



*Trail to the Past. Road to the Future.*

---

## **PARK AND RECREATION BOARD MEETING**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
TUESDAY July 25, 2023  
6:30pm**

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**  
06.27.2023
- 4. New Business**
  - A. Review 2023 budget
  - B. Discuss 2024 budget
- 5. Old Business**
  - A. Hockey Rink/Basket Ball Court
  - B. Covered Bridge
  - C. Grants
  - D. Riverside Park
  - E. Campground
  - F. Bergmann Park
  - G. Slingerland Park
  - H. Mantor Field
  - I. K-M Dog Park
  - J. Denneson Field
  - K. Community Gardens
  - L. Community Tree Management
- 6. Next board meeting is 6:30pm Tuesday August 29, 2023 at City Hall**
- 7. Joint Ventures Updates**
- 8. City Staff Updates/Reports**
- 9. Adjourn**



*Trail to the Past. Road to the Future.*

## **PARK AND RECREATION BOARD MEETING**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
TUESDAY June 27, 2023  
6:30pm**

- 1. Call to Order:** Chairman Mike Peck called meeting to order at 6:30 pm.
  - a Members Present for Quorum:** Mike Peck, Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford, Martha Vrieze
  - b Members Absent:** Matt Wohlenhaus
  - c Guest Present:** Joe Adams, Deputy City Clerk Stephanie Arnold
  
- 2. Adopt the Agenda:** Agenda Adopted
  
- 3. Approval of Minutes**

5.30.2023 -- Vice Chairmen Henry Blair moved. Member Lyle Hoaglund seconded.  
Passed
  
- 4. New Business**
  - A. Review 2023 budget
    - a Chairmen Mike Peck requested update regarding Dennison. Joe confirmed the slide has been placed roughly two weeks ago. Payment for the slide was held until it was completed. We are able to move forward with Grand Opening at any time. Everything came in on budget for park. Joe confirmed we were informed the mulch was included in the price. We received a bill for the mulch. Joe worked with the vender to fix this bill as mulch was included in the contract.
    - b Only overage was on Pole Saw.
  - B. Carol Denneson – Tree and Park Bench Donation
    - a Joe met with Carol. Informed of the history of the land and why it was donated. She had some money once her husband passed put aside for Dennison Park. They discussed some additional trees and a bench, with a possible further donation down the road. Joe will send email to Carol for the contact to Friends of Mantorville. She would like an engraving “In Memory Of”. Will look at budget before figuring out what type of trees to use.
    - b Member Jessica Bradford moved. Vice Chairmen Henry Blair seconded. Passed.
  
- 5. Old Business**
  - A. Hockey Rink/Basket Ball Court

- a Joint Ventures is pushing to have this completed. At the last meeting they wanted the numbers regarding the project. We will be getting something from them once we have the total to present. We received a \$1,500 grant.
- B. Covered Bridge
  - a Complete a little trim is needed. “Walk your horses” sign is being revitalized before being put back up. This sign is going to be larger and in the middle of the entrance instead of the side.
  - b People keep driving across the covered bridge. Multiple ideas regarding ways to keep people from driving across. Joe mentioned a hitching post in the center of the entrance, allows people to walk through but will stop cars. Member Martha Vrieze mentioned this will not allow horse buggies to get through. Member Martha Vrieze mentioned getting a gate that will open from the center. This gate would be roughly three feet tall and will be closed when the park is closed. Joe Adams states that gate would most likely not get closed. Member Martha Vrieze mentioned working out the ironwork that is currently there angling it at 48 inches to not allow cars through.
  - c Chairmen Mike Peck requested members to come up with ideas and designs to be discussed at next meeting.
- C. Grants
  - a Member Martha Vrieze asked Member Jessica Bradford to assist with a letter for blind and deaf children. There is some equipment at Dennison Park with brail on it. This grant would allow us to get more activities for children that are blind and deaf. Member Martha Vrieze is requesting this by July 8<sup>th</sup>.
- D. Riverside Park
  - a Member Martha Vrieze received an email from City Clerk stating Riverside Park is in the historic district, this means MRA approval might be needed to get frisbee golf course. Only four of the twelve holes would be in the historic district. Member Lyle Hoaglund states the ordinance says, “Any **permit** in the historic district needs to be approved.” Frisbee Golf does not require a permit, so MRA approval is not needed.
  - b Chairmen Mike Peck and Member Martha Vrieze will go to next MRA meeting to confirm when approval will be needed on both sides.
  - c Bench on Northside by beanbags has been placed
- E. Campground
  - a Doing good. Only one complaint this year in Spot 1 regarding the flies around the garbage. Joe mentioned the garbage has been used a lot recently, and we might need to look at it getting picked up two times a week instead of one, as currently scheduled. Member Jessica Bradford mentioned she has heard of some people in town dumping garbage at the park instead of using a garbage service. Otherwise, the campground has been kept clean.
- F. Bergmann Park—Nothing New
- G. Slingerland Park – Nothing New
- H. Mantor Field
  - a A lot of ballgames going on. People have been really good about picking up after themselves.
- I. K-M Dog Park

- a No complaints as of now. People are picking up after their pets. It's been pretty clean.
- J. Denneson Field
  - a Two benches are placed.
  - b Complaint from resident stating kids are urinating in his yard and throwing garbage around. Complaint stated no bathroom or garbage in the area. Joe confirmed both a bathroom and two garbage cans are in the park. Chairmen Mike Peck states if kids are trespassing and urinating in his yard, he needs to call the sheriff as they need to be the ones to enforce no trespassing. If there are further complaints, resident needs to come to a council meeting.
  - c Installed three more parking spots.
  - d Joe is going to bring Tree Plan in the fall.
- K. Community Gardens – Nothing New
- L. Community Tree Management
  - a An old willow near the covered bridge has been removed. The tree was cut and hauled for \$500.00. This did not cover the stump.
  - b Joe is working on a fall plan for EAB trees.

**6. Next board meeting is 6:30pm July 25, 2023 at City Hall**

**7. Joint Ventures Updates**

**8. City Staff Updates/Reports**

- a Dodge County Foundation
  - i Member Lyle Hoaglund informed committee of a new foundation starting called the Dodge County Foundation started by Tom Mundon. Individuals from multiple areas were asked to join to form this foundation. They will receive seed money from Xcel Energy and Next Era. The plan is to build up a fund for grants to be applied to for members in Dodge County. This will start as a 501C3. Holly Burrows is the Account.
- b Friends of Mantorville
  - i Member Martha Vrieze mentioned the Friends of Mantorville would like to get some bids and plans for the Kayak Launch and Pickle Ball Courts
  - ii Kayak Launch is a 3–4-year plan
  - iii Pickle Ball Courts is a plan for next year. Member Martha Vrieze is getting more information regarding Pickle Ball. Plan to have 3 or 4 courts in Slingerland.
- c Stagecoach Horses
  - i Joe Adams states Chris Plutto thanked him for the use of the shop for the horses. The horses did leave a large mess. The plan was for them to stay on the gravel for easy clean up, but they did end up in the grass making clean up much harder. Most of the waste ended up in the dumpster by the shop. Joe Adams states it looked as if the trailer was emptied in the dumpster. There was no vendor agreement for them to clean up, or for us to bill for clean up time. Both Park

Board and Council advised that a vendor agreement is needed for this type of issue.

- ii Multiple miscommunications regarding if there was a charge for the Stagecoach rides. Some people in town stated it was \$20.00 a ride, while others said they rode the Stagecoach for free
- iii The route wasn't followed as plan. There were reports of the Stagecoach going through the food vendors and picking up/dropping off in the wrong location. Member Jessica Bradford confirmed in the Park Board and Council Meeting a path was agreed upon, but unsure where the miscommunication came from. Chairmen Mike Peck advises we pick a new vendor for next year due to these issues. Chairmen Mike Peck is going to reach out to Chris Plutto to discuss further.

**9. Adjourn – Member Jessica Bradford moved. Vice Chairmen Henry Blair seconded. Passed. Adjourned at 7:43 pm.**

## 2023 PARK BOARD BUDGET PROPOSAL

PROJECT	BUDGET	Expenditures	Balance	Notes
Mulch	\$2,800.00	\$0.00	\$2,800.00	
Tractor lease	\$4,360.63	\$4,360.63	\$0.00	Year 2/5
Hockey/Basketball	\$5,000.00	\$0.00	\$5,000.00	
Pole Saw	\$750.00	\$792.98	(\$42.98)	
Rock for ball fields	\$3,000.00	\$2,748.96	\$251.04	6/5/2023
Comm Tree Management	\$6,000.00	\$5,525.00	\$475.00	
Park Tree Mgmt	\$10,000.00	\$0.00	\$10,000.00	
Dennison Park	\$5,000.00	\$0.00	\$5,000.00	
<b>Proposed Budget - 2023</b>	<b>\$36,910.63</b>	<b>\$13,427.57</b>	<b>\$23,483.06</b>	