



Trail to the Past. Road to the Future.

CITY COUNCIL REGULAR MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, July 24, 2023

6:30 PM

1. Call to Order

Mayor Bradford called the meeting to order at 6:30pm.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeffrey Ingalls

Greg Rud

Absent: None

Others Present: City Clerk Treasurer Gretchen Lohrbach

Public Works Lead Joe Adams

Public Works Wade Schroeder

City Engineer Scott Huneke

Fire Chief Duke Harbaugh

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance

3. Adopt the Agenda

Council approved the agenda, as presented

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Rud to approve the Consent Agenda, as presented:

A. Accounts Payable July 24, 2023

B. Council Regular Meeting Minutes July 10, 2023

C. County Board Regular Meeting Minutes June 27, 2023

D. Mantorville Fire Department Regular Meeting July 2023

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Mayor Bradford declared Tuesday July 24, 2023 as "Covered Bridge Volunteer Day"

6. Public Concerns

Bill Reding said that after the recent rain, the water is coming across the road to his lawn instead of down the drain. Joe will reach out to see if the elevations can be lowered.

Virgil Andrist would like there to be a meeting with the citizens to address the spending on the 3rd and Clay Street projects.

7. Public Safety Update

Fire Chief Duke Harbaugh said that the new truck has arrived, but some radios are back ordered and some graphics still need to be put on.

Since the last time he was here, they responded to 5 medical calls and 1 fire call with Kasson. There have been 3 fires in July.

Jim Tibbals is retiring after 20 years of service.

The Fair Board will donate \$1,000.00 to Mantorville Fire Relief for them being on fire watch during the Grandstand events.

He would like to budget for an extractor to clean after fires. They should be able to get grants to cover 50% of it.

The Fire Department will again set up and teardown for Mantorville's National Night Out Event on August 1st. They will cook the food and again spray water.

The fire prevention open house will be October 11th. They will do fire extinguisher training.

During Marigold Days they will be again serving their pancake breakfast with scrambled eggs and sausages. This will be held Saturday September 9th.

He will have road closures to be approved next month.

They will be standing by again this year for the fireworks on Marigold Days at Riverside Park on Goat Island.

Mayor Bradford then asked to take a 10 minute recess so that Council and any other individuals can go and look at the new truck.

8. Public Hearing – *No Items*

9. New Business

- A.** Resolution for an Off-Site Gambling Permit for the Mantorville Restoration Association during Marigold Days on September 9, 2023

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to approve the permit.

Motion carried: 5 ayes / 0 nays

- B.** Resolution for a Temporary 1 Day Alcohol Consumption permit for the MRA during Marigold Days on September 9, 2023



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Motion made by Councilmember Rud and seconded by Councilmember Hoaglund to approve the permit.

Motion carried: 5 ayes / 0 nays

The MRA would also like to not be fenced in during the events and that it is up to the City.

Motion made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve.

Motion carried: 5 ayes / 0 nays

Motion made by Councilmember Bradford and seconded by Councilmember Ingalls to allow patrons of the Saloon to also move about an have the boundaries be 8th – 3rd Street and Jefferson – Blanch Street.

Motion carried: 5 ayes / 0 nays

- C. Resolution accepting donations from Don Hofstad and Virginia Knight for their donations to Mantorville's National Night Out

Motion made by Councilmember Hoaglund and seconded by Councilmember Ingalls to accept these donations.

Motion carried: 5 ayes / 0 nays

- D. City Engineer Scott Huneke received four bids for the widening of 9th and Blanch Street. The lowest bid was S.L. Contracting for \$39,789.50.

Motion made by Councilmember Hoaglund and seconded by Councilmember Ingalls to award the contract to S.L. Contracting.

Motion carried: 5 ayes / 0 nays

Residents will be notified of the work to be done. The information will be on the monthly water bills also.

10. Tabled Items

- A. Decision on 4M CD

City Clerk-Treasurer reached out to several banks and said that the best interest rate was 5.4% for a 6 month renewal with the 4M Fund.

Motion made by Councilmember Ingalls and seconded by Councilmember Hoaglund to renew for 6 months with the 4M Fund.

Motion carried: 5 ayes / 0 nays

11. Reports

A. Public Works Report

Public Works Lead Joe Adams said her received two bids for road striping. The first was S.L. Contracting for \$1300.00 and the second was from Durst Outdoor Services for \$927.80.

Motion made by Councilmember Ingalls and seconded by Councilmember Rud to grant the contract to Durst Outdoor Services.

Motion carried: 5 ayes/ 0 nays

Areas by the watermain break have all been patched.

B. City Clerk's Report

The first half of the City's Local Government Aid and Property Taxes were deposited.

The American Rescue Plan Funds remaining are \$27,850.28

City Clerk Lohrbach will reach out to On-Site computers for a quote to purchase a new laptop computer for City Hall.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber
- 2) EDA
- 3) Finance/Budget
- 4) Fire Department –
- 5) Joint Powers – Public Works Lead Adams will be at the next meeting
- 6) MRA – Councilmember Hoaglund is no longer a Board Member at the MRA
- 7) Park Board – Meets tomorrow. Councilmember Bradford will not be there.
- 8) Township

E. Councilmember Reports

F. Mayor's Report

12. Executive Session – No Items

13. Adjourn

Dewayne Gilbertson asked about his driveway. Staff stated that it is an alley because it was not vacated. Gilbertson stated that he is unable to obtain a driveway off of HWY 57. He also stated that it was deemed a driveway in 1972. City Clerk Lohrbach will look into this more with the County and with the City's legal team to see what can be done. The Council will then make some decisions.

Motion made by Councilmember Rud and seconded by Councilmember Bradford to adjourn at 7:15pm.