replacing)
- 77 - Portable Radios (have been replaced)

They are replacing radios at a rate of 5 radios per year and are estimating the cost for each radio in 2023 will be around \$8,470.

Total Investment - \$42,350

**Taser Replacements**

The county TASERs are reaching their end-of-life. The Sheriff's Office is replacing 3 TASERs per year until they are updated again.

The TASERs have a 10-year life expectancy.

Total Investment - \$6,171

**City and School Contracts**

The rates for most City and School contracts for 2024 were increased 3% to help offset increases in their overall budget - Hayfield and all city contracts went up 3%. Triton went up just over 25%.

Part-Time SRO - Hayfield \$14,730  
Full-Time SRO - Triton \$36,300

**DCSO Wellness Program**

The Sheriff's Office has contracted with Marie Ridgeway and Associates for counseling services for their staff. This group specializes in counseling services for law enforcement. The Sheriff's Office is paying \$500 per month for her services to help them manage and run their Peer Support Program, which has counseled a number of their staff over the past year dealing with the stresses of their job.

This year the Sheriff's Office is starting their mandatory annual Wellness Checks with their staff. This is a mandatory 1-hour session each of their Deputies has with a counselor that specializes in law enforcement. This helps them ensure that their Deputies are getting the help they need if they are struggling, which in turn helps limit the county's liability.

Although they've been fortunate enough to have a handful of donations from the public to help cover the cost of the Peer Support Program this year, they can't rely on that. The following is a breakdown of what the Sheriff's Office needs to budget for 2024:

Ridgeway and Associates retainer - \$6,000.00

Annual Wellness Checks - \$5,920.00

Additional Counseling Sessions - \$1,800.00 (on average, 15% of staff requests additional sessions)

Unknown expenses - \$1,280.00

Total Investment - \$15,000.00

### **Weapons Screening System**

The Sheriff's Office is able to update their walk thru metal detectors this year with a generous donation from the Minnesota Twins. The other tool that they utilize is their screening machine. Their current weapons screening machine in the courthouse is at end of life this year and will no longer be supported by the company as it's been sold. The Sheriff's Office has researched replacement equipment and decided on the Rapiscan system that Olmsted is using.

This equipment:

- Detects explosives and narcotics
- Easy to use interface for staff
- Local referrals with a track record of support (they didn't have this before because they were the first in the area to open their weapons screening station)
- Includes installation, training, freight charges, and 1 year warranty.

Total Investment - \$30,243.00

### **Evidence Dryer**

The Sheriff's Office has had a handful of cases where they've needed to dry and store forensic evidence. Their staff researched and determined that an evidence dryer cabinet would be a good fit for their needs. The airflow through the cabinet gives a constant drying medium for items of evidence large or small, and contains any fumes, odors, or particulates given off while drying, thus ensuring a safe working environment for personnel. This is a completely self-contained unit that doesn't require ventilation and can be installed in their secured evidence room.

Total Investment - \$5,042.88

### **Patrol Rifles**

The Sheriff's Office has been slowly replacing the LESO rifles that they had acquired from the US Military several years ago. The Feds are requiring regular audits and paperwork for these and will likely pull them at some point. The Sheriff's Office has priced rifles at \$850 each for a total of \$5,100.

They have also priced suppressor fittings for their rifles. Many Law Enforcement agencies are outfitting rifles with the suppressors for safety and for the Deputy's hearing health. If a Deputy is forced to use his/her rifle, they will experience immediate hearing loss that can affect their ability to appropriately continue their response to the emergency. It can also result in permanent hearing loss and disability expenses. The suppressors priced out at \$450 each for a total of \$11,700.

Rifle Replacements and Suppression - \$16,800

### **Emergency Operations Trailer**

For several years the Sheriff's Office has been using the EM-50 incident Command Vehicle from Olmsted/Rochester Police Department (RPD) for major events here in Dodge County. It was their belief, and Olmsted's belief as well, that this was a regional asset paid for by HSEM. RPD now says it's theirs and is not allowing it to be deployed for planned events.

The Sheriff's Office has had a number of incidents recently that they could have utilized an incident command unit, and there are a number of other events where they would use one, including:

### **EMERGENCY INCIDENTS**

- missing persons (recent missing child case)
- larger fire incidents
- barricaded persons
- active shooter or extended threats incident
- emergency management incidents
- severe weather incident response (flooding, tornado, blizzard, ice, etc.)
- hazardous materials incidents/clean up
- any emergency management incident
- any long duration incident

### **Other Events**

- training exercises
- Dodge County fair
- city festivals in contract cities
- Marigold Days
- Hogfest
- Heydays
- Dodge County Festivals
- Back up Dispatch Center (required in COOP Plan)
- Visibility is the biggest benefit to utilizing a unit like this at these events - it's a place where people know they can go for law enforcement help or medical help - it also shows there is a strong law enforcement presence at the event which helps discourage problems.

The Sheriff's Office had a missing child incident a few months ago where they had 10 different agencies (police/fire/emt/MSP/DNR), drone team, and state patrol helicopter there assisting. With an event like this, they have operations, planning, and logistics along with division leaders that need to meet and organize while working this incident. Weather is often a concern too and was the day of the search. When they were told the EM-50 wasn't available, they requested assistance from Mower County who sent their Emergency Operations Trailer up to assist. Their trailer is much smaller and compact versus the EM-50. It is light enough where it can be pulled by any of the Tahoe's or Pickups, making it easy for anyone to tow it to an incident.

The Sheriff's Office believes this is the perfect size unit for their needs. After talking to several vendors, the best price came in from the same vendor Mower County used. This estimate includes the trailer, stand-alone awning and lighting.

Total Investment - \$49,100

Mr. Maas discussed with the Board the need and importance of the proposed emergency operations trailer.

Commissioner Allen wanted to know if the emergency operations trailer would come outfitted with desk and chairs.

Sheriff Rose informed the Board that the trailer comes outfitted with the desk areas.

The Emergency Management Director reported the only thing they would have to add to the trailer would be radios.

The Sheriff reiterated that visibility is the biggest benefit to utilizing an operations trailer because it's recognized as a place where people know they can go to get help. It also shows there is a law enforcement presence at an event.

Commissioner Toquam wanted to know if the Sheriff's Office could let the cities know that this trailer is available to use at events.

Sheriff Rose reported that the contracted cities would be contacted and informed that the Emergency Operations trailer would be made available to them for city events and emergencies.

Commissioner Toquam wanted to know if the non-contracted cities would be able to use the trailer.

Mr. Mass informed the Board that they have Mutual Aid Contract with the non-contracted cities and those cities would also have access to the trailer if needed.

Sheriff Rose discussed wages with the Board and informed the Board that all of the surrounding counties have increased their wages and because of this Dodge County now has the lowest starting pay and the lowest top pay in this area, which makes it difficult to attract new recruits. Mr. Rose stated Deputy retention is a concern, especially with a couple of Deputies looking at retiring this year and another one retiring within a year or two.

### **Adjourn**

The Vice Chair adjourned the meeting at 9:22 a.m.



**APPROVED MINUTES OF THE  
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD  
SEPTEMBER 12, 2023**

**Vice Chair**

**Convene County Board Meeting**

The Dodge County Commissioners met in regular session September 12, 2023, in the Commissioner's Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Vice Chair John Allen called the meeting to order at 9:30 a.m.

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Absent	
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Remote	9:30 AM

It was noted that Commissioner Kenworthy was attending remotely from the McCormick Center in Chicago, IL.

**Pledge of Allegiance**

The pledge of allegiance was recited.

**Determine Quorum**

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist            County Administrator  
Becky Lubahn            Deputy Clerk

**Establish Agenda**

**Agenda Approved**

Motion by Toquam seconded by Tjosaas to approve and adopt the agenda as presented.

*Motion Adopted [Unanimous]*

**Consent Agenda**

Motion by Toquam seconded by Tjosaas to approve the following Consent Agenda items:

*Motion Adopted [Unanimous]*

- 1.1. Committee of the Whole - Committee Meeting - Aug 22, 2023 4:40 PM
- 1.2. Board of Commissioners - Regular Meeting - Aug 22, 2023 5:00 PM
- 1.3. Cell Phone Stipend - Ethan Koziolk

**Guy Kohlhofer, County Engineer****CSAH 3 Advance Construction Funding Agreement**

Mr. Kohlhofer reported that in 2024 they will be resurfacing/reconstructing CSAH 3, from T.H. 14 to T.H. 30, using federal funds for a portion of the cost. Included in the Board packet was an agreement that needs to be executed between Dodge County and MnDOT. This allows MnDOT to act as Dodge County's agent in accepting federal aid funds. The Dodge County Engineer will act as the representative for the county.

The Highway Department is requesting approval of the proposed agreement and resolution.

Commissioner Toquam offered the following resolution (#2023-32), seconded by Commissioner Tjosaas:

**BE IT RESOLVED**, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Dodge County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

**BE IT FURTHER RESOLVED**, the *\*Vice Chair* and the *\*Clerk* are hereby authorized and directed for and on behalf of Dodge County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1054852," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

*Resolution Adopted [Unanimous]*

**Tobey Hicks, Information Technology Director & Ryer Anderson, Captain****Dodge County Security Camera Discussion/Risk Analysis**

Mr. Hicks informed the Board that Dodge County has had cameras since before he started in 2008. These cameras were connected via BNC and were very expensive. The IT Director noted that back then cameras were not as common as they are now. The only cameras Dodge County had in 2008 was in the Courtroom. Mr. Hicks recalled that they had 4 to 6 cameras at that time which were wired into Dispatch to a box that would record like a VCR. If at any time someone needed to turn off a camera for whatever reason, someone would physically have to go into Dispatch and unplug a camera, or cameras. These cameras were monitored by the Dodge County Sheriff's Office (DCSO).

In 2010 the DCSO switched out cameras from BNC to IP based cameras. This started out as replacing the cameras in the Courtroom and adding some at the entrances into the Annex and

Courthouse. The total amount of cameras during this project was about 13 to 15 cameras. When IP cameras entered into Dodge County, IT then became involved due to the need for a Windows Server, server maintenance and storage.

The IT Director reported that a few years later a new Sheriff was elected and this Sheriff wanted a bigger camera security system. At that time the server was removed from IT support and managed by the Sheriff himself and vendors. During this time more cameras and panic buttons were added in all offices in the Annex, Courthouse, and Impound Lot. The server needs increased tremendously and a large Windows Server was needed. At that time Mr. Hicks believes they were close to 40 cameras. The IT Director reminded the Board that IT was not involved with this system again until around 2015 when the remodel was going on with the Government Services Building.

This system was then in need of a major upgrade by the Sheriff during that time. The system was designed to double in size which also increase the needs of the system. Mr. Hicks believes this was around the time that we got yet another new Sheriff after the previous Sheriff had planned and built what he thought was coming in the future. So once there was the new Sheriff (current one) the camera server came to be maintained by IT, and the DCSO made the decisions on what, where and why new cameras would be needed.

Other Dodge County departments started requesting cameras in their areas for their safety and security. The requests for cameras came from Fairview Care Center, Public Health, Highway, Transfer Station, and now 218 (415 Main St Mantorville, MN-maintenance garage).

After the Courthouse remodel was done the DCSO had more interview rooms and such that required more security coverage. Shortly after the remodel, Dodge County created a security checkpoint in the Annex and now has someone that can monitor a number of cameras throughout their shift.

The IT Director noted the county currently has just shy of 100 cameras total. Mr. Hicks reported this is the background of how the camera system grew into what we have today.

The Board was informed that a Security Committee has been formed consisting of Captain Anderson, the IT Director and the Facilities & Fleet Manager.

Captain shared with the Board a risk assessment spreadsheet and reported that there are three reasons why we have cameras; 1) for liability, 2) for accountability and 3) for evidence.

Mr. Anderson discussed with the Board the tier system they have come up with to identify which cameras need immediate attention when they go down and which cameras may or may not be replaced if they fail. Captain Anderson reported that Tier 1 cameras are cameras that are placed in locations of high liability.

Commissioner Toquam pointed out the camera system was developed over time and because of that the cameras being used are likely different brands. Ms. Toquam wanted to know if the committee's plan included trying to get all of the same brand of cameras as they are replaced.

Mr. Hicks stated moving forward they will try to put the same brand which has worked well for them, the Access brand.

Mr. Harbaugh reported if they are using all of the same camera brand that they could potentially have a camera fail in an area that is a high priority area and replace it with a camera from another area.

Commissioner Tjosaas wanted to know what the life span of a camera was.

The IT Director informed the Board that the replacement plan for the cameras is 5-7 years.

Commissioner Allen stated he has mixed feelings will all of the cameras and where they are located. Mr. Allen questioned how many cameras are enough?

Captain Anderson reported that they will never be able to catch everything on the cameras, but they do their best to catch what they can.

*Motion No Vote*

### **Jim Elmquist, County Administrator**

#### **Personnel Agenda Reviewed**

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Toquam to approve the following personnel actions:

#### **A. Highway Department**

- A.1 Troy Jobe - Sign Technician  
Step increase from B23 step 7 \$32.05 to B23 step 8 \$32.86.  
Effective Date: 9/1/23
- A.2 Adam Wendt - Equipment Operator  
Step increase from B23 step 7 \$29.84 to B23 step 8 \$30.58.  
Effective Date: 9/1/23
- A.3 Ryan Baker - Engineering Technician  
Step increase from B31 step 3 \$31.97 to B31 step 4 \$32.77.  
Effective Date: 9/1/23
- A.4 Jessica Brennan - Highway Accountant  
Step increase from C41 step 4 \$33.47 to C41 step 3 \$34.39.  
Effective Date: 10/1/23

#### **B. Attorney's Office**

- B.1 Jenna Shallbetter - Paralegal  
Step increase from B31 step 2 \$29.45 to B31 step 1 \$30.34.  
Effective Date: 8/6/23

#### **C. Sheriff's Office**

- C.1 Miranda Wintheiser - Records Support Specialist  
No longer employed.

- Effective Date: 8/28/23
- C.2 Records Support Specialist  
Authorization to fill vacancy,  
Effective Date: 9/12/23
- C.3 Michelle Clements - Courthouse Deputy  
No longer employed.  
Effective Date: 9/15/23
- C.4 Courthouse Deputy - On-Call  
Authorization to post and fill.  
Effective Date: 9/12/23

**D. Environmental Services**

- D.1 Rita Cole - Waste Management Administrator  
Step increase from C41 step 7 \$30.29 to C41 step 6 \$31.40.  
Effective Date: 9/8/23

**E. Annual Band and Grade Reviews**

- E.1 Approval of updated job descriptions and recommended changes in Band and Grade assignment. Band and Grade review completed by Tessia Melvin with DDA.

	<u>From</u>	<u>To</u>
Payroll Specialist/Employee Relations Assist.	B31	B32
Administrative Assistant - Extension	B21	B22
Effective Date: 12/1/23		

*Motion Adopted [Unanimous]*

**Public Safety Committee Report - Commissioner Rhonda Toquam**

Commissioner Toquam presented a summary of the Public Safety Committee report and action items.

**Pork E Pines Farms Donation to Dodge County Sheriff's Office**

Ms. Toquam reported that Pork E Pines Farms has expressed interest in supporting the Sheriff's Office Chaplain and Peer Support program and wanted to make a donation to support their efforts.

Commissioner Toquam offered the following resolution (#2023-33), seconded by Commissioner Tjosaas:

**WHEREAS**, the Dodge County Sheriff's Office from time to time receives donations from individuals and/or organizations; and

**WHEREAS**, the Dodge County Sheriff's Office wishes to accept this donation and utilize it to help fund equipment and training for the Chaplain and/or Peer Support Team Programs; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the Chaplain Program and Peer Support Program.

Pork E Pines Farms - \$50

*Resolution Adopted [Unanimous]*

**Lamae's Bright Light Donation to Dodge County Sheriff's Office**

Commissioner Toquam informed the Board that Lamae's Bright Light has expressed interest in supporting the Sheriff's Office Chaplain and Peer Support Program and wanted to make a donation to support their efforts.

Commissioner Toquam offered the following resolution (#2023-34), seconded by Commissioner Tjosaas:

**WHEREAS**, the Dodge County Sheriff's Office from time to time receives donations from individuals and/or organizations; and

**WHEREAS**, the Dodge County Sheriff's Office wishes to accept this donation and utilize it to help fund equipment and training for the Chaplain and/or Peer Support Team Programs; and

**WHEREAS**, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

**NOW THEREFORE BE IT RESOLVED**, that the Dodge County Board of Commissioners hereby accept the following donation to be used for the Chaplain Program and Peer Support Program.

Lamae's Bright Light - \$4,710.00

*Resolution Adopted [Unanimous]*

**Lisa Kramer, Finance Director**

**Bills Reviewed**

Ms. Kramer reviewed bills with the Board.

Motion by Tjosaas seconded by Toquam to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 310,347.77
13	Road and Bridge Fund	\$ 257,524.08

16	Environmental Quality Fund	\$ 157,665.55
19		\$ <u>85.89</u>
	Total	\$ 725,623.29

*Motion Adopted [Unanimous]*

**2020 Management Representation Letter**

The Finance Director reported that included in the Board packet was the County Management Representation letter for the 2020 audit. Near the end of each audit the State Auditors require a signed Management Representation letter describing that County management understood its audit responsibilities and to the best of our knowledge we submitted accurate information and have disclosed any important subsequent events.

Motion by Toquam seconded by Tjosaas to approve and authorize the County Board Chairman, Finance Director and County Administrator to sign the 2020 Management Representation Letter as requested.

*Motion Adopted [Unanimous]*

**Lauren Cornelius, Environmental Services Director  
Dodge County E-Waste**

Ms. Cornelius and Ms. Cole met with the Board to discuss e-waste. Currently, Dodge County is on the State contract with Dynamic Lifestyle Innovations for electronic waste recycling, we pay \$0.195 per lb. for e-waste. However, they have been made aware that Dynamic will deal directly with Counties for pricing, which sometimes allows for better pricing on commodities. Environmental Services staff has verified that neither our local ordinance nor our solid waste management plan requires the county to use the State contract. Therefore, Environmental Services staff approached Dynamic about a direct contract. Included in the Board packet was the agreement that Dynamic provided. Based on this provided agreement and the 3-4 loads per year that Dodge County averages, this could be an average savings of \$6,500 - \$9,000 per year.

Motion by Tjosaas seconded by Toquam to approve and authorize Waste Management Administrator, Rita Cole, to sign the proposed Service Agreement with Dynamic for disposal of e-waste.

*Motion Adopted [Unanimous]*

**Loader Quotes**

The Environmental Services Director reported that the Transfer Station has allotted \$125,000 in capital to purchase a new loader. Included in the Board packet were four quotes for a new loader and one used loader. Environmental Services is recommending moving forward with the Komatsu WA320-8.

	CAT 930M	Komatsu WA320	Deere 544P	Hyundai 940A XT (new)	Hyundai 940A XT (used)
Cost	\$ 258,433.98	\$ 256,071.11	\$ 253,000.00	\$ 233,400.00	\$ 217,400.00
Trade-in	\$ 113,000.00	\$ 115,000.00	\$ 105,000.00	\$ 110,000.00	\$ 110,000.00
<b>TOTAL</b>	<b>\$ 145,433.98</b>	<b>\$ 141,071.11</b>	<b>\$ 148,000.00</b>	<b>\$ 123,400.00</b>	<b>\$ 107,400.00</b>

A question was raised as to why Environmental Services wasn't recommending that they go with the Hyundai's since they were cheaper. Ms. Cornelius informed the Board that when you included the cost of the loader and the added cost of attachments that the cost for the Hyundai would be higher. They are also more familiar with the Komatsu brand.

Motion by Tjosaas seconded by Toquam to approve and authorize Environmental Services to move forward with purchasing a Komatsu WA320-8 at a cost of approximate \$141,071.11 as requested.

*Motion Adopted [Unanimous]*

**Transfer Station Bulk DEF**

Ms. Cornelius reported that currently, the Transfer Station purchases DEF by a 55-gallon barrel but would like to get a pump system similar to the Highway Department in order to purchase DEF by bulk. The Transfer Station currently has 3 vehicles that need DEF and purchases roughly 10 barrels a year. While there would be a one-time cost of \$1,540.00 to setup the pump system, the cost of bulk is currently 75 cents a gallon cheaper than by the barrel. Therefore, purchasing DEF in bulk over time will be a cost savings for the County.

Motion by Toquam seconded by Tjosaas to approve and authorize Environmental Services to move forward with installing a pumping system at the Transfer Station and purchasing DEF in bulk as requested.

*Motion Adopted [Unanimous]*

**2023 Concrete Crushing**

Ms. Cornelius informed the Board that the concrete pile at the Transfer Station needs to be crushed. Included in the Board packet was a crushing proposal from Soma and Holtmeier. This payment will be coming out of the Transfer Stations Capital Expense

Motion by Tjosaas seconded by Toquam to approve and authorize the Environmental Services Director to sign the crushing proposal with Holtmeier at a cost of approximately \$23,125.00 as recommended.

*Motion Adopted [Unanimous]*

**Break**

The Vice Chair recessed the meeting at 9:58 a.m.



The Vice Chair reconvened the meeting at 10:00 a.m.

**Amy Evans, Public Health Director & Emma Basness, Health Educator**  
**Public Hearing for Cannabis Interim Ordinance**

The Public Hearing to enact an interim ordinance on cannabis was opened at 10:00 a.m.

Ms. Evans was attending the meeting remotely and informed the Board that caveats have been added to the proposed ordinance that would allow them to respond to the State if the State issues a state cannabis license before January 2025.

Ms. Evans reported that on May 30, 2023, Minnesota became the 23rd state to legalize the use of cannabis products. This new legislation creates a new regulatory framework to license businesses that would cultivate, manufacture, and sell cannabis at retail dispensaries. Possession for adults 21 and older became legal on August 1, 2023, however the sale of cannabis is illegal without a state license. The legal sale of cannabis is not anticipated until January 2025. During this time, the newly developed Office of Cannabis Management will work to develop the rule making and licensing processes.

Dodge County Public Health has written an interim ordinance which deals with prohibiting the establishment of new uses or the expansion of existing uses related to sales testing, manufacturing, cultivating, growing, transporting, delivery and distribution of cannabis within Dodge County. This ordinance will allow Dodge County staff time to evaluate the regulatory options while protecting the health, safety, and welfare of county residents. The ordinance has been reviewed by the Environmental Services, Planning and Zoning Director, County Administrator and the County Attorney.

In preparation for the public hearing on 9/12/2023, a notice of hearing was published in the Dodge County Independent for two weeks.

Commissioner Allen wanted to know if the ordinance in front of them was provided by the State.

Ms. Evens clarified that the ordinance that is being proposed is Dodge County's ordinance which was created using examples from two other counties.

Sheriff Rose was present along with Captain Anderson and Mr. Maas and informed the Board that they were there to support the proposed ordinance in any way they could.

There weren't any members of the public that wanted to comment on the proposed Cannabis Interim Ordinance.

Commissioner Tjosaas noted that he supports the proposed ordinance which would allow the county time to create an ordinance and rules that will fit our needs.

The public hearing was closed at 10:04 a.m.

*Motion No Vote*

**Approval of Enactment of Ordinance #23-02**

The Public Health Director presented for the Board consideration a request to approve the proposed Cannabis Interim Ordinance #23-02.

Motion by Tjosaas seconded by Toquam to approve and authorize Cannabis Interim Ordinance #23-02 as presented.

*Motion Adopted [Unanimous]*

**Jim Elmquist, County Administrator**

**Budget Discussion**

The County Administrator informed the Board that this meeting will be the last one for budget presentations by departments. The Sheriff and Environmental Services presented in Committee of the Whole at this morning. No action is being requested until the second meeting in September where the Board will be asked to certify a preliminary budget and levy in preparation for final certification in December.

Included in the Board packet was a preliminary budget draft with a preliminary levy which showed a 4.2% increase from 2022. The budgets reflect Dodge Olmsted Community Corrections' perceived levy amount, MnPrairie's levy as stated at the all-commissioner meeting, added interest income, and a revision to boarding costs. The budget also holds an added amount in commissioner contingency.

The Board was reminded that they can certify at a lower amount, certify at the amount presented today, or certify at a higher amount to protect against any levy needs before December.

As always, the preliminary certification is a number that reflects the potential tax amount on the Truth in Taxation mailing, but the final levy is the actual levy amount after a public hearing the first meeting in December.

Mr. Elmquist noted the first meeting in December will be a night meeting.

The Finance Director was available to answer questions on the proposed budget.

Commissioner Allen reported he is ok with the budget being set between 4-5% with the intention of that number coming down.

Commissioner Tjosaas stated he is ok with setting the proposed budget at 5% with a plan to bring it down from there.

Commissioner Kenworthy didn't have anything to add.

*Motion No Vote*

### **SEMMCHRA Levy Request**

Mr. Elmquist reported this item is presented on this agenda after Ms. Beranek's presentation at the previous meeting. The Board was asked to consider a resolution for preliminary certification of SEMMCHRA's levy request.

The County Administrator informed the Board that \$54,150 is what was included for SEMMCHRA in the 2024 budget.

Commissioner Allen reported that the doesn't want anything higher than the \$54,000 included in the Budget for SEMMCHRA.

Commissioner Toquam stated she doesn't know all of the history behind the county's relationship with SEMMCHRA, but she believes the previous Executive Director purchased properties that they shouldn't have. Ms. Toquam reported she does feel there's been a change in how things are being handled by Ms. Beranek and she knows they are working to clean things up and recognized the work that has been done. Commissioner Toquam noted she hesitates with the \$54,000, but she thinks Ms. Beranek is heading the program in a better direction.

Commissioner Allen indicated that he feels Ms. Beranek has done a good job, but he feels this is a program for the cities, not Dodge County.

Commissioner Toquam offered the following resolution (#2023-35), seconded by Commissioner Tjosaas:

**RESOLUTION APPROVING PRELIMINARY SPECIAL BENEFIT TAX LEVY OF SOUTHEASTERN MINNESOTA MULTI-COUNTY HOUSING AND REDEVELOPMENT AUTHORITY PURSUANT TO MINNESOTA STATUTES, SECTION 469.033, SUBD. 6, AND APPROVING A BUDGET FOR FISCAL YEAR 2024.**

**WHEREAS**, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and Winona Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

**WHEREAS**, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

**WHEREAS**, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0185% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

**WHEREAS**, the Authority has requested that the Board of Commissioners of Dodge County

approve the preliminary levy of such a special benefit tax in the amount of \$54,150.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Dodge County; and

**WHEREAS**, the Board of Commissioners of Dodge County has considered such request by the Authority and believes that consenting to such a preliminary special benefit tax levy by the Authority is in the best interests of Dodge County and its residents; and

**WHEREAS**, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

**WHEREAS**, the Authority has presented to the Board of Commissioners of Dodge County a copy of a proposed budget for its operations for fiscal year 2024.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of Dodge County as follows:

- Section 1. That the budget for fiscal year 2024 for the operations of the Authority as presented for consideration by the Board of Commissioners of Dodge County is hereby in all respects approved.
- Section 2. That the levy of a preliminary special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2024 in the amount of \$54,150.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Dodge County.

*Resolution Adopted [Unanimous]*

Mr. Elmquist provided the Board with a County Administrator update.

*Motion No Vote*

**Lisa Kramer, Finance Director**

**Closed Session - Litigation Related to a Forfeited Property**

Motion by Toquam seconded by Tjosaas to close the meeting to the public at 10:30 a.m. to discuss litigation related to a forfeited property.

*Motion Adopted [Unanimous]*

**Meeting Opened to the Public**

Motion by Tjosaas seconded by Toquam to open the meeting to the public at 10:15 a.m.

*Motion Adopted [Unanimous]*

### **Forfeited Property Appeal Discussed**

Motion by Toquam seconded by Tjosaas to appeal the Court of Appeals decision on whether or not the county has the authority to impose conditions requiring demolition of a pre-existing structure and establishment of a new well as conditions of a tax-forfeiture sale.

*Motion Adopted [Unanimous]*

### **Paul Kiltinen, County Attorney**

#### **Legal Update**

Mr. Kiltinen was not available to provide a legal update.

*Motion No Vote*

### **Administration Committee Report - Commissioner Rodney Peterson**

Commissioner Allen presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen didn't have any meetings to report. Commissioner Kenworthy attended a SEEMS Executive Board meeting, a D&O Task Force meeting, a MnPrairie All-Commissioner meeting, a SEEMS Special meeting and a Building Committee meeting about the GSB air handling. Commissioner Peterson was not available to report his meeting attendance. Commissioner Tjosaas attended a DC Drug Court Task Force meeting, a Steele County Homeless meeting, a SCHRC meeting, a MnPrairie All-Commissioner meeting, a MnPrairie Finance meeting and a Semcac meeting. Commissioner Toquam attended a SCHA Strategic Planning session and a SCHRC meeting.

*Motion No Vote*

There were no Other Deferred business items to discuss.

*Motion No Vote*

### **Adjourn**

#### **Meeting Adjourned**

Motion by Tjosaas seconded by Toquam to adjourn the meeting at 10:37 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on September 26, 2023 at 5:00 p.m.

*Motion Adopted [Unanimous]*

WAGE DISTRIBUTION			2024 Proposed with Wage Distribution Change Showing Staff Changes				
EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary		Benefits
Seasonal Parks	Water		0.00%	0.00%	\$0.00		\$0.00
	Sewer		0.00%	0.00%	\$0.00		\$0.00
	Streets		0.00%	0.00%	\$0.00		\$0.00
<b>Brad Salary \$10,512.00</b>	Parks	<b>\$13,478.40</b>	0.00%	100.00%	<b>\$13,478.40</b>		<b>\$1,592.57</b>
<b>Brian Salary \$2,966.40</b>	Overtime	<b>\$0.00</b>			<b>\$13,478.40</b>		<b>\$1,592.57</b>
	Health						
	Dental						
	Life						
	Pera, SocS,Med	\$1,592.57					
Wade Schroeder	Water	<b>\$53,393.60</b>	16.00%	16.00%	\$9,122.17		\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84		\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28		\$8,463.54
	Parks		24.00%	24.00%	<b>\$13,683.25</b>		<b>\$5,208.33</b>
	Overtime	<b>\$3,619.94</b>			<b>\$57,013.54</b>		<b>\$21,701.39</b>
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$10,237.55					
Stephanie Arnold	Water	<b>\$38,563.20</b>	30.00%	30.00%	\$11,735.82		\$5,697.13
	Sewer		30.00%	30.00%	\$11,735.82		\$5,697.13
	Clerk		30.00%	30.00%	\$11,735.82		\$5,697.13
	Campground		10.00%	10.00%	\$3,911.94		\$1,899.04
	Parks				<b>\$39,119.40</b>		<b>\$18,990.43</b>
	Overtime	<b>\$556.20</b>					
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS, Med, HSA	\$7,526.59					
Gretchen Lohrbach	Clerk	<b>\$65,000.00</b>	80.00%	80.00%	\$52,000.00		\$18,329.07
	Water		10.00%	10.00%	\$6,500.00		\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00		\$2,291.13
	Overtime						
	Health	\$10,365.12			<b>\$65,000.00</b>		<b>\$22,911.34</b>
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$11,447.50					
Joe Adams							
	Water	<b>\$60,174.40</b>	16.00%	16.00%	\$10,350.08		\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48		\$4,801.45
	Streets		39.00%	39.00%	\$25,228.32		\$8,916.99
	Parks		24.00%	24.00%	<b>\$15,525.12</b>		<b>\$5,487.38</b>
	Overtime	<b>\$4,513.60</b>			<b>\$64,688.00</b>		<b>\$22,864.07</b>

	Health	\$10,365.12				
	Dental	\$461.04				
	Life	\$637.68				
	Pera, SocS, Med, HSA	\$11,400.23				
					<b>\$239,299.34</b>	<b>\$88,059.80</b>

<b>Department Breakdown</b>	<b>Base Salary</b>	<b>Benefits</b>				
Water Utility	\$37,708.07	\$15,118.74				
Sewer Utility	\$43,793.14	\$17,347.01				
Public Works	\$47,463.60	\$17,380.53				
General Gov	\$63,735.82	\$24,026.20				
Campground	\$3,911.94	\$1,899.04				
Parks	\$42,686.77	\$12,288.28				
Portion that is overtime	\$8,689.74					
<b>Total Salary</b>	<b>\$239,299.34</b>	<b>\$88,059.80</b>				

Hourly rates	2024 Hourly 3% COLA	Yearly Hours	2023 Hourly	2023 Hourly Council Approved Rates (4% merit + 6% COLA)			
				4% Increase	3% increase	2% increase	1% increase
Gretchen Lohrbach	\$32.19	2080	\$31.25	\$32.50	\$32.19	\$31.88	\$31.56
Wade Schroeder	\$25.67	2080	\$24.92	\$25.92	\$25.67	\$25.42	\$25.17
Brad Suhr	\$17.52	600	\$17.01	\$17.69	\$17.52	\$17.35	\$17.18
Stephanie Arnold	\$18.54	2080	\$18.00	\$18.72	\$18.54	\$18.36	\$18.18
Joe Adams	\$28.93	2080	\$28.09	\$29.21	\$28.93	\$28.65	\$28.37

Overtime Hours	2022	2023 YTD
Joe Adams	104	40
Wade Schroeder	93.25	24.25
Stephanie Arnold/Gretchen	14.75	9.4
Brian Hindal		
Brad Suhr		
Gretchen Lohrbach	Salary; not eligible for overtime	

**Notes: Salary & Benefit Info for 2024 Based on a 3% COLA Increase**

	2024	2023	2022	2021	2020	2019	2018			
PERA	7.50%	7.5	7.50%	7.50%	7.50%	7.50%	7.50%			
Medicare	1.45%	1.45	1.45%	1.45%	1.45%	1.45%	1.45%			
Social Security	6.20%	6.2	6.20%	6.20%	6.20%	6.20%	6.20%			
								2023 Person	2022 Person	2021 Person
								4	4	4
Health	\$41,460.48	\$40,175.04	\$43,877.76	\$41,328.00	\$39,424.00	\$28,002.00	\$27,411.60	\$10,043.76	\$10,969.44	\$10,332.00
Dental	\$1,844.16	\$1,844.16	\$1,571.52	\$2,023.20	\$2,023.20	\$1,472.40	\$2,023.20	\$461.04	\$392.88	\$505.80
Life + STD	\$2,550.72	\$2,600.00	\$2,600.00	\$2,600.00	\$2,800.00	\$1,950.00	\$2,600.00	\$650.00	\$650.00	\$650.00
Insurance Deductible										
Uniform/Boot Allowance	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
								\$200		

Personnel Policy \$500 yr. Uniform/Boot Allowance for Public Works Staff

Personnel Policy \$200/yr. Clothing Allowance for Office Staff

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$713.00	\$1,540.50
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	<b>\$914.12</b>	<b>\$1,835.79</b>
2023-Plan 2	<b>\$836.98</b>	<b>\$1,804.73</b>
2024-Plan 1	<b>\$863.76</b>	<b>\$1,804.73</b>

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$42.15	\$117.90
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	<b>\$32.74</b>	<b>\$108.48</b>
2023	<b>\$38.42</b>	<b>\$139.08</b>
2024	<b>\$38.42</b>	<b>\$139.08</b>

**Health Insurance cost per person noted above includes the \$1,600 Health Saving Account Contribution in single premium cost**

Increase employer contribution to health savings account from \$1,500 to \$1,600 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible (Single)</u>	<u>City Paid</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00



**CITY OF MANTORVILLE**  
**2024**

**BUDGET 2024**  
Preliminary

Council: October 23, 2023

2024 General Budget w/ 2023 YTD			2022 Budget	2023 Budget	2024 Budget
LEVY BREAKDOWN			Final	Final	Preliminary
Account			Final Levy Set 4%	Final Levy Set 8%	Preliminary 8 %
			\$551,235.36	\$595,334.19	\$642,960.93
31000		Property tax	530,034.00	\$551,235.36	\$595,334.19
		Property tax + 1%	535,334.34	\$556,717.71	\$601,287.53
		Property tax + 2%	540,634.68	\$562,260.07	\$607,240.87
		Property tax + 3%	545,935.02	\$567,772.42	\$613,194.22
		Property tax + 4%	551,235.36	\$573,284.77	\$619,147.56
		Property tax + 5%	556,535.70	\$578,797.13	\$625,100.90
		Property tax + 6%	561,836.04	\$584,309.48	\$631,054.24
		Property tax + 7%	567,136.38	\$589,821.84	\$637,007.58
		Property tax + 8%	572,436.72	\$595,334.19	\$642,960.93
		Property tax + 9%	577,737.06	\$600,846.54	\$648,914.27
		Property tax +10%	583,037.40	\$606,358.90	\$654,867.61
		Property tax + 11%	588,337.74	\$611,871.25	\$660,820.95
		Property tax + 12%	593,638.08	\$617,383.60	\$666,774.29
		Property tax + 13%	593,638.08	\$622,895.96	\$672,727.63
		Property tax + 14%	593,638.08	\$628,408.31	\$678,680.98
		Property tax + 15%	593,638.08	\$633,920.66	\$684,634.32

## 2024 General Budget w/ 2023 YTD

		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
101-	REVENUES	Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,027.77	\$642,960.93	Prliminary 8%
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$170.00	\$550.00	Rental Renewals, Golf Cart Permits, vendors
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$5,174.52	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$376,877.00	LGA \$344,869.00 & Small Cities Assistance \$32,008.00
33402	Market Value Credit	\$157.27	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,836.96	Aid dollars to offset highway mtnc, assume 2024 increase 3%
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$10,080.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$750.00	\$1,000.00	public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$74,300.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$2,000.01	\$1,500.00	Fees for fire calls
34780	Park Fees	\$1,020.00	\$750.00	\$895.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$1,001.28	\$1,000.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) T-shirt sales
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$4,968.93	\$6,500.00	Dividend checks LMC, LMCIT, Fire Dept Reimbursements
36210	Interest Earnings	\$18,935.38	\$3,000.00	\$32,000.00	\$36,000.00	Interest on investments, savings, checking <b>had to change because of allocation of interest</b>

36230	Contributions and Donations	\$3,286.08	\$0.00	\$13,342.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$4,940.98	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) 2022
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund for Tanker Truck
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	<b>Total Revenues</b>	<b>\$1,130,488.50</b>	<b>\$1,042,221.00</b>	<b>\$843,022.86</b>	<b>\$1,184,624.89</b>	

## 2024 General Budget w/ 2022 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41110</b>	<b>LEGISLATIVE (MAYOR/COUNCIL)</b>							
	101	Salaries	\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
	120	Council Benefits	\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	SS, Medicare
	151	Workers Comp Ins. Premium	\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
	208	Training, Mileage	\$500.00	\$380.79	\$1,800.00	\$541.20	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
	352	Publishing	\$1,800.00	\$1,894.78	\$1,800.00	(\$482.82)	\$2,500.00	Legal Notices Published
	365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430	Miscellaneous	\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
	433	Dues and Memberships	\$1,700.00	\$2,006.60	\$2,030.00	\$219.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$14,105.00</b>	\$15,020.95	<b>\$15,751.00</b>	\$8,007.86	<b>\$15,723.00</b>	

<b>41200</b>	<b>OPERATING TRANSFERS</b>							
	720	Operating Transfers	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>		\$22,000.00	<b>\$0.00</b>	\$0.00	<b>\$0.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41410</b>	<b>ELECTIONS</b>							
	101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	Training, Election Day Support
	120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	Soc Sec, Medicare
	430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	Food
		<b>TOTAL</b>	<b>\$3,300.00</b>	<b>\$4,392.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,482.00</b>	

<b>41500</b>	<b>Financial Administration</b>							
	101	Salaries	\$69,717.30	\$73,425.80	\$78,716.14	\$56,815.32	\$63,735.82	
	120	Employee Benefits	\$22,392.96	\$21,844.17	\$34,831.60	\$7,992.13	\$24,026.20	SS, Medicare, Health, Dental, etc.
	151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	
	200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$441.25	\$1,200.00	City Hall related Supplies (Increased prelim from \$1000 to \$1500 in 2023)
	208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	Training/Conference Clerk, Asst Clerk (Decreased prelim from \$2000 to \$1500) in 2023
	300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	\$253.03	\$6,000.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)= \$4,095 Laserfiche \$1,940 (reimbursed by ARPA funds 2022)
	312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	
	315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$84.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100 2023)
	322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	\$120.25	\$5,500.00	Monthly UB mail, all other correspondence, supplies; additional mailings in 2022
	350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	(\$163.57)	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	Health and Wellness pool participation
	570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$4,000.00	Laserfiche Storage, copier, computers
	700	Funds Transfer	\$0.00	\$1,940.00	\$0.00		\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
		<b>Total Financial Administration</b>	<b>\$113,410.26</b>	<b>\$117,186.34</b>	<b>\$136,543.74</b>	<b>\$71,473.76</b>	<b>\$110,671.02</b>	

<b>41530</b>	<b>Accounting</b>							
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	301	Accounting & Auditing Services	\$18,550.00	<b>\$19,600.00</b>	\$19,600.00	(\$4,500.00)	\$24,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Services</b>	<b>\$18,550.00</b>	<b>\$19,600.00</b>	<b>\$19,600.00</b>	<b>(\$4,500.00)</b>	<b>\$24,000.00</b>	

<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$7,206.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,950.00	Dodge County Contract Yearly & Taxes on Annexed Land - \$569.33 (2023 Contract received at \$6,360)
		<b>Total Assessing</b>	<b>\$7,206.00</b>	<b>\$6,656.00</b>	<b>\$6,360.00</b>	<b>(\$242.44)</b>	<b>\$6,950.00</b>	

<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,750.00	\$14,646.77	\$20,000.00	(\$2,286.97)	\$20,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,750.00</b>	<b>\$14,646.77</b>	<b>\$20,000.00</b>	<b>(\$2,286.97)</b>	<b>\$20,000.00</b>	

2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41940</b>	<b>General Govt. Buildings/Plant</b>							
	200	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$509.08	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$44.46	\$3,500.00	Toolbox for shop included
	228	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers, lights, etc
	321	Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,318.12	\$3,500.00	Telephone, Internet, Fax
	362	Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$4,974.18	\$13,000.00	Electric & Gas
	384	Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$446.75	\$2,120.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.61	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$45,760.00</b>	<b>\$52,995.27</b>	<b>\$49,060.00</b>	<b>\$5,079.85</b>	<b>\$54,000.00</b>	

<b>41950</b>	<b>Engineering Professional Services</b>							
	303	Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$3,511.00)	\$8,500.00	
		<b>Total Engineering Services</b>	<b>\$20,000.00</b>	<b>\$8,283.43</b>	<b>\$7,000.00</b>	<b>(\$3,511.00)</b>	<b>\$8,500.00</b>	



## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>42100</b>	<b>Police Protection Contract</b>							
	310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	
		<b>Total Police Protection Contract</b>	<b>\$100,963.20</b>	<b>\$100,963.20</b>	<b>\$104,250.00</b>	<b>\$104,250.00</b>	<b>\$107,850.00</b>	

<b>42200</b>	<b>Fire Protection</b>							
	101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	
	120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
	130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
	151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	
	208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$1,081.26	\$6,000.00	Additional Firefighters hired in 2023
	212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$603.68)	\$3,000.00	
	217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$3,979.04)	\$2,500.00	
	228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$5,083.72	\$10,000.00	
	240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,777.25	\$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$98.33)	\$4,000.00	
	321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$573.52)	\$1,900.00	
	380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$46.69	\$720.00	
	433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$280.00)	\$2,000.00	Explorer Program
	437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$190,238.72)	\$800.00	\$188,587.58 of Tanker Truck allocated
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
	570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
		Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	Transfers to truck & equipment next year if not used
		Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	
	701	Transfer to FD Equipt Fund		(\$28,246.00)				
		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	

		FIRE HALL UPGRADES PROJECT					
		Training & Equipment Grants Received		(\$4,000.00)			Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00	\$0.00	
		<b>Total Fire Protection **</b>	<b>\$117,710.00</b>	<b>\$109,530.98</b>	<b>\$124,523.00</b>	<b>(\$151,773.67)</b>	<b>\$123,539.00</b>
		** 240 & 570 budget balance carries over to truck/equip fund each year.					

<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$5,494.84	\$10,000.00	Construction Management Services
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,300.23</b>	<b>\$10,000.00</b>	<b>\$5,494.84</b>	<b>\$10,000.00</b>	

2024 General Budget w/ 2023 YTD							
		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- EXPENDITURES				Final		Preliminary	
43100	Streets Department						
101	Salaries	\$39,313.38	\$42,531.94	\$45,068.57	\$14,698.25	\$47,463.60	
120	Employee Benefits	\$14,821.24	\$16,623.07	\$15,439.62	\$3,550.77	\$17,380.53	
151	Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
200	Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$219.49	\$1,500.00	
208	Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
212	Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
224	Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$168.92	\$9,000.00	
228	Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$1,970.50)	\$10,000.00	
229	Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$155.96	\$1,200.00	
230	Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$18,331.00	\$0.00	
240	Tools and Minor Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,078.44)	\$1,000.00	
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	(\$20,491.03)	\$60,000.00	Includes Crack Sealing & Road Scraper & Sweeping & Paint
603	New Wheel Loader Payment (short term debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
700	Transfer in from CIP	-\$18,331.00	(\$29,760.00)	-\$18,331.00	\$0.00	\$0.00	
	Additional CIP Items			\$10,800.00	(\$7,531.00)	\$0.00	Repair of adjustment rings for manholes on 9th St and Walnut St
	<b>Total Streets Department</b>	<b>\$94,284.62</b>	<b>\$119,179.21</b>	<b>\$115,277.19</b>	<b>\$2,127.06</b>	<b>\$157,197.13</b>	

43125	Ice and Snow Removal						
212	Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
404	Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
406	Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
570	Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Ice and Snow Removal</b>	<b>\$17,000.00</b>	<b>\$18,734.70</b>	<b>\$15,000.00</b>	<b>(\$6,755.64)</b>	<b>\$24,500.00</b>	

43160	Street Lighting						
381	Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$19,465.38)	\$70,000.00	Solar was not included last year
	<b>Total Street Lighting</b>	<b>\$30,000.00</b>	<b>\$55,893.61</b>	<b>\$35,000.00</b>	<b>(\$19,465.38)</b>	<b>\$70,000.00</b>	

2024 General Budget w/ 2023 YTD		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>		<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>45200</b>	<b>Parks &amp; Recreation</b>						
101	Salaries	\$34,237.89	\$30,477.34	\$39,152.97	\$14,090.92	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits	\$10,290.05	\$9,422.63	\$10,777.51	\$3,735.82	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp	\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies	\$1,500.00	\$1,317.33	\$1,500.00	(\$664.88)	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing	\$62.00	\$66.49	\$65.00	\$29.57	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel	\$1,000.00	\$2,997.32	\$3,000.00	(\$308.44)	\$3,500.00	
401	Repairs and Maintenance Buildings	\$6,000.00	\$7,305.72	\$6,000.00	\$1,693.33	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint
404	Repairs and Maintenance Machinery	\$2,000.00	\$3,265.57	\$2,000.00	(\$2,705.86)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental	\$1,000.00	\$0.00	\$1,000.00	(\$59.25)	\$1,200.00	Port a Potty Rental Fees
430	Miscellaneous	\$7,500.00	\$7,500.00	\$5,000.00	\$281.53	\$5,000.00	Joint Powers Agreement (Addt.\$2500 request) 2023 will go back to \$5K
437	Other Miscellaneous	\$0.00	\$6,524.69	\$0.00	(\$2,037.50)	\$0.00	
440	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood				\$0.00	\$0.00	
500	Capital Outlay	\$42,382.00	\$44,024.09		\$0.00	\$72,212.13	
	2024 Park Board Wish List for Budget Includes the following items:	\$32,382.00		\$30,910.00	\$22,842.77		\$66,212.13 Wish List
	Mulch \$3000						
	Tractor Lease \$4,360.63 (year 3/5)						
	Hockey/Basketball \$5,000						
	Weed Trimmer \$350						
	Rock for Ball Fields \$3,000						
	Park Tree Management \$10,000						Park Trees - New and Removal
	Denneson Park \$5,000						
	Sprayer Fpr JD Mower \$650						
	Community Tree Management - BLVD	\$10,000.00		\$6,000.00			\$6000.00 is in the Park Wish List
	Garbage Cans (2) \$1356						
	Redo Mantor Field \$8345.50						
	Rip Rap Covered Bridge \$17,000						
	Replacement Tire Swing \$900						
	Broom For JD Mower \$7250						

	720	Transfers In	\$0.00	\$15,861.80	\$0.00			Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs srelated to 2021 Walnut St project - 2022
		<b>Total Parks and Recreation</b>	<b>\$150,353.94</b>	<b>\$132,047.98</b>	<b>\$108,828.48</b>	<b>\$37,380.52</b>	<b>\$153,520.90</b>	

2024 General Budget w/ 2023 YTD		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>		<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>46500</b>	<b>EDA</b>						
	101 Salaries	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	
	120 Benefits	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	
	437 Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$8,620.65	\$34,225.00	
	2023 EDA Wish List for Budget included the following:						Waiting on EDA Budget Request for 2024
	\$500 City Branding						
	\$75 Cross-Community Chamber Membership						
	\$1000 Paper and On-Line Brochures						
	\$8000 City-Wide Event Support						add \$2000.00 for trolley to \$8000 in 2023
	\$24,000 Contract with CEDA						
	\$650 Administrative Support						
	\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720 Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
	<b>Total EDA</b>	<b>\$31,093.00</b>	<b>\$25,514.27</b>	<b>\$31,093.00</b>	<b>\$9,270.65</b>	<b>\$34,225.00</b>	

**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
<b>311-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2019A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$57,500.00	35,000 + 22,500
	611	Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$23,290.00	14,292 + 9000
	620	Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
								streets & sewer (Abatement 100% Disposal 75%)
		<b>Total</b>	<b>\$0.00</b>	<b>\$51,470.00</b>	<b>\$0.00</b>	<b>(\$106,525.00)</b>	<b>\$81,285.00</b>	
<b>312-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Eqpmt &amp; Util Note 2021A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$11,999.50	\$0.00	(\$13,000.00)	\$13,000.00	Plow Portion
	611	Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	Plow Portion
		<b>Total</b>	<b>\$0.00</b>	<b>\$14,291.00</b>	<b>\$0.00</b>	<b>(\$16,114.00)</b>	<b>\$14,908.00</b>	
<b>313-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2022A</b>							
	611	Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$13,405.00	
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$34,000.00	
								streets
		<b>Total</b>	<b>\$0.00</b>	<b>(\$0.22)</b>	<b>#REF!</b>	<b>(\$7,000.00)</b>	<b>\$47,405.00</b>	

TOTAL **\$143,598.00**

**2024 General Budget w/ 2023 YTD**

			2024 Budget
401-	<b>EXPENDITURES</b>		<b>Preliminary</b>
41000	<b>Capital Funds</b>		
	570	<b>General Capital Projects</b>	\$114,000.00
<b>Total</b>			<b>\$114,000.00</b>



## 2024 General Preliminary Budget Revenue/Expense

	2022 Budget	2023 Budget	2024 Budget	COMMENTS
<b>TOTAL REVENUES</b>				
	<b>Final</b>	<b>Final</b>	<b>Preliminary</b>	
	1,130,488.50	1,042,221.00	1,184,624.89	

### TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Elections	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	136,543.74	110,671.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,950.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	54,000.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,539.00	Need Final Budget
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	115,277.19	157,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	108,828.48	153,520.90	
101.46500	EDA	31,093.00	31,093.00	34,225.00	Need Final Budget
311.312.313	Other Financing	259,190.98	244,234.58	143,598.00	
401-41000	Capital Funds			114,000.00	

	<b>TOTAL EXPENDITURES</b>	1,053,677.00	1,042,520.99	1,183,756.05	
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<b>TOTAL REVENUE LESS TOTAL EXPENSES</b>	76,811.50	(299.99)	868.84	Preliminary Levy 8%
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	A	B	C	I	J	K	L	M	N	O
1	2024 Budget	<b>ENTERPRISE FUNDS</b>								
2		<b>601 WATER FUND</b>		<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>2023 YTD Revenues &amp; Spent</b>	<b>2024 Budget</b>
3	601-	<b>REVENUES</b>								<b>Preliminary</b>
4	36100	Special Assessments	Certified Outstanding UB Collected	\$0.00	\$450.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
5	36200	Miscellaneous	Bulk Water Sales; LMCIT pymt for well problems	\$0.00	\$597.33	\$0.00	\$2,997.57	\$0.00	\$447.00	\$0.00
6	36210	Interest Earnings		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$918.21	\$11,000.00
7	37100	Water Sales		\$159,982.00	\$164,193.56	\$164,781.00	\$159,848.64	\$169,725.00	\$127,056.42	\$160,000.00
8	37150	Water Connect/Reconnect	New Home Connections	\$0.00	\$614.00		\$1,228.00	\$0.00	\$614.00	\$1,228.00
9	37160	Water Penalty		\$0.00	\$1,625.09		\$1,639.39	\$0.00	\$606.16	\$1,000.00
10	37170	MDH Fee (Safe Drinking Water/Service Connection Fee)		\$3,762.00	\$3,850.35	\$3,762.00	\$3,872.32	\$3,762.00	\$2,868.62	\$3,600.00
11	37180	Commercial Water Tax		\$1,500.00	\$1,122.97	\$1,500.00	\$1,212.19	\$1,500.00	\$873.61	\$1,130.00
12	38051	Gas Franchise Fee		\$10,321.00	\$11,335.98	\$10,321.00	\$10,995.55	\$10,321.00	\$8,330.00	\$11,000.00
13	38052	Electric Franchise Fee		\$12,324.00	\$6,369.22	\$12,324.00	\$12,949.65	\$12,977.00	\$10,621.59	\$12,745.00
14	39202	Contribution - Enterprise Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
15	39203	Transfer from Other Fund		\$0.00	\$0.00		\$41,400.00	\$0.00	\$0.00	\$0.00
16	39310	Proceeds-Gen Obligation Bonds		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
17										
18		<b>Total Revenues</b>		<b>\$187,889.00</b>	<b>\$190,158.50</b>	<b>\$192,688.00</b>	<b>\$237,043.31</b>	<b>\$198,285.00</b>	<b>\$152,335.61</b>	<b>\$201,703.00</b>
19										
20										
21	601-	<b>OPERATING EXPENSES</b>								
22	49400									
23	101	Salaries	Staff Wages	\$38,900.00	\$25,082.88	\$40,500.00	\$26,144.94	\$43,126.11	\$42,013.37	\$37,708.07
24	120	Benefits	Staff Benefits	\$15,000.00	\$13,380.18	\$10,100.00	\$6,894.90	\$15,328.64	\$12,176.35	\$15,118.73
25	151	Workmans Comp	Staff Ins.	\$1,000.00	\$2,926.40	\$1,000.00	\$1,559.00	\$1,200.00	\$1,043.74	\$1,194.00
26	200	Supplies	Marking paint, UB cards	\$1,000.00	\$1,393.47	\$1,000.00	\$944.93	\$1,000.00	\$454.92	\$1,000.00
27	208	Training/Mileage	Staff Training - New Staff	\$800.00	\$1,507.37	\$800.00	\$323.00	\$800.00	\$1,399.34	\$1,000.00
28	210	Tax & Licensing	Sales and Use Tax Commercial Water	\$1,500.00	\$1,144.45	\$1,500.00	\$3,243.29	\$2,000.00	\$1,886.10	\$3,400.00
29	216	Chemicals	Chemicals for water dept	\$10,000.00	\$11,158.49	\$10,000.00	\$7,958.94	\$10,000.00	\$10,058.47	\$10,300.00
30	220	Bldg. Repair and Maintenance	Tower/Well House	\$10,000.00	\$2,511.47	\$10,000.00	\$4,239.12	\$10,000.00	\$48.43	\$10,000.00
31		Well #2 Pump Inspections		\$0.00		\$0.00				\$0.00
32	228	Equipment Repair and Maintenance	Water Meters; Fluoride Mtr	\$7,000.00	\$1,909.95	\$7,000.00	\$14,154.77	\$10,000.00	\$17,019.45	\$10,000.00
33	240	Tools & Minor Equipment			\$197.83	\$200.00	\$153.00	\$200.00	\$0.00	\$200.00
34	300	Professional Services	Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program	\$10,000.00	\$11,046.83	\$10,000.00	\$4,280.00	\$10,000.00	\$9,686.34	\$10,000.00
35				\$5,500.00	\$0.00					
36	303	Engineering			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37	321	Communications	Tower, well house alarm, fiber line	\$850.00	\$685.80	\$700.00	\$698.65	\$700.00	\$506.27	\$700.00
38	362	Property Insurance	N/A							



2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
602-	<b>REVENUES</b>								Preliminary
33400	State Grant and Aids			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	Mantor Drive Project	\$5,500.00	\$16,475.00	\$5,500.00	\$8,972.00	\$5,500.00	\$0.00	\$0.00
36200	Miscellaneous Revenue			\$651.50		\$8,336.00			\$0.00
36210	Interest Income			\$0.00		\$0.00	\$0.00	\$4,591.06	\$23,000.00
37200	Sewer Sales		\$300,746.00	\$306,500.71	\$300,746.00	\$300,792.29	\$309,768.38	\$232,411.51	\$298,000.00
37250	Sewer Connect/Reconnect			\$2,639.00		\$5,278.00	\$0.00	\$2,639.00	\$0.00
37251	SEWER CONNECT CHG CEMETERY RD			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty			\$3,025.55		\$5,278.00	\$0.00	\$1,126.57	\$1,200.00
38051	Gas Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	From General Fund; Required PFA Bond Transfer	\$20,000.00	\$52,319.00	\$20,000.00	\$35,000.00	\$20,000.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt			\$0.00					
	<b>Total Revenues</b>		<b>\$326,246.00</b>	<b>\$381,610.76</b>	<b>\$326,246.00</b>	<b>\$363,656.29</b>	<b>\$335,268.38</b>	<b>\$240,768.14</b>	<b>\$322,200.00</b>
602-49450-	<b>OPERATING EXPENSES:</b>								
101	Salaries		\$29,500.00	\$34,160.70	\$30,500.00	\$37,033.80	\$32,928.37	\$44,772.59	\$43,793.14
120	Benefits		\$11,000.00	\$15,932.88	\$11,100.00	\$13,852.76	\$11,366.15	\$13,330.55	\$17,347.01
151	Workman's Comp		\$1,500.00	\$1,945.40	\$1,500.00	\$1,686.00	\$1,450.00	\$1,231.81	\$1,409.00
200	Supplies		\$1,500.00	\$574.17	\$1,000.00	\$306.34	\$1,000.00	\$505.70	\$1,000.00
208	Training, Mileage		\$1,000.00	\$1,294.05	\$1,400.00	\$23.00	\$1,400.00	\$984.40	\$1,500.00
210	Tax and Licensing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel		\$1,700.00	\$3,292.65	\$2,000.00	\$2,888.83	\$3,200.00	\$2,120.43	\$3,500.00
216	Chemicals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps	\$10,000.00	\$16,666.77	\$15,000.00	\$4,213.39	\$15,000.00	\$11,374.29	\$15,000.00
240	Tools Minor Equipment		\$500.00	\$962.97	\$500.00	\$74.07	\$500.00	\$120.83	\$500.00
300	Professional Services	Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon,	\$10,000.00	\$16,264.12	\$11,000.00	\$6,417.29	\$11,000.00	\$8,525.13	\$11,000.00
303	Engineering Fees		\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	Alarm Line; WWTP, Lift station	\$852.00	\$941.60	\$850.00	\$777.30	\$850.00	\$712.54	\$870.00
362	Property Insurance								
380	Utility Services	Gas/Electric to run lift stations	\$15,000.00	\$8,920.11	\$5,000.00	\$7,556.81	\$5,000.00	\$2,658.59	\$3,000.00
405	Depreciation			\$130,610.00		\$130,652.00	\$0.00	\$0.00	\$0.00
433	Dues and Memberships	LMC Yearly	\$300.00	\$60.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
437	Other Miscellaneous		\$3,800.00	\$776.91	\$1,200.00	\$964.89	\$1,200.00	\$36.63	\$1,000.00
442	Grant Award Related Expense					\$0.00	\$0.00	\$0.00	\$0.00
530	Construction					\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	2024 Televising Sewer Main & Impeller Replacement	\$10,000.00	\$426.61	\$10,000.00	\$144.69	\$7,500.00	\$9,160.48	\$10,500.00

2024 Budget ENTERPRISE FUND

602 SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
585	Kasson WW Processing Fee		\$112,000.00	\$64,807.92	\$112,000.00	\$60,218.00	\$112,000.00	\$60,333.00	\$95,000.00
601	Debt Service Bond Principal	PFA with Kasson (principal & Interest)	\$37,000.00	\$36,296.00	\$25,000.00	\$35,184.64	\$35,000.00	\$35,287.23	\$35,200.00
601	Debt Service Bond Principal	2019A							\$7,500.00
605	Clean Water SRF Bond	2010 PFA Principal	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,750.00	\$0.00	\$14,000.00
608	PFA WW Connection Bond	2017 PFA Principal	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$23,000.00
611	Bond Interest	2017 PFA	\$7,170.00	\$19,197.62	\$6,120.00	\$19,274.38	\$6,120.00	\$15,533.14	\$3,480.00
611	Bond Interest	2010 PFA							\$1,816.00
611	Bond Interest	2019A							\$3,000.00
620	Fiscal Agent Fees		\$495.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
720	Operating Transfers	Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion	\$10,106.00		\$11,222.00	\$0.00			
998	Asset Disposal Loss					\$0.00	\$0.00	\$0.00	\$0.00
999	Asset Retirement								
	<b>Total Expenditures</b>	Not including Depreciation	<b>\$303,423.00</b>	<b>\$353,130.48</b>	<b>\$285,692.00</b>	<b>\$356,268.19</b>	<b>\$286,564.52</b>	<b>\$206,687.34</b>	<b>\$298,715.15</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$22,823.00</b>	<b>\$28,480.28</b>	<b>\$40,554.00</b>	<b>\$7,388.10</b>	<b>\$48,703.86</b>	<b>\$34,080.80</b>	<b>\$23,484.85</b>

Written in Red are funds that have gone over budget

Highlighted in Red are Credits

2024 Budget ENTERPRISE FUND

603 RV FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Revenues & Spent	2024 Budget
603-	<b>REVENUES</b>								<b>Preliminary</b>
34000	Charges for Services		\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$23,781.00	\$22,000.00
	Misc Revenues	Wood Box & Sewer							
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$24,181.00</b>	<b>\$18,000.00</b>	<b>\$24,211.44</b>	<b>\$18,000.00</b>	<b>\$23,271.00</b>	<b>\$22,000.00</b>
603-45183-	<b>OPERATING EXPENSES</b>								
101	Salaries		\$7,200.00	\$7,325.10	\$7,700.00	\$20,961.42	\$13,000.00	\$2,979.36	\$3,911.94
120	Benefits		\$3,100.00	\$3,189.38	\$3,100.00	\$3,438.39	\$3,100.00	\$628.15	\$1,899.05
210	Tax and Licensing	Sales/Use, License Renew	\$1,700.00	\$1,534.58	\$1,700.00	\$2,085.01	\$2,000.00	\$1,055.29	\$3,000.00
381	Electric Utilities		\$2,500.00	\$1,372.06	\$1,000.00	\$254.28	\$1,000.00	\$431.22	\$900.00
384	Refuse/Garbage Disposal		\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs and Maintenance		\$16,559.00	\$0.00	\$14,325.00	\$2,884.55	\$14,325.00	\$267.94	\$10,000.00
410	Rentals	Port a Potty Rental	\$475.00	\$468.58	\$475.00	\$0.00	\$475.00	\$520.89	\$475.00
440	Refunds and Reimbursements		\$500.00	\$305.00	\$500.00	\$4,000.00	\$500.00	\$340.00	\$500.00
720	Operating Transfers								
	<b>Total Expenses</b>		<b>\$32,574.00</b>	<b>\$14,194.70</b>	<b>\$28,800.00</b>	<b>\$33,623.65</b>	<b>\$34,400.00</b>	<b>\$6,222.85</b>	<b>\$20,685.99</b>
	<b>Total Revenue Minus Expenses</b>		<b>-\$14,574.00</b>	<b>\$9,986.30</b>	<b>-\$10,800.00</b>	<b>-\$9,412.21</b>	<b>-\$16,400.00</b>	<b>\$17,048.15</b>	<b>\$1,314.01</b>

2024 Budget ENTERPRISE FUND

604 STORM SEWER FUND			2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining & Spent	2024 Budget
604-	<b>REVENUES</b>								<b>Preliminary</b>
36100	Special Assessments		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings		\$0.00	\$0.00		\$0.00	\$0.00	\$655.87	\$3,000.00
37500	Storm Sewer Charge Collections		\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$13,462.36	\$18,000.00
37560	Storm Sewer Penalty		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39201	Transfer from General Fund		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Revenues</b>		<b>\$18,000.00</b>	<b>\$18,473.34</b>	<b>\$18,000.00</b>	<b>\$18,511.46</b>	<b>\$18,000.00</b>	<b>\$14,118.23</b>	<b>\$21,000.00</b>
604-43150-	<b>OPERATING EXPENSES</b>								
300	Professional Services	Rip Rap, Storm Drainage Cleaning; \$500 each time	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
303	Engineering		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs/Maint		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Expenses</b>		<b>\$1,500.00</b>	<b>\$2,659.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>
	<b>Total Revenue Minus Expenses</b>		<b>\$16,500.00</b>	<b>\$15,814.34</b>	<b>\$16,500.00</b>	<b>\$18,511.46</b>	<b>\$16,500.00</b>	<b>\$14,118.23</b>	<b>\$19,500.00</b>

WAGE DISTRIBUTION		2024 Proposed with Wage Distribution Change Showing Staff Changes					
EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary		Benefits
Seasonal Parks	Water		0.00%	0.00%	\$0.00		\$0.00
	Sewer		0.00%	0.00%	\$0.00		\$0.00
	Streets		0.00%	0.00%	\$0.00		\$0.00
<b>Brad Salary \$10,512.00</b>	Parks	<b>\$13,478.40</b>	0.00%	100.00%	<b>\$13,478.40</b>		<b>\$1,592.57</b>
<b>Brian Salary \$2,966.40</b>	Overtime	<b>\$0.00</b>			<b>\$13,478.40</b>		<b>\$1,592.57</b>
	Health						
	Dental						
	Life						
	Pera, SocS,Med	\$1,592.57					
Wade Schroeder	Water	<b>\$53,393.60</b>	16.00%	16.00%	\$9,122.17		\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84		\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28		\$8,463.54
	Parks		24.00%	24.00%	<b>\$13,683.25</b>		<b>\$5,208.33</b>
	Overtime	<b>\$3,619.94</b>			<b>\$57,013.54</b>		<b>\$21,701.39</b>
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$10,237.55					
Stephanie Arnold	Water	<b>\$38,563.20</b>	30.00%	30.00%	\$11,735.82		\$5,697.13
	Sewer		30.00%	30.00%	\$11,735.82		\$5,697.13
	Clerk		30.00%	30.00%	\$11,735.82		\$5,697.13
	Campground		10.00%	10.00%	\$3,911.94		\$1,899.04
	Parks				<b>\$39,119.40</b>		<b>\$18,990.43</b>
	Overtime	<b>\$556.20</b>					
	Health	\$10,365.12					
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS, Med, HSA	\$7,526.59					
Gretchen Lohrbach	Clerk	<b>\$65,000.00</b>	80.00%	80.00%	\$52,000.00		\$18,329.07
	Water		10.00%	10.00%	\$6,500.00		\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00		\$2,291.13
	Overtime						
	Health	\$10,365.12			<b>\$65,000.00</b>		<b>\$22,911.34</b>
	Dental	\$461.04					
	Life	\$637.68					
	Pera, SocS,Med, HSA	\$11,447.50					
Joe Adams							
	Water	<b>\$60,174.40</b>	16.00%	16.00%	\$10,350.08		\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48		\$4,801.45
	Streets		39.00%	39.00%	\$25,228.32		\$8,916.99
	Parks		24.00%	24.00%	<b>\$15,525.12</b>		<b>\$5,487.38</b>
	Overtime	<b>\$4,513.60</b>			<b>\$64,688.00</b>		<b>\$22,864.07</b>





	2024	2023	2022	2021	2020	2019	2018		2023 Person	2022 Person	2021 Person
PERA	7.50%	7.5	7.50%	7.50%	7.50%	7.50%	7.50%				
Medicare	1.45%	1.45	1.45%	1.45%	1.45%	1.45%	1.45%				
Social Security	6.20%	6.2	6.20%	6.20%	6.20%	6.20%	6.20%				
									4	4	4
Health	\$41,460.48	\$40,175.04	\$43,877.76	\$41,328.00	\$39,424.00	\$28,002.00	\$27,411.60	\$10,043.76	\$10,969.44	\$10,332.00	
Dental	\$1,844.16	\$1,844.16	\$1,571.52	\$2,023.20	\$2,023.20	\$1,472.40	\$2,023.20	\$461.04	\$392.88	\$505.80	
Life + STD	\$2,550.72	\$2,600.00	\$2,600.00	\$2,600.00	\$2,800.00	\$1,950.00	\$2,600.00	\$650.00	\$650.00	\$650.00	
Insurance Deductible											
Uniform/Boot Allowance	\$1,400.00	\$1,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00	
								\$200			

Personnel Policy \$500 yr. Uniform/Boot Allowance for Public Works Staff

Personnel Policy \$200/yr. Clothing Allowance for Office Staff

**History of Health Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$713.00	\$1,540.50
2021	\$861.00	\$1,621.50
2022-Plan 2	\$891.56	\$1,787.15
2022-Plan 1	<b>\$914.12</b>	<b>\$1,835.79</b>
2023-Plan 2	<b>\$836.98</b>	<b>\$1,804.73</b>
2024-Plan 1	<b>\$863.76</b>	<b>\$1,804.73</b>

**History of Dental Premiums**

<u>Year</u>	<u>Single</u>	<u>Family</u>
2020	\$42.15	\$117.90
2021	\$42.15	\$117.90
2022	\$32.74	\$108.48
2022	<b>\$32.74</b>	<b>\$108.48</b>
2023	<b>\$38.42</b>	<b>\$139.08</b>
2024	<b>\$38.42</b>	<b>\$139.08</b>

**Health Insurance cost per person noted above includes the \$1,600 Health Saving Account Contribution in single premium cost**

Increase employer contribution to health savings account from \$1,500 to \$1,600 based on:

City pays half of the single deductible to each employee's HSA

Deductible payment history:

<u>Year</u>	<u>Deductible (Single)</u>	<u>City Paid</u>
2020	Unknown	\$1,300.00
2021	\$2,600.00	\$1,300.00
2022	\$2,800.00	\$1,400.00
2023	\$3,000.00	\$1,500.00
2024	\$3,200.00	\$1,600.00

**CITY OF MANTORVILLE**  
**2024**

**BUDGET 2024**  
Preliminary

Council: October 23, 2023

2024 General Budget w/ 2023 YTD			2022 Budget	2023 Budget	2024 Budget
LEVY BREAKDOWN			Final	Final	Preliminary
Account			Final Levy Set 4%	Final Levy Set 8%	Preliminary 7%
			\$551,235.36	\$595,334.19	\$637,007.58
31000		Property tax	530,034.00	\$551,235.36	\$595,334.19
		Property tax + 1%	535,334.34	\$556,717.71	\$601,287.53
		Property tax + 2%	540,634.68	\$562,260.07	\$607,240.87
		Property tax + 3%	545,935.02	\$567,772.42	\$613,194.22
		Property tax + 4%	551,235.36	\$573,284.77	\$619,147.56
		Property tax + 5%	556,535.70	\$578,797.13	\$625,100.90
		Property tax + 6%	561,836.04	\$584,309.48	\$631,054.24
		Property tax + 7%	567,136.38	\$589,821.84	\$637,007.58
		Property tax + 8%	572,436.72	\$595,334.19	\$642,960.93
		Property tax + 9%	577,737.06	\$600,846.54	\$648,914.27
		Property tax +10%	583,037.40	\$606,358.90	\$654,867.61
		Property tax + 11%	588,337.74	\$611,871.25	\$660,820.95
		Property tax + 12%	593,638.08	\$617,383.60	\$666,774.29
		Property tax + 13%	593,638.08	\$622,895.96	\$672,727.63
		Property tax + 14%	593,638.08	\$628,408.31	\$678,680.98
		Property tax + 15%	593,638.08	\$633,920.66	\$684,634.32

## 2024 General Budget w/ 2023 YTD

		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
101- REVENUES		Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,027.77	\$637,007.58	Preliminary 7%
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$170.00	\$550.00	Rental Renewals, Golf Cart Permits, vendors
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$5,174.52	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$376,877.00	LGA \$344,869.00 & Small Cities Assistance \$32,008.00
33402	Market Value Credit	\$157.27	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,836.96	Aid dollars to offset highway mtnc, assume 2024 increase of 3%
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$10,080.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$750.00	\$1,000.00	public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$74,300.00	Based on new rates approved by FD and CC; annual township contracts 2023-2025
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$2,000.01	\$1,500.00	Fees for fire calls
34780	Park Fees	\$1,020.00	\$750.00	\$895.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$1,001.28	\$1,000.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) T-shirt sales
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$4,968.93	\$6,500.00	Dividend checks LMC, LMCIT, Fire Dept Reimbursements
36210	Interest Earnings	\$18,935.38	\$3,000.00	\$32,000.00	\$36,000.00	Interest on investments, savings, checking <span style="color: red;">Had to change because of allocation of interest</span>

36230	Contributions and Donations	\$3,286.08	\$0.00	\$13,342.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$4,940.98	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) 2022
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund for Tanker Truck
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	<b>Total Revenues</b>	<b>\$1,130,488.50</b>	<b>\$1,042,221.00</b>	<b>\$843,022.86</b>	<b>\$1,178,671.54</b>	

## 2024 General Budget w/ 2022 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41110</b>	<b>LEGISLATIVE (MAYOR/COUNCIL)</b>							
	101	Salaries	\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
	120	Council Benefits	\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	SS, Medicare
	151	Workers Comp Ins. Premium	\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
	208	Training, Mileage	\$500.00	\$380.79	\$1,800.00	\$541.20	\$1,000.00	LMC Councilmember Training (LMC ), training from City Attorney
	352	Publishing	\$1,800.00	\$1,894.78	\$1,800.00	(\$482.82)	\$2,500.00	Legal Notices Published
	365	Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430	Miscellaneous	\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
	433	Dues and Memberships	\$1,700.00	\$2,006.60	\$2,030.00	\$219.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
	490	Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>	<b>\$14,105.00</b>	<b>\$15,020.95</b>	<b>\$15,751.00</b>	<b>\$8,007.86</b>	<b>\$15,723.00</b>	

<b>41200</b>	<b>OPERATING TRANSFERS</b>							
	720	Operating Transfers	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	
		<b>TOTAL</b>		<b>\$22,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41410</b>	<b>ELECTIONS</b>							
	101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	Training, Election Day Support
	120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	Soc Sec, Medicare
	430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	Food
		<b>TOTAL</b>	<b>\$3,300.00</b>	<b>\$4,392.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,482.00</b>	

<b>41500</b>	<b>Financial Administration</b>							
	101	Salaries	\$69,717.30	\$73,425.80	\$78,716.14	\$56,815.32	\$63,735.82	
	120	Employee Benefits	\$22,392.96	\$21,844.17	\$34,831.60	\$7,992.13	\$24,026.20	SS, Medicare, Health, Dental, etc.
	151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	
	200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$441.25	\$1,200.00	City Hall related Supplies (Increased prelim from \$1000 to \$1500 in 2023)
	208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	Training/Conference Clerk, Asst Clerk (Decreased prelim from \$2000 to \$1500) in 2023
	300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	\$253.03	\$6,000.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)= \$4,095 Laserfiche \$1,940 (reimbursed by ARPA funds 2022)
	312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00	
	315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$84.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100 2023)
	322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	\$120.25	\$5,500.00	Monthly UB mail, all other correspondence, supplies; additional mailings in 2022
	350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
	437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	(\$163.57)	\$1,000.00	Misc Items plus \$500 for National Night Out
	444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$530.00	Health and Wellness pool participation
	570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$3,000.00	Laserfiche Storage, copier, computers
	700	Funds Transfer	\$0.00	\$1,940.00	\$0.00		\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
		<b>Total Financial Administration</b>	<b>\$113,410.26</b>	<b>\$117,186.34</b>	<b>\$136,543.74</b>	<b>\$71,473.76</b>	<b>\$109,671.02</b>	

## 41530 Accounting



	301	Accounting & Auditing Services	\$18,550.00	<b>\$19,600.00</b>	\$19,600.00	(\$4,500.00)	\$24,000.00	Yearly Audit Expense/Contract
		<b>Total Accounting &amp; Auditing Services</b>	<b>\$18,550.00</b>	<b>\$19,600.00</b>	<b>\$19,600.00</b>	<b>(\$4,500.00)</b>	<b>\$24,000.00</b>	

<b>41550</b>		<b>Assessing</b>						
	310	Assessing	\$7,206.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,950.00	Dodge County Contract Yearly & Taxes on Annexed Land - \$569.33 (2023 Contract received at \$6,360)
		<b>Total Assessing</b>	<b>\$7,206.00</b>	<b>\$6,656.00</b>	<b>\$6,360.00</b>	<b>(\$242.44)</b>	<b>\$6,950.00</b>	

<b>41600</b>		<b>Law/Legal Services</b>						
	304	Legal Fees	\$20,750.00	\$14,646.77	\$20,000.00	(\$2,286.97)	\$20,000.00	Includes \$750 Codification
		<b>Total Law/Legal Services</b>	<b>\$20,750.00</b>	<b>\$14,646.77</b>	<b>\$20,000.00</b>	<b>(\$2,286.97)</b>	<b>\$20,000.00</b>	

2024 General Budget w/ 2023 YTD			2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>41940</b>	<b>General Govt. Buildings/Plant</b>							
	200	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$509.08	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	220	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$44.46	\$3,500.00	Toolbox for shop included
	228	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers, lights, etc
	321	Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,318.12	\$3,100.00	Telephone, Internet, Fax
	362	Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380	Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$4,974.18	\$13,000.00	Electric & Gas
	384	Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$446.75	\$2,120.00	City Hall dumpster (split with Fire)
	417	Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.61	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439	Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
		<b>Total General Govt. Buildings/Plant</b>	<b>\$45,760.00</b>	<b>\$52,995.27</b>	<b>\$49,060.00</b>	<b>\$5,079.85</b>	<b>\$53,600.00</b>	

<b>41950</b>	<b>Engineering Professional Services</b>							
	303	Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$3,511.00)	\$8,500.00	
		<b>Total Engineering Services</b>	<b>\$20,000.00</b>	<b>\$8,283.43</b>	<b>\$7,000.00</b>	<b>(\$3,511.00)</b>	<b>\$8,500.00</b>	

## 2024 General Budget w/ 2023 YTD

			2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>			<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>42100</b>	<b>Police Protection Contract</b>							
	310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	
		<b>Total Police Protection Contract</b>	<b>\$100,963.20</b>	<b>\$100,963.20</b>	<b>\$104,250.00</b>	<b>\$104,250.00</b>	<b>\$107,850.00</b>	

<b>42200</b>	<b>Fire Protection</b>							
	101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	
	120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	Soc Sec, Medicare
	124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
	130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
	151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	
	208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$1,081.26	\$6,000.00	Additional Firefighters hired in 2023
	212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$603.68)	\$3,000.00	
	217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$3,979.04)	\$2,500.00	
	228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$5,083.72	\$10,000.00	
	240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,777.25	\$20,000.00	Transfers to next year if not used.
	311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$98.33)	\$4,000.00	
	321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$573.52)	\$1,900.00	
	380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
	381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$46.69	\$720.00	
	433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$280.00)	\$2,000.00	Explorer Program
	437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$190,238.72)	\$800.00	\$188,587.58 of Tanker Truck allocated
	442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
	570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
		Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	Transfers to truck & equipment next year if not used
		Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	
	701	Transfer to FD Equipt Fund		(\$28,246.00)				
		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	

		FIRE HALL UPGRADES PROJECT					
		Training & Equipment Grants Received		(\$4,000.00)			Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00	\$0.00	
		<b>Total Fire Protection **</b>	<b>\$117,710.00</b>	<b>\$109,530.98</b>	<b>\$124,523.00</b>	<b>(\$151,773.67)</b>	<b>\$123,539.00</b>
		** 240 & 570 budget balance carries over to truck/equip fund each year.					

<b>42400</b>		<b>Building Inspections</b>						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$5,494.84	\$10,000.00	Construction Management Services
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		<b>Total Building Inspections</b>	<b>\$10,000.00</b>	<b>\$9,300.23</b>	<b>\$10,000.00</b>	<b>\$5,494.84</b>	<b>\$10,000.00</b>	

2024 General Budget w/ 2023 YTD							
		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- EXPENDITURES				Final		Preliminary	
43100	Streets Department						
101	Salaries	\$39,313.38	\$42,531.94	\$45,068.57	\$14,698.25	\$47,463.60	
120	Employee Benefits	\$14,821.24	\$16,623.07	\$15,439.62	\$3,550.77	\$17,380.53	
151	Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
200	Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$219.49	\$1,500.00	
208	Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
212	Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
224	Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$168.92	\$9,000.00	
228	Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$1,970.50)	\$10,000.00	
229	Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$155.96	\$1,200.00	
230	Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$18,331.00	\$0.00	
240	Tools and Minor Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,078.44)	\$1,000.00	
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	(\$20,491.03)	\$60,000.00	Includes Crack Sealing & Road Scraper & Sweeping & Paint
603	New Wheel Loader Payment (short term debt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
700	Transfer in from CIP	-\$18,331.00	(\$29,760.00)	-\$18,331.00	\$0.00	\$0.00	
	Additional CIP Items			\$10,800.00	(\$7,531.00)	\$0.00	Repair of adjustment rings for manholes on 9th St and Walnut St
	<b>Total Streets Department</b>	<b>\$94,284.62</b>	<b>\$119,179.21</b>	<b>\$115,277.19</b>	<b>\$2,127.06</b>	<b>\$157,197.13</b>	

43125	Ice and Snow Removal						
212	Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
404	Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
406	Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
570	Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>Total Ice and Snow Removal</b>	<b>\$17,000.00</b>	<b>\$18,734.70</b>	<b>\$15,000.00</b>	<b>(\$6,755.64)</b>	<b>\$24,500.00</b>	

43160	Street Lighting						
381	Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$19,465.38)	\$70,000.00	Solar was not included last year
	<b>Total Street Lighting</b>	<b>\$30,000.00</b>	<b>\$55,893.61</b>	<b>\$35,000.00</b>	<b>(\$19,465.38)</b>	<b>\$70,000.00</b>	

2024 General Budget w/ 2023 YTD		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>		<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>45200</b>	<b>Parks &amp; Recreation</b>						
101	Salaries	\$34,237.89	\$30,477.34	\$39,152.97	\$14,090.92	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits	\$10,290.05	\$9,422.63	\$10,777.51	\$3,735.82	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp	\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies	\$1,500.00	\$1,317.33	\$1,500.00	(\$664.88)	\$2,200.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing	\$62.00	\$66.49	\$65.00	\$29.57	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel	\$1,000.00	\$2,997.32	\$3,000.00	(\$308.44)	\$3,500.00	
401	Repairs and Maintenance Buildings	\$6,000.00	\$7,305.72	\$6,000.00	\$1,693.33	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer; shakopee rock; paint
404	Repairs and Maintenance Machinery	\$2,000.00	\$3,265.57	\$2,000.00	(\$2,705.86)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental	\$1,000.00	\$0.00	\$1,000.00	(\$59.25)	\$1,200.00	Port a Potty Rental Fees
430	Miscellaneous	\$7,500.00	\$7,500.00	\$5,000.00	\$281.53	\$5,000.00	Joint Powers Agreement (Addt.\$2500 request) 2023 will go back to \$5K
437	Other Miscellaneous	\$0.00	\$6,524.69	\$0.00	(\$2,037.50)	\$0.00	
440	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood				\$0.00	\$0.00	
500	Capital Outlay	\$42,382.00	\$44,024.09		\$0.00	\$55,212.13	
	2024 Park Board Wish List for Budget Includes the following items:	\$32,382.00		\$30,910.00	\$22,842.77		\$49212.13 Wish List
	Mulch \$3000						
	Tractor Lease \$4,360.63 (year 3/5)						
	Hockey/Basketball \$5,000						
	Weed Trimmer \$350						
	Rock for Ball Fields \$3,000						
	Park Tree Management \$10,000						Park Trees - New and Removal
	Denneson Park \$5,000						
	Sprayer Fpr JD Mower \$650						
	Community Tree Management - BLVD	\$10,000.00		\$6,000.00			\$6000.00 is in the Park Wish List
	Garbage Cans (2) \$1356						
	Redo Mantor Field \$8345.50						
	Rip Rap Covered Bridge \$17,000						
	Replacement Tire Swing \$900						
	Broom For JD Mower \$7250						

	720	Transfers In	\$0.00	\$15,861.80	\$0.00			Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs srelated to 2021 Walnut St project - 2022
		<b>Total Parks and Recreation</b>	<b>\$150,353.94</b>	<b>\$132,047.98</b>	<b>\$108,828.48</b>	<b>\$37,380.52</b>	<b>\$136,520.90</b>	

2024 General Budget w/ 2023 YTD		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
<b>101- EXPENDITURES</b>		<b>Final</b>		<b>Final</b>		<b>Preliminary</b>	
<b>46500</b>	<b>EDA</b>						
	101 Salaries	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00	
	120 Benefits	\$150.00	\$0.00	\$150.00	\$150.00	\$0.00	
	437 Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$8,620.65	\$34,225.00	
	2023 EDA Wish List for Budget included the following:						Waiting on EDA Budget Request for 2024
	\$500 City Branding						
	\$75 Cross-Community Chamber Membership						
	\$1000 Paper and On-Line Brochures						
	\$6000 City-Wide Event Support						add \$2000.00 for trolley to \$8000 in 2023
	\$24,000 Contract with CEDA						
	\$650 Administrative Support						
	\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
	720 Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
	<b>Total EDA</b>	<b>\$31,093.00</b>	<b>\$25,514.27</b>	<b>\$31,093.00</b>	<b>\$9,270.65</b>	<b>\$34,225.00</b>	



**2024 General Budget w/ 2023 YTD**

			2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
<b>311-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2019A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$57,500.00	35,000 + 22,500
	611	Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$23,290.00	14,292 + 9000
	620	Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
								streets & sewer (Abatement 100% Disposal 75%)
		<b>Total</b>	<b>\$0.00</b>	<b>\$51,470.00</b>	<b>\$0.00</b>	<b>(\$106,525.00)</b>	<b>\$81,285.00</b>	
<b>312-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Eqpmt &amp; Util Note 2021A</b>							
	601	Debt Srv Bond Principal	\$0.00	\$11,999.50	\$0.00	(\$13,000.00)	\$13,000.00	Plow Portion
	611	Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	Plow Portion
		<b>Total</b>	<b>\$0.00</b>	<b>\$14,291.00</b>	<b>\$0.00</b>	<b>(\$16,114.00)</b>	<b>\$14,908.00</b>	
<b>313-</b>	<b>EXPENDITURES</b>							
<b>47000</b>	<b>GO Series Bond 2022A</b>							
	611	Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$13,405.00	
	601	Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$34,000.00	
								streets
		<b>Total</b>	<b>\$0.00</b>	<b>(\$0.22)</b>	<b>#REF!</b>	<b>(\$7,000.00)</b>	<b>\$47,405.00</b>	

TOTAL **\$143,598.00**

**2024 General Budget w/ 2023 YTD**

			<b>2024 Budget</b>
<b>401-</b>	<b>EXPENDITURES</b>		<b>Preliminary</b>
<b>41000</b>	<b>Capital Funds</b>		
	<b>570</b>	<b>General Capital Projects</b>	\$126,000.00
<b>Total</b>			<b>\$126,000.00</b>

## 2024 General Preliminary Budget Revenue/Expense

		2022 Budget	2023 Budget	2024 Budget	COMMENTS
<b>TOTAL REVENUES</b>		<b>Final</b>	<b>Final</b>	<b>Preliminary</b>	
		1,130,488.50	1,042,221.00	1,178,671.54	

### TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Elections	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	136,543.74	109,671.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,950.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	53,600.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,539.00	Need Final Budget
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	115,277.19	157,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	108,828.48	136,520.90	
101.46500	EDA	31,093.00	31,093.00	34,225.00	Need Final Budget
311.312.313	Other Financing	259,190.98	244,234.58	143,598.00	
401-41000	Capital Funds			126,000.00	

	<b>TOTAL EXPENDITURES</b>	1,053,677.00	1,042,520.99	1,177,356.05	
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<b>TOTAL REVENUE LESS TOTAL EXPENSES</b>		76,811.50	(299.99)	1,315.49	Preliminary Levy 7%
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