



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
Monday, August 28, 2023
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Adopt the Agenda

4. Consent Agenda *

- A. Accounts Payable August 28, 2023
- B. City Council Regular Meeting Minutes July 24, 2023
- C. County Board of Commissioners Regular Meeting Draft Minutes August 8, 2023
- D. Fire Dept. August 2023 General Meeting

5. Proclamations, Presentations and Recognitions

- A. Nick Koverman – Mantorville Small Cities Development Program Survey Results Summary

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Duke Harbaugh Fire Chief
 - 1. Approval to accept two new explorers to the department through Game Haven Scouts for youth under 18. *
 - 2. Approval to close 5th Street down at 4pm on Saturday, Sept. 9th for the street dance. *
- B. Sherrif Scott Rose will provide information on the new cannabis laws

8. Public Hearing

- A. To consider an application for a variance for the property located at Dodge County PID 25.426.1990 to allow a reduced building setback of approximately eight feet along 7th Street West to accommodate a garage attached to a proposed single-family dwelling. The Mantorville City Code requires a 25-foot building setback along 7th Street West.
- B. Resolution 2023-23 Granting a Variance for Certain Real Property Located in the City. *

9. New Business

- A. Discussion of 2024 Preliminary Budget – levy information forthcoming at next Council Meeting. 2022 & 2023 budget information included for reference.

10. Old Business – No Items

11. Tabled Items

- A. The year-long moratorium on edible cannabinoid products in the City of Mantorville will be expiring early January of next year. With the recent passing of Minnesota’s new laws regarding cannabis use, City Clerk Lohrbach has enclosed Resolution 2023-05 and Ordinance 2023-04, which were passed by Council on the 9th of January this year, for Council to review for future discussion. Also enclosed is a sample cannabis use in public county ordinance

12. Reports

- A. Public Works Report
- B. City Clerk Report
 - 1. Resolution 2023-24 – A Resolution Accepting Wellness Grant Funds for the City of Mantorville. *
 - 2. Update on quote from On-Site Computers for new computer in Clerk’s Office. *
- C. Consultant Report
 - 1. WHKS – Trunk Highway 57 Presentation
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E. Councilmember Reports
- F. Mayor’s Report

13. Executive Session – No Items

14. Adjourn *

| <i>Upcoming Meetings and Events in Mantorville:</i> | | |
|---|--------------------|--|
| <i>August 28, 2023</i> | <i>6:30pm</i> | <i>Regular City Council Meeting</i> |
| <i>August 29, 2023</i> | <i>6:30pm</i> | <i>Regular Parks & Recreation Board Meeting</i> |
| <i>Now – Sept. 1, 2023</i> | | <i>Larger Than Life art exhibit – Riverside Park</i> |
| <i>September 4, 2023</i> | | <i>Labor Day – City offices closed</i> |
| <i>September 9 & 10, 2023</i> | <i>All Weekend</i> | <i>Marigold Days</i> |
| <i>September 11, 2023</i> | <i>6:30pm</i> | <i>Regular City Council Meeting</i> |
| <i>September 20, 2023</i> | <i>7:30pm</i> | <i>Fire Department General Meeting</i> |
| <i>September 25, 2023</i> | <i>6:30pm</i> | <i>Regular City Council Meeting</i> |
| <i>September 26, 2023</i> | <i>6:30pm</i> | <i>Regular Parks & Recreation Board Meeting</i> |
| <i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i> | | |

* Indicates Council Action Items Requiring Council Approval

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Payments

Current Period: August 2023

| Payments Batch 082323PAY | | \$21,429.72 | |
|--------------------------|---|-------------------------------------|-------------------------|
| Refer | 0 ADAMS, JOE | - | |
| Cash Payment | E 601-49400-208 Training, Mileage | Reimburse, Lead and Copper Training | \$243.00 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$243.00 |
| Refer | 0 AVESIS | - | |
| Cash Payment | G 101-21715 Employee Paid Vision Plan | Vision | \$14.58 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$14.58 |
| Refer | 0 DELTA DENTAL | - | |
| Cash Payment | G 101-21708 Dental Insurance | Dental | \$243.08 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$243.08 |
| Refer | 0 DODGE COUNTY INDEPENDENT | - | |
| Cash Payment | E 101-41110-352 Publishing | Property Variance/Garage Attach | \$93.15 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$93.15 |
| Refer | 0 DODGE COUNTY TRANSFER STAT | - | |
| Cash Payment | E 101-41940-220 Bldg.Repair and Mainten | Demo CY Public | \$36.00 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$36.00 |
| Refer | 0 HAWKINS, INC | - | |
| Cash Payment | E 601-49400-210 Tax and Licensing | Chlorine Cylinder | \$10.00 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$10.00 |
| Refer | 0 INTERNAL REVENUE SERVICE | Ck# 005971 8/28/2023 | |
| Cash Payment | G 101-21703 FICA Tax Withholding | PR 17 | \$1,066.74 |
| Invoice | 8/28/2023 | | |
| Cash Payment | G 101-21709 Medicare | PR 17 | \$249.46 |
| Invoice | 8/28/2023 | | |
| Cash Payment | G 101-21701 Federal Withholding | PR 17 | \$708.23 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$2,024.43 |
| Refer | 0 INTERNAL REVENUE SERVICE | Ck# 005968 8/28/2023 | |
| Cash Payment | G 101-21703 FICA Tax Withholding | PR 16 | \$980.98 |
| Invoice | 8/28/2023 | | |
| Cash Payment | G 101-21709 Medicare | PR 16 | \$229.42 |
| Invoice | 8/28/2023 | | |
| Cash Payment | G 101-21701 Federal Withholding | PR 16 | \$664.93 |
| Invoice | 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$1,875.33 |
| Refer | 0 KENNEDY & GRAVEN, CHARTERE | - | |
| Cash Payment | E 101-41600-304 Legal Fees | General Matters/Buck Variance | \$639.75 |
| Invoice | 176224 8/28/2023 | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total \$639.75 |

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Payments

Current Period: August 2023

| | | | | |
|------------------|---|---|----------------------|------------|
| Refer | 0 LINCOLN NATIONAL LIFE INSURA | - | | |
| Cash Payment | G 101-21711 Life Insurance Payable | Life Insurance | | \$201.78 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$201.78 |
| Refer | 0 LOHRBACH, GRETCHEN | - | | |
| Cash Payment | E 101-41500-208 Training, Mileage | Reimbursement Lead and Copper Training | | \$261.50 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$261.50 |
| Refer | 0 MAXSON ELECTRIC | - | | |
| Cash Payment | E 101-45200-410 Rentals | Sign up and down | | \$60.00 |
| Invoice 7167 | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$60.00 |
| Refer | 0 MENARDS - NORTH ROCHESTER | - | | |
| Cash Payment | E 101-45200-401 Repairs/Maint Buildings | Board, Bursh, Bolt, Paint, Stud | | \$90.99 |
| Invoice 27997 | 8/28/2023 | | | |
| Cash Payment | E 101-45200-401 Repairs/Maint Buildings | Refund/Red Paint | | -\$28.98 |
| Invoice 28832 | 8/28/2023 | | | |
| Cash Payment | E 101-45200-401 Repairs/Maint Buildings | Striping and Anchor | | \$90.94 |
| Invoice 28833 | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$152.95 |
| Refer | 0 MIDWEST MACHINERY COMPANY | - | | |
| Cash Payment | E 101-45200-404 Repairs/Maint Machiner | Parts Sale | | \$230.99 |
| Invoice 9705645 | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$230.99 |
| Refer | 0 MN PERA | | Ck# 005969 8/28/2023 | |
| Cash Payment | G 101-21704 PERA | PR 16 | | \$1,176.11 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$1,176.11 |
| Refer | 0 MN PERA | | Ck# 005973 8/28/2023 | |
| Cash Payment | G 101-21704 PERA | PR17 | | \$1,237.15 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$1,237.15 |
| Refer | 0 MN UNEMPLOYMENT INSURANCE | | Ck# 005970 8/28/2023 | |
| Cash Payment | E 101-41500-437 Other Miscellaneous | Unemployment Insurance | | \$450.00 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$450.00 |
| Refer | 0 MINNESOTA DEPT HLTH - DRINKI | - | | |
| Cash Payment | E 601-49400-441 MDH FEE | Community Water Supply Service Connection Fee | | \$911.00 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$911.00 |
| Refer | 0 MINNESOTA REVENUE | | Ck# 005972 | |
| Cash Payment | G 101-21702 State Withholding | PR 17 | | \$382.03 |
| Invoice | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking 10100 | Total | \$382.03 |

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Current Period: August 2023

| | | | | | |
|------------------|-----------------|-------------------------------------|------------------------------------|--------------|------------|
| Refer | 0 | <u>MINNESOTA REVENUE</u> | <u>Ck# 005967</u> | | |
| Cash Payment | G 101-21702 | State Withholding | PR 16 | | \$360.24 |
| Invoice | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$360.24 |
| Refer | 0 | <u>NAPA</u> | - | | |
| Cash Payment | E 101-45200-404 | Repairs/Maint Machiner | Power belt | | \$50.99 |
| Invoice 469675 | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$50.99 |
| Refer | 0 | <u>NCPERS GROUP LIFE INS.</u> | - | | |
| Cash Payment | G 101-21711 | Life Insurance Payable | | | \$16.00 |
| Invoice 82023 | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$16.00 |
| Refer | 0 | <u>OLMSTED COUNTY PUB HEALTH</u> | - | | |
| Cash Payment | E 601-49400-300 | Professional Srvs (GEN | Bacteria Test | | \$135.00 |
| Invoice | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$135.00 |
| Refer | 0 | <u>ON SITE COMPANIES</u> | - | | |
| Cash Payment | E 101-45200-410 | Rentals | Hand Sanitizers/Compliant Restroom | | \$127.00 |
| Invoice 1583927 | | 8/28/2023 | | | |
| Cash Payment | E 101-45200-410 | Rentals | Hand Sanitizers/Compliant Restroom | | \$79.00 |
| Invoice 1583928 | | 8/28/2023 | | | |
| Cash Payment | E 101-45200-410 | Rentals | Hand Sanitizers/Compliant Restroom | | \$84.84 |
| Invoice 1583929 | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$290.84 |
| Refer | 0 | <u>ROCHESTER OVERHEAD DOOR IN</u> | - | | |
| Cash Payment | E 101-41940-200 | Supplies | Broken Spring | | \$145.00 |
| Invoice | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$145.00 |
| Refer | 0 | <u>ULTIMATE SAFETY CONCEPTS, IN</u> | - | | |
| Cash Payment | E 101-42200-228 | Equip. Repair and Maint | Extinguisher Inspection | | \$253.60 |
| Invoice 206864 | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$253.60 |
| Refer | 0 | <u>WARSAW SOLAR, LLC</u> | - | | |
| Cash Payment | E 101-43160-381 | Electric Utilities | Solar Sales | | \$4,884.03 |
| Invoice | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$4,884.03 |
| Refer | 0 | <u>WEX HEALTH, INC.</u> | <u>Ck# 005964 8/28/2023</u> | | |
| Cash Payment | G 101-21714 | Health Savings Account | PR 15 | | \$115.38 |
| Invoice | | 8/28/2023 | | | |
| Cash Payment | G 101-21714 | Health Savings Account | PR 15 | | \$80.00 |
| Invoice | | 8/28/2023 | | | |
| Transaction Date | 8/23/2023 | | MBT Bank Checking 10100 | Total | \$195.38 |
| Refer | 0 | <u>WEX HEALTH, INC.</u> | <u>Ck# 005965 8/28/2023</u> | | |
| Cash Payment | G 101-21714 | Health Savings Account | July 2023 | | \$5.50 |
| Invoice 790089 | | 8/28/2023 | | | |

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Current Period: August 2023

| | | | | | |
|------------------|---|--------------------------------|-----------|--------------|-------------------|
| Transaction Date | 8/23/2023 | MBT Bank Checking | 10100 | Total | \$5.50 |
| Refer | 0 <u>WEX HEALTH, INC.</u> | | | | |
| | | Ck# 005966 | 8/28/2023 | | |
| Cash Payment | G 101-21714 Health Savings Account | PR 16 | | | \$80.00 |
| Invoice | 8/28/2023 | | | | |
| Cash Payment | G 101-21714 Health Savings Account | PR 16 | | | \$115.38 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking | 10100 | Total | \$195.38 |
| Refer | 0 <u>MN FIRE CERTIFICATION BOARD</u> | | | | |
| Cash Payment | E 101-42200-437 Other Miscellaneous | Cert Exam Annika | | | \$126.00 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/23/2023 | MBT Bank Checking | 10100 | Total | \$126.00 |
| Refer | 0 <u>RIVERLAND COMMUNITY COLLEG</u> | | | | |
| Cash Payment | E 101-42200-208 Training, Mileage | Ropes Refresher | | | \$660.00 |
| Invoice 1170932 | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$660.00 |
| Refer | 0 <u>HARBAUGH, DUKE</u> | | | | |
| Cash Payment | E 101-42200-433 Dues and Memberships | Reimburse Explorer Application | | | \$180.00 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$180.00 |
| Refer | 0 <u>VERIZON WIRELESS</u> | | | | |
| | | Ck# 005959 | 8/28/2023 | | |
| Cash Payment | E 101-42200-321 Communications Phone/ | Fire Dept Phones | | | \$54.66 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$54.66 |
| Refer | 0 <u>HARDWICK, ANNABELLE</u> | | | | |
| Cash Payment | E 101-42200-217 Other Operating Supplie | Thank you Cards | | | \$184.27 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$184.27 |
| Refer | 0 <u>SE MN EMS</u> | | | | |
| Cash Payment | E 101-42200-311 First Responder Train/E | Anatomy Lab Course | | | \$50.00 |
| Invoice 13089 | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$50.00 |
| Refer | 0 <u>NOLTE, ROGER</u> | | | | |
| Cash Payment | E 101-42200-321 Communications Phone/ | Fee Clicksend | | | \$100.00 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$100.00 |
| Refer | 0 <u>FIRE SAFETY USA, INC</u> | | | | |
| Cash Payment | E 101-42200-433 Dues and Memberships | Pro Flow Fire Hose | | | \$450.00 |
| Invoice 175620 | 8/28/2023 | | | | |
| Cash Payment | E 101-42200-217 Other Operating Supplie | Pro Flow Fire Hose | | | \$2,850.00 |
| Invoice | 8/28/2023 | | | | |
| Transaction Date | 8/24/2023 | MBT Bank Checking | 10100 | Total | \$3,300.00 |

Payments

Current Period: August 2023

Fund Summary

| | | |
|------------------|-------------------------|-------------|
| | 10100 MBT Bank Checking | |
| 101 GENERAL FUND | | \$20,130.72 |
| 601 WATER FUND | | \$1,299.00 |
| | | <hr/> |
| | | \$21,429.72 |

| | |
|--|-------------|
| Pre-Written Checks | \$7,956.21 |
| Checks to be Generated by the Computer | \$13,473.51 |
| Total | <hr/> |
| | \$21,429.72 |



Trail to the Past. Road to the Future.

CITY COUNCIL REGULAR MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, July 24, 2023

6:30 PM

1. Call to Order

Mayor Bradford called the meeting to order at 6:30pm.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeffrey Ingalls

Greg Rud

Absent: None

Others Present: City Clerk Treasurer Gretchen Lohrbach

Public Works Lead Joe Adams

Public Works Wade Schroeder

City Engineer Scott Huneke

Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance

3. Adopt the Agenda

Council approved the agenda, as presented

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Rud to approve the Consent Agenda, as presented:

A. Accounts Payable July 24, 2023

B. Council Regular Meeting Minutes July 10, 2023

C. County Board Regular Meeting Minutes June 27, 2023

D. Mantorville Fire Department Regular Meeting July 2023

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Mayor Bradford declared Tuesday July 24, 2023 as "Covered Bridge Volunteer Day"

6. Public Concerns

Bill Reding said that after the recent rain, the water is coming across the road to his lawn instead of down the drain. Joe will reach out to see if the elevations can be lowered.

Virgil Andrist would like there to be a meeting with the citizens to address the spending on the 3rd and Clay Street projects.

7. Public Safety Update

Fire Chief Duke Harbaugh said that the new truck has arrived, but some radios are back ordered and some graphics still need to be put on.

Since the last time he was here, they responded to 5 medical calls and 1 fire call with Kasson. There have been 3 fires in July.

Jim Tibbals is retiring after 20 years of service.

The Fair Board will donate \$1,000.00 to Mantorville Fire Relief for them being on fire watch during the Grandstand events.

He would like to budget for an extractor to clean after fires. They should be able to get grants to cover 50% of it.

The Fire Department will again set up and teardown for Mantorville's National Night Out Event on August 1st. They will cook the food and again spray water.

The fire prevention open house will be October 11th. They will do fire extinguisher training.

During Marigold Days they will be again serving their pancake breakfast with scrambled eggs and sausages. This will be held Saturday September 9th.

He will have road closures to be approved next month.

They will be standing by again this year for the fireworks on Marigold Days at Riverside Park on Goat Island.

Mayor Bradford then asked to take a 10 minute recess so that Council and any other individuals can go and look at the new truck.

8. Public Hearing – *No Items*

9. New Business

- A.** Resolution for an Off-Site Gambling Permit for the Mantorville Restoration Association during Marigold Days on September 9, 2023

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to approve the permit.

Motion carried: 5 ayes / 0 nays

- B.** Resolution for a Temporary 1 Day Alcohol Consumption permit for the MRA during Marigold Days on September 9, 2023



Trail to the Past. Road to the Future.

Motion made by Councilmember Rud and seconded by Councilmember Hoaglund to approve the permit.

Motion carried: 5 ayes / 0 nays

The MRA would also like to not be fenced in during the events and that it is up to the City.

Motion made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve.

Motion carried: 5 ayes / 0 nays

Motion made by Councilmember Bradford and seconded by Councilmember Ingalls to allow patrons of the Saloon to also move about an have the boundaries be 8th – 3rd Street and Jefferson – Blanch Street.

Motion carried: 5 ayes / 0 nays

- C. Resolution accepting donations from Don Hofstad and Virginia Knight for their donations to Mantorville's National Night Out

Motion made by Councilmember Hoaglund and seconded by Councilmember Ingalls to accept these donations.

Motion carried: 5 ayes / 0 nays

- D. City Engineer Scott Huneke received four bids for the widening of 9th and Blanch Street. The lowest bid was S.L. Contracting for \$39,789.50.

Motion made by Councilmember Hoaglund and seconded by Councilmember Ingalls to award the contract to S.L. Contracting.

Motion carried: 5 ayes / 0 nays

Residents will be notified of the work to be done. The information will be on the monthly water bills also.

10. Tabled Items

- A. Decision on 4M CD

City Clerk-Treasurer reached out to several banks and said that the best interest rate was 5.4% for a 6 month renewal with the 4M Fund.

Motion made by Councilmember Ingalls and seconded by Councilmember Hoaglund to renew for 6 months with the 4M Fund.

Motion carried: 5 ayes / 0 nays

11. Reports

A. Public Works Report

Public Works Lead Joe Adams said her received two bids for road striping. The first was S.L. Contracting for \$1300.00 and the second was from Durst Outdoor Services for \$927.80.

Motion made by Councilmember Ingalls and seconded by Councilmember Rud to grant the contract to Durst Outdoor Services.

Motion carried: 5 ayes/ 0 nays

Areas by the watermain break have all been patched.

B. City Clerk's Report

The first half of the City's Local Government Aid and Property Taxes were deposited.

The American Rescue Plan Funds remaining are \$27,850.28

City Clerk Lohrbach will reach out to On-Site computers for a quote to purchase a new laptop computer for City Hall.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber
- 2) EDA
- 3) Finance/Budget
- 4) Fire Department –
- 5) Joint Powers – Public Works Lead Adams will be at the next meeting
- 6) MRA – Councilmember Hoaglund is no longer a Board Member at the MRA
- 7) Park Board – Meets tomorrow. Councilmember Bradford will not be there.
- 8) Township

E. Councilmember Reports

F. Mayor's Report

12. Executive Session – *No Items*

13. Adjourn

Dewayne Gilbertson asked about his driveway. Staff stated that it is an alley because it was not vacated. Gilbertson stated that he is unable to obtain a driveway off of HWY 57. He also stated that it was deemed a driveway in 1972. City Clerk Lohrbach will look into this more with the County and with the City's legal team to see what can be done. The Council will then make some decisions.

Motion made by Councilmember Rud and seconded by Councilmember Bradford to adjourn at 7:15pm.

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
AUGUST 8, 2023**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session August 8, 2023, in the Commissioner's Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rodney Peterson called the meeting to order at 9:30 a.m.

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| John Allen | District 1 | Present | 9:30 AM |
| Tim Tjosaas | District 2 | Present | 9:30 AM |
| Rodney Peterson | District 3 | Present | 9:30 AM |
| Rhonda Toquam | District 4 | Present | 9:30 AM |
| David Kenworthy | District 5 | Present | 9:30 AM |

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Paul Kiltinen County Attorney

New Employee Introductions

County Engineer Guy Kohlnhofer introduced Ethan Koziolk who is their new Engineering Technician.

The Board welcomed Mr. Koziolk.

Establish Agenda

Agenda Approved

Motion by Tjosaas seconded by Allen to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

The County Administrator reviewed the changes that were suggested on pages 1 and 2 of the

July 25, 2023 Committee of the Whole meeting minutes, and pages 3 and 4 of the July 25, 2023 regular meeting minutes.

Motion by Toquam seconded by Kenworthy to approve the following Consent Agenda items as amended:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Jul 25, 2023 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - Jul 25, 2023 5:00 PM

Matt Maas, Emergency Management Director

Dodge County EMPG Grant Agreement

Mr. Maas met with the Board remotely and informed them that annually he applies for the Emergency Management Performance Grant to support Dodge County maintaining a full-time emergency management program.

Following COVID, the grant programs are quite a bit behind the normal schedule.

Mr. Maas reported the 2021 grant amount is \$20,428.00 and requires a match of the same amount.

The 2022 grant amount is \$24,843.00. Mr. Maas noted that the county's match for the grant is met by Mr. Maas' wages and salary, so there isn't an out-of-pocket expense that they haven't already planned for.

Motion by Allen seconded by Kenworthy to accept the 2021 and 2022 EMPG grants as requested and authorize the Chair and County Administrator to sign the grant agreements.

Motion Adopted [Unanimous]

Dodge County Grant Application

The Emergency Management Director discussed his request to approve submitting a grant application to help fund Dodge County joining a Lumen CPE system. Dodge County PSAP currently utilizes the Motorola Solutions, Emergency Call Works System to answer and process 911 and administrative calls. This system has reached end of life without upgrades. This current system is not capable of receiving text to 911, picture, and video messages and also has terrible customer service. Dodge County is the only customer in Minnesota with this system.

For the above reasons, as well as many more, Dodge County PSAP needs a new CPE system to receive and process 911 calls which would also give them the capability to receive text, picture, and video 911 calls.

Currently in SE Minnesota, Olmsted/Rochester, Wabasha, Goodhue, and Winona counties have joined together to share a Lumen CPE system across all of their PSAP's. This joint effort has many benefits, including lower maintenance/service agreement costs, better service,

redundancy, as well as a huge benefit to COOP planning efforts. In the event any of these other PSAPs need to be evacuated for any reason, that agency could send staff to any of these other PSAPs and have them log in and receive their own 911 and administrative calls.

The Emergency Management Director has priced out several CPE systems and by far the best option for Dodge County is to join this regional CPE system. Not only is it a better product, but the above-mentioned benefits make this shared system a great option for Dodge County.

Mr. Maas is requesting the Board’s authorization to submit a grant application through the SE MN ECB to partially fund this project.

The following is a breakdown of the costs of this new system.

| | |
|--|-----------|
| Regional buy into current system maintenance service agreement | \$ 30,000 |
| T1-Ethernet upgrade | \$ 7,700 |
| Equipment purchase and install to bring Dodge County up to SIP trunking allowing text to 911 | \$ 75,000 |
| Total Project Costs | \$112,700 |

The grant is a 50% match grant. If successful in receiving this competitive grant, the grant award would be \$56,350 with a local match of \$56,350. The Emergency Management Director currently has a fund balance of just over \$60,000 in E-911 funds to allocate to the local match requiring no increase to the budget for this project.

Commissioner Kenworthy commented that it's not just our county going someplace else to be able to do their call center, other counties could also come into our call center as well. Mr. Kenworthy stated it's fluid all the way around and a great way to go. Mr. Kenworthy pointed out it is also has some cost savings going through the FCCD and that the system shines everywhere it’s being used. Mr. Kenworthy wanted to know whether or not Dodge County was using the voice logging equipment.

Mr. Maas reported we are sharing in the expense of the regional voice logging equipment. The Emergency Management Director noted that this is a very similar model where we're starting to share some of those equipment costs to lessen the burden on each of the counties on that shared equipment.

Commissioner Allen wanted to know if this was going to set the county up for a regional 911 system down the road.

Mr. Maas reported that moving to this system isn't necessarily moving them towards a regional 911 system. What it does is it allows us, and other counties, the flexibility to have multiple locations to be able to operate from, including operating from a different site if needed.

The Emergency Management Director informed the Board that agencies like the State Patrol and other counties that have consolidated their PSAPs have found that the actual function of the PSAP does not work so well as a joint center, but sharing the equipment to lessen the cost for

each of those agencies is a huge benefit.

Commissioner Kenworthy stated that historically the plan was to have the Highway Department as our backup Dispatch Center, which takes a lot of set up. The county spent a lot of money to have that availability, but here we're just setting it up. Mr. Kenworthy reported that personally, he thinks this is a great plan and noted that he voted for this at his Southeast ECB meeting.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Emergency Management Director to submit a grant application through the SE MN ECB to help partially fund Dodge County joining a regional CPE system.

Motion Adopted [Unanimous]

Lisa Hager, Employee Relations Director

Personnel Agenda Reviewed

Ms. Hager presented the Personnel Agenda for the Board's consideration.

Motion by Toquam seconded by Tjosaas to approve the following personnel actions:

A. Administration

- A.1 Matt Bollum - Building Operations Manager
Step increase from B22 step 6 \$22.32 to B22 step 5 \$23.05.
Effective Date: 8/10/23

B. Highway

- B.1 Darin Wilking - Equipment Operator
Step increase from B23 step 6 \$29.11 to B23 step 7 \$29.84.
Effective Date: 8/1/23

C. Public Health

- C.1 Navya Jhawar - Account Technician
No longer employed.
Effective Date: 7/31/23
- C.2 Account Technician
Authorization to post and fill vacancy.
Effective Date: 8/8/23

D. Sheriff's Office

- D.1 Wendell Meyer - Transport Officer - On-Call
No longer employed.
Effective Date: 7/19/23
- D.2 Transport Officer - On-Call
Authorization to fill vacancy.
Effective Date: 8/8/23
- D.3 Kevin Haugen - Transport Deputy - On-Call
Authorization to employ at B21 step 10 \$18.41 to fill vacancy.
Effective Date: TBD
- D.4 Bob Morris - Deputy Sheriff - .50 FTE (Hayfield SRO Assignment)
Authorization to change status from Court Officer - B21 step 10 \$24.48 (On-Call) to

Deputy Sheriff C41 step 10 \$37.13 to fill approved vacancy.
Effective Date: 9/4/23

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

The County Attorney briefly discussed the proposed lease of the land by the Sheriff's Office Maintenance Building. Mr. Kiltinen informed the Board that the owners of the County Seat Cafe would prefer to own the property instead of lease it. The County Attorney has talked to Ryan DeCook and he feels there is a value to everything, including this small piece of land.

It was Commissioner Allen's opinion that the county should just lease the property and let the cafe use it.

Commissioner Kenworthy agreed with Commissioner's Allen's comment and suggested they lease the property to the County Seat Cafe owners at a cost of \$1 and put a timeline on it. Mr. Kenworthy stated the hope is that the restaurant would be there forever, but you never know.

Mr. Kiltinen reported that he drafted a potential lease and gave it to the restaurant owner who then commented that she thought they would be able to buy the property, not lease it.

Brief discussion took place on the odd shape of the café property and the work it would take to separate this small piece of county property and add it to the café property.

Commissioner Toquam stated it sounds like a lot of work and money for such a small piece of property.

The County Attorney confirmed that the restaurant property is an odd shape and sometimes the additional cost and effort needed to sell such a small piece of county owned property isn't the right thing to do.

Motion No Vote

Lisa Kramer, Finance Director

Bills Reviewed

Ms. Kramer reviewed bills with the Board.

Motion by Tjosaas seconded by Allen to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

| | | | |
|----|--------------|----|-----------|
| 01 | Revenue Fund | \$ | 40,316.62 |
|----|--------------|----|-----------|

| | | |
|----|----------------------------|---------------|
| 13 | Road and Bridge Fund | \$ 58,822.03 |
| 16 | Environmental Quality Fund | \$ 106,144.61 |
| | Total | \$ 205,283.26 |

Motion Adopted [Unanimous]

Guy Kohlhofer, County Engineer

Road & Bridge 2022 Annual Report

Mr. Kohlhofer presented for the Board’s consideration the completed 2022 annual report for fund 13, Road & Bridge. The report covers in detail the activities of the various accounts within the Road & Bridge Fund. The activities reported on are the revenues and expenditures necessary for the maintenance of the road and bridges within the county.

The Finance Director was available to comment on the Highway Department budget.

Motion No Vote

Set Hearing for CR V and CR K Turnback to Vernon Township

The County Engineer informed the Board that county highway staff met with the Vernon Town Board at their monthly meeting to discuss and plan for the turnback of 3.0 miles of CR V (from T.H 30 to South County Line) and 3.0 miles on the South side of CR K (from C.S.A.H. 9 to C.S.A.H. 13) to the township. The Board and citizens present understood that the turnback was practical and made sense. The next step is to hold a public hearing in Vernon Township for official public input.

The plan is to turnback the roads this fall. The township will assume authority over the roads however the county is required to maintain them for 2 years. The county highway staff will replace/update necessary culverts, clean some ditch as needed and requested by the township.

Motion by Allen seconded by Toquam to schedule the CR V and CR K turnback for the Vernon Township meeting on September 19, 2023 at 6:00 pm at Vernon Town hall in Oslo.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator and Lisa Kramer, Finance Director

2024 Budget and Presentations for Highway & Public Health

Mr. Elmquist and Ms. Kramer presented for the Board’s consideration the 2024 budget. The County Administrator informed the Board that the budget included in the Board packet isn’t the correct budget. Last Friday they received bad news from the insurance company regarding insurance rates but the Board packet had already gone out so they were unable to get the updated information in the Board packet. The corrected budget has an increased levy percentage of 7.1% with the new CPA certification being less than anticipated (delivered 7/31/23).

Guy Kohlhofer and Amy Evans were present to review their budget requests for 2024.

2024 Highway Department Budget Presentation

One item of note not stated at the last meeting is that some years ago, the Board authorized a \$300,000 levy for Road and Bridge Construction and with the onset of Wheelage and Sales Tax to buy the levy down in the past, that levy amount was removed. Last year, the levy amount was increased back to \$150,000 and this year, increased again to \$300,000. This shows up in this budget:

13-320-000-0000-6600 Construction
2023: \$9,381,768
2024: \$9,646,000

The 2024 Highway budget has only a few changes from the previous year outside the effects of inflation and rising costs.

With the completion of the facility renovation there are a few things that are needed but were left undone. The main central tarmac area of bituminous that they do all of their operations on needs replacement. Whether it is frozen, mid-summer or spring thaw they have to continue their operations. Mr. Kohlnhofer reported this lot was never built to handle today's equipment and it shows. They are planning to use their forces to sub-cut the area and place quality aggregates prior to having Rochester Sand & Gravel pave the surface. This will also provide improved drainage for the area. A retaining wall along the new cold storage building will be finished to accommodate large vehicle parking in the area. They will also be completing sidewalks on the north side of the main facility and installing a privacy fence.

Budgeted funds are: \$223,000 (\$150k from fund + \$73k left over from the building bond). As these are fund dollars, it will not affect the levy and whatever they do not use will remain in the fund.

Construction is planned at \$9.6 million. Using \$800,000 wheelage tax (\$440k this year, \$360k from reserves). \$300,000 is targeted to come from levy funds while the remaining \$8.5 million will come from state aid, bridge and federal funds. Although these are substantial funding levels there still remains a large backlog of roads needing work. The last reported Ride Quality Index (RQI) for the county was 60 in 2018. The roads were just rated this summer and the RQI now stands at 50.

Some routine maintenance items saw additional funding needed due to cost increases. Items such as; pavement markings are being increased from \$60k to \$80k, aggregates from \$300k to \$325k and chip sealing from \$175k to \$250k. Salt/sand went from \$85k to \$111k as they depleted their typical end of year carry over during this past winter. A line item for concrete repairs was added at \$10k as they are doing more bridge maintenance and have aging concrete surfaces.

The Parks Department has an added \$15k for professional services for the upcoming seminary grant the county received in the last legislative session.

On a positive note, there is a substantial decrease in right-of-way expenditure as there are few projects requiring additional area. They now only need additional easement for bridge projects. This line was decreased by \$102k.

2024 Public Health Budget Presentation

Ms. Evans reported Dodge County Public Health has experienced numerous changes to the department over the past 2 years, most as a result of the 4-year COVID-19 Pandemic. General fund revenues have stayed consistent since 2015 while expenditures continue to rise at a significant rate.

Revenues in some programs are slow to return to pre-pandemic levels. In 2024, many of the COVID-19 funds will be unavailable moving forward. However, the work of COVID vaccinations, education and outreach, along with updating their response plans to account for the previous lessons learned will all continue well past 2024, creating an additional burden on the tax levy. Additional losses of revenue will include the elimination of the tobacco licenses in Kasson, decline in immunizations, and a slow increase of client visits.

Expenditures have continued to increase over the years. Significant increases include personnel, professional and technical services, PHDoc, rent and IT. The proposed budget has had almost \$10,000 removed from its current budget in various line items, especially supplies and postage. Conferences and training fees have been reduced from the general fund due to a new 5-year CDC Infrastructure grant. Once the grant ends, these costs will need to be added back to the budget. While this year's budget looks as though there is a significant increase in 2024, this may have been spread across the past couple of years. The addition of a full-time director was not reflected in the past budget due to the COVID-19 funds masking the impact to tax levy.

Mr. Elmquist informed the Board that budget presentations will also take place at the next two meetings. IT and Maintenance budget presentations will take place at the second meeting in August and Sheriff (Dispatch included) and Environmental Services budget presentations will take place the first meeting in September.

Motion No Vote

Jim Elmquist, County Administrator

Q2 Financials Reviewed

The County Administrator presented for the Board's review the 2023 2nd quarter financials. Mr. Elmquist noted that while it is difficult to gain a sense of a trend in the reports without tax receipts, line items have been noted for the Board's understanding.

Expenditures-

Building operations are showing significant expenditures for the year, but this is primarily spending relative to the Highway building costs as the project comes to a close.

Revenue

Other General Government would show tax receipts in July and at the end of the year so little revenue appears at this point in this line item until those are paid out by the Department of Revenue.

Overall

Cash balance/fund balance is strong as shown in the report.

Motion No Vote

Cannabis Discussion

The County Administrator reported that with the State of Minnesota enacting a cannabis law effective last week, the county faces a multitude of decisions going forward. Possession and personal growth of cannabis became legal in the State of Minnesota on August 1, 2023 but the sales and growth in retail and agricultural sectors will not be established until 2025 and can be managed by local ordinance. Up to January 1, 2025, the county will be faced with determining the allowable uses of cannabis businesses in the county including proper zoning uses.

Public Health Directory Amy Evans was available to comment.

Included in the Board packet was the model policy provided by the Sheriff's Association along with Stearns County's use ordinance in public places which are virtually the same.

Also included in the Board packet was Wabasha's Interim Ordinance establishing a moratorium passed July 31, 2023. Several cities and counties have separately passed moratoriums surrounding cannabis products until more guidance and clarifications are provided from state lawmakers and/or the Office of Cannabis Management. These moratoriums prohibit cannabis businesses until January 1, 2025. Authority for a moratorium does not apply to the sale or production of low-potency hemp edible products. Most local moratoriums are also generally regulated to one year however the belief is the cannabis statute allows for local jurisdictions to do this for 18 months. Amy Evans received the following opinion from Mary Lyons from AMC and currently the Americorps Public Health Project Coordinator:

"I believe counties were originally passing THC moratoriums that lasted a year, however the bill allows counties and cities to pass an ordinance restricting cannabis businesses (not THC products) that expires in January 2025, that may be where the conflicting answers for 12 months vs 18 months is coming from. I agree with Kari it may be best to clarify with your county attorney."

The League of Minnesota website confirms this opinion. Mr. Elmquist has also sent an email to Paul Kiltinen to get his opinion.

The County Administrator noted before adopting an interim ordinance, the county must hold a public hearing.

Commissioner Allen stated that he feels the county should put a moratorium on restricting cannabis businesses in Dodge County. Mr. Allen felt issuing a moratorium would allow the

county time to work through determining allowable uses of cannabis businesses in the county.

Commissioner Tjosaas indicated that he agreed with Commissioner Allen's comment.

Commissioner Peterson stated, if we do a moratorium now, without an ordinance, when we're done with the moratorium, we should have an ordinance that we are going to implement. Mr. Peterson commented, now we have an ordinance, how much longer do we have to wait until we can put on another moratorium on allowable uses?

Mr. Kiltinen informed Mr. Peterson that they can't have another moratorium on the ordinance, you only get one.

The County Administrator stated as of January 1, 2025, they have to have their ducks in a row, it will be legal to operate a cannabis business in the State of Minnesota after that date.

Ms. Evans stated we cannot ban the sale of cannabis in Dodge County. We can put a moratorium in to work through planning and zoning issues related to some of the agricultural pieces or where businesses can go in. The Public Health Director pointed out this is only what has been proposed by one county. Another option would be that you could delay and rather than doing a moratorium now, you could do it later, but the reality is, that come January 1, 2025, you cannot ban the sale of cannabis anywhere in the State of Minnesota. Doing the moratorium now would give the county 17 months to work on that, plus, there is an expectation in statutes that the Office of Cannabis Management is expected to create model ordinances for local jurisdictions to adopt before 2025.

Mr. Elmquist read Wabasha County's statement about its cannabis moratorium which reads as follows: "The purpose of the interim ordinance, which is the moratorium, is to provide the county with an opportunity to study its comprehensive plan and official controls so they can, in a meaningful way, consider potential amendments to its ordinances."

Commissioner Allen stated a moratorium would give them 17 months to do something. Mr. Allen felt it will take some time for the zoning staff to come up with strict enough rules so everyone in the country doesn't have plants all over. Commissioner Allen reported that he'd like to see the county be as strict as possible with their ordinance.

Commissioner Toquam commented that you are going to have those that are going to do it anyway, so the stricter we start out, the more chance we have of enforcing it.

Commissioner Allen reported it's harder to make the ordinance stricter once you've set rules, so he supported starting out with the strictest rules that they are comfortable with.

Commissioner Toquam stated she believes there are people waiting to get this going, they are just trying to decide where they are going to do it. These same people are watching what the counties and cities are doing to find out where the easiest place is to get into, and that's where they would go to start their business. Ms. Toquam supported making as strict a statement as we can, as soon as we can, which may deter some of those people from thinking Dodge is the place

to land.

Ms. Evans informed the Board that they have heard grumblings that there are businesses in Rochester looking to move to surrounding counties because of that exact reason. The Public Health Director reported that Dodge Center has been approached, however, nothing can happen until January 1, 2025, but businesses are planning. Ms. Evans noted you have communities that have empty store fronts and businesses are looking for those spaces so they can go in and sell tobacco products, and then set themselves up in a spot where they can start selling cannabis.

Commissioner Tjosaas had questions regarding the 12,500 reference. Mr. Tjosaas' question was, if the county adopts an ordinance that says we can only have one cannabis business in the county, and the City of Claremont decides they want to adopt an ordinance, and each of our cities could decide that they want a cannabis business, regardless of whether or not we say they could have a business, there could potentially be 1 cannabis business per 12,500 people.

The Public Health Director reported that there was language in the original bill that went to committee that actually broke it down even further for cities under a certain population. Ms. Evans reported that she has not seen any of that component in the final statute, so they are still trying to clarify whether or not that still exists. Based on that original proposed legislation, Kasson would have been able to have 2 businesses, every other city would only be able to have 1 business because the number of businesses allowed applies to cities over 5,000 in population. In the statute, in the areas of local government control, there is nothing referencing cities, it just says local government can put in a 1 business per 12,500 people rule.

Mr. Elmquist reported that before it went to Conference Committee it was 1 business per 10,000 people, then it changed to 12,500 people. It was noted that at that time, it also said that the cities had a right to put in what they wanted to put in, counties didn't necessarily have any priority over cities for what they wanted to do. The County Administrator commented the legislation will tell you what it all says, but going by what the assumption of what AMC has told them, cities can put it in if they want.

Ms. Evans clarified that they could have 1 cannabis business in each of the cities.

The County Administrator informed the Board that he's not getting the sense that cities are chomping at the bit to put a cannabis business in if they can. At this point, Mr. Elmquist believes they are all trying to figure out what the county is doing.

The Public Health Director reported that the only one that may allow a cannabis business would be West Concord, and they were talking about adding it to their liquor store.

Ms. Evans wanted the Board to be aware that when these license applications go to the state, the state will send those applications back down to the local jurisdiction, and it has yet to be defined as to whether the application will be going back to the county or the city. If the application were to go back to a city like Claremont, and Claremont doesn't have its own ordinance, they would have to follow the confines of the county and if there is already another business in the county and we restrict it to only one cannabis business in the county, then

Claremont would have to deny the application. The Public Health Director informed the Board that all of those operational details are yet to be determined, as far as figuring out the process of that, but they know there will be local input as to whether or not the request meets state and local regulations that have been put in place, if any. Ms. Evans was hopeful that there would be a little more oversight, even more than what has been done around edibles at this point.

Commissioner Allen and Commissioner Tjosaas supported issuing a moratorium to prohibit the sales and growth of cannabis in retail and agricultural sectors until the county has had time to develop an ordinance to address this issue in Dodge County. This would give Public Health, Zoning and everyone time to develop an ordinance.

Commissioner Peterson wanted to know who would be put in charge of the moratorium.

Mr. Elmquist reported multiple people will be in charge of the moratorium, including Amy Evans (Public Health), Lauren Cornelius (Environmental Services) and Scott Rose (Sheriff's Office). The County Administrator reported that they are hoping that AMC will also help counties with a model ordinance on this.

Commissioner Peterson stated the League of Minnesota Cities will likely have a very good ordinance as well.

Mr. Elmquist reminded the Board that no matter what, they still need to hold a public hearing before they make a decision on the moratorium.

It was the consensus of the Board to move forward with holding a public hearing to discuss passing a moratorium prohibiting cannabis growth and businesses in the retail and agricultural sectors of Dodge County until January 1, 2025.

Ms. Evans informed the Board that it will probably be September by the time they get the advertisements in the paper and write it up.

The County Administrator informed Ms. Evans that he has some moratorium language.

Motion No Vote

Mr. Elmquist provided the Board with a County Administrator update.

Motion No Vote

Public Health Committee Report - Commissioner David Kenworthy

Commissioner Kenworthy presented a summary of the Public Health Committee report and action items.

Public Health Update

Ms. Evans provided an update on the following Public Health topics:

- 1) Mayo Clinic, Olmsted Medical Center and other community partners have expanded the

- SLIP (School Located Influenza Program) to Hayfield and Triton.
- 2) Status update on staffing levels.
 - 3) NACCHO360 highlights: Opioid prevention opportunities, mental health, and health equity concepts.

Motion No Vote

Veteran Services Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Veteran Services Committee report and action items.

FY 2024 County Veteran Service Office Operational Enhancement Grant

Beginning in State FY14 the Minnesota Department of Veteran Affairs (MDVA) began providing operational enhancement grants IAW State Statute 197.608 to Minnesota Counties for the purpose of enhancing CVSO operations not otherwise contained in local budgets. This can include transportation, needed electronic equipment, marketing, CVSO specific training, etc. In State FY24 Dodge County will receive \$10,000.00 to meet these needs with a grant expiration date of June 30, 2024. The proposed Dodge County resolution allows the Dodge County CVSO to sign and execute the grant contract.

Commissioner Allen offered the following resolution (#2023-31), seconded by Commissioner Tjosaas authorizing acceptance of the SFY 2024 MDVA Grant for County Veteran Service Office Operational Enhancement:

WHEREAS, Dodge County Veteran Services receives donations from time to time from individuals and/or organizations; and

WHEREAS, Dodge County Veteran Services wishes to accept these grants and utilize them for the purpose of supporting Dodge County veterans; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopt by a two-thirds majority of its members to accept a grant or devise of real property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby enter into the attached Grant Contract with the Minnesota Department of Veteran Affairs (MDVA) to conduct the following program: **County Veteran Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Dodge County Board of Commissioners that Brandon Servantez, the Dodge County Veteran Service Officer, be authorized to execute the attached Grant Contract on behalf of the County.

Resolution Adopted [Unanimous]

Administration Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Township Officers meeting. Commissioner Kenworthy attended a Board Retreat, a Township Officers meeting and a Public Health meeting. Commissioner Peterson attended a SCHA Performance Workshop, a Township Officers meeting, and a State Advisory meeting on mental health. Commissioner Tjosaas attended a Board Retreat and a Public Health Committee meeting. Commissioner Toquam attended a County Board Retreat, a 1W1P meeting, a SCHA Compliance meeting and a SCHA Joint Powers Board meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

The Chair adjourned the meeting at 11:57 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on August 22, 2023 at 5:00 p.m.

MANTORVILLE FIRE DEPARTMENT

August 2023 General Members Meeting

Call to Order:

- The meeting was called to order at: 19:30

Member's in Attendance:

- JJ, Curt, Jeff, Dave, Rog, Paul, Don, Jim, Russ, Scott K., Steve, Travis, Nate B., Joey, Brett, Kyle, Duke, Ryan, Logan, Tristan, Angel, Scott S.

Chief's Report:

Explorers

- Paige and Seraphina have applications in and our dues are current.

Calendars

- Are in, See me for purchase

Tibbals

- Accepted by City, last meeting tonight!

New applicant

- Mike Brown interviewed by white helmets, need approval

Gold Lettering

- To letter the old trucks will be \$300 a piece

Public Safety Funding

- The city is set to get around \$48,000 the end of this year
- Discuss ideas for use of funds as we need to be in front for some items

New gear

- Jech is off probation current gear is from 2008

Dam Cleaning

- City wants the FD to clean the dam before marigold days. I will send an email, only need a couple members some afternoon or evening before MG days.

Haunted hustle

- We have been asked again to be on stand by Oct 28 for Dodge County's haunted hustle. They will make a donation to the dept.

Assistant Chief:

-

Deputy Chief:

-

Fire Marshall:

-

Training Officer:

- Setting up for marigold days and alcohol training.
- Planning on doing training on SCBA and Rit.
- Annika is going through fire school.

Equipment:

- Porta tank was sent back and the correct one is on order with no ship date yet.
- Got a new hydrant line ordered.
- Moving equipment from the old tanker to the new one.
- Logans new gear came in.
- Two bottles need attention. They haven't held air for the last two months.
- Chain saw from pumper 2 needs to be tuned up.

Vehicles:

- Betsy- In our Shed.
- Pumper 1- Getting foam leak looked into and repaired.
- Pumper 2 -
- Chevy Pick Up -
- Tanker 1 - Has engine oil leak.
- Tanker 2 -
- Grass Rig - Has oil leak coming from the winch.
- Rescue Truck - Has engine oil leak on front cover. Keep an eye on it if it gets worse let people know.
- New tanker- Air horns and shelf in one of the cabinets need to be installed yet. Simon fire equipment will come install them when they show up. \$1400 dollars to put an electric dump on.

First Responder's:

-

Treasurer

- Bills: \$4,948.65
- Discussed bills
- Motion made by: Russ to pay bills as stated
- 2nd by: JJ
- Motion carries

New Business:

- Motion to approve Paige & Serephina for the explorer program by: Russ
- 2nd by: Don
- Motion Carries
- Motion to approve new member Mike Brown by: Steve
- 2nd by: JJ
- Motion Carries
- Motion to pay \$300 a piece to put new lettering on trucks by: Russ
- 2nd by: Steve
- Motion Carries
- Motion made by: Steve to buy new gear for Ryan Jech
- 2nd by: Logan

- Motion Carries
- Motion to put an electric dump valve on new tanker by: JJ
- 2nd by: Jeff
- Motion Carries
- Motion made by: Kyle to purchase a wireless wind gauge up to \$100 for new tanker.
- 2nd by: Don
- Motion Carries

Old Business:

-

Active Committees

- OSHA/Safety and Accountability: Paul, Russ, Travis, Ryan
- Radios: Paul, Rog, Ryan
- SOG'S: Paul, JJ, Russ, Steve, Rog
- Uniform's: Travis, JJ, Orion, Annable, Nate S., Ryan, Tristan
- Explorer program: Nate B., Nate S. Chloe, Kyle, Annika
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Jim, Nate S.
- Shirts need to be ordered off website if you want one for Marigold days and if you are interested in getting more shirts it will be on the website. Email to come.

Point Report:

- Motion made by: Russ to approve the point report
- 2nd by: Kyle
- Motion approved.

Clerk/ Calendar

- **SEP Lunch: Don, Annika, Scott K**
- Sep 5 1900 Officer Meeting , Tuesday
- Sep 6 1830 1st Wed Drill
- Sep 7 1800 Cook meat
- Sep 8 1700 Bartending Big Iron Classic
- Sep 9 0430 Marigold Days breakfast
- Sep 9 1500 Dept. Picture
- Sep 13 1830 1st Responder Training
- Sep 14-16 146 Annual Conference and school
- Sep 20 1800 Maintenance
 - 1900 Food
 - 1930 Members meeting
- Motion made to adjourn by: Dave
- 2nd by: Russ
- Meeting Adjourned at: 2005

2023 Mantorville Small Cities Development Program Survey Results Summary

Total surveys sent: 442

Total respondents: 130

Response rate: 30.2%

Number who own their home: 129 (99.2%)

Number who are LMI & own their home: 70 (53.8%)

Number who are interested in the program, own their home and are LMI: 54 (77.1%)

Number who are interested in the program, but not LMI: 44 (74.6%)

Number of non-LMI respondents: 59 (45%)

Average age of housing stock of respondents: 57.63 years old

Average age of housing stock of LMI interested households: 64.24 years old

Summary of Findings:

*Windows: Good (50%), Fair (25%), Poor (25%)

*Insulation: Good (48%), Fair (35%), Poor (17%)

Electrical, Plumbing, Heating (on average): Good (70%), Fair (21%), Poor (9%)

Siding/Foundation (on average): Good (62%), Fair (27%), Poor (11%)

Paint/Flooring (on average): Good (54%), Fair (35%), Poor (11%)

*Furnace: Good (60%), Fair (31%), Poor (9%)

Roof: Good (76%), Fair (20%), Poor (4%)

Disability: 7 out of 130 responded yes to needing improvements (5% response)

Needs Described: Tubs to showers, move bathroom to main floor, handicap ramps and downstairs bathroom to be handicap accessible.

5 of the 7 respondents qualified as LMI (71%)

Income Notables: 38 of 130 respondents qualified from \$0-62,500 (30%)

Age Notables: 114 respondents (60+ years of age) –42 two-person households

96 respondents (50-59 years of age)

53 respondents (19-39 years of age)

38 respondents (7-18 years of age)

23 respondents (0-6 years of age)

Windshield Survey Results

-372 properties were evaluated. 105 or 28% were found to be classified as substandard with 267 being classified as standard.

Accordingly, this demonstrates that based on the number of substandard units in relation to the number of LMI survey respondents, that 11 units could be rehabilitated within the community. The total grant amount would equate to approximately \$316,250. However, the amount and number of units may be adjusted following the preliminary application round after working with DEED representatives.



Help Mantorville Qualify for up to \$600,000 in Rehabilitation Funds

Please take 3 minutes to complete this survey and help Mantorville qualify for up to \$600,000 in funds for residential property rehabilitation. Southeastern Minnesota Multi-County Housing and Rehabilitation Authority (SEMMCHRA)* needs at least a 50 percent response rate to qualify Mantorville, so please complete the survey even if you aren't interested in assistance for your property. If Mantorville is awarded funding through this competitive grant program, additional information will be available in 2023.

*Return your survey in the envelope provided. Individual responses will **only be seen by SEMMCHRA**.
The City and the Mantorville Economic Development Authority will receive summary information only.*

1. Do you own or rent your home? _____ Own _____ Rent

2. How old is your home? _____ years (approximately)

3. Please check the conditions of the following items for your residence.

| | Good | Fair | Poor | | Good | Fair | Poor |
|----------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------|--------------------------|--------------------------|
| Exterior | | | | Interior | | | |
| Roof | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Ceiling | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Foundation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Walls | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Siding | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Flooring | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | Paint | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Vital Systems | | | | Energy Conservation | | | |
| Electrical | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Insulation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Plumbing | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Windows | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Heating | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Furnace | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | Water Heater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. Housing Improvements

Would you be interested in the rehabilitation of your current residence through the use of a grant or low-interest loan? _____ Yes _____ No _____ Maybe

5. Is there anyone in your household with disabilities who needs to have changes made to your house to make it more accessible and usable? _____ Yes _____ No If "yes," please describe the needed changes: _____

6. Ages of people in your home

Please indicate the number of people in your household for each age group.

0-6 _____ 7-18 _____ 19-39 _____ 40-59 _____ 60 and over _____ Total _____

Next Page →

* SEMMCHRA works in a six-county area that includes Mantorville to provide affordable, safe housing for elderly, disabled and those below 115% of the State median income.



7. Total household income for all persons living at your residence

Check one (1) to indicate your total household income (income *before* taxes)

- | | | |
|--|---|--|
| <input type="checkbox"/> \$ 0 - \$62,450 | <input type="checkbox"/> \$80,301 - \$89,200 | <input type="checkbox"/> \$103,501 - \$110,650 |
| <input type="checkbox"/> \$62,451 - \$71,400 | <input type="checkbox"/> \$89,201 - \$96,350 | <input type="checkbox"/> \$110,651 - \$117,750 |
| <input type="checkbox"/> \$71,401 - \$80,300 | <input type="checkbox"/> \$96,351 - \$103,500 | <input type="checkbox"/> More than \$117,751 |

Please provide your contact information if you are or may be interested in participating in the Mantorville Housing Rehabilitation Program.

You will have other opportunities to participate in the program.

Name: _____

Address: _____

City/State/Zip: _____

Telephone #: _____

Thank you

If you have any questions, please contact Sara Fuher at
SEMMCHRA, 134 East Second Street, Wabasha, MN 55981 or at 651-565-2638, ext. 221

** SEMMCHRA works in a six-county area that includes Mantorville to provide affordable, safe housing for elderly, disabled and those below 115% of the State median income.*

PUBLIC HEARING NOTICE

Notice is hereby given that the Mantorville City Council will hold a public hearing on Monday, August 28, 2023 starting at 6:30 p.m. or as soon as reasonably practical thereafter, in the City Council Chambers, located at 21 5th Street East, Mantorville, Minnesota, to consider an application for a variance for the property located at Dodge County PID 25.426.1990 to allow a reduced building setback of approximately eight feet along 7th Street West to accommodate a garage attached to a proposed single-family dwelling. The Mantorville City Code requires a 25-foot building setback along 7th Street West. All interested persons may attend the hearing and provide comments. Additional materials and information regarding the application can be requested or reviewed during business hours at City Hall, 21 5th Street East, Mantorville, MN. If you are unable to attend the meeting, written comments may also be submitted to the City Council prior to the public hearing via email (gretchen@mantorville.com) or dropped off or mailed to City Hall, 21 5th Street East, Mantorville, MN 55955. All written comments submitted prior to the public hearing will be presented to the City Council. Following the public hearing, the City Council will consider the application and make a decision regarding requested variance.

Gretchen Lohrbach
City Clerk Treasurer

CITY OF MANTORVILLE
APPLICATION FOR VARIANCE

Fee \$250

(A) Applicant's Name Jonathan & Tessa Buck Phone _____

(B) Address _____ Email Address: _____

(C) Owner's Name (if different from Applicant) _____ Phone _____

(D) Owner's Address _____ Email Address: _____

(E) Address of the Property _____

(F) Tax Parcel ID Number(s) 25.426.1990

(G) Legal Description of Property The East 200 ft of block 30, Frank Mantors Addition, according to the plat thereof on file at the county recorders office.

(H) Description of Request Waiver of setback on south side of property

(I) Reason(s) for Request Do to the angling of the garage we would encroach on the property line setbacks on the north side of our lot.

(J) Present Zoning Classification of the Property Residential (R-1)

(K) Existing Use of the Property Empty Lot

(L) Section of the Zoning Ordinance in which a variance is sought: 150.069F

(M) Explain how you wish to vary from the applicable provisions of the Zoning Ordinance: _____

We would like to have the 25 foot setback waived on the south side of the property, since there is substantial space between the road and the property already

(N) A variance may only be granted by the City Council where the strict enforcement of the Zoning Ordinance will result in "practical difficulties." Under the new law, **practical difficulties means** (1) the property owner proposes to use the property in a reasonable manner permitted by the ordinance, (2) the owner's plight is due to circumstances unique to the property not created by the owner, and (3) the variance will not alter the locality's essential character. The Applicant is responsible for establishing the existence of practical difficulties regarding the particular property and that the request otherwise satisfies the requirements of the Zoning Ordinance. Whether or not "practical difficulties" exist is determined by the City Council considering all of the following factors. Please summarize the facts as to your property and alleged "practical difficulties" with regard to each of the factors, using additional paper and attachments, if necessary.

1. In your opinion, is the variance in harmony with the purposes and intent of the Zoning Ordinance?

Yes No Why or why not? Explain:

There is ample space between 7th st and our property line and between neighboring home and property.

2. In your opinion, is the variance consistent with the comprehensive plan?

Yes No Why or why not? Explain:

In reading the comprehensive plan we found nothing in conflict

3. In your opinion, are you proposing to use your property in a reasonable manner not permitted by the Zoning Ordinance?

Yes No Why or why not? Explain:

We want to build a ranch walkout home that will fit in with the rest of the neighborhood.

4. In your opinion, is your dilemma due to circumstances unique to your property which do not apply to other properties in the same zone or vicinity?

Yes No Why or why not? Explain:

Our lot is too narrow to accommodate the setbacks

5. In your opinion, were the circumstances causing the practical difficulties created by someone or something other than you or the previous owners of the property?

Yes No Why or why not? Explain:

Zoning ordinances were in place prior to purchase of land

6. In your opinion, will the granting of the variance maintain and not alter the essential character of the area or the neighborhood?

Yes No Why or why not? Explain:

Not only will our house maintain and not alter the essential character, but it will greatly improve what has been an unsightly lot for years.

7. In your opinion, do the alleged practical difficulties involve more than just economic considerations?

Yes No Why or why not? Explain:

If held to the requirements we would have to drastically change our plan.

The City will not consider as a variance any use that is not permitted for the property in the district where the affected person's land is located.

No application for a variance shall be considered by the Council within a 1-year period following a denial of the request unless, in the opinion of the Council, new evidence or a change in circumstances warrant it.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the Mantorville Zoning Ordinance and other applicable City ordinances. Submittal of the application, required information and fee does not guarantee the issuance of a variance. Additional information may be needed or conditions may exist that would prevent the actual granting of a variance.

I hereby certify with my signature that all data on my application form, and any additional sheets, plans and specifications, are true and correct to the best of my knowledge.



Applicant Signature

7-11-23

Date

Property Owner Signature (if different from Applicant)

Date

DONALD W MEYER 253010250

PAULETTE L EIKE 253010240

SHEILA MUSSMAN 253010230

GARY RE

DONALD W MEYER
254261680

RONALD V PEDERSON
254261991

JONATHAN BUCK 254261990

GARY REIHI

254262010
MICHAEL D REILLY

KARL P HEUBLEIN & BRIDGITTE J 254262100

DARYL
254

JACOB BUSHO254

HICKORY LN

MONROE ST

ADAMS ST

7TH ST W

ZONING DISTRICT: R-1 (SINGLE-FAMILY ATTACHED)

LOT WIDTH:
 AT STREET LINE 30 FEET PER UNIT
 AT BUILDING LINE 40 FEET
 LOT AREA: 4,000 SQ. FT.
 SETBACKS:
 FRONT YARD 25 FEET
 SIDE YARD 5 FEET
 REAR YARD: 25 FEET

LOTS FRONTING MORE THAN 1 STREET. LOTS FRONTING MORE THAN 1 STREET SHALL MAINTAIN A YARD ON THOSE STREETS CONFORMING TO THE REQUIREMENTS FOR FRONT YARD SETBACKS, SIDE YARD SETBACKS SHALL BE MAINTAINED FROM THE REMAINING LOT LINES EXCEPT WHEN A LOT LINE IS ADJACENT TO AN ALLEY FROM WHICH REAR YARD SETBACKS SHALL BE MAINTAINED

MAXIMUM LOT COVERAGE: LESS THAN 25% LOT AREA (PROPOSED 20% 3,253 SQ. FT.)

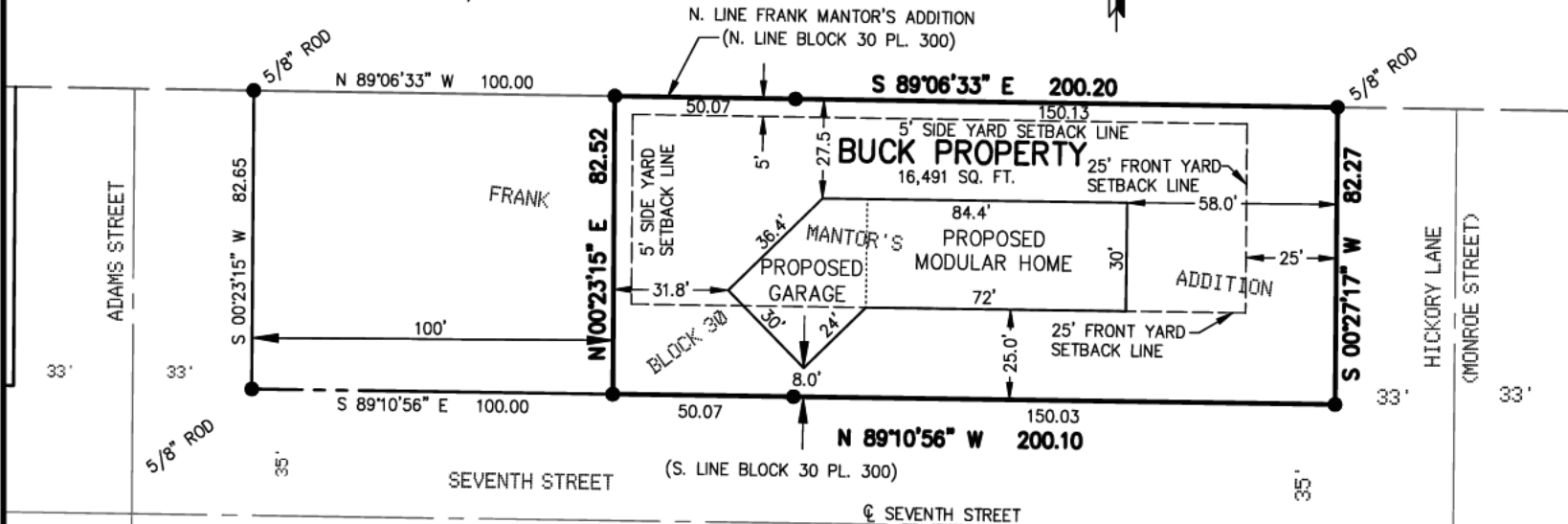
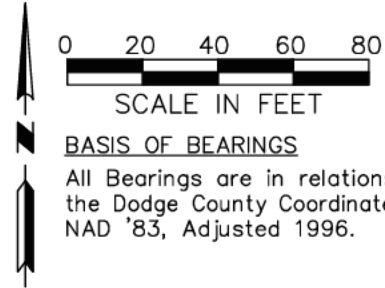
HEIGHT: 35 FEET OR 2 1/2 STORIES

SITE PLAN

BLOCK 30

FRANK MANTOR'S ADDITION

MANTORVILLE, MINNESOTA



DESCRIPTION

Block 30, FRANK MANTOR'S ADDITION, according to the plat thereof on file at the County Recorder's Office, Dodge County, Minnesota; EXCEPT the West 100.00 feet thereof. Said parcel contains 16,491 square feet, more or less.

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:
 JONATHAN BUCK
 MANTORVILLE, MN

MONUMENTS
 FOUND (1/2" PIPE UNLESS NOTED OTHERWISE)
 SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/4/2023
 DWG NO. 3869SC01 JOB NO. 3869
 DRAWN BY: R.W.Z. SHEET 1 OF 1

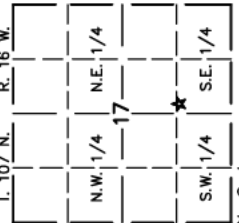
WSE + M + SSEY

ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-634-4605, EMAIL SURVEY@WSE.ENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date: 8/4/2023
 LIC. NO.: 59823
 Reinhold W. Ziemann

PROPERTY LOCATION MAP
 T. 107 N.
 R. 16 W.



No Scale



Gretchen@mantorville.com

From: Timothy Hruska <THruska@Whks.com>
Sent: Thursday, August 24, 2023 4:47 PM
To: Gretchen@mantorville.com
Cc: Scott Huneke
Subject: RE: [EXTERNAL] Variance

Gretchen,

Sorry for the delay on this. My only comment is that there isn't a sketch of what they are proposing to do with this site. I would offer that there may be wetlands in the ditch on 7th Street.

Thanks
Tim

Timothy A. Hruska, P.E., L.S. | Vice President
Voice: 507.722.7165 | www.whks.com



Click [here](#) to subscribe to our newsletter.



**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2023-23

**A RESOLUTION GRANTING A VARIANCE FOR CERTAIN
REAL PROPERTY LOCATED IN THE CITY**

WHEREAS, Jonathan Buck (the “Applicant”) is fee owner of certain real property located in Mantorville, Minnesota, Dodge County PID 25.426.1990, which is legally described as follows

Block 30, FRANK MANTOR’S ADDITION, according to the plat thereof on file at the County Recorder’s Office, Dodge County, Minnesota, EXCEPT the West 100.00 feet thereof.

(the “Property”); and

WHEREAS, the Applicant has made application to the City for a variance to construct a single-family dwelling on the Property as depicted on the attached Exhibit A; and

WHEREAS, the variance was requested to allow a building setback of eight feet along the 7th Street West right-of-way; and

WHEREAS, on August 28, 2023, the Mantorville City Council held a duly noticed public hearing on the application, at which time it heard from those wishing to speak on the variance requested and reviewed any written testimony or information provided to the City regarding this matter; and

WHEREAS, the City Council hereby finds and determines the following:

- (a) The requested variance is in harmony with the purposes and intent of the City’s zoning regulations and is consistent with the comprehensive plan because such variance will allow for a reasonably sized single-family dwelling to be constructed on the Property;
- (b) The Applicant has proven to satisfy the “practical difficulties” standard, which is set forth in Minnesota Statutes Section 462.357, subdivision 6, paragraph (2), as the Applicant proposes to use the Property in a reasonable manner not otherwise permitted by the zoning ordinance, especially in light of the width of the adjacent right-of-way and distance between the Property and existing roadway; the plight of the Applicant is due to circumstances unique to the Property, i.e. the Property is comprised of a narrow buildable lot; and the variance requested will not alter the essential character of the locality, as it will result in a reasonably sized single-family dwelling in a residential area with similar structures and will not be constructed too close to existing roadways.

NOW THEREFORE BE IT RESOLVED, that the above findings are made part of this resolution and the City Council hereby approves and issues the variance for the Property, as requested, subject to all of the following conditions:

1. The Applicant shall construct a single-family dwelling as depicted on Exhibit A attached hereto. Accordingly, the allowed setback for the Property along 7th Street West is reduced to

eight feet, but only to the extent depicted on Exhibit A. The variance approved herein shall be rendered null and void if construction of the proposed home does not commence within one year of the date of this resolution.

2. The Applicant and the Property shall remain in compliance with all applicable federal, state and local laws, rules, and ordinances.
3. All conditions of this approval must be complied with, shall run with the land, and shall not in any way be affected by the subsequent sale, lease or other change from current ownership of the Property.
4. The Applicant shall make reimbursement to the City for all costs incurred by the City in relation to the application, including, but not necessarily limited to, consulting fees incurred.
5. This resolution is subject to the condition that all representations, written and oral, made by the Applicant and its agents and representatives to the City contained in and concerning the application for the variance must have been true, complete, and accurate at the time they were made, and that they remain true and accurate for the duration of the variance.

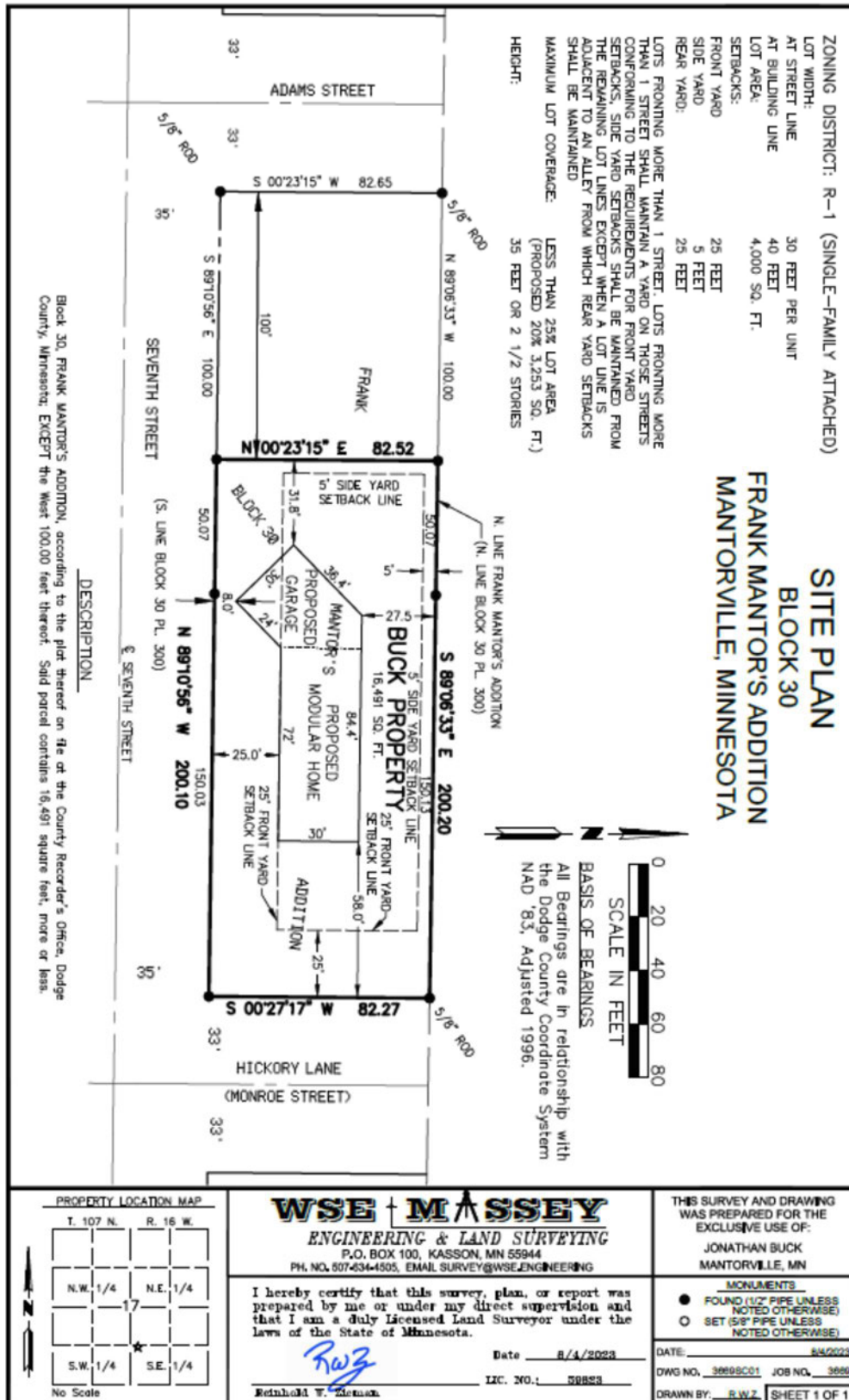
NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk-Treasurer is hereby authorized and directed, *upon the satisfaction of condition #4 above*, to record a certified copy of this resolution with the Office of the County Recorder, Dodge County, Minnesota.

Adopted by the Mantorville City Council this 28th day of August, 2023.

Chuck Bradford: Mayor-City of Mantorville

Attest: Gretchen Lohrbach City Clerk-Treasurer

EXHIBIT A



ZONING DISTRICT: R-1 (SINGLE-FAMILY ATTACHED)

LOT WIDTH: 30 FEET PER UNIT
 AT STREET LINE 40 FEET
 LOT AREA: 4,000 SQ. FT.
 SETBACKS:
 FRONT YARD 25 FEET
 SIDE YARD 5 FEET
 REAR YARD: 25 FEET

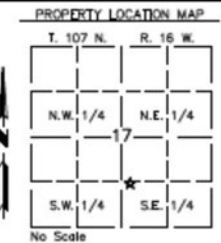
LOTS FRONTING MORE THAN 1 STREET, LOTS FRONTING MORE THAN 1 STREET SHALL MAINTAIN A YARD ON THOSE STREETS CONFORMING TO THE REQUIREMENTS FOR FRONT YARD SETBACKS. SIDE YARD SETBACKS SHALL BE MAINTAINED FROM THE REMAINING LOT LINES EXCEPT WHEN A LOT LINE IS ADJACENT TO AN ALLEY FROM WHICH REAR YARD SETBACKS SHALL BE MAINTAINED.
 MAXIMUM LOT COVERAGE: LESS THAN 25% LOT AREA (PROPOSED 20% 3,253 SQ. FT.)
 HEIGHT: 35 FEET OR 2 1/2 STORIES

SITE PLAN
BLOCK 30
FRANK MANTOR'S ADDITION
MANTORVILLE, MINNESOTA



Block 30, FRANK MANTOR'S ADDITION, according to the plat thereof on file at the County Recorder's Office, Dodge County, Minnesota EXCEPT the West 100.00 feet thereof. Said parcel contains 16,491 square feet, more or less.

DESCRIPTION



WSE + MASSEY
ENGINEERING & LAND SURVEYING
 P.O. BOX 100, KASSON, MN 55944
 PH. NO. 507-434-4505, EMAIL SURVEY@WSEENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date: 8/1/2023
 I.C. NO.: 59883
 Reinhold F. Ziemann

THIS SURVEY AND DRAWING WAS PREPARED FOR THE EXCLUSIVE USE OF:
 JONATHAN BUCK
 MANTORVILLE, MN

MONUMENTS
 ● FOUND 1/2" PIPE UNLESS NOTED OTHERWISE
 ○ SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 8/1/2023
 DWG NO. 38695C01 JOB NO. 3868
 DRAWN BY: R.W.Z. SHEET 1 OF 1

2023 General Budget w/ 2022 YTD

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | % of Budget | 2023 Budget |
|---------------------------------|--------------------|----------------|--------------|-------------|--------------|
| LEVY BREAKDOWN | | | | | Final |
| Account | | Final Levy Set | | | |
| | | \$551,235.36 | | | \$600,847.00 |
| | | | | | |
| 31000 | Property tax | 530,034.00 | | | \$551,235.36 |
| | Property tax + 1% | 535,334.34 | | | \$556,747.71 |
| | Property tax + 2% | 540,634.68 | | | \$562,260.07 |
| | Property tax + 3% | 545,935.02 | | | \$567,772.42 |
| | Property tax + 4% | 551,235.36 | \$340,874.95 | 61.84% | \$573,284.77 |
| | Property tax + 5% | 556,535.70 | | | \$578,797.13 |
| | Property tax + 6% | 561,836.04 | | | \$584,309.48 |
| | Property tax + 7% | 567,136.38 | | | \$589,821.84 |
| | Property tax + 8% | 572,436.72 | | | \$595,334.19 |
| | Property tax + 9% | 577,737.06 | | | \$600,846.54 |
| | Property tax + 10% | 583,037.40 | | | \$606,358.90 |
| | Property tax + 11% | 588,337.74 | | | \$611,871.25 |
| | Property tax + 12% | 593,638.08 | | | \$617,383.60 |
| | Property tax + 13% | 593,638.08 | | | \$622,895.96 |
| | Property tax + 14% | 593,638.08 | | | \$628,408.31 |
| | Property tax + 15% | 593,638.08 | | | \$633,920.66 |

Adopted 8% 12.12.22

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| REVENUES | | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|----------|-----------------------------|--------------|--------------|-------------|--|
| 101- | | | Final | | |
| 31000 | Property Tax | \$593,806.46 | \$595,334.00 | \$4,333.32 | Final budget set at 8% on December 12, 2022 |
| 32000 | Permits & Licenses | \$2,060.00 | \$3,000.00 | \$80.00 | Contractor, rental, fireworks |
| 32110 | Liquor Licenses | \$10,775.06 | \$8,200.00 | \$0.00 | Liquor License fees |
| 32210 | Building Permits | \$13,746.09 | \$10,000.00 | \$112.58 | Building permit fees |
| 32240 | Animal Licenses | \$50.00 | \$200.00 | \$0.00 | Dog tags |
| 32241 | Animal Impound Fee | \$0.00 | \$250.00 | \$0.00 | Animal impound fees |
| 33000 | Intergovernmental Revenues | \$1,612.95 | \$0.00 | \$0.00 | Typically grant dollars (FD DNR grant) |
| 33160 | Other Grants - Health | \$0.00 | \$0.00 | \$0.00 | Staff health and wellness dollars |
| 33170 | FEMA Grants | \$0.00 | \$0.00 | \$0.00 | |
| 33400 | State Grants & Aids | \$66,115.75 | \$0.00 | \$0.00 | 2020 COVID Relief Funds; ARPA Fund of 64,019.30 received in 2021 and; 64,019.30 received in 2022 |
| 33401 | Local Government Aid | \$313,414.00 | \$316,811.00 | \$0.00 | LGA Amount Expected |
| 33402 | Market Value Credit | \$157.27 | \$0.00 | \$0.00 | Revenue offset of property tax |
| 33422 | Other State Aid Grants | \$0.00 | \$0.00 | \$0.00 | |
| 33423 | PERA Aid | \$0.00 | \$1,041.00 | \$0.00 | Offset to PERA; employee retire |
| 33440 | Fire Department Grant | \$4,000.00 | \$0.00 | \$1,000.00 | DNR/Training grants, FD AFG grant for air packs |
| 33610 | County Highway Aid | \$5,672.43 | \$3,500.00 | \$0.00 | Aid dollars to offset highway mtnc |
| 34101 | City Property Rent Revenue | \$11,016.00 | \$10,800.00 | \$2,016.00 | Tower lease with AT&T |
| 34103 | Zoning and Subdivision Fees | \$2,436.00 | \$0.00 | \$0.00 | PZ public hearing/other zoning |
| 34107 | Assessment Search Fee | \$120.00 | \$0.00 | \$0.00 | Property assessment search requests - City does not charge as of 2022 |
| 34202 | Fire Department Contracts | \$57,376.00 | \$70,585.00 | \$70,576.00 | Based on new rates approved by FD and CC; annual township contracts |
| 34203 | Fire Dept. - Fire calls | \$1,705.00 | \$250.00 | \$166.67 | Fees for fire calls |
| 34780 | Park Fees | \$1,020.00 | \$750.00 | \$120.00 | Shelter rental fees |
| 35000 | Fines and Forfeits | \$963.82 | \$2,500.00 | \$60.00 | City share of DC issued tickets |

| | | | | | |
|-------|-------------------------------|-----------------------|-----------------------|--------------------|---|
| 36200 | Miscellaneous Revenues | \$6,950.23 | \$1,500.00 | \$30.50 | Copies, scrap metal, auction items revenue (sale of boom truck Dec 2022) |
| 36201 | Refunds and Reimbursements | \$6,568.43 | \$8,000.00 | \$208.93 | Dividend checks LMC, LMCIT hail damage claim |
| 36210 | Interest Earnings | \$18,935.38 | \$3,000.00 | \$0.00 | Interest on investments, savings, checking |
| 36230 | Contributions and Donations | \$3,286.08 | \$0.00 | \$1,727.45 | General for city items: National Night Out |
| 38050 | Cable Franchise Fees | \$6,161.55 | \$6,500.00 | \$0.00 | Cable franchise fees, KM-Tel, Mediacom |
| 39200 | Interfund Operating Transfer | \$0.00 | \$0.00 | \$0.00 | |
| 39201 | Transfer from General Fund | \$2,540.00 | \$0.00 | \$0.00 | ARPA funds for Laserfiche (\$1,940) and Basement Door (\$600) |
| 39202 | Contribution-Enterprise Funds | \$0.00 | \$0.00 | \$0.00 | |
| 39203 | Transfer from General Funds | \$0.00 | \$0.00 | \$0.00 | Revenue transferred in from General Fund |
| 39301 | Capital Lease Proceeds | | \$0.00 | \$0.00 | |
| | Total Revenues | \$1,130,488.50 | \$1,042,221.00 | \$80,431.45 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|-----------------------------------|----------------------------------|--------------------|--------------------|--------------------|-----------------|--|
| 101. EXPENDITURES | | | | Final | | |
| 41110 LEGISLATIVE (MAYOR/COUNCIL) | | | | | | |
| 101 | Salaries | \$9,200.00 | \$9,200.00 | \$9,200.00 | \$0.00 | Mayor and Council salary |
| 120 | Council Benefits | \$800.00 | \$703.80 | \$800.00 | \$0.00 | Tax, SS, Medicare, etc. |
| 151 | Workers Comp Ins. Premium | \$105.00 | \$121.00 | \$121.00 | \$0.00 | Work Comp for Council Members |
| 208 | Training, Mileage | \$500.00 | \$380.79 | \$1,500.00 | \$0.00 | LMC Councilmember Training (LMC), training from City Attorney |
| 352 | Publishing | \$1,800.00 | \$1,894.78 | \$1,800.00 | \$701.82 | Legal Notices Published |
| 365 | Other Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 430 | Miscellaneous | \$0.00 | \$718.98 | \$0.00 | \$145.94 | |
| 433 | Dues and Memberships | \$1,700.00 | \$2,006.60 | \$2,030.00 | \$125.00 | Dues to LMC, SEMM, SESC, MCFOA, IIMC |
| 490 | Donations to Civic Organizations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | TOTAL | \$14,105.00 | \$15,025.95 | \$15,451.00 | \$972.76 | |

| 41200 OPERATING TRANSFERS | | | | | | |
|---------------------------|---------------------|--------|--------------------|---------------|---------------|--|
| 720 | Operating Transfers | \$0.00 | \$22,000.00 | \$0.00 | \$0.00 | |
| | TOTAL | | \$22,000.00 | \$0.00 | \$0.00 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|-------------------|-------------------|-------------------|---------------|---------------|--|
| EXPENDITURES | | | | | | |
| 101- | ELECTIONS | | | Final | | |
| 41410 | 101 Salaries | \$3,000.00 | \$3,937.75 | \$0.00 | \$0.00 | 2020: City was reimbursed \$1848 for the PNP (Mar 2020 Primary) which included costs for new |
| | 120 Benefits | \$0.00 | \$16.07 | \$0.00 | \$0.00 | |
| | 430 Miscellaneous | \$300.00 | \$438.54 | \$0.00 | \$0.00 | |
| | TOTAL | \$3,300.00 | \$4,392.36 | \$0.00 | \$0.00 | |

| 41500 Financial Administration | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|--------------------------------|---------------------------------------|---------------------|--------------------|---------------------|-------------------|---|
| | 101 Salaries | \$69,717.30 | \$15,694.80 | \$78,716.14 | \$3,963.84 | Clerk and Deputy Clerk's wages not all posted |
| | 120 Employee Benefits | \$22,392.96 | \$22,928.17 | \$34,831.60 | \$1,094.24 | Tax WH, SS, Medicare, Health, Dental, etc. |
| | 151 Workers Comp Insurance | \$400.00 | \$996.00 | \$996.00 | \$0.00 | Workers comp rate higher for 2022 |
| | 200 Supplies | \$700.00 | \$1,679.88 | \$1,500.00 | \$144.17 | City Hall related Supplies (Increased prelin from \$1000 to \$1500) |
| | 208 Training, Mileage | \$1,500.00 | \$1,513.06 | \$1,500.00 | \$0.00 | Training/Conference Clerk, Asset Clerk (Decreased prelin from \$2000 to \$1500) |
| | 300 Professional Services | \$6,000.00 | \$7,447.49 | \$6,000.00 | \$1,686.00 | Banyon \$3,960 (2021) + \$135 (increase for 2022)=\$4,095 On Site Computers Backup \$900 Laserfiche \$1,940 (reimbursed by ARPA funds) |
| | 312 Animal Impound Fees | \$250.00 | \$0.00 | \$250.00 | \$0.00 | |
| | 315 Recording Fees | \$200.00 | \$409.45 | \$300.00 | \$0.00 | Paid to Dodge County Recorder (Increased prelin by \$100) |
| | 322 Postage | \$4,000.00 | \$3,978.79 | \$4,200.00 | \$797.54 | Monthly UB mail, all other correspondence, supplies, additional mailings in 2022 |
| | 350 Printing/Binding | \$1,250.00 | \$1,881.53 | \$1,250.00 | \$392.00 | All printing + copier maintenance costs |
| | 437 Other Miscellaneous | \$1,000.00 | \$1,860.17 | \$1,000.00 | \$104.63 | Misc Items plus \$500 for National Night Out |
| | 444 COVID-19 Emergency | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| | 445 Health & Wellness | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Funded through SESC |
| | 570 Capital Outlay | \$6,000.00 | \$0.00 | \$6,000.00 | \$0.00 | Paperless Project, copier, computers, 2020 Wage and Compensation Study |
| | 700 Funds Transfer | \$0.00 | \$1,940.00 | \$0.00 | \$0.00 | Laserfiche - 2 Licenses and Start-up reimbursed by ARPA funds |
| | Total Financial Administration | \$113,410.26 | \$60,329.34 | \$136,543.74 | \$8,182.42 | |

| | | | | | | |
|-------|------------------------------------|-------------|-------------|-------------|------------|-------------------------------|
| 41530 | Accounting | \$18,550.00 | \$19,600.00 | \$19,600.00 | \$2,500.00 | Yearly Audit Expense/Contract |
| | 301 Accounting & Auditing Services | | | | | |

| | | | | | | |
|--|--------------------------------------|-------------|-------------|-------------|------------|--|
| | Total Accounting & Auditing Services | \$18,550.00 | \$19,600.00 | \$19,600.00 | \$2,500.00 | |
|--|--------------------------------------|-------------|-------------|-------------|------------|--|

| | | | | | | |
|-------|-----------------|------------|------------|------------|------------|-------------------------------------|
| 41550 | Assessing | | | | | Dodge County Contract Yearly |
| | 310 Assessing | \$7,206.00 | \$6,656.00 | \$6,360.00 | \$6,602.44 | (2023 Contract received at \$6,360) |
| | Total Assessing | \$7,206.00 | \$6,656.00 | \$6,360.00 | \$6,602.44 | |

| | | | | | | |
|-------|--------------------------|-------------|-------------|-------------|----------|-----------------------------|
| 41600 | Law/Legal Services | | | | | |
| | 304 Legal Fees | \$20,750.00 | \$14,646.77 | \$20,000.00 | \$580.00 | Includes \$750 Codification |
| | Total Law/Legal Services | \$20,750.00 | \$14,646.77 | \$20,000.00 | \$580.00 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|-------------------------------------|-------------|-------------|-------------|------------|---|
| 101- EXPENDITURES | | Final | | | | |
| 41940 | General Govt. Buildings/Plant | | | | | |
| | 200 Supplies | \$1,000.00 | \$1,135.69 | \$1,100.00 | \$0.00 | Supplies related to Buildings (lights, furnace, water, fans etc.) |
| | 220 Building Maintenance & Repairs | \$2,500.00 | \$5,545.28 | \$2,500.00 | \$175.00 | Repairs to all gov't Bldgs; reroof from hail damage. |
| | 228 Equipment Repairs & Maintenance | \$500.00 | \$123.76 | \$500.00 | \$0.00 | Repairs to Computers |
| | 321 Communications | \$4,000.00 | \$2,706.03 | \$4,000.00 | \$495.09 | Telephone, Internet, Fax |
| | 362 Property Insurance | \$23,000.00 | \$21,824.00 | \$23,000.00 | \$0.00 | Insurance for all City Property |
| | 380 Utilities | \$11,000.00 | \$10,398.57 | \$13,000.00 | \$1,920.54 | Electric Gas (Increased prelim by \$2,000) |
| | 384 Refuse, Garbage | \$2,160.00 | \$1,545.00 | \$2,000.00 | \$293.09 | Added \$510 for City Hall dumpster (split with Fire) |
| | 417 Employee Uniforms | \$1,000.00 | \$903.69 | \$1,400.00 | \$0.00 | \$500/yr non office employees; \$200/yr office employees |
| | 439 Janitors | \$600.00 | \$1,780.00 | \$1,560.00 | \$130.00 | Janitorial service @ \$65 twice monthly |
| | Total General Govt. Buildings/Plant | \$45,760.00 | \$45,962.02 | \$49,060.00 | \$3,013.72 | |

| 41950 Engineering Professional Services | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---|----------------------------|-------------|------------|-------------|----------|---|
| | 303 Engineering Fees | \$20,000.00 | \$8,283.43 | \$7,000.00 | \$0.00 | Smoke Testing in 2020, City Maps Revisions, 2020 Street Proj. |
| | Total Engineering Services | \$20,000.00 | \$8,283.43 | \$7,000.00 | \$0.00 | (Decreased prelim by \$18,000 for reallocation) |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|----------------------------------|--------------|--------------|--------------|----------|--------------------|
| EXPENDITURES | | | | | | |
| 101- | EXPENDITURES | | | Final | | |
| 42100 | Police Protection Contract | \$100,963.20 | \$100,963.20 | \$104,250.00 | \$0.00 | 2023 Contract Rate |
| | Other Professional Services | \$100,963.20 | \$100,963.20 | \$104,250.00 | \$0.00 | |
| | Total Police Protection Contract | \$100,963.20 | \$100,963.20 | \$104,250.00 | \$0.00 | |

| 42200 Fire Protection | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|-----------------------|------------------------------|-------------|---------------|-------------|-------------|--|
| 101 | Salaries | \$20,000.00 | \$20,014.00 | \$20,000.00 | \$21,741.00 | |
| 120 | Employee Benefits | \$1,650.00 | \$2,016.08 | \$1,650.00 | \$1,691.18 | |
| 124 | Fire Pension Contribution | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$0.00 | |
| 130 | Insurance | \$250.00 | \$14.00 | \$250.00 | \$0.00 | Workers' Comp Insurance Increased for 2022-23 |
| 151 | Workman's Comp | \$4,200.00 | \$7,313.00 | \$7,313.00 | \$0.00 | |
| 208 | Training, Mileage | \$5,000.00 | \$9,258.15 | \$6,000.00 | \$141.74 | Additional Firefighters hired in 2022 |
| 212 | Motor Fuels | \$2,500.00 | \$2,383.29 | \$2,500.00 | \$237.99 | |
| 217 | Operating Supplies | \$1,500.00 | \$2,406.88 | \$2,000.00 | \$122.70 | |
| 228 | Equipment Repair/Maintenance | \$10,000.00 | \$14,347.79 | \$10,000.00 | \$0.00 | |
| 240 | Tools and Minor Equipment | \$20,000.00 | \$16,989.34 | \$20,000.00 | \$0.00 | |
| 311 | First Responder Train/Equip | \$3,000.00 | \$9,129.27 | \$4,000.00 | \$78.58 | Line to be looked at by Fire - some charges may be moved to another line item |
| 321 | Communications | \$1,000.00 | \$1,610.92 | \$1,000.00 | \$106.20 | |
| 380 | Utilities | \$5,000.00 | \$3,829.06 | \$5,000.00 | \$1,563.08 | |
| 381 | Electric Utilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 384 | Refuse, Garbage | \$510.00 | \$455.00 | \$510.00 | \$87.41 | |
| 433 | Dues and Memberships | \$800.00 | \$1,850.00 | \$2,000.00 | \$0.00 | Explorer Program |
| 437 | Miscellaneous | \$800.00 | \$0.00 | \$800.00 | \$0.00 | |
| 442 | Grant Award Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Grant Awarded to FD |
| 570 | Capital Outlay | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | |
| | Turn Out Gear | \$15,000.00 | \$0.00 | \$15,000.00 | \$0.00 | NFPA compliance replacement 2018. |
| | Transfer for Replacement | \$0.00 | | \$0.00 | \$0.00 | Bottle Replacement |
| 701 | Transfer to FD Equipt Fund | | (\$28,246.00) | | | ARPA fund transfers and previous year amount (need to move \$21,246 unspent 2021 dollars to 570) |

| | | | | | | |
|-----|---|--------------|--------------|--------------|-------------|----------------------|
| | Transfer to Fire Truck Bond Fund | \$12,500.00 | \$0.00 | \$12,500.00 | \$0.00 | |
| | FIRE HALL UPGRADES PROJECT | | | | | |
| | Training & Equipment Grants Received | | (\$4,000.00) | | | Compeer grant \$4000 |
| | Operating Transfers | \$0.00 | | \$0.00 | | |
| 720 | Total Fire Protection ** | \$117,710.00 | \$63,370.78 | \$124,523.00 | \$25,769.88 | |
| | ** 240 & 570 budget balance carries over to truck/equip fund each year. | | | | | |

| | | | | | | |
|-------|----------------------------|-------------|------------|-------------|----------|---|
| 42400 | Building Inspections | | | | | |
| 300 | Professional Services | \$10,000.00 | \$9,433.23 | \$10,000.00 | \$169.41 | |
| 314 | Blight Removal (Demo) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Demo of Old Shop Building in 2020 + Asbestos Report |
| | Total Building Inspections | \$10,000.00 | \$9,433.23 | \$10,000.00 | \$169.41 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 04.10.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|--|--------------|----------------------|--------------|-------------|---|
| EXPENDITURES | | | | | | |
| Final | | | | | | |
| 43100 | Streets Department | | | | | |
| 101 | Salaries | \$39,313.38 | \$42,531.94 | \$45,068.57 | \$5,626.40 | |
| 120 | Employee Benefits | \$14,821.24 | \$16,623.07 | \$15,439.62 | \$2,258.90 | |
| 151 | Workmans Comp | \$3,500.00 | \$3,819.00 | \$3,819.00 | \$0.00 | |
| 200 | Supplies | \$1,500.00 | (\$96.18) | \$1,500.00 | \$851.52 | |
| 208 | Training/Mileage | \$500.00 | \$40.00 | \$500.00 | \$133.66 | |
| 212 | Motor Fuels | \$2,500.00 | \$4,181.23 | \$4,000.00 | \$0.00 | (Increased preliim by \$1500) |
| 224 | Street Maintenance Materials | \$7,000.00 | \$39,684.25 | \$9,000.00 | \$1,011.50 | \$29,760 for 3rd St ditch repair under 700 (Increased preliim by \$1000) |
| 228 | Equipment Repair and Maintenance | \$3,000.00 | \$10,008.02 | \$3,000.00 | \$1,124.39 | |
| 229 | Safety/OSHA | \$1,200.00 | \$178.66 | \$1,200.00 | \$46.97 | |
| 230 | Capital Lease Expense | \$18,331.00 | \$0.00 | \$18,331.00 | \$0.00 | \$18,331 for 2021 and 2022 |
| 240 | Tools and Minor Equipment | \$1,000.00 | \$489.50 | \$1,000.00 | \$200.53 | |
| 303 | Engineering Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Street project |
| 443 | FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Hall damage repairs |
| 570 | Capital Outlay | \$19,950.00 | \$31,479.72 | \$19,950.00 | \$0.00 | Includes proposal for striping, Minor Patching/Repairs, Striping, Sweeping, painting of City curbs \$700 (Moved payment to SL Contracting of \$19,459.72 from 101.41950.303 Engineering Fees to here) Last payment was in 2021. Payments start 2017 = \$31,320.13 Principal, \$5,342.40 Interest. Last month in 2021 |
| 603 | New Wheeal Loader Payment (short term de | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ARPA and 2021 year-end transfer |
| 700 | Transfer in from CIP | -\$18,331.00 | (\$29,760.00) | -\$18,331.00 | \$0.00 | Repair of adjustment rings for manholes on 9th St and Walnut St |
| | Additional CIP Items | | | \$10,800.00 | | |
| | Total Streets Department | \$94,284.62 | \$119,179.21 | \$115,277.19 | \$11,253.87 | |
| Ice and Snow Removal | | | | | | |
| 43125 | Ice and Snow Removal | | | | | |
| 212 | Motor Fuels | \$2,000.00 | \$1,075.86 | \$2,000.00 | \$2,833.59 | |
| 404 | Repair/Maintenance Machinery | \$3,000.00 | \$6,592.73 | \$3,000.00 | \$1,346.02 | Plow Truck, Grader Maint and Repair Costs |
| 406 | Snow/Ice Removal | \$10,000.00 | \$11,066.11 | \$10,000.00 | \$14,167.94 | Costs for Snow Removal |

| | | | | | | |
|-----|----------------------------|-------------|-------------|-------------|-------------|--|
| 570 | Capital outlay | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 | Large Machinery Equipment Replacement Blades (Decreased prelim by \$2000) |
| | Total Ice and Snow Removal | \$17,000.00 | \$18,734.70 | \$15,000.00 | \$18,347.55 | |

| | | | | | | |
|-------|-----------------------|-------------|-------------|-------------|-------------|---|
| 43160 | Street Lighting | | | | | All Streets Lighting: 2021 actual expenses were receded by auditor, expect same for 2022 (solar/electric) |
| 381 | Electric Utilities | \$30,000.00 | \$55,893.61 | \$35,000.00 | \$13,763.32 | |
| | Total Street Lighting | \$30,000.00 | \$55,893.61 | \$35,000.00 | \$13,763.32 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 04.10.23

| EXPENDITURES | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|--------------|--|-------------|----------|-------------|----------|----------|
|--------------|--|-------------|----------|-------------|----------|----------|

Final

| | | | | | | |
|-------|--|--------------|---------------|--------------|------------|--|
| 45200 | Parks & Recreation | | | | | |
| 101 | Salaries | \$34,237.89 | \$30,477.34 | \$39,152.97 | \$2,555.12 | Staff Portion Related to Parks, includes seasonal |
| 120 | Employee Benefits | \$10,290.05 | \$9,422.63 | \$10,777.51 | \$970.83 | Staff Portion Related to Benefits |
| 151 | Work Comp | \$2,000.00 | \$3,423.00 | \$3,423.00 | \$0.00 | |
| 200 | Supplies | \$1,500.00 | \$1,317.33 | \$1,500.00 | \$1,039.25 | Supplies needed for Parks, (TP, Towels, Soap) |
| 210 | Tax & Licensing | \$62.00 | \$66.49 | \$65.00 | \$0.00 | Sales & Use Tax on Shelter Rental |
| 212 | Fuel | \$1,000.00 | \$2,997.32 | \$3,000.00 | \$0.00 | |
| 401 | Repairs and Maintenance Buildings | \$6,000.00 | \$7,305.72 | \$6,000.00 | \$0.00 | Maintenance & Supplies to maintain Park Buildings/Ball Fields/Parks grass seed, weed killer, shakopee rock, paint |
| 404 | Repairs and Maintenance Machinery | \$2,000.00 | \$3,266.57 | \$2,000.00 | \$972.97 | Park Equipment, Mowers, Gator, Etc. |
| 410 | Rental | \$1,000.00 | \$0.00 | \$1,000.00 | \$0.00 | Port a Potty Rental Fees |
| 430 | Miscellaneous | \$7,500.00 | \$7,500.00 | \$5,000.00 | \$0.00 | Joint Powers Agreement (Add: \$2500 request) 2023 will go back to 5K |
| 437 | Other Miscellaneous | \$0.00 | \$6,524.69 | \$0.00 | \$0.00 | SHIP Grant received Nov 2021 for bench and picnic tables (Tree Top Products invoice of 6/29/22 \$2,454.89) |
| 440 | Refunds and Reimbursements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Park Shelter Refunds |
| 443 | FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ZWP Related Expenses (Reimbursable) |
| 500 | Expenses Related to Flood Capital Outlay | \$42,382.00 | \$44,024.09 | \$30,910.00 | \$0.00 | June, July, August (Reimbursed in 2020 from FEMA 75%) |
| | 2023 Park Board Wish List for Budget Includes the following items: | \$32,382.00 | | \$30,910.00 | \$0.00 | Park WISH List - less 10K for tree removal (entered in K22). Park Board wish list total 09.26.22 was 39,910.63 which includes the 6,000 for community tree removal (39,911-6,000=33,911) (Decreased prelium by \$3,000 - covered bridge will use other monies) |
| | Mulch \$2,800.00 | | | | | |
| | Tractor Lease \$4,360.63 (year 2/5) | | | | | |
| | Hockey/Basketball \$5,000 | | | | | |
| | Pole Saw \$750 | | | | | |
| | Covered Bridge \$9,000+\$2,000 carryover = \$5,000 | | | | | |
| | Rock for Ball Fields \$3,000 | | | | | |
| | Park Tree Management \$10,000 | | | | | Park Trees - New and Removal |
| | Denmeson Park \$5,000 | | | | | |
| | Community Tree Management - BLVD | \$10,000.00 | | \$6,000.00 | | |
| 720 | Transfers In | \$0.00 | (\$15,861.80) | \$0.00 | | Unspent 2021 funds, ARPA reimbursement for electrical poles at Riverside Park, and ARPA for costs created to 2021 Walnut St project |
| | Total Parks and Recreation | \$150,363.94 | \$98,007.49 | \$108,828.49 | \$5,538.17 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 04.10.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|--|-------------|---------------------|-------------|------------|---|
| 101- EXPENDITURES | | | | Final | | |
| 46500 | EDA | | | | | |
| | 101 Salaries | \$500.00 | \$0.00 | \$500.00 | \$0.00 | Staff time to EDA; TRANSFER 500 HERE |
| | 120 Benefits | \$150.00 | \$0.00 | \$150.00 | \$0.00 | Tax WH; TRANSFER 150 HERE |
| | 437 Other Miscellaneous | \$30,443.00 | \$20,773.27 | \$30,443.00 | \$5,431.15 | Oct 2022 EDA approved 2023 budget same as 2022 in the amount of \$31,093.00 |
| | 2023 EDA Wish List for Budget Includes the following items: | | | | | |
| | \$500 City Branding | | | | | |
| | \$75 Cross-Community Chamber Membership | | | | | |
| | \$1000 Paper and On-Line Brochures | | | | | |
| | \$6000 City-Wide Event Support | | | | | |
| | \$28,868 Contract with CEDA | | | | | |
| | \$650 Administrative Support | | | | | |
| | \$2000 Misc Items (800#, Legal, SHRPA Subscription, etc.) | | | | | |
| | 720 Operating Transfers | \$0.00 | (\$4,741.00) | \$0.00 | \$0.00 | Unused portion of prior year budget (TBD) |
| | Total EDA | \$31,093.00 | \$16,032.27 | \$31,093.00 | \$5,431.15 | |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| 2023 General Budget w/ 2022 YTD | | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|---------------------------------|------------------------------|--------------|----------|--------------|----------|--|
| 101. EXPENDITURES | | | | Final | | |
| 49300 | Other Financing Uses | | | | | |
| | 701 Transfers to Other Funds | \$336,922.00 | \$0.00 | \$244,234.58 | \$0.00 | \$208,126 to CIP in 2021 to put cash away for future projects; INCLUDES \$128,038.60 OF ARPA FUNDS (64,014.30 received in 2021) |
| | | | | \$20,000.00 | | Transfer for Sewer Bond Project; Required |
| | | | | \$10,000.00 | | Transfer for Sidewalks Replacement/Repair Fund |
| | | | | | | Transfer to FD Equip Fund - unspent budget |
| | | | \$0.00 | \$0.00 | \$0.00 | Transfer to Dam Fund |
| | | \$35,000.00 | | \$51,200.00 | | GO Bonds 2019A - 5th St Phase II Roadwork, Bond Payment |
| | | | | | | Transfers to PB and EDA unused previous years budget funds |
| | | \$46,759.00 | | \$44,948.00 | | GO Bonds 2019 A - Tax Levy - new for 2020/updated for 2021 |
| | | \$40,667.00 | | \$40,668.00 | | Tax Abatement - new for 2020 for 2019A |
| | | | | | | New loan Sep 2021 |
| | | | | \$28,086.00 | | This amount is confirmed 10.06.21 |
| | | \$14,993.00 | | | | GO Bonds 2021A - Equipment and Utility Revenue Note - new (Sep 2021) (amount of payment confirmed 10.06.21) |
| | | | | \$14,777.78 | | GO Bonds 2022A Street Reconstruction |
| | Total | | \$0.00 | \$244,234.58 | \$0.00 | Total of Other Financing Uses (L-1,16) |

2023 General Budget w/ 2022 YTD

Updated 02.20.23

Updated 02.20.23

| | 2022 Budget | 2022 YTD | 2023 Budget | 2023 YTD | COMMENTS |
|-----------------------|--------------|--------------|--------------|-----------|----------|
| TOTAL REVENUES | | | Final | | |
| | 1,053,677.00 | 1,130,488.50 | 1,042,221.00 | 80,431.45 | |

TOTAL EXPENDITURES

| | | | | | | |
|-----------|-----------------------------------|--------------|------------|--------------|------------|--|
| 101.41110 | Legislative (Mayor/Council) | 14,105.00 | 15,025.95 | 15,451.00 | 972.76 | |
| 101.41410 | Elections | 3,300.00 | 4,392.36 | 0.00 | 0.00 | |
| 101.41500 | Financial Administration | 113,410.26 | 60,329.34 | 136,543.74 | 8,182.42 | |
| 101.41530 | Accounting | 18,550.00 | 19,600.00 | 19,600.00 | 2,500.00 | |
| 101.41550 | Assessing | 7,206.00 | 6,656.00 | 6,360.00 | 6,602.44 | |
| 101.41600 | Law/Legal Services | 20,750.00 | 14,646.77 | 20,000.00 | 580.00 | |
| 101.41940 | General Govt. Buildings/Plant | 45,760.00 | 45,962.02 | 49,060.00 | 3,013.72 | |
| 101.41950 | Engineering Professional Services | 20,000.00 | 8,283.43 | 7,000.00 | 0.00 | |
| 101.42100 | Police Protection Contract | 100,963.20 | 100,963.20 | 104,250.00 | 0.00 | |
| 101.42200 | Fire Protection | 117,710.00 | 63,370.78 | 124,523.00 | 25,769.88 | |
| 101.42400 | Building Inspections | 10,000.00 | 9,433.23 | 10,000.00 | 169.41 | |
| 101.43100 | Streets Department | 94,284.62 | 119,179.21 | 115,277.19 | 11,253.87 | |
| 101.43125 | Ice and Snow Removal | 17,000.00 | 18,734.70 | 15,000.00 | 18,347.55 | |
| 101.43160 | Street Lighting | 30,000.00 | 55,893.61 | 35,000.00 | 13,763.32 | |
| 101.45200 | Parks & Recreation | 150,363.94 | 98,007.49 | 108,828.49 | 5,538.17 | |
| 101.46500 | EDA | 31,093.00 | 16,032.27 | 31,093.00 | 5,431.15 | |
| 101.49300 | Other Financing Uses | 259,190.98 | 0.00 | 244,234.58 | 0.00 | |
| | TOTAL EXPENDITURES | 1,053,677.00 | 656,510.36 | 1,042,221.00 | 102,124.69 | |

| | | | | | |
|--|------|------------|------|--------------------|--|
| TOTAL REVENUE LESS TOTAL EXPENSES | 0.00 | 473,978.14 | 0.00 | (21,693.24) | |
|--|------|------------|------|--------------------|--|

| ENTERPRISE FUNDS | | | Updated 12.09.22 | | Updated 12.09.22 | | |
|------------------|--|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| 601 WATER FUND | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
| 601- | REVENUES | | | | | | |
| 36100 | Special Assessments | Certified Outstanding UB Collected | \$0.00 | \$450.00 | \$0.00 | \$0.00 | \$0.00 |
| 36200 | Miscellaneous | Bulk Water Sales; LMCIT pymt for well problems | \$0.00 | \$597.33 | \$0.00 | \$2,997.57 | \$0.00 |
| 36210 | Interest Earnings | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 37100 | Water Sales | AVG of YTD + 3% | \$159,982.00 | \$164,193.56 | \$164,781.00 | \$151,082.76 | \$169,725.00 |
| 37150 | Water Connect/Reconnect | New Home Connections | \$0.00 | \$614.00 | | \$1,228.00 | \$0.00 |
| 37160 | Water Penalty | | \$0.00 | \$1,625.09 | | \$1,512.57 | \$0.00 |
| 37170 | MDH Fee (Safe Drinking Water/Service Connection Fee) | 2020 increase from \$6.36 to \$9.72 per connection per year, 2021 \$9.72 | \$3,762.00 | \$3,850.35 | \$3,762.00 | \$3,588.56 | \$3,762.00 |
| 37180 | Commercial Water Tax | | \$1,500.00 | \$1,122.97 | \$1,500.00 | \$1,122.69 | \$1,500.00 |
| 38051 | Gas Franchise Fee | Reallocated from WW | \$10,321.00 | \$11,335.98 | \$10,321.00 | \$10,995.55 | \$10,321.00 |
| 38052 | Electric Franchise Fee | Reallocated from WW | \$12,324.00 | \$6,369.22 | \$12,324.00 | \$19,288.65 | \$12,977.00 |
| 39202 | Contribution - Enterprise Fund | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| 39203 | Transfer from Other Fund | | \$0.00 | \$0.00 | | \$21,400.00 | \$0.00 |
| 39310 | Proceeds-Gen Obligation Bonds | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| | Total Revenues | | \$187,889.00 | \$190,158.50 | \$192,688.00 | \$213,216.35 | \$198,285.00 |
| 601-49400- | OPERATING EXPENSES | | | | | | |
| 101 | Salaries | Staff Wages | \$38,900.00 | \$25,082.88 | \$40,500.00 | \$13,536.51 | \$43,126.11 |
| 120 | Benefits | Staff Benefits | \$15,000.00 | \$13,380.18 | \$10,100.00 | \$4,874.28 | \$15,328.64 |
| 151 | Workmans Comp | Staff Ins. | \$1,000.00 | \$2,926.40 | \$1,000.00 | \$1,215.00 | \$1,200.00 |
| 200 | Supplies | Marking paint, UB cards | \$1,000.00 | \$1,393.47 | \$1,000.00 | \$944.93 | \$1,000.00 |
| 208 | Training/Mileage | Staff Training - New Staff | \$800.00 | \$1,507.37 | \$800.00 | \$323.00 | \$800.00 |
| 210 | Tax & Licensing | Sales and Use Tax Commercial Water | \$1,500.00 | \$1,144.45 | \$1,500.00 | \$2,693.83 | \$2,000.00 |
| 216 | Chemicals | Chemicals for water dept | \$10,000.00 | \$11,158.49 | \$10,000.00 | \$7,938.94 | \$10,000.00 |
| 220 | Bldg. Repair and Maintenance | Tower/Well House | \$10,000.00 | \$2,511.47 | \$10,000.00 | \$198.20 | \$10,000.00 |
| | Well #2 Pump Inspections | Repairs to Well #2 in 2020 | \$0.00 | | \$0.00 | | |
| 228 | Equipment Repair and Maintenance | Water Meters; Fluoride Mtr | \$7,000.00 | \$1,909.95 | \$7,000.00 | \$14,541.06 | \$10,000.00 |
| 240 | Tools & Minor Equipment | | | \$197.83 | \$200.00 | \$0.00 | \$200.00 |
| 300 | Professional Services | Utility Locates, Water Line Repairs, meter calibrations, processing fees for meter program, PSN program | \$10,000.00 | \$11,046.83 | \$10,000.00 | \$3,418.55 | \$10,000.00 |
| | | 2020 Wtr Tower Pressure Wash | \$5,500.00 | \$0.00 | | | |
| 303 | Engineering | | | \$0.00 | | \$0.00 | \$0.00 |
| 321 | Communications | Tower, well house alarm, fiber line | \$850.00 | \$685.80 | \$700.00 | \$653.21 | \$700.00 |
| 362 | Property Insurance | N/A | | | | | |
| 380 | Utility Services | Gas/Electric | \$12,100.00 | \$10,311.33 | \$7,000.00 | \$1,696.03 | \$7,000.00 |
| 405 | Depreciation | | | \$77,852.00 | | \$0.00 | \$0.00 |

| ENTERPRISE FUNDS | | | | Updated 12.09.22 | | Updated 12.09.22 | |
|------------------|-----------------------------|---|---------------------|---------------------|---------------------|--------------------|---------------------|
| 601 WATER FUND | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
| 430 | Miscellaneous | Publishing, wtr sample mailings | \$2,000.00 | \$632.44 | \$1,000.00 | \$86.68 | \$1,000.00 |
| 433 | Dues and Memberships | MMUA | \$900.00 | \$332.00 | \$900.00 | \$348.00 | \$900.00 |
| 441 | MDH Fee | Paid to State MN; pass thru | \$3,762.00 | \$3,712.00 | \$3,762.00 | \$2,916.00 | \$3,762.00 |
| 570 | Capital Outlay - immediate | 2020 Water Meter Project | \$0.00 | \$284.40 | \$0.00 | \$644.14 | \$6,100.00 |
| | | 10th Street Water/Street Project \$24770.78 | | | | | |
| 601 | Debt Service Bond Principal | GO Series 2019 A | \$25,000.00 | \$0.00 | \$25,000.00 | \$0.00 | \$25,000.00 |
| 611 | Bond Interest | GO Series 2019 A | \$14,480.00 | \$18,479.00 | \$15,000.00 | \$20,895.00 | \$11,850.00 |
| 720 | Operating Transfers | Bond Pymt. Tower (Transfer to 308 Refunding Bond 2011A) | | \$0.00 | | -\$21,400.00 | |
| | | (Less Depreciation) | | | | | |
| | | Total Expenses | \$159,792.00 | \$184,548.29 | \$145,462.00 | \$55,523.36 | \$159,966.75 |
| | | Total Revenue Minus Expenses | | \$5,610.21 | \$47,226.00 | | \$38,318.25 |

Well house door and hydrant repair

ENTERPRISE FUND

| | | | Updated 12.09.22 | | Updated 12.09.22 | | |
|----------------|-------------------------------|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| 602 SEWER FUND | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
| 602- | REVENUES | | | | | | |
| 33400 | State Grant and Aids | | | \$0.00 | | \$0.00 | \$0.00 |
| 36100 | Special Assessments | Mantor Drive Project | \$5,500.00 | \$16,475.00 | \$5,500.00 | \$0.00 | \$5,500.00 |
| 36200 | Miscellaneous Revenue | Dump Station Revenue | | \$651.50 | | | |
| 36210 | Interest Income | | | \$0.00 | | \$0.00 | \$0.00 |
| 37200 | Sewer Sales | AVG of YTD + 3% | \$300,746.00 | \$306,500.71 | \$300,746.00 | \$284,278.57 | \$309,768.38 |
| 37250 | Sewer Connect/Reconnect | | | \$2,639.00 | | \$5,278.00 | \$0.00 |
| 37251 | SEWER CONNECT CHG CEMETERY RD | | | \$0.00 | | \$0.00 | \$0.00 |
| 37260 | Swr Penalty | | | \$3,025.55 | | \$2,870.78 | \$0.00 |
| 38051 | Gas Franchise Fee | | | \$0.00 | | \$0.00 | \$0.00 |
| 38052 | Electric Franchise Fee | | | \$0.00 | | \$0.00 | \$0.00 |
| 39202 | Contribution Enterprise Fund | | | \$0.00 | | \$0.00 | \$0.00 |
| 39203 | Transfer From other fund | From General Fund; Required PFA Bond Transfer | \$20,000.00 | \$52,319.00 | \$20,000.00 | \$0.00 | \$20,000.00 |
| 39300 | Proceeds-Gen Long Term Debt | | | \$0.00 | | | |
| | Total Revenues | | \$326,246.00 | \$381,610.76 | \$326,246.00 | \$292,427.35 | \$335,268.38 |
| 602-49450- | OPERATING EXPENSES: | | | | | | |
| 101 | Salaries | | \$29,500.00 | \$34,160.70 | \$30,500.00 | \$59,896.80 | \$32,928.37 |
| 120 | Benefits | | \$11,000.00 | \$15,932.88 | \$11,100.00 | \$20,386.47 | \$11,366.15 |
| 151 | Workman's Comp | Based on Wages allocated to sewer department | \$1,500.00 | \$1,945.40 | \$1,500.00 | \$1,434.00 | \$1,450.00 |
| 200 | Supplies | | \$1,500.00 | \$574.17 | \$1,000.00 | \$306.34 | \$1,000.00 |
| 208 | Training, Mileage | | \$1,000.00 | \$1,294.05 | \$1,400.00 | \$23.00 | \$1,400.00 |
| 210 | Tax and Licensing | Need to maintain until Decommission is completed | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 212 | Fuel | | \$1,700.00 | \$3,292.65 | \$2,000.00 | \$2,684.46 | \$3,200.00 |
| 216 | Chemicals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 220 | Building Repair/Maintenance | Repairs/Maint. To bldg/structures related to WW/lift station pumps; grinder pumps | \$10,000.00 | \$16,666.77 | \$15,000.00 | \$3,718.39 | \$15,000.00 |
| 240 | Tools Minor Equipment | | \$500.00 | \$962.97 | \$500.00 | \$74.07 | \$500.00 |
| 300 | Professional Services | Quality Flow Pump Checks and Meter Calibration; generator, locates, banyon, | \$10,000.00 | \$16,264.12 | \$11,000.00 | \$4,352.09 | \$11,000.00 |
| 303 | Engineering Fees | WWTP Project; Sewer extension Phase 1 - Cemetery Road; general engineering in 2020. No projects 2021? | \$5,000.00 | \$0.00 | \$5,000.00 | \$0.00 | \$5,000.00 |
| 304 | Legal Fees | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 321 | Communications | Alarm Line; WWTP, Lift station | \$852.00 | \$941.60 | \$850.00 | \$706.42 | \$850.00 |
| 362 | Property Insurance | | | | | | |
| 380 | Utility Services | Gas/Electric to run lift stations | \$15,000.00 | \$8,920.11 | \$5,000.00 | (\$2,776.27) | \$5,000.00 |
| 405 | Depreciation | | | \$130,610.00 | | \$0.00 | \$0.00 |
| 433 | Dues and Memberships | LMC Yearly | \$300.00 | \$60.00 | \$300.00 | \$0.00 | \$300.00 |
| 437 | Other Miscellaneous | | \$3,800.00 | \$776.91 | \$1,200.00 | \$964.89 | \$1,200.00 |
| 442 | Grant Award Related Expense | | | | | \$0.00 | \$0.00 |
| 530 | Construction | Cemetery Road - 2019, 2020 | | | | \$0.00 | \$0.00 |

2019A Bond

ENTERPRISE FUND

| 602 SEWER FUND | | | Updated 12.09.22 | | Updated 12.09.22 | | |
|-----------------------|-------------------------------------|--|--------------------|--------------------|--------------------|-----------------|--------------------|
| | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
| 570 | Capital Outlay | Meter project 2020; no CIP plans for 2020 | \$10,000.00 | \$426.61 | \$10,000.00 | \$1,026.69 | \$7,500.00 |
| 585 | Kasson WW Processing Fee | | \$112,000.00 | \$64,807.92 | \$112,000.00 | \$35,594.00 | \$112,000.00 |
| 601 | Debt Service Bond Principal | Mantor Drive Bond | \$37,000.00 | \$36,296.00 | \$25,000.00 | \$35,184.64 | \$35,000.00 |
| 605 | Clean Water SRF Bond | | \$12,000.00 | \$0.00 | \$12,000.00 | \$12,000.00 | \$12,750.00 |
| 608 | PFA WW Connection Bond | | \$23,000.00 | \$0.00 | \$23,000.00 | \$23,000.00 | \$23,000.00 |
| 611 | Bond Interest | Mantor Drive Bond | \$7,170.00 | \$19,197.62 | \$6,120.00 | \$6,124.38 | \$6,120.00 |
| 620 | Fiscal Agent Fees | | \$495.00 | \$0.00 | | \$0.00 | \$0.00 |
| 720 | Operating Transfers | Transfer from Sewer to CIP after Audit was completed; payment to 2019A GO Bond/Sewer portion | \$10,106.00 | | \$11,222.00 | \$0.00 | |
| 998 | Asset Disposal Loss | | | | | \$0.00 | \$0.00 |
| 999 | Asset Retirement | | | | | | |
| | Total Expenditures | Not including Depreciation | \$303,423.00 | \$353,130.48 | \$285,692.00 | \$204,700.37 | \$286,564.52 |
| | Total Revenue Minus Expenses | | | \$28,480.28 | | \$87,726.98 | \$48,703.86 |

Cleaning/televising sewer mains

ENTERPRISE FUND

Updated 12.09.22

Updated 12.09.22

| 603 RV FUND | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
|--------------------|-------------------------------------|---|--------------------|--------------------|--------------------|--------------------|---------------------|
| 603- | REVENUES | | | | | | |
| 34000 | Charges for Services | | \$18,000.00 | \$24,181.00 | \$18,000.00 | \$24,211.44 | \$18,000.00 |
| | Misc Revenues | Wood Box | | | | | |
| 36210 | Interest Earnings | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| | Total Revenues | | \$18,000.00 | \$24,181.00 | \$18,000.00 | \$24,211.44 | \$18,000.00 |
| 603-45183- | OPERATING EXPENSES | | | | | | |
| 101 | Salaries | | \$7,200.00 | \$7,325.10 | \$7,700.00 | \$12,298.05 | \$13,000.00 |
| 120 | Benefits | | \$3,100.00 | \$3,189.38 | \$3,100.00 | \$2,012.09 | \$3,100.00 |
| 210 | Tax and Licensing | Sales/Use, License Renew | \$1,700.00 | \$1,534.58 | \$1,700.00 | \$1,972.47 | \$2,000.00 |
| 381 | Electric Utilities | | \$2,500.00 | \$1,372.06 | \$1,000.00 | \$367.49 | \$1,000.00 |
| 384 | Refuse/Garbage Disposal | | \$540.00 | \$0.00 | \$0.00 | | \$0.00 |
| 400 | Repairs and Maintenance | 2019 - bathhouse expense, electric/sewer line, rip rap 2020 - Benches, Tables, bushes, w/s extension to upper part plus addition of electrical | \$16,559.00 | \$0.00 | \$14,325.00 | \$2,884.55 | \$14,325.00 |
| 410 | Rentals | Port a Potty Rental | \$475.00 | \$468.58 | \$475.00 | \$0.00 | \$475.00 |
| 440 | Refunds and Reimbursements | | \$500.00 | \$305.00 | \$500.00 | \$4,810.00 | \$500.00 |
| 720 | Operating Transfers | | | | | | |
| | Total Expenses | | \$32,574.00 | \$14,194.70 | \$28,800.00 | \$24,344.65 | \$34,400.00 |
| | Total Revenue Minus Expenses | | | \$9,986.30 | | -\$6,344.65 | -\$16,400.00 |

ENTERPRISE FUND

Updated 12.09.22

Updated 12.09.22

| 604 STORM SEWER FUND | | | 2021 Budget | 2021 Actual | 2022 Budget | 2022 YTD | 2023 Budget |
|-----------------------------|-------------------------------------|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| 604- | REVENUES | | | | | | |
| 36100 | Special Assessments | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| 36210 | Interest Earnings | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| 37500 | Storm Sewer Charge Collections | | \$18,000.00 | \$18,473.34 | \$18,000.00 | \$17,129.75 | \$18,000.00 |
| 37560 | Storm Sewer Penalty | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| 39201 | Transfer from General Fund | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| | Total Revenues | | \$18,000.00 | \$18,473.34 | \$18,000.00 | \$17,129.75 | \$18,000.00 |
| 604-43150- | OPERATING EXPENSES | | | | | | |
| 300 | Professional Services | Rip Rap, Storm Drainage Cleaning; \$500 each time | \$1,500.00 | \$2,659.00 | \$1,500.00 | \$0.00 | \$1,500.00 |
| 303 | Engineering | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 352 | Publishing | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 400 | Repairs/Maint | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 440 | Refunds/Reimbursements | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 700 | Transfers from Other Funds | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | Total Expenses | | \$1,500.00 | \$2,659.00 | \$1,500.00 | \$0.00 | \$1,500.00 |
| | Total Revenue Minus Expenses | | | \$15,814.34 | | \$17,129.75 | \$16,500.00 |

Preliminary Budget 2024

***Revenue Budget Worksheet**

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|-----------------------|---------------|-----------------------|---------------|--------------------------|
| FUND 101 GENERAL FUND | | | | | |
| R 101-31000 General Property Taxes | \$552,912.46 | \$0.00 | \$595,334.00 | \$0.00 | <i>To be determined</i> |
| R 101-32000 Licenses and Permits | \$9,590.00 | \$0.00 | \$3,000.00 | \$0.00 | <i>2,100.00</i> |
| R 101-32110 Liquor Licenses | \$10,775.06 | \$0.00 | \$8,200.00 | \$0.00 | <i>10,775.00</i> |
| R 101-32210 Building Permits | \$13,746.09 | \$0.00 | \$10,000.00 | \$0.00 | <i>10,000.00</i> |
| R 101-32240 Animal Licenses | \$50.00 | \$0.00 | \$200.00 | \$0.00 | <i>100.00</i> |
| R 101-32241 Animal Impound Charges | \$0.00 | \$0.00 | \$250.00 | \$0.00 | <i>0</i> |
| R 101-33000 Intergovernmental Revenues | \$1,612.95 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33160 Other Grants - Health Wellness | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33170 FEMA Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33400 State Grants and Aids | \$66,115.75 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33401 Local Government Aid | \$313,414.00 | \$0.00 | \$316,811.00 | \$0.00 | <i>316,949.00</i> |
| R 101-33402 Market Value Credit MVC | \$157.27 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33420 Fire State Aid | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33422 Other State Aid Grants | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33423 PERA Aid | \$0.00 | \$0.00 | \$1,041.00 | \$0.00 | <i>0</i> |
| R 101-33440 Fire Department Grants | \$6,090.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-33610 County Grants/Aid for Hwy | \$5,672.43 | \$0.00 | \$3,500.00 | \$0.00 | <i>5000.00</i> |
| R 101-34101 City Property Rent Revenue | \$11,016.00 | \$0.00 | \$10,800.00 | \$0.00 | <i>12,100.00</i> |
| R 101-34103 Zoning and Subdivision Fees | \$2,436.00 | \$0.00 | \$0.00 | \$0.00 | <i>1000.00</i> |
| R 101-34107 Assessment Search Fees | \$120.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-34202 Fire Protection-Contract Fee | \$65,648.00 | \$0.00 | \$70,585.00 | \$0.00 | <i>70,576.00</i> |
| R 101-34203 Fire Call Fee | \$1,705.00 | \$0.00 | \$250.00 | \$0.00 | <i>1,500.00</i> |
| R 101-34780 Park Fees | \$1,020.00 | \$0.00 | \$750.00 | \$0.00 | <i>800.00</i> |
| R 101-35000 Fines and Forfeits | \$963.82 | \$0.00 | \$2,500.00 | \$0.00 | <i>700.00</i> |
| R 101-36200 Miscellaneous Revenue | \$14,433.23 | \$0.00 | \$1,500.00 | \$0.00 | <i>1,500.00</i> |
| R 101-36201 Refunds and Reimbursements | \$6,568.43 | \$0.00 | \$8,000.00 | \$0.00 | <i>6,500.00</i> |
| R 101-36210 Interest Earnings | \$18,935.38 | \$0.00 | \$3,000.00 | \$0.00 | <i>48,000.00</i> |
| R 101-36230 Contributions and Donations | \$3,286.08 | \$0.00 | \$0.00 | \$0.00 | <i>200.00</i> |
| R 101-38050 Cable Franchise Fees | \$5,506.65 | \$0.00 | \$6,500.00 | \$0.00 | <i>6,000.00</i> |
| R 101-39200 Interfund Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-39202 Contribution-Enterprise Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| R 101-39301 Capital Lease Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <i>0</i> |
| FUND 101 GENERAL FUND | \$1,111,774.60 | \$0.00 | \$1,042,221.00 | \$0.00 | <i>493,800.00</i> |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|--------------------|---------------|---------------|---------------|-----------------|
| FUND 102 FIRE DEPARTMENT | | | | | |
| ! R 102-36200 Miscellaneous Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>3,000.00</u> |
| ! R 102-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| ! R 102-39201 Transfer from General Fund | \$21,246.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| ! R 102-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| <i>FUND 102 FIRE DEPARTMENT</i> | <u>\$21,246.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>3,000.00</u> |

MANTORVILLE, MN
*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|---|--------------------|---------------|---------------|---------------|-----------|
| FUND 201 ECONOMIC DEVT AUTHORITY | | | | | |
| R 201-31800 Other Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 201-36200 Miscellaneous Revenue | \$9,234.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 201-36210 Interest Earnings | \$50.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 201-39201 Transfer from General Fund | \$4,741.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| <i>FUND 201 ECONOMIC DEVT AUTHORITY</i> | <u>\$14,025.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | 0 |

MANTORVILLE, MN
*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|-------------|--------------|-------------|-------------|-----------|
| FUND 225 PARK CONCESSIONS FUND | | | | | |
| i R 225-34740 Park & Rec Concessions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| i R 225-36200 Miscellaneous Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| i R 225-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| i R 225-39201 Transfer from General Fund | \$15,861.80 | \$0.00 | \$0.00 | \$0.00 | ○ |
| <i>FUND 225 PARK CONCESSIONS FUND</i> | \$15,861.80 | \$0.00 | \$0.00 | \$0.00 | ○ |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|---|---------------|---------------|---------------|---------------|-----------|
| FUND 306 DEBT SERVICE FUND GO UTIL REV | | | | | |
| R 306-31300 General Sales and Use Tax | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 306-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 306-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 306-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 306-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 306 DEBT SERVICE FUND GO UTIL REV | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|----------|--------------|-------------|-------------|-----------|
| FUND 307 GO EQUIPMENT CERTIFICATE 2009A | | | | | |
| 'R 307-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| 'R 307-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| <i>FUND 307 GO EQUIPMENT CERTIFICATE 2009A</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------|---------------|---------------|---------------|-----------|
| FUND 308 GO REFUND BOND 2011A | | | | | |
| R 308-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 308-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 308-37155 Connection Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 308-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 308-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| FUND 308 GO REFUND BOND 2011A | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|---|----------|--------------|-------------|-------------|-----------|
| FUND 309 TEMP GO UTILITY REV - 2016A | | | | | |
| IR 309-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| IR 309-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| IR 309-39205 Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| IR 309-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| <i>FUND 309 TEMP GO UTILITY REV - 2016A</i> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|---|---------------|---------------|---------------|---------------|-----------|
| FUND 310 CWRP WW BOND 2017A | | | | | |
| IR 310-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| IR 310-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| IR 310-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| IR 310-39312 Proceeds PSIG Grant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| FUND 310 CWRP WW BOND 2017A | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|--------------------|---------------|---------------|---------------|-----------|
| FUND 311 GO SERIES BOND 2019A | | | | | |
| R 311-36100 Special Assessments | \$7,744.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 311-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 311-39201 Transfer from General Fund | \$87,426.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 311-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 311-39205 Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| R 311-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| FUND 311 GO SERIES BOND 2019A | \$95,170.00 | \$0.00 | \$0.00 | \$0.00 | ○ |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------|--------------|-------------|-------------|-----------|
| FUND 312 GO EQPMT AND UTIL NOTE 2021A | | | | | |
| !R 312-31300 General Sales and Use Tax | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| !R 312-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| !R 312-39201 Transfer from General Fund | -\$115,007.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| !R 312-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| !R 312-39205 Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| !R 312-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | ○ |
| <i>FUND 312 GO EQPMT AND UTIL NOTE 2021A</i> | -\$115,007.00 | \$0.00 | \$0.00 | \$0.00 | ○ |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------|---------------|---------------|---------------|-----------|
| FUND 313 GO SERIES BOND 2022A | | | | | |
| R 313-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| R 313-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| R 313-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| R 313-39205 Construction | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| R 313-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| FUND 313 GO SERIES BOND 2022A | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------------|---------------|---------------|---------------|-----------|
| FUND 401 GENERAL CAPITAL PROJECTS | | | | | |
| R 401-36100 Special Assessments | \$26,792.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-36200 Miscellaneous Revenue | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-36230 Contributions and Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-39201 Transfer from General Fund | \$179,503.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-39203 Transfer from Other Fund | \$130,000.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 401-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 401 GENERAL CAPITAL PROJECTS | \$336,295.00 | \$0.00 | \$0.00 | \$0.00 | 0 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|--------------|--------------|-------------|-------------|-----------|
| FUND 422 2022 Street Project | | | | | |
| R 422-39310 Proceeds-Gen Obligation Bond | \$400,000.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| <i>FUND 422 2022 Street Project</i> | \$400,000.00 | \$0.00 | \$0.00 | \$0.00 | 0 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------------|---------------|---------------------|---------------|-------------------|
| FUND 601 WATER FUND | | | | | |
| R 601-36100 Special Assessments | \$900.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 601-36200 Miscellaneous Revenue | \$2,997.57 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 601-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 601-37100 Water Sales | \$159,848.64 | \$0.00 | \$169,725.00 | \$0.00 | 160,000.00 |
| R 601-37150 Water Connect/Reconnect Fee | \$1,228.00 | \$0.00 | \$0.00 | \$0.00 | 1,228.00 |
| R 601-37160 Water Penalty | \$1,639.39 | \$0.00 | \$0.00 | \$0.00 | 1,500.00 |
| R 601-37170 MDH Fee | \$3,872.32 | \$0.00 | \$3,762.00 | \$0.00 | 3,600.00 |
| R 601-37180 Commercial Water Tax | \$1,212.19 | \$0.00 | \$1,500.00 | \$0.00 | 1,130.00 |
| R 601-38051 Gas Franchise Fee | \$10,995.55 | \$0.00 | \$10,321.00 | \$0.00 | 11,000.00 |
| R 601-38052 Electric Franchise Fee | \$12,949.65 | \$0.00 | \$12,977.00 | \$0.00 | 12,745.00 |
| R 601-39202 Contribution-Enterprise Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 601-39203 Transfer from Other Fund | \$41,400.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 601-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 601 WATER FUND | \$237,043.31 | \$0.00 | \$198,285.00 | \$0.00 | 191,203.00 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--|---------------------|---------------|---------------------|---------------|-------------------|
| FUND 602 SEWER FUND | | | | | |
| R 602-33400 State Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-36100 Special Assessments | \$8,972.00 | \$0.00 | \$5,500.00 | \$0.00 | 0 |
| R 602-36200 Miscellaneous Revenue | \$8,336.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-37200 Sewer Sales | \$300,792.29 | \$0.00 | \$309,768.38 | \$0.00 | 295,642.00 |
| R 602-37250 Sewer Connect/Reconnect Fee | \$5,278.00 | \$0.00 | \$0.00 | \$0.00 | 5,278.00 |
| R 602-37251 SEWER CONNECT FEE CEMET | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-37260 Swr Penalty | \$3,099.60 | \$0.00 | \$0.00 | \$0.00 | 1,500.00 |
| R 602-38051 Gas Franchise Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-38052 Electric Franchise Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-39202 Contribution-Enterprise Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-39203 Transfer from Other Fund | \$35,000.00 | \$0.00 | \$20,000.00 | \$0.00 | 0 |
| R 602-39300 Proceeds-Gen Long-term Debt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-39310 Proceeds-Gen Obligation Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 602-99998 Asset Retirement Obligation | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 602 SEWER FUND | \$361,477.89 | \$0.00 | \$335,268.38 | \$0.00 | 302,420.00 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|-----------------------------------|--------------------|---------------|--------------------|---------------|------------------|
| FUND 603 RV PARK | | | | | |
| IR 603-34000 Charges for Services | \$24,211.44 | \$0.00 | \$18,000.00 | \$0.00 | <u>22,000.00</u> |
| IR 603-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | <u>0</u> |
| FUND 603 RV PARK | <u>\$24,211.44</u> | <u>\$0.00</u> | <u>\$18,000.00</u> | <u>\$0.00</u> | <u>22,000.00</u> |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|---|--------------------|---------------|--------------------|---------------|------------------|
| FUND 604 STORM SEWER FUND | | | | | |
| IR 604-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| IR 604-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| IR 604-37500 Storm Sewer Revenue | \$18,511.46 | \$0.00 | \$18,000.00 | \$0.00 | 17,600.00 |
| IR 604-37560 Storm Sewer Penalty | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| IR 604-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 604 STORM SEWER FUND | \$18,511.46 | \$0.00 | \$18,000.00 | \$0.00 | 17,600.00 |

*Revenue Budget Worksheet

Current Period: August 2023

| Account | 2022 Amt | 2023 Adopted | 2023 Budget | 2024 Budget | UnderLine |
|--------------------------------------|----------------|--------------|----------------|-------------|-----------|
| FUND 609 MUNICIPAL LIQUOR FUND (CIP) | | | | | |
| R 609-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| R 609-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| FUND 609 MUNICIPAL LIQUOR FUND (CIP) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0 |
| Grand Total | \$2,520,609.50 | \$0.00 | \$1,611,774.38 | \$0.00 | |

\$1,030,023.00

Primary Budget 2024

Expenditure Budget Worksheet 2

* Amount that is Remaining

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine |
|--|--------------|--------------|------------------|------------|
| 101 GENERAL FUND | | | | |
| 41110 Council | | | | |
| E 101-41110-101 Salaries | \$9,200.00 | \$9,200.00 | \$7,990.40 | 9,200.00 |
| E 101-41110-120 Benefits | \$703.80 | \$800.00 | \$224.16 | 700.00 |
| E 101-41110-151 Worker s Comp Insuran | \$116.00 | \$121.00 | \$17.13 | 119.00 |
| E 101-41110-208 Training, Mileage | \$380.79 | \$1,500.00 | \$1,500.00 | 1,000.00 |
| E 101-41110-352 Publishing | \$1,894.78 | \$1,800.00 | -\$251.02 | 2,500.00 |
| E 101-41110-365 Other Insurance | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 101-41110-430 Miscellaneous | \$718.98 | \$0.00 | -\$262.37 | 1,000.00 |
| E 101-41110-433 Dues and Memberships | \$2,006.60 | \$2,030.00 | \$1,755.00 | 700.00 |
| E 101-41110-490 Donations to Civic Org s | \$0.00 | \$0.00 | \$0.00 | 0 |
| 41110 Council | \$15,020.95 | \$15,451.00 | \$10,973.30 | 13,619.00 |
| 41200 Judicial | | | | |
| E 101-41200-720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | 0 |
| 41200 Judicial | \$0.00 | \$0.00 | \$0.00 | 0 |
| 41410 Elections | | | | |
| E 101-41410-101 Salaries | \$3,937.75 | \$0.00 | \$0.00 | 4,500.00 |
| E 101-41410-120 Benefits | \$16.07 | \$0.00 | \$0.00 | 345.00 |
| E 101-41410-430 Miscellaneous | \$438.54 | \$0.00 | \$0.00 | 300.00 |
| 41410 Elections | \$4,392.36 | \$0.00 | \$0.00 | 5,145.00 |
| 41500 Financial Administration | | | | |
| E 101-41500-101 Salaries | \$73,425.80 | \$78,716.14 | \$57,061.79 | 70,019.00 |
| E 101-41500-120 Benefits | \$21,844.17 | \$34,831.60 | \$13,135.50 | 26,493.00 |
| E 101-41500-151 Worker s Comp Insuran | \$956.00 | \$996.00 | \$140.48 | 979.00 |
| E 101-41500-200 Supplies | \$1,679.88 | \$1,500.00 | \$880.37 | 1,200.00 |
| E 101-41500-208 Training, Mileage | \$1,513.06 | \$1,500.00 | \$77.90 | 1,500.00 |
| E 101-41500-300 Professional Srvs (GENE | \$7,697.49 | \$6,000.00 | \$627.55 | 6,000.00 |
| E 101-41500-312 Animal Impound Fees | \$0.00 | \$250.00 | \$250.00 | 0 |
| E 101-41500-315 Recording Fees | \$409.45 | \$300.00 | -\$38.00 | 400.00 |
| E 101-41500-322 Postage | \$3,978.79 | \$4,200.00 | \$1,087.44 | 5,500.00 |
| E 101-41500-350 Print/Binding (GENERAL | \$1,881.53 | \$1,250.00 | -\$107.53 | 1,800.00 |
| E 101-41500-437 Other Miscellaneous | \$1,860.17 | \$1,000.00 | \$457.91 | 1,000.00 |
| E 101-41500-444 COVID-19 Emergency | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 101-41500-445 Health and Wellness | \$0.00 | \$0.00 | \$0.00 | 530.00 |
| E 101-41500-570 Capital Outlay | \$0.00 | \$6,000.00 | \$6,000.00 | 4,000.00 |
| E 101-41500-700 Transfers from Other Fu | \$0.00 | \$0.00 | \$0.00 | 0 |
| 41500 Financial Administration | \$115,246.34 | \$136,543.74 | \$79,573.41 | 119,421.00 |
| 41530 Accounting | | | | |
| E 101-41530-301 Auditing and Acct g Ser | \$19,600.00 | \$19,600.00 | -\$4,500.00 | 24,000.00 |
| 41530 Accounting | \$19,600.00 | \$19,600.00 | -\$4,500.00 | 24,000.00 |
| 41550 Assessing | | | | |
| E 101-41550-310 Other Professional Servi | \$6,656.00 | \$6,360.00 | -\$242.44 | 6,900.00 |
| 41550 Assessing | \$6,656.00 | \$6,360.00 | -\$242.44 | 6,900.00 |
| 41600 Law/Legal Services | | | | |
| E 101-41600-304 Legal Fees | \$14,646.42 | \$20,000.00 | \$3,270.48 | 20,000.00 |
| 41600 Law/Legal Services | \$14,646.42 | \$20,000.00 | \$3,270.48 | 20,000.00 |
| 41940 General Govt Buildings/Plant | | | | |
| E 101-41940-200 Supplies | \$1,135.69 | \$1,100.00 | \$654.08 | 800.00 |
| E 101-41940-220 Bldg.Repair and Mainte | \$5,815.53 | \$2,500.00 | \$258.53 | 13,585.00 |

* Replace Mainshop floor

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine |
|--|--------------|--------------|------------------|------------|
| E 101-41940-228 Equip. Repair and Maint | \$123.76 | \$500.00 | -\$2,476.35 | 1500.00 |
| E 101-41940-321 Communications Phone/ | \$2,706.03 | \$4,000.00 | \$1,863.76 | 3500.00 |
| E 101-41940-362 Property Ins | \$21,718.00 | \$23,000.00 | -\$1,569.00 | 26,000.00 |
| E 101-41940-380 Utility Services | \$17,267.57 | \$13,000.00 | \$5,014.68 | 13,000.00 |
| E 101-41940-384 Refuse/Garbage Dispos | \$1,545.00 | \$2,000.00 | \$769.11 | 2,000.00 |
| E 101-41940-417 Uniforms | \$903.69 | \$1,400.00 | \$1,286.20 | 1,200.00 |
| E 101-41940-439 Janitors | \$1,780.00 | \$1,560.00 | \$520.00 | 1,680.00 |
| 41940 General Govt Buildings/Plant | \$52,995.27 | \$49,060.00 | \$6,321.01 | 63,265.00 |
| 41950 Engineering Professional Serv | | | | 8,500.00 |
| E 101-41950-303 Engineering Fees | \$8,283.43 | \$7,000.00 | -\$1,230.50 | 8,500.00 |
| 41950 Engineering Professional Serv | \$8,283.43 | \$7,000.00 | -\$1,230.50 | 8,500.00 |
| 42100 Police Protection Contract | | | | 107,850.00 |
| E 101-42100-310 Other Professional Servi | \$100,963.20 | \$104,250.00 | \$104,250.00 | 107,850.00 |
| 42100 Police Protection Contract | \$100,963.20 | \$104,250.00 | \$104,250.00 | 107,850.00 |
| 42200 Fire Department | | | | 22,000.00 |
| E 101-42200-101 Salaries | \$20,014.00 | \$20,000.00 | -\$1,741.00 | 1,684.00 |
| E 101-42200-120 Benefits | \$2,016.08 | \$1,650.00 | -\$41.18 | 4,000.00 |
| E 101-42200-124 Fire Pension Contributio | \$4,000.00 | \$4,000.00 | \$0.00 | 0 |
| E 101-42200-126 Fire State Aid - Relief As | \$0.00 | \$0.00 | \$0.00 | 150.00 |
| E 101-42200-130 Insurance | \$14.00 | \$250.00 | \$250.00 | 7,185.00 |
| E 101-42200-151 Worker s Comp Insuran | \$7,018.00 | \$7,313.00 | \$427.02 | 6,000.00 |
| E 101-42200-208 Training, Mileage | \$9,258.15 | \$6,000.00 | \$1,741.26 | 3,000.00 |
| E 101-42200-212 Motor Fuels | \$2,383.29 | \$2,500.00 | -\$143.10 | 2,000.00 |
| E 101-42200-217 Other Operating Supplie | \$2,407.06 | \$2,000.00 | \$1,502.79 | 10,000.00 |
| E 101-42200-228 Equip. Repair and Maint | \$14,348.13 | \$10,000.00 | \$7,553.54 | 20,000.00 |
| E 101-42200-240 Tools and Minor Equipm | \$16,989.59 | \$20,000.00 | \$10,777.25 | 4,000.00 |
| E 101-42200-311 First Responder Train/E | \$9,129.27 | \$4,000.00 | \$39.63 | 1,900.00 |
| E 101-42200-321 Communications Phone/ | \$1,555.60 | \$1,000.00 | -\$312.60 | 10,000.00 |
| E 101-42200-380 Utility Services | \$7,693.06 | \$5,000.00 | -\$1,384.14 | 0 |
| E 101-42200-381 Electric Utilities | \$0.00 | \$0.00 | \$0.00 | 600.00 |
| E 101-42200-384 Refuse/Garbage Dispos | \$455.00 | \$510.00 | \$142.85 | 2,000.00 |
| E 101-42200-433 Dues and Memberships | \$1,850.00 | \$2,000.00 | \$450.00 | 800.00 |
| E 101-42200-437 Other Miscellaneous | \$0.00 | \$800.00 | -\$187,884.89 | 0 |
| E 101-42200-442 Grant Award Related Ex | \$0.00 | \$0.00 | \$0.00 | 15,000.00 |
| E 101-42200-570 Capital Outlay | \$0.00 | \$25,000.00 | \$17,000.00 | 12,500.00 |
| E 101-42200-701 Transfers to Other Fund | \$42,646.00 | \$12,500.00 | \$12,500.00 | 0 |
| E 101-42200-720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | 122,819.00 |
| 42200 Fire Department | \$141,777.23 | \$124,523.00 | -\$139,122.57 | 10,000.00 |
| 42400 Building Inspection | | | | 0 |
| E 101-42400-300 Professional Srvs (GENE | \$9,300.23 | \$10,000.00 | \$5,985.70 | 0 |
| E 101-42400-314 Blight Removal (Demo) | \$0.00 | \$0.00 | \$0.00 | 10,000.00 |
| 42400 Building Inspection | \$9,300.23 | \$10,000.00 | \$5,985.70 | 10,000.00 |
| 43100 Streets Department | | | | 48,955.00 |
| E 101-43100-101 Salaries | \$42,531.94 | \$45,068.57 | \$25,237.75 | 18,523.00 |
| E 101-43100-120 Benefits | \$16,623.07 | \$15,439.62 | \$7,812.70 | 3,753.00 |
| E 101-43100-151 Worker s Comp Insuran | \$3,665.00 | \$3,819.00 | \$538.41 | 1,500.00 |
| E 101-43100-200 Supplies | -\$96.18 | \$1,500.00 | \$556.98 | 300.00 |
| E 101-43100-208 Training, Mileage | \$40.00 | \$500.00 | \$366.34 | 4,000.00 |
| E 101-43100-212 Motor Fuels | \$4,181.23 | \$4,000.00 | -\$831.11 | 9,000.00 |
| E 101-43100-224 Street Maint Materials | \$39,684.25 | \$9,000.00 | \$2,433.64 | 10,000.00 |
| E 101-43100-228 Equip. Repair and Maint | \$10,008.02 | \$3,000.00 | -\$2,008.96 | 1,200.00 |
| E 101-43100-229 Safety/OSHA | \$178.66 | \$1,200.00 | \$900.27 | 0 |
| E 101-43100-230 Capital Lease Exp | \$0.00 | \$18,331.00 | \$18,331.00 | 0 |

*Tanker will be allocated

*Includes Tires for Trucks # 2 1605.00

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine | |
|---|----------------|----------------|------------------|------------|---|
| E 101-43100-240 Tools and Minor Equipm | \$489.50 | \$1,000.00 | -\$5,008.24 | 1,000.00 | |
| E 101-43100-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | 0 | |
| E 101-43100-443 FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | 0 | |
| E 101-43100-570 Capital Outlay | \$31,479.72 | \$19,950.00 | \$8,913.00 | 54,000.00 | *Crack Sealing 50,000.00 Box Scaper 4,000.00 |
| E 101-43100-603 Short-Term Debt Princip | \$0.00 | \$0.00 | \$0.00 | 0 | |
| E 101-43100-700 Transfers from Other Fu | \$0.00 | -\$7,531.00 | -\$7,531.00 | 0 | |
| 43100 Streets Department | \$148,785.21 | \$115,277.19 | \$49,710.78 | 152,231.00 | |
| 43125 Ice & Snow Removal | | | | | |
| E 101-43125-212 Motor Fuels | \$1,075.86 | \$2,000.00 | -\$1,251.16 | 3,500.00 | |
| E 101-43125-404 Repairs/Maint Machiner | \$6,592.73 | \$3,000.00 | \$824.15 | 3,000.00 | |
| E 101-43125-406 Snow/Ice Removal | \$16,120.11 | \$10,000.00 | -\$6,328.63 | 18,000.00 | |
| E 101-43125-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | 0 | |
| 43125 Ice & Snow Removal | \$23,788.70 | \$15,000.00 | -\$6,755.64 | 24,500.00 | |
| 43160 Street Lighting | | | | | |
| E 101-43160-381 Electric Utilities | \$27,195.39 | \$35,000.00 | -\$9,740.03 | 70,000.00 | |
| 43160 Street Lighting | \$27,195.39 | \$35,000.00 | -\$9,740.03 | 70,000.00 | *Warsaw Solar was left off of previous Budget |
| 45200 Parks | | | | | |
| E 101-45200-101 Salaries | \$30,477.34 | \$39,152.97 | \$25,641.02 | 45,540.00 | |
| E 101-45200-120 Benefits | \$9,422.63 | \$10,777.51 | \$6,643.54 | 11,987.00 | |
| E 101-45200-151 Worker s Comp Insuran | \$3,285.00 | \$3,423.00 | \$482.51 | 3,364.00 | |
| E 101-45200-200 Supplies | \$1,317.33 | \$1,500.00 | -\$565.34 | 2,000.00 | |
| E 101-45200-210 Tax and Licensing | \$66.49 | \$65.00 | \$29.57 | 70.00 | |
| E 101-45200-212 Motor Fuels | \$2,997.32 | \$3,000.00 | -\$105.77 | 3,500.00 | |
| E 101-45200-401 Repairs/Maint Buildings | \$7,305.72 | \$6,000.00 | \$4,725.20 | 6,000.00 | |
| E 101-45200-404 Repairs/Maint Machiner | \$3,265.57 | \$2,000.00 | -\$2,412.89 | 5,000.00 | |
| E 101-45200-410 Rentals | \$0.00 | \$1,000.00 | \$306.21 | 1,000.00 | |
| E 101-45200-430 Miscellaneous | \$7,500.00 | \$5,000.00 | \$285.52 | 5,000.00 | |
| E 101-45200-437 Other Miscellaneous | \$6,524.69 | \$0.00 | \$0.00 | 0 | |
| E 101-45200-440 Refunds and Reimburse | \$0.00 | \$0.00 | \$0.00 | 0 | |
| E 101-45200-443 FEMA Related Expenses | \$0.00 | \$0.00 | \$0.00 | 0 | |
| E 101-45200-500 Capital Outlay | \$44,024.09 | \$36,910.00 | \$22,982.43 | 72,212.13 | *Park Wish List |
| E 101-45200-720 Operating Transfers | \$15,861.80 | \$0.00 | \$0.00 | 0 | |
| 45200 Parks | \$132,047.98 | \$108,828.48 | \$58,012.00 | 225,673.13 | |
| 46500 Economic Develop mt | | | | | |
| E 101-46500-101 Salaries | \$0.00 | \$500.00 | \$500.00 | 0 | |
| E 101-46500-120 Benefits | \$0.00 | \$150.00 | \$150.00 | 0 | |
| E 101-46500-437 Other Miscellaneous | \$20,773.27 | \$30,443.00 | \$14,150.90 | 24,000.00 | |
| E 101-46500-720 Operating Transfers | \$4,741.00 | \$0.00 | \$0.00 | 0 | |
| 46500 Economic Develop mt | \$25,514.27 | \$31,093.00 | \$14,800.90 | 24,000.00 | |
| 49300 Other Finanacing Uses | | | | | |
| E 101-49300-701 Transfers to Other Fund | \$336,922.00 | \$249,747.12 | \$249,747.12 | 0 | |
| 49300 Other Finanacing Uses | \$336,922.00 | \$249,747.12 | \$249,747.12 | 0 | |
| 101 GENERAL FUND | \$1,183,134.98 | \$1,047,733.53 | \$421,053.52 | | |
| 102 FIRE DEPARTMENT | | | | | |
| 42200 Fire Department | | | | | |
| E 102-42200-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | 0 | |
| 42200 Fire Department | \$0.00 | \$0.00 | \$0.00 | 0 | |
| 102 FIRE DEPARTMENT | \$0.00 | \$0.00 | \$0.00 | | |
| 201 ECONOMIC DEVT AUTHORITY | | | | | |
| 46500 Economic Develop mt | | | | | |

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine | |
|---|-------------|-------------|------------------|-----------------|-----------------------------|
| E 201-46500-437 Other Miscellaneous | \$60,283.00 | \$0.00 | \$0.00 | <u>0</u> | * Need EDA's Wishlist |
| E 201-46500-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 46500 Economic Develop mt | \$60,283.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | | | | | |
| E 201-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 201 ECONOMIC DEVT AUTHORITY | \$60,283.00 | \$0.00 | \$0.00 | | |
| 225 PARK CONCESSIONS FUND | | | | | |
| 45122 Recreation Centers | | | | | |
| E 225-45122-200 Supplies | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 225-45122-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 45122 Recreation Centers | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 225 PARK CONCESSIONS FUND | \$0.00 | \$0.00 | \$0.00 | | |
| 307 GO EQUIPMENT CERTIFICATE 2009A | | | | | |
| 47000 Debt Service (GENERAL) | | | | | |
| E 307-47000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 307-47000-611 Bond Interest | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 307-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 307 GO EQUIPMENT CERTIFICATE 2009A | \$0.00 | \$0.00 | \$0.00 | | |
| 308 GO REFUND BOND 2011A | | | | | |
| 47000 Debt Service (GENERAL) | | | | | |
| E 308-47000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 308-47000-611 Bond Interest | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 308 GO REFUND BOND 2011A | \$0.00 | \$0.00 | \$0.00 | | |
| 309 TEMP GO UTILITY REV - 2016A | | | | | |
| 47000 Debt Service (GENERAL) | | | | | |
| E 309-47000-530 Construction | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 309-47000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 309-47000-603 Short-Term Debt Princip | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 309-47000-611 Bond Interest | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 309-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 309-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 309 TEMP GO UTILITY REV - 2016A | \$0.00 | \$0.00 | \$0.00 | | |
| 310 CWRF WW BOND 2017A | | | | | |
| 47000 Debt Service (GENERAL) | | | | | |
| E 310-47000-530 Construction | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 310-47000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 310-47000-603 Short-Term Debt Princip | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 310-47000-611 Bond Interest | -\$83.00 | \$0.00 | -\$1,855.00 | <u>1,740.00</u> | |
| E 310-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| E 310-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | <u>0</u> | |
| 47000 Debt Service (GENERAL) | -\$83.00 | \$0.00 | -\$1,855.00 | <u>1,740.00</u> | |
| 310 CWRF WW BOND 2017A | -\$83.00 | \$0.00 | -\$1,855.00 | | |
| 311 GO SERIES BOND 2019A | | | | | |

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine |
|---|--------------|-------------|------------------|------------|
| 47000 Debt Service (GENERAL) | | | | |
| E 311-47000-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 311-47000-530 Construction | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 311-47000-601 Debt Srv Bond Principal | \$35,000.00 | \$0.00 | -\$90,000.00 | 90,000.00 |
| E 311-47000-611 Bond Interest | \$15,975.00 | \$0.00 | -\$16,030.00 | 36,750.00 |
| E 311-47000-620 Fiscal Agent s Fees | \$495.00 | \$0.00 | -\$495.00 | |
| E 311-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | 0 |
| 47000 Debt Service (GENERAL) | \$51,470.00 | \$0.00 | -\$106,525.00 | 126,750.00 |
| 311 GO SERIES BOND 2019A | \$51,470.00 | \$0.00 | -\$106,525.00 | |
| 312 GO EQPMT AND UTIL NOTE 2021A | | | | |
| 47000 Debt Service (GENERAL) | | | | |
| E 312-47000-303 Engineering Fees | -\$0.24 | \$0.00 | \$0.00 | 0 |
| E 312-47000-530 Construction | \$1.36 | \$0.00 | \$0.00 | 0 |
| E 312-47000-601 Debt Srv Bond Principal | \$11,999.50 | \$0.00 | -\$13,000.00 | 13,000 |
| E 312-47000-611 Bond Interest | \$2,291.50 | \$0.00 | -\$3,114.00 | 1,908.00 |
| E 312-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 312-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | 0 |
| 47000 Debt Service (GENERAL) | \$14,292.12 | \$0.00 | -\$16,114.00 | 14,908.00 |
| 312 GO EQPMT AND UTIL NOTE 2021A | \$14,292.12 | \$0.00 | -\$16,114.00 | |
| 313 GO SERIES BOND 2022A | | | | |
| 47000 Debt Service (GENERAL) | | | | |
| E 313-47000-303 Engineering Fees | \$0.28 | \$0.00 | -\$46.08 | 0 |
| E 313-47000-530 Construction | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 313-47000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 313-47000-611 Bond Interest | -\$0.22 | \$0.00 | -\$7,000.00 | 6,405.00 |
| E 313-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 313-47000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | 0 |
| 47000 Debt Service (GENERAL) | \$0.06 | \$0.00 | -\$7,046.08 | 6,405.00 |
| 313 GO SERIES BOND 2022A | \$0.06 | \$0.00 | -\$7,046.08 | |
| 401 GENERAL CAPITAL PROJECTS | | | | |
| 41000 General Government | | | | |
| E 401-41000-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 401-41000-701 Transfers to Other Fund | \$0.00 | \$0.00 | \$0.00 | 0 |
| 41000 General Government | \$0.00 | \$0.00 | \$0.00 | 0 |
| 43100 Streets Department | | | | |
| E 401-43100-570 Capital Outlay | \$137,308.44 | \$0.00 | \$0.00 | 0 |
| 43100 Streets Department | \$137,308.44 | \$0.00 | \$0.00 | 0 |
| 45200 Parks | | | | |
| E 401-45200-570 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | 0 |
| 45200 Parks | \$0.00 | \$0.00 | \$0.00 | 0 |
| 401 GENERAL CAPITAL PROJECTS | \$137,308.44 | \$0.00 | \$0.00 | |
| 422 2022 Street Project | | | | |
| 47000 Debt Service (GENERAL) | | | | |
| E 422-47000-303 Engineering Fees | \$373,504.00 | \$0.00 | -\$19,640.88 | 0 |
| E 422-47000-611 Bond Interest | \$20,468.00 | \$0.00 | \$0.00 | 0 |
| 47000 Debt Service (GENERAL) | \$393,972.00 | \$0.00 | -\$19,640.88 | 0 |
| 422 2022 Street Project | \$393,972.00 | \$0.00 | -\$19,640.88 | |
| 457 STATE HIGHWAY 57 PROJECT | | | | |

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine |
|---|--------------|--------------|------------------|------------|
| 41950 Engineering Professional Serv | | | | |
| E 457-41950-303 Engineering Fees | \$180,920.45 | \$0.00 | -\$73,694.26 | 0 |
| 41950 Engineering Professional Serv | \$180,920.45 | \$0.00 | -\$73,694.26 | 0 |
| 457 STATE HIGHWAY 57 PROJECT | \$180,920.45 | \$0.00 | -\$73,694.26 | |
| 601 WATER FUND | | | | |
| 49400 Water Utilities (GENERAL) | | | | |
| E 601-49400-101 Salaries | \$26,144.94 | \$43,126.11 | \$22,550.81 | 47,032.00 |
| E 601-49400-120 Benefits | \$6,894.90 | \$15,328.64 | \$10,241.31 | 17,793.00 |
| E 601-49400-151 Worker s Comp Insuran | \$1,559.00 | \$1,200.00 | \$156.26 | 1,194.00 |
| E 601-49400-200 Supplies | \$944.93 | \$1,000.00 | -\$14,869.92 | 1,000.00 |
| E 601-49400-208 Training, Mileage | \$323.00 | \$800.00 | -\$356.34 | 1,000.00 |
| E 601-49400-210 Tax and Licensing | \$3,243.29 | \$2,000.00 | \$143.90 | 3,400.00 |
| E 601-49400-216 Chemicals and Chem Pr | \$7,958.94 | \$10,000.00 | -\$58.47 | 10,300.00 |
| E 601-49400-220 Bldg.Repair and Mainte | \$4,239.12 | \$10,000.00 | \$9,990.03 | 6,000.00 |
| E 601-49400-228 Equip. Repair and Maint | \$14,154.77 | \$10,000.00 | \$9,333.64 | 10,000.00 |
| E 601-49400-240 Tools and Minor Equipm | \$153.00 | \$200.00 | \$200.00 | 200.00 |
| E 601-49400-300 Professional Svcs (GENE | \$4,280.10 | \$10,000.00 | \$6,331.86 | 5,500.00 |
| E 601-49400-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 601-49400-321 Communications Phone/ | \$698.65 | \$700.00 | \$285.24 | 700.00 |
| E 601-49400-380 Utility Services | \$10,376.06 | \$7,000.00 | \$6,245.35 | 2,000.00 |
| E 601-49400-405 Depreciation (GENERAL | \$83,599.00 | \$0.00 | \$0.00 | 0 |
| E 601-49400-430 Miscellaneous | \$86.68 | \$1,000.00 | \$1,000.00 | 500.00 |
| E 601-49400-433 Dues and Memberships | \$348.00 | \$900.00 | \$552.00 | 900.00 |
| E 601-49400-441 MDH FEE | \$3,888.00 | \$3,762.00 | \$1,878.75 | 4,000.00 |
| E 601-49400-570 Capital Outlay | \$3,172.14 | \$6,100.00 | \$4,863.87 | 3,000.00 |
| E 601-49400-601 Debt Srv Bond Principal | \$0.00 | \$25,000.00 | \$25,000.00 | 0 |
| E 601-49400-611 Bond Interest | \$14,306.00 | \$11,850.00 | -\$832.00 | 873.00 |
| E 601-49400-720 Operating Transfers | -\$0.28 | \$0.00 | \$0.00 | 0 |
| 49400 Water Utilities (GENERAL) | \$186,370.24 | \$159,966.75 | \$82,656.29 | 115,392.00 |
| 601 WATER FUND | \$186,370.24 | \$159,966.75 | \$82,656.29 | |
| 602 SEWER FUND | | | | |
| 49450 Sewer (GENERAL) | | | | |
| E 602-49450-101 Salaries | \$37,033.80 | \$32,928.37 | -\$1,323.56 | 35,046.00 |
| E 602-49450-120 Benefits | \$13,852.76 | \$11,366.15 | \$1,062.65 | 13,265.00 |
| E 602-49450-151 Worker s Comp Insuran | \$1,686.00 | \$1,450.00 | \$218.19 | 1,409.00 |
| E 602-49450-200 Supplies | \$306.34 | \$1,000.00 | \$521.68 | 800.00 |
| E 602-49450-208 Training, Mileage | \$23.00 | \$1,400.00 | \$415.60 | 800.00 |
| E 602-49450-210 Tax and Licensing | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-212 Motor Fuels | \$2,888.83 | \$3,200.00 | \$1,519.79 | 3,000.00 |
| E 602-49450-216 Chemicals and Chem Pr | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-220 Bldg.Repair and Mainte | \$5,213.39 | \$15,000.00 | \$3,743.02 | 10,000.00 |
| E 602-49450-240 Tools and Minor Equipm | \$74.07 | \$500.00 | \$379.17 | 500.00 |
| E 602-49450-300 Professional Svcs (GENE | \$6,417.29 | \$11,000.00 | \$3,763.84 | 11,000.00 |
| E 602-49450-303 Engineering Fees | \$0.00 | \$5,000.00 | \$5,000.00 | 5,000.00 |
| E 602-49450-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-321 Communications Phone/ | \$777.30 | \$850.00 | \$280.48 | 870.00 |
| E 602-49450-380 Utility Services | \$7,556.81 | \$5,000.00 | \$7,658.59 | 3,000.00 |
| E 602-49450-405 Depreciation (GENERAL | \$130,652.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-433 Dues and Memberships | \$0.00 | \$300.00 | \$300.00 | 150.00 |
| E 602-49450-437 Other Miscellaneous | \$964.89 | \$1,200.00 | \$1,200.00 | 1,000.00 |
| E 602-49450-442 Grant Award Related Ex | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-530 Construction | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-570 Capital Outlay | \$144.69 | \$7,500.00 | \$5,645.78 | 8,500.00 |

* Upgrade Hydrants to Starz

* Cleaning & televising of sewer mains

| Account Descr | 2022 Amt | 2023 Budget | 2023 YTD Balance | UnderLine |
|---|----------------|----------------|------------------|----------------|
| E 602-49450-585 Kasson WW Processing | \$60,218.00 | \$112,000.00 | \$77,279.00 | 110,000.00 |
| E 602-49450-601 Debt Srv Bond Principal | \$35,184.64 | \$35,000.00 | \$35,000.00 | 0 |
| E 602-49450-605 Clean Water SRF Bond | \$0.00 | \$12,750.00 | \$12,750.00 | 0 |
| E 602-49450-608 PFA CWRWF Bond | \$0.00 | \$23,000.00 | \$23,000.00 | 0 |
| E 602-49450-611 Bond Interest | \$19,274.38 | \$6,120.00 | -\$9,413.14 | 875.95 |
| E 602-49450-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-998 Asset Disposal Loss | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 602-49450-999 Asset Retirement | \$0.00 | \$0.00 | \$0.00 | 0 |
| 49450 Sewer (GENERAL) | \$322,268.19 | \$286,564.52 | \$169,001.09 | 205,215.95 |
| 602 SEWER FUND | \$322,268.19 | \$286,564.52 | \$169,001.09 | |
| 603 RV PARK | | | | |
| 45183 Camping Areas | | | | |
| E 603-45183-101 Salaries | \$20,961.42 | \$13,000.00 | \$10,237.98 | 8,546.00 |
| E 603-45183-120 Benefits | \$3,438.39 | \$3,100.00 | \$2,579.49 | 3,232.00 |
| E 603-45183-210 Tax and Licensing | \$2,085.01 | \$2,000.00 | \$944.71 | 3,000.00 |
| E 603-45183-381 Electric Utilities | \$254.28 | \$1,000.00 | \$568.78 | 900.00 |
| E 603-45183-384 Refuse/Garbage Dispos | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 603-45183-400 Repairs & Maint Cont (G | \$2,884.55 | \$14,325.00 | \$14,016.35 | 10,000.00 |
| E 603-45183-410 Rentals | \$0.00 | \$475.00 | \$475.00 | 475.00 |
| E 603-45183-440 Refunds and Reimburse | \$4,000.00 | \$500.00 | \$160.00 | 500.00 |
| E 603-45183-720 Operating Transfers | \$0.00 | \$0.00 | \$0.00 | 0 |
| 45183 Camping Areas | \$33,623.65 | \$34,400.00 | \$28,982.31 | 26,653.00 |
| 603 RV PARK | \$33,623.65 | \$34,400.00 | \$28,982.31 | |
| 604 STORM SEWER FUND | | | | |
| 43150 Storm Drainage | | | | |
| E 604-43150-300 Professional Srvs (GENE | \$0.00 | \$1,500.00 | \$1,500.00 | 1500.00 |
| E 604-43150-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 604-43150-352 Publishing | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 604-43150-400 Repairs & Maint Cont (G | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 604-43150-440 Refunds and Reimburse | \$0.00 | \$0.00 | \$0.00 | 0 |
| E 604-43150-700 Transfers from Other Fu | \$0.00 | \$0.00 | \$0.00 | 0 |
| 43150 Storm Drainage | \$0.00 | \$1,500.00 | \$1,500.00 | 1500.00 |
| 49450 Sewer (GENERAL) | | | | |
| E 604-49450-405 Depreciation (GENERAL | \$0.00 | \$0.00 | \$0.00 | 0 |
| 49450 Sewer (GENERAL) | \$0.00 | \$0.00 | \$0.00 | 0 |
| 604 STORM SEWER FUND | \$0.00 | \$1,500.00 | \$1,500.00 | |
| | \$2,563,560.13 | \$1,530,164.80 | \$478,317.99 | \$1,426,487.08 |

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NO. 2023-05

**RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 2023-04 BY TITLE AND SUMMARY**

WHEREAS, the City Council of the City of Mantorville has adopted Ordinance No. 2023-04, an interim ordinance authorizing a study and imposing a moratorium on the sale of edible cannabinoid products; and

WHEREAS, Minnesota Statutes § 412.191, subdivision 4 allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville that City Staff shall cause the following summary of Ordinance No. 2023-04 to be published in the official newspaper in lieu of the ordinance in its entirety:

Public Notice

The City Council of the City of Mantorville has adopted Ordinance No. 2023-04, an interim ordinance authorizing a study and imposing a moratorium on the sale of certain edible cannabinoid products. The ordinance prohibits the sale of edible cannabinoid products, as that term is defined in Minnesota Statutes, section 151.72, that contain tetrahydrocannabinol (THC) while the City undertakes a study regarding such products and sales. While the ordinance is in effect, no business, person, or entity may sell edible cannabinoid products containing THC to the public within the jurisdictional boundaries of the city, and the City will not accept, process, or act on any application, site plan, building permit, or zoning or other approval for a business proposing to engage in the sale of such edible cannabinoid products.

The full text of the ordinance is available at City Hall during regular business hours.


BE IT FURTHER RESOLVED by the City Council of the City of Mantorville that the City Clerk keep a copy of the ordinance in their office at City Hall for public inspection and that they post a full copy of the ordinance in a public place within the city.

Adopted by the City Council of the City of Mantorville, Minnesota, this 9th day of January 2023.

ATTEST:



Chuck Bradford
Mayor



Shirley R. Buecksler
City Clerk-Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

ORDINANCE NO. 2023-04

**An Interim Ordinance Authorizing a Study and
Imposing a Moratorium on the Sale of Certain Edible Cannabinoid Products**

The city council of the city of Mantorville ordains as follows:

Section 1. Legislative Findings and Authority

- (A) There is a great deal of uncertainty regarding the effect of Minnesota Laws 2022, Chapter 98 amending Minnesota Statutes, section 151.72 (the “Act”), which expressly allows the sale of edible cannabinoid products, as that term is defined therein, containing tetrahydrocannabinol (THC).
- (B) Because the proposal to allow the sale of such products received little publicity until after the Act went into effect on July 1, 2022, the City of Mantorville (the “City”) did not have an opportunity to fully study or consider the potential impacts of the Act or engage in policy discussions regarding the potential regulation of the sale of edible cannabinoid products in the City.
- (C) Although the Minnesota Board of Pharmacy is authorized to enforce the Act, the Act does not provide for any state-level licensing of businesses that manufacture or sell edible cannabinoid products. The Act is also silent regarding the enactment of local regulations related to edible cannabinoid products.
- (D) The Act does not expressly prohibit or limit local regulations of edible cannabinoid products. Additionally, the regulations established in the Act clearly do not constitute the Legislature having occupied the field of regulation regarding the sale of edible cannabinoid products.
- (E) The City Council finds that the uncertainties associated with the sale of edible cannabinoid products, as well as the options for local regulation, strongly suggest the need for a study to develop information the city council may use related to potential local regulation of the sale of edible cannabinoid products through the adoption of licensing or zoning controls.
- (F) Pursuant to Minnesota Statutes, section 462.355, subdivision 4(a), the City Council is authorized to adopt an interim ordinance “to regulate, restrict, or prohibit any use . . . within the jurisdiction or a portion thereof for a period not to exceed one year from the date it is effective.”
- (G) The City Council is also authorized, under to Minnesota Statutes, section 412.221, subd. 32, “to provide for the government and good order of the city, the suppression

of vice and immorality, the prevention of crime, the protection of public and private property, the benefit of residence, trade, and commerce, and the promotion of health, safety, order, convenience, and the general welfare.” Pursuant to its general police power authority, the City Council may, for example, adopt business licensing requirements related to the sale of edible cannabinoid products.

- (H) The Minnesota Supreme Court in *Almquist v. Town of Marshan*, 245 N.W.2d 819 (Minn. 1976) upheld the enactment of a moratorium despite the lack of express statutory authority as being a power inherent in a broad grant of power to municipalities. The enactment of business licensing requirements, for example, is based on a City’s police powers, which is the broadest grant of power to cities. Inherent in that broad grant of authority is the power to place a temporary moratorium on a particular business activity to study and potentially implement regulations on that business activity.
- (I) There are both licensing and zoning issues associated with the sale of edible cannabinoid products containing THC. The City Council determines that it needs time to study the matter and to consider the development and adoption of appropriate local regulations. To protect the planning and decision-making process and the health, safety, and welfare of the residents while the City conducts its study and the City Council engages in policy discussions regarding possible regulations, the City Council determines it is in the best interests of the City to impose a temporary moratorium on the sale of certain edible cannabinoid products.

Section 2. Definition. For the purposes of this ordinance, the term “edible cannabinoid product” has the same meaning given the term in Minnesota Statutes, section 151.72, subdivision 1(c), as recently amended by the Act and as may be amended from time to time.

Section 3. Study. The City Council authorizes and directs City Staff and Consultants to conduct a study regarding edible cannabinoid products and provide a report to the City Council on the potential regulations relating to the sale of such products in the community. The report shall include recommendations on whether the City Council should adopt regulations and, if so, the recommended types of regulations. The study shall consider, but is not limited to, the following: (i) the potential impacts of the sale of edible cannabinoid products within the city; (ii) licensing the sale of edible cannabinoid products and related regulations; and (iii) zoning regulations related to the sale and distribution of edible cannabinoid products.

Section 4. Moratorium. A moratorium is hereby imposed within the city regarding the sale of edible cannabinoid products. No business, person, or entity may sell edible cannabinoid products to the public within the jurisdictional boundaries of the city during the period that this ordinance is in effect. The City shall not accept, process, or act on any application, site plan, building permit, or zoning or other approval for a business proposing to engage in the sale of edible cannabinoid products during the period that this ordinance is in effect.

Section 5. Exceptions. The moratorium imposed by this ordinance does not apply to the sale of medical cannabis. The moratorium imposed by this ordinance also does not apply to the sale of

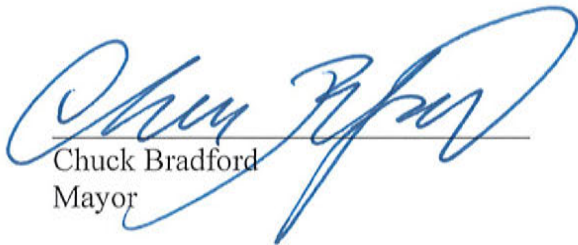
products containing cannabidiol (CBD), provided, however, that such products do not contain tetrahydrocannabinol (THC).

Section 6. Enforcement. Violation of this ordinance is a misdemeanor. In addition, the City may enforce this ordinance by mandamus, injunction, or other appropriate civil remedy in any court of competent jurisdiction.

Section 7. Severability. Every section, provision, and part of this ordinance is declared severable from every other section, provision, and part of this ordinance. If any section, provision, or part of this ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this ordinance.

Section 8. Effective Date and Term. This ordinance shall take effect and be in full force from and after its adoption and publication, as provided by law. This ordinance shall remain in effect for one year after its effective date or until the city council expressly repeals it, whichever occurs first.

Passed by the City Council of the City of Mantorville, Minnesota, this 9th day of January 2023.



Chuck Bradford
Mayor

ATTEST:



Shirley R. Buecksler
City Clerk-Treasurer

COUNTY OF

STATE OF
MINNESOTA

ORDINANCE No.: _____

**ORDINANCE REGULATING THE USE OF CANNABIS
AND CANNABIS DERIVED PRODUCTS IN PUBLIC
PLACES**

THE _____ COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS
AS FOLLOWS:

SECTION 1. PURPOSE AND INTENT

This Ordinance is adopted by the _____ County for the purpose of protecting public health and safety by REGULATING/PROHIBITING the use of Cannabis and cannabis derived products in public places and places of public accommodation within _____ County.

Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, establishes that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes.

Minnesota Session Law 2023, Chapter 63, Art. 4, section 19, codified as Minn. Stat. 342.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis.

The County intends to be proactive in protecting public health and safety by enacting an ordinance that will mitigate threats presented to the public and public health by the public use of cannabis.

_____ County (hereinafter “the County”) recognizes the risks that unintended access and use of cannabis products and exposure to cannabis and its effects present to the health, welfare, and safety of members of the public and in particular the youth of the County.

SECTION 2. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

- (a) **Adult-use cannabis flower.** “Adult-use cannabis flower” means cannabis flower that is approved for sale by the Minnesota Office of Cannabis Management or is substantially similar to a product approved by the office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer

products.

(b) **Adult-use cannabis products.** “Adult-use cannabis products” means a cannabis product that is approved for sale by the office or is substantially similar to a product approved by the office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.

(c) **Cannabis flower.** “Cannabis flower” means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

(d) **Cannabis product.** “Cannabis product” means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

(e) **Hemp derived consumer products.**

(1) “Hemp derived consumer products” means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:

- (i) contains or consists of hemp plant parts; or
- (ii) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

(2) Hemp-derived consumer products does not include artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

(f) **Lower-potency hemp edible.** A “lower-potency hemp edible” means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid; in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabiniol, 25 milligrams of cannabiniol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and
- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the office, including

but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

(g) **Public place.** A “public place” means a public park or trail, public street or sidewalk, any enclosed, indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, or other places of public accommodation.

(h) **Place of public accommodation.** “Place of public accommodation” means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.”

(i) **Exceptions to the definition of public place or place of public accommodation.** “A public place” or “a place of public accommodation” does not include the following:

- (1) a private residence, including the individual’s curtilage or yard.
- (2) a private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or
- (3) on the premises of an establishment or event licensed to permit on-site consumption.

(j) **Smoking.** “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

SECTION 3. PROHIBITED ACTS

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp- derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. *See Minnesota Session Law 2023, Chpt. 63, Art. 1, Sec. 9 codified as Minn. Stat. 342.09, subd. 1(2) and 342.09, subd.1 (7)(iii) and Art. 4, Sec. 19 codified as Minn. Stat. Sec. 152.0263, subd. 5.*

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. *Minnesota Session Law 2023, Chpt. 63, Art. 1, Sec. 9 codified as Minn. Stat. Sec. 342.09, subd. 1 (7)(b)(9).*

SECTION 4. PENALTY

Subd. 1. Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor punishable by a fine of up to \$300. Nothing in this ordinance shall prohibit the United States,

the State of Minnesota, or the County from investigating or prosecuting any other activity that is a crime under any other federal or state statute or county ordinance.

Subd.2. An alleged violation or violation of this ordinance may be investigated by a peace officer as defined in Minn. Stat. 626.84, Subd. 1. Any alleged violation or violation of this ordinance shall be prosecuted by the Office of the _____ County Attorney.

SECTION 5. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect any other section or provision that can be given force and effect without the invalidated section or provision.

SECTION 6. EFFECTIVE DATE

This ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

ADOPTED by the _____ County Board of Commissioners this _____ day of ____, 2023.

_____ County Board Chair

Attest: _____
_____ County _____

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION NUMBER 2022-24

**RESOLUTION AUTHORIZING ACCEPTANCE OF
GRANT FUNDS FOR THE CITY OF MANTORVILLE**

WHEREAS, the City of Mantorville (“City”) occasionally has opportunities to contribute to employee wellness that were not previously budgeted for; and

WHEREAS, the City has applied for and received a grant to fund employee wellness activities.

NOW, THEREFORE, BE IT RESOLVED, the City has been awarded a total of \$300.00 to be used toward employee wellness at the City of Mantorville. The City Clerk-Treasurer is hereby authorized to execute such agreements as are necessary to implement the acceptance of this donation on behalf of the City.

BE IT FURTHER RESOLVED, that the City Clerk-Treasurer at the City of Mantorville is hereby authorized to be the fiscal agent and administer the grant on behalf of the City of Mantorville.

Adopted by the City Council of the City of Mantorville this 28th Day of August, 2023.

ATTEST:

Chuck Bradford
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

We have prepared a quote for you



Laptop

Quote # 003009 Version 1

Prepared for:

City of Mantorville

Computer System

| Qty | Description | Price | Ext. Price |
|-----------|--|----------|-----------------|
| 1 | Lenovo ThinkBook 15 G4 IAP 15.6" Touchscreen Note Lenovo ThinkBook 15 G4 IAP 15.6" Touchscreen Notebook - Full HD - 1920 x 1080 - Intel Core i5 12th Gen i5-1235U Deca-core (10 Core) 1.30 GHz - 16 GB Total RAM - 8 GB On-board Memory - 256 GB SSD - Mineral Gray - Intel Chip - Windows 11 Pro - In | \$998.00 | \$998.00 |
| Subtotal: | | | \$998.00 |

MS Office Software

| Qty | Description | Price | Ext. Price |
|-----------|---|----------|-----------------|
| 1 | T5D-03489 MICROSOFT OFFICE HOME AND BUSINESS 2021 MICROSOFT OFFICE HOME AND BUSINESS 2021 | \$256.00 | \$256.00 |
| Subtotal: | | | \$256.00 |

Services

| Qty | Description | Price | Ext. Price |
|-----------|---|----------|-----------------|
| 1 | Labor - Setup and Site Installation Labor | \$300.00 | \$300.00 |
| Subtotal: | | | \$300.00 |

Laptop



Prepared by:
On-Site Computers, Inc.
 Mike Bowe
 651 209 0265
 mbowe@onsitecomputersinc.com

Prepared for:
City of Mantorville
 21 5th St East
 PO Box 188
 Mantorville, MN 55955
 Gretchen Lohrbach
 (507) 635-5116
 gretchen@mantorville.com

Quote Information:
Quote #: 003009
 Version: 1
 Delivery Date: 07/27/2023
 Expiration Date: 08/25/2023

Quote Summary

| Description | Amount |
|--------------------|-------------------|
| Computer System | \$998.00 |
| MS Office Software | \$256.00 |
| Services | \$300.00 |
| Total: | \$1,554.00 |

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

On-Site Computers, Inc.

City of Mantorville

Signature: Mike Bowe
 Name: Mike Bowe
 Title: President
 Date: 07/27/2023

Signature: _____
 Name: Gretchen Lohrbach
 Date: _____



Highway 57 Reconstruction

Mantorville, MN

whks

engineers + planners + land surveyors

Agenda

- ▶ Project Extents
- ▶ Typical Sections
- ▶ County Road 12 Trail Crossing
- ▶ Bridge to 4th
- ▶ 4th to 6th
- ▶ 7th to 9th
- ▶ 5th Street Intersection
- ▶ Lighting
- ▶ Construction Impacts
- ▶ Timeline
- ▶ Additional Projects

whks

Project Team

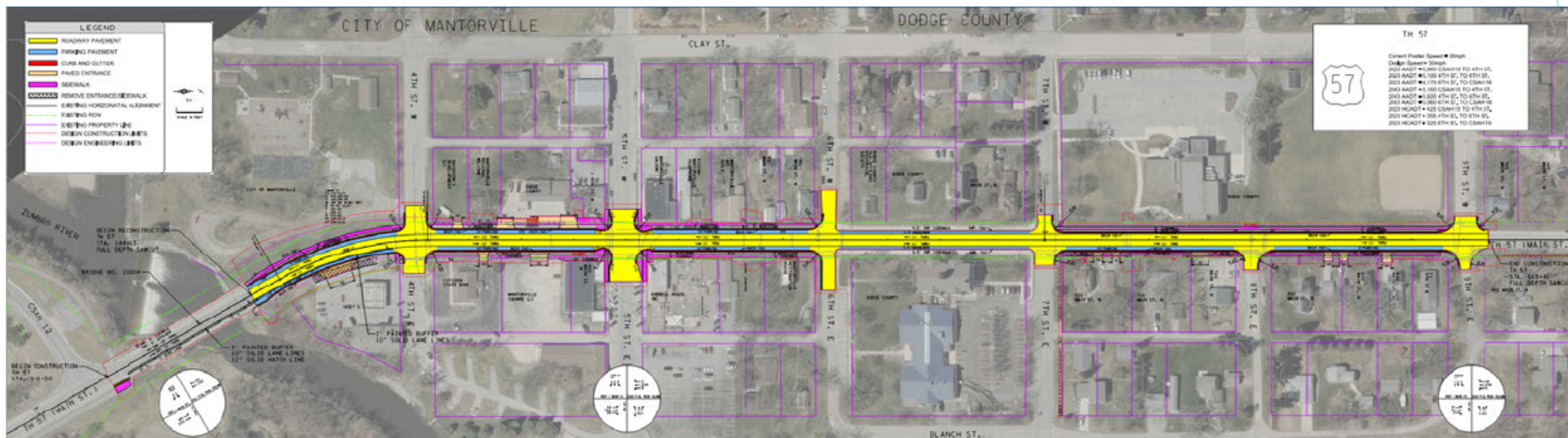
Brandyn Chezick, P.E. -
Project Engineer

Tim Zamzow, P.E. -
MnDOT Project Manager

Scott Huneke, P.E. -
Assistant City Engineer

whks

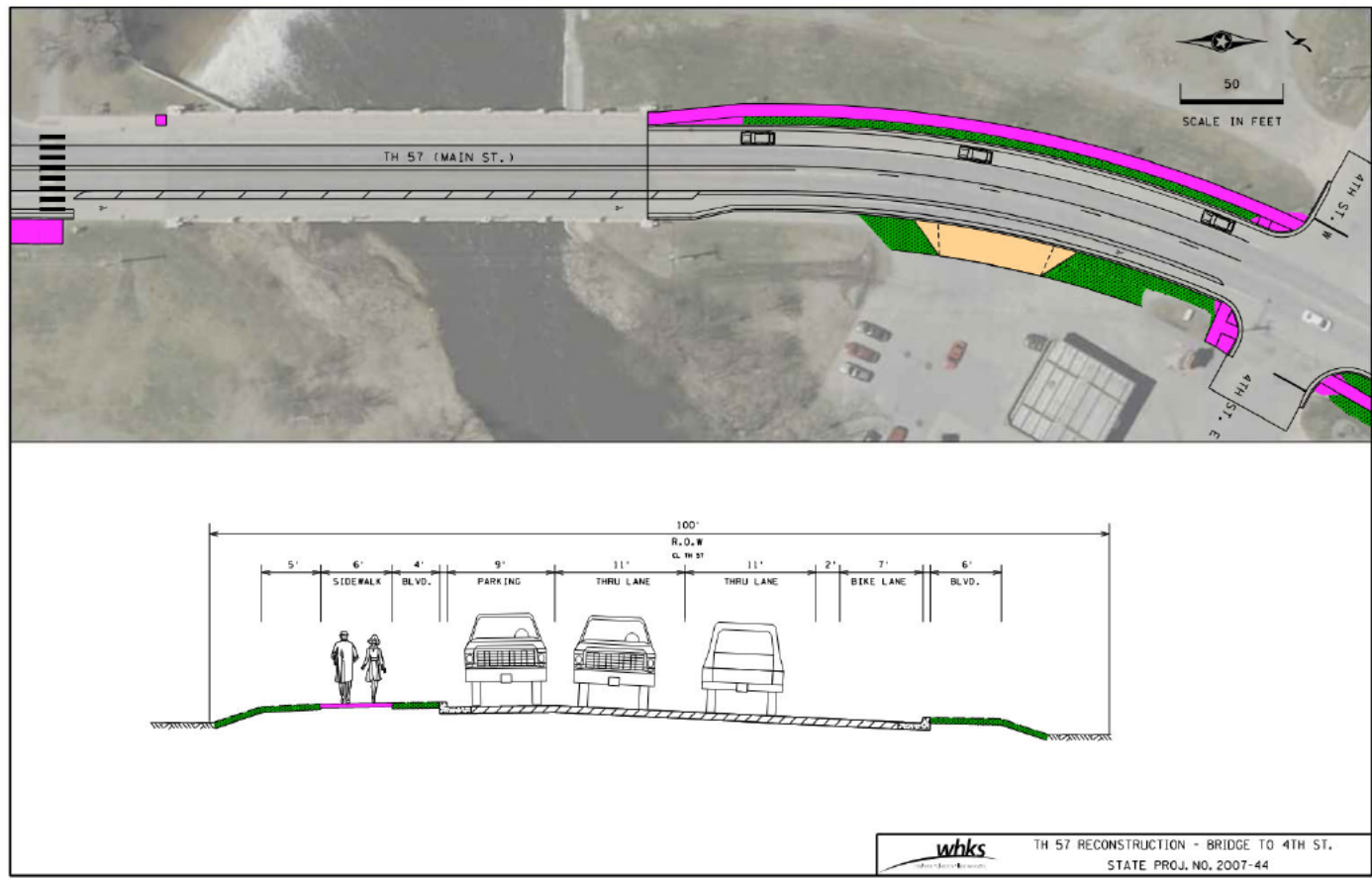




Project Extents

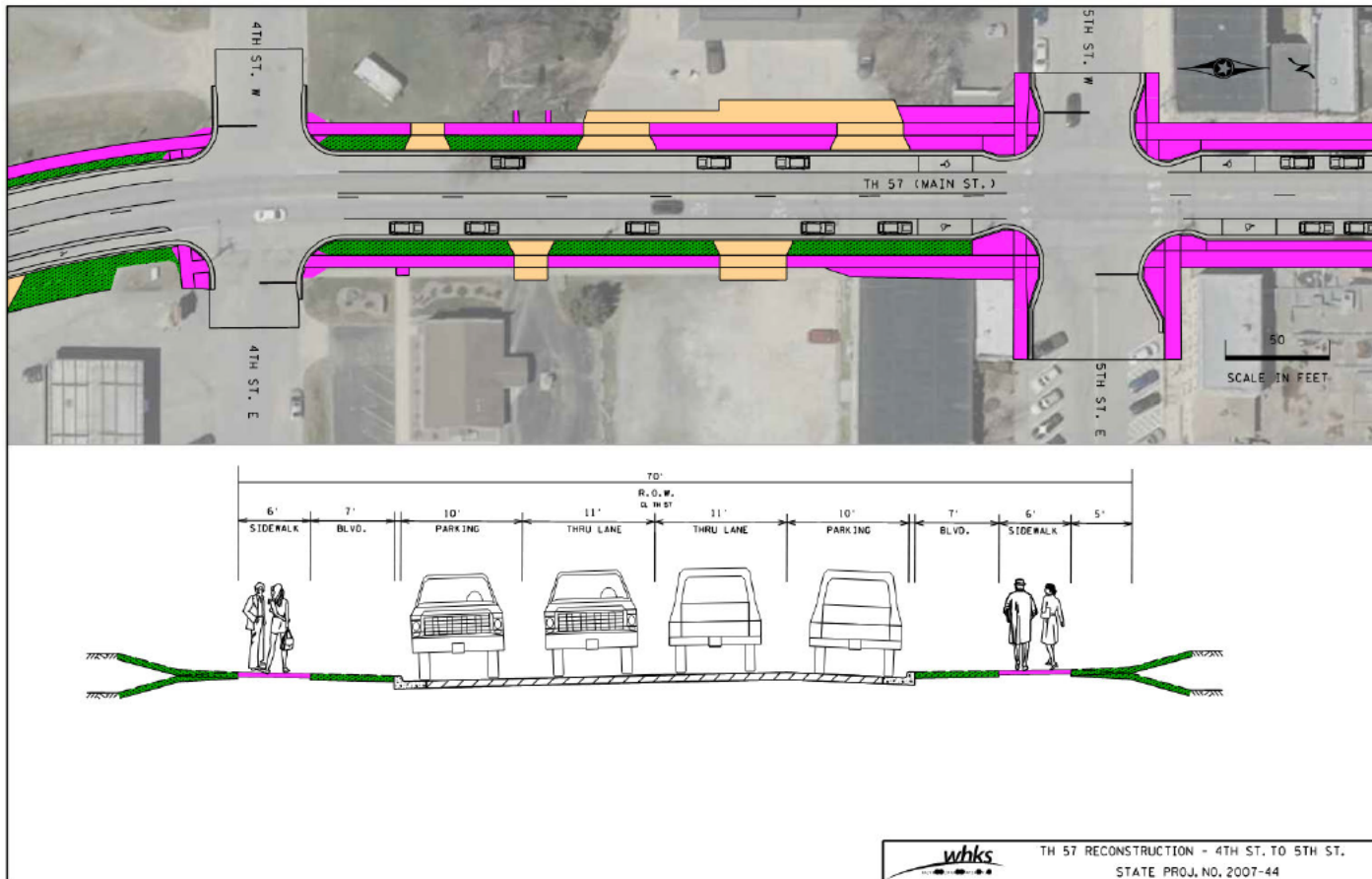
Bridge to 9th Street





Typical Section
Bridge to 4th street

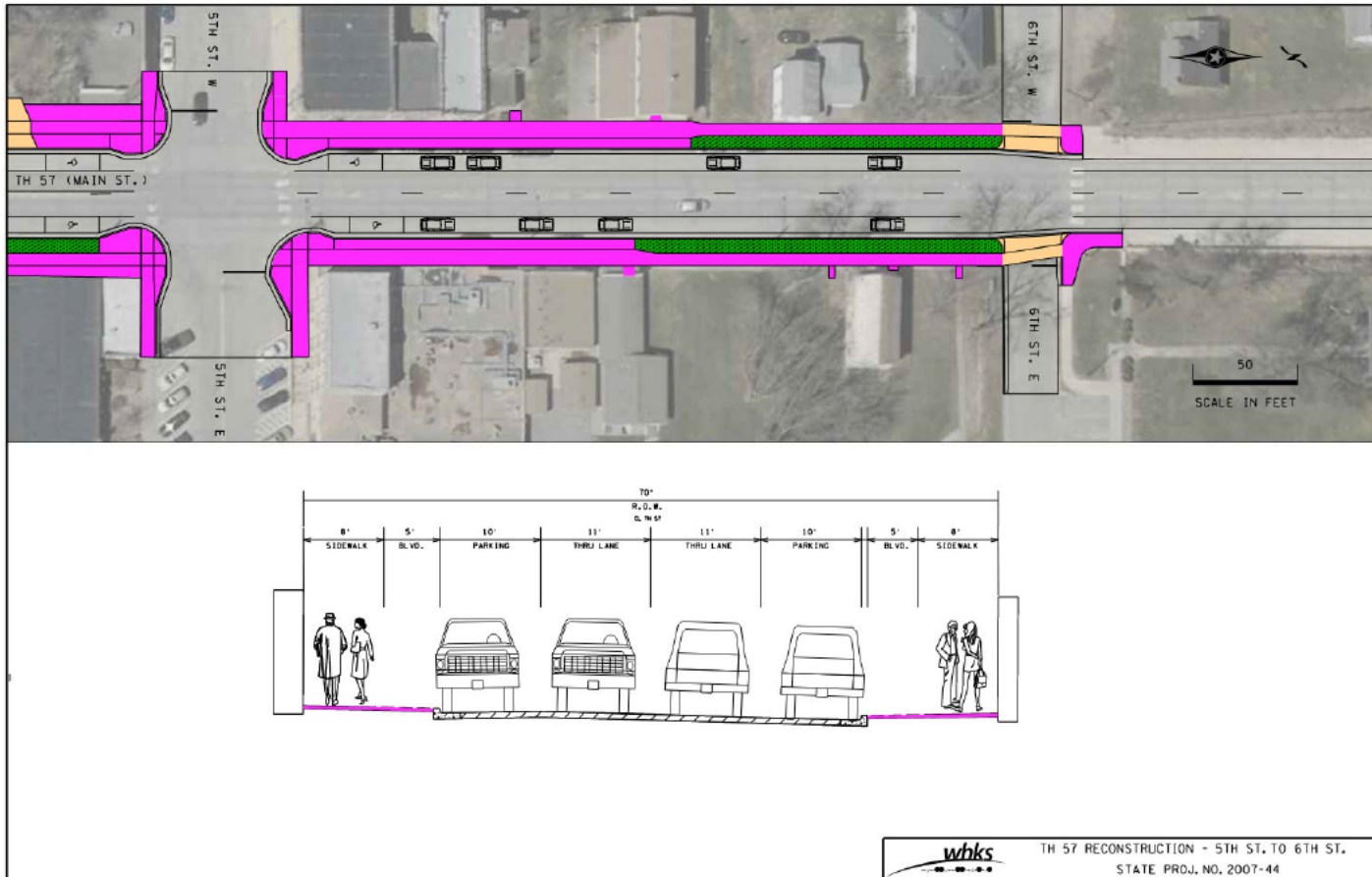
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Typical Section

4th Street to 5th

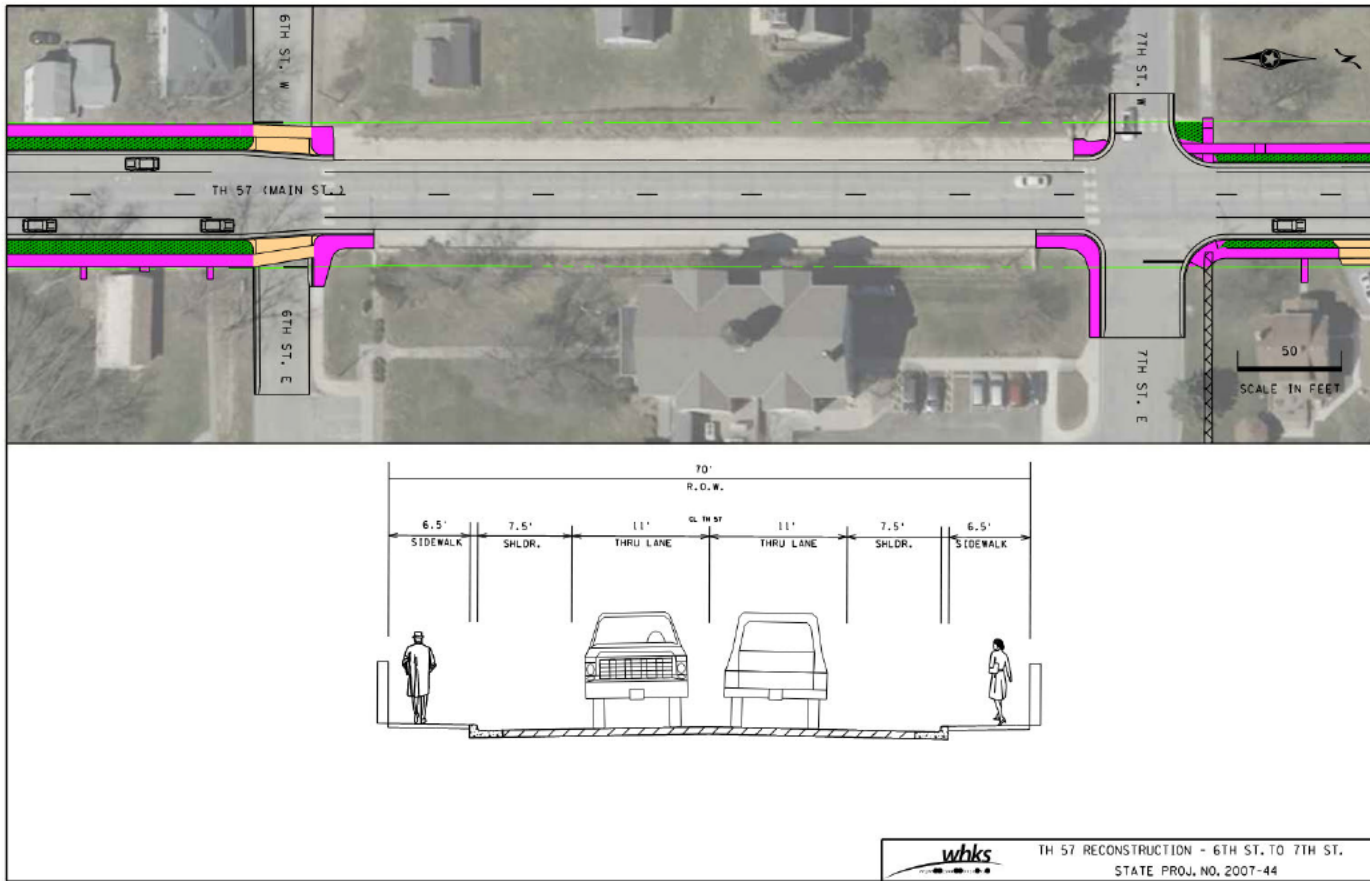
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Typical Section

5th Street to 6th

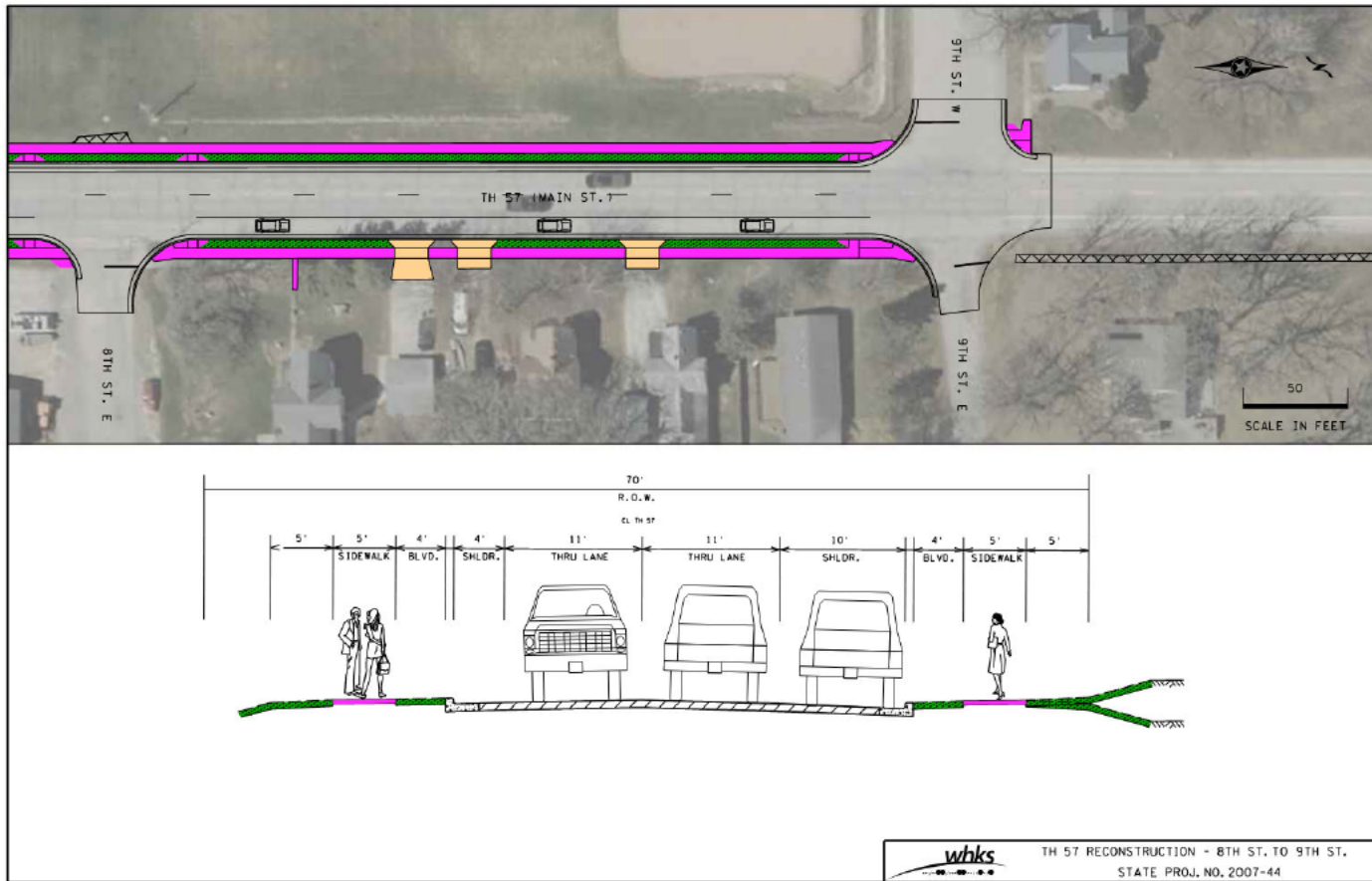
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Typical Section

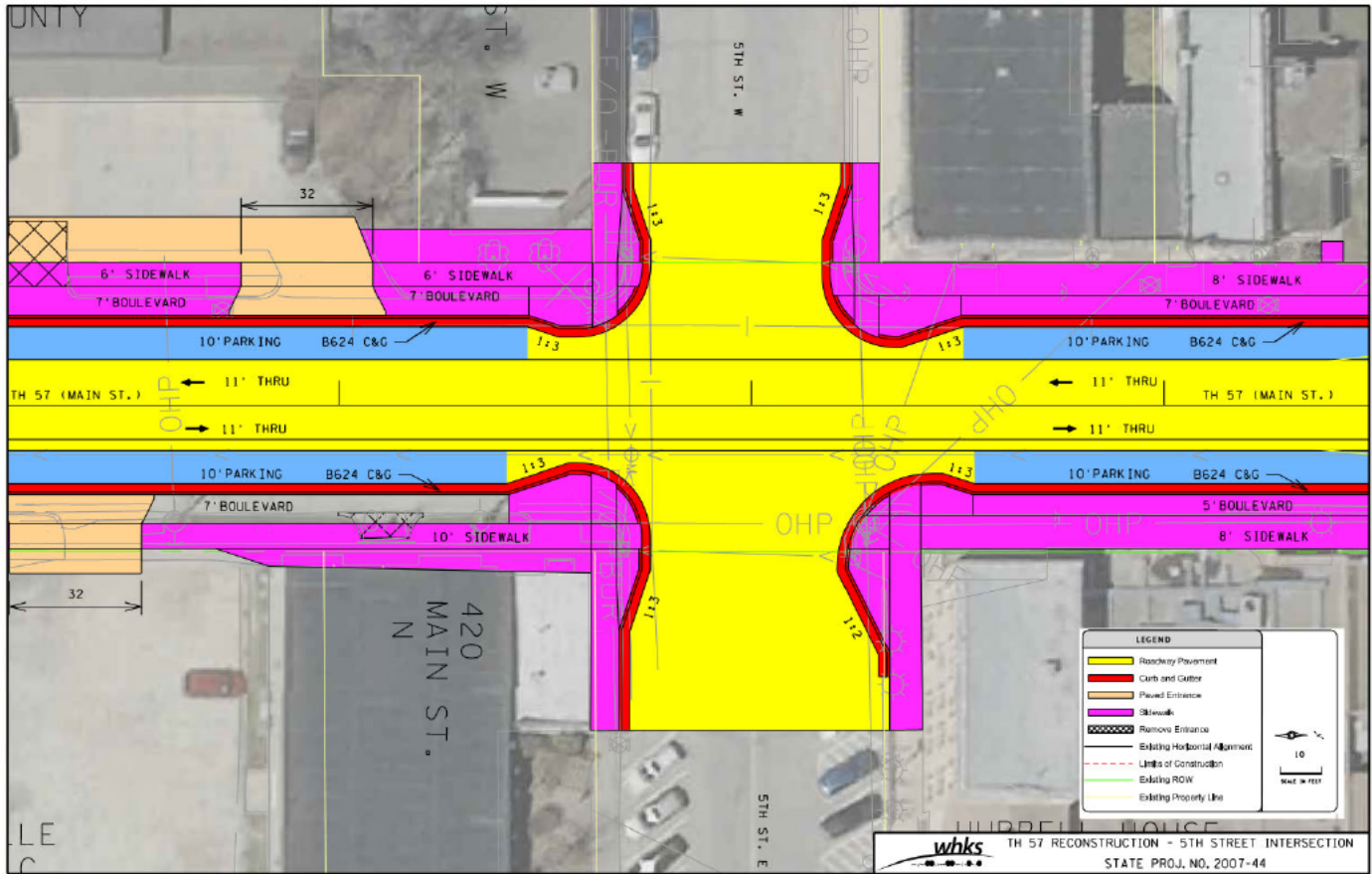
6th Street to 7th Street

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Typical Section
7th Street to 9th Street





5th Street Intersection

Improved Pedestrian Safety

whks

LED Luminaire Styles



Acorn

Add historic sophistication with one of the many globes that found their way onto the city streets of North America in the early 20th century.

- Colors: Dark Bronze, Black, Federal Green
- Available on pole styles A (aluminum), B or C

Pole Styles



Style C – Washington

A fluted base mounted pole with a 15-foot fixture mounting height.

- Available in fiberglass and aluminum
- Colors: Bronze, Black and Green

Lighting

- Working with Xcel Energy on lighting layout. Light poles & luminaire style selected
- Working with Excel Energy on Overhead lines and poles relocation to alleyways between 4th Street and 6th Street

whks



Construction Impacts

- Road detour to County Road 9
- Bridge to 4th open to emergency vehicles during construction
- Alternate crossing streets closed
- Maintain pedestrian access to downtown businesses

whks

Timeline

- ▶ 2nd Public Open House - September 27, 2023
- ▶ Final Plans Submittal - October 17, 2023
- ▶ Construction Begins - Late April 2024
- ▶ Construction Ends - Late August 2024

whks



Questions and Answers

Thank you!

whks