



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING REGULAR MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, June 12, 2023

6:30 PM

1. Call to Order – Mayor Bradford called the meeting to order at 6:30pm

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Greg Rud

Absent: Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach

Public Works Lead Joe Adams

Public Works Wade Schroeder

Deputy City Clerk Stephanie Arnold

Tim Hruska – WHKS City Engineer

Fire Chief Duke Harbaugh

Jason Boynton - Smith Schafer and Associates

2. Pledge of Allegiance

3. Adopt the Agenda – Agenda approved, as presented

4. Consent Agenda

Motion was made by Councilmember Bradford and seconded by Councilmember Rud to approve the Consent Agenda as presented:

A. Council Regular Meeting Minutes May 8, 2023

B. Council Regular Meeting Minutes May 22, 2023

C. Accounts Payable List

D. County Board of Commissioners May 9, 2023 Regular Draft Minutes

E. May Mantorville Chamber Minutes

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

Jason Boynton from Smith Schafer and Associates presented the City's Audit Report for the year 2022 and answered any questions.

6. Public Concerns

Kara Kanz has asked for some signage in front of her home to inform residents and street traffic that there is a hard of hearing child living there. One sign in each direction would be best. Public Works Lead Joe Adams will get pricing and bring the information to Council at the next meeting for approval.

7. Public Safety Update

A. Update from Fire Chief Harbaugh

The tanker is assembled and ready, delivery should be the first part of July.

He had a meeting with the Insurance Services Offices where different documentation for training was discussed so that The Fire Department's score can be improved. They will come and retest some time in the Fall so that we will have a new score.

Minnesota Board of Firefighter Training and Education reimbursements were submitted and there will be more before the deadline in the middle of July.

Several grants are being looked into and applied for.

There will be two more firefighter explorers joining at the end of the summer.

The Fire Department Relief added 200 more tickets to their ticket numbers for the Marigold Day's raffle and have added a prize.

Relief will also be fixing the roof on the shed.

Auto extraction training was last week. Were able to train using two vehicles.

8. Public Hearing *

Application for variance from section 150.069(F) to allow a reduced building setback of approximately 0 feet along Adam's Street and 10 feet along 7th Street West; and section 150.069(G) to allow the percentage of lot area covered by a main building and accessory buildings to exceed 25%.

Councilmember Bradford moved and Councilmember Rud seconded to close the regular meeting and begin the Public Hearing at 6:58pm.

Motion carried: 4 ayes / 0 nays

Council reviewed the application with the setback changes from the previously tabled Public Hearing.

Councilmember Rud moved and Councilmember Bradford seconded to return to regular session.

Motion carried: 4 ayes / 0 nays

Councilmember Bradford moved and Councilmember Hoaglund moved to approve the variance.



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Motion carried: 4 ayes / 0 nays

9. Old Business/New Business

- A. Councilmember Hoaglund moved and Councilmember Rud seconded to approve payment #2 to DeCook Excavating for the 2022 Street Improvements.

Motion carried: 4 ayes / 0 nays

- B. Councilmember Rud moved and Councilmember Hoaglund seconded to approve Resolution 2023-17 for Waiver of Municipal Consent for Riverside Park for the HWY 57 project.

Motion carried: 4 ayes / 0 nays

Tim Hruska from WHKS said there will be two more separate meetings on HWY 57. They are still working on things with Xcel energy and looking into decoration hooks on the lights. MNDOT is researching the Historic District.

- C. Martha Vrieze asked to put a Frisbee (Disk) Golf Course at Riverside Park. Friends of Mantorville would be funding this proposed project. Park Board approval was received on 5.30.2023. There would be an event during Stagecoach Days where people can learn and play for three hours and receive a set of 3 discs.

Councilmember Rud moved and Councilmember Bradford seconded to approve.

Motion carried: 4 ayes / 0 nays

Vrieze also said there would be a Stagecoach Days Shred-it event for residents to have confidential documents shredded. Thrivent is sponsoring the event and free will donations will be accepted for Stonebridge Community Church.

- D. Stagecoach Committee presented their ideas for roadblocks for the Stagecoach Days weekend. Sections of 4th Street, 5th Street, and Clay Street would be closed off. Joe Adams will work with them on this.

Councilmember Rud moved and Councilmember Bradford seconded to approve the presented roadblock plan.

Motion carried: 4 ayes / 0 nays

10. Tabled Items – No Items

11. Reports

- A. Public Works Report

S. L. Contracting will be in town to fill manholes tomorrow, June 13.

Public Works Wade Schroeder is now a certified Wastewater Disposal Facilities Operator.

Adams and Scott Huneke with WHKS went door to door to be aware of any residents concerns on the 2021 Walnut Street Project before it is finalized.

B. City Clerk Report

Consumer Confidence Reports for safe drinking water were mailed to all Mantorville residents on June 8, 2023.

The annual American Rescue Plan Act Compliance Report was filed successfully.

The events and dates for Stagecoach Days weekend were printed on the backs of the June water bills to better reach Mantorville residents.

City Clerk-Treasure Lohrbach and Deputy City Clerk Arnold will look into pricing on label printers for the Golf Cart Permit stickers and report back their findings at the next Council meeting.

C. Consultant Report – *No Items*

D. Committee Reports

1. Chamber
2. EDA
3. Finance/Budget
4. Fire Dept.
5. Infrastructure
6. KM Joint Ventures
7. MRA – Next meeting tomorrow night
8. Park Board – Frisbee Golf at Riverside Park was approved at last meeting.
9. Personnel
10. Township – Councilmember Bradford asked about the Chloride and Public Works Lead Adams said it would be in tomorrow morning. She also said that Township is in support of a roundabout to the North of town on HWY 57.

E. Councilmember Reports

Councilmember Rud said there are several trees on Goat Island that could smash the covered bridge if they came down. Adams will look into this.

They worked on the Covered Bridge all weekend and Friends of Mantorville is helping with the costs for this. The landscaping was done on it today.

Councilmember Hoaglund said we may want to revisit our lot percent coverage ordinances because the zoning on these smaller lots may be too restrictive.

F. Mayor's Report

Mayor Bradford was able to buy his daughter's class ice cream on the last day of school at The Chocolate Shoppe and enjoyed reading the thank-you cards the class created for him.



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12. Executive Session – No Items

13. Adjourn – motion made by Councilmember Rud and seconded by Councilmember Bradford to adjourn at 7:32pm. Motion carried: 4 ayes / 0 nays