



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Monday, September 11, 2023
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Adopt the Agenda

4. Consent Agenda *

- A. Accounts Payable September 11, 2023
- B. August 2023 Chamber Minutes
- C. Park Regular Meeting Minutes for March-July 2023

5. Proclamations, Presentations and Recognitions-No Items

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Fire Department Update
- B. Sheriff's Department Update

8. Public Hearing – No Items

9. New Business

- A. Discussion of 2024 Preliminary Budget & Levy – 2022 & 2023 budget information included for reference.
- B. Truth in Taxation meeting dates to be discussed

10. Old Business –No items

11. Tabled Items

- A. The year-long moratorium on edible cannabinoid products in the City of Mantorville will be expiring early January of next year. With the recent passing of Minnesota's new laws regarding cannabis use, City Clerk Lohrbach has enclosed Resolution 2023-05 and Ordinance 2023-04, which were passed by Council on the 9th of January this year, for Council to review for future discussion. Also enclosed is a sample cannabis use in public county ordinance

12. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E. Councilmember Reports
- F. Mayor's Report

13. Executive Session –No Items

14. Adjourn *

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>September 9 & 10, 2023</i>	<i>All Weekend</i>	<i>Marigold Days</i>
<i>September 11, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>September 20, 2023</i>	<i>7:30pm</i>	<i>Fire Department General Meeting</i>
<i>September 25, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>September 26, 2023</i>	<i>6:30pm</i>	<i>Regular Parks & Recreation Board Meeting</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

* Indicates Council Action Items Requiring Council Approval

MANTORVILLE, MN

09/08/23 8:21 AM

Page 1

Payments

Current Period: September 2023

Payments Batch 090623PAY		\$54,421.99	
Refer	0 AFLAC	-	
Cash Payment	G 101-21710 AFLAC	Insurance	\$33.12
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$33.12
Refer	0 AMAZON	Ck# 005984 9/11/2023	
Cash Payment	E 602-49450-200 Supplies	Office Supplies	\$27.38
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$27.38
Refer	0 AMAZON	Ck# 005985 9/11/2023	
Cash Payment	E 101-41500-200 Supplies	Office Supplies	\$26.19
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$26.19
Refer	0 AMAZON	Ck# 005986 9/11/2023	
Cash Payment	E 101-41500-200 Supplies	Wellness	\$53.75
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$53.75
Refer	0 AMAZON	Ck# 005987 9/11/2023	
Cash Payment	E 101-41500-200 Supplies	Permit Material	\$57.66
Invoice	9/11/2023		
Cash Payment	E 101-41500-437 Other Miscellaneous	Permit Material	\$12.68
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$70.34
Refer	0 AMAZON	Ck# 005988 9/11/2023	
Cash Payment	E 101-41500-200 Supplies	Batteries	\$12.46
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$12.46
Refer	0 AMAZON	Ck# 005983 9/11/2023	
Cash Payment	E 101-43100-229 Safety/OSHA	OSHA	\$52.97
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$52.97
Refer	0 AMAZON	Ck# 005981 9/11/2023	
Cash Payment	E 101-45200-200 Supplies	flag pole	\$57.21
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$57.21
Refer	0 AMAZON	Ck# 005982 9/11/2023	
Cash Payment	E 101-41500-200 Supplies	Wellness and Supplies	\$31.55
Invoice	9/11/2023		
Cash Payment	E 101-41500-200 Supplies	Wellness and Supplies	\$8.89
Invoice	9/11/2023		
Cash Payment	E 603-45183-400 Repairs & Maint Cont (G	Wellness and Supplies	\$13.82
Invoice	9/11/2023		
Transaction Date	9/6/2023	MBT Bank Checking 10100	Total \$54.26
Refer	0 BADGER METER	-	

MANTORVILLE, MN

09/08/23 8:21 AM

Page 2

Payments

Current Period: September 2023

Cash Payment	E 602-49450-300 Professional Srvs (GEN	Badger Services			\$237.10
Invoice	80123438	9/11/2023			
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Badger Services			\$158.06
Invoice	80123438	9/11/2023			
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Badger Services			\$237.10
Invoice	80126002	9/11/2023			
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Badger Services			\$158.06
Invoice	80126002	9/11/2023			
Cash Payment	E 602-49450-300 Professional Srvs (GEN	Badger Services			\$247.88
Invoice	80136754	9/11/2023			
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Badger Services			\$165.26
Invoice	80136754	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$1,203.46
Refer	0	<u>CASEYS BUSINESS MASTERCARD</u>	<u>Ck# 005975</u>	<u>9/11/2023</u>	
Cash Payment	E 602-49450-212 Motor Fuels	Fuel Services			\$215.57
Invoice		9/11/2023			
Cash Payment	E 101-45200-212 Motor Fuels	Fuel Services			\$118.16
Invoice		9/11/2023			
Cash Payment	E 602-49450-220 Bldg.Repair and Mainten	Fuel Services			\$117.31
Invoice		9/11/2023			
Cash Payment	E 101-42200-212 Motor Fuels	Fuel Services			\$294.92
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$745.96
Refer	0	<u>GOPHER STATE ONE CALL</u>			
Cash Payment	E 601-49400-300 Professional Srvs (GEN				\$15.39
Invoice		9/11/2023			
Cash Payment	E 602-49450-300 Professional Srvs (GEN				\$10.26
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$25.65
Refer	0	<u>HAWKINS, INC</u>			
Cash Payment	E 601-49400-228 Equip. Repair and Maint	Pump			\$938.09
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$938.09
Refer	0	<u>HOMETOWN HAULERS</u>			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	Trash Services			\$113.11
Invoice		9/11/2023			
Cash Payment	E 101-42200-384 Refuse/Garbage Dispos	Trash Services			\$48.08
Invoice		9/11/2023			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	Trash Services			\$48.07
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$209.26
Refer	0	<u>INTERNAL REVENUE SERVICE</u>	<u>Ck# 005977</u>	<u>9/11/2023</u>	
Cash Payment	G 101-21703 FICA Tax Withholding	Tax Withholding			\$1,056.72
Invoice		9/11/2023			
Cash Payment	G 101-21709 Medicare	Tax Withholding			\$247.12
Invoice		9/11/2023			
Cash Payment	G 101-21701 Federal Withholding	Tax Withholding			\$691.62
Invoice		9/11/2023			

MANTORVILLE, MN

09/08/23 8:21 AM

Page 3

Payments

Current Period: September 2023

Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$1,995.46
Refer	0 JACOBSEN LAW FIRM, P.A.	-			
Cash Payment	E 101-41600-304 Legal Fees	Legal Services			\$240.00
Invoice	3989	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$240.00
Refer	0 ADAMS, JOE	-			
Cash Payment	E 601-49400-300 Professional Srvs (GEN	Reimbursement for postage			\$14.50
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$14.50
Refer	0 KASSON HARDWARE HANK	-			
Cash Payment	E 101-45200-404 Repairs/Maint Machiner	Parks and Fire supplies			\$10.99
Invoice		9/11/2023			
Cash Payment	E 101-45200-410 Rentals	Parks and Fire supplies			\$51.15
Invoice		9/11/2023			
Cash Payment	E 101-42200-217 Other Operating Supplie	Parks and Fire supplies			\$30.98
Invoice		9/11/2023			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	Parks and Fire supplies			\$6.49
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$99.61
Refer	0 LEAGUE OF MINNESOTA CITIES	-			
Cash Payment	E 101-41110-433 Dues and Memberships	MN Mayor Assoc			\$1,506.00
Invoice		9/11/2023			
Cash Payment	E 101-41110-433 Dues and Memberships	MN Mayor Assoc			\$30.00
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$1,536.00
Refer	0 MENARDS - NORTH ROCHESTER	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings	Rebar			\$204.16
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$204.16
Refer	0 MINNESOTA REVENUE	Ck# 005979 9/11/2023			
Cash Payment	G 101-21702 State Withholding	PR 18			\$381.02
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$381.02
Refer	0 MN PERA	Ck# 005978 9/11/2023			
Cash Payment	G 101-21704 PERA	PR18			\$1,260.96
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$1,260.96
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 005989 9/11/2023			
Cash Payment	E 602-49450-300 Professional Srvs (GEN				\$101.64
Invoice	282040	9/11/2023			
Cash Payment	E 601-49400-300 Professional Srvs (GEN				\$67.76
Invoice	282040	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$169.40
Refer	0 PITNEY BOWES GLOBAL FINANCI	-			
Cash Payment	E 101-41500-322 Postage	Mailing			\$601.00
Invoice		9/11/2023			

MANTORVILLE, MN

09/08/23 8:21 AM

Page 4

Payments

Current Period: September 2023

Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$601.00
Refer	0 <u>PLUNKETTS PEST CONTROL</u>	-			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	Pest Control			\$156.00
Invoice	8157630	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$156.00
Refer	0 <u>REINDERS</u>	-			
Cash Payment	E 101-43100-200 Supplies	Pesticide			\$95.90
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$95.90
Refer	0 <u>ROCHESTER OVERHEAD DOOR IN</u>	-			
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	Broken Spring			\$145.00
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$145.00
Refer	0 <u>SOUTHEAST SERVICE COOPERAT</u>	<u>Ck# 005980 9/11/2023</u>			
Cash Payment	E 101-41500-120 Benefits	Insurance			\$2,510.94
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$2,510.94
Refer	0 <u>STUSSY CONSTRUCTION INC</u>	-			
Cash Payment	E 101-43100-224 Street Maint Materials	Shop Bunker			\$264.72
Invoice	328157	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$264.72
Refer	0 <u>VERIZON WIRELESS</u>	<u>Ck# 005974 9/11/2023</u>			
Cash Payment	E 101-42200-321 Communications Phone/	Cell Plan			\$54.70
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$54.70
Refer	0 <u>WHKS & COMPANY</u>	-			
Cash Payment	E 101-41950-303 Engineering Fees	Enginerring Srvc			\$1,888.00
Invoice	49107	9/11/2023			
Cash Payment	E 313-47000-303 Engineering Fees	Street Improvments			\$2,722.77
Invoice	49108	9/11/2023			
Cash Payment	E 457-41950-303 Engineering Fees	HWY 57 improvments			\$35,419.96
Invoice	49109	9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$40,030.73
Refer	0 <u>WEX HEALTH, INC.</u>	<u>Ck# 005976 9/11/2023</u>			
Cash Payment	G 101-21714 Health Savings Account	PR 17 HSA ER			\$576.90
Invoice		9/11/2023			
Cash Payment	G 101-21714 Health Savings Account	PR 17 HSA EE			\$160.00
Invoice		9/11/2023			
Transaction Date	9/6/2023	MBT Bank Checking	10100	Total	\$736.90
Refer	0 <u>KMTELECOM</u>	-			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL MAIN 5170			\$140.41
Invoice	10179355	9/11/2023			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL - 5176 - 2ND LINE			\$20.79
Invoice	10179355	9/11/2023			
Cash Payment	E 101-41940-321 Communications Phone/	CITY HALL FAX 5300			\$25.00
Invoice	10179355	9/11/2023			

Payments

Current Period: September 2023

Cash Payment	E 101-42200-321	Communications Phone/ FD 5440		\$25.78
Invoice	10179355	9/11/2023		
Cash Payment	E 101-41940-321	Communications Phone/ STREETS - SHOP 5119		\$80.77
Invoice	10179355	9/11/2023		
Cash Payment	E 601-49400-321	Communications Phone/ WATER TOWER ALARM 3588		\$45.43
Invoice	10179355	9/11/2023		
Cash Payment	E 602-49450-321	Communications Phone/ LIFT STATION ALARM 5066		\$35.43
Invoice	10179355	9/11/2023		
Cash Payment	E 602-49450-321	Communications Phone/ WWTP 5463 ALARM		\$35.43
Invoice	10179355	9/11/2023		
Cash Payment	E 101-41940-321	Communications Phone/ LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	10179355	9/11/2023		
Cash Payment	E 101-46500-437	Other Miscellaneous EDA 800 NUMBER		\$0.00
Invoice	10179355	9/11/2023		
Transaction Date	9/8/2023	MBT Bank Checking 10100	Total	\$414.89

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$13,437.79
313 GO SERIES BOND 2022A		\$2,722.77
457 STATE HIGHWAY 57 PROJECT		\$35,419.96
601 WATER FUND		\$1,562.55
602 SEWER FUND		\$1,265.10
603 RV PARK		\$13.82
		<u>\$54,421.99</u>

Pre-Written Checks	\$8,209.90
Checks to be Generated by the Computer	\$46,212.09
Total	\$54,421.99

Mantorville Chamber of Commerce

August 2, 2023

Greek Revival House

President Terry Eckstein called the August meeting of the Mantorville Chamber of Commerce to order.

In attendance were Bill K., Lynnette N., Terry E., Wendy S., Lois H., Jennifer Galloway, Marilyn L, Paul L., Karen J. Janice B. Durst, Grechen L., Lyle H, Mary Ann B., Paul S., and Barbara.

Visitors: Kasson/Mantorville Lions Thank you to the K?M Lions for serving the Chamber members breakfast.

Agenda: A copy of the agenda was presented to each in attendance.

The secretary's: The secretaries report was emailed to each member. Paul Singleton , made the motion to accept the secretaries report and seconded by Jennifer Galloway. Motion Passed.

Treasure Report: No report was given as there was no change. The Chamber sill has money.

Farmers Market – Paul reported that he has visited with the vendors from the farmers market and some has shone interest in changing the times. Paul also said he would like some other chamber member to take over handling the farmers market. He also reported that there is beginning to be more fresh garden vegetables.

Trolly- No new information at this time. Terry will be going to the next EDA meeting tonight. More information to come at the next meeting.

Cemetery Walk – Things all went well. Smaller crowd this year. \$350.00 was raised for the Evergreen Cemetery.

Marigold Days: Food stand- It was decided that the Chamber will sell snacks, pop and water as we did last year. Paul and Lynnette will take care of getting the items. Workers needed. Also, it was suggested that they take a wagon of snacks to the bingo. Terry, will be sending an email about workers and times.

Fall Festival: There will be a planning meeting August 24th, 2023 at the Greek Revival house. At 5:30 pm. Lyle informed the chamber that the tractor and wagon is a go.

Old Fashion Christmas: There will be a reception for the cookie tin winner some time in November, date to be demined.

New Business: Things to do in Mantroville. Suggestion of things to do in Mantorville was presented to each in attendance. It was decided that Jenniger Galloway will do some research on the ideas and get a committee to work on it. Many of the ideas had to have Park Board Approval and other things.

Announcements: Dodge County Relay for Life is Friday August 4, 2023 at the fairgrounds and Six Mile Grove will be playing after the luminary lighting.

No other business to become before this meeting the meeting was adjourned.

Secretary,

Barbara Loquai



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Tuesday March 28, 2023
6:30 PM

- 1. Call to Order:** Chairman Mike Peck called the meeting to order at 6:31pm.

Members Present For Quorum: Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford, Martha Vrieze, and Chairman Mike Peck

Members Absent: Matt Wohlenhaus

Guests Present: Joe Adams, City Clerk-Treasurer Gretchen Lohrbach

- 2. Adopt the Agenda:** Change to the agenda, Lynette Nash would like to speak about horses in the campground for Stage Coach Days, June 23 & 24.
- 3. Approval of Minutes:** Member Blair moved. Member Hoaglund seconded. Passed.

- 4. New Business**

- A. Lynette Nash is standing in for Chris Pluto to address the Park Board about the issue of horses in the Campground for Stage Coach Days. Last year there were concerns because the owners of the horses did not clean up after them at the end of their stay and the urine odor they left was very strong. City Public Works Lead Joe Adams and Wade Schroeder were left to clean it all up. Hoaglund suggested putting Lime down to control odor and Vrieze suggested putting the horses further away and will check on the possibility of Slingerland Park. It was decided that they must sign a contract and must clean up after themselves.

- B. 2023 Budget – Chairman Peck asked how the audit was going and it is going well. Adams said the tree budget will carry over, but until the auditors are finished, we won't know what we have.

- C. Voting for Officers

Member Blair moved. Member Hoaglund seconded for Mike Peck to continue as Chairman. Passed. Henry Blair to continue as Vice Chair. Passed.

- 5. Old Business**

- A. Hockey Rink/Basket Ball Court – Size of court we are interested on is 100 x 50 feet. Joint ventures is behind this. The City could possibly fit 3 pickle ball courts on this area also.

- B. Covered Bridge – Supplies are in the pavilion and ready to go. Would like to work on it all weekend.

- C. Grants – Alexandria working on grants for the Hanson Family Foundation, Operation Roundup for Riverside Footings, and the Otto Bremer Trust for an ADA compliant sidewalk.
- D. Riverside Park – Easter Egg Hunt is April 16th. This is put on by The Chamber and sponsored by Thrivent.
- E. Campground – Opens May 1st.
- F. Bergmann Park – Nothing
- G. Slingerland Park – Nothing
- H. Mantor Field – Adams reached out to Broc and he will get it up and running so they can use it as soon as possible.
- I. K-M Dog Park – No spray paint to clean, looks good.
- J. Denneson Field – the equipment is in and Adams will find out when they are assembling.
- K. Community Gardens – All 4 lots have been rented out.
- L. Community Tree Management – Need to schedule best time for the infected Ash trees to come out. Adams presented 4 bids for removal to Council. The Council approved Boyum Tree Service. The trees to be removed are:
 - Cemetery Rd. 1 ash by HWY 57
 - 541 Main St 1 ash
 - 621 Chestnut St. 2 ash
 - Brush Dump 1 ash
 - 701 Blanch St. 2 ash
 - 201 Mantor Drive 2 ash
 - 421 West St. 1 maple
 - 505 Walnut St. 1 maple

6. Next board meeting 6:00pm March 28, 2023 at City Hall for walk through of City Parks

7. Joint Ventures Updates – Next meeting May 4th 7:00am

8. City Staff Updates/Reports

Brad Suhr and Brian Hindal will start in the next few weeks.

9. Adjourn – Member Hoaglund moved. Chairman Peck seconded. Passed. Adjourned at 8:05pm.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Tuesday April 25, 2023
6:00 PM

1. **Call to Order:** Vice Chair Blair called the meeting to order at 6:31pm.

Members Present For Quorum: Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford

Members Absent: Matt Wohlenhaus, Martha Vrieze, Chairman Mike Peck

Guests Present: Joe Adams, City Clerk-Treasurer Gretchen Lohrbach

2. **Adopt the Agenda:** Agenda Adopted.

3. **Approval of Minutes:** No March 28, 2023 minutes. Will be in next meeting packet

4. **New Business**

- A. 2023 Budget updates were reviewed.

- B. The Community Wellness Committee would like to do yoga in Riverside Park, weather permitting. This would be a donation based event. Park Board approves.

5. **Old Business**

- A. Hockey Rink/Basket Ball Court – Nothing New.

- B. Covered Bridge – All the materials and the contractor are ready to go. They don't want to dig into the bank while they are doing work so maybe a gravel pad could be made.

- C. Grants – Nothing

- D. Riverside Park – Every tree we treated for Emerald Ash Borer is sick. They will have to be removed. Arbor Day is Friday and will be planting a tree at 1:00pm at Riverside Park. Bathrooms are opening on Thursday.

- E. Campground – Opens May 1st.

- F. Bergmann Park – Nothing

- G. Slingerland Park – Will be reseeding here.

- H. Mantor Field – The games are going now and Joe Adams will order rock for here and Denneson Field.

- I. K-M Dog Park – 3 lilacs are bad, but the rest look good.
- J. Denneson Field – Adams Reached out to Jay about when the equipment will be assembled.
- K. Community Gardens – Nothing
- L. Community Tree Management – Boyum Tree Service came and removed the infected ash trees. They will grind the stumps later. Adams was impressed with the work they did.

6. Walk Through Of City Parks

- A. Slingerland Park will be hydroseeded.
- B. An ash tree was taken out in the campground.
- C. Infected ash tree row by the river at Riverside Park will be taken out. Adams will start a new row of trees to replace them, maybe American Elm.
 - 1. Marigolds will be generously donated again by the MRA and taken care of by William Kinney and his wife. Thank you!
 - 2. Adams will locate a spot to put the park bench donated by the Lions.
- D. Denneson needs to be ADA compliant with the playground. Also, we are putting in 3 parking spaces that will be ADA accessible. Bathrooms may be relocated to create more ADA accessible seating.

7. Joint Ventures Updates – Next meeting May 4th 7:00am

8. City Staff Updates/Reports

Brad Suhr and Brian Hindal will start in the next few weeks.

9. Adjourn – Member Hoaglund moved. Member Germundson seconded. Passed. Adjourned at 7:18pm.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING MINUTES

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Tuesday May 30, 2023
6:30 PM**

- 1. Call to Order:** Vice Chair Blair called the meeting to order at 6:31pm.

Members Present For Quorum: Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford, Matt Wohlenhaus, Martha Vrieze

Members Absent:, Chairman Mike Peck

Guests Present: Joe Adams, City Clerk-Treasurer Gretchen Lohrbach, Deputy City Clerk Stephanie Arnold

- 2. Adopt the Agenda:** Agenda Adopted – No Walkthrough of parks

- 3. Approval of Minutes:** Member Lyle moved. Member Brad seconded. Passed

- 4. New Business**

- A. One item off budget, will get that updated when others are available.

- 5. Old Business**

- A. Hockey Rink/Basket Ball Court – Nothing New.
- B. Covered Bridge – 9th, 10th, 11th working on repairs. Got a machine to use for repairs. Wedding on July 1st is scheduled.
- C. Grants – Nothing
- D. Riverside Park – Cut through toilets in the bathrooms. Really old and kept getting plugged. Don from Zumbro Valley Plumbing helped. Joe replaced a lot of pieces a while ago, but the parts aren't being made any more. New toilets installed. Cost came in at just under \$500. Don donated part and time to help repair. Thank-you card handed around for Don as a thank you. Maybe add something to Facebook as a shout out
- E. Campground – Getting used.
- F. Bergmann Park – Nothing
- G. Slingerland Park – Hydroseed was done but they have to pick the rocks out of it. Joe reaching out to contractors to have that completed.
- H. Mantor Field – Rock was ordered, should be here this week. Two loads went down in price. A load will go into Mantor Field and into Dennison. A lot of games from Youth League this year.

- I. K-M Dog Park – Nothing
- J. Denneson Field – Playground equipment went up last week. Slide was faulty, but new one would be in within two weeks. Mulch was installed. Trying to get a couple more parking spots.
- K. Community Gardens – Nothing
- L. Community Tree Management – Trees are done, and bills are in to be paid. No complaints. Trees in Riverside are not doing well, but they might be good for another year or so.

6. Riverside Course Frisbee Golf Course

- A. Martha informed of Frisbee Gold Course idea. Mike Nolte does this. Portable Baskets. \$125.00 each, 12 holes would be \$1500.00. 6 holes in Riverside Park, 6 holes on Goose Island. Mike coming to Stagecoach days to teach people how to play Frisbee Golf. Mike also designed Zumbro Frisbee Golf Course. Advertises for people to come into town for tournament. Friends of Mantorville will fund this project. Will have removeable flags to start with to make sure route works prior to install concrete. Everything but concrete slab is able to be removed for winter. Jessica had concerns regarding hole 4 near where parking would be. Sign will be posted to adhere to golf etiquette to skip hole of a lot of cars are present. Verbiage will state any damage will not be the city's fault. This will be presented to Council at next Council Meeting. Motion moved to passed by Blair, seconded by Matt. Passed.

7. Joint Ventures Updates – Nothing New

8. Stagecoach Days

- A. Chris and Lynette spoke regarding road closures for Stagecoach Days. Barricade for 57th to 4th. Removed for tractors on Sunday. 4th to 5th Closed for 3 days. Saturday close 4th to 3rd. Will bring all closures to Council Meeting. Flyers for Stagecoach Days handed out.
- B. Use of park for Stagecoach days requested. Motion for approval presented by Member Jessica, seconded by Brad. Approved
- C. Martha stated that Shred-It will be here
- D. Relay Lot has Dance and Movie Friday night.

9. City Staff Updates/Reports

- A. Nothing

10. Adjourn – Member Jessica moved. Member Henry seconded. Passed. Adjourned at 7:25pm.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY June 27, 2023
6:30pm**

- 1. Call to Order:** Chairman Mike Peck called meeting to order at 6:30 pm.
 - a Members Present for Quorum:** Mike Peck, Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford, Martha Vrieze
 - b Members Absent:** Matt Wohlenhaus
 - c Guest Present:** Joe Adams, Deputy City Clerk Stephanie Arnold

- 2. Adopt the Agenda:** Agenda Adopted

- 3. Approval of Minutes**
5.30.2023 -- Vice Chairmen Henry Blair moved. Member Lyle Hoaglund seconded.
Passed

- 4. New Business**
 - A. Review 2023 budget
 - a Chairmen Mike Peck requested update regarding Dennison. Joe confirmed the slide has been placed roughly two weeks ago. Payment for the slide was held until it was completed. We are able to move forward with Grand Opening at any time. Everything came in on budget for park. Joe confirmed we were informed the mulch was included in the price. We received a bill for the mulch. Joe worked with the vender to fix this bill as mulch was included in the contract.
 - b Only overage was on Pole Saw.
 - B. Carol Denneson – Tree and Park Bench Donation
 - a Joe met with Carol. Informed of the history of the land and why it was donated. She had some money once her husband passed put aside for Dennison Park. They discussed some additional trees and a bench, with a possible further donation down the road. Joe will send email to Carol for the contact to Friends of Mantorville. She would like an engraving “In Memory Of”. Will look at budget before figuring out what type of trees to use.
 - b Member Jessica Bradford moved. Vice Chairmen Henry Blair seconded. Passed.

- 5. Old Business**
 - A. Hockey Rink/Basket Ball Court

- a Joint Ventures is pushing to have this completed. At the last meeting they wanted the numbers regarding the project. We will be getting something from them once we have the total to present. We received a \$1,500 grant.
- B. Covered Bridge
 - a Complete a little trim is needed. “Walk your horses” sign is being revitalized before being put back up. This sign is going to be larger and in the middle of the entrance instead of the side.
 - b People keep driving across the covered bridge. Multiple ideas regarding ways to keep people from driving across. Joe mentioned a hitching post in the center of the entrance, allows people to walk through but will stop cars. Member Martha Vrieze mentioned this will not allow horse buggies to get through. Member Martha Vrieze mentioned getting a gate that will open from the center. This gate would be roughly three feet tall and will be closed when the park is closed. Joe Adams states that gate would most likely not get closed. Member Martha Vrieze mentioned working out the ironwork that is currently there angling it at 48 inches to not allow cars through.
 - c Chairmen Mike Peck requested members to come up with ideas and designs to be discussed at next meeting.
- C. Grants
 - a Member Martha Vrieze asked Member Jessica Bradford to assist with a letter for blind and deaf children. There is some equipment at Dennison Park with brail on it. This grant would allow us to get more activities for children that are blind and deaf. Member Martha Vrieze is requesting this by July 8th.
- D. Riverside Park
 - a Member Martha Vrieze received an email from City Clerk stating Riverside Park is in the historic district, this means MRA approval might be needed to get frisbee golf course. Only four of the twelve holes would be in the historic district. Member Lyle Hoaglund states the ordinance says, “Any **permit** in the historic district needs to be approved.” Frisbee Golf does not require a permit, so MRA approval is not needed.
 - b Chairmen Mike Peck and Member Martha Vrieze will go to next MRA meeting to confirm when approval will be needed on both sides.
 - c Bench on Northside by beanbags has been placed
- E. Campground
 - a Doing good. Only one complaint this year in Spot 1 regarding the flies around the garbage. Joe mentioned the garbage has been used a lot recently, and we might need to look at it getting picked up two times a week instead of one, as currently scheduled. Member Jessica Bradford mentioned she has heard of some people in town dumping garbage at the park instead of using a garbage service. Otherwise, the campground has been kept clean.
- F. Bergmann Park—Nothing New
- G. Slingerland Park – Nothing New
- H. Mantor Field
 - a A lot of ballgames going on. People have been really good about picking up after themselves.
- I. K-M Dog Park

- a No complaints as of now. People are picking up after their pets. It's been pretty clean.
- J. Denneson Field
 - a Two benches are placed.
 - b Complaint from resident stating kids are urinating in his yard and throwing garbage around. Complaint stated no bathroom or garbage in the area. Joe confirmed both a bathroom and two garbage cans are in the park. Chairmen Mike Peck states if kids are trespassing and urinating in his yard, he needs to call the sheriff as they need to be the ones to enforce no trespassing. If there are further complaints, resident needs to come to a council meeting.
 - c Installed three more parking spots.
 - d Joe is going to bring Tree Plan in the fall.
- K. Community Gardens – Nothing New
- L. Community Tree Management
 - a An old willow near the covered bridge has been removed. The tree was cut and hauled for \$500.00. This did not cover the stump.
 - b Joe is working on a fall plan for EAB trees.

6. Next board meeting is 6:30pm July 25, 2023 at City Hall

7. Joint Ventures Updates

8. City Staff Updates/Reports

- a Dodge County Foundation
 - i Member Lyle Hoaglund informed committee of a new foundation starting called the Dodge County Foundation started by Tom Mundon. Individuals from multiple areas were asked to join to form this foundation. They will receive seed money from Xcel Energy and Next Era. The plan is to build up a fund for grants to be applied to for members in Dodge County. This will start as a 501C3. Holly Burrows is the Account.
- b Friends of Mantorville
 - i Member Martha Vrieze mentioned the Friends of Mantorville would like to get some bids and plans for the Kayak Launch and Pickle Ball Courts
 - ii Kayak Launch is a 3–4-year plan
 - iii Pickle Ball Courts is a plan for next year. Member Martha Vrieze is getting more information regarding Pickle Ball. Plan to have 3 or 4 courts in Slingerland.
- c Stagecoach Horses
 - i Joe Adams states Chris Plutto thanked him for the use of the shop for the horses. The horses did leave a large mess. The plan was for them to stay on the gravel for easy clean up, but they did end up in the grass making clean up much harder. Most of the waste ended up in the dumpster by the shop. Joe Adams states it looked as if the trailer was emptied in the dumpster. There was no vendor agreement for them to clean up, or for us to bill for clean up time. Both Park

Board and Council advised that a vendor agreement is needed for this type of issue.

- ii Multiple miscommunications regarding if there was a charge for the Stagecoach rides. Some people in town stated it was \$20.00 a ride, while others said they rode the Stagecoach for free
- iii The route wasn't followed as plan. There were reports of the Stagecoach going through the food vendors and picking up/dropping off in the wrong location. Member Jessica Bradford confirmed in the Park Board and Council Meeting a path was agreed upon, but unsure where the miscommunication came from. Chairmen Mike Peck advises we pick a new vendor for next year due to these issues. Chairmen Mike Peck is going to reach out to Chris Plutto to discuss further.

9. Adjourn – Member Jessica Bradford moved. Vice Chairmen Henry Blair seconded. Passed. Adjourned at 7:43 pm.



Trail to the Past. Road to the Future.

PARK AND RECREATION BOARD MEETING

MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY July 25, 2023
6:30pm

- 1. Call to Order:** Vice Chairmen Henry Blair called meeting to order at 6:32 pm.
 - a Members Present for Quorum:** Lyle Hoaglund, Henry Blair, Matt Wohlenhaus, Martha Vrieze
 - b Members Absent:** Mike Peck, Brad Germundson, Jessica Bradford
 - c Guest Present:** Joe Adams, Deputy City Clerk Stephanie Arnold

- 2. Adopt the Agenda:** Agenda Adopted

- 3. Approval of Minutes**
06.27.2023 – Member Lyle Hoaglund moved. Member Matt Wohlenhaus seconded.
Passed

- 4. New Business**
 - A. Review 2023 budget
 - a No Changes.
 - B. Discuss 2024 budget
 - a **Joe Adams:**
 - i Requesting ideas regarding the final budget. He hopes to have the final budget completed by the end of the next Park Board Meeting.
 - ii Waiting on contractor to get back on wrap for covered bridge.
 - iii Wants to look into pricing for redoing the outfield at Mantor Field. Where was tile was put is sinking causing very uneven ground. Spoke with Jason W. who says they would need to till, drag, then seed the field. Reaching out to contact at KM High School who had the same issue. Vice Chairmen Henry Blair asks if we have enough in the budget to complete this coming fall.
 - iv Garbage cans, steel mesh. The exact matching for shipping is \$1,6500.00 right now. Two are needed. Joe Adams is going to look more into pricing.
 - v Dennison EDA, Tree Management, and Hockey Ring each needs \$5,000.00 put away.
 - b **Member Martha Vrieze:**

- i Asking if there is any reason, we aren't selling advertisement in the outfield on the baseball courts. Automatic return, low maintenance. Boards would be secured to the fence. Member Martha Vrieze agreed to take lead and come up with pricing, contracts, and connect with Council for approval. Vice Chairmen Henry Blair stated the advertisement would need to be approved by the board.
- ii Member Martha Vrieze ask if there is a budget for pickle ball if the MRA matches it 50/50. Joe Adams states the total budget is needed prior to answering that question. The new 57 project is going to cause the budget to get tighter. Vice Chairmen Henry Blair asked is the popularity of pickleball would stay, example badmitton. Member Martha Vrieze states the courts are multi use, tennis, basketball, etc. Joe Adams will get price on how much a court will cost.
- c **Donation (\$8,500.00 from Jerry R.)**
 - i Joe Adams confirmed this donation has been held for park use. Deputy City Clerk Stephanie Arnold confirmed a letter was sent to Jerry asking if he'd like donation sent for anything, no response has been received.
 - ii Discuss was had regarding using donation for redoing Mantor Field. Vice Chairmen Henry Blair states this should not be used for repair, but improvement. As Jerry was known for baseball, this should be used for baseball.
 - iii Discussion had to use donation for lighter score board.

5. Old Business

- A. Hockey Rink/Basket Ball Court
 - a Joint Ventures on July 27, 2023. Member Matt Wohlenhaus is making request for Hockey Rink to be full sized with the ability to host tournaments. This would be much more expensive. This would require a Zamboni, worker for Zamboni, heated shed. This doesn't look like a current possibility.
- B. Covered Bridge
 - a The gates are half completed. They just need to be painted. Joe Adams is going to reach out to Brad to coordinate. ARPA is paying for the labor; the steel has already been paid. Painting for the horse sign has started.
 - b Member Matt Wohlenhaus wants to acknowledge the bridge looks really good.
 - c Member Martha Vrieze mentions wanting to move over to Goose Island to start cleaning it up.
- C. Grants
 - a Hanson Family Foundation Grant \$1,500.00 is for Hockey Rink/Basket Ball court.
- D. Riverside Park
 - a Frisbee Golf will be placed once Art in the Park is done.
- E. Campground
 - a One dispute over campground location. This was resolved.
- F. Bergmann Park—Nothing New
- G. Slingerland Park

- a Member Matt Wohlenhaus brought up the Band Shelter Member Martha Vrieze mentioned previously. This was initially thought to happen at Riverside, but Riverside is getting full. Bring more attention to Slingerland Park.
- H. Mantor Field
 - a Very rough outfield. Last day of baseball is July 26, 2023. This season was very busy.
- I. K-M Dog Park – Nothing New
- J. Denneson Field
 - a Joe Adams spoke with Carol. Benches have been ordered. Will arrive in 6-8 weeks. Will not start putting tree in until closer to October.
 - b Cement needs to be installed. Money was switched to Riverside last year. \$10,000.00 put away for ADA. Would like to pull up to \$2,000.00 for cement, bench and picnic table towards ADA path. Vice Chairmen Henry Blair pointed out \$2,800.00 for mulch that we aren't going to use, that could be used for this project. Joe Adams agreed. Joe Adams will bring this to the next council to move the funds.
- K. Community Gardens – Nothing New
- L. Community Tree Management
 - a Will not be injecting EAB next year. The trees that were treated has died. Joe Adams talked to a contractor that has been cutting trees roughly 15-20ft high and they are growing back. This was done to one tree in the campground that has been flourishing. Joe Adams is going to look further into this.
 - b Joe Adams is still working on a tree care plan.

6. Next board meeting is 6:30pm August 29, 2023 at City Hall

7. Joint Ventures Updates

8. City Staff Updates/Reports

9. Adjourn – Member Matt Wohlenhaus moved. Member Martha Vrieze seconded. Passed. Adjourned at 7:35 pm.

CITY OF MANTORVILLE
2024

BUDGET 2024
Preliminary

Council: September 11, 2023

WAGE DISTRIBUTION		2024 Proposed with Wage Distribution Change Showing Staff Changes				
EMPLOYEE	DEPARTMENT	WAGE	Winter %	Summer %	Salary	Benefits
Seasonal Parks	Water		0.00%	0.00%	\$0.00	\$0.00
	Sewer		0.00%	0.00%	\$0.00	\$0.00
	Streets		0.00%	0.00%	\$0.00	\$0.00
Brad Salary \$10,512.00	Parks	\$13,478.40	0.00%	100.00%	\$13,478.40	\$1,592.57
Brian Salary \$2,966.40	Overtime	\$0.00			\$13,478.40	\$1,592.57
	Health					
	Dental					
	Life					
	Pera, SocS, Med	\$1,592.57				
Wade Schroeder	Water	\$53,393.60	16.00%	16.00%	\$9,122.17	\$3,472.22
	Sewer		21.00%	21.00%	\$11,972.84	\$4,557.29
	Streets		39.00%	39.00%	\$22,235.28	\$8,463.54
	Parks		24.00%	24.00%	\$13,683.25	\$5,208.33
	Overtime	\$3,619.94			\$57,013.54	\$21,701.39
	Health	\$10,365.12				
	Dental	\$461.04				
	Life	\$637.68				
	Pera, SocS, Med, HSA	\$10,237.55				
Stephanie Arnold	Water	\$38,563.20	25.00%	25.00%	\$9,779.85	\$4,747.61
	Sewer		25.00%	25.00%	\$9,779.85	\$4,747.61
	Clerk		30.00%	30.00%	\$11,735.82	\$5,697.13
	Campground		20.00%	20.00%	\$7,823.88	\$3,798.09
	Parks				\$39,119.40	\$18,990.43
	Overtime	\$556.20				
	Health	\$10,365.12				
	Dental	\$461.04				
	Life	\$637.68				
	Pera, SocS, Med, HSA	\$7,526.59				
Gretchen Lohrbach	Clerk	\$65,000.00	80.00%	80.00%	\$52,000.00	\$18,329.07
	Water		10.00%	10.00%	\$6,500.00	\$2,291.13
	Sewer		10.00%	10.00%	\$6,500.00	\$2,291.13
	Overtime					
	Health	\$10,365.12			\$65,000.00	\$22,911.34
	Dental	\$461.04				
	Life	\$637.68				
	Pera, SocS, Med, HSA	\$11,447.50				
Joe Adams	Water	\$60,174.40	16.00%	16.00%	\$10,350.08	\$3,658.25
	Sewer		21.00%	21.00%	\$13,584.48	\$4,801.45

2024 General Budget w/ 2023 YTD

		2022 Budget	2023 Budget	2024 Budget
		Final	Final	Preliminary
LEVY BREAKDOWN				
Account		Final Levy Set 4%	Final Levy Set 8%	
		\$551,235.36	\$595,334.19	
31000	Property tax	530,034.00	\$551,235.36	\$595,334.19
	Property tax + 1%	535,334.34	\$556,717.71	\$601,287.53
	Property tax + 2%	540,634.68	\$562,260.07	\$607,240.87
	Property tax + 3%	545,935.02	\$567,772.42	\$613,194.22
	Property tax + 4%	551,235.36	\$573,284.77	\$619,147.56
	Property tax + 5%	556,535.70	\$578,797.13	\$625,100.90
	Property tax + 6%	561,836.04	\$584,309.48	\$631,054.24
	Property tax + 7%	567,136.38	\$589,821.84	\$637,007.58
	Property tax + 8%	572,436.72	\$595,334.19	\$642,960.93
	Property tax + 9%	577,737.06	\$600,846.54	\$648,914.27
	Property tax +10%	583,037.40	\$606,358.90	\$654,867.61
	Property tax + 11%	588,337.74	\$611,871.25	\$660,820.95
	Property tax + 12%	593,638.08	\$617,383.60	\$666,774.29
	Property tax + 13%	593,638.08	\$622,895.96	\$672,727.63
	Property tax + 14%	593,638.08	\$628,408.31	\$678,680.98
	Property tax + 15%	593,638.08	\$633,920.66	\$684,634.32

2024 General Budget w/ 2023 YTD

101- REVENUES		2022 YTD	2023 Budget	2023 YTD Have	2024 Budget	COMMENTS
		Final	Final		Preliminary	
31000	Property Tax	\$593,806.46	\$595,334.00	\$341,027.77		To be determined
32000	Permits & Licenses	\$2,060.00	\$3,000.00	\$165.00	\$2,100.00	Contractor, rental, fireworks
32110	Liquor Licenses	\$10,775.06	\$8,200.00	\$0.00	\$8,200.00	Liquor License fees
32210	Building Permits	\$13,746.09	\$10,000.00	\$7,761.05	\$10,000.00	Building permit fees
32240	Animal Licenses	\$50.00	\$200.00	\$100.00	\$100.00	Dog tags
32241	Animal Impound Fee	\$0.00	\$250.00	\$0.00	\$0.00	Animal impound fees
33000	Intergovernmental Revenues	\$1,612.95	\$0.00	\$1,660.95	\$0.00	Typically grant dollars (FD DNR grant)
33160	Other Grants - Health	\$0.00	\$0.00	\$75.00	\$0.00	Staff health and wellness dollars
33170	FEMA Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33400	State Grants & Aids	\$66,115.75	\$0.00	\$0.00	\$0.00	2020 COVID Relief Funds; ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022
33401	Local Government Aid	\$313,414.00	\$316,811.00	\$158,405.50	\$316,949.00	LGA 2nd Deposit in December
33402	Market Value Credit	\$157.27	\$0.00	\$0.00	\$0.00	Revenue offset of property tax
33422	Other State Aid Grants	\$0.00	\$0.00	\$0.00	\$0.00	
33423	PERA Aid	\$0.00	\$1,041.00	\$0.00	\$0.00	Offset to PERA; employee retire
33440	Fire Department Grant	\$4,000.00	\$0.00	\$1,000.00	\$0.00	DNR/Training grants, FD AFG grant for air packs
33610	County Highway Aid	\$5,672.43	\$3,500.00	\$5,666.95	\$5,000.00	Aid dollars to offset highway minc
34101	City Property Rent Revenue	\$11,016.00	\$10,800.00	\$9,072.00	\$12,100.00	Tower lease with AT&T
34103	Zoning and Subdivision Fees	\$2,436.00	\$0.00	\$250.00	\$1,000.00	PZ public hearing/other zoning
34107	Assessment Search Fee	\$120.00	\$0.00	\$0.00	\$0.00	Property assessment search requests - City does not charge as of 2022
34202	Fire Department Contracts	\$57,376.00	\$70,585.00	\$70,576.00	\$70,576.00	Based on new rates approved by FD and CC; annual township contracts
34203	Fire Dept. - Fire calls	\$1,705.00	\$250.00	\$9,035.01	\$1,500.00	Fees for fire calls
34780	Park Fees	\$1,020.00	\$750.00	\$805.00	\$800.00	Shelter rental fees
35000	Fines and Forfeits	\$963.82	\$2,500.00	\$599.94	\$700.00	City share of DC issued tickets
36200	Miscellaneous Revenues	\$6,950.23	\$1,500.00	\$960.28	\$1,500.00	Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022)
36201	Refunds and Reimbursements	\$6,568.43	\$8,000.00	\$208.93	\$6,500.00	Dividend checks LMC, LMCIT hail damage claim

36210	Interest Earnings	\$18,935.38	\$3,000.00	\$4,688.96	\$-48,000.00	Interest on investments, savings, checking
36230	Contributions and Donations	\$3,286.08	\$0.00	\$13,342.45	\$200.00	General for city items; National Night Out
38050	Cable Franchise Fees	\$6,161.55	\$6,500.00	\$4,472.55	\$6,000.00	Cable franchise fees, KM-Tel, Mediacom
39200	Interfund Operating Transfer	\$0.00	\$0.00	\$0.00	\$0.00	
39201	Transfer from General Fund	\$2,540.00	\$0.00	\$0.00	\$0.00	ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600)
39202	Contribution-Enterprise Funds	\$0.00	\$0.00	\$0.00	\$0.00	
39203	Transfer from General Funds	\$0.00	\$0.00	\$188,587.58	\$0.00	Revenue transferred in from General Fund
39301	Capital Lease Proceeds		\$0.00	\$0.00	\$0.00	
	Total Revenues	\$1,130,488.50	\$1,042,221.00	\$818,460.92	\$491,225.00	

2024 General Budget w/ 2022 YTD

		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101-	EXPENDITURES	Final		Final		Preliminary	
41110	LEGISLATIVE (MAYOR/COUNCIL)						
	101 Salaries	\$9,200.00	\$9,200.00	\$9,200.00	\$7,828.40	\$9,200.00	Mayor and Council salary
	120 Council Benefits	\$800.00	\$703.80	\$800.00	\$147.32	\$704.00	Tax, SS, Medicare, etc.
	151 Workers Comp Ins. Premium	\$105.00	\$116.00	\$121.00	\$17.13	\$119.00	Work Comp for Council Members
	208 Training, Mileage	\$500.00	\$380.79	\$1,800.00	(\$344.17)	\$1,000.00	LMC Councilmember Training (LMC), training
	352 Publishing	\$1,800.00	\$1,894.78	\$1,800.00	(\$251.02)	\$2,500.00	Legal Notices Published
	365 Other Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	430 Miscellaneous	\$0.00	\$718.98	\$0.00	(\$262.37)	\$100.00	
	433 Dues and Memberships	\$1,700.00	\$2,006.60	\$2,030.00	\$1,755.00	\$2,100.00	Dues to LMC, SEMM, SESC, MCFOA, IIMC
	490 Donations to Civic Organizations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	TOTAL	\$14,105.00	\$15,020.95	\$15,751.00	\$8,890.29	\$15,723.00	
41200	OPERATING TRANSFERS						
	720 Operating Transfers	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00	?
	TOTAL		\$22,000.00	\$0.00	\$0.00	\$0.00	

2024 General Budget w/ 2023 YTD

101- EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
41410 ELECTIONS		Final		Final		Preliminary	
101	Salaries	\$3,000.00	\$3,937.75	\$0.00	\$0.00	\$4,500.00	
120	Benefits	\$0.00	\$16.07	\$0.00	\$0.00	\$682.00	
430	Miscellaneous	\$300.00	\$438.54	\$0.00	\$0.00	\$300.00	
	TOTAL	\$3,300.00	\$4,392.36	\$0.00	\$0.00	\$5,482.00	

41500 Financial Administration		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101	Salaries	\$69,717.30	\$73,425.80	\$63,735.82	\$56,815.32	\$63,735.82	Clerk and Deputy Clerk's wages not all posted
120	Employee Benefits	\$22,392.96	\$21,844.17	\$24,026.20	\$13,014.01	\$24,026.20	Tax WH, SS, Medicare, Health, Dental, etc.
151	Workers Comp Insurance	\$400.00	\$956.00	\$996.00	\$140.48	\$979.00	Workers comp rate higher for 2022
200	Supplies	\$700.00	\$1,679.88	\$1,500.00	\$880.37	\$1,200.00	City Hall related Supplies
208	Training, Mileage	\$1,500.00	\$1,513.06	\$1,500.00	(\$183.60)	\$1,500.00	(Increased prelim from \$1000 to \$1500) (Decreased prelim from \$2000 to \$1500)
300	Professional Services	\$6,000.00	\$7,697.49	\$6,000.00	\$627.55	\$6,000.00	Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 On Site Computers Backup \$900 Laserfiche \$1,940 (reimbursed by ARPA funds)
312	Animal Impound Fees	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	
315	Recording Fees	\$200.00	\$409.45	\$300.00	(\$38.00)	\$400.00	Paid to Dodge County Recorder (Increased prelim by \$100)
322	Postage	\$4,000.00	\$3,978.79	\$4,200.00	\$1,087.44	\$5,500.00	Monthly UB mail, all other correspondence, supplies; additional mailings in 2022
350	Printing/Binding	\$1,250.00	\$1,881.53	\$1,250.00	(\$107.53)	\$1,800.00	All printing + copier maintenance costs
437	Other Miscellaneous	\$1,000.00	\$1,860.17	\$1,000.00	\$7.91	\$1,000.00	Misc. items plus \$500 for National Night Out
444	COVID-19 Emergency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
445	Health & Wellness	\$0.00	\$0.00	\$0.00	\$0.00	\$630.00	Funded through SESC
570	Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$4,000.00	Paperless Project, copier, computers; 2020 Wage and Compensation Study
700	Funds Transfer	\$0.00	\$1,940.00	\$0.00	\$0.00	\$0.00	Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds
	Total Financial Administration	\$113,410.26	\$117,186.34	\$110,758.02	\$72,243.95	\$110,671.02	

41530	Accounting											
	301	Accounting & Auditing Services	\$18,550.00	\$19,600.00	\$19,600.00	\$19,600.00	(\$4,500.00)	\$24,000.00		Yearly Audit Expense/Contract		
		Total Accounting & Auditing Services	\$18,550.00	\$19,600.00	\$19,600.00	\$19,600.00	(\$4,500.00)	\$24,000.00				

41550	Assessing											
	310	Assessing	\$7,206.00	\$6,656.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,900.00		Dodge County Contract Yearly		
		Total Assessing	\$7,206.00	\$6,656.00	\$6,656.00	\$6,360.00	(\$242.44)	\$6,900.00		(2023 Contract received at \$6,360)		

41600	Law/Legal Services											
	304	Legal Fees	\$20,750.00	\$14,646.77	\$14,646.77	\$20,000.00	\$2,630.73	\$20,000.00		Includes \$750 Codification		
		Total Law/Legal Services	\$20,750.00	\$14,646.77	\$14,646.77	\$20,000.00	\$2,630.73	\$20,000.00				

2024 General Budget w/ 2023 YTD

EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD remaining	2024 Budget	COMMENTS
		Final		Final		Preliminary	
101-	General Govt. Buildings/Plant						
41940	Supplies	\$1,000.00	\$1,135.69	\$1,100.00	\$509.08	\$800.00	Supplies related to Buildings (lights, furnace, water, flags etc.)
	Building Maintenance & Repairs	\$2,500.00	\$5,815.53	\$2,500.00	\$222.53	\$14,285.00	To Replace Main Shop Door & Toolbox for shop
	Equipment Repairs & Maintenance	\$500.00	\$123.76	\$500.00	(\$2,476.35)	\$2,000.00	Repairs to Computers
	321 Communications	\$4,000.00	\$2,706.03	\$4,000.00	\$1,863.76	\$3,500.00	Telephone, Internet, Fax
	362 Property Insurance	\$23,000.00	\$21,718.00	\$23,000.00	(\$1,569.00)	\$26,000.00	Insurance for all City Property
	380 Utilities	\$11,000.00	\$17,267.57	\$13,000.00	\$5,014.58	\$13,000.00	Electric & Gas
	384 Refuse, Garbage	\$2,160.00	\$1,545.00	\$2,000.00	\$769.11	\$2,120.00	City Hall dumpster (split with Fire)
	417 Employee Uniforms	\$1,000.00	\$903.69	\$1,400.00	\$1,312.51	\$1,400.00	\$500/yr non office employees; \$200/yr office employees
	439 Janitors	\$600.00	\$1,780.00	\$1,560.00	\$520.00	\$1,680.00	Janitorial service @ \$65 twice monthly
	Total General Govt. Buildings/Plant	\$45,760.00	\$52,985.27	\$49,060.00	\$6,166.42	\$64,785.00	

41950	Engineering Professional Services						
	303 Engineering Fees	\$20,000.00	\$8,283.43	\$7,000.00	(\$8,230.50)	\$8,500.00	
	Total Engineering Services	\$20,000.00	\$8,283.43	\$7,000.00	(\$8,230.50)	\$8,500.00	

2024 General Budget w/ 2023 YTD

EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101-		Final		Final		Preliminary	
42100	Police Protection Contract						
310	Other Professional Services	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	2023 Contract Rate
	Total Police Protection Contract	\$100,963.20	\$100,963.20	\$104,250.00	\$104,250.00	\$107,850.00	

42200	Fire Protection						
101	Salaries	\$20,000.00	\$20,014.00	\$20,000.00	(\$1,741.00)	\$22,000.00	Waiting on Fire Dept Budget
120	Employee Benefits	\$1,650.00	\$2,016.08	\$1,650.00	(\$41.18)	\$1,684.00	
124	Fire Pension Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	
130	Insurance	\$250.00	\$14.00	\$250.00	\$250.00	\$250.00	
151	Workman's Comp	\$4,200.00	\$7,018.00	\$7,313.00	\$427.02	\$7,185.00	Workers' Comp insurance increase for 2023-2024
208	Training, Mileage	\$5,000.00	\$9,258.15	\$6,000.00	\$1,081.26	\$6,000.00	Additional Firefighters hired in 2023
212	Motor Fuels	\$2,500.00	\$2,383.29	\$2,500.00	(\$143.10)	\$3,000.00	
217	Operating Supplies	\$1,500.00	\$2,407.06	\$2,000.00	(\$1,531.48)	\$2,000.00	
228	Equipment Repair/Maintenance	\$10,000.00	\$14,348.13	\$10,000.00	\$7,299.94	\$10,000.00	
240	Tools and Minor Equipment	\$20,000.00	\$16,989.34	\$20,000.00	\$10,777.25	\$20,000.00	
311	First Responder Train/Equip	\$3,000.00	\$9,129.27	\$4,000.00	(\$10.37)	\$4,000.00	
321	Communications	\$1,000.00	\$1,555.60	\$1,000.00	(\$467.26)	\$1,900.00	
380	Utilities	\$5,000.00	\$7,693.06	\$5,000.00	(\$1,384.14)	\$10,000.00	
381	Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
384	Refuse, Garbage	\$510.00	\$455.00	\$510.00	\$142.85	\$720.00	
433	Dues and Memberships	\$800.00	\$1,850.00	\$2,000.00	(\$180.00)	\$2,000.00	Explorer Program
437	Miscellaneous	\$800.00	\$0.00	\$800.00	(\$188,010.89)	\$800.00	Tanker Will Be Allocated
442	Grant Award Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Awarded to FD
570	Capital Outlay	\$10,000.00	\$0.00	\$10,000.00	\$17,000.00	\$15,000.00	
	Turn Out Gear	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$12,500.00	NFPA compliance replacement 2018.
	Transfer for Replacement	\$0.00		\$0.00	\$0.00	\$0.00	Bottle Replacement
701	Transfer to FD Equipt Fund		(\$28,246.00)				

		Transfer to Fire Truck Bond Fund	\$12,500.00	\$42,646.00	\$12,500.00	\$12,500.00	\$0.00	
		FIRE HALL UPGRADES PROJECT						
		Training & Equipment Grants Received		(\$4,000.00)				Compeer grant \$4000
	720	Operating Transfers	\$0.00		\$0.00		\$0.00	
		Total Fire Protection **	\$117,710.00	\$109,530.98	\$124,523.00	(\$144,031.10)	\$123,039.00	
		** 240 & 570 budget balance carries over to truck/equip fund each year.						

42400		Building Inspections						
	300	Professional Services	\$10,000.00	\$9,300.23	\$10,000.00	\$5,985.70	\$10,000.00	
	314	Blight Removal (Demo)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
		Total Building Inspections	\$10,000.00	\$9,300.23	\$10,000.00	\$5,985.70	\$10,000.00	

2024 General Budget w/ 2023 YTD

EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
101- Streets Department				Final		Preliminary	
43100	Salaries	\$39,313.38	\$42,531.94	\$47,463.60	\$14,698.25	\$47,463.60	
120	Employee Benefits	\$14,821.24	\$16,623.07	\$17,380.53	\$3,550.77	\$17,380.53	
151	Workmans Comp	\$3,500.00	\$3,819.00	\$3,819.00	\$538.41	\$3,753.00	
200	Supplies	\$1,500.00	(\$96.18)	\$1,500.00	\$556.98	\$1,500.00	
208	Training/Mileage	\$500.00	\$40.00	\$500.00	\$366.34	\$400.00	
212	Motor Fuels	\$2,500.00	\$4,181.23	\$4,000.00	(\$831.11)	\$5,500.00	
224	Street Maintenance Materials	\$7,000.00	\$39,684.25	\$9,000.00	\$2,433.64	\$9,000.00	
228	Equipment Repair and Maintenance	\$3,000.00	\$10,008.02	\$3,000.00	(\$2,008.96)	\$10,000.00	
229	Safety/OSHA	\$1,200.00	\$178.66	\$1,200.00	\$900.27	\$1,200.00	
230	Capital Lease Expense	\$18,331.00	\$0.00	\$18,331.00	\$0.00	\$0.00	
240	Tools and Mirror Equipment	\$1,000.00	\$489.50	\$1,000.00	(\$5,008.24)	\$1,000.00	
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
570	Capital Outlay	\$19,950.00	\$31,479.72	\$19,950.00	\$8,913.00	\$56,000.00	Includes Crack Sealing & Road Scraper
603	New Wheel Loader Payment (short term de	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
700	Transfer in from CIP	-\$18,331.00	(\$29,750.00)	-\$18,331.00	\$0.00	\$0.00	Repair of adjustment rings for manholes on 9th St. and Walnut St
	Additional CIP Items			\$10,800.00		\$0.00	
	Total Streets Department	\$94,284.62	\$119,179.21	\$119,613.13	\$24,109.35	\$193,197.13	

43125	Ice and Snow Removal						
212	Motor Fuels	\$2,000.00	\$1,075.86	\$2,000.00	(\$1,251.16)	\$3,500.00	
404	Repair/Maintenance Machinery	\$3,000.00	\$6,592.73	\$3,000.00	\$824.15	\$3,000.00	Plow Truck, Grader Maint and Repair Costs
406	Snow/Ice Removal	\$10,000.00	\$11,066.11	\$10,000.00	(\$6,328.63)	\$18,000.00	Costs for Snow Removal
570	Capital outlay	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total Ice and Snow Removal	\$17,000.00	\$18,734.70	\$15,000.00	(\$6,755.64)	\$24,500.00	

43160	Street Lighting						
331	Electric Utilities	\$30,000.00	\$55,893.61	\$35,000.00	(\$9,740.03)	\$70,000.00	Solar was not included last year
	Total Street Lighting	\$30,000.00	\$55,893.61	\$35,000.00	(\$9,740.03)	\$70,000.00	

2024 General Budget w/ 2023 YTD

101- EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
45200	Parks & Recreation	Final		Final		Preliminary	
101	Salaries	\$34,237.89	\$30,477.34	\$42,686.77	\$14,090.92	\$42,686.77	Staff Portion Related to Parks, includes seasonal
120	Employee Benefits	\$10,290.05	\$9,422.63	\$12,238.28	\$3,735.82	\$12,288.00	Staff Portion Related to Benefits
151	Work Comp	\$2,000.00	\$3,285.00	\$3,423.00	\$482.51	\$3,364.00	
200	Supplies	\$1,500.00	\$1,317.33	\$1,500.00	(\$565.34)	\$2,000.00	Supplies needed for Parks, (TP, Towels, Soap)
210	Tax & Licensing	\$62.00	\$66.49	\$65.00	\$29.57	\$70.00	Sales & Use Tax on Shelter Rental
212	Fuel	\$1,000.00	\$2,997.32	\$3,000.00	(\$105.77)	\$3,500.00	
401	Repairs and Maintenance Buildings	\$6,000.00	\$7,305.72	\$6,000.00	\$4,572.25	\$6,000.00	Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks; grass seed, weed killer, shakopee rock, paint
404	Repairs and Maintenance Machinery	\$2,000.00	\$3,265.57	\$2,000.00	(\$2,694.87)	\$5,000.00	Park Equipment, Mowers, Gator, Etc.
410	Rental	\$1,000.00	\$0.00	\$1,000.00	\$252.05	\$1,000.00	Port a Potty Rental Fees
430	Miscellaneous	\$7,500.00	\$7,500.00	\$5,000.00	\$285.52	\$5,000.00	Joint Powers Agreement (Addt.\$2300 request) 2023 will go back to \$5K
437	Other Miscellaneous	\$0.00	\$6,524.69	\$0.00	\$0.00	\$0.00	
440	Refunds and Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Park Shelter Refunds
443	FEMA Related Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Expenses Related to Flood				\$0.00	\$0.00	
500	Capital Outlay	\$42,382.00	\$44,024.09		\$0.00	\$72,212.13	
	2024 Park Board Wish List for Budget Includes the following items:	\$32,382.00		\$30,910.00	\$22,982.43	\$66,212.13	Park Wish List - less 10K for tree removal (entered in K22). Park Board wish list total 09.25.22 was 39,910.63 which includes the 6,000 for community tree removal (39,911-6,000=33,911) (Decreased preliim by \$3,000 - covered bridge will use other monies)
	Mulch \$3000						
	Tractor Lease \$4,360.63 (year 3/5)						
	Hockey/Basketball \$5,000						
	Weed Trimmer \$350						
	Rock for Ball Fields \$3,000						
	Park Tree Management \$10,000						
	Dennison Park \$5,000						
	Sprayer Fpr JD Mower \$650						
	Community Tree Management - BLVD	\$10,000.00		\$6,000.00	\$0.00	\$6,000.00	Park Trees - New and Removal
	Garbage Cans (2) \$1356						

2024 General Budget w/ 2023 YTD

101- EXPENDITURES		2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	COMMENTS
46500	EDA	Final		Final		Preliminary	
101	Salaries	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	
120	Benefits	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	
437	Other Miscellaneous	\$30,443.00	\$20,773.27	\$30,443.00	\$14,150.90	\$24,000.00	
	2023 EDA Wish List for Budget included the following:						Waiting on EDA Budget Recuest for 2024
	\$500 City Branching						
	\$75 Cross-Community Chamber Membership						
	\$1000 Paper and On-Line Brochures						
	\$6000 City-Wide Event Support						
	\$28,868 Contract with CEDA						
	\$650 Administrative Support						
	\$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.)						
720	Operating Transfers	\$0.00	\$4,741.00	\$0.00	\$0.00	\$0.00	Unused portion of prior year budget (TBD)
	Total EDA	\$31,093.00	\$25,514.27	\$31,093.00	\$14,150.90	\$24,000.00	

2024 General Budget w/ 2023 YTD

		2022 Budget	2022 Actual	2023 Budget	2023 YTD	2024 Budget	COMMENTS
		Final		Final		Preliminary	
310-	EXPENDITURES						
47000	CWRF WW Bond 2017A						
	611 Bond Interest	\$0.00	(\$83.00)	\$0.00	(\$1,855.00)	\$1,740.00	
	Total	\$0.00	(\$83.00)	\$0.00	(\$1,855.00)	\$1,740.00	
311-	EXPENDITURES						
47000	GO Series Bond 2019A						
	601 Debt Srv Bond Principal	\$0.00	\$35,000.00	\$0.00	(\$90,000.00)	\$90,000.00	
	611 Bond Interest	\$0.00	\$15,975.00	\$0.00	(\$16,030.00)	\$36,750.00	
	620 Fiscal Agents Fees	\$0.00	\$495.00	\$0.00	(\$495.00)	\$495.00	
	Total	\$0.00	\$51,470.00	\$0.00	(\$106,525.00)	\$127,245.00	
312-	EXPENDITURES						
47000	GO Eqpmt & Util Note 2021A						
	601 Debt Srv Bond Principal	\$0.00	\$1,999.50	\$0.00	(\$13,000.00)	\$13,000.00	
	611 Bond Interest	\$0.00	\$2,291.50	\$0.00	(\$3,114.00)	\$1,908.00	
	Total	\$0.00	\$14,291.00	\$0.00	(\$16,114.00)	\$14,908.00	
313-	EXPENDITURES						
47000	GO Series Bond 2022A						
	611 Bond Interest	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$6,405.00	
	601 Debt Service Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$41,000.00	
	Total	\$0.00	(\$0.22)	\$0.00	(\$7,000.00)	\$47,405.00	

2024 General Preliminary Budget Revenue/Expense

		2022 Budget	2023 Budget	2024 Budget	COMMENTS
TOTAL REVENUES		Final	Final	Preliminary	
		1,130,488.50	1,042,221.00	491,225.00	Does not include property tax levy

TOTAL EXPENDITURES

101.41110	Legislative (Mayor/Council)	14,105.00	15,751.00	15,723.00	
101.41410	Electons	3,300.00	0.00	5,482.00	
101.41500	Financial Administration	113,410.26	110,758.02	110,671.02	
101.41530	Accounting	18,550.00	19,600.00	24,000.00	
101.41550	Assessing	7,206.00	6,360.00	6,900.00	
101.41600	Law/Legal Services	20,750.00	20,000.00	20,000.00	
101.41940	General Govt. Buildings/Plant	45,760.00	49,060.00	64,785.00	
101.41950	Engineering Professional Services	20,000.00	7,000.00	8,500.00	
101.42100	Police Protection Contract	100,963.20	104,250.00	107,850.00	
101.42200	Fire Protection	117,710.00	124,523.00	123,039.00	
101.42400	Building Inspections	10,000.00	10,000.00	10,000.00	
101.43100	Streets Department	94,284.62	119,613.13	153,197.13	
101.43125	Ice and Snow Removal	17,000.00	15,000.00	24,500.00	
101.43160	Street Lighting	30,000.00	35,000.00	70,000.00	
101.45200	Parks & Recreation	150,353.94	113,873.05	225,333.03	
101.46500	EDA	31,093.00	31,093.00	24,000.00	
101.49300	Other Financing Uses	259,190.98	0.00	149,803.00	

	TOTAL EXPENDITURES	1,053,677.00	781,881.20	1,143,783.18	Need EDA & Fire Budgets
--	--------------------	--------------	------------	--------------	-------------------------

	TOTAL REVENUE LESS TOTAL EXPENSES	76,811.50	260,339.80	(652,558.18)	Without property tax levy
--	-----------------------------------	-----------	------------	--------------	---------------------------

2024 Budget		ENTERPRISE FUNDS						
601 WATER FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget
601-	REVENUES							Preliminary
36100	Special Assessments	\$0.00	\$450.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00
36200	Miscellaneous	\$0.00	\$597.33	\$0.00	\$2,997.57	\$0.00	\$447.00	\$0.00
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37100	Water Sales	\$159,982.00	\$164,193.56	\$164,781.00	\$159,848.64	\$169,725.00	\$105,650.33	\$160,000.00
37150	Water Connect/Reconnect	\$0.00	\$614.00	\$0.00	\$1,228.00	\$0.00	\$0.00	\$1,228.00
37160	Water Penalty	\$0.00	\$1,625.09	\$0.00	\$1,639.39	\$0.00	\$575.67	\$1,000.00
37170	MDH Fee (Safe Drinking Water/Service Connection Fee)	\$3,762.00	\$3,850.35	\$3,762.00	\$3,872.32	\$3,762.00	\$2,470.87	\$3,600.00
37180	Commercial Water Tax	\$1,500.00	\$1,122.97	\$1,500.00	\$1,212.19	\$1,500.00	\$766.13	\$1,130.00
38051	Gas Franchise Fee	\$10,321.00	\$11,335.98	\$10,321.00	\$10,995.55	\$10,321.00	\$8,330.00	\$11,000.00
38052	Electric Franchise Fee	\$12,324.00	\$6,369.22	\$12,324.00	\$12,949.65	\$12,977.00	\$10,621.59	\$12,745.00
39202	Contribution - Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer from Other Fund	\$0.00	\$0.00	\$0.00	\$41,400.00	\$0.00	\$0.00	\$0.00
39310	Proceeds-Gen Obligation Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues	\$187,889.00	\$190,158.50	\$192,688.00	\$237,043.31	\$198,285.00	\$128,861.59	\$190,703.00
601-	OPERATING EXPENSES							
49400								
101	Salaries	\$38,900.00	\$25,082.88	\$40,500.00	\$26,144.94	\$43,126.11	\$1,112.74	\$35,752.10
120	Benefits	\$15,000.00	\$13,380.18	\$10,100.00	\$6,894.90	\$15,328.64	\$3,152.29	\$14,169.21
151	Workmans Comp	\$1,000.00	\$2,926.40	\$1,000.00	\$1,559.00	\$1,200.00	\$156.26	\$1,194.00
200	Supplies	\$1,000.00	\$1,393.47	\$1,000.00	\$944.93	\$1,000.00	\$15,869.92	\$1,000.00
208	Training/Mileage	\$800.00	\$1,507.37	\$800.00	\$323.00	\$800.00	\$1,399.34	\$1,000.00
210	Tax & Licensing	\$1,500.00	\$1,144.45	\$1,500.00	\$3,243.29	\$2,000.00	\$133.90	\$3,400.00
216	Chemicals	\$10,000.00	\$11,158.49	\$10,000.00	\$7,958.94	\$10,000.00	\$10,058.47	\$10,300.00
220	Bldg Repair and Maintenance	\$10,000.00	\$2,511.47	\$10,000.00	\$4,239.12	\$10,000.00	\$9,951.57	\$10,000.00

2024 Budget ENTERPRISE FUNDS									
601 WATER FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	
	Well #2 Pump Inspections	\$0.00		\$0.00				\$0.00	
228	Equipment Repair and Maintenance	\$7,000.00	\$1,909.95	\$7,000.00	\$14,154.77	\$10,000.00	\$9,333.64	\$10,000.00	
240	Tools & Minor Equipment		\$197.83	\$200.00	\$153.00	\$200.00	\$200.00	\$200.00	
300	Professional Services	\$10,000.00	\$11,045.83	\$10,000.00	\$4,280.00	\$10,000.00	\$6,196.86	\$10,000.00	
		\$5,500.00	\$0.00						
303	Engineering		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	
321	Communications	\$850.00	\$685.80	\$700.00	\$698.65	\$700.00	\$285.24	\$700.00	
362	Property Insurance								
380	Utility Services	\$12,100.00	\$10,311.33	\$7,000.00	\$10,376.06	\$7,000.00	\$6,245.35	\$2,000.00	
405	Depreciation		\$77,852.00		\$83,599.00	\$0.00	\$0.00	\$0.00	
430	Miscellaneous	\$2,000.00	\$632.44	\$1,000.00	\$86.68	\$1,000.00	\$1,000.00	\$1,000.00	
433	Dues and Memberships	\$900.00	\$332.00	\$900.00	\$348.00	\$900.00	\$552.00	\$900.00	
441	MDH Fee	\$3,762.00	\$3,712.00	\$3,762.00	\$3,888.00	\$3,762.00	\$967.75	\$4,000.00	
570	Capital Outlay - immediate	\$0.00	\$284.40	\$0.00	\$3,172.14	\$6,100.00	\$4,863.87	\$4,000.00	
	10th Street Water/Street Project \$24770.78								
601	Debt Service Bond Principal	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	
611	Bond Interest	\$14,480.00	\$18,479.00	\$15,000.00	\$14,306.00	\$11,850.00	\$12,682.00	\$873.00	
720	Operating Transfers		\$0.00		\$0.28				
	(Less Depreciation)								
	Total Expenses	\$159,792.00	\$184,548.29	\$145,462.00	\$186,370.70	\$159,966.75	\$109,161.20	\$110,488.31	
	Total Revenue Minus Expenses	\$28,160.00	\$5,610.21	\$47,226.00	\$50,672.61	\$38,318.25	\$19,700.39	\$80,214.69	

2024 Budget		ENTERPRISE FUND						
602 SEWER FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget
602-	REVENUES							Preliminary
33400	State Grant and Aids		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
36100	Special Assessments	\$5,500.00	\$16,475.00	\$5,500.00	\$8,972.00	\$5,500.00	\$5,500.00	\$0.00
36200	Miscellaneous Revenue		\$651.50		\$8,336.00			\$0.00
36210	Interest Income		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37200	Sewer Sales	\$300,746.00	\$306,500.71	\$300,746.00	\$300,792.29	\$305,768.38	\$198,509.04	\$295,642.00
37250	Sewer Connect/Reconnect		\$2,639.00		\$5,278.00	\$0.00	\$0.00	\$0.00
37251	SEWER CONNECT CHG CEMETERY RD		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
37260	Swr Penalty		\$3,025.55		\$5,278.00	\$0.00	\$1,068.20	\$1,500.00
38051	Gas Franchise Fee		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
38052	Electric Franchise Fee		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39202	Contribution Enterprise Fund		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
39203	Transfer From other fund	\$20,000.00	\$52,319.00	\$20,000.00	\$35,000.00	\$20,000.00	\$0.00	\$0.00
39300	Proceeds-Gen Long Term Debt		\$0.00					
	Total Revenues	\$326,246.00	\$381,610.76	\$326,246.00	\$363,556.29	\$335,268.38	\$205,077.24	\$297,142.00
602-49450-	OPERATING EXPENSES:							
101	Salaries	\$29,500.00	\$34,160.70	\$30,500.00	\$37,033.80	\$32,928.37	-\$11,844.22	\$41,837.17
120	Benefits	\$11,000.00	\$15,932.88	\$11,100.00	\$13,852.76	\$11,366.15	-\$1,964.40	\$16,397.48
151	Workman's Comp	\$1,500.00	\$1,945.40	\$1,500.00	\$1,686.00	\$1,450.00	\$218.19	\$1,409.00
200	Supplies	\$1,500.00	\$574.17	\$1,000.00	\$306.34	\$1,000.00	\$521.68	\$1,000.00
208	Training, Mileage	\$1,000.00	\$1,294.05	\$1,400.00	\$23.00	\$1,400.00	\$415.60	\$1,500.00
210	Tax and Licensing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
212	Fuel	\$1,700.00	\$3,292.65	\$2,000.00	\$2,888.83	\$3,200.00	\$1,519.79	\$3,500.00
216	Chemicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Building Repair/Maintenance	\$10,000.00	\$16,666.77	\$15,000.00	\$4,213.39	\$15,000.00	\$3,743.02	\$10,000.00
240	Tools Minor Equipment	\$500.00	\$962.97	\$500.00	\$74.07	\$500.00	\$500.00	\$500.00

2024 Budget		ENTERPRISE FUND						
602 SEWER FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget
300	Professional Services	\$10,000.00	\$16,264.12	\$11,000.00	\$6,417.29	\$11,000.00	\$3,763.84	\$11,000.00
303	Engineering Fees	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
304	Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321	Communications	\$852.00	\$941.60	\$850.00	\$777.30	\$850.00	\$280.48	\$870.00
362	Property Insurance							
380	Utility Services	\$15,000.00	\$8,920.11	\$5,000.00	\$7,556.81	\$5,000.00	\$5,000.00	\$3,000.00
405	Depreciation		\$130,610.00		\$130,652.00	\$0.00	\$7,658.59	\$0.00
433	Dues and Memberships	\$300.00	\$60.00	\$300.00	\$0.00	\$300.00	\$0.00	\$300.00
437	Other Miscellaneous	\$3,800.00	\$776.91	\$1,200.00	\$964.89	\$1,200.00	\$1,200.00	\$1,000.00
442	Grant Award Related Expense				\$0.00	\$0.00	\$0.00	\$0.00
530	Construction				\$0.00	\$0.00	\$0.00	\$0.00
570	Capital Outlay	\$10,000.00	\$426.61	\$10,000.00	\$144.69	\$7,500.00	\$5,645.78	10 500
585	Kasson WW Processing Fee	\$112,000.00	\$64,807.92	\$112,000.00	\$60,218.00	\$112,000.00	\$77,278.00	\$110,000.00
601	Debt Service Bond Principal	\$37,000.00	\$36,296.00	\$25,000.00	\$35,184.64	\$35,000.00	\$0.00	\$0.00
605	Clean Water SRF Bond	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,750.00	\$0.00	\$0.00
608	PFA WW Connection Bond	\$23,000.00	\$0.00	\$23,000.00	\$23,000.00	\$23,000.00	\$0.00	\$0.00
611	Bond Interest	\$7,170.00	\$19,197.62	\$6,120.00	\$19,274.38	\$6,120.00	-\$9,413.14	\$875.95
620	Fiscal Agent Fees	\$495.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
720	Operating Transfers	\$10,106.00		\$11,222.00	\$0.00			
998	Asset Disposal Loss				\$0.00	\$0.00	\$0.00	\$0.00
999	Asset Retirement							
	Total Expenditures	\$303,423.00	\$353,130.48	\$285,692.00	\$356,268.19	\$286,564.52	\$84,523.21	\$208,189.60
	Total Revenue Minus Expenses	\$22,823.00	\$28,480.28	\$40,554.00	\$7,388.10	\$48,703.86	\$120,554.03	\$88,952.40

Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon, WWTP Project; Sewer extension Phase 1 - Cemetery Road; general engineering in 2020; No projects 2021?

Alarm Line; WWTP, Lift station

Gas/Electric to run lift stations

LMC Yearly

Cemetery Road - 2019, 2020

2024 Televising Sewer, Main & Impeller Replacement

Mantor Drive Bond

Mantor Drive Bond

Mantor Drive Bond

Transfer from Sewer to CIP after Audit was completed, payment to 2019A GD Bond/Sewer portion

Not including Depreciation

2024 Budget ENTERPRISE FUND									
603 RV FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget	
603-	REVENUES								Preliminary
34000	Charges for Services	\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$11,819.79	\$22,000.00	
	Misc Revenues								
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total Revenues	\$18,000.00	\$24,181.00	\$18,000.00	\$24,211.44	\$18,000.00	\$11,819.79	\$22,000.00	
603-45183-	OPERATING EXPENSES								
101	Salaries	\$7,200.00	\$7,325.10	\$7,700.00	\$20,961.42	\$13,000.00	\$10,020.64	\$7,823.88	
120	Benefits	\$3,100.00	\$3,189.38	\$3,100.00	\$3,438.39	\$3,100.00	\$2,471.85	\$3,798.09	
210	Tax and Licensing	\$1,700.00	\$1,534.58	\$1,700.00	\$2,085.01	\$2,000.00	\$944.71	\$3,000.00	
381	Electric Utilities	\$2,500.00	\$1,372.06	\$1,000.00	\$254.28	\$1,000.00	\$568.78	\$900.00	
384	Refuse/Garbage Disposal	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
400	Repairs and Maintenance	\$16,559.00	\$0.00	\$14,325.00	\$2,884.55	\$14,325.00	\$14,070.88	\$10,000.00	
410	Rentals	\$475.00	\$468.58	\$475.00	\$0.00	\$475.00	\$123.79	\$475.00	
440	Refunds and Reimbursements	\$500.00	\$305.00	\$500.00	\$4,000.00	\$500.00	\$160.00	\$500.00	
720	Operating Transfers								
	Total Expenses	\$32,574.00	\$14,194.70	\$28,800.00	\$33,623.65	\$34,400.00	\$28,360.65	\$26,496.97	
	Total Revenue Minus Expenses	-\$14,574.00	\$9,986.30	-\$10,800.00	-\$15,623.65	-\$16,400.00	-\$10,360.65	-\$14,677.18	

2024 Budget		ENTERPRISE FUND						
604 STORM SEWER FUND		2021 Budget	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 YTD Remaining	2024 Budget
604-	REVENUES							Preliminary
36100	Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37500	Storm Sewer Charge Collections	\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$11,819.79	\$18,000.00
37560	Storm Sewer Penalty	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39201	Transfer from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Revenues	\$18,000.00	\$18,473.34	\$18,000.00	\$18,511.46	\$18,000.00	\$11,819.79	\$18,000.00
604-43150-	OPERATING EXPENSES							
300	Professional Services	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
303	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Publishing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	Repairs/Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
440	Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	Transfers from Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Expenses	\$1,500.00	\$2,659.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00
	Total Revenue Minus Expenses	\$16,500.00	\$15,814.34	\$16,500.00	\$18,511.46	\$16,500.00	\$11,819.79	\$16,500.00

2024 Park Board Budget Proposal

Project	Budget	Expenditures	Balance	Notes
Mulch	\$3,000.00			
Tractor Lease	\$4,360.63			
Hockey/Basketball	\$5,000.00			
Rock for Ball Fields	\$3,000.00			
Comm Tree Management	\$6,000.00			
Park Tree Management	\$10,000.00			
Dennison Park	\$5,000.00			
Weed Trimmer	\$350.00			
Sprayer for JD Mower	\$650.00			
Garbage Cans (2)	\$1,356.00			
Redo Mantor Field	\$8,345.50			
Rip Wrap for covered Bridge	\$17,000.00			
Replacement Tire Swing	\$900.00			
Broom for JD Mower	\$7,250.00			
Proposed Budget - 2024	\$72,212.13			



Trail to the Past. Road to the Future.

Memo

To: Mayor and City Council
From: City Clerk-Treasurer Gretchen Lohrbach
Date: 09/11/2023
Re: Budget and Levy Hearing Dates, Preliminary Levy

Each year the City is required to set their dates for Truth in Taxation (TNT). This is the meeting dates set by Council for the public to be able to comment on the budget and levy prior to Council passing it in December.

The Primary Levy should be set by September 29th, 2023. As a reminder, once the Preliminary Levy is set, the Council can only go down, it cannot be increased.

Additional information about setting the Truth in Taxation meeting is on the following page. The date and time of this meeting must be set by September 30, 2023.

Council's remaining meeting dates for 2023 are:

September 25th
October 9th
October 23rd
November 13th
November 27th
December 11th

CITY OF MANTORVILLE

21 5th Street E • P.O. Box 188 | Mantorville, MN 55955 | p: 507.635.5170
email: cityofmant@kmtel.com | www.mantorville.com

On the National Register of Historical Places Est. 1854

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2023-05

**RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 2023-04 BY TITLE AND SUMMARY**

WHEREAS, the City Council of the City of Mantorville has adopted Ordinance No. 2023-04, an interim ordinance authorizing a study and imposing a moratorium on the sale of edible cannabinoid products; and

WHEREAS, Minnesota Statutes § 412.191, subdivision 4 allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville that City Staff shall cause the following summary of Ordinance No. 2023-04 to be published in the official newspaper in lieu of the ordinance in its entirety:

Public Notice

The City Council of the City of Mantorville has adopted Ordinance No. 2023-04, an interim ordinance authorizing a study and imposing a moratorium on the sale of certain edible cannabinoid products. The ordinance prohibits the sale of edible cannabinoid products, as that term is defined in Minnesota Statutes, section 151.72, that contain tetrahydrocannabinol (THC) while the City undertakes a study regarding such products and sales. While the ordinance is in effect, no business, person, or entity may sell edible cannabinoid products containing THC to the public within the jurisdictional boundaries of the city, and the City will not accept, process, or act on any application, site plan, building permit, or zoning or other approval for a business proposing to engage in the sale of such edible cannabinoid products.

The full text of the ordinance is available at City Hall during regular business hours.

BE IT FURTHER RESOLVED by the City Council of the City of Mantorville that the City Clerk keep a copy of the ordinance in their office at City Hall for public inspection and that they post a full copy of the ordinance in a public place within the city.

Adopted by the City Council of the City of Mantorville, Minnesota, this 9th day of January 2023.

ATTEST:



Chuck Bradford
Mayor



Shirley R. Bueckler
City Clerk-Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

ORDINANCE NO. 2023-04

**An Interim Ordinance Authorizing a Study and
Imposing a Moratorium on the Sale of Certain Edible Cannabinoid Products**

The city council of the city of Mantorville ordains as follows:

Section 1. Legislative Findings and Authority

- (A) There is a great deal of uncertainty regarding the effect of Minnesota Laws 2022, Chapter 98 amending Minnesota Statutes, section 151.72 (the “Act”), which expressly allows the sale of edible cannabinoid products, as that term is defined therein, containing tetrahydrocannabinol (THC).
- (B) Because the proposal to allow the sale of such products received little publicity until after the Act went into effect on July 1, 2022, the City of Mantorville (the “City”) did not have an opportunity to fully study or consider the potential impacts of the Act or engage in policy discussions regarding the potential regulation of the sale of edible cannabinoid products in the City.
- (C) Although the Minnesota Board of Pharmacy is authorized to enforce the Act, the Act does not provide for any state-level licensing of businesses that manufacture or sell edible cannabinoid products. The Act is also silent regarding the enactment of local regulations related to edible cannabinoid products.
- (D) The Act does not expressly prohibit or limit local regulations of edible cannabinoid products. Additionally, the regulations established in the Act clearly do not constitute the Legislature having occupied the field of regulation regarding the sale of edible cannabinoid products.
- (E) The City Council finds that the uncertainties associated with the sale of edible cannabinoid products, as well as the options for local regulation, strongly suggest the need for a study to develop information the city council may use related to potential local regulation of the sale of edible cannabinoid products through the adoption of licensing or zoning controls.
- (F) Pursuant to Minnesota Statutes, section 462.355, subdivision 4(a), the City Council is authorized to adopt an interim ordinance “to regulate, restrict, or prohibit any use . . . within the jurisdiction or a portion thereof for a period not to exceed one year from the date it is effective.”
- (G) The City Council is also authorized, under to Minnesota Statutes, section 412.221, subd. 32, “to provide for the government and good order of the city, the suppression

of vice and immorality, the prevention of crime, the protection of public and private property, the benefit of residence, trade, and commerce, and the promotion of health, safety, order, convenience, and the general welfare.” Pursuant to its general police power authority, the City Council may, for example, adopt business licensing requirements related to the sale of edible cannabinoid products.

- (H) The Minnesota Supreme Court in *Almquist v. Town of Marshan*, 245 N.W.2d 819 (Minn. 1976) upheld the enactment of a moratorium despite the lack of express statutory authority as being a power inherent in a broad grant of power to municipalities. The enactment of business licensing requirements, for example, is based on a City’s police powers, which is the broadest grant of power to cities. Inherent in that broad grant of authority is the power to place a temporary moratorium on a particular business activity to study and potentially implement regulations on that business activity.
- (I) There are both licensing and zoning issues associated with the sale of edible cannabinoid products containing THC. The City Council determines that it needs time to study the matter and to consider the development and adoption of appropriate local regulations. To protect the planning and decision-making process and the health, safety, and welfare of the residents while the City conducts its study and the City Council engages in policy discussions regarding possible regulations, the City Council determines it is in the best interests of the City to impose a temporary moratorium on the sale of certain edible cannabinoid products.

Section 2. Definition. For the purposes of this ordinance, the term “edible cannabinoid product” has the same meaning given the term in Minnesota Statutes, section 151.72, subdivision 1(c), as recently amended by the Act and as may be amended from time to time.

Section 3. Study. The City Council authorizes and directs City Staff and Consultants to conduct a study regarding edible cannabinoid products and provide a report to the City Council on the potential regulations relating to the sale of such products in the community. The report shall include recommendations on whether the City Council should adopt regulations and, if so, the recommended types of regulations. The study shall consider, but is not limited to, the following: (i) the potential impacts of the sale of edible cannabinoid products within the city; (ii) licensing the sale of edible cannabinoid products and related regulations; and (iii) zoning regulations related to the sale and distribution of edible cannabinoid products.

Section 4. Moratorium. A moratorium is hereby imposed within the city regarding the sale of edible cannabinoid products. No business, person, or entity may sell edible cannabinoid products to the public within the jurisdictional boundaries of the city during the period that this ordinance is in effect. The City shall not accept, process, or act on any application, site plan, building permit, or zoning or other approval for a business proposing to engage in the sale of edible cannabinoid products during the period that this ordinance is in effect.

Section 5. Exceptions. The moratorium imposed by this ordinance does not apply to the sale of medical cannabis. The moratorium imposed by this ordinance also does not apply to the sale of

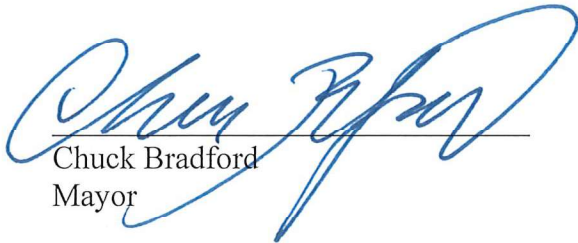
products containing cannabidiol (CBD), provided, however, that such products do not contain tetrahydrocannabinol (THC).

Section 6. Enforcement. Violation of this ordinance is a misdemeanor. In addition, the City may enforce this ordinance by mandamus, injunction, or other appropriate civil remedy in any court of competent jurisdiction.

Section 7. Severability. Every section, provision, and part of this ordinance is declared severable from every other section, provision, and part of this ordinance. If any section, provision, or part of this ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this ordinance.

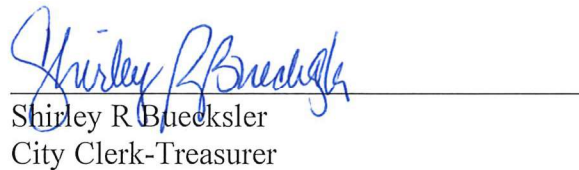
Section 8. Effective Date and Term. This ordinance shall take effect and be in full force from and after its adoption and publication, as provided by law. This ordinance shall remain in effect for one year after its effective date or until the city council expressly repeals it, whichever occurs first.

Passed by the City Council of the City of Mantorville, Minnesota, this 9th day of January 2023.



Chuck Bradford
Mayor

ATTEST:



Shirley R. Buecksler
City Clerk-Treasurer

COUNTY OF

STATE OF
MINNESOTA

ORDINANCE No.: _____

**ORDINANCE REGULATING THE USE OF CANNABIS
AND CANNABIS DERIVED PRODUCTS IN PUBLIC
PLACES**

THE _____ COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS
AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT

This Ordinance is adopted by the _____ County for the purpose of protecting public health and safety by REGULATING/PROHIBITING the use of Cannabis and cannabis derived products in public places and places of public accommodation within _____ County.

Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, establishes that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes.

Minnesota Session Law 2023, Chapter 63, Art. 4, section 19, codified as Minn. Stat. 342.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis.

The County intends to be proactive in protecting public health and safety by enacting an ordinance that will mitigate threats presented to the public and public health by the public use of cannabis.

_____ County (hereinafter “the County”) recognizes the risks that unintended access and use of cannabis products and exposure to cannabis and its effects present to the health, welfare, and safety of members of the public and in particular the youth of the County.

SECTION 2. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

- (a) **Adult-use cannabis flower.** “Adult-use cannabis flower” means cannabis flower that is approved for sale by the Minnesota Office of Cannabis Management or is substantially similar to a product approved by the office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer

products.

(b) **Adult-use cannabis products.** “Adult-use cannabis products” means a cannabis product that is approved for sale by the office or is substantially similar to a product approved by the office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.

(c) **Cannabis flower.** “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

(d) **Cannabis product.** “Cannabis product” means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

(e) **Hemp derived consumer products.**

(1) “Hemp derived consumer products” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (i) contains or consists of hemp plant parts; or
- (ii) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

(2) Hemp-derived consumer products does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

(f) **Lower-potency hemp edible.** A “lower-potency hemp edible” means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid; in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabivarin, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and
- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including

but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

(g) **Public place.** A “public place” means a public park or trail, public street or sidewalk, any enclosed, indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, or other places of public accommodation.

(h) **Place of public accommodation.** “Place of public accommodation” means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.”

(i) **Exceptions to the definition of public place or place of public accommodation.** “A public place” or “a place of public accommodation” does not include the following:

- (1) a private residence, including the individual’s curtilage or yard.
- (2) a private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or
- (3) on the premises of an establishment or event licensed to permit on-site consumption.

(j) **Smoking.** “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

SECTION 3. PROHIBITED ACTS

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp- derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. *See Minnesota Session Law 2023, Chpt. 63, Art. 1, Sec. 9 codified as Minn. Stat. 342.09, subd. 1(2) and 342.09, subd.1 (7)(iii) and Art. 4, Sec. 19 codified as Minn. Stat. Sec. 152.0263, subd. 5.*

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. *Minnesota Session Law 2023, Chpt. 63, Art. 1, Sec. 9 codified as Minn. Stat. Sec. 342.09, subd. 1 (7)(b)(9).*

SECTION 4. PENALTY

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor punishable by a fine of up to \$300. Nothing in this ordinance shall prohibit the United States,

the State of Minnesota, or the County from investigating or prosecuting any other activity that is a crime under any other federal or state statute or county ordinance.

Subd.2. An alleged violation or violation of this ordinance may be investigated by a peace officer as defined in Minn. Stat. 626.84, Subd. 1. Any alleged violation or violation of this ordinance shall be prosecuted by the Office of the _____ County Attorney.

SECTION 5. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect any other section or provision that can be given force and effect without the invalidated section or provision.

SECTION 6. EFFECTIVE DATE

This ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

ADOPTED by the _____ County Board of Commissioners this _____ day of ____, 2023.

_____ County Board Chair

Attest: _____
_____ County _____