



*Trail to the Past. Road to the Future.*

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## **PARK AND RECREATION BOARD MEETING**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
TUESDAY May 30, 2023  
6:30pm**

- 1. Call to Order**
- 2. Adopt the Agenda**
- 3. Approval of Minutes**  
03.28.23 & 04.25.23
- 4. New Business**
  - A. Review 2023 budget
- 5. Old Business**
  - A. Hockey Rink/Basket Ball Court
  - B. Covered Bridge
  - C. Grants
  - D. Riverside Park
  - E. Campground
  - F. Bergmann Park
  - G. Slingerland Park
  - H. Mantor Field
  - I. K-M Dog Park
  - J. Denneson Field
  - K. Community Gardens
  - L. Community Tree Management
- 6. Walk through of parks**
- 7. Next board meeting is 6:30pm Tuesday June 27, 2023 at City Hall**
- 8. Joint Ventures Updates**
- 9. City Staff Updates/Reports**
- 10. Adjourn**



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## **PARK AND RECREATION BOARD MEETING MINUTES**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
Tuesday March 28, 2023  
6:30 PM**

1. **Call to Order:** Chairman Mike Peck called the meeting to order at 6:31pm.

**Members Present For Quorum:** Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford, Martha Vrieze, and Chairman Mike Peck

**Members Absent:** Matt Wohlenhaus

**Guests Present:** Joe Adams, City Clerk-Treasurer Gretchen Lohrbach

2. **Adopt the Agenda:** Change to the agenda, Lynette Nash would like to speak about horses in the campground for Stage Coach Days, June 23 & 24.
3. **Approval of Minutes:** Member Blair moved. Member Hoaglund seconded. Passed.

4. **New Business**

- A. Lynette Nash is standing in for Chris Pluto to address the Park Board about the issue of horses in the Campground for Stage Coach Days. Last year there were concerns because the owners of the horses did not clean up after them at the end of their stay and the urine odor they left was very strong. City Public Works Lead Joe Adams and Wade Schroeder were left to clean it all up. Hoaglund suggested putting Lime down to control odor and Vrieze suggested putting the horses further away and will check on the possibility of Slingerland Park. It was decided that they must sign a contract and must clean up after themselves.

- B. 2023 Budget – Chairman Peck asked how the audit was going and it is going well. Adams said the tree budget will carry over, but until the auditors are finished, we won't know what we have.

- C. Voting for Officers

Member Blair moved. Member Hoaglund seconded for Mike Peck to continue as Chairman. Passed. Henry Blair to continue as Vice Chair. Passed.

5. **Old Business**

- A. Hockey Rink/Basket Ball Court – Size of court we are interested on is 100 x 50 feet. Joint ventures is behind this. The City could possibly fit 3 pickle ball courts on this area also.

- B. Covered Bridge – Supplies are in the pavilion and ready to go. Would like to work on it all weekend.

- C. Grants – Alexandria working on grants for the Hanson Family Foundation, Operation Roundup for Riverside Footings, and the Otto Bremer Trust for an ADA compliant sidewalk.
- D. Riverside Park – Easter Egg Hunt is April 16<sup>th</sup>. This is put on by The Chamber and sponsored by Thrivent.
- E. Campground – Opens May 1<sup>st</sup>.
- F. Bergmann Park – Nothing
- G. Slingerland Park – Nothing
- H. Mantor Field – Adams reached out to Broc and he will get it up and running so they can use it as soon as possible.
- I. K-M Dog Park – No spray paint to clean, looks good.
- J. Denneson Field – the equipment is in and Adams will find out when they are assembling.
- K. Community Gardens – All 4 lots have been rented out.
- L. Community Tree Management – Need to schedule best time for the infected Ash trees to come out. Adams presented 4 bids for removal to Council. The Council approved Boyum Tree Service. The trees to be removed are:
  - Cemetery Rd. 1 ash by HWY 57
  - 541 Main St 1 ash
  - 621 Chestnut St. 2 ash
  - Brush Dump 1 ash
  - 701 Blanch St. 2 ash
  - 201 Mantor Drive 2 ash
  - 421 West St. 1 maple
  - 505 Walnut St. 1 maple

**6. Next board meeting 6:00pm March 28, 2023 at City Hall for walk through of City Parks**

**7. Joint Ventures Updates** – Next meeting May 4<sup>th</sup> 7:00am

**8. City Staff Updates/Reports**

Brad Suhr and Brian Hindal will start in the next few weeks.

**9. Adjourn** – Member Hoaglund moved. Chairman Peck seconded. Passed. Adjourned at 8:05pm.



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## **PARK AND RECREATION BOARD MEETING MINUTES**

**MUNICIPAL COUNCIL CHAMBERS  
21 5<sup>TH</sup> STREET E, MANTORVILLE, MN 55955  
Tuesday April 25, 2023  
6:00 PM**

1. **Call to Order:** Vice Chair Blair called the meeting to order at 6:31pm.

**Members Present For Quorum:** Lyle Hoaglund, Henry Blair, Brad Germundson, Jessica Bradford

**Members Absent:** Matt Wohlenhaus, Martha Vrieze, Chairman Mike Peck

**Guests Present:** Joe Adams, City Clerk-Treasurer Gretchen Lohrbach

2. **Adopt the Agenda:** Agenda Adopted.

3. **Approval of Minutes:** No March 28, 2023 minutes. Will be in next meeting packet

4. **New Business**

- A. 2023 Budget updates were reviewed.

- B. The Community Wellness Committee would like to do yoga in Riverside Park, weather permitting. This would be a donation based event. Park Board approves.

5. **Old Business**

- A. Hockey Rink/Basket Ball Court – Nothing New.

- B. Covered Bridge – All the materials and the contractor are ready to go. They don't want to dig into the bank while they are doing work so maybe a gravel pad could be made.

- C. Grants – Nothing

- D. Riverside Park – Every tree we treated for Emerald Ash Borer is sick. They will have to be removed. Arbor Day is Friday and will be planting a tree at 1:00pm at Riverside Park. Bathrooms are opening on Thursday.

- E. Campground – Opens May 1<sup>st</sup>.

- F. Bergmann Park – Nothing

- G. Slingerland Park – Will be reseeding here.

- H. Mantor Field – The games are going now and Joe Adams will order rock for here and Denneson Field.

- I. K-M Dog Park – 3 lilacs are bad, but the rest look good.
- J. Denneson Field – Adams Reached out to Jay about when the equipment will be assembled.
- K. Community Gardens – Nothing
- L. Community Tree Management – Boyum Tree Service came and removed the infected ash trees. They will grind the stumps later. Adams was impressed with the work they did.

**6. Walk Through Of City Parks**

- A. Slingerland Park will be hydroseeded.
- B. An ash tree was taken out in the campground.
- C. Infected ash tree row by the river at Riverside Park will be taken out. Adams will start a new row of trees to replace them, maybe American Elm.
  - 1. Marigolds will be generously donated again by the MRA and taken care of by William Kinney and his wife. Thank you!
  - 2. Adams will locate a spot to put the park bench donated by the Lions.
- D. Denneson needs to be ADA compliant with the playground. Also, we are putting in 3 parking spaces that will be ADA accessible. Bathrooms may be relocated to create more ADA accessible seating.

**7. Joint Ventures Updates** – Next meeting May 4<sup>th</sup> 7:00am

**8. City Staff Updates/Reports**

Brad Suhr and Brian Hindal will start in the next few weeks.

**9. Adjourn** – Member Hoaglund moved. Member Germundson seconded. Passed. Adjourned at 7:18pm.

**2023 PARK BOARD BUDGET PROPOSAL**

<b>PROJECT</b>	<b>BUDGET</b>	<b>Expenditures</b>	<b>Notes</b>
Mulch	\$2,800.00		
Tractor lease	\$4,360.63		Year 2/5
Hockey/Basketball	\$5,000.00		
Pole Saw	\$750.00	\$792.98	
Rock for ball fields	\$3,000.00		
Comm Tree Management	\$6,000.00		
Park Tree Mgmt	\$10,000.00		
Dennison Park	\$5,000.00		
<b>Proposed Budget - 2023</b>	<b>\$36,910.63</b>	<b>\$792.98</b>	