



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, June 12, 2023
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Adopt the Agenda

4. Consent Agenda *

- A. Council Regular Meeting Minutes May 8, 2023
- B. Council Regular Meeting Minutes May 22, 2023
- C. Accounts Payable List
- D. County Board of Commissioners May 9, 2023 Regular Draft Minutes
- E. May Mantorville Chamber Minutes

5. Proclamations, Presentations and Recognitions

- A. Smith Schafer & Associates will be presenting their Audit Report for the year 2022

6. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's audio and written record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

7. Public Safety Update

- A. Update from Fire Chief Harbaugh
 - 1. Fire Department May General Meeting 2023
- B. Update from Sheriff's Office
 - 1. Sheriff Mantorville May Reports

8. Public Hearing *

Application for variance from section 150.069(F) to allow a reduced building setback of approximately 0 feet along Adam's Street and 10 feet along 7th Street West; and section 150.069(G) to allow the percentage of lot area covered by a main building and accessory buildings to exceed 25%.

- 1. Variance Public Hearing Notice
- 2. Resolution 2023-16 Approving Variance and New House/Property Plans

9. Old Business/New Business

- A. Approval for payment number two to DeCook Excavating for the 2022 Street Improvements. *

- B. Resolution 2023-17 for Waiver of Municipal Consent for Riverside Park *
- C. Martha Vrieze is asking to put a Frisbee (Disk) Golf Course at Riverside Park. Friends of Mantorville will be funding this proposed project. Park Board approval was received on 5.30.2023. *
 - 1. Cost of proposed project
 - 2. Map of possible basket sites at Riverside Park
- D. Stagecoach Committee is asking to close off sections of 4th Street and Clay Street for Stagecoach Days *
 - 1. Map of Streets and proposed road blocks

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting*

11. Reports

- A. Public Works Report
- B. City Clerk Report
 - 1. Consumer Confidence Reports mailed June 8, 2023
 - 2. American Rescue Plan Act Funds Report Submitted
 - 3. Stagecoach Days dates and times of events printed on the back of June’s water bills
 - 4. Golf Cart Sticker Example
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E. Councilmember Reports
- F. Mayor’s Report

12. Executive Session – No Items

13. Adjourn *

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>June 12, 2023</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>June 19, 2023</i>	<i>City Offices Closed</i>	<i>Observance of Juneteenth</i>
<i>June 21, 2023</i>	<i>7:30 pm</i>	<i>Mantorville Fire Dept General Members Meeting</i>
<i>June 26, 2023</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>June 27, 2023</i>	<i>6:30 pm</i>	<i>Regular Parks & Recreation Board Meeting</i>
<i>July 10, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>July 24, 2023</i>	<i>6:30pm</i>	<i>Regular City Council Meeting</i>
<i>July 25, 2023</i>	<i>6:30pm</i>	<i>Regular Parks & Recreation Board Meeting</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

* Indicates Council Action Items Requiring Approval



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CITY COUNCIL REGULAR MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, May 8, 2023

6:30 PM

1. Call to Order – Mayor Bradford called the meeting to order at 6:30pm

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeff Ingalls

Greg Rud

Absent: None

Others Present: Public Works Lead Joe Adams

Public Works – Wade Schroeder

Deputy City Clerk Stephanie Arnold

Fire Chief Duke Harbaugh

2. Pledge of Allegiance

3. Adopt the Agenda – Agenda approved, as presented

4. Consent Agenda

Motion was made by Mayor Bradford and seconded by Councilmember Bradford to approve the consent agenda as presented:

A. LBAE & Regular City Council Minutes of April 24, 2023

B. Accounts Payable Claims List

C. Dodge County Commissioners Meeting Minutes of April 11, 2023

D. Chamber of Commerce Meeting Minutes of April 5, 2023

E. Economic Development Authority Meeting Minutes of April 4, 2023

F. Mantorville Fire Department's April 2023 General Members Meeting Minutes

Motion Carried: 5 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – *No Items*

6. Public Concerns

Bill Reding would like the WHKS engineering invoice to be more itemized so that the public can see what it's for. Joe Adams said this particular invoice was for the HWY 57 project.

7. Public Safety Update

A. Update from Fire Chief Harbaugh

1. Would like Council to approve the deletion of 4 way flasher use in their Standard Operating Guidelines.

Motion was made by Councilmember Bradford and seconded by Councilmember Rud to approve the Standard Operating Guidelines.

Motion Carried: 5 ayes / 0 nays

2. Haven't done any grass burns this year because of the Red Flag Warnings.
3. Working with the Training Officer Don on getting reimbursement for training through the Minnesota Board of Firefighter Training and Education (MBFTE). Approximately \$500 per member is reimbursable.
4. Dave Worstman, who is now an Insurance Services Office Inspector, will sit down with Chief Harbaugh and go over the Mantorville Fire Department's score and what can be done to improve it. Higher scores help with rates on their insurance. They will be evaluated again in the next 3-5 years.
5. For this month's training they did bumper and hydrant hose training.
6. Member staffing is currently 27 out of a possible 30. Chief Harbaugh says they are doing fine and doesn't see a need to be at 30.
7. The tanker is back from painting and should be ready mid-summer.

8. Public Hearing – *No Items*

9. Old Business/New Business

1. Mantorville Fire Department Relief has submitted an application for a Temporary Gambling Permit for their annual Marigold Days raffle.

Councilman Bradford moved and Councilmember Rud seconded to approve the Mantorville Fire Department Relief's Temporary Gambling Permit.

Motion Carried: 5 ayes / 0 nays

10. Tabled Items – *No Items*

11. Reports

A. Public Works Report

1. The corner of the street on well house #2 blew out and is unable to be patched. It's currently a very dangerous corner. Public Works Lead Adams met with Tim Hrushka – WHKS about widening Blanch Street. Widening 120 feet of it at 16 feet wide would be \$31,900.00. Councilmember Ingalls asked if there should be something in place to protect the well house at that corner, but Adams said the sidewalk is pretty wide there so it should be alright. Joe will look into getting some bids for the project.



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2. Sand bunker up at the shop cracked apart and needs to be replaced. They have been picking chunks out of the sand so it doesn't hurt the trucks. The estimate he received from S.L. Contracting was \$9,000.00.
3. Bill Reding would like a trough in his driveway instead of a gutter. Adams said the price for 60 feet would be \$2,700.00. Adams also got some quotes from S.L. Contracting - \$2,475.00 and Durst - \$1,200.00-\$1,500.00 for digging it in. Total cost would come to around \$4,300.00. Mayor Bradford asked how much work we've done on this project already. Adams said they did replace the curb; they cut it down and put in a lower one.

Councilmember Rud motioned and Councilmember Bradford seconded to approve the plan for Bill Reding's driveway.

Councilmember Rud would also like Reding to sign off that the project is done and is now his responsibility when the City is finished.

Motion carried: 5 ayes / 0 nays

Adams said he will get the parts ordered tomorrow.

4. Adams reached out to WHKS to see where Snow Contracting is on getting the ditches finished up so that we can get the project paid off and done. Councilmember Bradford also wants to be sure there are no other issues before they sign off on it.

B. City Clerk Report

1. Stephanie Arnold is our new Deputy City Clerk, Welcome!
2. Meeting with Auditors from Smith Schaefer & Associates went well. Their final report will be brought to Council on June 12, 2023.
3. One resident was in and purchased a Golf Cart Permit. We gave him a paper card and said we would call when the stickers were in. These need to be ordered soon. Samples of possible stickers were in the packet. Council would like to see stickers a smaller size. Should also ask Sheriff Rose what type of sticker he'd like to see. Councilmember Hoaglund also thought changing colors from year to year could be a good idea.

C. Consultant Report – No Items

D. Committee Reports

1. Chamber – Councilmember Hoaglund said the Chamber discussed the trolley to town and that there is an outstanding bill of \$4,100.00 and were wondering how it is to be paid, if it would be shared with the Hubbell House or not. Councilmember Ingalls believed that we pay the first year and then subsequent years would be shared. Councilmember Hoaglund also said Spring Fling is all ready to go.
2. EDA – Mayor Bradford said that the EDA received a \$5,000.00 grant from SEMAC for Art In The Park. Councilmember Hoaglund said that he would like the EDA's CEDA person to speak at the next Welcome Center Meeting about possible grants to keep the Welcome Center open. He said it takes about \$3,000.00 per year to run it.
3. Finance/Budget
4. Fire Department

5. Infrastructure
6. KM Joint Powers – Currently have about a \$39,000.00 cash balance. They are looking into getting grants for batting cages, scoreboards, and the ice rink project.
7. MRA – Councilmember Hoaglund said they meet tomorrow night. They approved two \$500 scholarships for K-M.
8. Park Board – Adams said they did a park walk through. The trees at Riverside Park aren't responding to the Emerald Ash Borer treatments and are all infected. It costs around \$2,300-\$3,000 annually to treat them. Adams will get some quotes on the removal of the Ash Trees. Community Education will be doing yoga at Riverside Park on Tuesdays.
9. Personnel
10. Fire Relief
11. Township – Councilmember Hoaglund said they are going to overlay 248th Street this summer. They didn't come to a conclusion on whether this will be assessed to property owners or paid for by Township. The overlay will be on a cul-de-sac so the only ones really benefiting are the property owners there. Mayor Bradford asked if a roundabout on HWY 57 for 2027 had been mentioned. He'd like to see MNDOT, the County, Mantorville, and Mantorville Township to get together and talk about this.

E. Councilmember Reports

Adams said the streets should be hydroseeded again this week. Pick up for branches is the week after Mother's Day.

Councilmember Hoaglund said that the company installing a large amount of windmills in Dodge County reached out to Chamber and said they want to be involved in the community. They are willing to fund Old Fashioned Christmas.

F. Mayor's Report

12. Executive Session – *No Items*

13. **Adjourn** – Motion was made by Councilmember Ingalls and seconded by Mayor Bradford to adjourn the meeting at 7:26pm.



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CITY COUNCIL REGULAR MEETING MINUTES

MANTORVILLE CITY COUNCIL CHAMBERS

21 5TH STREET E, MANTORVILLE, MN 55955

MONDAY, May 22, 2023

6:30 PM

1. Call to Order – Mayor Bradford Called the meeting to order at 6:30pm.

Present: Mayor Chuck Bradford

Councilmembers:

Jessica Bradford

Lyle Hoaglund

Jeff Ingalls

Absent: Greg Rud

Others Present: City Clerk-Treasurer Gretchen Lohrbach

Public Works Lead Joe Adams

Public Works Wade Schroeder

Ron Pederson

Deb Pederson

Maureen Trygstad

Bill Reding

Gary Reihl

2. Pledge of Allegiance

3. Adopt the Agenda – Agenda approved, as presented

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded to approve the Consent Agenda, as presented:

Accounts Payable Claims List

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions – *No Items*

6. Public Concerns

Bill Reding was wondering when they are coming to work on his driveway. Public Works Lead Joe Adams said Durst should be coming this week.

7. Public Safety Update – *No Items*

8. Public Hearing

Application for variance from section 150.069(F) to allow a reduced building setback of approximately 13 feet along Adam's Street and 20 feet along 7th Street West; and section 150.069(G) to allow the percentage of lot area covered by a main building and accessory buildings to exceed 25%.

Councilmember Hoaglund moved and Councilmember Ingalls seconded to close the regular meeting and begin the Public Hearing at 6:32pm.

Motion Carried: 5 ayes / 0 nays

The lot is 82.65 feet x 100.00 feet. They would like to adjust their original application to have a setback of 0 feet along Adams Street and 10 feet along 7th Street.

They were granted a lot split and the lot that they will be occupying is the smaller of the two. They would like to build a one story home and need reduced setbacks because the lot is so small. Also, the home will occupy more than the 25% coverage allowed in the ordinance so they are asking for a variance on that as well.

Bill Reding was wondering which street was the front of the house and Ron Pederson said that Adams Street was. Mr. Pederson also said that his neighbors they have spoken to approve of the project.

City Clerk Treasurer Lohrbach advised Council that because of the setback changes, there will need to be a new Public Hearing. City Attorney David Anderson can draw up a new resolution and Public Posting with the setback changes.

Councilmember Ingalls moved and Councilmember Bradford seconded to close the Public Hearing and return to Regular Session.

Motion Carried: 4 ayes / 0 nays

Councilmember Ingalls moved and Councilmember Bradford seconded to table this and a decision will be made at the next Council Meeting when a new Public Hearing takes place.

Motion carried: 4 ayes / 0 nays

9. Old Business/New Business – *No Items*

10. Tabled Items – *No Items*

11. Reports

A. Public Works Report

1. Denneson Park broke ground today and should be completed by Thursday
2. We should discourage people from blowing their grass into the street
3. 5th Street project – they should be in tomorrow to redo the dirt again and hydroseed. They still don't have a timeline as to when the asphalt curb will go in.
4. Adams reached out to WHKS about the Walnut Street project and Tim Hrushka was going to reach out to Snow about them looking it over to make sure that everyone is happy.



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5. Brush clean-up went well. They have a shared dump trailer now which is really helpful.
6. The toilets in Mantor Field have been replaced because they broke and were unable to be fixed because they don't make parts for them anymore.
7. We received two benches from the Lions Club.

B. City Clerks Report

1. City Clerks Institute Conference went well
2. New Deputy City Clerk took the initiative to learn some things on her own while City Clerk Lohrbach was at the conference
3. Are getting all caught up now that City Clerk Lohrbach is back after having COVID

C. Consultant Report – *No Items*

D. Committee Reports

1. Chamber
2. EDA
3. Finance/Budget
4. Fire Department
5. Infrastructure
6. K.M. Joint Powers
7. MRA
8. Park Board – Meets on May 30th
9. Personnel
10. Township – Next meeting is in June and Councilmember Bradford will bring up the roundabout.

E. Councilmember Reports

Councilmember Bradford said that she spoke to Bill Glawe and the Lambert's on 4th Street and they said that they love the Stop Signs.

Councilmember Hoaglund said that there will be fireworks on Goat Island on Marigold Days if approved by Council.

Councilmember Ingalls moved and Councilmember Bradford seconded to have fireworks on Goat Island.

Motion Carried: 4 ayes / 0 nays

F. Mayor's Report

Wanted to remind everyone that the cliff is eroding and it is not safe.

12. Executive Session – *No Items*

13. **Adjourn** – motion made by Councilmember Ingalls and seconded by Councilmember Bradford to adjourn the meeting at 7:16pm. Motion Carried: 4 ayes / 0 nays

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Payments

Current Period: June 2023

Payments Batch 060723PAY				\$88,633.51	
Refer	0	<u>DODGE COUNTY TRANSFER STAT</u>	-		
Cash Payment	E 101-45200-430	Miscellaneous	MSW Public		\$9.00
Invoice	00178078	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$9.00
Refer	0	<u>NAPA</u>	-		
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	125 v ac		\$5.99
Invoice	786130	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$5.99
Refer	0	<u>AG PARTNERS COOPERATIVE</u>	-		
Cash Payment	E 101-45200-212	Motor Fuels	Dyed Diesel		\$2,557.39
Invoice	819088	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$2,557.39
Refer	0	<u>BOYUM TREE SERVICE LLC</u>	-		
Cash Payment	E 101-45200-500	Capital Outlay	Tree Management		\$2,750.00
Invoice	884614	6/12/2023			
Cash Payment	E 101-45200-500	Capital Outlay	Tree Management		\$2,775.00
Invoice	884614	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$5,525.00
Refer	0	<u>DURST OUTDOOR SERVICES</u>	-		
Cash Payment	E 101-43100-224	Street Maint Materials	Klassik Drain		\$1,583.00
Invoice	1668	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$1,583.00
Refer	0	<u>ECO-PRODUCTS, INC</u>	-		
Cash Payment	E 101-45200-430	Miscellaneous	Biodegradable Bags		\$285.52
Invoice		6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$285.52
Refer	0	<u>PIONEER MANUFACTURING COM</u>	-		
Cash Payment	E 101-45200-430	Miscellaneous	Equipment		\$273.73
Invoice	inv879228	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$273.73
Refer	0	<u>ST. JOSEPH EQUIPMENT INC.</u>	-		
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	Bolt Wheel		\$395.46
Invoice	p80650	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$395.46
Refer	0	<u>DELTA DENTAL</u>	-		
Cash Payment	G 101-21708	Dental Insurance	Cobra		\$243.08
Invoice	RIS0004960485	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$243.08
Refer	0	<u>PITNEY BOWES GLOBAL FINANCI</u>	-		
Cash Payment	E 101-41500-322	Postage	Postage		\$400.00
Invoice		6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$400.00
Refer	0	<u>MN DEPARTMENT OF REVENUE</u>	Ck# 005898	6/12/2023	

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Payments

Current Period: June 2023

Cash Payment	G 101-21702 State Withholding	PR09		\$332.86
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$332.86
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005914	6/12/2023	
Cash Payment	G 101-21703 FICA Tax Withholding	PR10.1		\$32.46
Invoice	6/12/2023			
Cash Payment	G 101-21709 Medicare	PR10.1		\$7.60
Invoice	6/12/2023			
Cash Payment	G 101-21701 Federal Withholding	PR10.1		\$26.18
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$66.24
Refer	0 WEX HEALTH, INC.	Ck# 005906	6/12/2023	
Cash Payment	G 101-21714 Health Savings Account	Benefits Solution		\$8.25
Invoice 3015	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$8.25
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 005911	6/12/2023	
Cash Payment	G 101-21702 State Withholding			\$8.51
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$8.51
Refer	0 WEX HEALTH, INC.	Ck# 005907	6/12/2023	
Cash Payment	G 101-21714 Health Savings Account	PR08		\$80.00
Invoice	6/12/2023			
Cash Payment	G 101-21714 Health Savings Account	PR08		\$115.38
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$195.38
Refer	0 WEX HEALTH, INC.	Ck# 005908	6/12/2023	
Cash Payment	G 101-21714 Health Savings Account	PR09		\$80.00
Invoice	6/12/2023			
Cash Payment	G 101-21714 Health Savings Account	PR09		\$115.38
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$195.38
Refer	0 WEX HEALTH, INC.	Ck# 005909	6/12/2023	
Cash Payment	G 101-21714 Health Savings Account	EEHSA		\$80.00
Invoice	6/12/2023			
Cash Payment	G 101-21714 Health Savings Account	EEHSA		\$115.38
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$195.38
Refer	0 LOHRBACH, GRETCHEN	-		
Cash Payment	E 101-41500-208 Training, Mileage	MCFOA		\$1,098.01
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$1,098.01
Refer	0 AFLAC	-		
Cash Payment	G 101-21710 AFLAC			\$66.24
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$66.24
Refer	0 POSTMASTER - USPS	Ck# 005918	6/12/2023	

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Payments

Current Period: June 2023

Cash Payment	E 101-41500-322	Postage	IRS Quarterly		\$6.61
Invoice		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$6.61
Refer	0	<u>SIMPLY TIDY, LLC</u>	-		
Cash Payment	E 101-41940-439	Janitors	Cleaning		\$130.00
Invoice 247		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$130.00
Refer	0	<u>CITY OF MANTORVILLE PETTY CA</u>	-		
Cash Payment	E 603-45183-440	Refunds and Reimburse	Refund-DeWolf one night		\$30.00
Invoice		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$30.00
Refer	0	<u>THUE, LORI</u>	-		
Cash Payment	E 603-45183-440	Refunds and Reimburse	Refund one night		\$30.00
Invoice		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$30.00
Refer	0	<u>ON-SITE COMPANIES</u>	-		
Cash Payment	E 101-45200-410	Rentals	Supplies		\$112.11
Invoice 0001539660		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$112.11
Refer	0	<u>OLMSTED COUNTY</u>	-		
Cash Payment	E 601-49400-300	Professional Svcs (GEN	Bacteria		\$135.00
Invoice		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$135.00
Refer	0	<u>HAWKINS, INC</u>	-		
Cash Payment	E 601-49400-216	Chemicals and Chem Pr	demurrage		\$20.00
Invoice 6471006		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$20.00
Refer	0	<u>WHITE CAP</u>	-		
Cash Payment	E 101-43100-228	Equip. Repair and Maint	Sloped Channel		\$3,213.61
Invoice 50022290727		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$3,213.61
Refer	0	<u>MCNEILUS STEEL INC</u>	-		
Cash Payment	E 101-41940-228	Equip. Repair and Maint	Scrap		\$44.55
Invoice 01968594		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$44.55
Refer	0	<u>FIRST SUPPLY LLC - ROCHESTER</u>	-		
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	RIVERSIDE BATHROOMS		\$497.56
Invoice 13701409-00		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$497.56
Refer	0	<u>JOEL THIELE TRUCKING</u>	-		
Cash Payment	E 101-45200-500	Capital Outlay	Bryan Rock		\$2,748.96
Invoice 13226		6/12/2023			
Transaction Date	6/7/2023		Citizens State Bank	10100	Total \$2,748.96
Refer	0	<u>MN PERA</u>	<u>Ck# 005917 6/12/2023</u>		

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Payments

Current Period: June 2023

Cash Payment	G 101-21704 PERA	Pera		\$1,195.53
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$1,195.53
Refer	0 HOMETOWN HAULERS			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	Trash Service		\$113.11
Invoice 9523	6/12/2023			
Cash Payment	E 101-42200-384 Refuse/Garbage Dispos	Trash Service		\$48.08
Invoice 9523	6/12/2023			
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos	Trash Service		\$48.07
Invoice 9523	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$209.26
Refer	0 DODGE COUNTY INDEPENDENT			
Cash Payment	E 101-41110-352 Publishing	Annexing		\$62.10
Invoice 15962	6/12/2023			
Cash Payment	E 101-41110-352 Publishing	Annexing		\$103.50
Invoice 15962	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$165.60
Refer	0 JACOBSEN LAW FIRM, P.A.			
Cash Payment	E 101-41600-304 Legal Fees	Zoom/CJC		\$216.00
Invoice 3896	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$216.00
Refer	0 WARSAW SOLAR, LLC			
Cash Payment	E 101-43160-381 Electric Utilities	April 2023		\$4,030.04
Invoice 2305-6994	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$4,030.04
Refer	0 AMAZON	Ck# 005912 6/12/2023		
Cash Payment	E 101-41940-417 Uniforms	Uniforms/Office Supplies		\$50.40
Invoice	6/12/2023			
Cash Payment	E 101-41500-200 Supplies	Uniforms/Office Supplies		\$88.59
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$138.99
Refer	0 SOUTHEAST SERVICE COOPERAT	Ck# 005913 6/12/2023		
Cash Payment	E 101-41500-120 Benefits	Health Insurance		\$2,510.94
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$2,510.94
Refer	0 MN DEPARTMENT OF REVENUE	Ck# 005916 6/12/2023		
Cash Payment	G 101-21702 State Withholding	PR11		\$369.17
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$369.17
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005915 6/12/2023		
Cash Payment	G 101-21703 FICA Tax Withholding	PR11		\$1,002.22
Invoice	6/12/2023			
Cash Payment	G 101-21709 Medicare	PR11		\$234.40
Invoice	6/12/2023			
Cash Payment	G 101-21701 Federal Withholding	PR11		\$678.09
Invoice	6/12/2023			

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Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$1,914.71
Refer	0 LEAGUE OF MN CITIES INS TRUST				
Cash Payment	E 101-41940-362	Property Ins	Property/Casualty Coverage		\$24,569.00
Invoice	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$24,569.00
Refer	0 WHKS & COMPANY				
Cash Payment	E 457-41950-303	Engineering Fees	th 57 improvements		\$11,889.60
Invoice 48242	6/12/2023				
Cash Payment	E 457-41950-303	Engineering Fees	engineering services		\$392.50
Invoice 48242	6/12/2023				
Cash Payment	E 313-47000-303	Engineering Fees	2022 street improvements		\$146.88
Invoice 48242	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$12,428.98
Refer	0 PAYMENT SERVICE NETWORK, IN	Ck# 005910	6/12/2023		
Cash Payment	E 602-49450-300	Professional Srvs (GEN			\$99.66
Invoice 277581	6/12/2023				
Cash Payment	E 601-49400-300	Professional Srvs (GEN			\$66.44
Invoice 277581	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$166.10
Refer	0 GOPHER SEPTIC SERVICE, INC				
Cash Payment	E 601-49400-300	Professional Srvs (GEN			\$41.31
Invoice 3050570	6/12/2023				
Cash Payment	E 602-49450-300	Professional Srvs (GEN			\$27.54
Invoice 3050570	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$68.85
Refer	0 MENARDS - NORTH ROCHESTER				
Cash Payment	E 101-45200-430	Miscellaneous	cedar chips		\$127.68
Invoice 23581	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$127.68
Refer	0 KASSON HARDWARE HANK				
Cash Payment	E 602-49450-220	Bldg.Repair and Mainten	hose and joint		\$26.46
Invoice	6/12/2023				
Cash Payment	E 101-45200-404	Repairs/Maint Machiner	hose bib		\$39.99
Invoice	6/12/2023				
Cash Payment	E 101-45200-401	Repairs/Maint Buildings	hose barb		\$59.85
Invoice	6/12/2023				
Cash Payment	E 101-42200-228	Equip. Repair and Maint	fire dept		\$57.93
Invoice	6/12/2023				
Transaction Date	6/7/2023	Citizens State Bank	10100	Total	\$184.23
Refer	0 LEAGUE OF MINNESOTA CITIES				
Cash Payment	E 101-41110-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM		\$103.87
Invoice	6/12/2023				
Cash Payment	E 101-41500-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM		\$855.52
Invoice	6/12/2023				
Cash Payment	E 101-42200-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM		\$6,281.98
Invoice	6/12/2023				

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Cash Payment	E 101-43100-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM	\$3,280.59
Invoice	6/12/2023			
Cash Payment	E 101-45200-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM	\$2,940.49
Invoice	6/12/2023			
Cash Payment	E 601-49400-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM	\$1,043.74
Invoice	6/12/2023			
Cash Payment	E 602-49450-151	Worker s Comp Insuran	WORKERS COMP COVERAGE PREMIUM	\$1,231.81
Invoice	6/12/2023			
Transaction Date	6/7/2023	Citizens State Bank	10100	Total \$15,738.00
Refer	0 XCEL ENERGY			
Cash Payment	E 101-43160-381	Electric Utilities	STREET LIGHTS	\$1,812.08
Invoice	6/12/2023			
Cash Payment	E 101-43160-381	Electric Utilities	300 MAIN N BRIDGE LIGHTS	\$23.95
Invoice	6/12/2023			
Cash Payment	E 101-43160-381	Electric Utilities	130 ST.HWY 57 S.CITY SIGN	\$1.17
Invoice	6/12/2023			
Cash Payment	E 101-43160-381	Electric Utilities	60003 ST.HWY 57 N CITY SIGN	\$15.48
Invoice	6/12/2023			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET SIREN	\$6.61
Invoice	6/12/2023			
Cash Payment	E 101-42200-380	Utility Services	21 5TH STREET E FH/CH/PUMP	-\$123.27
Invoice	6/12/2023			
Cash Payment	E 101-42200-380	Utility Services	701 CHESTNUT SIREN	\$6.79
Invoice	6/12/2023			
Cash Payment	E 101-43160-381	Electric Utilities	410 CLAY POLE ON EDA LOT	\$16.36
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	600 7TH STREET WEST MANTORFIEL	\$15.23
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	340 CLAY RIVERSIDE W CENTER	\$17.07
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	342 MAIN ST N RIVERSIDE NE	\$15.23
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	601 GOLFVIEW DENNISON FIELD	\$18.09
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	1008 EAST CITY SHOP	-\$201.58
Invoice	6/12/2023			
Cash Payment	E 602-49450-380	Utility Services	121 BLANCH WWTF+SEC+PUMP	-\$326.61
Invoice	6/12/2023			
Cash Payment	E 601-49400-380	Utility Services	841 BLANCH WTR WELL HOUSE	-\$109.40
Invoice	6/12/2023			
Cash Payment	E 601-49400-380	Utility Services	924 JEFFERSON WATER TOWER	-\$12.07
Invoice	6/12/2023			
Cash Payment	E 603-45183-381	Electric Utilities	324 MAIN ST N CAMPGROUND	-\$16.41
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	101 BLANCH NEW SHOP	\$0.00
Invoice	6/12/2023			
Cash Payment	E 101-41940-380	Utility Services	15 4TH STREET WEST RIVERSIDE	\$17.15
Invoice	6/12/2023			
Cash Payment	E 602-49450-380	Utility Services	601 JEFFERSON LIFT STATION	-\$3.23
Invoice	6/12/2023			

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Cash Payment	E 602-49450-380	Utility Services	121 BLANCH AUTO PROTECT LIGHT	\$10.10
Invoice	6/12/2023			
Cash Payment	E 101-43160-381	Electric Utilities	CHRISTMAS LIGHTS	\$0.00
Invoice	6/12/2023			
Transaction Date	6/8/2023	Citizens State Bank	10100	Total \$1,182.74
Refer	0 KMTELECOM			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170	\$140.41
Invoice	6/12/2023			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE	\$20.79
Invoice	6/12/2023			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL FAX 5300	\$25.00
Invoice	6/12/2023			
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440	\$25.78
Invoice	6/12/2023			
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119	\$80.77
Invoice	6/12/2023			
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588	\$45.41
Invoice	6/12/2023			
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066	\$35.41
Invoice	6/12/2023			
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM	\$35.41
Invoice	6/12/2023			
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES	\$5.85
Invoice	6/12/2023			
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER	\$0.00
Invoice	6/12/2023			
Transaction Date	6/8/2023	Citizens State Bank	10100	Total \$414.83
Refer	0 CASEYS			
Cash Payment	E 101-45200-212	Motor Fuels		\$26.48
Invoice	6/12/2023			
Cash Payment	E 101-42200-212	Motor Fuels		\$743.28
Invoice	6/12/2023			
Cash Payment	E 602-49450-212	Motor Fuels		\$819.53
Invoice	6/12/2023			
Cash Payment	E 101-43100-212	Motor Fuels		\$89.50
Invoice	6/12/2023			
Transaction Date	6/8/2023	Citizens State Bank	10100	Total \$1,678.79
Refer	0 MINNESOTA DEPT HLTH - DRINKI			
Cash Payment	E 601-49400-441	MDH FEE	Community water supplu service connection	\$911.25
Invoice	6/12/2023			
Transaction Date	6/8/2023	Citizens State Bank	10100	Total \$911.25

Payments

Current Period: June 2023

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$72,063.18
313 GO SERIES BOND 2022A		\$146.88
457 STATE HIGHWAY 57 PROJECT		\$12,282.10
601 WATER FUND		\$2,141.68
602 SEWER FUND		\$1,956.08
603 RV PARK		\$43.59
		<hr/>
		\$88,633.51

Pre-Written Checks	\$7,304.05
Checks to be Generated by the Computer	\$81,329.46
Total	<hr/>
	\$88,633.51

<p>UNAPPROVED MINUTES OF THE DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD MAY 9, 2023</p>

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session May 9, 2023, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 9:30 a.m. Chair Rodney Peterson called the meeting to order at 9:30 a.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	9:30 AM
Tim Tjosaas	District 2	Present	9:30 AM
Rodney Peterson	District 3	Present	9:30 AM
Rhonda Toquam	District 4	Present	9:30 AM
David Kenworthy	District 5	Present	9:30 AM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist	County Administrator
Becky Lubahn	Deputy Clerk
Paul Kiltinen	County Attorney

New Employee Introductions

Amy Evans introduced Emma Basness who is the new Health Educator in Public Health.

Information Technology Director Tobey Hicks introduced Max Olive who is a new Information Systems Specialist in the IT Department.

The Board welcomed Ms. Basness and Mr. Olive.

Establish Agenda

Agenda Approved

It was reported that item 5.1 (Detachment Petition Parcel 24.028.0504) is being moved to the beginning of the agenda along with the Detachment Agreement with the City of Kasson item which was moved from the Committee of the Whole meeting to item 5.2 on the regular agenda.

Motion by Toquam seconded by Tjosaas to approve and adopt the agenda as amended.

Motion Adopted [Unanimous]

Consent Agenda

Motion by Tjosaas seconded by Kenworthy to approve the following Consent Agenda item

Motion Adopted [Unanimous]

- 1.1. Committee of the Whole - Committee Meeting - Apr 25, 2023 4:45 PM
- 1.2. Board of Commissioners - Regular Meeting - Apr 25, 2023 5:00 PM
- 1.3. Award SAP 020-592-001

Melissa DeVetter, Project Manager

Detachment Petition Parcel 24.028.0504

Ms. DeVetter reported Dodge County is in the process of developing a 32-acre public county park on lands which serve to buffer the Dodge County Transfer Station and Recycling Center facility. This park will be created on two adjacent parcels the county owns, one of which (parcel 24.028.0504 containing 19.14 acres) is located within the incorporated boundary of the City of Kasson.

Due to numerous unresolved logistical issues pertaining to development and operation of this split jurisdiction county park, with consideration of the MPCA permitted Dodge County Transfer Station and Recycling Center facility security and long-term management, detachment of this property was researched by staff.

At the March 28th, 2023 Committee of the Whole, County and City officials and staff met to discuss detachment of the parcel and to identify any specific negative consequences to the city that would result if the parcel was detached. After discussion, county staff was directed to proceed with the process to detach this parcel from the city.

Under Minnesota Statutes Chapter, 414.06, a landowner initiating detachment of a parcel from an incorporated area, must submit a petition to the Office of Administrative Hearings Municipal Boundary Adjustment Unit and provide copies to other parties identified in statute, including but not limited to, the city from which the land may be detached and the clerk of the town to which the property may be attached if granted.

To facilitate an uncontested detachment, Dodge County is requesting that the City of Kasson provide a Resolution of Support to include with the detachment petition. City staff have indicated that in order to proceed, it wants an agreement between the city and county for connection to water and sewer services, should a future accessory park use building requiring such services be constructed. In coordination with county staff, the County Attorney has drafted the water and sewer connection agreement as requested by the city.

County staff also initiated conversations with Mantorville Township regarding the detachment from the city and has asked for a Resolution of Support for this effort.

The proposed petition has been reviewed by County Administrator Jim Elmquist, Environmental Services Department Head Lauren Cornelius and County Attorney Paul Kiltinen.

Motion by Tjosaas seconded by Allen to approve and authorize the Board Chair to sign the proposed Detachment Petition to proceed with detachment of parcel 24.028.0504 from the City of Kasson.

Motion Adopted [Unanimous]

Detachment Agreement with the City of Kasson for County Park

The Project Manager presented for the Board's consideration the proposed language from Dodge County to the City of Kasson regarding an orderly detachment request for one county-owned parcel of the newly constructed county park. This adjustment would address the issue of the current park having split jurisdiction between the two units of government. The proposed agreement was established by the County Attorney and Environmental Services and reviewed by the County Engineer and Ms. DeVetter. The Project Manager noted the agreement has not been shared with the City of Kasson as of yet.

Ms. DeVetter reported within the agreement is the understanding:

1. The City of Kasson formally supports the County's petition to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings for orderly detachment from the city for this parcel accomplishing full county jurisdiction of the property.
2. Dodge County agrees to zone the property "Closed Landfill Restricted." A question was asked by Commissioner Kenworthy at a previous Board meeting if this zoning would allow for a building to someday be constructed and Environmental Services staff has confirmed this would be allowed.
3. The County would agree to connect to city water and sewer if, and only if, the services are reasonably available to the county upon construction of the building.

Commissioner Kenworthy stated his only concern with the proposed agreement is the language "reasonably available".

The Board discuss the possibility of installing a septic system on this property if/when they construct a building on the park property and need water and sewer hook ups.

The County Engineer was present and informed the Board that it would be cheaper for them to hook up to city water and sewer than to put our own septic system on this property.

Ms. DeVetter reported the proposed agreement goes into detail as to what the before-mentioned items between the two jurisdictions entails. It was noted the property description, which they now have, will be included as Exhibit "A".

Also noted was that the Detachment Agreement will be brought back to the Board for approval once the City of Kasson has had a chance to review the document.

No action is needed at this time, the proposed agreement was presented for informational purposes only.

Lisa Hager, Employee Relations Director

Personnel Agenda Reviewed

Ms. Hager presented the Personnel Agenda for the Board's consideration.

Motion by Kenworthy seconded by Toquam to approve the following personnel actions:

A. Sheriff's Office

A.1 Ken Schuck - Deputy Sheriff - PT

Step increase from C41 step 2 \$30.27 to C41 step 3 \$31.33.

Effective Date: 4/8/23

A.2 Shelly Grossman - Records Administrative Assistant

No longer employed.

Effective Date: 5/3/23

B. Highway

B.1 Alex Krukeberg - Seasonal Highway Maintenance

Authorization hire at A11 step 7 \$17.35 to fill approved vacancy.

Effective Date: 5/15/23

C. Administration

C.1 Sarah Johnson - Account Technician

Step increase from B23 step 6 \$24.85 to B23 step 5 \$25.35.

Effective Date: 4/27/23

D. Public Health

D.1 Brenda Gullickson - Business Office manager

Step increase from C42 step 10 \$30.05 to C42 step 9 \$31.25.

Effective Date: 5/9/23

Motion Adopted [Unanimous]

Amy Evans, Public Health Director

Request to Approve SMIF Literacy Grant Award

This is a request to approve accepting Southern Minnesota Initiative Foundation (SMIF) Literacy Grant for 200 (100 English and 100 Spanish) books.

Commissioner Kenworthy offered the following resolution (#2023-18), seconded by Commissioner Tjosaas:

WHEREAS, the Dodge County Public Health Department has received a Literacy Grant from

the Southern Minnesota Initiative Foundation (SMIF) for 200 books; and

WHEREAS, the Dodge County Public Health Department wishes to accept this grant and utilize it for the purpose of distributing to family home visiting clients; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the following donation to be used for the Public Health Programs:

Southern Minnesota Initiative Foundation (SMIF), Owatonna, MN \$1,400.00

· 200 books (100 English, 100 Spanish) at approximately \$7.00/bk \$1,400.00

Resolution Adopted [Unanimous]

Guy Kohlhofer, County Engineer

Old T. H. 14 Designation to County State Aid

Old Trunk Highway 14 has been released back to the County. Trunk Highways have the ability to turn back as County State Aid Highways. This new C.S.A.H. will increase our state aid mileage by approximately 7.27 miles. Included in the Board packet was a resolution designating old T.H 14 to the County as County Highway 34.

Commissioner Toquam offered the following resolution (#2023-19), seconded by Commissioner Kenworthy:

WHEREAS, it appears to the County Board of Dodge County that the road hereinafter described should be designated a County State Aid Highway under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Dodge County that the road described as follows, to-wit:

C.S.A.H. 34 (Trunk Highway No. 14 Turnback)

From Trunk Highway No. 56 at or near the Southwest corner of Section 20, Township 107 North, Range 17 West, to the west county line of Dodge located on or near the southwest corner of Section 19, Township 107 North, Range 18 West

be, and hereby is established, located, and designated a County State Aid Highway of Dodge County; and

BE IT FURTHER RESOVLED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his

consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of Dodge County, to be numbered and known as **County State Aid Highway No. 34**.

Resolution Adopted [Unanimous]

Fence for County Park

The County Engineer reported Dodge County is currently developing a county park east of the transfer station. In order to deter the public from the sensitive area of the transfer station an 8' fence is proposed to be installed along portions of the western and southern border of the future park area, as depicted in the provided aerial photo.

This is an unbudgeted item however funds are available from a dedicated park fund. This park fund was created as an alternative to dedicating open space within a subdivision's platted area. The funds available for this project are those designated for use in Mantorville township. The current balance of this reserve fund is \$13,188

The county sent six inquiries to fence contractors in the area. Only two quotes were received and were included in the Board packet for review.

- K-Fence \$8,764.89 (W. side) + \$2,153.46 (S. side) = \$10,918.35
- Wavrin (W. and S. sides) = \$15,350.00

Commissioner Allen stated he felt there might be a better use for this money than a fence since the park work hasn't even been started yet.

Melissa DeVetter informed the Board a lot of work has already been done at the park site and briefly discussed the work that is scheduled to take place this week. The Project Manager supported installing a fence between the County Park and the Transfer Station.

Commissioner Kenworthy agreed that there is a need for a fence between the park and Transfer Station.

Commissioner Toquam commented she thinks people will likely wonder around the park and not realize that they've wondered onto private property. Ms. Toquam was supportive of installing a fence for the park project too.

Brief discussion took place regarding the potential for people to want to use the Transfer Station hill as a sledding hill. The consensus of the Board was that they didn't support the Transfer Station being used in this manner.

Commissioner Tjosaas commented the more we get roads and access to this area, the more likely it is that we are going to need to do something to keep people out of the Transfer Station area.

Motion by Kenworthy seconded by Tjosaas to approve and authorize staff to proceed with

hiring K-Fence for the installation of the fence as quoted utilizing the described dedicated “Park Reserve” funds with authorization for unforeseen variances of up to 10% of the quote.

Motion Adopted [4 to 1]

Elizabeth Harbaugh, SSTS Program Manager

MPCA Septic Upgrade Grant Awarded in the Amount of \$500,000

Ms. Harbaugh informed the Board that Dodge County Environmental Services had applied for and has been awarded a \$500,000 grant from the Minnesota Pollution Control Agency (MPCA) through the Minnesota Environmental and Natural Resources Trust Fund for replacing failing septic systems to protect groundwater. This project involves upgrading and replacing failing septic systems for low-income landowners using the County’s chosen income thresholds. The project includes setting priority areas using areas of concern for environmental justice, protected water courses with identified Ecoli or fecal coliform and areas of community concern.

Funds will be able to provide for up to 100% of the cost of the septic system replacement, the amount per project may be based on several factors including priority and public interest. The grant funds will be dispersed to the county as individual approved projects are satisfactorily completed; the county will then disperse the funds to the applicant’s septic contractor that completed the septic upgrade.

It is important to note that these funds are separate and handled separately from the county's normal MPCA low-income grant.

Ms. Harbaugh reported no action is needed at this time, she is still waiting for the grant agreement paperwork and will present it to the County Board for approval once she receives it.

Motion No Vote

Catherine Grondin, Zoning Administrator

Planning Commissioner Recommendations Reviewed

Ms. Grondin presented for the Board’s consideration the May 3, 2023 Planning Commission recommendations.

The Zoning Administrator discussed Freerksen CUP #20-04 (Amend).

Motion by Allen seconded by Kenworthy to approve of the following action of the Planning and Zoning Commission as reviewed on May 3, 2023 with the reasons, recommendations and conditions as found in the individual permit:

Freerksen CUP #20-04 (Amend)

The first public hearing is to consider a request to amend Conditional Use Permit #20-04 to allow for the expansion of the initially proposed storage shed for the established Ag Related Business. The property is located in the Ag District on approximately 5.69 acres, Section 29, Concord Township. The applicant and property owner is Bruce Freerksen.

RECOMMENDATIONS

The Zoning Staff recommends approval of the amended Conditional Use Permit C.U.P., as the request meets the ordinance requirements. The following conditions are recommended:

1. The hours of operations will occur Monday through Saturday from 7 a.m. to 7 p.m.
2. Operation will comply with all local, state, and federal regulation regarding the proposed use of the property. The business shall obtain and maintain all necessary licenses, registrations and/or other approvals for activities taking place at the site.
3. Verification that the site and buildings comply with the Minnesota Accessibility Code and State Building Code (Fire Code also if needed) shall be provided to be included with a copy of the CUP on file in the Environmental Services Department.
4. All waste generated on site shall be properly disposed of in accordance with the Dodge County Solid Waste Ordinance and MPCA rules.
5. Any sign proposed for the business shall meet the performance standards of the Dodge County Zoning Ordinance.
6. Any change involving the addition of new business-related structures or employees beyond that specified in the business plan on file with the CUP, enlargement, intensification of the use or similar changes not specifically permitted by the CUP shall require an amended CUP to be issued.
7. The business shall comply with the conditions of this permit and the information provided in the business plan and details provided in the emails on file.
8. The business shall comply with the Nuisance Standards of the Dodge County Zoning Ordinance. Nuisance complaints shall result in review of the CUP by the Planning Commission.
9. Zoning Permits shall be required prior to any structures subject to permitting under the Dodge County Zoning Ordinance.
10. Proof of compliance with MPCA's Construction/Industrial Stormwater Permitting requirements and a copy of the SWPPP shall be provided to the Environmental Services Department to include with the CUP.
11. If the applicant connects to his neighboring property's well, a well agreement will be needed for the business. Any new well or modifications to the other well would need to meet Minnesota Department of Health requirements.

12. If there are complaints received about the materials being stored around the building, the applicant could be requested to install a privacy fence or move the location of the stored material to the east side of the building, so the material is not in the direct site path of traffic.

Motion Adopted [Unanimous]

ZA #23-04 Closed Landfill District

Ms. Grondin reviewed with the Board ZA #23-04 Closed Landfill District.

ZA #23-04 Closed Landfill District

The second public hearing is to consider an application for Zoning Amendment #23-04 to Chapter 9. To view the proposed language a copy will be available at the Dodge County Finance Office, the Dodge County Environmental Services Office and also on the County web site [www.co.dodge.mn.us / Departments/Environmental Services/Public Hearings](http://www.co.dodge.mn.us/Departments/Environmental%20Services/Public%20Hearings).

Commissioner Toquam offered the following resolution (#2023-20), seconded by Commissioner Tjosaas:

WHEREAS, amendments of Chapter 9 (Closed Landfill District) are proposed to add legal descriptions to the Closed Landfill Restricted District; and

WHEREAS, a summary of the language to be amended in Chapter 9 (Closed Landfill District) has been published in the legal newspaper on April 20th, 2023 and posted upon the county website; and

WHEREAS, a public hearing on the proposed amendments was held by the Dodge County Planning Commission on May 3rd, 2023; and

WHEREAS, the Dodge County Planning Commission found the draft language to be consistent with the Dodge County Comprehensive Land Use Plan; and

WHEREAS, the Planning Commission recommended approval of the proposed amendments to Chapter 9 (Closed Landfill District) to the Dodge County Board of Commissioners; and

WHEREAS, the Dodge County Board of Commissioners adopted the proposed amended Chapter 9 (Closed Landfill District) at its May 9th, 2023 meeting.

THEREFORE, BE IT RESOLVED, that the County Board of Dodge County hereby adopts the amendments to Chapter 9 (Closed Landfill District)

Resolution Adopted [Unanimous]

Brandon Servantez, Veteran Services Officer

National Training - Veteran Services

Mr. Servantez is requesting authorization to attend the National Association of County Veterans Service Officers Conference June 4-8th, 2023 in Madison, WI. The Veteran Services Officer feels this is a great opportunity to attend this training due to is geographical location this year, which is within driving distance. The conference offers specific training not offered at any local training and cost \$350.00.

The Veteran Services Officer noted he has a couple of options for lodging for this conference.

Motion by Allen seconded by Kenworthy to approve and authorize out-of-state training for the Veteran Services Officer to Madison, WI June 4-8th, 2023 for the National Association of County Veteran Services Officers Conference at a cost of \$350.00 for registration and approximately \$82.50 per night for lodging.

Motion Adopted [Unanimous]

Public Works Committee Report - Commissioner Rhonda Toquam

Commissioner Toquam presented a summary of the Public Works Committee report and action items.

Harter's Disposal of Minnesota Hauler License

Environmental Services is recommending approve of a resolution to issue 2023 waste hauler licensure to Harter's Disposal of Minnesota.

Commissioner Allen offered the following resolution (#2023-21), seconded by Commissioner Toquam:

WHEREAS, the following waste hauler has applied for a license to collect and transport solid waste in Dodge County:

Harter's Disposal of Minnesota

WHEREAS, the Dodge County Environmental Services Department has reviewed the hauler's application and supplemental information and finds that it meets requirements set forth in Dodge County Solid Waste General Ordinance No. 1.

THEREFORE, BE IT RESOLVED, that the Dodge County Board of Commissioners grants a license to collect and transport solid waste in Dodge County for a period from February 8, 2023 through February 8, 2024 to the following hauler:

Harter's Disposal of Minnesota

BE IT FURTHER RESOLVED that the enforceable conditions of each license are as follows:

- The licensee will comply with all provisions of Dodge County Ordinance and state law.
- The licensee will pay Transfer Station Tipping Fee and Waste-to-Energy Service Charge as determined by Dodge County.

Resolution Adopted [Unanimous]

Ryzebol Dairy Condition

In August of 2021 CUP #07-07 was amended to combine the manure pits, with no intention to increase animals or animal units. However, condition #5 was created the night of the meeting, to increase the dairy cows on the site from 1,994 to 2,200. Condition #5 should not have been placed on the CUP as it was clear in the application form and the minutes that neither the number of cows or animal units were changing. This condition is causing two issues. First, it increases the animal units to 3,080 which is above the capacity per Dodge County Ordinance. Secondly, the amendment was never about an increase in animals, therefore, neighboring properties never had the opportunity to comment about the change in animal units during the public hearing process.

The applicant has agreed to remove said condition, therefore, Dodge County Zoning is bringing it to the Board of Commissioners as an action item, to have the problematic condition removed. Included in the Board packet was an updated Feedlot Application for the applicant with the proper animal units on site listed.

Motion by Allen seconded by Toquam to amend CUP #07-07 Ryzebol Dairy to remove condition #5 as recommended by Environmental Services.

Motion Adopted [Unanimous]

Tobey Hicks, Information Technology Director

2023 Dodge County Camera Server Replacement

Mr. Hicks informed the Board the current camera server was ordered and put in place in 2017. This server was up for replacement last year; however, it was put on hold for financial reasons with the budget last year. The IT Director reported the camera server it is out of warranty this year and is a very critical piece of equipment that needs to be up and operational at all times.

Dodge County IT is recommending that this server be replaced and has budgeted \$20,000.00 for this replacement server and Milestone migration to the new server. Information Technology prefers to use Dell servers and computers and have found the pricing and support from Dell to be the best that is out there. Mr. Hicks has quotes from UP-N-Running (Dell Reseller) for the needed replacement of the current server and migration of Milestone Software. The quote is for a server that should last the county for the next 5 years.

The quotes from UP-N-Running came in at \$17,613.00 (server and operating system) and \$3,480.00 (Milestone migration), the difference of which Mr. Hicks can carry within his budget.

Commissioner Peterson requested that Mr. Hicks come up with a risk benefit analysis for the camera system.

The IT Director informed the Board there are cameras that can't be down, some that can be

down for a day, and others that can be down for a week or longer. IT would like to work with a couple of other departments and come up with a plan that addresses which cameras are priority cameras and which ones aren't. Mr. Hicks would also like to have extra cameras on hand to replace cameras if they fail as well as determine a budget for camera and server replacement and upgrades.

Commissioner Allen suggested they check out all of the cameras, determine which ones haven't been working, and whether or not there is a need to replace any of the cameras that haven't been working.

Motion by Tjosaas seconded by Kenworthy to approve and authorize the IT office to work with UP-N-Running to replace the camera server at a cost of \$17,613.00 for the server and operating system, and \$3,480.00 for the Milestone migration with any unbudgeted amount to be taken from the IT budget.

Motion Adopted [4 to 1]

Paul Kiltinen, County Attorney

Mr. Kiltinen provided the Board with a legal update.

Motion No Vote

Lisa Kramer, Finance Director

Bills Reviewed

Ms. Kramer reviewed bills with the Board.

It was noted a bill to Amazon on page 7 in the amount of \$77.98 is being pulled from the bills.

Motion by Kenworthy seconded by Tjosaas to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 318,566.51
13	Road and Bridge Fund	\$ 104,043.04
16	Environmental Quality Fund	<u>\$ 125,690.12</u>
	Total	\$ 548,299.67

Motion Adopted [Unanimous]

Jim Elmquist, County Administrator

2023 1st Quarter Financials Reviewed

Mr. Elmquist presented for the Board's consideration the first quarter's financials. The County Administrator noted that while it is difficult to gain a sense of a trend in the reports after the first quarter, line items have been noted in the report for the Board's understanding. The following information was shared:

Expenditures-

Building operations are showing 81% in expenditures for the year but this is primarily spending relative to the Highway building costs as the project comes to a close.

Revenue

As revenue in Land Records are showing at 44%, Ryan DeCook has indicated a concern this revenue may not keep up for the year and could result in a 10% shortfall at the end of the year. Mr. DeCook indicates higher interest rates are going to be the catalyst for this potential result.

Other General Government would show tax receipts at mid-year and at the end of the year so there is little revenue at this point in this line item until those are paid out by the Department of Revenue.

Overall

Cash balance/fund balance is strong as shown in the report.

The Board thanked Mr. Elmquist for the update.

Motion No Vote

Mr. Elmquist provided the Board with a County Administrator update.

Motion No Vote**Public Health Committee Report - Commissioner Tim Tjosaas**

Commissioner Tjosaas presented a summary of the Public Health Committee report and action items.

Request to Approve Public Health Donations

Public Health is requesting authorization to accept 5 boxes of 8 wooden puzzles (40 total) from Brandon DeBoom, Kasson, MN.

Commissioner Tjosaas offered the following resolution (#2023-22), seconded by Commissioner Kenworthy:

WHEREAS, the Dodge County Public Health Department has received donations from Brandon DeBoom; and

WHEREAS, the Dodge County Public Health Department wishes to accept this donation and utilize it for the purpose of distributing to family home visiting clients; and

WHEREAS, pursuant to Minnesota Statute 465.03, the county shall by resolution of the governing body adopted by a two-thirds majority of its members accept a grant or devise of real

or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.

NOW THEREFORE BE IT RESOLVED, that the Dodge County Board of Commissioners hereby accepts the following donation to be used for the Public Health Programs:

Brandon DeBoom, Kasson, MN	\$100.00
· 5 boxes of 8 puzzles (40 total)	\$100.00

Resolution Adopted [Unanimous]

Public Health Update

Commissioner Tjosaas provided the Board with an update on the following Public Health items:

- Update on CDC Workforce Grant: Dodge will receive about \$85,000 towards staff development.
- Public Health Emergency ends on 5/11.
- WIC waivers will be in place until 8/9/2023.
- COVID Vaccine will become commercialized later this year. People are encouraged to order at-home test kits before they are no longer free.
- Update on PH operations and staffing.

Motion No Vote

The County Attorney left the meeting at 10:22 a.m.

Administration Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen didn't have any meetings to report. Commissioner Kenworthy attended an Ice Arena meeting, a Steering Committee pre-meeting and a Community Foundation Information meeting. Commissioner Peterson attended a Wasioja Cemetery event, a Mental Health Board meeting and a Community Foundation presentation. Commissioner Tjosaas attended a virtual CLA audit interview for Fairview and a Semcac meeting. Commissioner Toquam attended a SCHA Finance meeting, a SCHA Compliance meeting, a SCHA Joint Powers Board meeting and a SCHA Marketing Committee meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

The Chair adjourned the meeting at 10:35 a.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on May 23, 2023 at 5:00 p.m.

MANTORVILLE FIRE DEPARTMENT

May 2023 General Members Meeting

Call to Order:

- The meeting was called to order at: 19:30

Member's in Attendance:

- JJ, Curt, Jeff, Dave, Rog, Paul, Don, Jim, Russ, Scott K., Steve, Travis, Joey, Kyle, Duke, Ryan, Logan, Tristan, Annika, Scott S.

Chief's Report:

- Responding SOG
 - Council approved update will update the file when Gretchen returns
 - No longer to use flashers when responding, we are to obey the traffic laws
 - Probationary members not to respond in personal vehicles
- EMR SOG
 - Working with Annabelle and Annika to get these in place with the new COVID guidelines sent out from SEEMS
- Reimbursements (MBFTE)
 - Reimbursements for the last year need to be turned in by the end of June. We have money on the table still from last year that is reimbursable
 - This should include anything after July 1st 2021.
- 2024 State School in Austin
 - The dates were released at the Region 15 meeting March 23-24
- Insurance Services Office (ISO)
 - I will be working with Worstman on reviewing our shortfalls with our last ISO assessment for 2021. This will prepare us on what we need to do before our next assessment.
 - This will include multiple topics to become better within
- Riverland and the Minnesota Fire Service Certification Board
 - Both need instructor/evaluators reach out to me if interested
- Raffle Tickets
 - These were ordered last week and I expect them to be dropped off to me this week. I will work with Gilbertson getting them out.
- Air Shore Lines
 - What all is needed to complete this, can we set a goal to get this project wrapped up asap?
- Gas Receipts
 - Make sure they are getting signed and turned in to the treasure's box

Assistant Chief:

- Donation to Relief From Youth Hockey
 - \$5,000 check will be presented right before June's training. I will send out a reminder for members to arrive early for a photo with their group.

Deputy Chief:

- ZVMA would like to have a multiple department training July 8th.

Fire Marshall:

- If anyone fills any tanks or pools please let the fire marshall know how many gallons you used.
- 2 Fire Calls
- 1 Fire
- 1 Fire Call (Canceled)
- Please keep track of water usage when filling pools and report to the city.

Training Officer:

- Angel is still in the process of finishing school. Annika is going to start soon.
- Ryan Passed Hazmat.
- Next month, looking at auto extrication training.
- Need to figure out more training to stay with in state regulations.

Equipment:

- Fire extinguishers that are on trucks need to be inspected.
- Two people that are still on probation were asking about turnout gear. Do we get them gear?

Vehicles:

- Betsy- In our Shed.
- Pumper 1- Heat valves have been replaced and heat pans have been removed. Foam is possibly leaking.
- Pumper 2 - Heat pans have been removed.
- Chevy Pick Up -
- Tanker 1 -Pump has been primed.
- Tanker 2 -
- Grass Rig -
- Rescue Truck - Pump has been primed. In need of oil change.
- New tanker is about to be painted by the body shop. They are ready to put the truck together.

First Responder's:

- Use the QR code when taking stuff out of the cabinets.
- Please fill out the survey that was emailed out by Annabelle.

Treasurer

- Bills: \$755.98
- Discussed bills
- Motion made by: Russ to pay bills as stated
- 2nd by: Jim

- Motion carries

New Business:

- Motion made to buy gear for probationary member by: Curt
- 2nd by: Jim
- Motion carries.
- Concord is willing to give us a deal on our marigold sausages.

Old Business:

-

Active Committees

- OSHA/Safety and Accountability: Paul, Russ, Travis, Ryan
- Radios: Paul, Rog, Ryan
- SOG'S: Paul, JJ, Russ, Steve, Rog
- Uniform's: Travis, JJ, Orion, Annabelle, Nate S., Ryan, Tristan
- Explorer program: Nate B., Nate S. Chloe, Kyle, Annika
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Jim, Nate S.

Point Report:

- Motion made by: JJ to approve the point report
- 2nd by: Russ
- Motion approved.

Clerk/ Calendar

- May 17 1800 Mantorville Socal
- **JUN Lunch: Annabelle, Dave, Travis B**
- Jun 6 1900 Officer Meeting
- Jun 7 1830 1st Wed Drill
- Jun 14 1830 1st Responder Training
- Jun 21 1800 Maintenance
1900 Food
1930 Members meeting

- Motion made to adjourn by: JJ
- 2nd by: Jim
Meeting Adjourned at: 19:57

Mantorville Chamber of Commerce

May 3, 2023

Greek Revival House

President Terry Eckstein called the May meeting of the Mantorville Chamber of Commerce to order.

In attendance were Bill Kinney, Lynnette Nash, Paul Larsen, Terry Eckstein, Lyle Hoaglund, Jason K. Wendy S., Mary Ann B., Lois Handcock, Paul Singleton, Jessica Schwering, Marilyn Lerman and Barbara Loquai.

Visitors: none

Agenda: Paul Larsen was added to the agenda.

The secretary's: The secretaries report was emailed to each member. Mary Ann Bucher made the motion to accept the secretaries report and seconded by Lyle Hoaglund. Motion Passed.

Treasure Report: A copy of the treasure report was passed out to each in attendance. There were some bills yet to be paid. Lyle Hoaglund made the motion to accepted the treasure report and seconded by Jason K. Motion passed.

Farmers Market- Will be in the Welcome Center for two more Saturdays and the May 20th it will start being out side.

Easter Egg Hunt: Terry explained about the add that was put in the paper for Easter. Paul Singleton explained that the candy that was given to the Stone Bridge Church was used and then the rest taken apart and the candy was sent to Solider in Romania. Barbara also took the other bags apart and the candy will go to be used at parades and the bubbles and stamps were saved for next year.

Spring Fling: Things are all set. Posters are all out. The Garden seminar will be on "Trees".

High Schools photos: Work night will be May 22, 2023 at the Greek Revival House.

Trolly- No new information at this time.

Cemetery Walk – Things are all set. More info to come. People need to help be tour guides and Greeters.

New Business: None – No major new business at this time.

Announcements: Cemetery Walk in Wasioja May 6th.

Marigold – A letter was sent to the business for help to pay for the marigolds. If you want help send you money to the MRA.

Terry reported that the KM Lions would like to serve a breakfast for the Chamber at one of our meetings.

Lyle Hoaglund reported that the city has a chance to annex some more property in to the city limits.

Secretary,

Barbara Loquai

City **mantorville**
 Date **5/1/2023** thru **5/31/2023**

<u>Agency</u>	<u>Incident_Nr</u>	<u>Location</u>	<u>LocCity</u>	<u>Activity</u>
K	202300001930	420 Bergman Dr	Mantorville	Assist Other Agency
S	202300003732	420 Bergman Dr	Mantorville	Ambulance Run
K	202300002000	320 Main St N	Mantorville	No Seat Belt In Use
S	202300003720	22 6th St E	Mantorville	Threats
S	202300003943	202 9th St W	Mantorville	Noise Complaint
S	202300003944	921 Jefferson St	Mantorville	Noise Complaint
S	202300003713	811 East St	Mantorville	Cell Call Open Line
S	202300003731	321 Main St N	Mantorville	Suspicious Activity
S	202300003199	21 5th St E	Mantorville	Traffic
S	202300003907	22 6th St E	Mantorville	Appreh/detention Orde
S	202300003933	22 6th St E	Mantorville	Appreh/detention Orde
S	202300004080	715 Clay St	Mantorville	Appreh/detention Orde
S	202300004042	420 Main St N	Mantorville	Ambulance Run
S	202300003345	22 6th St E	Mantorville	Public Assist
S	202300003872	22 6th St E	Mantorville	Suspicious Activity
S	202300003911	71 County Rd 21	Mantorville	Suspicious Activity
S	202300003966	611 East St	Mantorville	Residence/business Ck
S	202300004015	411 Bergman Dr	Mantorville	Cell Call Open Line
S	202300004018	606 Washington St	Mantorville	Cell Call Open Line
S	202300003381	405 5th St E	Mantorville	Civil
S	202300003812	22 6th St E	Mantorville	Agency History Check
S	202300003934	607 Golfview Ct	Mantorville	Disturbance
S	202300004041	414 9th St W	Mantorville	Alarm
S	202300003186	704 6th St W	Mantorville	Paper Service
S	202300003347	611 East St	Mantorville	Residence/business Ck
S	202300003650	406 Blanch St	Mantorville	Miscellaneous
S	202300003529	22 6th St E	Mantorville	Paper Service
S	202300003530	22 6th St E	Mantorville	Paper Service
S	202300003531	22 6th St E	Mantorville	Paper Service
S	202300003533	22 6th St E	Mantorville	Paper Service
S	202300003534	22 6th St E	Mantorville	Paper Service
S	202300003535	22 6th St E	Mantorville	Paper Service
S	202300003609	43 Leprechaun Ln	Mantorville	Paper Service
S	202300003695	321 Main St N	Mantorville	Suspicious Activity
S	202300003925	313 West St	Mantorville	Fraud
S	202300004066	605 Clay St	Mantorville	9-1-1 Hang Up Call
S	202300003209	402 Main St N	Mantorville	Fraud
S	202300003327	1108 7th St W	Mantorville	9-1-1 Hang Up Call
S	202300003332	22 6th St E	Mantorville	MN Prairie Assist
S	202300003394	616 Clay St	Mantorville	9-1-1 Hang Up Call
S	202300003557	701 Blanch St	Mantorville	Welfare Check
S	202300003610	22 6th St E	Mantorville	TEST Only-No Resp Needed

Total

42

PUBLIC HEARING NOTICE

Notice is hereby given that the Mantorville City Council will hold a public hearing on Monday, June 12, 2023 starting at 6:30 p.m. or as soon as reasonably practical thereafter, in the City Council Chambers, located at 21 5th Street East, Mantorville, Minnesota, to consider an application for variances from the following two sections of the City's Zoning Code, which are necessary to construct the requested single-family dwelling on the presently unaddressed property located at Dodge County PID 25.426.1991: Section 150.069(F) to allow a reduced building setback of approximately 10 feet along 7th Street West and zero feet along Adams Street; and Section 150.069(G) to allow the percentage of total lot area covered by a main building and accessory buildings to exceed 25%. All interested persons may attend the hearing and provide comments. Additional materials and information regarding the application can be requested or reviewed during business hours at City Hall, 21 5th Street East, Mantorville, MN. If you are unable to attend the meeting, written comments may also be submitted to the City Council prior to the public hearing via email (gretchen@mantorville.com) or dropped off or mailed to City Hall, 21 5th Street East, Mantorville, MN 55955. All written comments submitted prior to the public hearing will be presented to the City Council. Following the public hearing, the City Council will consider the application and make a decision regarding the same.

Gretchen Lohrbach
City Clerk Treasurer

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2023-16

**A RESOLUTION GRANTING A VARIANCE FOR CERTAIN
REAL PROPERTY LOCATED IN THE CITY**

WHEREAS, Ronald Pederson and Deborah Pederson (collectively, the “Applicants”) are fee owners of certain real property located in Mantorville, Minnesota, Dodge County PID 25.426.1991, which is legally described as follows

The West 100.00 feet of Block 30, FRANK MANTOR’S ADDITION, according to the plat thereof on file at the County Recorder’s Office, Dodge County, Minnesota.

(the “Property”); and

WHEREAS, the Applicants have made application to the City for variances to construct their desired single-family dwelling on the Property; and

WHEREAS, following a public hearing on May 22, 2023, the Applicants modified their original variance application, and a new depiction of the Applicants’ proposed single-family dwelling, including an attached garage and porch, is attached hereto as Exhibit A; and

WHEREAS, the Applicants now seek variances from the following sections of the City’s zoning regulations, which are necessary to construct their desired single-family dwelling on the Property: section 150.069(F) to allow building setbacks of 10 feet along 7th Street West and zero feet along Adams Street; and section 150.069(G) to allow the percentage of lot area covered by a main building and accessory buildings to exceed 25%; and

WHEREAS, on June 12, 2023, the Mantorville City Council held a second duly noticed public hearing on the modified application, at which time it again heard from those wishing to speak on the variances requested and reviewed any written testimony or information provided to the City regarding this matter; and

WHEREAS, the City Council hereby finds and determines the following:

- (a) The requested variances are in harmony with the purposes and intent of the City’s zoning regulations and are consistent with the comprehensive plan because such variances will allow for a reasonably sized single-family dwelling to be constructed on the Property;
- (b) The Applicants have proven to satisfy the “practical difficulties” standard, which is set forth in Minnesota Statutes Section 462.357, subdivision 6, paragraph (2), as the Applicants propose to use the Property in a reasonable manner not otherwise permitted by the zoning ordinance, especially in light of the width of the adjacent right-of-way and distance between the Property and existing roadways; the plight of the Applicants is due to circumstances unique to the Property, i.e. the Property is comprised of a smaller buildable lot that was not created by the Applicants; and the

variance requested will not alter the essential character of the locality, as it will result in a reasonably sized single-family dwelling in a residential area with similar structures and will not be constructed too close to existing roadways.

NOW THEREFORE BE IT RESOLVED, that the above findings are made part of this resolution and the City Council hereby approves and issues the variances for the Property, as requested, subject to all of the following conditions:

1. The Applicants shall construct a single-family dwelling and attached garage and porch, as depicted on Exhibit A attached hereto. Accordingly, the allowed setbacks for the Property along Adams Street and 7th Street West are reduced, but only to the extent depicted on Exhibit A, and the 25% lot coverage requirement is increased for the Property, but only to the extent depicted on Exhibit A. The variances approved herein shall be rendered null and void if construction of the proposed home does not commence within one year of the date of this resolution.
2. The Applicants and the Property shall remain in compliance with all applicable federal, state and local laws, rules, and ordinances.
3. All conditions of this approval must be complied with, shall run with the land, and shall not in any way be affected by the subsequent sale, lease or other change from current ownership of the Property.
4. The Applicants shall make reimbursement to the City for all costs incurred by the City in relation to the application, including, but not necessarily limited to, consulting fees incurred.
5. This resolution is subject to the condition that all representations, written and oral, made by the Applicants and their agents and representatives to the City contained in and concerning the Applicants' application for the variance must have been true, complete, and accurate at the time they were made, and that they remain true and accurate for the duration of the variance.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Clerk-Treasurer is hereby authorized and directed, *upon the satisfaction of condition #4 above*, to record a certified copy of this resolution with the Office of the County Recorder, Dodge County, Minnesota.

Adopted by the Mantorville City Council this 12th day of June, 2023.

Mayor

Attest: City Clerk-Treasurer

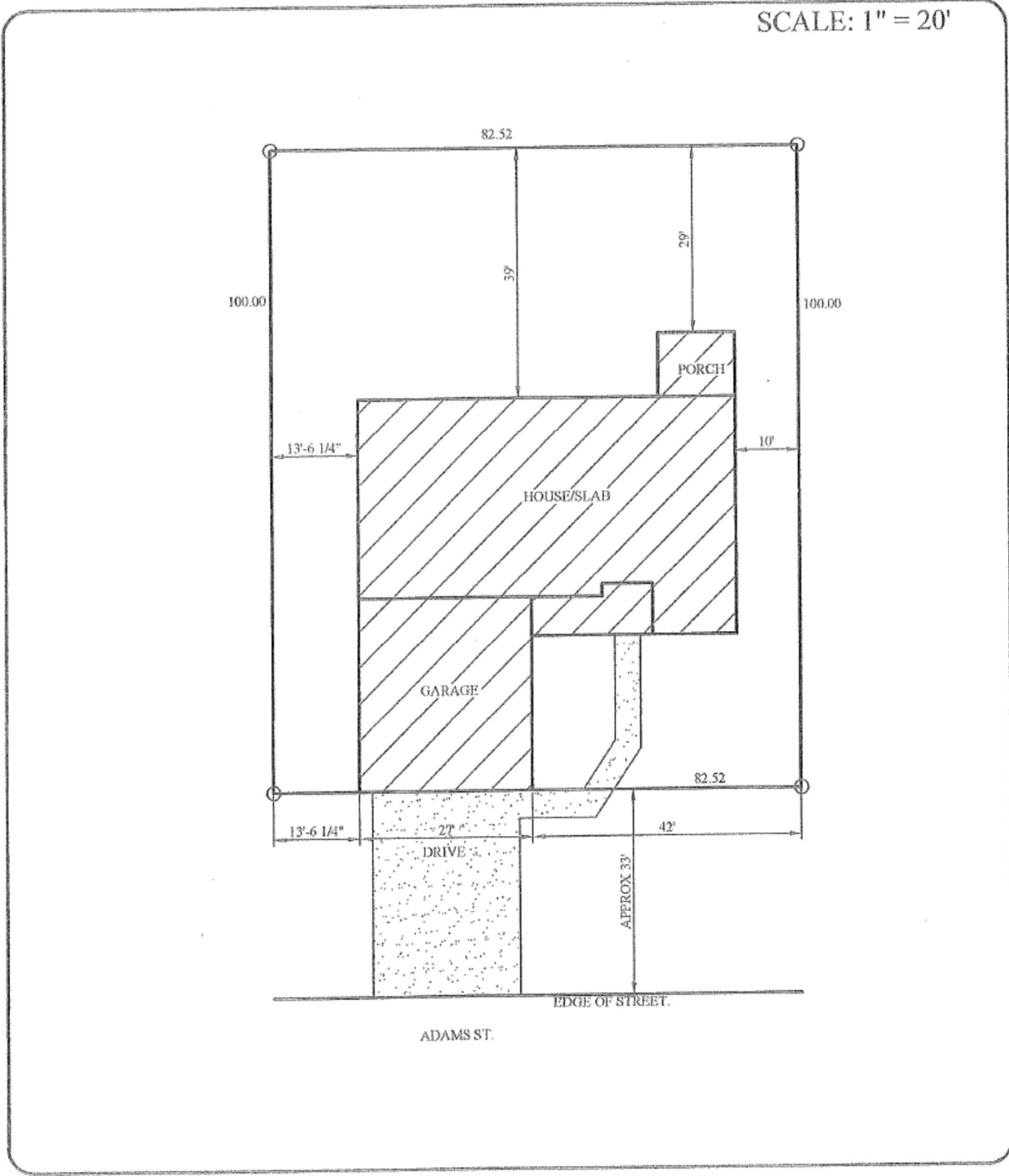
EXHIBIT A

**PROGRESSIVE PLAN
DESIGN LLP**
RESIDENTIAL ARCHITECTURE
714 County Rd 3 NW Byron MN 55820
(607)775-0677 progressiveplandesign@gmail.com

LOT, #PARCEL A BLK. #30
SUBDIVISION: FRANK MANTORS ADD.
CITY: MANTORVILLE STATE: MN
CONTRACTOR: EVANS CONSTRUCTION
CUSTOMER: PEDERSON



SCALE: 1" = 20'



2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com



June 8, 2023

City of Mantorville
21 5th Street East
Mantorville, MN 55955

RE: Mantorville, MN
2022 Street Improvements
Pay Request No. 2

Dear Gretchen:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend payment in the amount of \$19,494.00 to:

DeCook Excavating, Inc.
821 Country Club Rd SE
Byron, MN 55920

Please contact us if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink that reads 'Timothy A. Hruska'.

Timothy A. Hruska, P.E., L.S.

Enclosure

cc: Cory Felderman, WHKS (file)
John Allen, DeCook Excavating

2905 South Broadway
 Rochester, MN 55904
 Phone 507-288-3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 2022 Street Improvements
 Project No.: 9467.00
 Location: Mantorville, MN
 Contractor: DeCook Excavating, Inc.

Bid Price: \$386,832.25
 Date: Jun. 8, 2023
 Estimate #: 2
 % Complete: 90%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1	LS	\$35,000.00	0.55		0.55	\$19,250.00
2	Remove Bituminous Street Pavement	2555	SY	\$4.50	2,682		2,682	\$12,069.00
3	Remove Bituminous Driveway Pavement	181	SY	\$4.50	168		168	\$756.00
4	Remove Concrete Driveway Pavement	72	SY	\$12.00	200		200	\$2,400.00
5	Remove Concrete Walk	5	SY	\$12.00	0		-	\$0.00
6	Remove Watermain	564	LF	\$8.00	106		106	\$848.00
7	Adjust Gate Valve Box	1	Each	\$400.00	1		1	\$400.00
8	Adjust Manhole	1	Each	\$450.00	4		4	\$1,800.00
9	Excavation - Common	815	CY	\$18.00	815		815	\$14,670.00
10	Ditch Shaping	425	LF	\$10.00	200		200	\$2,000.00
11	Drive-Over Curb & Gutter	116	LF	\$42.00	109		109	\$4,578.00
12	6" Concrete Driveway	74	SY	\$78.00	164		164	\$12,792.00
13	6" Aggregate Driveway	40	SY	\$30.00	34		34	\$1,020.00
14	3" Bituminous Driveway	396	SY	\$34.00	235		235	\$7,990.00
15	Subgrade Preparation 12"	11	Sta	\$500.00	11		11	\$5,500.00
16	Geotextile Fabric Type 5	2935	SY	\$2.50	2,935		2,935	\$7,337.50
17	10" Aggregate Base Class 5	2935	SY	\$11.90	2,935		2,935	\$34,926.50
18	Type SP 12.5 Wearing Course Mix	604	Ton	\$112.00	711		711	\$79,632.00
19	Type SP 12.5 Non Wear Course Mix	604	Ton	\$110.00	688		688	\$75,680.00
20	Bituminous Reclamation	3104	SY	\$2.00	3,104		3,104	\$6,208.00
21	Bituminous Curb	570	LF	\$21.00	0	538	538	\$11,298.00
22	6" Hydrant	2	Each	\$5,950.00	1		1	\$5,950.00
23	6" Gate Valve	2	Each	\$2,250.00	1		1	\$2,250.00
24	8" Gate Valve	2	Each	\$2,400.00	2		2	\$4,800.00
25	F & I 4" PVC Watermain	66	LF	\$42.00	4		4	\$168.00
26	F & I 6" PVC Watermain	16	LF	\$48.00	16		16	\$768.00
27	F & I 8" PVC Watermain	498	LF	\$68.00	102		102	\$6,936.00
28	Watermain Fittings	340	Pound	\$12.00	258		258	\$3,096.00
29	Temporary Water	1	LS	\$6,000.00	1		1	\$6,000.00
30	Connect to Existing Watermain	4	Each	\$1,000.00	3		3	\$3,000.00
31	1" Water Service	1	Each	\$2,950.00	0		-	\$0.00
32	F & I 12" CMP, Class III	37	LF	\$68.00	0		-	\$0.00
33	Remove CMP	36	LF	\$50.00	35		35	\$1,750.00
34	Traffic Control	1	LS	\$2,000.00	0.95		0.95	\$1,900.00
35	Topsoil Borrow	217	CY	\$25.00	70		70	\$1,750.00
36	Turf Establishment	2602	SY	\$2.90	0	1,300	1,300	\$3,770.00
EXTRA	Driveover Curb & Gutter	47	LF	\$47.00	0	116	116	\$5,452.00
Total Work Completed								\$348,745.00

Less 5% Retainage \$17,437.25
 Less Previous Payments \$311,813.75

Net Payment this Estimate \$19,494.00

RESOLUTION NO. 2023-17
Resolution for Waiver of Municipal Consent

At a Meeting of the City Council of the City of Mantorville, held on the 12th day of June, 2023, the following Resolution was offered by _____ and seconded by _____ to wit:

WHEREAS, the Commissioner of Transportation has prepared a final layout for State Project 2007-44 on Trunk Highway 57, from the intersection of County Road 12 to 10th Street within the City of Mantorville for grading, bituminous surfacing, and ADA improvements; and seeks the approval thereof, as described in Minnesota Statutes 161.162 to 161.167: and

WHEREAS, said final layout is on file in the District 6 Minnesota Department of Transportation office, Rochester, Minnesota, being marked as Layout No. 1C, S.P. 2007-44, from R.P. 002+00.653 to 003+00.133; and

NOW, THEREFORE, BE IT RESOLVED that the City Council waives the municipal consent approval action, described in Minnesota Statutes 161.162 to 161.167, of the final layout for SP 2007-44 for the improvement of said Trunk Highway 57 within the corporate limits.

Upon the call of the roll the following Council Members voted in favor of the Resolution:

The following Council Members voted against its adoption:

ATTEST:

Mayor _____

Dated June 12, 2023

State of Minnesota
County of Dodge
City of Mantorville

I do hereby certify that the foregoing Resolution is a true and correct copy of a resolution presented to and adopted by the Council of the City of Mantorville, Minnesota at a duly authorized meeting thereof held on the 12th day of June, 2023, as shown by the minutes of said meeting in my possession.

City Clerk

Seal

Zumbrota Covered Bridge Disc Golf Course Advertisement Opportunities

WHAT IS DISC GOLF? WHY ADVERTISE?

- The idea of disc golf is similar to the idea of golf. Instead of clubs and balls like in regular golf, the playing equipment of disc golf features a wide variety of plastic frisbees that come in many different shapes and weights. Disc golf target corresponds to a ball golf's hole.
- The winner of a round of disc golf is the one who completed the course with the smallest amount of throws.
- One significant reason for the rapid growth of disc golf is the fact that it is inexpensive, healthy, and surrounded by nature.
- The Zumbrota Covered Bridge Park has had a yearly average of 600 rounds played with just the 9 Hole Course.
- With the expansion to 18 Holes it is expected to triple to 2400 rounds per year. That is a lot of advertisement for cheap!

\$125

TEE SIGN SPONSOR

There are 18 Tee Signs ready to have your business on them! \$125 gets you a 3.5x3.5in spot on a tee sign (36 available). This is yearly sponsorship that can be renewed.

\$100

MAIN SIGN SPONSOR

There is 1 Course Map Sign that every player will see! Get a 4x4in spot on the main sign (4x3ft) next to all other sponsors (15 available). This is a yearly sponsorship!

\$75

BASKET SPONSOR

There are 18 baskets ready to have your business on them! Get a 3x5in spot on the top band of the basket (18 available). This is a yearly sponsorship that can be renewed.

INTERESTED IN ADVERTISING?

COURSE COST

Purchase of Course Materials

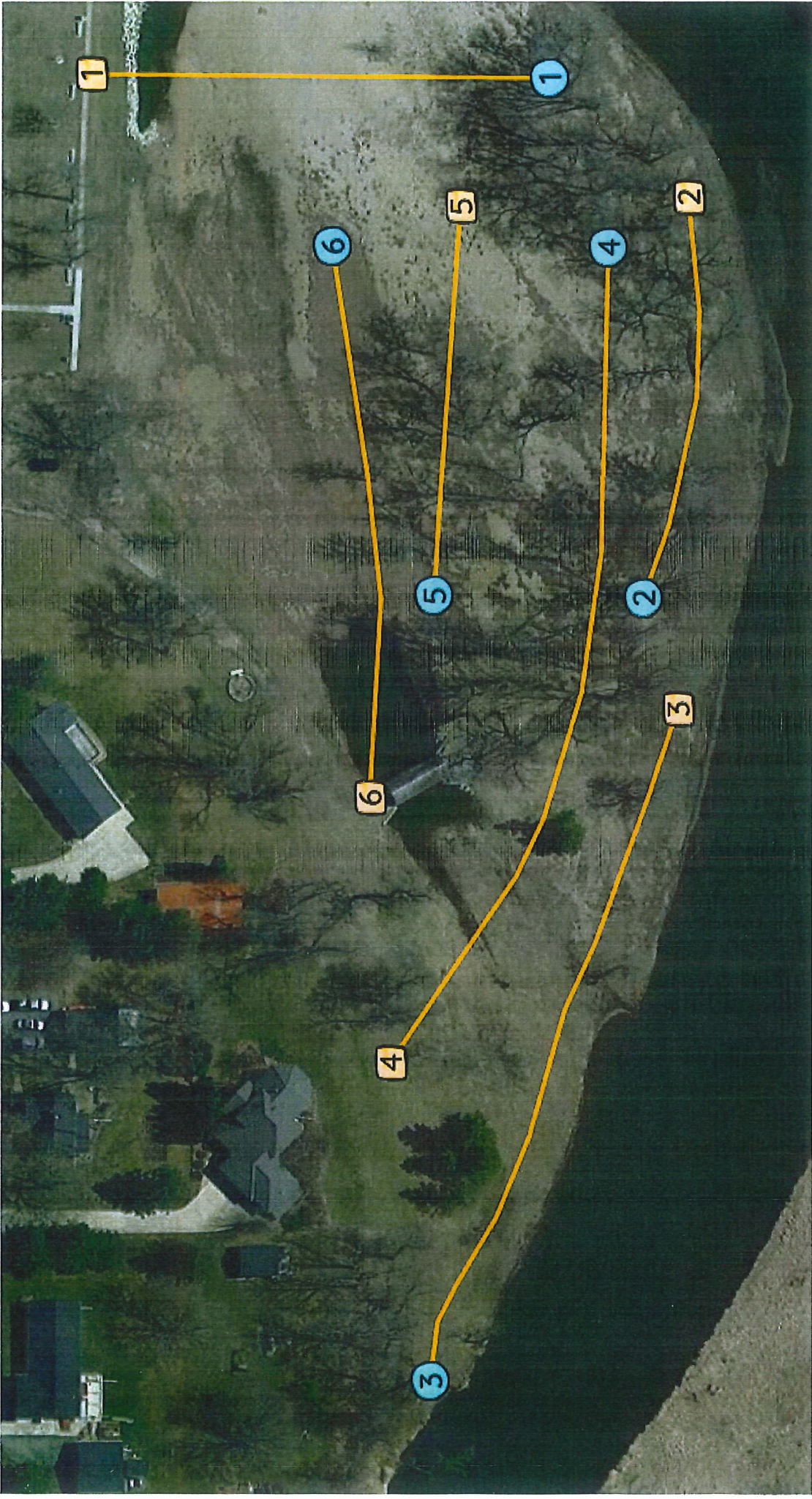
Details :

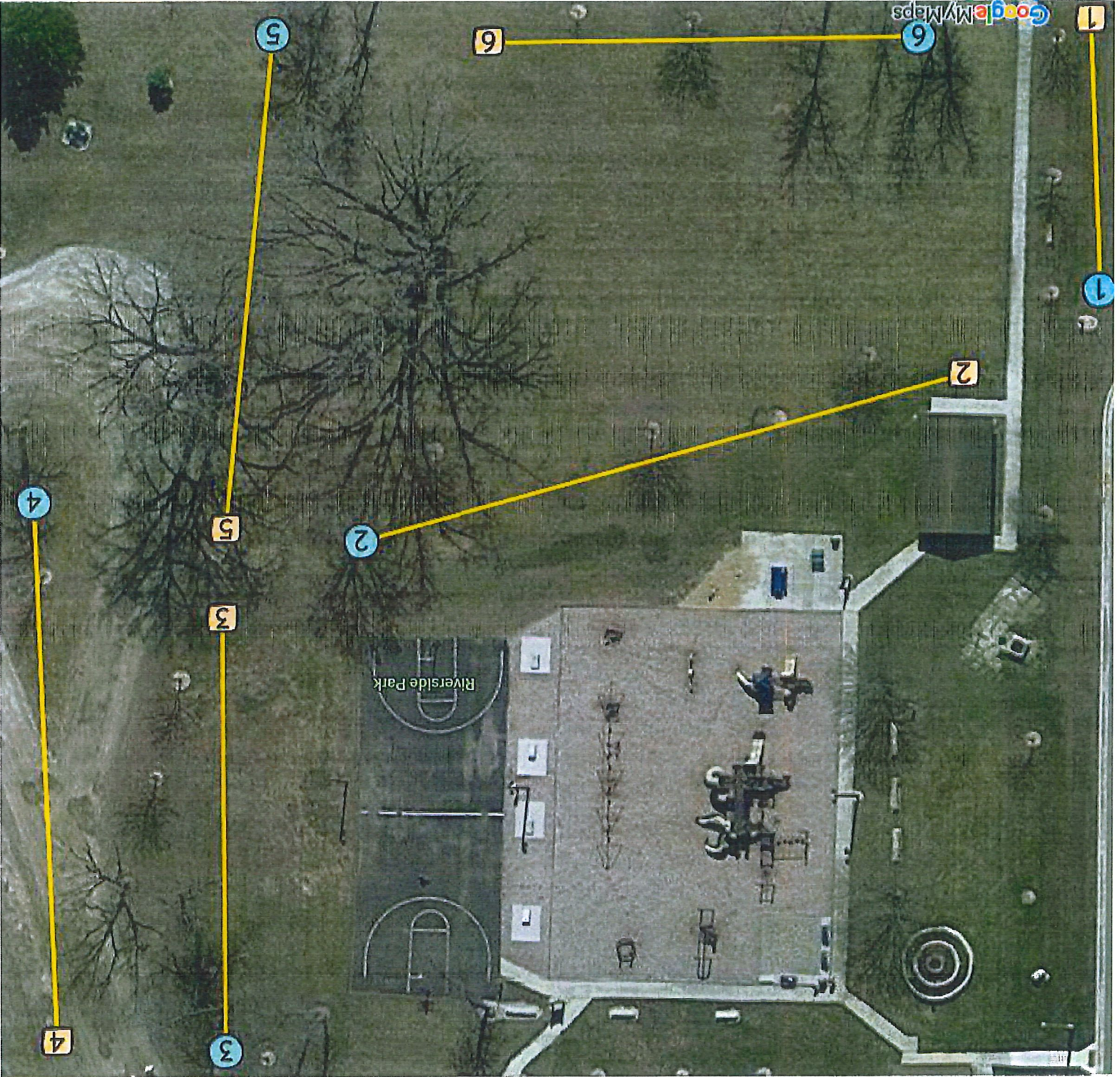
Baskets (\$125 x 12)	\$ 1500
Teepads (\$400 x 12)	\$ 4800
Teesigns (\$25 x 12)	\$ 300
Main Sign (\$250 x 1)	\$ 250

Total :

\$ 6,800

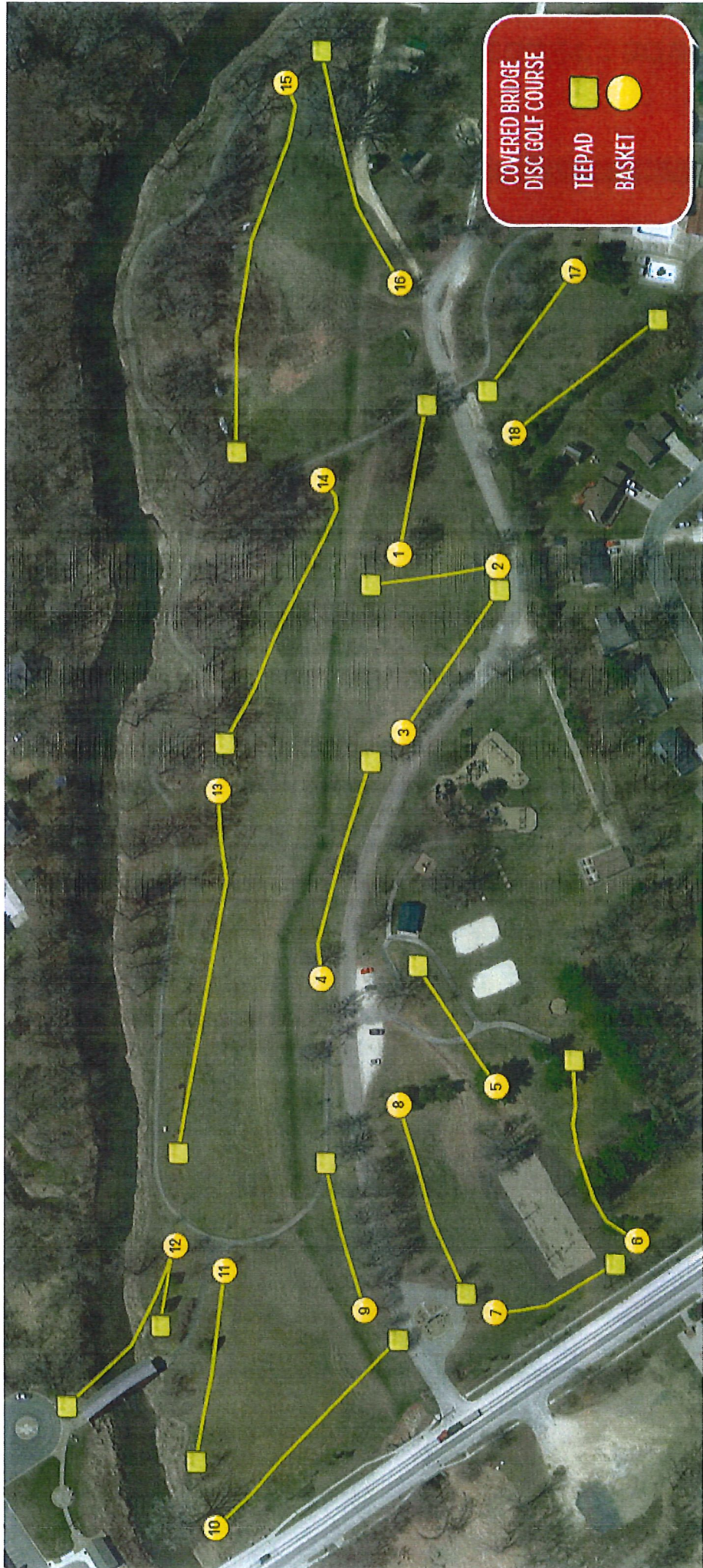
Goose Island Course



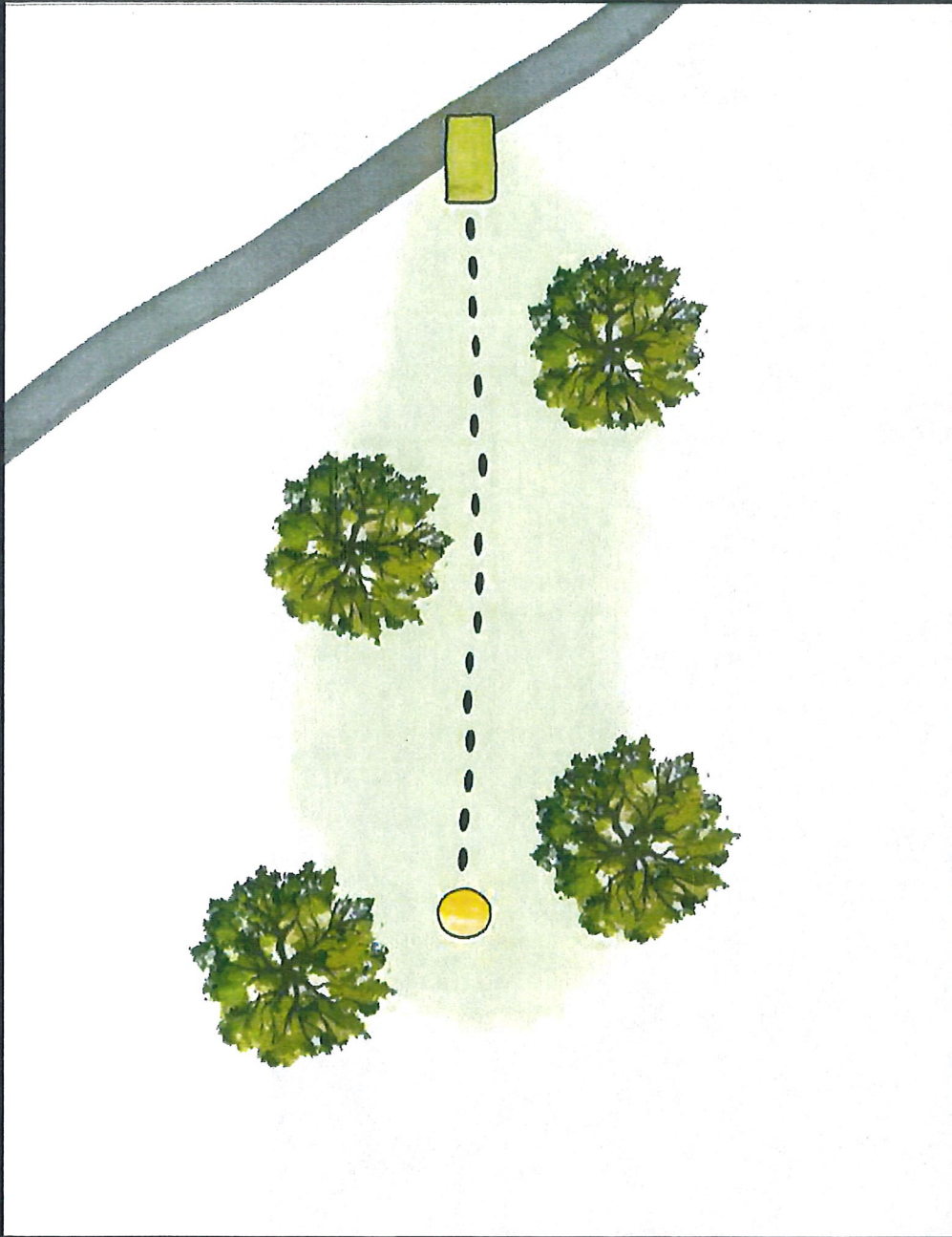


Riverside Course

Zumbrota's Main Map



Zumbrota Tee Sign



FAMILY DISC FARM EST. 2023
OOFTA & OOFDA
A graphic of three stylized pine trees.
189 FT
PAR 3
A large, bold, black downward-pointing arrow.
A KING'S WELCOME

Has 1 box that can be used for advertising





City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk-Treasurer
Date: June 12, 2023

Proposed Street Plan For Stagecoach Days

BACKGROUND INFORMATION:

The Stagecoach Committee was able to speak with the Park Board on Tuesday May 30th about possibly blocking off sections of 4th and Clay Streets.

On Clay Street, they would like to close off 4th to 5th Street all 3 days and 5th to 3rd Street on Saturday. They would also like to barricade HWY 57's turn to 4th Street. This would be opened for the tractor pull on Sunday from 8:00 am to 1:00 pm. There is also a dance and movie Friday night, but they probably will not need to close off the 2 blocks of Clay from 5th to 3rd Street and can just use cones.

ATTACHMENTS:

1. Map of streets and proposed road blocks.



- Red Barricades on 4th Street Will be removed Sunday.
- The Blue barricade would only be there Saturday.
- purple Barricade would only be there on Sunday.



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk-Treasurer
Date: June 12, 2023

Consumer Confidence Report

BACKGROUND INFORMATION:

Community water suppliers, such as the City of Mantorville, must prepare an annual water quality report, known as the Consumer Confidence Report, for their customers. This report tells our customers where their drinking water comes from, what's in it, and how they can help to protect it.

Enclosed is the City's Consumer Confidence Report for 2022. It must either be published in the newspaper, included in a newsletter, or mailed to all water customers. This year's report has been mailed to all of our water customers and will also be available on the City's website. The deadline for publishing is July 1, 2023.

By mailing the report to our customers, as well as publishing on the City's website, Staff believes that more customers will be reached.

STAFF RECOMMENDATION:

Informational only.

Mantorville 2022 Drinking Water Report

This report contains important information about your drinking water. Have someone translate it for you, or speak with someone who understands it.

Información importante. Si no la entiende, haga que alguien se la traduzca ahora.

Making Safe Drinking Water

Your drinking water comes from a groundwater source: a 750-foot-deep well that draws water from the Jordan aquifer.

Mantorville works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Joe Adams, Public Works Lead, at 507-635-5119 or joe@mantorville.com if you have questions about Mantorville's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Mantorville Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2022.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **pCi/l (picocuries per liter):** A measure of radioactivity.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ($\mu\text{g/l}$).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.

Monitoring Results – Regulated Substances

LEAD AND COPPER – Tested at customer taps.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead (09/01/20)	0 ppb	90% of homes less than 15 ppb	1.1 ppb	0 out of 10	NO	Corrosion of household plumbing.
Copper (09/01/20)	0 ppm	90% of homes less than 1.3 ppm	0.2 ppm	0 out of 10	NO	Corrosion of household plumbing.

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Combined Radium	0 pCi/l	5.4 pCi/l	2.6 pCi/l	N/A	NO	Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.						
Substance (Date, if sampled in previous year)	EPA’s Ideal Goal (MCLG or MRDLG)	EPA’s Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Haloacetic Acids (HAA)	N/A	60 ppb	3.9 ppb	N/A	NO	By-product of drinking water disinfection.
Total Trihalomethanes (TTHMs)	N/A	80 ppb	6.2 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.52 ppm	0.00 - 0.98 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

OTHER SUBSTANCES – Tested in drinking water.						
Substance (Date, if sampled in previous year)	EPA’s Ideal Goal (MCLG)	EPA’s Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.73 ppm	0.61 - 0.72 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to an optimal concentration between 0.5 to 0.9 parts per million (ppm) to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Monitoring Results – Unregulated Substances

In addition to testing drinking water for contaminants regulated under the Safe Drinking Water Act, we sometimes also monitor for contaminants that are not regulated. Unregulated contaminants do not have legal limits for drinking water.

Detection alone of a regulated or unregulated contaminant should not cause concern. The meaning of a detection should be determined considering current health effects information. We are often still learning about the health effects, so this information can change over time.

The following table shows the unregulated contaminants we detected last year, as well as human-health based guidance values for comparison, where available. The comparison values are based only on potential health impacts and do not consider our ability to measure contaminants at very low concentrations or the cost and technology of prevention and/or treatment. They may be set at levels that are costly, challenging, or impossible for water systems to meet (for example, large-scale treatment technology may not exist for a given contaminant).

A person drinking water with a contaminant at or below the comparison value would be at little or no risk for harmful health effects. If the level of a contaminant is above the comparison value, people of a certain age or with special health conditions - like a fetus, infants, children, elderly, and people with impaired immunity – may need to take extra precautions. Because these contaminants are unregulated, EPA and MDH require no particular action based on detection of an unregulated contaminant. We are notifying you of the unregulated contaminants we have detected as a public education opportunity.

- More information is available on MDH’s [A-Z List of Contaminants in Water](https://www.health.state.mn.us/communities/environment/water/contaminants/index.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/index.html>) and Fourth [Unregulated Contaminant Monitoring Rule \(UCMR 4\)](https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html) (<https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html>).

UNREGULATED CONTAMINANTS – Tested in drinking water.

Contaminant	Comparison Value	Highest Average Result or Highest Single Test Result	Range of Detected Test Results
Sodium*	20 ppm	9.05 ppm	N/A
Sulfate	500 ppm	27.1 ppm	N/A

*Note that home water softening can increase the level of sodium in your water.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women

may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Groundwater supplies 75 percent of Minnesota's drinking water, and is found in aquifers beneath the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water, and is the water in lakes, rivers, and streams above the surface of the land. Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Mantorville is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Mantorville is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
[Environmental Laboratory Accreditation Program \(https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam\)](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
[Point-of-Use Water Treatment Units for Lead Reduction \(https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html\)](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)

Learn more:

- Visit [Lead in Drinking Water \(https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html\)](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)
- Visit [Basic Information about Lead in Drinking Water \(http://www.epa.gov/safewater/lead\)](http://www.epa.gov/safewater/lead)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Common Sources \(https://www.health.state.mn.us/communities/environment/lead/fs/common.html\)](https://www.health.state.mn.us/communities/environment/lead/fs/common.html).

Water systems have ongoing infrastructure, operations and maintenance costs in supplying safe drinking water, and many are implementing additional efforts to help insure health equity and manageable water bills with:

- Turn the faucet off while brushing teeth.
- Shower instead of bathing to reduce water use.
- Fix running toilets by replacing flapper valves.
- Run full loads of laundry and use a minimal water use setting.
- Our water system partners with others to help consumers with limited resources make payments to their water bills.
- Contact us to learn more.



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk-Treasurer
Date: June 12, 2023

Project and Expenditure Report for the American Rescue Plan Act

BACKGROUND INFORMATION:

The City of Mantorville received \$64,019.30 plus a redistributed amount of \$2,096.46 in 2021 and received the same amounts in 2022, for a total of \$132,231.52.

The Department of Treasury requirements include submission of a Project and Expenditure Report for the period of March 2022 through March 2023. This report was completed and submitted by the City Clerk to the Department of Treasury. The report is enclosed for Council review.

ATTACHMENTS:

1. State and Local Fiscal Recovery Funds Compliance Report – Annual March 2023

SLFRF Compliance Report - MN0474 - P&E Report - 2023

Report Period : Annual March 2023

Recipient Profile

Recipient Information

Recipient UEI	DUW1QVTAWDF7
Recipient TIN	410850501
Recipient Legal Entity Name	Mantorville City, MN
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	"21 5th Street West, PO Box 188"
Recipient Address 2	
Recipient Address 3	
Recipient City	Mantorville
Recipient State/Territory	MN
Recipient Zip5	55955
Recipient Zip+4	
Recipient Reporting Tier	Tier 5. Metropolitan cities and counties with a population below 250,000 residents that are allocated less than \$10 million in SLFRF funding, and NEUs that are allocated less than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	12/31/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

Project Overview

Project Name: 2022 Expenditures

Project Identification Number	2022
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed
Total Cumulative Obligations	\$45,316.68
Total Cumulative Expenditures	\$45,316.68
Current Period Obligations	\$45,316.68
Current Period Expenditures	\$45,316.68
Project Description	SLFRF Funds used for Laserfiche for 2 people for paperless information storage, electric updates at Riverside Park, 3rd Street ditch project, Forks for CAT loader, Tires for skid loader, Repair street sweeper broom, TV and wall mount for informational viewing in Council chambers, ADA compliant door in Fire Hall training room, Deep clean of carpet in the Council chambers.

Project Name: 2021 Project 6.1 Revenue Replacement

Project Identification Number	2021-1
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed
Total Cumulative Obligations	\$31,400.00
Total Cumulative Expenditures	\$31,400.00
Current Period Obligations	\$31,400.00
Current Period Expenditures	\$31,400.00
Project Description	SLFRF funds used for City needs including LED bulbs in Fire bays, air compressor and electrical work in Fire Department, blockwork at City Hall basement door to prevent future flooding (i.e., 2019 flood), electrical service to City park, and watermain project on Walnut Street.

Report

Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	\$132,231.52
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	City needs for building maintenance, planning, park services and watermain project

Overview

Total Obligations	\$76,716.68
Total Expenditures	\$76,716.68
Total Adopted Budget	\$0.00
Total Number of Projects	2
Total Number of Subawards	0
Total Number of Expenditures	0

