



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, July 10, 2023
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Adopt the Agenda

4. Consent Agenda *

- A. Accounts Payable July 10, 2023
- B. Council Regular Meeting Minutes June 28, 2023
- C. County Board Regular Meeting Minutes June 13, 2023
- D. County Board of Commissioners Committee of the Whole June 13, 2023
- E. Mantorville Chamber Regular Meeting Minutes June 7, 2023

5. Proclamations, Presentations and Recognitions

- A. Jim Potter

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Update from the Sheriff's Office
 - 1. Sheriff's Mantorville June Report

8. Public Hearing – No Items

9. New Business

- A. Discussion and decision on 4M DTC Fund and remaining balance of Fire Department Tanker Purchase *

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting*

11. Reports

- A. Public Works Report

- B.** City Clerk Report
 - 1. Golf Cart Stickers Idea
 - 2. Question about other 4M fund and what this may be designated for
- C.** Consultant Report
- D.** Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E.** Councilmember Reports
- F.** Mayor's Report

12. Executive Session – No Items

13. Adjourn *

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>July 10, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>July 19, 2023</i>	<i>7:30pm</i>	<i>Fire Department Regular Meeting</i>
<i>July 24, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>July 25, 2023</i>	<i>6:30pm</i>	<i>Regular Parks & Recreation Board Meeting</i>
<i>August 1, 2023</i>	<i>6:00-8:00pm</i>	<i>National Night Out at Riverside Park</i>
<i>August 14, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>August 16, 2023</i>	<i>7:30pm</i>	<i>Fire Department Regular Meeting</i>
<i>August 28, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>August 29, 2023</i>	<i>6:30pm</i>	<i>Regular Parks & Recreation Board Meeting</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

* Indicates Council Action Items Requiring Council Approval

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Payments

Current Period: July 2023

Payments Batch 070623PAY				Total
Refer	0 AFLAC			-
Cash Payment	G 101-21710 AFLAC			\$33.12
Invoice	236301 7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$33.12
Refer	0 BADGER METER			-
Cash Payment	E 602-49450-300 Professional Srvs (GEN Metering			\$495.77
Invoice	1181813 7/10/2023			
Cash Payment	E 601-49400-300 Professional Srvs (GEN Metering			\$330.51
Invoice	1181813 7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$826.28
Refer	0 CASEYS		<u>Ck# 005928 7/10/2023</u>	
Cash Payment	E 602-49450-212 Motor Fuels			\$290.83
Invoice	7/10/2023			
Cash Payment	E 101-42200-212 Motor Fuels			\$172.74
Invoice	7/10/2023			
Cash Payment	E 101-43100-212 Motor Fuels			\$319.11
Invoice	7/10/2023			
Cash Payment	E 101-45200-212 Motor Fuels			\$83.85
Invoice	7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$866.53
Refer	0 CEDA			-
Cash Payment	E 101-46500-437 Other Miscellaneous Economic Development Support			\$5,430.25
Invoice	7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$5,430.25
Refer	0 CITY OF KASSON			-
Cash Payment	E 602-49450-585 Kasson WW Processing Operations 2nd quarter			\$25,273.00
Invoice	7/13/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$25,273.00
Refer	0 DODGE COUNTY RECORDER			-
Cash Payment	E 101-41500-315 Recording Fees Recording Fee			\$46.00
Invoice	7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$46.00
Refer	0 FIRST INDEPENDENT BANK			-
Cash Payment	E 313-47000-611 Bond Interest Interest on series 2022 A Bond			\$7,000.00
Invoice	7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$7,000.00
Refer	0 HOMETOWN HAULERS			-
Cash Payment	E 101-42200-384 Refuse/Garbage Dispos			\$48.08
Invoice	10002 7/10/2023			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos			\$113.11
Invoice	10002 7/10/2023			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos			\$48.07
Invoice	10002 7/10/2023			
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$209.26

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Payments

Current Period: July 2023

Refer	0	KMTELECOM	-		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$140.41
Invoice			7/10/2023		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$20.79
Invoice			7/10/2023		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL FAX 5300		\$25.00
Invoice			7/10/2023		
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440		\$25.78
Invoice			7/10/2023		
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$80.77
Invoice			7/10/2023		
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$45.43
Invoice			7/10/2023		
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$35.43
Invoice			7/10/2023		
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$35.43
Invoice			7/10/2023		
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice			7/10/2023		
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER		\$0.00
Invoice			7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$414.89
Refer	0	JACOBSEN LAW FIRM, P.A.	-		
Cash Payment	E 101-41600-304	Legal Fees			\$120.00
Invoice	3924		7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$120.00
Refer	0	KENNEDY & GRAVEN, CHARTERE	-		
Cash Payment	E 101-41600-304	Legal Fees	General Metters, Legal Claim, Wilcox, Pederson		\$1,451.75
Invoice	175114		7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$1,451.75
Refer	0	MCFOA	-		
Cash Payment	E 101-41110-433	Dues and Memberships	Member Applicaion		\$50.00
Invoice	00783		7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$50.00
Refer	0	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21711	Life Insurance Payable	7/1/2023-7/31/2023		\$16.00
Invoice	72023		7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$16.00
Refer	0	ON-SITE COMPUTERS, INC	-		
Cash Payment	E 101-41500-300	Professional Svcs (GEN	remote support		\$31.05
Invoice	cw86953		7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$31.05
Refer	0	PITNEY BOWES GLOBAL FINANCI	-		
Cash Payment	E 101-41500-322	Postage	meter refill		\$450.18
Invoice			7/10/2023		
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$450.18
Refer	0	PLUNKETTS PEST CONTROL	-		

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Current Period: July 2023

Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	General Pest Control		\$462.71
Invoice	8094831	7/10/2023		
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$462.71
Refer	0 PAYMENT SERVICE NETWORK, IN Ck# 005927 7/10/2023			
Cash Payment	E 602-49450-300 Professional Srvs (GEN			\$99.99
Invoice	279067	7/10/2023		
Cash Payment	E 601-49400-300 Professional Srvs (GEN			\$66.66
Invoice	279067	7/10/2023		
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$166.65
Refer	0 SIMPLY TIDY, LLC			
Cash Payment	E 101-41940-439 Janitors	Cleaning		\$65.00
Invoice	508	7/10/2023		
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$65.00
Refer	0 SOUTHEAST SERVICE COOPERAT Ck# 005926 7/10/2023			
Cash Payment	E 101-41500-120 Benefits			\$2,510.94
Invoice		7/10/2023		
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$2,510.94
Refer	0 WARSAW SOLAR, LLC			
Cash Payment	E 101-43160-381 Electric Utilities	Power Sales		\$5,043.82
Invoice		7/10/2023		
Transaction Date	7/6/2023	MBT Bank Checking	10100	Total \$5,043.82
Refer	0 XCEL ENERGY			
Cash Payment	E 101-43160-381 Electric Utilities	STREET LIGHTS		\$1,743.74
Invoice		7/10/2023		
Cash Payment	E 101-43160-381 Electric Utilities	300 MAIN N BRIDGE LIGHTS		\$22.84
Invoice		7/10/2023		
Cash Payment	E 101-43160-381 Electric Utilities	130 ST.HWY 57 S.CITY SIGN		-\$3.55
Invoice		7/10/2023		
Cash Payment	E 101-43160-381 Electric Utilities	60003 ST.HWY 57 N CITY SIGN		\$15.18
Invoice		7/10/2023		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET SIREN		\$7.09
Invoice		7/10/2023		
Cash Payment	E 101-42200-380 Utility Services	21 5TH STREET E FH/CH/PUMP		-\$239.22
Invoice		7/10/2023		
Cash Payment	E 101-42200-380 Utility Services	701 CHESTNUT SIREN		\$7.27
Invoice		7/10/2023		
Cash Payment	E 101-43160-381 Electric Utilities	410 CLAY POLE ON EDA LOT		\$15.73
Invoice		7/10/2023		
Cash Payment	E 101-41940-380 Utility Services	600 7TH STREET WEST MANTORFIEL		\$90.47
Invoice		7/10/2023		
Cash Payment	E 101-41940-380 Utility Services	340 CLAY RIVERSIDE W CENTER		\$14.96
Invoice		7/10/2023		
Cash Payment	E 101-41940-380 Utility Services	342 MAIN ST N RIVERSIDE NE		\$14.92
Invoice		7/10/2023		
Cash Payment	E 101-41940-380 Utility Services	601 GOLFOVIEW DENNISON FIELD		\$18.09
Invoice		7/10/2023		
Cash Payment	E 101-41940-380 Utility Services	1008 EAST CITY SHOP		-\$350.11
Invoice		7/10/2023		

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Current Period: July 2023

Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP		-\$1,115.13
Invoice		7/10/2023			
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE		-\$353.14
Invoice		7/10/2023			
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER		-\$29.03
Invoice		7/10/2023			
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND		\$493.97
Invoice		7/10/2023			
Cash Payment	E 101-41940-380	Utility Services	101 BLANCH NEW SHOP		\$0.00
Invoice		7/10/2023			
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE		\$16.85
Invoice		7/10/2023			
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION		-\$14.67
Invoice		7/10/2023			
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT		\$10.15
Invoice		7/10/2023			
Cash Payment	E 101-43160-381	Electric Utilities	CHRISTMAS LIGHTS		\$0.00
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$366.41
Refer	0	<u>GENEVA LUMBER COMPANY</u>	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Covered Bridge		\$47.75
Invoice	136880	7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$47.75
Refer	0	<u>PIONEER MANUFACTURING COM</u>	-		
Cash Payment	E 101-45200-200	Supplies			\$273.73
Invoice	inv883473	7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$273.73
Refer	0	<u>SL CONTRACTING, INC</u>	-		
Cash Payment	E 101-43100-570	Capital Outlay	Manhole and Gate Valve Repair		\$8,950.00
Invoice	14351	7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$8,950.00
Refer	0	<u>MAXSON ELECTRIC</u>	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	Arpa - Gas Pump		\$180.00
Invoice	7130	7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$180.00
Refer	0	<u>MCNEILUS STEEL INC</u>	-		
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Apra		\$2,812.01
Invoice	1979054	7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$2,812.01
Refer	0	<u>KASSON HARDWARE HANK</u>	-		
Cash Payment	E 101-42200-228	Equip. Repair and Maint			\$17.97
Invoice		7/10/2023			
Cash Payment	E 101-45200-401	Repairs/Maint Buildings			\$10.94
Invoice		7/10/2023			
Cash Payment	E 101-43100-228	Equip. Repair and Maint			\$38.46
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$67.37

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Payments

Current Period: July 2023

Refer	0	<u>STUSSY CONSTRUCTION INC</u>	-		
Cash Payment	E 101-43100-224	Street Maint Materials	C 5 Road Rock		\$269.63
Invoice		7/10/2023			
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	C 5 Road Rock		\$269.64
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$539.27
Refer	0	<u>USA BLUE BOOK</u>	-		
Cash Payment	E 601-49400-200	Supplies	Hach Fluoride		\$194.54
Invoice 32509		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$194.54
Refer	0	<u>HAWKINS, INC</u>	-		
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	Chlorine Cylinder		\$20.00
Invoice 6498822		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$20.00
Refer	0	<u>MN PERA</u>	<u>Ck# 005930 7/10/2023</u>		
Cash Payment	G 101-21704	PERA	PR 13		\$1,235.58
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$1,235.58
Refer	0	<u>MINNESOTA REVENUE</u>	<u>Ck# 005931 7/10/2023</u>		
Cash Payment	G 101-21702	State Withholding	PR 13		\$399.04
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$399.04
Refer	0	<u>INTERNAL REVENUE SERVICE</u>	<u>Ck# 005932 7/10/2023</u>		
Cash Payment	G 101-21703	FICA Tax Withholding	PR 13		\$1,043.78
Invoice		7/10/2023			
Cash Payment	G 101-21709	Medicare	PR 13		\$244.10
Invoice		7/10/2023			
Cash Payment	G 101-21701	Federal Withholding	PR 13		\$746.24
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$2,034.12
Refer	0	<u>WEX HEALTH, INC.</u>	<u>Ck# 005933 7/10/2023</u>		
Cash Payment	G 101-21714	Health Savings Account	pr12		\$80.00
Invoice		7/10/2023			
Cash Payment	G 101-21714	Health Savings Account	pr12		\$115.38
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$195.38
Refer	0	<u>WEX HEALTH, INC.</u>	<u>Ck# 005934 7/10/2023</u>		
Cash Payment	G 101-21714	Health Savings Account	PR 13		\$80.00
Invoice		7/10/2023			
Cash Payment	G 101-21714	Health Savings Account	PR 13		\$115.38
Invoice		7/10/2023			
Transaction Date	7/6/2023		MBT Bank Checking 10100	Total	\$195.38

Payments

Current Period: July 2023

Fund Summary

	10100 MBT Bank Checking	
101 GENERAL FUND		\$35,098.27
313 GO SERIES BOND 2022A		\$7,000.00
601 WATER FUND		\$274.97
602 SEWER FUND		\$25,110.80
603 RV PARK		\$493.97
		<hr/>
		\$67,978.01

Pre-Written Checks	\$7,603.62
Checks to be Generated by the Computer	\$60,374.39
Total	<hr/>
	\$67,978.01



Trail to the Past. Road to the Future.

REGULAR CITY COUNCIL MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, June 26, 2023

6:30 PM

1. Call to Order – Mayor Bradford called the meeting to order at 6:30pm

Councilmembers Present: Mayor Chuck Bradford

Jessica Bradford

Lyle Hoaglund

Jeff Ingalls

Greg Rud

Others Present: Public Works Lead Joe Adams

City Clerk-Treasurer Gretchen Lohrbach

2. Pledge of Allegiance

3. Adopt the Agenda – Agenda approved as presented

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Bradford to approve the Consent Agenda as presented:

A. Accounts Payable June 6, 2023

B. Council Regular Meeting Minutes June 12, 2023

C. Mantorville Fire Department Regular Meeting Minutes June 2023

Bill Reding asked about the second payment to DeCook Excavating. This was approved by the Council at the last regular meeting on June 12, 2023.

Motion carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – *No Items*

6. Public Concerns

Bill Reding's ditch is very torn up. It has taken over a year to fix this. Public Works Lead Adams said that Scott Huneke of WHKS is trying to find out from Snow Contracting what is going on with this project. Reding would like someone other than Snow Contracting to finish this project. Adams will find out what the contract entails and that Reding's ditch was an add on to the original project.

Councilmember Hoaglund brought up the fact that we have an agreement with Snow and that maybe we shouldn't be switching horses midstream.

Councilmember Bradford moved and Councilmember Ingalls seconded for Adams to look at bids to finish this project.

Motion carried: 4 ayes / 1 nay – Councilmember Hoaglund voting against

7. Public Safety Update – *No Items*

8. Public Hearing – *No Items*

9. Old Business/New Business – *No Items*

10. Tabled Items – *No Items*

11. Reports

A. Public Works Report

Adams said that the signs for the hearing impaired child's street have been ordered from Newman Sign for \$252.76. He thinks they have them in by next week.

S.L. Contracting finished the manholes and also fixed some road areas in town.

B. City Clerk Report

City Clerk-Treasurer Lohrbach presented information about possible golf cart stickers for review. Stickers can be printed on the City's existing printer and the sticker paper would cost approximately \$0.64 per sheet (\$27.95 for a pack of 50). They can be used outside and we can print any design on them that we'd like.

If residents would like a magnet instead of a sticker, these could be ordered for \$1.20 each if we purchase a pack of 100.

Councilmember Bradford moved and Councilmember Ingalls seconded to go with the stickers:

5 ayes / 0 nays

Lohrbach will order these this week.

C. Consultant Report – *No Items*

D. Committee Reports

1. Chamber
2. EDA
3. Finance/Budget
4. Fire Department
5. Infrastructure
6. K.M. Joint Powers
7. MRA – The theatre's 50th anniversary was this weekend during Stagecoach Days
8. Park Board – Regular meeting tomorrow June 27, 2023
9. Personnel
10. Township



Trail to the Past. Road to the Future.

E. Councilmember Reports

Councilmember Ingalls asked about the work on Mantor Drive and Adams said it should be fixed this week.

Councilmember Rud said that the frisbee golf during Stagecoach Days went well. The teen dance, however, was not well attended.

Councilmember Hoaglund said the tractor pull during Stagecoach Days went very well and that it was probably the best attended one so far.

F. Mayor's Report

Mayor Bradford said that Stagecoach Days had a better turn out than they were expecting.

He also had a chance to sit down with the County to discuss the roundabout North of town coming in 2027. He said the cost will be \$3,000,000.00, but that the County will be reimbursed for part of this. It will be approximately 140 feet in diameter.

Council discussed the fact that there have been 18 deaths at this intersection in 5 years.

G. Virgil Andrist pointed out the good work Martha Vrieze and Councilmember Rud along with other volunteers did on the Covered Bridge.

Councilmember Ingalls moved and Councilmember Bradford seconded to have a proclamation recognizing the contributions of this group.

Motion carried: 5 ayes / 0 nays

12. Executive Session – No Items

13. Adjourn – Councilmember Ingalls moved and Councilmember Bradford seconded to adjourn the meeting at 6:55pm. Motion Carried: 4 ayes / 0 nays

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
JUNE 13, 2023**

Vice Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session June 13, 2023, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Vice Chair John Allen called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Remote	9:30 AM
Rhonda Toquam	District 4	Absent	
David Kenworthy	District 5	Present	9:30 AM

It was noted that Commissioner Peterson was participating remotely from 14218 Anegada Drive, Corpus Christi, TX.

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Vice Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Establish Agenda

Agenda Approved

Motion by Tjosaas seconded by Kenworthy to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Kenworthy to approve the following Consent Agenda items:

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - May 23, 2023 4:30 PM
- 1.2. Board of Commissioners - Regular Meeting - May 23, 2023 5:00 PM
- 1.3. Dodge County Ag & Mechanical Society Temporary On-Sale Liquor License Request
- 1.4. Holy Family Catholic Church Gambling Permit Request
- 1.5. Zwingli United Church of Christ 1 Day Temporary On-Sale Liquor License Request

Guy Kohlhofer, County Engineer**Citizens Mowing Ditches**

The County Engineer informed the Board that there have been many instances of citizens mowing ditches for forage crop. This has been a permitted practice by the Highway Department in instances where the cropper does not own the underlying property in the R/W. Past Boards have supported this practice for the benefit of area farmers. The subject is being presented now to get the current Boards opinion on cropping or not cropping county ditches.

Mr. Kohlhofer informed the Board he supports more conservation efforts being made in Dodge County, however he understands the need for the cropping.

The issue is that although this benefits area farmers and results in less needed ditch maintenance from the Highway Department it comes at the cost of wildlife conservation. Included in the Board packet was a short description of the benefits of not mowing ditches.

Commissioner Allen stated personally, he thinks they should just leave it alone, he also thinks we would be opening a can of worms if we tell people they can't mow the ditches. Mr. Allen pointed out it's been dry out, some of the farmers need this crop to feed their animals.

Commission Kenworthy indicated that he agrees with Commissioner Allen, they should leave it as it is since we've had little rain and farmers need the crop.

Commissioner Tjosaas reported that like the County Engineer, he too would like to see more conservation, however he's ok with citizens mowing the ditches.

Commissioner Peterson stated he is ok with what we've been doing.

Motion No Vote

Public Works Committee Report - Commissioner John Allen

The Public Works Committee action item was discussed.

Purchase Tandem Plow Truck

Contained within the 2024 equipment Highway budget is the purchase of a tandem plow truck.

Purchasing of heavy equipment is most often done through the State of Minnesota bid contract. This is a process the State goes through to secure competitive pricing on everything from

computers to heavy equipment. The benefit to counties and cities is that we get to avoid the bidding process and utilize the pricing obtained by the State to select equipment that best fits our needs.

Below is a summary of the quotes received from three vendors for a tandem plow truck:

· **2024 Freightliner 114SD - Dave Syverson FTL-STL**

Truck Chassis Cost	\$136,218.00
Box & Plow	<u>\$180,873.00</u>
Total Cost	\$317,091.00

· **2024 Volvo VHD64F300 - Dave Syverson Truck Centers**

Truck Chassis Cost	\$164,009.38
Box & Plow	<u>\$180,873.00</u>
Total Cost	\$344,882.38

- No response from Nuss Truck & Equipment

The current plow truck to be replaced is unit 207 which is a 2007 Mack CV713.

The Highway Department recommends the purchase of the 2024 Freightliner 114SD tandem truck and add-ons from Dave Syverson FTL-STL for an approximate cost of \$136,218 and the purchase of box and plow equipment from Towmaster for approximately \$180,873. The final cost of the truck with box and plow will be approximately \$317,091.00.

Motion by Tjosaas seconded by Kenworthy to approve and authorize Highway Department to purchase a 2024 Freightliner 114SD tandem truck and add-ons from Dave Syverson FTL-STL at a cost of approximate \$136,218 and the purchase of box and plow equipment from Towmaster at a cost of approximately \$180,873.

Motion Adopted [Unanimous]

Lisa Kramer, Finance Director

Bills Reviewed

Ms. Kramer reviewed bills with the Board.

Motion by Tjosaas seconded by Kenworthy to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 116,932.90
13	Road and Bridge Fund	\$ 105,931.06
16	Environmental Quality Fund	<u>\$ 151,063.56</u>

Total \$ 373,927.52

Motion Adopted [Unanimous]

Duke Harbaugh, Facilities & Fleet Manager

Fairgrounds Event Building

Mr. Harbaugh reported that as we continue to move towards constructing a new event space at the Fairgrounds, they have explored the State rules and codes for public place of accommodations, statute 326B.108, which calls out several rules for places of gatherings of 100 people or more. This statute requires us to have engineered design and drawings as well as inspections by the Construction Codes and Licensing Division, this is in part due to no building codes in Dodge County. It was noted at the last meeting, during committee of the whole, that we should pursue this project while doing it right the first time and constructing this building per the statue which will require some more design and engineering of the building. The Facilities & Fleet Manager is advertising in the DCI for proposals based on the concept floor plans that were created by CBS Squared. The requested proposals will be for all required design, engineering, and constructing of the building. The proposed advertisement will run for two weeks and they will collect the sealed proposals on June 30th at 12:00 p.m. They will then use statute 471.345 Subd. 3a, for best value and score the proposals received to ensure they are providing the required details. And finally, Mr. Harbaugh will bring the recommendation to the full Board at the July 11th meeting for further action.

The Facilities & Fleet Manager stated he is excited to see what they receive for proposals.

Mr. Harbaugh was thanked for the update.

Motion No Vote

Paul Kiltinen, County Attorney

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Lauren Cornelius, Environmental Services Director & Rita Cole, Waste Management Administrator

Dodge County and Two Rivers Habitat for Humanity Donation Agreement

Ms. Cornelius reported the proposed Donation Agreement is made between Two Rivers Habitat for Humanity and Dodge County Environmental Services. The parties desire to donate certain items to each other, and both parties agree to the proposed document. Additionally, there are two attachments, which were included in the Board packet, that address acceptable donation flyers and an acceptable items list.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Director of Environmental Services to sign the Donation Agreement made between Two Rivers Habitat for Humanity and Dodge County as requested.

Motion Adopted [Unanimous]

Catherine Grondin, Zoning Administrator

ZA #23-05 LC Trucking

Ms. Grondin presented for the Board's consideration the June 7, 2023 Planning Commission recommendations.

ZA #23-05 LC Trucking

The first public hearing is to consider an application for Zoning Amendment #23-05 to consider a request to rezone an Urban Expansion District to a Commercial District on approximately 11.25 acres located in Section 35 of Mantorville Township. The property owner is H4 Enterprises LLC, and the applicant is Clever Pigs Properties LLC.

Commissioner Kenworthy offered the following resolution (#2023-25), seconded by Commissioner Peterson:

WHEREAS, Property Owner is initiating a rezone from Urban Expansion District to Commercial District and shall submit the request to the Zoning Administrator along with a fee; and

WHEREAS, a summary of the rezone request, has been published in the legal newspaper on May 25th, 2023 and posted upon the county website; and

WHEREAS, a public hearing on the proposed rezone was held by the Dodge County Planning Commission on June 7th, 2023; and

WHEREAS, the Planning Commission recommended approval of the proposed rezone from Urban Expansion District to Commercial District to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed rezone from Urban Expansion District to Commercial District at its June 13th, 2023.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the rezone from Urban Expansion District to Commercial District with this resolution.

Resolution Adopted [Unanimous]

CUP #23-01 LC Trucking

The Zoning Administrator discussed with the Board CUP #23-01 LC Trucking.

Ms. Grondin noted that pages 120-129 of the board packet need to be removed and replaced with the correct CUP application information.

Motion by Kenworthy seconded by Tjosaas to approve of the following action of the Planning

and Zoning Commission as reviewed on June 7, 2023 with the reasons, recommendations and conditions as found in the individual permit and the removal/replacement of pages 120-129 in the board packet as requested:

CUP #23-01 LC Trucking

The second public hearing is to consider an application for Conditional Use Permit #23-01 to allow the establishment of a Transportation Business in the Commercial District on approximately 11.25 acres located in Section 35, Mantorville Township. The property owner is H4 Enterprises LLC, and the applicant is Clever Pigs Properties LLC.

RECOMMENDATIONS

The Zoning Staff recommends approval of the Conditional Use Permit (C.U.P.), as the request meets the ordinance requirements. The following conditions are recommended:

1. The business will be open year-round. The office hours of operation will be 7 a.m. to 5 p.m., Monday through Friday. Mechanics may extend their work hours in the evening or weekends. Truck drivers will run 7 days a week, all hours of the day, year-round.
2. Operation will comply with all local, state, and federal regulation regarding the proposed use of the property. The business shall obtain and maintain all necessary licenses, registrations and/or other approvals for activities taking place at the site.
3. Verification that the site and buildings comply with the Minnesota Accessibility Code, State Building Code and Fire Code shall be provided to be included with a copy of the CUP on file in the Environmental Services Department.
4. Any change involving the addition of new business-related structures or employees beyond that specified in the business plan on file with the CUP, enlargement, intensification of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued.
5. The business shall comply with the conditions of this permit and the information provided in the business plan and details provided in the emails on file.
6. Any sign proposed for the business shall meet the performance standards of the Dodge County Zoning Ordinance.
7. The business shall comply with the Nuisance Standards of the Dodge County Zoning Ordinance. Nuisance complaints shall result in review of the CUP by the Planning Commission.
8. Zoning Permits shall be required prior to any structures subject to permitting under the Dodge County Zoning Ordinance.
9. The new well will need to meet Minnesota Department of Health requirements.

10. All waste generated on site shall be properly disposed of in accordance with the Dodge County Solid Waste Ordinance and MPCA rules.
11. A proof that the business complies with MPCA Hazardous Waste Requirements shall be provided to the Environmental Services Department and filed with the CUP.
12. Floor drains and sediment/flammable waste traps shall be installed and managed according to MPCA regulations and guidance. A description and location of all floor drains and sediment/flammable waste traps shall be submitted to the County.
13. A proof of compliance with MPCA's Construction/Industrial Stormwater Permitting requirements and a copy of the SWPPP shall be provided to the Environmental Services Department to include with the CUP. A Stormwater management and drainage plan shall also be submitted to the Department to address the impact of the facility on the environment.
14. Parking shall comply with the design requirements of Section 17.21 and any County Board requirements. The final parking area plan shall be approved by the Environmental Services Department prior any construction.
15. Lights on the property shall comply with section 17.16 of the Ordinance and installed so as to deflect light away from adjacent properties and public roads.
16. The applicant may be requested to install a privacy fence if complaints are received regarding the trucks and trailers parking area.
17. Adequate access will be permitted 360' and 870' North of CSAH 34. The existing access near CSAH 34 will need to be removed and the north access near the RR-track is to be preserved for rail maintenance only. No access to CSAH 34 will be permitted.
18. No structures or permanent facilities shall be permitted within a 200' radius from the center of the CSAH 15 and CSAH 34 intersection.
19. The business shall be required to register with Emergency Management Director.
20. An environmental management plan, including a water and waste management plan to address the use of water and treatment of waste onsite shall be provided to be included with a copy of the CUP on file in the Environmental Services Department.
21. A Septic Permit shall be required prior to issuance of the Zoning Permit. The primary and secondary sites shall be identified, fenced and protected from any disturbances prior to the start of land grading for the parking area or structures and shall remain in its original and natural soil condition.
22. The applicant shall meet the recommendations of the Dodge County SSTS Program manager.

23. The wash bay for trucks and trailers shall only be used for the applicant's business purpose. The wash bay shall comply with MPCA requirements and guidance. No waste from the wash bay shall enter the septic system. The applicant shall submit to the County a detailed description of how the wash bay waste will be collected, stored and disposed of. The detailed description shall include a diagram of the plumbing, collection, containment and a disposal plan acceptable to the MPCA.
24. Wastewater from the wash bay shall be properly disposed of by being hauled to a wastewater treatment facility.

Motion Adopted [3 to 1]

Elizabeth Harbaugh, SSTS Program Manager

MPCA Septic Upgrade Grant Contract

Ms. Harbaugh informed the Board that Dodge County Environmental Services has applied for and has been selected for a \$500,000 grant from the Minnesota Pollution Control Agency (MPCA) through the Minnesota Environmental and Natural Resources Trust Fund for replacing failing septic systems to protect groundwater. This project involves upgrading and replacing failing septic systems for low-income landowners using the County's chosen income thresholds. The project includes setting priority areas using areas of concern for environmental justice, protected water courses with identified E. coli or fecal coliform and areas of community concern.

Funds will be able to provide for up to 100% of the cost of the septic system replacement, the amount per project may be based on several factors including priority and public interest. The grant funds will be dispersed to the county as individual approved projects are satisfactorily completed; the county will then disperse the funds to the applicant's septic contractor that completed the septic upgrade.

The SSTS Program Manager pointed out these funds are separate and handled separately from our normal MPCA low-income grant.

Included in the Board packet was the Grant Agreement for the Board's review.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the SSTS Program Manager to sign the proposed Minnesota Pollution Control Agency Septic Upgrade Grant Contract as recommended and proceed with the grant project.

Motion Adopted [Unanimous]

Tara Reich, MnPrairie Adult & Disability Services Manager

Public Hearing - Ordinance to Establish a Local Housing Trust Fund to Address Needs for Affordable Housing Within the County of Dodge

Ms. Reich informed the Board that during the March 28, 2023 Dodge County Board meeting Karina Schmitz, MnPrairie Housing Resource Specialist, provided details regarding the establishment of a Local Housing Trust Fund (LHTF) in conjunction with a recommendation to appropriate 90% of the member-county's Local Homeless Prevention Aid (LHPA) to seed the LHTF and appropriate the remaining 10% into a fund to be utilized for hotel shelter vouchers. Dodge County Commissioners passed a motion on March 28, 2023 to allocate Local Homeless Prevention Aid dollars as indicated above.

The next step entails the County Board's adoption of a Local Housing Trust Fund ordinance, adhering to the procedure established by Dodge County.

The Vice Chair opened the public hearing for comment at 10:00 a.m.

Ms. Schmitz was available to answer questions regarding the proposal.

There were no members of the public that wanted to comment on the proposed ordinance.

Motion by Tjosaas seconded by Kenworthy to close the public hearing to discuss adopting an ordinance to establish a Local Housing Trust Fund for affordable housing within Dodge County at 10:04 a.m.

Commissioner Peterson stated he thinks it's a good thing to go with MnPrairie as administrator for the trust fund at this time, however he doesn't know if that is the best option long term. Mr. Peterson reported they may want to consider having each of the entities designating their own administrator to administer their own funds sometime in the future.

Motion No Vote

Local Housing Trust Fund Established

Motion by Tjosaas seconded by Kenworthy to approve and authorize adopting an ordinance to establish a Local Housing Trust Fund for affordable housing within Dodge County in conjunction with a recommendation to appropriate 90% of the member-county's Local Homeless Prevention Aid (LHPA) to seed the LHTF and appropriate the remaining 10% into a fund to be utilized for hotel shelter vouchers.

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

Dodge-Olmsted (D&OCC) Community Corrections Joint Powers Agreement

Mr. Elmquist presented for the Board's consideration the proposed Dodge-Olmsted (D&OCC) Community Corrections Joint Powers Agreement for 2023-2025 which was included in the Board packet. The County Attorney has reviewed this document. The agreement has been constructed by the JPB over multiple meetings and is being brought forward with the

recommendation of the two county commissioners (Commissioner Kenworthy and Commissioner Tjosaas).

At this point the major changes are:

1. Two entities versus three.
2. Four voting members versus the previous 7.
3. Opt-out notice period of a minimum of 1 year.
4. Alternating Chair from a Dodge Commissioner to an Olmsted Commissioner each year.

The formula for the entity remains the same and is reflected in Section 4.4 of the proposed Joint Powers Agreement.

The recommendation is to approve the agreement and make it retroactive to January 1st of this year.

Commissioner Peterson wanted to know who establishes the budget and who determines the employees.

Commissioner Kenworthy reported Olmsted establishes the budget and presents it to Dodge County for approval. Mr. Kenworthy informed Commissioner Peterson that the D&O Director makes recommendations regarding employees and the number of employees and the Board is asked to approve those recommendations as well.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Chair and County Administrator to sign the proposed D&O Community Corrections Joint Powers Agreement as recommended.

Motion Adopted [Unanimous]

Juneteenth Holiday

Included in the Board packet were Memorandums of Understandings from the LELS Dispatch, LELS Deputy, 49er's Highway and 49er's Transfer Station regarding the Juneteenth Holiday language. The County Administrator noted the other two contracts already have sufficient language.

Motion by Tjosaas seconded by Kenworthy to approve and authorize the Chair and County Administrator to sign Memorandum's of Understandings with LELS Dispatch, LELS Deputy, 49er's Highway and 49er's Transfer Station to recognize Juneteenth as a holiday beginning Monday, June 19, 2023 and extend this same opportunity to non-union employees.

Motion Adopted [Unanimous]

Personnel Agenda Reviewed

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Peterson to approve the following personnel actions:

A. Highway

A.1 Andrew Aswegan - Equipment Operator
Regular status and step increase from B23 step 1 \$25.73 to B23 step 2 \$26.37.
Effective Date: 7/1/23

A.2 Jackson Knudson - Assistant County Engineer
Regular status and step increase from C52 step 3 \$45.66 to C52 step 2 \$47.03.
Effective Date: 5/26/23

B. Sheriff's Office

B.1 Faith Dokken - 911 Dispatcher
Authorization to employ at B23 step 1 \$23.87 to fill approved vacancy.
Effective Date: 6/5/23

B.2 Shawn Dolsen - Deputy Sheriff
Authorization to employ at C41 step 1 \$28.29 to fill approved vacancy.
Effective Date: 6/5/23

B.3 Ashley Bjornson - Crime Data Analyst
Authorization to change status from Records Administrative Assistant B23 step 2 \$26.96 to Crime Data Analyst B32 step 2 \$31.23.
Effective Date: 6/5/23

B.4 Shelly Grossman - Records Administrative Assistant
Authorization to employ at B23 step 4 \$25.23 to fill approved vacancy.
Effective Date: 7/10/23

C. Land Records

C.1 Brea Hare - Senior Deputy Recorder
Step increase from B24 step 4 \$26.74 to B24 step 3 \$27.54.
Effective Date: 6/7/23

C.2 Mona McAndrew - Recorder Office Manager
Step increase from C41 step 4 \$33.31 to C41 step 3 \$34.56.
Effective Date: 6/5/23

D. Public Health

D.1 Navya Jhawar - Account Technician
Authorization to employ at B23 step 7 \$22.96 to fill approved vacancy.
Effective Date: 6/20/23

E. Veterans Services

E.1 Brandon Servantez - Veterans Services Officer
Regular status and step increase from C41 step 5 \$32.34 to C41 step 4 \$33.31.
Effective Date: 6/6/23

Motion Adopted [Unanimous]

KM Snowdrifters Pull-Tab Gambling Permit(s) Request

K-M Snowdrifters are requesting gambling permits for a pull-tabs to be held on July 12-16, 2023 during the Dodge County Fair and September 7-9, 2023 during the Big Iron Classic. The pull-tabs will take place at Dodge County Fairgrounds, 62922 State Highway 57, Kasson, MN 55944.

It was Ms. Marquardt's recommendation that the County Board set forth a motion to approve

pull-tabs Gambling Permits for K-M Snowdrifters.

Commissioner Tjosaas offered the following resolution (#2023-26), seconded by Commissioner Allen:

BE IT RESOLVED that approval for Premises Permit Renewal Application has been given to the following:

1. K-M Snowdrifters, Kasson, Minnesota to conduct gambling (Pull-tabs) at Dodge County Fairgrounds (Dodge County Agricultural and Mechanical , 62922 State Hwy 56, Kasson, Minnesota for the dates of July 12-16, 2023 and September 7-9, 2023.

Resolution Adopted [Unanimous]

Administration Committee Report - Commissioner Rodney Peterson

Commissioner Allen presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a SEMREX meeting. Commissioner Kenworthy attended a D&O Joint Powers meeting, a SEEMS meeting, a SEMREX meeting and a SEMNECB meeting. Commissioner Peterson did not have any meetings to report. Commissioner Tjosaas attended a MnPrairie Work session, a D&O Community Corrections meeting and a Semcac meeting. Commissioner Toquam was not available to report her meeting attendance.

Motion No Vote

Kristin Cerda, Public Health Lead

Public Health Corps Site Agreement Approval

Ms. Cerda reported Dodge County Public Health has been selected to receive a Public Health Corps member for the 2023-2024 year. The Public Health Corps is in its second year in Minnesota and is a subset of the AmeriCorps program. This Corps member will be able to assist public health staff in updating response plans and the community health assessment and improvement plan. Dodge County Public Health is responsible for providing supervision and direction for the Corps member while working in the department. This is a great opportunity for the department to expand its capacity on large projects that need to be completed this next year and encourages Corps members to pursue a career in public health upon their Corps experience.

Motion by Kenworthy seconded by Tjosaas to approve and authorize the Public Health Director to sign the proposed Site Agreement with AmeriCopr as recommended.

Motion Adopted [Unanimous]

Administration Committee Report - Continued

There were no Other Deferred Business items to discuss.

Motion No Vote

Mr. Elmquist provided the Board with a County Administrator update.

Motion No Vote

Adjourn

Meeting Adjourned

Motion by Peterson seconded by Tjosaas to adjourn the meeting at 10:32 a.m.

The next meeting of the Dodge County Board of Commissioners will be held on June 27, 2023 at 5:00 p.m.

Motion No Vote

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING HELD
JUNE 13, 2023**

Vice Chair

Convene Committee of the Whole Meeting

The Dodge County Commissioners met in Committee of the Whole June 13, 2023, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:00 a.m. Vice Chair John Allen opened the meeting at 9:02 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:00 AM
Tim Tjosaas	District 2	Present	9:00 AM
Rodney Peterson	District 3	Remote	9:00 AM
Rhonda Toquam	District 4	Absent	
David Kenworthy	District 5	Present	9:02 AM

The Vice Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk

It was noted that Commissioner Peterson was participating remotely from 14218 Anegada Drive, Corpus Christi, TX.

Kevin Belfanz, MCIT Director of Field Services

2023 MCIT Report to Members

Mr. Belfanz, the Minnesota Counties Intergovernmental Trust (MCIT) Director of Field Services, was available to provide the Board with MCIT's annual report to members.

The following was reviewed:

- Managing Risks Together
- MCIT Mission
- Reinsurance Maintained at Acceptable Costs
- Cyber Coverage Preserved, Enhanced for 2023
- Cost-Containment Measures
- Dividend Reflects Actual Expenses, Investments
- Rates Anticipate Expenses
- Aggregate Workers' Compensation Claims
- Workers' Compensation Claims Affect County's Contribution

- Aggregate Property/Casualty Claims
- Knowledgeable Advice, Valuable Services
- Consultation Services
- Awareness and Prevention Materials
- Training for Officials and Employees
- Access to Service Partners

Mr. Belfanz was thanked for the update.

Loren Dauer, District Outreach Representative

Legislative Update & Introduction

Mr. Dauer, a District Outreach Representative for the office of representative Brad Finstad, introduced himself and provided a legislative update regarding the congressman.

The District Outreach Representative reported that they are working on grants that will go to communities with a population that is less than 200,000, they also hope to be able to push more dollars to rural communities.

Commissioner Peterson indicated that he has had a chance to meet Mr. Dauer and reminded him that agriculture is paramount in Dodge County. Mr. Peterson reported Dodge County also has an issue with solar farms. Commissioner Peterson informed the District Outreach Representative that veterans are very dear to his heart, being a veteran himself. Mr. Peterson stated supporting the veterans and veteran issues is very important to him. Commissioner Peterson noted he doesn't like to hear that they are lifting the cap and reducing the support that veterans are receiving.

County Attorney Paul Kiltinen arrived to the meeting at 9:36 a.m.

Commissioner Peterson stated our veterans were willing to die for their country so he felt we should do everything we can to support them.

Mr. Dauer informed Commissioner Peterson that he isn't aware that they were taking anything away from the veterans and they aren't focused on cutting any dollars from our veterans.

Commissioner Allen asked that Mr. Dauer leave his contact information with the County Administrator.

The Board thanked Mr. Dauer for the update.

Adjourn

The Vice Chair adjourned the meeting at 9:28 a.m.

Mantorville Chamber of Commerce

June 7, 2023

Greek Revival House

President Terry Eckstein called the June meeting of the Mantorville Chamber of Commerce to order.

In attendance were Bill Kinney, Lynnette Nash, Terry Eckstein, Lyle Hoaglund, Wendy S., Mary Ann Bucher., Lois Handcock, Jennifer Galloway and Barbara Loquai.

Visitors: none

Agenda:

The secretary's: The secretaries report was emailed to each member. Mary Ann Bucher made the motion to accept the secretaries report and seconded by Lyle Hoaglund. Motion Passed.

Treasure Report: A copy of the treasure report was passed out to each in attendance. Lyle Hoaglund made the motion to accepted the treasure report and seconded by Jennifer Galloway. Motion passed.

Spring Fling: Every thing went well. County Seat was very happy with their food stand. Tractor show was also good.

High Schools photos: Were put up and will be up until the end of June and then will be taken to the Art Guild.

Trolly- No new information at this time.

Cemetery Walk – Things are all set. People need to help be tour guides and Greeters.

Marigold Day: Food stand- It was decided that the Chamber will sell snacks, pop and water as we did last year. We will ask Paul if he will take care of getting the items. Also help is needed for this food stand.

Fall Festival: Just for information we may not have the Wilcox's wagon (green one), so may have to look for something different. We have the Berg one. Lyle will keep us informed on the wagon.

Old Fashion Christmas: We have to ask Paul if we have the Pitman Horses for this year. Cookie time contest – more info on this project at the next meeting.

Stage Coach Days: This is not a chamber event but there will be a Duck Reffell sponsor by the MRA. Tickets are available at the Chocolate shop and Chris Pluto. Quilt Block painting at the Art Guild. Bake sale fund raiser for the Stone Bridge Church. Shredded truck sponsored by Thrivent will be in the relay lot on Saturday from 10:00am to 3:00pm

New Business: None – No official new business at this time.

Announcements: August Chamber meeting the KM Lions will be hosting a breakfast for all in attendance.

Secretary,

Barbara Loquai

City **Mantorville**
 Date **6/1/2023** thru **6/30/2023**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
TRN	202300000004	22 6th St E	Mantorville	TeST Only-No Resp Needed
TRN	202300000001	22 6th St E	Mantorville	Civil
S	202300004408	5 5th St W	Mantorville	Parking Violations
S	202300004411	906 Chestnut St	Mantorville	9-1-1 Hang Up Call
S	202300004520	600 Washington St	Mantorville	Animal Comp
S	202300004603	316 West St	Mantorville	Animal Comp
S	202300004605	22 6th St E	Mantorville	9-1-1 Hang Up Call
S	202300004716	141 County Rd 12	Mantorville	Welfare Check
S	202300004734	20 Amy Ln	Mantorville	9-1-1 Hang Up Call
S	202300004860	715 7th St W	Mantorville	Lost Animals
S	202300004500	129 State Hwy 57	Mantorville	Burning Permit
S	202300004592	605 Clay St	Mantorville	Civil
S	202300004507	705 Walnut St	Mantorville	Abandoned Vehicle
S	202300004402	321 Main St N	Mantorville	Req for Extra Patrol
S	202300004599	515 West St	Mantorville	Assaults
S	202300004774	615 Main St N	Mantorville	Alarm
S	202300004854	621 West St	Mantorville	Ambulance Run
S	202300004878	713 Chestnut St	Mantorville	Ambulance Run
S	202300004911	22 6th St E	Mantorville	Warrants- Out of Co.
S	202300004755	715 7th St W	Mantorville	Other Driving Complai
S	202300004899	1010 Walnut St	Mantorville	Public Hazard
S	202300004962	321 Main St N	Mantorville	Other Driving Complai
S	202300004994	321 Main St N	Mantorville	Juvenile Complaint
S	202300004122	105 8th St E	Mantorville	Req for Extra Patrol
S	202300004144	22 6th St E	Mantorville	Violate Drug Court Rules
S	202300004221	821 Clay St	Mantorville	Civil
S	202300004292	715 7th St W	Mantorville	Criminal Dam. To Prop
S	202300004135	320 Main St N	Mantorville	Traffic
S	202300004357	22 6th St E	Mantorville	Narcotics
S	202300004401	321 Main St N	Mantorville	Suspicious Activity
S	202300004410	611 East St	Mantorville	Residence/business Ck
S	202300004694	22 6th St E	Mantorville	Drone Callout/Deployment
S	202300004920	20 Amy Ln	Mantorville	Cell Call Open Line
S	202300004118	813 West St	Mantorville	Paper Service
S	202300004167	43 Leprechaun Ln	Mantorville	Paper Service
S	202300004233	520 Cemetery Rd	Mantorville	Cell Call Open Line
S	202300004249	121 7th St W	Mantorville	Cell Call Open Line
S	202300004277	520 Cemetery Rd	Mantorville	Cell Call Open Line
S	202300004399	22 6th St E	Mantorville	Drug Court Order

Total

39



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach City Clerk-Treasurer
Date: July 10, 2023

Purchase of Tanker

BACKGROUND INFORMATION:

On February 13, 2023, Council approved the Fire Department's purchase of a new tanker to replace the 1990 International Tanker, purchased about 20 years ago. The new 2021 Freightliner's approved cost was \$186,362.80. \$95,500.00 has been paid toward this purchase so far, leaving approximately \$90,862.80 left to be paid when the truck is finished.

In February, we were advised by Mike Bubany of David Drown and Associates to cash in the 4M DTC in the amount of \$242,234.55 that matures July 28, 2023 if the City needs to. This would replenish the City's checking account after the final payment for the truck. The remaining amount of the 4M DTC Fund could stay in the checking account, or savings, or put in a new CD. If not used now, it will mature in another 6 months.

As of yet, we have not received our first half of our Local Government Aid (approximately \$158,000.00) or our first half of our tax levy (approximately \$300,000.00).

The City currently has:

Checking \$179,396.84
Savings \$205,525.89
MBT Bank CD \$73,481.12 maturing 8/28/2023
\$458,403.85
Local Government Aid \$158,000.00
1st Half Tax Levy \$300,000.00
\$458,000.00

Total: \$916,403.85

Large approximate expenditures for the rest of the year:

Fire Department Tanker approximately \$90,862.80
City of Kasson Public Facilities Debt \$35,000.00
City of Kasson quarterly user expense \$48,000.00
MN Public Facilities Loan FY11 & FY 18 \$38,000.00
2021A Loan \$26,000.00
Sheriff Contract \$25,000.00
CEDA \$10,000.00
DeCook Approx. \$20,000.00 left
\$292,862.80

There will also be costs associated with the HWY 57 project.

Staff recommends renewing the 4M DTC fund for another 6 months and using cash on hand to pay for the 2nd half of the tanker purchase.