



Trail to the Past. Road to the Future.

LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING

**MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, APRIL 24, 2023
6:00 PM**

The Local Board of Appeal and Equalization will be held from 6:00 pm to 6:30 pm. Anyone wishing to contest their 2023 valuation for taxes payable in 2024 should plan to attend during this time.

- 1. Call to Order**
- 2. Local Board of Appeal and Equalization**
- 3. Adjourn**

CITY COUNCIL MEETING

**MANTORVILLE CITY COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, APRIL 24, 2023
6:30 PM OR IMMEDIATELY FOLLOWING**

THE LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING

- 4. Call to Order**
- 5. Pledge of Allegiance**
- 6. Adopt the Agenda**
- 7. Consent Agenda**
 - A.** Regular City Council Meeting Minutes of April 10, 2023
 - B.** Accounts Payable Claims List
 - C.** EDA Minutes 02.07.23
 - D.** EDA Minutes 03.07.23
 - E.** 03.28.23 County Board Regular Draft Minutes
 - F.** 2023 MDH Cyanide Monitoring Results
 - G.** 2023 MDH Water Report
- 8. Proclamations, Presentations and Recognitions – *No Items***
- 9. Public Concerns**

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

10. Public Safety Update – No Items

11. Public Hearing

- A. Public Hearing Regarding Annexing Certain Lands from Mantorville Township – Petition from David Wilcox
 - 1) Ordinance No. 2023-06 Annexing Certain Lands from Mantorville Township
 - 2) Resolution No. 2023-14 Authorizing Publication of Ordinance by Title and Summary

12. Old Business/New Business

- A. **New Business**
 - 1) Dan Scholz at 314 Bergmann is submitting a Dodge County Septic System Permit Application For Approval
 - 2) Patty Hanson Mobile Ice Cream Truck Permit Application

B. Old Business – No Items

13. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

14. Reports

- A. Public Works Report
 - 1) Sanitary Manhole Bids
- B. City Clerk Report
 - 1) Xcel Bridge Lights Cost
- C. Consultant Report
- D. Committee Reports
Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Township
- E. Councilmember Reports
- F. Mayor’s Report

15. Executive Session – No Items

16. Adjourn

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>April 25, 2023</i>	<i>6:30 pm</i>	<i>Regular Parks & Recreation Committee Meeting</i>
<i>May 2, 2023</i>	<i>6:30 pm</i>	<i>Economic Development Authority Meeting</i>
<i>May 8, 2023</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>May 17, 2023</i>	<i>7:30 pm</i>	<i>Mantorville Fire Dept General Members Meeting</i>
<i>May 22, 2023</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>May 29, 2023</i>	<i>City Offices Closed in Observance of Memorial Day</i>	
<i>May 30, 2023</i>	<i>6:30 pm</i>	<i>Regular Parks & Recreation Committee Meeting</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk-Treasurer
Date: April 24, 2023

Local Board of Appeal & Equalization

BACKGROUND INFORMATION:

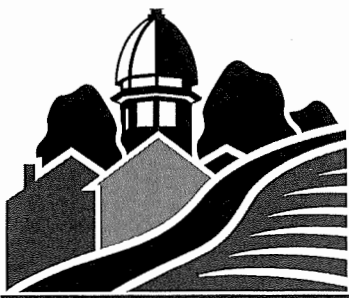
The Dodge County Assessor's Office will be in attendance at tonight's Local Board of Appeal & Equalization (LBAE) meeting. A packet will be provided by the County Assessor to Council at the meeting. The Assessor's Office encourages taxpayers to speak with their office first. If there are any preliminary agreements, those changes will be presented to the Local Board as an Assessor Recommendation. This is not always the case, which is when the Local Board is important.

General rules of the LBAE meeting:

- All appeals will be heard by the City Council before a ruling is made.
- Everyone should remain civil and open minded.
- The burden of proof is on the taxpayer, so they must be prepared to present an appeal.
- The Assessor's Office must be in attendance and make record of adjustment and provide clarification to the Local Board.
- The purpose of the meeting is to discuss value and/or classification (no tax appeals).
- The scheduled meeting is for the valuation listed on the 2023 valuation notice **payable 2024**.
- Taxpayers who refuse a property inspection/review are not allowed to appeal.
- If the City Council chooses not to make a change, the taxpayer is allowed to present their appeal to the Dodge County Board of Appeal & Equalization (CBAE) on Tuesday, June 27, 2023 at 6:30 pm (by appointment only).

STAFF RECOMMENDATION:

The City Council must hold the Local Board of Appeal & Equalization meeting to hear from residents regarding their property valuations.



DODGE COUNTY
Historic. Vibrant. Rural.

LAND RECORDS DEPARTMENT

721 Main Street North
Mantorville, MN 55955-2205
Assessor: (507) 635-6245
Recorder: (507) 635-6250
Fax: (507) 635-6265
Toll-Free: (888) 600-5169

Date: February 2, 2023

To: Township & City Officials

From: Ryan DeCook, Dodge County Assessor

Subject: Board of Appeal & Equalization

Enclosed are the 2023 Assessment Notice to post and the Notice of Local Board of Appeal and Equalization Date for the meeting in your jurisdiction.

The Minnesota Department of Revenue understands that "posting" typically occurs in the city or town hall, while "publishing" typically occurs in the local newspaper of the jurisdiction or county.

The town or city clerk must publish and post the notice of the meeting at least ten days before the day of the meeting.

If you have further questions or concerns, please contact our office at (507) 635-6245.

OFFICE OF COUNTY ASSESSOR

TO THE City Clerk OF THE **City of Mantorville**

DODGE COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN, That Monday, April 24, 2023 at 6:00 pm has been fixed as the date and time for the meeting of the Board of Appeal and Equalization in your City for said year. This meeting should be held in your office as provided by law.

Pursuant to the provisions of Minnesota Statutes Section 274.03, you are required to give notice of said meeting by publication and posting, not later than ten working days prior to the date of said meeting.

Given under my hand this 2nd day of February, 2023



Ryan DeCook
Dodge County Assessor
Dodge County, Minnesota

Important Information Regarding Property Assessments

This may affect your 2024 property tax payments.

The Board of Appeal and Equalization of the City of Mantorville will meet:

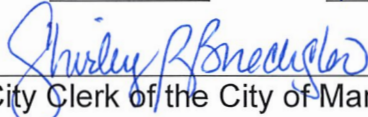
Date/Time: Monday, April 24, 2023 at 6:00 pm

Location: City Hall

The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you disagree with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board will review your assessments and may make corrections as needed. Generally, you must appeal to the local board before appealing to the county board of appeal and equalization.

Given under my hand this 6th day of February, 2023



City Clerk of the City of Mantorville

IMPORTANT INFORMATION REGARDING PROPERTY ASSESSMENTS

This may affect your 2024 property tax statements

The Board of Appeal and Equalization of the City of Mantorville will meet on Monday, April 24, 2023 at 6:00 pm in the Mantorville City Council Chambers. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you disagree with the valuation or classification after discussing it with your assessor, you may appear before the Local Board of Appeal and Equalization. The Board will review your assessments and may make corrections as needed. Generally, you must appeal to the Local Board before appealing to the County Board of Appeal and Equalization.

Given under my hand this 6th day of February 2023.

Shirley R Buecksler
City Clerk Treasurer

City of Mantorville
Regular City Council Minutes, 2023
April 10, 2023



1. Call to Order

Mayor Bradford called the meeting to order at 6:30pm.

Present: Mayor Chuck Bradford

Councilmembers:

Lyle Hoaglund
Jeffrey Ingalls
Greg Rud

Absent: Jessica Bradford

Others Present: City Clerk-Treasurer Gretchen Lohrbach
Fire Chief Duke Harbaugh
Sheriff Deputy Tyler Brewer
Prosecuting Attorney David Jacobsen – Jacobsen Law Firm
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

City Clerk Gretchen Lohrbach asked to add the Fire Chief's report to Public Safety.

Motion was made by Councilmember Rud and seconded by Councilmember Ingalls.

Motion carried: 4 ayes / 0 nays

4. Consent Agenda

Motion was made by Councilmember Ingalls and seconded by Councilmember Rud to approve the Consent Agenda, as presented:

- A. Regular City Council Meeting Minutes of March 27, 2023
- B. Accounts Payable Claims List
- C. Dodge County Commissioners Meeting Minutes of March 14, 2023
- D. Chamber of Commerce Meeting Minutes of March 1, 2023

Motion carried: 4 ayes / 0 nays

5. Proclamations, Presentations and Recognitions

A. Mayor Bradford proclaimed April 28, 2023 as Arbor Day in the City of Mantorville.

In his written proclamation, Mayor Bradford urges citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. Also, to plant trees to gladden the heart and promote the well being of this and future generations.

B. Presentation by David Jacobsen, Prosecuting Attorney – Jacobsen Law Firm

Attorney David Jacobsen introduced himself and described his role as the Prosecuting Attorney for the City of Mantorville. He has been the City’s prosecuting attorney since 2014.

By Minnesota Statute, they handle adult petty misdemeanors, traffic violations, criminal offences, disorderly conduct, and assaults within the city limits. Anything outside the city limits is handled by the County Attorney. Adult felonies and juvenile offences are handled by the County Attorney as well.

2022 was a pretty slow year (17 offences) compared to previous years (usually 20-25 offences) and no trials. Most cases moved through quickly; 14 were resolved by the end of the year.

City budget for Jacobsen Law Firm is set at \$6,000.00, but usually comes in under budget at the end of the year. Fine revenue was \$1100.00 for the year which is \$580.00 less than last year. The City get 2/3 of baseline.

In the future, he urged Councilmembers and others to reach out to him or City Clerk Lohrbach if they have any questions.

Councilmember Hoaglund asked how much of a \$35.00 snow parking violation ticket goes to the City. Attorney Jacobsen said it’s very little because the County surcharge is around \$12.00.

Attorney Jacobsen said that most of what he does isn’t punitive, but education. He wants people to be informed of the ordinances. The City has a good working relationship with the Dodge County Sheriff’s Office and they are good at educating offenders first.

City Council thanked Attorney Jacobsen for his presentation.

6. Public Concerns

A. The following citizen(s) addressed the Council:

- 1) Bill Reding asked Public Works Lead Joe Adams when Snow Contracting would be fixing his ditch. Adams said he has not spoken with them yet, but they will be

working on it in the spring. Reding also asked when the 5th Street ditch will be taken care of and Adams said it would be in the next couple of weeks. Adams also said the bio log on 6th Street and Walnut street will be removed tomorrow.

- 2) Jess Speltz would like to urge the Council to pass Ordinance No. 2023-10 regarding the golf carts and noise that was tabled at the last meeting. She feels the noise section is a bit vague, but thinks it would be a step in the right direction. She also did some research and reached out to the State. They have guidelines for noise set out and if necessary, said they would be willing to help Mantorville put together enforceable guidelines that could be easily understood. There are also decibel meters available to evaluate noise. Councilmember Ingalls asked if we have decibel meters and Speltz said the State rents them out for law enforcement to use. The decibel levels would be read 50 feet back from the property line of the property where noise is coming from.

7. Public Safety Update

- A. There are different zones now because the Sheriff's Department has added 2 full-time deputies.
- B. Fire Chief Duke Harbaugh said there were 5 medical calls in the last month, one was a motor vehicle accident off the road.

Big Iron donated \$500.00 to Mantorville Fire Dept. Relief.

There is mandatory training every other year that they will be going to next Tuesday.

They are working right now on Standard Operating Guidelines involving responding in your personal vehicles. He will bring the results of their vote on this to the Council Meeting on May 8th.

First Responder Captains are meeting on Tuesday. They will be discussing Mayo Clinic's updated COVID policies so that they can update theirs.

Three sets of turn-out gear were ordered. They are looking into a grant from the State that will pay for two of them.

The new Truck is back from paint and they are starting to build the tank. Also, they are looking into a grant from the DNR to get hoses for the truck because they are useful in a grass fire.

8. Public Hearings – No Items

9. Old Business/New Business

A. New Business – No Items

B. Old Business – City Clerk-Treasurer Salary

- 1) Councilmember Rud and Councilmember Bradford did some research on different salary ranges.

Councilmember Hoaglund suggested a salary of \$60,000.00 starting from April 1st and after a 6 month probationary period and positive performance review, granting her an additional \$5,000.00.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Ingalls.

Motion carried: 4 ayes, 0 nays

10. Tabled Items.

- A. Motorized Golf Carts; Ordinance No. 2023-05 and Resolution No. 2023-10 – tabled for discussion

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to pull this item from the table:

Motion carried: 4 ayes/ 0 nays. This item is now off the table and open for discussion.

Councilmember Ingalls says passing this ordinance makes sense because it gives the Sheriff's office the ability to enforce it. ATV's and UTV's are already licensed. Also, the noise section is a step in the right direction.

Motion made by Councilmember Rud and seconded by Councilmember Ingalls to pass the following ordinance that will become part of the official records:

ORDINANCE NO. 2023-05

AN ORDINANCE AMENDING CHAPTERS 70 & 95 OF THE CODE OF
ORDINANCES OF THE CITY OF MANTORVILLE REGARDING MOTORIZED
GOLF CARTS AND PUBLIC NUISANCES

Motion carried: 4 ayes, 0 nays.

Motion made by Councilmember Rud and seconded by Councilmember Hoaglund to pass the following resolution that will become part of the official records:

RESOLUTION NO. 2023-10

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 2023-05 BY TITLE AND SUMMARY

Motion carried: 4 ayes, 0 nays.

11. Reports

A. Public Works Report

- 1) Public Works Lead Joe Adams received two bids for street sweeping:
Durst's Pumper Service - \$2087.00
S. L. Contracting - \$2100.00

Councilmember Rud motioned and Councilmember Ingalls seconded to go with the bid from Durst's Pumper Service:

Motion carried: 4 ayes, 0 nays.

- 2) MK Services from Owatonna came out and gave Adams a demonstration of the hot water pressure washer. He would like to get a 100 ft hose for cleaning playground equipment. Total cost would be \$5415.00. We could use ARPA funds for this.

Councilmember Ingalls motioned and Councilmember Rud seconded to purchase the hot water pressure sprayer from MK Services:

Motion carried: 4 ayes, 0 nays.

- 3) Boyum is working on removing the trees, some were taken out last week.
- 4) Baseball starts tomorrow night at Mantor Field.
- 5) Councilmember Ingalls said that there is glass broken in one of the windows at the shop. He said it currently has foam over it, but would like to see the glass fixed or a board over it.

B. City Clerk Report

- 1) Local Board of Appeal and Equalization meeting is Monday, April 24 at 6:00pm before the Regular Council Meeting at 6:30pm.
- 2) The meeting with the auditors is Friday April 28th at 10:30am. Would like 1 or 2 Councilmembers present. Mayor Bradford said he would be able to attend. Councilmember Ingalls said he could attend if the meeting is not that long. City Clerk Lohrbach said she would find out how long the meeting will be.
- 3) Deputy City Clerk Position

Candidate #1 would be a good fit for Deputy City Clerk. She has a strong work ethic, experience with data entry and protection, scheduling, customer service, and multitasking. Councilmember Ingalls was able to interview her also and mentioned that she is a very strong candidate and enthusiastic about the position. She is moving to Dodge Center so she will be closer. She is currently attending college

for Information Technology. The Personnel Committee recommends hiring Candidate #1.

Councilmember Ingalls motioned and Councilmember Hoaglund seconded to extend an offer of employment to Candidate #1 for the position of Deputy City Clerk:

Motion carried: 4 ayes / 0 nays.

City Clerk Lohrbach will make sure to mention the 6 month probationary period.

C. Consultant Report – *No report*

D. Committee Reports

- 1) Chamber – Councilmember Hoaglund said the Easter Egg Hunt at Riverside Park was successful. The next event is Spring Fling, May 20th.
- 2) Economic Development Authority – Mayor Bradford said they are looking into 6-7 grants. Did receive one for \$3,000.00. Alexandria Slocum from CEDA is checking into a couple more including one that just popped up. EDA approved \$500.00 toward the fireworks display at Marigold Days.
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association – Meets tomorrow night.
- 8) Park Board – Went over some budget items at last meeting and will be doing a walk-thru of the parks at the next one. Next meeting will be at 6:00pm Tuesday April 25th.
- 9) Personnel
- 10) Fire Relief
- 11) Township – Councilmember Hoaglund said Councilmember Bradford attended the last one and he will be attending the next one.

E. Councilmember Reports

Councilmember Ingalls was wondering what will be done about the bare areas on 5th Street. Public Works Lead Adams said they will be hydroseeding it and the bio ring will be taken out.

Councilmember Ingalls also said there are some things going on with the Mantorville Brewing Building. Trash and kegs are ending up down in the water. The building also may not be salvageable as the electric wires have been clipped and the gas has been turned off for a very long time. The corner of the building is also eroding and the stream actually runs underneath the corner now which makes the building unstable and it could be dangerous. City Clerk Lohrbach and Mayor Bradford will draft a letter to the owner regarding these issues.

Councilmember Hoaglund would like to set up a meeting with City Engineer Tim Hruska, Xcel Energy, and MNDOT before we decide on streetlight ownership and design. The residents want to be able to put Christmas Decorations on the poles. City Clerk Lohrbach will reach out to Hruska and let him know of the Council's request. City Clerk Lohrbach will also find out the energy costs for the bridge lights.

F. Mayor's Report

Will be restarting publication of the blog. Also, spring is here with possible flooding, and the dam is not a safe place to be playing. We have an ordinance against this and the Sheriff's Office enforces it.

12. Adjourn

Motion was made by Councilmember Rud and seconded by Councilmember Ingalls to adjourn the meeting at 7:30 p.m.

Motion carried: 4 ayes / 0 nays. Meeting adjourned.

MANTORVILLE, MN

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Payments

Current Period: April 2023

Payments Batch 042123PAY		\$28,744.49	
Refer	0	-	
Invoice			
Transaction Date	4/21/2023	Citizens State Bank 10100	Total
Refer	0 <u>ZOLL MEDICAL CORPORATION</u>	-	
Cash Payment	E 101-42200-311 First Responder Train/E	AED 3 Battery Pack	\$185.76
Invoice	3679997	4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$185.76
Refer	0 <u>FIRE SAFETY USA, INC</u>	-	
Cash Payment	E 101-42200-240 Tools and Minor Equipm	Great Wall Tuffkote Finish	\$3,645.00
Invoice	169820		
Cash Payment	E 101-42200-570 Capital Outlay	Honeywell Viper Coat	\$8,000.00
Invoice	170582		
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$11,645.00
Refer	0 <u>BATTERIES PLUS</u>	-	
Cash Payment	E 101-42200-240 Tools and Minor Equipm	6V 12AH LEAD	\$74.50
Invoice	P60528476	4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$74.50
Refer	0 <u>KRAMER, KURT</u>	-	
Cash Payment	E 101-42200-212 Motor Fuels	Fuel For Pick-up	\$45.50
Invoice		4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$45.50
Refer	0 <u>VERIZON WIRELESS</u>	-	
Cash Payment	E 101-42200-321 Communications Phone/	Fire Payment	\$54.64
Invoice	9928495722	4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$54.64
Refer	0 <u>BOUND TREE MEDICAL, LLC</u>	-	
Cash Payment	E 101-42200-311 First Responder Train/E	Adult & Ped AED	\$300.76
Invoice	84876671	4/24/2023	
Cash Payment	E 101-42200-311 First Responder Train/E	Adult & Ped AED	\$300.75
Invoice	84883193	4/24/2023	
Cash Payment	E 101-42200-240 Tools and Minor Equipm	Streamlight battery	\$69.90
Invoice	170768	4/24/2023	
Cash Payment	E 101-42200-240 Tools and Minor Equipm	Rescue Auger	\$1,113.95
Invoice	170312	4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$1,785.36
Refer	0 <u>MSFDA - TREASURER</u>	-	
Cash Payment	E 101-42200-433 Dues and Memberships	Annual Dues	\$50.00
Invoice		4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$50.00
Refer	0 <u>NOLTE, ROGER</u>	-	
Cash Payment	E 101-42200-321 Communications Phone/	Text Message Service from Clicksend.com	\$100.00
Invoice		4/24/2023	
Transaction Date	4/21/2023	Citizens State Bank 10100	Total \$100.00

MANTORVILLE, MN

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Payments

Current Period: April 2023

Refer	0	<u>WEISER PRECAST STEPS</u>	-				
Cash Payment	E 101-43100-212	Motor Fuels		Containment 1000 gallon fuel tank			\$941.00
Invoice	53801	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$941.00
Refer	0	<u>ON SITE SANITATION</u>	-				
Cash Payment	E 603-45183-400	Repairs & Maint Cont (G		Restroom & Sanitizers			\$11.28
Invoice	0001513739	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$11.28
Refer	0	<u>ON-SITE COMPUTERS, INC</u>	-				
Cash Payment	E 101-41500-300	Professional Srvs (GEN					\$303.00
Invoice	CW85333	4/24/2023					
Cash Payment	E 601-49400-300	Professional Srvs (GEN					\$12.00
Invoice	CW85333	4/24/2023					
Cash Payment	E 101-41500-300	Professional Srvs (GEN					\$28.75
Invoice	CW85508	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$343.75
Refer	0	<u>SIMPLY TIDY, LLC</u>	-				
Cash Payment	E 101-41940-439	Janitors		Cleaning			\$65.00
Invoice	5031	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$65.00
Refer	0	<u>AFLAC</u>	-				
Cash Payment	G 101-21710	AFLAC					\$33.12
Invoice	377217	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$33.12
Refer	0	<u>WSE MASSEY ENGINEERING & SU</u>	-				
Cash Payment	E 101-42400-300	Professional Srvs (GEN		04/04/2023			\$585.52
Invoice	817-234236-3	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$585.52
Refer	0	<u>KENNEDY & GRAVEN, CHARTERE</u>	-				
Cash Payment	E 101-41600-304	Legal Fees					\$338.40
Invoice	173769	4/24/2023					
Cash Payment	E 101-41600-304	Legal Fees					\$556.50
Invoice	173769	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$894.90
Refer	0	<u>DODGE COUNTY INDEPENDENT</u>	-				
Cash Payment	E 101-41110-352	Publishing		legal			\$72.45
Invoice	15819	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$72.45
Refer	0	<u>DELTA DENTAL</u>	-				
Cash Payment	G 101-21708	Dental Insurance		05/01/2023			\$204.66
Invoice	RIS0004873754	4/24/2023					
Transaction Date	4/21/2023		Citizens State Bank	10100	Total		\$204.66
Refer	0	<u>NCPERS GROUP LIFE INS.</u>	-				
Cash Payment	G 101-21711	Life Insurance Payable					\$32.00
Invoice	608900052023	4/24/2023					

MANTORVILLE, MN

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Payments

Current Period: April 2023

Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$32.00
Refer	0 MINNESOTA ENERGY				
Cash Payment	E 101-41940-380 Utility Services	4016467-5 STREETS			\$0.00
Invoice	04/28/2023 4/24/2023				
Cash Payment	E 101-41940-380 Utility Services	4300149-4 STREETS			\$727.70
Invoice	04/28/2023 4/24/2023				
Cash Payment	E 101-41940-380 Utility Services	4028156-0 STREETS			\$570.81
Invoice	04/28/2023 4/24/2023				
Cash Payment	E 101-42200-380 Utility Services	4229566-7 FIRE DEPT			\$1,396.43
Invoice	04/28/2023 4/24/2023				
Cash Payment	E 602-49450-380 Utility Services	4299022-6 WWTP			\$379.91
Invoice	04/28/2023 4/24/2023				
Cash Payment	E 101-41940-380 Utility Services	5121503-6 NEW SHOP			\$0.00
Invoice	04/28/2023 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$3,074.85
Refer	0 MINNESOTA REVENUE	Ck# 005888	4/24/2023		
Cash Payment	E 601-49400-210 Tax and Licensing	Commercial Water			\$807.95
Invoice	03/31/23 4/24/2023				
Cash Payment	E 603-45183-210 Tax and Licensing	Campground			\$515.81
Invoice	03/31/23 4/24/2023				
Cash Payment	E 101-45200-210 Tax and Licensing	Park Shelter			\$13.24
Invoice	03/31/23 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$1,337.00
Refer	0 SE MN LEAGUE OF MUNICIPALITI				
Cash Payment	E 101-41110-433 Dues and Memberships	Annual Dues			\$50.00
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$50.00
Refer	0 INTERNAL REVENUE SERVICE	Ck# 005883	4/24/2023		
Cash Payment	G 101-21703 FICA Tax Withholding	PR 08			\$390.05
Invoice	04/19/2023 4/24/2023				
Cash Payment	G 101-21709 Medicare	PR 08			\$91.23
Invoice	04/19/2023 4/24/2023				
Cash Payment	G 101-21701 Federal Withholding	PR 08			\$552.94
Invoice	04/19/2023 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$1,034.22
Refer	0 MINNESOTA REVENUE	Ck# 005884	4/24/2023		
Cash Payment	G 101-21702 State Withholding				\$291.44
Invoice	04/17/24 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$291.44
Refer	0 MN PERA	Ck# 005885	4/24/2023		
Cash Payment	G 101-21704 PERA	04/18/2023			\$959.82
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$959.82
Refer	0 WEX HEALTH, INC.	Ck# 005886	4/24/2023		
Cash Payment	G 101-21714 Health Savings Account	Benefits Solution			\$8.25
Invoice	0001715293-IN 4/24/2023				

MANTORVILLE, MN

04/21/23 3:10 PM

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Payments

Current Period: April 2023

Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$8.25
Refer	0 DECOOK DRAINAGE	-			
Cash Payment	E 101-43125-406 Snow/Ice Removal	Snow Removal			\$1,194.00
Invoice	2542 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$1,194.00
Refer	0 DODGE COUNTY TRANSFER STAT	-			
Cash Payment	E 101-41940-228 Equip. Repair and Maint	Flourescent Lamp			\$7.00
Invoice	00174888 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$7.00
Refer	0 MINNEAPOLIS MARRIOTT NORTH	Ck# 005875 4/24/2023			
Cash Payment	E 602-49450-208 Training, Mileage	Wade Exam Training			\$490.74
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$490.74
Refer	0 SCHROEDER, WADE	-			
Cash Payment	E 601-49400-208 Training, Mileage	reimbursement training			\$57.87
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$57.87
Refer	0 NORTHLAND FARM SYSTEMS, INC	-			
Cash Payment	E 101-43125-404 Repairs/Maint Machiner	Cutting edge and center edge kit			\$754.84
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$754.84
Refer	0 DODGE COUNTY HIGHWAY DEPA	-			
Cash Payment	E 101-43125-406 Snow/Ice Removal	Salt & Sand			\$966.69
Invoice	511 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$966.69
Refer	0 OSI ENVIRONMENTAL, INC	-			
Cash Payment	E 101-43100-228 Equip. Repair and Maint				\$75.00
Invoice	20103409 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$75.00
Refer	0 FIRST SYSTEMS TECHNOLOGY, I	-			
Cash Payment	E 601-49400-300 Professional Srvs (GEN				\$400.00
Invoice	23487 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$400.00
Refer	0 QUALITY FLOW SYSTEMS	-			
Cash Payment	E 602-49450-300 Professional Srvs (GEN				\$741.50
Invoice	44657 4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$741.50
Refer	0 MENARDS - NORTH ROCHESTER	-			
Cash Payment	E 101-45200-401 Repairs/Maint Buildings				\$17.98
Invoice	21928 4/24/2023				
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten				\$29.98
Invoice	21572 4/24/2023				
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten				\$128.87
Invoice	4/24/2023				
Transaction Date	4/21/2023	Citizens State Bank	10100	Total	\$176.83

Payments

Current Period: April 2023

Fund Summary

10100 Citizens State Bank

101 GENERAL FUND	\$25,327.43
601 WATER FUND	\$1,277.82
602 SEWER FUND	\$1,612.15
603 RV PARK	\$527.09
	<hr/>
	\$28,744.49

Pre-Written Checks	\$4,121.47
Checks to be Generated by the Computer	\$24,623.02
Total	<hr/>
	\$28,744.49

**MINUTES OF THE
MANTORVILLE ECONOMIC DEVELOPMENT
AUTHORITY (EDA) February 7, 2023 Meeting Minutes
6:30 P.M.**

I. Call To Order –

- a. Roll Call – The meeting was called to order by Hindal at 6:31 PM. Board members Hindal, Mayor Bradford, Hemker, Ingalls Absent: Saland, Stafford
Others: CEDA Representative Alexandria Slocum, Terry Eickstein

II. Approval of Agenda

- a. Wilcox meeting addition

III. Approval of meeting minutes

- a. December 6, 2022 and special meeting minutes January 24, 23 - Approved by Hemker/Bradford

IV. Financial Report

- a. December 2022 and January 2023- Approved Bradford/Soland

V. New/Old Business

a. Loan Updates

- i. County seat – Paid if full
- ii. Creative Change – Up to date payments
- iii. Seim Properties – Up to date payments, no sale of the VFW, they are talking about re-zoning the Relay Lot, and Alexandria is going to reach out for up to date invoices and receipts

b. Trolley update

- i. Total of 9 evenings were completed
- ii. Looking to continue this in May, June, July this year but need funding
- iii. Some problems that will be solved are: charge a fee for the ride, riders get fee back when they show up in the form of Mantorville Dollars, no fee refunds for no-shows
- iv. Visitors will be given a Mantorville brochure, list of things each place sells, and Mantorville dollars when they arrive
- v. EDA motioned to approved the purchase of “Mantorville Dollars in the form of coins” up to \$1,000 for materials Approved by Bradford/Ingalls

c. Stagecoach days

- i. \$500 in the budget last year
- ii. \$1,500 in the budget this year
- iii. Will take place on the same weekend

d. 2023 Annual CEDA Report

- i. Went over background info, overview, past annual goals and upcoming annual goals

e. Virtual Coffee and Conversations/Virtual Business Trainings

- i. Going to hold off on these because Alexandria will be doing multiple grants that will take her up until almost end of year
- ii. May put this on a priority for another time

f. Wilcox meeting

- i. Talking about annexing to Mantorville and doing commercial and single housing lots

VI. Adjourn

- a. Approved at 7:48 by Bradford/Ingalls

**MINUTES OF THE
MANTORVILLE ECONOMIC DEVELOPMENT
AUTHORITY (EDA) March 7, 2023 Meeting Minutes
6:30 P.M.**

I. Call To Order –

- a. Roll Call – The meeting was called to order by Hindal at 6:35 PM. Board members Hindal, Mayor Bradford, Ingalls, Stafford Absent: Soland, Hemker
Others: CEDA Representative Alexandria Slocum

II. Approval of Agenda

III. Approval of meeting minutes

- a. February 2023- Approved by Bradford/Ingalls after the change to the spelling of county seat.

IV. Financial Report

- a. February 2023- Approved Ingalls/Stafford

V. New/Old Business

a. Loan Updates

- i. Seim Properties – Has not provided receipts or invoices yet.

b. Trolley update

- i. On hold until the General Manager of Hubbel House is back
- ii. Chamber likes the "coin" idea, Hindal priced out the coins prior to manufacturing will cost about 8.5 cents per.

c. CEDA Report

- i. Grant Work
- ii. Slocum will be gone April 13-April 30th, Laura will be on-call.

d. Grants

- i. Submitted:
 - 1. \$10,000 for Trolley to Hanson Family Foundation
 - 2. \$31,745.00 for Riverside Court to Hanson Family Foundation
 - 3. \$1,000 for Trolley to Operation Round Up
 - 4. \$5,000 for Larger Than Life to SEMAC
- ii. Working on for March/April
 - 1. Riverside Court Operation Round Up
 - 2. Denneson Park Operation Round Up
 - 3. MBT Sponsorship/Donation for Larger than Life
 - 4. Denneson Park's ADA Sidewalks Otterbremmer Bank Grant

e. Terms and Offices

- i. Chair: Hindal through March 2024. Approved Bradford/Ingalls.
- ii. Vice Chair: Bradford through March 2024. Approved Bradford/Ingalls.
- iii. Secretary: Hemker through March 2024. Approved Bradford/Ingalls.
- iv. Treasurer: Stafford as interim Treasurer, Request and Approved to re-evaluate December 2023. Approved Bradford/Ingalls.
- v. Hemker's term re-started. Approved Bradford/Ingalls.
- vi. Check Signing Authority stays the same: Hindal and Soland. Approved Bradford/Ingalls.
- f. Adjourn at 7:00pm

**UNAPPROVED MINUTES OF THE
DODGE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING HELD
MARCH 28, 2023**

Chair

Convene County Board Meeting

The Dodge County Commissioners met in regular session March 28, 2023, in the Board Room at the Dodge County Government Services Building, Mantorville, MN, at 5:00 p.m. Chair Rodney Peterson called the meeting to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
John Allen	District 1	Present	5:12 PM
Tim Tjosaas	District 2	Present	5:00 PM
Rodney Peterson	District 3	Present	5:00 PM
Rhonda Toquam	District 4	Present	5:00 PM
David Kenworthy	District 5	Present	5:00 PM

Pledge of Allegiance

The pledge of allegiance was recited.

Determine Quorum

The Chair acknowledged those present and established there was a quorum.

Also present:

Jim Elmquist County Administrator
Becky Lubahn Deputy Clerk
Paul Kiltinen County Attorney

Consent Agenda

Motion by Kenworthy seconded by Toquam to approve the following Consent Agenda items:

1. Board of Commissioners - Regular Meeting - Mar 14, 2023 9:30 AM

Motion Adopted [Unanimous]

Establish Agenda

Agenda Approved

Motion by Kenworthy seconded by Toquam to approve and adopt the agenda as presented.

Motion Adopted [Unanimous]

**Laura Qualey, Community & Business Development Specialist & Melissa DeVetter,
Project Manager**

Hometown Proud Kubota Grant

Ms. Qualey informed the Board that Kubota is sponsoring a "Hometown Proud" Grant opportunity for five communities in the U.S. to receive \$100,000 each; plus, an additional opportunity to receive a piece of Kubota equipment. Technically, this is a sweepstakes/contest, more than a grant. The application process is very simple and requires no match or reimbursement qualifications ahead of time. The application portal opened on March 1, 2023 and closes on March 31, 2023.

On behalf of the new ReStore building and the County Park that is underway, the Community & Business Development Specialist would like to apply for this opportunity for funds to go toward both projects if Dodge County were to be selected.

If applying, there could be tax implications imposed as a 1099 would be issued if we were selected. The following language was pulled directly from the Contest Rules:

"TAX INFORMATION: All federal, state, local, and other taxes on prizes and any other costs and expenses associated with prize acceptance and use not specified herein as being provided, are the sole responsibility of the applicable winner. A 1099 tax form will be issued to the contest winner and grand prize winner (5) and the sweepstakes winner (1)."

The complete Contest Rules were included in the board packet as well as the information regarding the contest itself. The criteria Kubota is looking for consists of:

- Application clearly demonstrates the community's need for the revitalization project (25%)
- Application provides a timeline for completion and identifies how the funds would specifically be utilized within one year of receiving funding
- Application states how the completion of the project will impact the community at large
- Identifies justified need and specifies type of Kubota Equipment that will be used during the renovation project

Ms. Qualey indicated that she would like the Board's blessing to move forward with this sweepstakes/contest entry request.

Commissioner Kenworthy wanted to know if this was a statewide contest or a national contest.

The Community & Business Development Specialist reported that the grant is a national grant.

It was noted that national grants may be harder to win because there will likely be a significant amount of applications for this grant.

It was the consensus of the Board that they supported Ms. Qualey's recommendation to move forward with applying for the Hometown Proud Kubota Grant.

Motion No Vote

Karina Schmitz, MnPrairie Housing Resource Specialist

Local Homeless Prevention Aid State Housing Dollars Recommendation

Ms. Schmitz met with the Board to discuss a recommendation for the Local Homeless Prevention Aid State Housing Dollars the county will receive. At the MnPrairie Joint Powers Board meeting held on February 28, 2023, the Housing Resource Specialist delivered a presentation on the benefits of establishing a Local Housing Trust Funds (LHTF). Ms. Schmitz recommended utilizing Local Homeless Prevention Aid (LHPA) dollars to seed a LHTF in each county.

MnPrairie Joint Powers Board Commissioners supported Ms. Schmitz's presenting to each individual County Board as the next step.

During the April 4, 2023 Waseca County Board meeting the Housing Resource Specialist will present information regarding the details of establishing a Local Housing Trust Fund (LHTF) and outline MnPrairie's recommendation to appropriate 90% of the member-county's Local Homeless Prevention Aid (LHPA) to seed the LHTF and appropriate the remaining 10% into a fund to be utilized for hotel shelter vouchers.

Given there is interest from the Waseca County Board members to consider this recommendation, they would prepare an action item for a subsequent board meeting. The action item would include the following recommended motions:

- a. Designating 90% of LHPA dollars to establish a LHTF and 10% towards hotel shelter vouchers.
- b. Identifying a LHTF Administrator.
- c. Implementing a LHTF Ordinance.

Ms. Schmitz informed the Board housing needs in this area have increased by 300%.

Commissioner Allen arrived to the meeting at 5:12 p.m.

The Housing Resources Specialist reviewed the following presentation information with the Board:

- Primary Roles of Minnesota Counties
- People Served Annually for Housing Needs at MnPrairie
- Steele County = 3rd Highest for Homeless Numbers in Area
- Severe Shortage of Housing in MN That is Affordable to Households (HHs) with Incomes $\leq 30\%$ of AMI
- Assuming 10,000 Annual Units of Rental New Construction - Gap in Actual vs. Need
- Waseca = largest decline in renter income
- Housing is Complicated
- Local Homeless Prevention Aid (LHPA) Dollars

- Housing Continuum
- Recommendation and Contributing Information
- Housing Trust Funds
- Housing Trust Fund Statutes
- MN Statutes: Housing Trust Fund
- Housing Trust Fund Opportunity
- General Questions/Concerns
- Examples
- Potential LHPA Funds Usage
- LHTF-Specific Questions/Concerns
- Pros/Cons of a LHTF
- Local Collaboration Opportunities and Referral Sources
- Next Steps

A Local Housing Trust Funds in Minnesota handout was distributed to the County Board.

Commissioner Tjosaas informed the Board that they have talked about this at MnPrairie. Mr. Tjosaas reported we have this money coming down to us and we need to figure out what to do with it. Commissioner Tjosaas questioned whether or not the county would administer the funds or if we'd have MnPrairie administer it.

Commissioner Peterson stated if we have MnPrairie administer it he would want to make sure Dodge County's portion is spent in Dodge County.

Ms. Schmitz suggested that each entity set up a trust fund specifically for their own aid dollars. The Housing Resources Specialist stated it makes sense for the area and it makes sense for the county to keep those funds separate.

Commissioner Kenworthy questioned whether or not we'd have the staff to administer the funds if we decided to do it ourselves.

Commissioner Peterson didn't feel we would have the staff needed to administer the funds ourselves.

Commissioner Allen noted this money is coming to us regardless and Ms. Schmitz confirmed that comment was accurate. Mr. Allen stated he was ok with MnPrairie administering the funds if we can still get our money.

Motion by Tjosaas seconded by Kenworthy to approve and authorize designating 90% of the Local Homeless Prevention Aid dollars to establish a Local Housing Trust Fund, the remaining 10% to be placed in a fund to be utilized for hotel shelter vouchers, identifying MnPrairie as the LHTF Administrator, and implementing a LHTF Ordinance as recommended.

Motion Adopted [Unanimous]

Danell Herzig, NextEra Energy Director of Development
Dodge County Wind Project Update

Ms. Herzig provided the Board with a Dodge County Wind Project update.

The following information was shared:

- Dodge County Wind Project Overview
- Project Site Plan
- Project Timeline
- Economic Benefits
- Community Involvement
- Dodge County Wind Transmission Line
- Dodge County Wind Transmission Line Route Options
 - Dodge County Wind Transmission Line - ATF Alternate Route #1
 - Dodge County Wind Transmission Line - ATF Alternate Route #2
 - Dodge County Wind Transmission Line - ATF Alternate Route #3
 - Dodge County Wind Transmission Line - ATF Alternate Route #4
 - Dodge County Wind Transmission Line - ATF Alternate Route #5
 - Dodge County Wind Transmission Line - ATF Alternate Route #6
- Dodge County Wind Advisory Task Force
- Ways to Connect With NextEra

Ms. Herzig was thanked for the update.

Motion No Vote

Guy Kohlhofer, County Engineer

Turn-Back Discussion and Planning

Mr. Kohlhofer reported as we proceed with removing roads from the county system that do not serve a county purpose, we will be working with some of the more controversial roads. These are roads that may have slightly higher traffic than a township is used to or may become the first paved road a township will have.

The County Engineer noted when they look for roads to acquire or remove from the system, they look for ones that get drivers across the county or to a town. The Highway Department generally tries to maintain a system that spaces county roads out by 3 to 4 miles and/or provides an arterial route to a point of collection. Although traffic level is considered, traffic counts alone do not necessarily mean a section should or should not be a county road.

The following is a list of the county roads in order of recommended turn-back to the townships.

1. CR V - Low traveled county road with parallel county roads 2 miles to the west and 1.5 miles to the east.
2. CR O - Low traveled east/west county road with most traffic headed north in this area.
3. CR H - This is the section south and west of the new TH 14. It was isolated from the

east section of CR H and is now a dead-end road.

4. CSAH 5 - This is the section north of the RR tracks. It is another road that was isolated by the realignment of TH 14 and is now a dead-end road.
5. CR C - This is a low traffic road just 2 miles east of paved CSAH 5. This area is well served with paved county roads.
6. CR A - This is a low traffic road with a paved county road running parallel just a mile to the north.
7. CR K - Another low traffic road with paved county roads just a mile to the south and 2 miles to the north.
8. CR H - This is the east portion of CR H extending from CSAH 7 in Dodge Center to the TH 56 N intersection. It is rural as well as a short city section. It has a network of paved roads to the north and south and does not serve as a necessary connecting route for anyone not living along it. It is currently paved.
9. CR G - Both the gravel and paved sections of this road are well served by better paved county roads running parallel and a mile away.
10. CR B - This is a long section of low traffic gravel road with paved CSAH 24 running parallel 1 to 2 miles south of its alignment.

Included in the board packet was a map showing the network of county and state roads in blue. In pink were the recommended first round of turn-backs. Yellow are those sections that will take a little more discussion and time.

Each of these sections will require a public hearing, in the township affected, followed by a board resolution at a subsequent board meeting. Mr. Kohlhofer asked that the Board look over the list and make comments as necessary. The County Engineer stated with an ordered list we will contact the relevant townships and begin discussions regarding the turnback process.

Commissioner Toquam reported it may have been more helpful to see a map of how many roads have been turned back to the townships and to know how it has gone for them as well as how heavy some of these areas been hit with turnbacks and how long ago has it been since the turnback.

Commissioner Allen discussed several roads that have been previously turned back to the townships.

Commissioner Kenworthy suggested holding off on turning anything back in Ellington Township until after the bridge on County Road 5 has been replaced.

Commissioner Allen suggested that the Commissioners in the areas affected by the roads being

turned back go to the meetings with the townships where the turnbacks are being discussed.

Motion No Vote

Brandon Servantez, Veteran Services Officer

Increase Veteran Service Driver's Pay

Mr. Servantez discussed with the Board his request to increase Veteran Service Driver's pay.

Commissioner Allen offered the following resolution (#2023-09), seconded by Commissioner Tjosaas:

WHEREAS, Dodge County Veteran Service Drivers currently make \$80 per trip, averaging around \$16 per hour; and

WHEREAS, it is requested to increase the drivers pay to \$90 per trip.

NOW THEREFORE BE IT RESOLVED, that the County Veteran Service Office Driver's pay be increased from \$80 per trip to \$90 per trip.

Resolution Adopted [Unanimous]

Jean Allen, Taxpayer Services Director

Bills Reviewed

Ms. Allen reviewed bills with the Board.

Motion by Toquam seconded by Kenworthy to approve the bills as discussed in the following amounts from the appropriate funds as determined by Finance:

01	Revenue Fund	\$ 99,031.36
13	Road and Bridge Fund	\$ 69,993.56
16	Environmental Quality Fund	<u>\$ 3,584.60</u>
	Total	\$ 172,609.52

Motion Adopted [Unanimous]

Paul Kiltinen, County Attorney

Legal Update

Mr. Kiltinen provided the Board with a legal update.

The County Attorney reported they are anticipating their new Assistant County Attorney will start in over a week.

Motion No Vote

Jim Elmquist, County Administrator**Personnel Agenda Reviewed**

Mr. Elmquist presented the Personnel Agenda for the Board's consideration.

Motion by Tjosaas seconded by Kenworthy to approve the following personnel actions:

A. Highway**A.1 Seasonal Highway Maintenance (2)**

Authorization to post a fill two (2) seasonal Highway Maintenance positions.

Effective Date: 3/28/23

B. Sheriff's Office**B.1 Jeff Espinosa - Patrol Captain**

Step increase from C52 step 4 \$44.01 to C52 step 3 \$45.66.

Effective Date: 1/15/23

B.2 Josiah Rehmann - Deputy Sheriff

Step increase from C41 step 3 \$31.33 to C41 step 4 \$32.38.

Effective Date: 4/3/23

B.3 David Crable - Investigator

Step increase from C43 step 2 \$39.18 to C43 step 3 \$39.97.

Effective Date: 3/15/23

B.4 Ashley Bjornson - Records Administrative Assistant

Step increase from B23 step 3 \$25.99 to B23 step 2 \$26.96.

Effective Date: 2/13/23

B.5 Melissa Bublitz - Records Administrative Assistant

Step increase from B23 step 3 \$25.99 to B23 step 2 \$26.96.

Effective Date: 2/13/23

C. Land Records**C.1 Jeremy Farar - Property Appraiser**

No longer employed.

Effective Date: 4/4/23

C.2 Property Appraiser

Authorization to post and fill vacancy.

Effective Date: 3/28/23

D. Public Health**D.1 Alyssa Butterfield - Health Educator**

No longer employed.

Effective Date: 4/7/23

D.2 Health Educator

Authorization to post and fill vacancy.

Effective Date: 3/28/23

Motion Adopted [Unanimous]

Mr. Elmquist provided the Board with a County Administrator update.

The City of Kasson has informed the county that they will be taking over issuing tobacco

license in the City of Kasson.

The County Attorney left the meeting at 5:57 p.m.

Motion No Vote

Administration Committee Report - Commissioner Rodney Peterson

Commissioner Peterson presented a summary of the Administration Committee report and action items.

Commissioners provided their agency reports. Commissioner Allen attended a Historical Society meeting. Commissioner Kenworthy attended a Fair Board meeting. Commissioner Peterson attended a Fairview Care Center meeting, a virtual AMC conference, the Dodge County Business Expo, a MnPrairie Board meeting, a meeting with Senator Nelson and Representative Quam and a SEMMCHRA meeting. Commissioner Tjosaas attended a virtual MnPrairie Audit Entrance meeting, a MnPrairie Finance meeting, a MnPrairie Joint Powers Board meeting, a SCHRC meeting and a Fairview Care Center meeting. Commissioner Toquam attended a SEMMCHRA meeting, a meeting with Senator Nelson and Representative Quam, a South Country Finance Committee meeting, a South Country Strategic Planning meeting and an HRC meeting.

Motion No Vote

There were no Other Deferred Business items to discuss.

Motion No Vote

Adjourn

The Chair adjourned the meeting at 6:23 p.m.

The next regular meeting of the Dodge County Board of Commissioners will be held on April 11, 2023 at 9:30 a.m.



Protecting, Maintaining and Improving the Health of All Minnesotans

April 11, 2023

Mantorville City Council
c/o Gretchen Lohrbach
Mantorville City Hall
21 Fifth Street East, Box 188
Mantorville, Minnesota 55955-0188

Dear Council Members:

SUBJECT: Cyanide Monitoring Results, Mantorville, Dodge County, PWSID 1200006

According to Safe Drinking Water Act (SDWA) requirements, MDH recently sampled your system for cyanide. The enclosed results report includes a false-positive detection for cyanide in your water supply and your system is in compliance with the SDWA.

MDH has determined that the cyanide detected using the free cyanide method was a result of interferences, not cyanide, being present in the water.

The standard method used by MDH for analyzing cyanide is Free Cyanide SM 4500-CN F. When cyanide is detected using this method, there is a possibility that the result may be biased high due to an unknown interference with the method. Therefore, an alternative method, Total Cyanide EPA 335.4 has also been used for analysis. Both methods are approved for compliance determination under the Safe Drinking Water Act (SDWA).

Your water system will be monitored further for purposes of determining which lab analytical method will be used for future compliance with the cyanide drinking water standard. Below is a summary of the results and information pertaining to how compliance was calculated:

Sampling Site: Well #2 Entry Point

Contaminant: Cyanide
MCL: 0.2 mg/L

Table with 3 columns: Date Collected, Analyte, Results (mg/L). Rows show data for 02/01/2023 for Cyanide, Total* and Cyanide, Free.

*Compliance based on the Total Cyanide result.

**Result found to be due to interferences, not the presence of cyanide.

Mantorville
Page 2
April 11, 2023
PWSID 1200006

This report should be placed in your records and a copy maintained on or near the water system premises and available for public inspection for not less than ten (10) years.

If you have any questions, please contact David Vaaler at 651/201-4674 or email david.vaaler@state.mn.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Karla R. Peterson'.

Karla R. Peterson, P.E., Supervisor
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

KRP:DLV
Enclosure

cc: Kate Novy, MDH Rochester Office

PWSID: 1200006 Program Code: HC Type: B
System Name: Mantorville
City: Mantorville

Date Received: 02/02/23 10:55 Collector Name: Kate Novy
Rep. Temp. (°C): 5.4 Collector ID: 8110

MDH Sample Number: 23B0139-01

Location ID: D01 Collect Date: 02/01/23 Field Residual Chlorine Result: None
Sampling Point: Distribution - WWTP Collect Time: 10:50 Field Fluoride Result: None
Matrix: Drinking Water Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

General Chemistry Parameters

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Fluoride, Total	0.61	0.20	mg/L	B3B0434	02/03/23 15:27	02/06/23 20:37	NMT	SM 4500-F C 22nd ED	

MDH Sample Number: 23B0139-02

Location ID: E02 Collect Date: 02/01/23 Field Residual Chlorine Result: None
Sampling Point: Well #2 Entry Point Collect Time: 10:30 Field Fluoride Result: None
Matrix: Drinking Water Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

General Chemistry Parameters

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Cyanide, Total	<	0.020	mg/L	B3B0565	02/13/23 13:58	02/14/23 15:17	NMM	EPA 335.4	Z-01
Cyanide, Free	0.22	0.05	mg/L	B3B0416	02/02/23 13:51	02/02/23 16:02	NMM	SM 4500-CN F 22nd ED	Z-01

Metal Parameters

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Arsenic	<	1.00	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Barium	61.0	20.0	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Beryllium	<	0.40	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Cadmium	<	0.50	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Chromium	<	10.0	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Mercury	<	0.020	ug/L	B3B0583	02/15/23 08:49	02/16/23 12:51	RCC	EPA 245.1	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

MDH Sample Number: 23B0139-02

Location ID: E02
Sampling Point: Well #2 Entry Point

Collect Date: 02/01/23
Collect Time: 10:30
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO4 Result: None

Results were produced by the Minnesota Department of Health, except where noted.

Metal Parameters - Continued

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Nickel	<	10.0	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Antimony	<	0.60	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Selenium	<	5.00	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	
Thallium	<	1.00	ug/L	B3B0683	02/21/23 13:04	02/21/23 15:07	RCC	EPA 200.8	

VOCs by GCMS

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
1,1,1,2-Tetrachloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1,1-Trichloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1,2,2-Tetrachloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1,2-Trichloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1,2-Trichlorotrifluoroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1-Dichloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1-Dichloroethene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,1-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2,3-Trichlorobenzene	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2,3-Trichloropropane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2,4-Trichlorobenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2,4-Trimethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2-Dibromo-3-chloropropane (DBCP)	<	2.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2-Dibromoethane (EDB)	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2-Dichloroethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,2-Dichloropropane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,3,5-Trimethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,3-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,3-Dichloropropane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
1,4-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
2,2-Dichloropropane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
2-Chlorotoluene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
4-Chlorotoluene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Acetone	<	20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Allyl chloride	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Benzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Bromobenzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Bromochloromethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Bromodichloromethane	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Bromoform	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

MDH Sample Number: 23B0139-02

Location ID: E02
Sampling Point: Well #2 Entry Point

Collect Date: 02/01/23
Collect Time: 10:30
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO4 Result: None

Results were produced by the Minnesota Department of Health, except where noted.

VOCs by GCMS - Continued

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Bromomethane	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Carbon tetrachloride	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Chlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Chlorodibromomethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Chloroethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Chloroform	<	0.10	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Chloromethane	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
cis-1,2-Dichloroethene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
cis-1,3-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Dibromomethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Dichlorodifluoromethane	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Dichlorofluoromethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Ethyl ether	<	2.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Ethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Hexachlorobutadiene	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Isopropylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Methyl ethyl ketone (MEK)	<	10	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Methyl isobutyl ketone (MIBK)	<	5.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Methyl tertiary butyl ether (MTBE)	<	2.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Methylene chloride	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	V1
Naphthalene	<	1.0	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
n-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
n-Propylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
o-Xylene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
p and m-Xylene	<	0.30	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
p-Isopropyltoluene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
sec-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Styrene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
tert-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Tetrachloroethene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Tetrahydrofuran (THF)	<	10	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Toluene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
trans-1,2-Dichloroethene	<	0.10	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
trans-1,3-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Trichloroethene (TCE)	<	0.10	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Trichlorofluoromethane	<	0.50	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Vinyl chloride	<	0.20	ug/L	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Surrogate: 1,2-Dichlorobenzene-d4	107	70-130	%	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

MDH Sample Number: 23B0139-02

Location ID: E02
Sampling Point: Well #2 Entry Point

Collect Date: 02/01/23
Collect Time: 10:30
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO₄ Result: None

Results were produced by the Minnesota Department of Health, except where noted.

VOCs by GCMS - Continued

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
Surrogate: 4-Bromofluorobenzene	98	70-130	%	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	
Surrogate: Methyl tertiary butyl ether-d3	103	70-130	%	B3B0429	02/03/23 16:19	02/03/23 16:19	CLS	EPA 524.3	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 120006

MDH Sample Number: 23B0139-03

Location ID: None
Sampling Point: Trip Blank

Collect Date: 02/01/23
Collect Time: 10:30
Matrix: Drinking Water

Field Residual Chlorine Result: None
Field Fluoride Result: None
Field pH Result: None
Field PO4 Result: None

Results were produced by the Minnesota Department of Health, except where noted.

VOCs by GCMS

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
1,1,1,2-Tetrachloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1,1-Trichloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1,2,2-Tetrachloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1,2-Trichloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1,2-Trichlorotrifluoroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1-Dichloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1-Dichloroethene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,1-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2,3-Trichlorobenzene	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2,3-Trichloropropane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2,4-Trichlorobenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2,4-Trimethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2-Dibromo-3-chloropropane (DBCP)	<	2.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2-Dibromoethane (EDB)	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2-Dichloroethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,2-Dichloropropane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,3,5-Trimethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,3-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,3-Dichloropropane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
1,4-Dichlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
2,2-Dichloropropane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
2-Chlorotoluene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
4-Chlorotoluene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Acetone	<	20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Allyl chloride	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Benzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Bromobenzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Bromochloromethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Bromodichloromethane	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Bromoform	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Bromomethane	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Carbon tetrachloride	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Chlorobenzene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Chlorodibromomethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Chloroethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Chloroform	<	0.10	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Chloromethane	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health



Final Report

Minnesota Department of Health
 Public Health Laboratory
 Environmental Laboratory Section
 601 Robert St. N., P.O. Box 64899
 St. Paul, MN 55164-0899
 651-201-5300

PWSID: 120006

MDH Sample Number: 23B0139-03

Location ID: None
 Sampling Point: Trip Blank

Collect Date: 02/01/23
 Collect Time: 10:30
 Matrix: Drinking Water

Field Residual Chlorine Result: None
 Field Fluoride Result: None
 Field pH Result: None
 Field PO4 Result: None

Results were produced by the Minnesota Department of Health, except where noted.

VOCs by GCMS - Continued

Analyte	Result	Reporting Limit	Units	Batch	Prepared	Analyzed	Init.	Method	Qualifiers
cis-1,2-Dichloroethene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
cis-1,3-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Dibromomethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Dichlorodifluoromethane	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Dichlorofluoromethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Ethyl ether	<	2.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Ethylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Hexachlorobutadiene	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Isopropylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Methyl ethyl ketone (MEK)	<	10	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Methyl isobutyl ketone (MIBK)	<	5.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Methyl tertiary butyl ether (MTBE)	<	2.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Methylene chloride	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	V1
Naphthalene	<	1.0	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
n-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
n-Propylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
o-Xylene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
p and m-Xylene	<	0.30	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
p-Isopropyltoluene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
sec-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Styrene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
tert-Butylbenzene	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Tetrachloroethene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Tetrahydrofuran (THF)	<	10	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Toluene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
trans-1,2-Dichloroethene	<	0.10	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
trans-1,3-Dichloropropene	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Trichloroethene (TCE)	<	0.10	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Trichlorofluoromethane	<	0.50	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Vinyl chloride	<	0.20	ug/L	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Surrogate: 1,2-Dichlorobenzene-d4	105	70-130	%	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Surrogate: 4-Bromofluorobenzene	113	70-130	%	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	
Surrogate: Methyl tertiary butyl ether-d3	105	70-130	%	B3B0429	02/03/23 22:13	02/03/23 22:13	CLS	EPA 524.3	

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PWSID: 1200006

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Batch B3B0416 - General Chemistry Prep

Blank (B3B0416-BLK1)

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 14:58

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	<	0.05	mg/L							NMM	

LCS (B3B0416-BS1)

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 15:03

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	0.19	0.05	mg/L	0.2		95	90-110			NMM	

Duplicate (B3B0416-DUP1)

Source: 23A0766-01

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 15:20

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	<	0.05	mg/L		<				10	NMM	

Matrix Spike (B3B0416-MS1)

Source: 23A0817-01

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 15:30

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	0.20	0.05	mg/L	0.2	<	102	90-110			NMM	

Matrix Spike Dup (B3B0416-MSD1)

Source: 23A0817-01

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 15:35

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	0.21	0.05	mg/L	0.2	<	104	90-110	1	10	NMM	

Reference (B3B0416-SRM1)

Prepared: 02/02/23 13:51 Analyzed: 02/02/23 15:08

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Free	0.37	0.05	mg/L	0.40		92	85-115			NMM	

Batch B3B0434 - General Chemistry Prep

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Batch B3B0434 - General Chemistry Prep

Blank (B3B0434-BLK1) Prepared: 02/03/23 15:27 Analyzed: 02/06/23 20:12

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Fluoride, Total	<	0.20	mg/L							NMT	

LCS (B3B0434-BS1) Prepared: 02/03/23 15:27 Analyzed: 02/06/23 20:15

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Fluoride, Total	1.99		mg/L	2		100	90-110			NMT	

Duplicate (B3B0434-DUP1) Prepared: 02/03/23 15:27 Analyzed: 02/06/23 20:20

Source: 23B0086-01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Fluoride, Total	0.74	0.20	mg/L		0.74			0.5	10	NMT	

Matrix Spike (B3B0434-MS1) Prepared: 02/03/23 15:27 Analyzed: 02/06/23 20:26

Source: 23B0087-01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Fluoride, Total	3.37		mg/L	2		102	90-110			NMT	

Matrix Spike Dup (B3B0434-MSD1) Prepared: 02/03/23 15:27 Analyzed: 02/06/23 20:29

Source: 23B0087-01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Fluoride, Total	3.34		mg/L	2		100	90-110	1	10	NMT	

Batch B3B0565 - Cyanide, Total Prep

Blank (B3B0565-BLK1) Prepared: 02/13/23 13:58 Analyzed: 02/14/23 15:14

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Total	<	0.020	mg/L							NMM	

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Batch B3B0565 - Cyanide, Total Prep

LCS (B3B0565-BS1) Prepared: 02/13/23 13:58 Analyzed: 02/14/23 15:16

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Total	0.201	0.020	mg/L	0.2		100	90-110			NMM	

Duplicate (B3B0565-DUP1) Prepared: 02/13/23 13:58 Analyzed: 02/14/23 15:18

Source: 23B0139-02

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Total	<	0.020	mg/L		<				10	NMM	

Matrix Spike (B3B0565-MS1) Prepared: 02/13/23 13:58 Analyzed: 02/14/23 15:20

Source: 23B0493-01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Total	0.195	0.020	mg/L	0.2	<	97	90-110			NMM	

Reference (B3B0565-SRM1) Prepared: 02/13/23 13:58 Analyzed: 02/14/23 15:13

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Cyanide, Total	0.110	0.020	mg/L	0.1		110	90-125			NMM	

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Batch B3B0583 - EPA 245.1

Blank (B3B0583-BLK1)

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 12:34

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	<	0.020	ug/L							RCC	

LCS (B3B0583-BS1)

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 12:36

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	0.452	0.020	ug/L	0.5		90	85-115			RCC	

Matrix Spike (B3B0583-MS1)

Source: 23A0922-01

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 12:40

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	0.454	0.020	ug/L	0.5	<	91	70-130			RCC	

Matrix Spike (B3B0583-MS2)

Source: 23B0709-02

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 13:28

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	0.452	0.020	ug/L	0.5	<	90	70-130			RCC	

Matrix Spike Dup (B3B0583-MSD1)

Source: 23A0922-01

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 12:42

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	0.454	0.020	ug/L	0.5	<	91	70-130	0.1	30	RCC	

Matrix Spike Dup (B3B0583-MSD2)

Source: 23B0709-02

Prepared: 02/15/23 08:49 Analyzed: 02/16/23 13:30

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Mercury	0.454	0.020	ug/L	0.5	<	91	70-130	0.5	30	RCC	

Batch B3B0683 - EPA 200 Series Prep

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Batch B3B0683 - EPA 200 Series Prep

Blank (B3B0683-BLK1)

Prepared: 02/21/23 13:04 Analyzed: 02/21/23 14:41

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	<	0.60	ug/L							RCC	
Arsenic	<	1.00	ug/L							RCC	
Barium	<	20.0	ug/L							RCC	
Beryllium	<	0.40	ug/L							RCC	
Cadmium	<	0.50	ug/L							RCC	
Chromium	<	10.0	ug/L							RCC	
Nickel	<	10.0	ug/L							RCC	
Selenium	<	5.00	ug/L							RCC	
Thallium	<	1.00	ug/L							RCC	

LCS (B3B0683-BS1)

Prepared: 02/21/23 13:04 Analyzed: 02/21/23 14:44

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	49.5		ug/L	50		99	85-115			RCC	
Arsenic	47.0		ug/L	50		94	85-115			RCC	
Barium	47.9		ug/L	50		96	85-115			RCC	
Beryllium	48.7		ug/L	50		97	85-115			RCC	
Cadmium	47.1		ug/L	50		94	85-115			RCC	
Chromium	48.8		ug/L	50		98	85-115			RCC	
Nickel	46.9		ug/L	50		94	85-115			RCC	
Selenium	48.5		ug/L	50		97	85-115			RCC	
Thallium	48.5		ug/L	50		97	85-115			RCC	

Duplicate (B3B0683-DUP1)

Source: 23B0103-01

Prepared: 02/21/23 13:04 Analyzed: 02/21/23 15:01

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	0.03	0.60	ug/L		<			11	20	RCC	
Arsenic	1.03	1.00	ug/L		1.03			0.3	20	RCC	
Barium	36.1	20.0	ug/L		36.8			2	20	RCC	
Beryllium	<	0.40	ug/L		<				20	RCC	
Cadmium	<	0.50	ug/L		<				20	RCC	
Chromium	<	10.0	ug/L		<				20	RCC	
Nickel	0.49	10.0	ug/L		<			3	20	RCC	
Selenium	0.57	5.00	ug/L		<			5	20	RCC	
Thallium	<	1.00	ug/L		<				20	RCC	

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Batch B3B0683 - EPA 200 Series Prep

Duplicate (B3B0683-DUP2)		Source: 23B0360-01			Prepared: 02/21/23 13:04		Analyzed: 02/21/23 16:03				
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	<	0.60	ug/L		<				20	RCC	
Arsenic	3.59	1.00	ug/L		3.60			0.3	20	RCC	
Barium	0.82	20.0	ug/L		<			0.9	20	RCC	
Beryllium	<	0.40	ug/L		<				20	RCC	
Cadmium	<	0.50	ug/L		<				20	RCC	
Chromium	<	10.0	ug/L		<				20	RCC	
Nickel	0.32	10.0	ug/L		<			2	20	RCC	
Selenium	0.54	5.00	ug/L		<			4	20	RCC	
Thallium	<	1.00	ug/L		<				20	RCC	

Matrix Spike (B3B0683-MS1)		Source: 23B0103-01			Prepared: 02/21/23 13:04		Analyzed: 02/21/23 15:04				
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	50.1		ug/L	50		100	70-130			RCC	
Arsenic	49.7		ug/L	50		97	70-130			RCC	
Barium	84.2		ug/L	50		95	70-130			RCC	
Beryllium	49.6		ug/L	50		99	70-130			RCC	
Cadmium	46.5		ug/L	50		93	70-130			RCC	
Chromium	48.3		ug/L	50		96	70-130			RCC	
Nickel	43.5		ug/L	50		86	70-130			RCC	
Selenium	51.4		ug/L	50		102	70-130			RCC	
Thallium	46.3		ug/L	50		93	70-130			RCC	

Matrix Spike (B3B0683-MS2)		Source: 23B0360-01			Prepared: 02/21/23 13:04		Analyzed: 02/21/23 16:06				
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Antimony	51.1		ug/L	50		102	70-130			RCC	
Arsenic	51.0		ug/L	50		95	70-130			RCC	
Barium	48.0		ug/L	50		94	70-130			RCC	
Beryllium	53.1		ug/L	50		106	70-130			RCC	
Cadmium	46.6		ug/L	50		93	70-130			RCC	
Chromium	50.6		ug/L	50		101	70-130			RCC	
Nickel	44.2		ug/L	50		88	70-130			RCC	
Selenium	47.4		ug/L	50		94	70-130			RCC	
Thallium	43.1		ug/L	50		86	70-130			RCC	

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Batch B3B0683 - EPA 200 Series Prep

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Batch B3B0429 - EPA 524 Prep

Blank (B3B0429-BLK1)

Prepared: 02/03/23 14:30 Analyzed: 02/03/23 14:30

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
1,1,1,2-Tetrachloroethane	<	0.20	ug/L							CLS	
1,1,1-Trichloroethane	<	0.20	ug/L							CLS	
1,1,2,2-Tetrachloroethane	<	0.20	ug/L							CLS	
1,1,2-Trichloroethane	<	0.20	ug/L							CLS	
1,1,2-Trichlorotrifluoroethane	<	0.20	ug/L							CLS	
1,1-Dichloroethane	<	0.20	ug/L							CLS	
1,1-Dichloroethene	<	0.50	ug/L							CLS	
1,1-Dichloropropene	<	0.20	ug/L							CLS	
1,2,3-Trichlorobenzene	<	1.0	ug/L							CLS	
1,2,3-Trichloropropane	<	0.50	ug/L							CLS	
1,2,4-Trichlorobenzene	<	0.50	ug/L							CLS	
1,2,4-Trimethylbenzene	<	0.50	ug/L							CLS	
1,2-Dibromo-3-chloropropane (DBCP)	<	2.0	ug/L							CLS	
1,2-Dibromoethane (EDB)	<	0.50	ug/L							CLS	
1,2-Dichlorobenzene	<	0.20	ug/L							CLS	
1,2-Dichloroethane	<	0.20	ug/L							CLS	
1,2-Dichloropropane	<	0.20	ug/L							CLS	
1,3,5-Trimethylbenzene	<	0.50	ug/L							CLS	
1,3-Dichlorobenzene	<	0.20	ug/L							CLS	
1,3-Dichloropropane	<	0.20	ug/L							CLS	
1,4-Dichlorobenzene	<	0.20	ug/L							CLS	
2,2-Dichloropropane	<	0.50	ug/L							CLS	
2-Chlorotoluene	<	0.50	ug/L							CLS	
4-Chlorotoluene	<	0.50	ug/L							CLS	
Acetone	<	20	ug/L							CLS	
Allyl chloride	<	0.50	ug/L							CLS	
Benzene	<	0.20	ug/L							CLS	
Bromobenzene	<	0.20	ug/L							CLS	
Bromochloromethane	<	0.50	ug/L							CLS	
Bromodichloromethane	<	0.20	ug/L							CLS	
Bromoform	<	0.50	ug/L							CLS	
Bromomethane	<	1.0	ug/L							CLS	
Carbon tetrachloride	<	0.20	ug/L							CLS	
Chlorobenzene	<	0.20	ug/L							CLS	
Chlorodibromomethane	<	0.50	ug/L							CLS	
Chloroethane	<	0.50	ug/L							CLS	
Chloroform	<	0.10	ug/L							CLS	
Chloromethane	<	1.0	ug/L							CLS	
cis-1,2-Dichloroethene	<	0.20	ug/L							CLS	
cis-1,3-Dichloropropene	<	0.20	ug/L							CLS	

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Results were produced by Minnesota Department of Health, except where noted.

Batch B3B0429 - EPA 524 Prep

Blank (B3B0429-BLK1)

Prepared: 02/03/23 14:30 Analyzed: 02/03/23 14:30

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromomethane	<	0.50	ug/L							CLS	
Dichlorodifluoromethane	<	1.0	ug/L							CLS	
Dichlorofluoromethane	<	0.50	ug/L							CLS	
Ethyl ether	<	2.0	ug/L							CLS	
Ethylbenzene	<	0.50	ug/L							CLS	
Hexachlorobutadiene	<	1.0	ug/L							CLS	
Isopropylbenzene	<	0.50	ug/L							CLS	
Methyl ethyl ketone (MEK)	<	10	ug/L							CLS	
Methyl isobutyl ketone (MIBK)	<	5.0	ug/L							CLS	
Methyl tertiary butyl ether (MTBE)	<	2.0	ug/L							CLS	
Methylene chloride	<	0.50	ug/L							CLS	V1
Naphthalene	<	1.0	ug/L							CLS	
n-Butylbenzene	<	0.50	ug/L							CLS	
n-Propylbenzene	<	0.50	ug/L							CLS	
o-Xylene	<	0.20	ug/L							CLS	
p and m-Xylene	<	0.30	ug/L							CLS	
p-Isopropyltoluene	<	0.50	ug/L							CLS	
sec-Butylbenzene	<	0.50	ug/L							CLS	
Styrene	<	0.50	ug/L							CLS	
tert-Butylbenzene	<	0.50	ug/L							CLS	
Tetrachloroethene	<	0.20	ug/L							CLS	
Tetrahydrofuran (THF)	<	10	ug/L							CLS	
Toluene	<	0.20	ug/L							CLS	
trans-1,2-Dichloroethene	<	0.10	ug/L							CLS	
trans-1,3-Dichloropropene	<	0.20	ug/L							CLS	
Trichloroethene (TCE)	<	0.10	ug/L							CLS	
Trichlorofluoromethane	<	0.50	ug/L							CLS	
Vinyl chloride	<	0.20	ug/L							CLS	
Surrogate: 1,2-Dichlorobenzene-d4	108	70-130	%	10						CLS	
Surrogate: 4-Bromofluorobenzene	98	70-130	%	10						CLS	
Surrogate: Methyl tertiary butyl ether-d3	105	70-130	%	10						CLS	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

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Batch B3B0429 - EPA 524 Prep

LCS (B3B0429-BS1)

Prepared: 02/03/23 20:52 Analyzed: 02/03/23 20:52

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
1,1,1,2-Tetrachloroethane	3.9	0.20	ug/L	4		99	70-130			CLS	
1,1,1-Trichloroethane	4.1	0.20	ug/L	4		103	70-130			CLS	
1,1,1,2-Tetrachloroethane	4.3	0.20	ug/L	4		107	70-130			CLS	
1,1,2-Trichloroethane	4.2	0.20	ug/L	4		106	70-130			CLS	
1,1,2-Trichlorotrifluoroethane	4.3	0.20	ug/L	4		108	70-130			CLS	
1,1-Dichloroethane	4.2	0.20	ug/L	4		105	70-130			CLS	
1,1-Dichloroethene	4.1	0.50	ug/L	4		102	70-130			CLS	
1,1-Dichloropropene	4.2	0.20	ug/L	4		105	70-130			CLS	
1,2,3-Trichlorobenzene	3.7	1.0	ug/L	4		92	70-130			CLS	
1,2,3-Trichloropropane	4.2	0.50	ug/L	4		106	70-130			CLS	
1,2,4-Trichlorobenzene	3.6	0.50	ug/L	4		90	70-130			CLS	
1,2,4-Trimethylbenzene	3.6	0.50	ug/L	4		89	70-130			CLS	
1,2-Dibromo-3-chloropropane (DBCP)	3.9	2.0	ug/L	4		97	70-130			CLS	
1,2-Dibromoethane (EDB)	4.0	0.50	ug/L	4		99	70-130			CLS	
1,2-Dichlorobenzene	4.1	0.20	ug/L	4		102	70-130			CLS	
1,2-Dichloroethane	4.3	0.20	ug/L	4		109	70-130			CLS	
1,2-Dichloropropane	3.9	0.20	ug/L	4		98	70-130			CLS	
1,3,5-Trimethylbenzene	3.5	0.50	ug/L	4		88	70-130			CLS	
1,3-Dichlorobenzene	4.0	0.20	ug/L	4		100	70-130			CLS	
1,3-Dichloropropane	4.1	0.20	ug/L	4		102	70-130			CLS	
1,4-Dichlorobenzene	4.0	0.20	ug/L	4		101	70-130			CLS	
2,2-Dichloropropane	4.0	0.50	ug/L	4		99	70-130			CLS	
2-Chlorotoluene	3.8	0.50	ug/L	4		95	70-130			CLS	
4-Chlorotoluene	3.9	0.50	ug/L	4		98	70-130			CLS	
Acetone	46	20	ug/L	40		116	70-130			CLS	
Allyl chloride	3.9	0.50	ug/L	4		97	70-130			CLS	
Benzene	4.1	0.20	ug/L	4		102	70-130			CLS	
Bromobenzene	4.0	0.20	ug/L	4		100	70-130			CLS	
Bromochloromethane	4.1	0.50	ug/L	4		103	70-130			CLS	
Bromodichloromethane	4.0	0.20	ug/L	4		101	70-130			CLS	
Bromoform	3.8	0.50	ug/L	4		95	70-130			CLS	
Bromomethane	4.5	1.0	ug/L	4		114	70-130			CLS	
Carbon tetrachloride	4.1	0.20	ug/L	4		101	70-130			CLS	
Chlorobenzene	3.9	0.20	ug/L	4		97	70-130			CLS	
Chlorodibromomethane	4.0	0.50	ug/L	4		99	70-130			CLS	
Chloroethane	5.0	0.50	ug/L	4		126	70-130			CLS	
Chloroform	4.3	0.10	ug/L	4		107	70-130			CLS	
Chloromethane	4.3	1.0	ug/L	4		107	70-130			CLS	
cis-1,2-Dichloroethene	3.9	0.20	ug/L	4		96	70-130			CLS	
cis-1,3-Dichloropropene	3.6	0.20	ug/L	4		89	70-130			CLS	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

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Batch B3B0429 - EPA 524 Prep

LCS (B3B0429-BS1)

Prepared: 02/03/23 20:52 Analyzed: 02/03/23 20:52

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromomethane	4.0	0.50	ug/L	4		100	70-130			CLS	
Dichlorodifluoromethane	4.2	1.0	ug/L	4		106	70-130			CLS	
Dichlorofluoromethane	4.5	0.50	ug/L	4		112	70-130			CLS	
Ethyl ether	4.3	2.0	ug/L	4		107	70-130			CLS	
Ethylbenzene	3.7	0.50	ug/L	4		93	70-130			CLS	
Hexachlorobutadiene	3.6	1.0	ug/L	4		90	70-130			CLS	
Isopropylbenzene	3.4	0.50	ug/L	4		85	70-130			CLS	
Methyl ethyl ketone (MEK)	20	10	ug/L	20		101	70-130			CLS	
Methyl isobutyl ketone (MIBK)	18	5.0	ug/L	20		90	70-130			CLS	
Methyl tertiary butyl ether (MTBE)	3.9	2.0	ug/L	4		97	70-130			CLS	
Methylene chloride	4.2	0.50	ug/L	4		106	70-130			CLS	V1
Naphthalene	3.3	1.0	ug/L	4		83	70-130			CLS	
n-Butylbenzene	3.5	0.50	ug/L	4		89	70-130			CLS	
n-Propylbenzene	3.8	0.50	ug/L	4		95	70-130			CLS	
o-Xylene	3.4	0.20	ug/L	4		84	70-130			CLS	
p and m-Xylene	3.4	0.30	ug/L	4		86	70-130			CLS	
p-Isopropyltoluene	3.4	0.50	ug/L	4		86	70-130			CLS	
sec-Butylbenzene	3.7	0.50	ug/L	4		91	70-130			CLS	
Styrene	3.3	0.50	ug/L	4		83	70-130			CLS	
tert-Butylbenzene	3.5	0.50	ug/L	4		88	70-130			CLS	
Tetrachloroethene	4.1	0.20	ug/L	4		103	70-130			CLS	
Tetrahydrofuran (THF)	41	10	ug/L	40		102	70-130			CLS	
Toluene	3.6	0.20	ug/L	4		89	70-130			CLS	
trans-1,2-Dichloroethene	4.0	0.10	ug/L	4		100	70-130			CLS	
trans-1,3-Dichloropropene	3.8	0.20	ug/L	4		96	70-130			CLS	
Trichloroethene (TCE)	3.7	0.10	ug/L	4		93	70-130			CLS	
Trichlorofluoromethane	4.7	0.50	ug/L	4		117	70-130			CLS	
Vinyl chloride	4.5	0.20	ug/L	4		113	70-130			CLS	
Surrogate: 1,2-Dichlorobenzene-d4	99	70-130	%	10						CLS	
Surrogate: 4-Bromofluorobenzene	97	70-130	%	10						CLS	
Surrogate: Methyl tertiary butyl ether-d3	102	70-130	%	10						CLS	

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Batch B3B0429 - EPA 524 Prep

Duplicate (B3B0429-DUP1)

Source: 23B0190-03

Prepared: 02/03/23 20:24 Analyzed: 02/03/23 20:24

Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
1,1,1,2-Tetrachloroethane	<	0.20	ug/L	<	<				30	CLS	
1,1,1-Trichloroethane	<	0.20	ug/L	<	<				30	CLS	
1,1,2,2-Tetrachloroethane	<	0.20	ug/L	<	<				30	CLS	
1,1,2-Trichloroethane	<	0.20	ug/L	<	<				30	CLS	
1,1,2-Trichlorotrifluoroethane	<	0.20	ug/L	<	<				30	CLS	
1,1-Dichloroethane	<	0.20	ug/L	<	<				30	CLS	
1,1-Dichloroethene	<	0.50	ug/L	<	<				30	CLS	
1,1-Dichloropropene	<	0.20	ug/L	<	<				30	CLS	
1,2,3-Trichlorobenzene	<	1.0	ug/L	<	<				30	CLS	
1,2,3-Trichloropropane	<	0.50	ug/L	<	<				30	CLS	
1,2,4-Trichlorobenzene	<	0.50	ug/L	<	<				30	CLS	
1,2,4-Trimethylbenzene	<	0.50	ug/L	<	<				30	CLS	
1,2-Dibromo-3-chloropropane (DBCP)	<	2.0	ug/L	<	<				30	CLS	
1,2-Dibromoethane (EDB)	<	0.50	ug/L	<	<				30	CLS	
1,2-Dichlorobenzene	<	0.20	ug/L	<	<				30	CLS	
1,2-Dichloroethane	<	0.20	ug/L	<	<				30	CLS	
1,2-Dichloropropane	<	0.20	ug/L	<	<				30	CLS	
1,3,5-Trimethylbenzene	<	0.50	ug/L	<	<				30	CLS	
1,3-Dichlorobenzene	<	0.20	ug/L	<	<				30	CLS	
1,3-Dichloropropane	<	0.20	ug/L	<	<				30	CLS	
1,4-Dichlorobenzene	<	0.20	ug/L	<	<				30	CLS	
2,2-Dichloropropane	<	0.50	ug/L	<	<				30	CLS	
2-Chlorotoluene	<	0.50	ug/L	<	<				30	CLS	
4-Chlorotoluene	<	0.50	ug/L	<	<				30	CLS	
Acetone	<	20	ug/L	<	<				30	CLS	
Allyl chloride	<	0.50	ug/L	<	<				30	CLS	
Benzene	<	0.20	ug/L	<	<				30	CLS	
Bromobenzene	<	0.20	ug/L	<	<				30	CLS	
Bromochloromethane	<	0.50	ug/L	<	<				30	CLS	
Bromodichloromethane	<	0.20	ug/L	<	<				30	CLS	
Bromoform	<	0.50	ug/L	<	<				30	CLS	
Bromomethane	<	1.0	ug/L	<	<				30	CLS	
Carbon tetrachloride	<	0.20	ug/L	<	<				30	CLS	
Chlorobenzene	<	0.20	ug/L	<	<				30	CLS	
Chlorodibromomethane	<	0.50	ug/L	<	<				30	CLS	
Chloroethane	<	0.50	ug/L	<	<				30	CLS	
Chloroform	<	0.10	ug/L	<	<				30	CLS	
Chloromethane	<	1.0	ug/L	<	<				30	CLS	
cis-1,2-Dichloroethene	<	0.20	ug/L	<	<				30	CLS	
cis-1,3-Dichloropropene	<	0.20	ug/L	<	<				30	CLS	

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Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

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Batch B3B0429 - EPA 524 Prep

Duplicate (B3B0429-DUP1)		Source: 23B0190-03			Prepared: 02/03/23 20:24 Analyzed: 02/03/23 20:24						
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromomethane	<	0.50	ug/L		<				30	CLS	
Dichlorodifluoromethane	<	1.0	ug/L		<				30	CLS	
Dichlorofluoromethane	<	0.50	ug/L		<				30	CLS	
Ethyl ether	<	2.0	ug/L		<				30	CLS	
Ethylbenzene	<	0.50	ug/L		<				30	CLS	
Hexachlorobutadiene	<	1.0	ug/L		<				30	CLS	
Isopropylbenzene	<	0.50	ug/L		<				30	CLS	
Methyl ethyl ketone (MEK)	<	10	ug/L		<				30	CLS	
Methyl isobutyl ketone (MIBK)	<	5.0	ug/L		<				30	CLS	
Methyl tertiary butyl ether (MTBE)	<	2.0	ug/L		<				30	CLS	
Methylene chloride	<	0.50	ug/L		<				30	CLS	V1
Naphthalene	<	1.0	ug/L		<				30	CLS	
n-Butylbenzene	<	0.50	ug/L		<				30	CLS	
n-Propylbenzene	<	0.50	ug/L		<				30	CLS	
o-Xylene	<	0.20	ug/L		<				30	CLS	
p and m-Xylene	<	0.30	ug/L		<				30	CLS	
p-Isopropyltoluene	<	0.50	ug/L		<				30	CLS	
sec-Butylbenzene	<	0.50	ug/L		<				30	CLS	
Styrene	<	0.50	ug/L		<				30	CLS	
tert-Butylbenzene	<	0.50	ug/L		<				30	CLS	
Tetrachloroethene	<	0.20	ug/L		<				30	CLS	
Tetrahydrofuran (THF)	<	10	ug/L		<				30	CLS	
Toluene	<	0.20	ug/L		<				30	CLS	
trans-1,2-Dichloroethene	<	0.10	ug/L		<				30	CLS	
trans-1,3-Dichloropropene	<	0.20	ug/L		<				30	CLS	
Trichloroethene (TCE)	11	0.10	ug/L		11			2	30	CLS	
Trichlorofluoromethane	<	0.50	ug/L		<				30	CLS	
Vinyl chloride	<	0.20	ug/L		<				30	CLS	
Surrogate: 1,2-Dichlorobenzene-d4	110	70-130	%	10						CLS	
Surrogate: 4-Bromofluorobenzene	99	70-130	%	10						CLS	
Surrogate: Methyl tertiary butyl ether-d3	99	70-130	%	10						CLS	

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Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 120006

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Batch B3B0429 - EPA 524 Prep

Matrix Spike (B3B0429-MS1)	Source: 23B0108-01			Prepared: 02/03/23 14:58 Analyzed: 02/03/23 14:58							
Analyte	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
1,1,1,2-Tetrachloroethane	5.9	0.20	ug/L	6	<	99	70-130			CLS	
1,1,1-Trichloroethane	6.8	0.20	ug/L	6	<	114	70-130			CLS	
1,1,1,2-Tetrachloroethane	6.0	0.20	ug/L	6	<	99	70-130			CLS	
1,1,2-Trichloroethane	6.2	0.20	ug/L	6	<	103	70-130			CLS	
1,1,2-Trichlorotrifluoroethane	7.2	0.20	ug/L	6	<	120	70-130			CLS	
1,1-Dichloroethane	6.4	0.20	ug/L	6	<	107	70-130			CLS	
1,1-Dichloroethene	6.5	0.50	ug/L	6	<	108	70-130			CLS	
1,1-Dichloropropene	6.9	0.20	ug/L	6	<	115	70-130			CLS	
1,2,3-Trichlorobenzene	5.9	1.0	ug/L	6	<	98	70-130			CLS	
1,2,3-Trichloropropane	6.0	0.50	ug/L	6	<	100	70-130			CLS	
1,2,4-Trichlorobenzene	5.6	0.50	ug/L	6	<	93	70-130			CLS	
1,2,4-Trimethylbenzene	6.0	0.50	ug/L	6	<	99	70-130			CLS	
1,2-Dibromo-3-chloropropane (DBCP)	5.2	2.0	ug/L	6	<	87	70-130			CLS	
1,2-Dibromoethane (EDB)	5.9	0.50	ug/L	6	<	99	70-130			CLS	
1,2-Dichlorobenzene	6.1	0.20	ug/L	6	<	101	70-130			CLS	
1,2-Dichloroethane	6.5	0.20	ug/L	6	<	109	70-130			CLS	
1,2-Dichloropropane	6.4	0.20	ug/L	6	<	107	70-130			CLS	
1,3,5-Trimethylbenzene	6.0	0.50	ug/L	6	<	99	70-130			CLS	
1,3-Dichlorobenzene	6.1	0.20	ug/L	6	<	102	70-130			CLS	
1,3-Dichloropropane	6.0	0.20	ug/L	6	<	99	70-130			CLS	
1,4-Dichlorobenzene	6.1	0.20	ug/L	6	<	102	70-130			CLS	
2,2-Dichloropropane	6.7	0.50	ug/L	6	<	111	70-130			CLS	
2-Chlorotoluene	6.2	0.50	ug/L	6	<	104	70-130			CLS	
4-Chlorotoluene	6.3	0.50	ug/L	6	<	106	70-130			CLS	
Acetone	64	20	ug/L	60	<	106	70-130			CLS	
Allyl chloride	6.1	0.50	ug/L	6	<	102	70-130			CLS	
Benzene	6.2	0.20	ug/L	6	<	103	70-130			CLS	
Bromobenzene	6.0	0.20	ug/L	6	<	100	70-130			CLS	
Bromochloromethane	5.9	0.50	ug/L	6	<	99	70-130			CLS	
Bromodichloromethane	7.7	0.20	ug/L	6	1.2	108	70-130			CLS	
Bromoform	5.7	0.50	ug/L	6	<	94	70-130			CLS	
Bromomethane	7.5	1.0	ug/L	6	<	125	70-130			CLS	
Carbon tetrachloride	6.9	0.20	ug/L	6	<	114	70-130			CLS	
Chlorobenzene	5.9	0.20	ug/L	6	<	98	70-130			CLS	
Chlorodibromomethane	5.9	0.50	ug/L	6	<	99	70-130			CLS	
Chloroethane	7.4	0.50	ug/L	6	<	123	70-130			CLS	
Chloroform	23	0.10	ug/L	6	13	155	70-130			CLS	M1
Chloromethane	6.8	1.0	ug/L	6	<	113	70-130			CLS	
cis-1,2-Dichloroethene	5.9	0.20	ug/L	6	<	99	70-130			CLS	
cis-1,3-Dichloropropene	5.5	0.20	ug/L	6	<	92	70-130			CLS	

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Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

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Batch B3B0429 - EPA 524 Prep

Analyte	Source: 23B0108-01		Prepared: 02/03/23 14:58 Analyzed: 02/03/23 14:58								
	Result	Reporting Limit	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Init.	Qualifiers
Dibromomethane	5.8	0.50	ug/L	6	<	96	70-130			CLS	
Dichlorodifluoromethane	6.9	1.0	ug/L	6	<	114	70-130			CLS	
Dichlorofluoromethane	7.0	0.50	ug/L	6	<	116	70-130			CLS	
Ethyl ether	6.1	2.0	ug/L	6	<	102	70-130			CLS	
Ethylbenzene	6.1	0.50	ug/L	6	<	101	70-130			CLS	
Hexachlorobutadiene	6.4	1.0	ug/L	6	<	106	70-130			CLS	
Isopropylbenzene	6.0	0.50	ug/L	6	<	99	70-130			CLS	
Methyl ethyl ketone (MEK)	28	10	ug/L	30	<	94	70-130			CLS	
Methyl isobutyl ketone (MIBK)	27	5.0	ug/L	30	<	88	70-130			CLS	
Methyl tertiary butyl ether (MTBE)	5.8	2.0	ug/L	6	<	96	70-130			CLS	
Methylene chloride	6.4	0.50	ug/L	6	<	106	70-130			CLS	V1
Naphthalene	5.1	1.0	ug/L	6	<	85	70-130			CLS	
n-Butylbenzene	6.3	0.50	ug/L	6	<	105	70-130			CLS	
n-Propylbenzene	6.4	0.50	ug/L	6	<	107	70-130			CLS	
o-Xylene	5.7	0.20	ug/L	6	<	94	70-130			CLS	
p and m-Xylene	5.8	0.30	ug/L	6	<	96	70-130			CLS	
p-Isopropyltoluene	6.0	0.50	ug/L	6	<	100	70-130			CLS	
sec-Butylbenzene	6.3	0.50	ug/L	6	<	105	70-130			CLS	
Styrene	5.4	0.50	ug/L	6	<	90	70-130			CLS	
tert-Butylbenzene	5.9	0.50	ug/L	6	<	99	70-130			CLS	
Tetrachloroethene	6.5	0.20	ug/L	6	<	109	70-130			CLS	
Tetrahydrofuran (THF)	59	10	ug/L	60	<	98	70-130			CLS	
Toluene	5.8	0.20	ug/L	6	<	96	70-130			CLS	
trans-1,2-Dichloroethene	6.3	0.10	ug/L	6	<	105	70-130			CLS	
trans-1,3-Dichloropropene	5.9	0.20	ug/L	6	<	99	70-130			CLS	
Trichloroethene (TCE)	6.4	0.10	ug/L	6	<	106	70-130			CLS	
Trichlorofluoromethane	7.3	0.50	ug/L	6	<	122	70-130			CLS	
Vinyl chloride	7.3	0.20	ug/L	6	<	122	70-130			CLS	
Surrogate: 1,2-Dichlorobenzene-d4	97	70-130	%	10						CLS	
Surrogate: 4-Bromofluorobenzene	99	70-130	%	10						CLS	
Surrogate: Methyl tertiary butyl ether-d3	103	70-130	%	10						CLS	

Authorized by:

*The results in this report apply only to the samples analyzed.
This report must not be reproduced, except in full, without the written approval of the laboratory.*



Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health

PWSID: 1200006

Data Qualifiers and Definitions

- M1 Matrix spike and/or matrix spike duplicate recovery was high; the associated laboratory control sample and/or laboratory control sample duplicate recovery was acceptable.
- V1 Calibration verification standard recovery was above method acceptance limits. This target analyte was not detected in the sample.
- Z-01 Unknown interferent detected during free cyanide analysis. Total cyanide analysis has invalidated the free cyanide result . Total cyanide result is the valid result for this sample point.

Work Order Comments

Samples were received in proper condition.

Authorized by:

*The results in this report apply only to the samples analyzed.
This report must not be reproduced, except in full, without the written approval of the laboratory.*



Stefan Saravia, Environmental Laboratory Manager
Public Health Laboratory, Minnesota Department of Health



City Council Report

To: Mayor and Council
From: Gretchen Lohrbach, City Clerk-Treasurer
Date: April 24, 2023

Annexation Petition from David Wilcox, Ordinance No. 2023-06

BACKGROUND INFORMATION:

Property owner David Wilcox has submitted a petition proposing annexation of approximately 40 acres from Mantorville Township to the City of Mantorville. The petitioner states that the reason for the requested annexation is that it is a part of the orderly annexation for Mantorville and is ready for development.

STAFF RECOMMENDATION:

Council must hold a public hearing to take public comment on the petition. Motion based on discussion. The City Attorney's Office will be available via phone during the meeting if Council has any questions.

ATTACHMENTS:

1. Petition from David Wilcox
2. Notice of Hearing Mailed to Property Owners Located within 350 feet
3. Mailing List of Certified Letters mailed 03.14.23
4. Ordinance 2023-06 Annexing Certain Lands from Mantorville Township
5. Resolution No. 2023-14 Authorization Publication of Ordinance by Title and Summary

FOR ANNEXATION BY ORDINANCE - 120 Acres or Less

IN THE MATTER OF THE PETITION OF CERTAIN PERSONS FOR THE
ANNEXATION OF CERTAIN LAND TO THE CITY OF Mantorville, MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.033, SUBD. 2(3)

TO: Council of the City of Mantorville, Minnesota

PETITIONER(S) STATE: All of the property owners in number are required to commence a proceeding under Minnesota Statutes § 414.033, Subd. 2(3).

It is hereby requested by:

- the sole property owner; or
 all of the property owners (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)

of the area proposed for annexation to annex certain property described herein lying in the Township of Mantorville to the City of Mantorville, County of Dodge, Minnesota.

The area proposed for annexation is described as follows:

[to be inserted by petitioner]

1. There are 1 property owners in the area proposed for annexation. (If a property owner owns more than one parcel in the area proposed for annexation, he/she is only counted once as an owner - the number of parcels owned by a petitioner is not counted.)
2. The land abuts the municipality and the area to be annexed is 120 acres or less, and the area to be annexed is not presently served by public wastewater facilities or public wastewater facilities are not otherwise available.

Except as provided for by an orderly annexation agreement, this clause may not be used to annex any property contiguous to any property previously annexed under this clause within the preceding 12 months if the property is owned by the same owners and annexation would cumulatively exceed 120 acres.

3. Said property is unincorporated, abuts on the city's N (S) E W (circle one) boundary(ies), and is not included within any other municipality.
 4. The area of land proposed for annexation, in acres, is 40⁺ acres.
 5. The reason for the requested annexation is: development
-
-

PETITIONERS REQUEST: That pursuant to Minnesota Statutes § 414.033, the property described herein be annexed to and included within the City of Mantorville, Minnesota.

Dated: 2/7/23

Signatures: Dennis W. [Signature]

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 2b, before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), a municipality must hold a public hearing and give 30 days' written notice by certified mail to the town or towns affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed.

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 11, when a municipality declares land annexed to the municipality under subdivision 2, clause (3), and the land is within a designated floodplain, as provided by section 103F.111, subdivision 4, or a shoreland area, as provided by section 103F.205, subdivision 4, the municipality shall adopt or amend its land use controls to conform to chapter 103F, and any new development of the annexed land shall be subject to chapter 103F.

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 12, when a municipality annexes land under subdivision 2, clause (2), (3) or (4), property taxes payable on the annexed land shall continue to be paid to the affected town or towns for the year in which the annexation becomes effective. If the annexation becomes effective on or before August 1 of a levy year, the municipality may levy on the annexed area beginning with that same levy year. If the annexation becomes effective after August 1 of a levy year, the town may continue to levy on the annexed area for that levy year, and the municipality may not levy on the annexed area until the following levy year.

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 13, at least 30 days before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), the petitioner must be notified by the municipality that the cost of electric utility service to the petitioner may change if the land is annexed to the municipality. The notice must include an estimate of the cost impact of any change in electric utility services, including rate changes and assessments, resulting from the annexation.

Municipal Boundary Adjustment Unit Contact
Star Holman star.holman@state.mn.us 651-361-7909

Legal Description for PID 130211100:

The Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4) of Section 21, Township 107 North, Range 16 West, Dodge County, Minnesota

CITY OF MANTORVILLE

**NOTICE OF HEARING REGARDING
ANNEXATION OF CERTAIN PROPERTY**

CERTIFIED MAIL

Please take notice that a hearing will be held before the City Council of the City of Mantorville in the City Council Chambers, Mantorville City Hall, 21 5th Street E, Mantorville, Minnesota 55955 **at 6:30 p.m. on April 24, 2023.** The purpose of the hearing is to determine whether the City of Mantorville should adopt an ordinance annexing approximately 40.00 acres of land contiguous to the city, which land is legally described on the attached Exhibit A and depicted on the attached Exhibit B. Anyone desiring to be heard during this public hearing will be afforded an opportunity to do so. After the hearing, the City Council will consider adopting an ordinance annexing the property pursuant to Minnesota Statutes, section 414.033, subd. 2(3).

Dated: March 14, 2023.

Shirley R Buecksler
City Clerk Treasurer
City of Mantorville
21 5th Street E
PO Box 188
Mantorville, MN 55955
Telephone: 507.635.5116

EXHIBIT A

The Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4) of Section 21, Township 107 North, Range 16 West, Dodge County, Minnesota.

Dodge County Parcel Number 13.021.1100

ANNEXATION MAILING LIST

PID	Company	First Name	Last Name	Street	Street 2	City, State	Zip
130210400		Noel	Clarke	61748 State Hwy 57		Kasson, MN	55920
130210401	Bigelow Homes LLC			4057 28th St NW #100		Rochester, MN	55901
132350211		David & Gina	Rohlik	61743 248th Ave		Mantorville, MN	55955
132350212		Daniel & Linda	Head	61755 248th Ave		Mantorville, MN	55955
132350215		Nicholas & Colleen	Loy	24758 618th Ave		Mantorville, MN	55955
132350216		Dustin & Tonya	Barth	24730 618th St		Mantorville, MN	55955
132350217		Mark & Tammy	Mathias	24722 618th St		Mantorville, MN	55955
132350218		Allen & Coni	Lentz	24705 619th St		Mantorville, MN	55955
243670001	Kasson Meadows LLC			2510 Schuster Ln NW		Rochester, MN	55901
130280102	Independent School District 204			101 16th St NE		Kasson, MN	55944
130280200	Stussy Construction Inc.				PO Box 187	Mantorville, MN	55955
130210900	Stussy Construction Inc.				PO Box 187	Mantorville, MN	55955
130210600	Stussy Construction Inc.				PO Box 187	Mantorville, MN	55955
130210800		Sterling	Larson	61907 State Hwy 57		Kasson, MN	55944
130210700	Stussy Construction Inc.				PO Box 187	Mantorville, MN	55955
130211000		David	Wilcox	24842 617th St		Mantorville, MN	55955
	Mantorville Township	Duke Harbaugh, Chair		59775 272nd Ave		Mantorville, MN	55955
	Mantorville Township	Carol Allen, Clerk		25582 590th St		Mantorville, MN	55955

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

ORDINANCE NO. 2023-06

**AN ORDINANCE ANNEXING CERTAIN LANDS
FROM MANTORVILLE TOWNSHIP**

WHEREAS, on or about February 21, 2023, the city of Mantorville (the “City”) received a completed petition requesting annexation of approximately 40.00 acres of real property that is legally described on Exhibit A attached hereto and depicted on Exhibit B attached hereto (the “Identified Land”); and

WHEREAS, On April 24, 2023 in accordance with Minnesota Statutes, section 414.033, subd. 2b, the City held a public hearing, giving 30 days’ notice thereof by certified mail to Mantorville Township and all landowners within and contiguous to the Identified Land; and

WHEREAS, the Identified Land abuts the City, is less than 120 acres, is not presently served by public wastewater facilities and such facilities are not otherwise available, and the annexation petition was submitted by all owners of the land; and

WHEREAS, the Identified Land is not contiguous to any property that was either simultaneously proposed to be annexed or previously annexed within the preceding 12 months and owned by the same owner at any point during that period; and

WHEREAS, the Identified Land is about to become urban or suburban in character; and

WHEREAS, the Identified Land is not located within a flood plain or shoreland area; and

WHEREAS, all conditions required under Minnesota Statutes, section 414.033, subd. 2(3) have been met; and

WHEREAS, the provisions of Minnesota Statutes, section 414.033, subd. 13 are not applicable in that there will be no change in electric utility service provider resulting from the annexation.

NOW, THEREFORE, the City Council of the City of Mantorville does ordain as follows:

Section I. The above recitals are incorporated into this ordinance as if fully set forth herein.

Section II. In accordance with Minnesota Statutes, section 414.033, subd. 2(3), the City Council hereby declares by ordinance that the Identified Land, as legally described on Exhibit A and depicted on Exhibit B, is annexed to the City on condition that the petitioner reimburses the City for its costs associated with these proceedings, as required in the City’s fee schedule.

Section III. Taxes payable to Mantorville Township in 2023 on the Identified Land total

approximately \$261.51 and those 2023 taxes shall be paid to Mantorville Township. Pursuant to Minnesota Statutes, section 414.036, the City shall make a cash reimbursement to Mantorville Township with respect to the property taxes in accordance with the following schedule: The City shall pay Mantorville Township the sum of \$326.89 in 2024 and the sum of \$326.89 in 2025. The total of said two-year reimbursement amount equates to 250% of the taxes payable to Mantorville Township on the Identified Land during 2023.

Section IV. There are no special assessments assigned by Mantorville Township to the Identified Land, nor is there any debt incurred by Mantorville Township attributable to the Identified Land.

Section V. The City Clerk-Treasurer is directed to file a copy of this ordinance with the Office of Administrative Hearings (Chief Administrative Law Judge), the Mantorville Township Clerk, the Dodge County Auditor's Office, and the Minnesota Secretary of State, and doing so shall be considered an affirmation that any conditions provided herein have been satisfied. The City Clerk-Treasurer is directed to perform any additional actions that are deemed necessary to effectuate the intent of this ordinance.

Section VI. Upon annexation to the City, the Identified Land shall be zoned R-1 on the City's official zoning map.

Section VII. This ordinance shall be effective following its adoption and publication and the annexation is final on the date of approval by the Chief Administrative Law Judge.

Passed by the City Council of the City of Mantorville, Minnesota, this 24th day of April 2023.

ATTEST:

Chuck Bradford
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

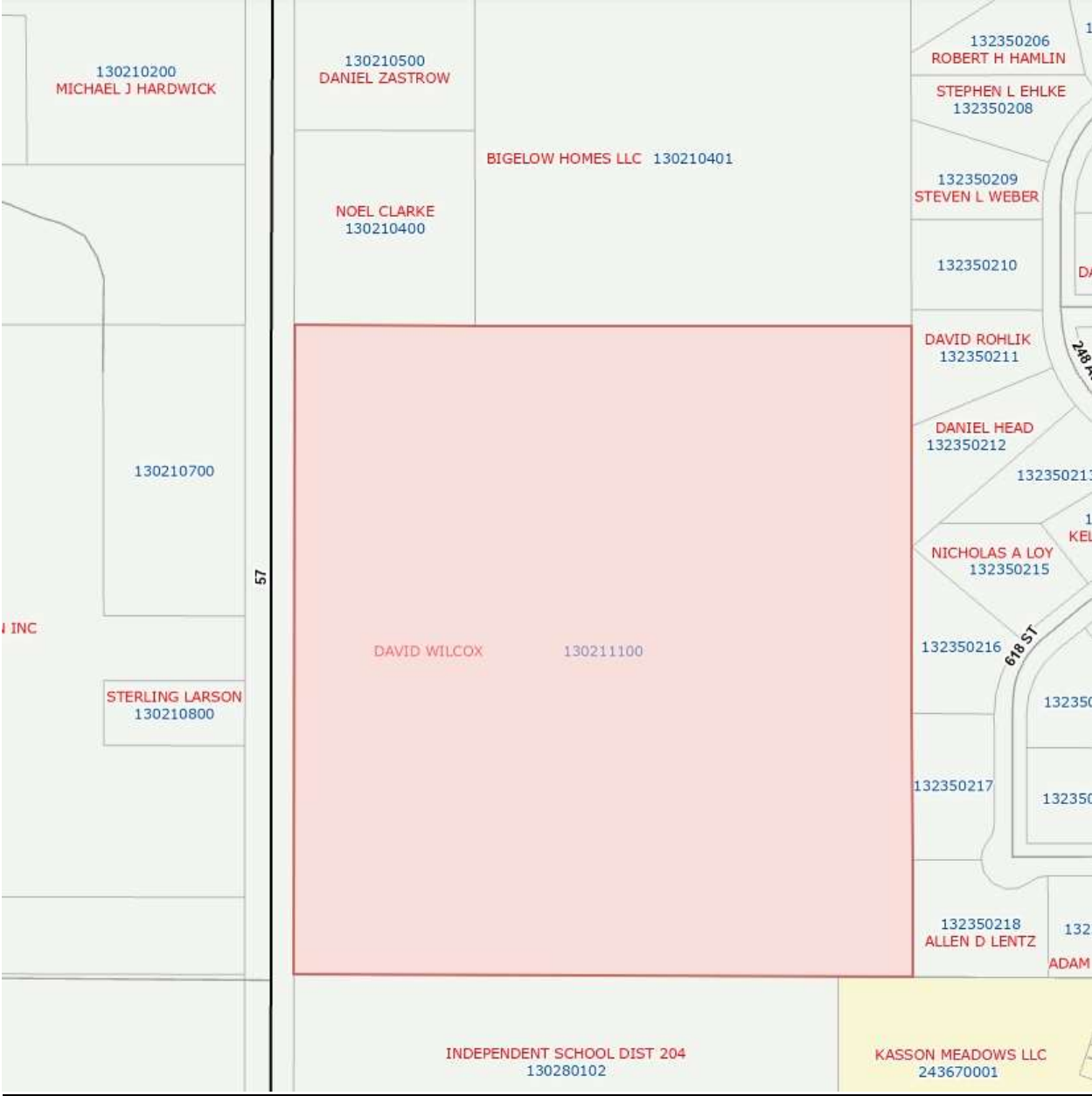
EXHIBIT A

Legal Description of the Identified Land

The Southwest Quarter of the Southeast Quarter (SW1/4 SE1/4) of Section 21, Township 107 North, Range 16 West, Dodge County, Minnesota.

Dodge County Parcel Number 13.021.1100

EXHIBIT B
Depiction of the Identified Land



**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2023-14

**A RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE BY TITLE AND SUMMARY**

WHEREAS, the City Council of the City of Mantorville has adopted Ordinance No. 2023-06, titled “An Ordinance Annexing Certain Lands from Mantorville Township”; and

WHEREAS, Minn. Stat. § 412.191, subd. 4 allows publication by title and summary in the case of lengthy ordinances; and

WHEREAS, the ordinance is four pages in length with multiple exhibits; and

WHEREAS, the City Council believes that a summary will clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mantorville, Minnesota, that the City Clerk-Treasurer is directed to publish the summary below in lieu of the entire Ordinance:

The City of Mantorville City Council has adopted Ordinance No. 2023-06, titled “An Ordinance Annexing Certain Lands from Mantorville Township.” The ordinance, pursuant to Minn. Stat. § 414.033, subd. 2(3), initiates the annexation to the city of approximately 40.00 acres of land located at Dodge County PID 13.021.1100 which is contiguous to the city and currently in Mantorville Township. The ordinance provides tax reimbursement to be made from the City to the Township, as required under the law, and further provides that the annexation will take effect upon final approval by the Chief Administrative Law Judge. A map and legal description of the property is contained in the full ordinance, which can be viewed at City Hall during regular office hours.

NOW, THEREFORE, BE IT FINALLY RESOLVED by the City Council of the City of Mantorville, Minnesota, that the City Clerk-Treasurer is directed to post a copy of the entire text of the ordinance on the City bulletin board located at City Hall. In addition, a printed copy of the ordinance is available for inspection by any person during regular office hours at Mantorville City Hall.

Adopted by the City Council of the City of Mantorville, Minnesota, this 24th day of April 2023.

ATTEST:

Chuck Bradford
Mayor

Gretchen Lohrbach
City Clerk-Treasurer

DODGE COUNTY SEPTIC SYSTEM PERMIT APPLICATION

721 Main St N, Dept.123, Mantorville, MN 55955

Phone: 507-635-6272

Email: Elizabeth.Harbaugh@co.dodge.mn.us

PERMIT # 22-070
Date Rec'd 11/7/2022
Amt Rec'd 380.00
#664308

OFFICE USE ONLY: Installer Sheet Design Sheet Homeowner Signature
 MPCA Design Forms Applicable Fees Com/Ind or Holding Tank Sheet Site Map

CONTACT INFORMATION

Property Owner: Dan Scholz Date: _____

Site Address: 314 Bergmann Dr, Mantorville Phone: 507-951-4674

Mailing Address: _____ Parcel ID#: 251550050

Subdivision: _____ Lot: _____ Block: _____ Township: Mantorville

INSTALLER

Name: Hofschulte Backhoe & Septic

Address: PO Box 543 City/State Elgin, MN

Email: hofschulteoffice@gmail.com Phone: 507-876-2700

Septic Type: New Construction Replacement Tank(s) Only Holding Tank

Standard System: Trenches Bed At-Grade Mound Other; _____

Yes No System will be constructed according to the approved septic system design created by a MPCA Certified Designer.

If the property is located within the city of Mantorville; City needs to sign off on permit

City of Mantorville Permit Approval: Yes No Signature _____

OWNER PROVIDED INFORMATION

The Building Is: Proposed Existing Type(s) of Use: Residential Commercial* Other* _____

*Please include the Commercial/Industrial/Other Establishment Sheet with permit

Residential: Number of Bedrooms 4 Basement Finished Yes No

Home Extended Business (specify) No Daycare (specify) No

Water Using Devices Garbage Disposal Dishwasher Large Bathtub/Jacuzzi
(check all that apply) Water Softener Clothes Washer Hot Tub Daycare
 Sewage Ejector or Grinder Pump

Property Lines: Determined & Approved by Property Owner Approximate Property Lines Surveyed & Staked
(Check all that apply)

Property Owner Signature

I hereby certify that I have read this application and verify that all information is true and correct.

Dan Scholz
Property Owners Printed Name

DocuSigned by:
Dan Scholz
Property Owners Signature

4/12/2023
Date

Installer Signature

I hereby certify with my signature as the installer, that the materials; including sand, rock, and soil, design of equipment, construction and workmanship will meet state and county code requirements to the best of my knowledge. I agree to indemnify and save Dodge County harmless from all losses, damages, costs and charges that may be incurred by the County because of my failure to conform to and comply with the provision of the Dodge County Septic and Wastewater Treatment Ordinance.

Signature [Signature] Date 10/25/22 License# 836 Expires _____

Application Approved ___/___/___ Approval Sent ___/___/___ Application Denied ___/___/___

DODGE COUNTY SEPTIC PERMIT APPLICATION CONTINUED; DESIGN SHEET

Property Owner: Dan Scholz Address 314 Bergmann Drive, Mantorville
 Site Evaluator: Chris Priebe Phone # 507-867-1666

1. PROPERTY/SITE INFORMATION:

Proposed Drainfield area Roped or Flagged Soil Borings/Percolation holes Staked & Labeled
 Shore land Area Floodplain Flood Elevation Data Attached
 Proposed Septic System Meets All Setbacks Well Casing Depth: _____ Well Info Source: _____

2. SOILS INFORMATION:

53" Depth to Mottled Soil 4 Slope %
>66" Depth to Bedrock 17" Recommended Drainfield Depth
>66" Depth to Standing Water 0.50 Soil Sizing Factor at recommended Depth

Required Attachments:

Site Drawing for Designated & Alternate Drainfield Areas Percolation Test Results AND/OR Soil Observation Logs*

*At least two soil borings are required for the designated area, one boring required for alternate drainfield area. The most restrictive boring within the primary site must be verified by Dodge County before permit submittal.

I hereby certify with my signature as the site evaluator, that all soil and setback data for this design are true and correct to the best of my knowledge. I agree to indemnify and save Dodge County harmless from all losses, damages, costs and charges that may be incurred by the County because of my failure to conform to and comply with the provision of the Dodge County Septic Ordinance Chapter 21 and MN Rules Chapter 7080-7083.

Signature Chris Priebe Digitally signed by Chris Priebe
DN: cn=Chris Priebe, o=DODGE, ou=DODGE, email=chrise@dodge.co, c=US
Date: 2021.03.09 09:16:04 -0600 License Number 686 Date 11/1/2022

3. SEPTIC SYSTEM DESIGN

Designer Name Chris Priebe Phone# 507-867-1666

Required Attachments: Worksheets, Attach all Applicable Worksheets

Preliminary Evaluation Form Mound / At-Grade / Trench / Bed Design Worksheets
 Pressure Distribution Worksheets Pump Size Calculations & Worksheet Pump Tank Worksheet
 Buoyancy Sheet Complete Site Map Signed Operating Permit Obtained from Dodge County

Design Flow:

4 Number of Bedrooms, 600 Projected Daily Flow (gpd), I Type of System I-IV (Also complete #5 for Type II, III, IV)

I Classification of Dwelling (I-IV)

Yes No Garbage Disposal Existing/Proposed Yes No Ejector or Grinder Pump Existing/Proposed
 Yes No Effluent Screen & Alarm Yes No Alarm Alarm Location: _____

4. Tanks: (For holding tanks, fill out Holding Tank Sheet)

of New Tanks 1 Volume of Each Tank OR Compartment(s) 2250

Volume of Pump Tank 750 Reserve Capacity _____ Combo Tank Size _____

Existing Tank: Volume _____ COC on File Watertight Meets 7080 & Co. Ordinance

5. SYSTEM (TYPE II, III OR TYPE IV):

List System Type _____ Treatment Level _____ Penetration into Native Soil _____

Drainfield; Trench Bed At-Grade Mound

Type of Media Used _____; Time Dosed Yes No UV Yes No

I hereby certify with my signature as the designer, that all soil and setback data and design criteria for this design are true and correct to the best of my knowledge. I agree to indemnify and save Dodge County harmless from all losses, damages, costs and charges that may be incurred by the County because of my failure to conform to and comply with the provision of the Dodge County Septic Ordinance Chapter 21 and MN Rules Chapter 7080-7083.

Signature Chris Priebe Digitally signed by Chris Priebe
DN: cn=Chris Priebe, o=DODGE, ou=DODGE, email=chrise@dodge.co, c=US
Date: 2021.03.09 09:16:14 -0600 License Number 686 Date 11/1/2022

Subsurface Sewage Treatment System Management Plan

Property Owner: Dan Scholz Phone: _____ Date: _____

Mailing Address: _____ City: _____ Zip: _____

Site Address: 314 Bergmann Dr City: Mankerville Zip: 55955

This management plan will identify the operation and maintenance activities necessary to ensure long-term performance of your septic system. Some of these activities must be performed by you, the homeowner. Other tasks must be performed by a licensed septic service provider.

System Designer: check every 24-36 months.
 Local Government: check every 36 months.
 State Requirement: check every 36 months.

**My System needs to be checked
 every 24-36 months.**

Property Owner Management Tasks

Leaks – Check (look, listen) for leaks in toilets and dripping faucets. Repair leaks promptly.

Surfacing sewage – Regularly check for wet or spongy soil around your soil treatment area.

Effluent filter – *Inspect and clean twice a year or more.*

Alarms – Alarm signals when there is a problem. Contact a service provider any time an alarm signals.

Professional Management Tasks

- Check to make sure tank is not leaking
- Check and clean the in-tank effluent filter
- Check the sludge/scum layer levels in all septic tanks
- Recommend if tank should be pumped
- Check inlet and outlet baffles
- Check the drainfield effluent levels in the rock layer
- Check the pump and alarm system functions
- Check wiring for corrosion and function
- Check dissolved oxygen and effluent temperature in tank
- Provide homeowner with list of results and any action to be taken
- Flush and clean laterals if cleanouts exist

“I understand it is my responsibility to properly operate and maintain the sewage treatment system on this property, utilizing the Management Plan. If requirements in the Management Plan are not met, I will promptly notify the permitting authority and take necessary corrective actions. If I have a new system, I agree to adequately protect the reserve area for future use as a soil treatment system.”

Property Owner Signature:  Date: 4/12/2023

See Reverse Side for Management Log

Maintenance Log

Activity	Date Accomplished
<i>Check frequently:</i>	
Leaks: check for plumbing leaks	
Soil treatment area check for surfacing	
Lint filter: check, clean if needed	
Effluent screen: if owner-maintained	
Water usage rate (monitor frequency _____)	
<i>Check annually:</i>	
Caps: inspect, replace if needed	
Sludge & Scum/Pump	
Inlet & Outlet baffles	
Drainfield effluent leaks	
Pump, alarm, wiring	
Flush & clean laterals if cleanouts exists	
Other: _____	
Other: _____	

Notes: _____

Mitigation/corrective action plan: _____

G-Cubed

Engineering Surveying & Planning

14070 Highway 52 SE Chatfield, MN 55923

507-867-1666 (F) 507-867-1665

08/01/2022

SITE INVESTIGATION AND DESIGN FOR AN ON-SITE SEWAGE TREATMENT SYSTEM

**Client: Dianne Michaletz
314 Bergmann Dr
Mantorville, MN 55955
Sec. 16 Twp. 107 Rng. 016
PIN#: 25.155.0050**

As requested by the owner, a site assessment was performed to determine the suitability of an individual sewage treatment system for a four bedroom single family dwelling on the above referenced property. We located the proposed support area for the new on-site treatment system and evaluated the soils using a split tube soil sampler.

Site Observations

The area is currently grass with an 4% slope to the southeast.

Conclusion

The presence of bedrock and/or mottling at a depth greater than four feet allow for the installation of drainfield trenches with treatment level C. The treatment system should be designed and constructed according to the current Minnesota Rules "Individual Sewage Treatment Systems Standards" CHAPTER 7080-7083, Dodge County Public Health Regulations and other applicable federal, state and local regulations.

Design Parameters

- 1.) Water Usage - 4 bedroom Type I residence = 600 gallon per day
- 2.) Soil Loading Rate - 0.50 gallon per day per square foot
- 3.) Septic Tank Size – 2,250 gallon tank- (two tank or two compartment arrangement) with a garbage disposal. An effluent screen and alarm is recommended. Utilize a 3,000 gallon tank to include a dose tank.

System Specifications

The entire installation and all materials shall conform and be constructed in accordance with and subject to the current Minnesota Rules "Individual Sewage Treatment Systems Standards" CHAPTER 7080-7083, Dodge County Health Regulations and any other applicable state and local regulations.

Trench Construction:

Five trenches 3' wide by \leq 17 inches deep 80 feet long need to be installed. The bottom of each trench shall be level. The spacing between trenches shall be 6' minimum. The bottom and sides of the soil treatment system shall be excavated in such a manner as to leave the soil in a natural, unsmearred, and uncompacted condition. Excavation shall be made only when the soil moisture content is at or less than the plastic limit. Excavation equipment or other vehicles shall not be allowed on the soil treatment areas. The distribution medium shall then be crowned 4 to 6 inches above finished grade to allow for settling. The top six inches of soil shall have the same texture and density as the adjacent soil. Seed and mulch the soil treatment area immediately after the construction has been completed. A vertical inspection pipe at least 4 inches in diameter must be installed in the distribution medium of all trenches. The inspection pipe must be located at an opposite end from where the sewage tank effluent enters the distribution medium. The inspection pipe must have 3/8 inch or larger perforations spaced vertically no more than six inches apart. At least two perforations must be located in the distribution medium layer. The inspection pipe must extend to the bottom of the trench and must be capped flush with or above finished grade.

Septic Tank:

The septic tank provided shall conform to Chapter 7081.0240.

Pumping Station:

The pumping station volume provided shall have a minimum dosing capacity of 101 gallons, plus a reserve capacity of 250 gallons, plus volume enough to cover the pump plus 3 inches. The pump should provide a minimum of 25 gallons per minute with 14.3 ft. head at the discharge manifold. The Pump off float switch shall be set at 3 inches above the top of the pump. The pump on float switch shall be set to provide a dosing capacity of 101 gallons above the pump off float switch. The Alarm float switch is to be set 3 inches above the pump on float switch.

Approvals:

Approvals and Permits by any local governing authorities are necessary before any recommendations here within are applied. The recommendation and findings contained in this report are a professional opinion and were arrived in accordance with currently accepted soil property and landscape practices. No warranty or guarantee of this system is implied or intended. Proper construction, use and maintenance will determine the long-term performance of the septic system.

Special Provisions:

- 1. The top and sides of the septic tank shall be insulated with 2" polystyrene insulation or approved equal unless the tank has 2 foot of bury.**
- 2. Any portion of the sewage line which runs under trafficked areas shall be insulated.**
- 3. State approved chambers may be utilized in lieu of rock trenches.**
- 4. No clear water source is to discharge into the septic system. (water softner, iron filter, furnace, sump pump, dehumidifier, floor drain, etc...)**

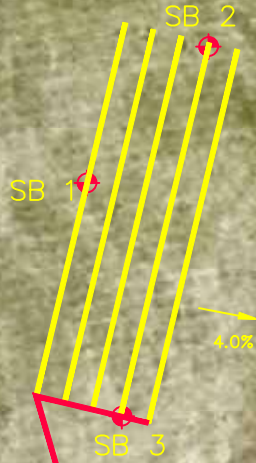
Sincerely, Chris Priebe

Digitally signed by Chris Priebe
DN: cn=Chris Priebe, o=GGG,
ou=GGG, email=chrisp@ggg.to,
c=US
Date: 2022.08.03 11:00:15 -05'00'

Chris Priebe, Advanced Designer
MPCA#7333

SITE SKETCH

DR



3000 GAL
3C SEPTIC
TANK

DIANNE L MICHALETZ

2515 0050



G³

G-Cubed

ENGINEERING
SURVEYING
PLANNING

14070 Hwy 52 S.E.
Chatfield, MN 55923

Ph. 507-867-1666
Fax 507-867-1665
www.ggg.to

1. Contact Information

v 04.01.2021

Property Owner/Client: Date Completed:

Site Address: Project ID:

Email: Phone:

Mailing Address: Alt Phone:

Legal Description:

Parcel ID: SEC: TWP: RNG:

2. Flow and General System Information

A. Client-Provided Information

Project Type: New Construction Replacement Expansion Repair

Project Use: Residential Other Establishment:

Residential use: # Bedrooms: Dwelling Sq.ft.: Unfinished Sq. Ft.:

Adults: # Children: # Teenagers:

In-home business (Y/N): If yes, describe:

Water-using devices: *(check all that apply)*

Garbage Disposal/Grinder Dishwasher Hot Tub*
 Sewage pump in basement Water Softener* Sump Pump*
 Large Bathtub >40 gallons Iron Filter* Self-Cleaning Humidifier*
 Clothes Washing Machine High Eff. Furnace* Other:

* Clear water source - should not go into system

Additional current or future uses:

Anticipated non-domestic waste:

The above is complete & accurate:

Client signature & date

B. Designer-determined flow Information *Attach additional information as necessary.*

Design Flow: GPD Anticipated Waste Type:

BOD: mg/L TSS mg/L Oil & Grease mg/L

3. Preliminary Site Information

A. Water Supply Wells

#	Description	Mn. ID#	Well Depth (ft.)	Casing Depth (ft.)	Confining Layer	STA Setback	Source
1	Shared Well						
2							
3							
4							

Additional Well Information:

Preliminary Evaluation Worksheet

Site within 200' of noncommunity transient well (Y/N)	<input type="text" value="No"/>	Yes, source: <input style="width: 100%;" type="text"/>
Site within a drinking water supply management area (Y/N)	<input type="text" value="No"/>	Yes, source: <input style="width: 100%;" type="text"/>
Site in Well Head Protection inner wellhead management zone (Y/N)	<input type="text" value="No"/>	Yes, source: <input style="width: 100%;" type="text"/>
Buried water supply pipes within 50 ft of proposed system (Y/N)	<input type="text" value="No"/>	
B. Site located in a shoreland district/area?	<input type="text" value="No"/>	Yes, name: <input style="width: 100%;" type="text"/>
Elevation of ordinary high water level:	<input style="width: 50%;" type="text"/> ft	Source: <input style="width: 100%;" type="text"/>
Classification: <input style="width: 150%;" type="text"/>	Tank Setback: <input style="width: 50%;" type="text"/> ft.	STA Setbk: <input style="width: 50%;" type="text"/> ft.
C. Site located in a floodplain?	<input type="text" value="No"/>	Yes, Type(s): <input style="width: 100%;" type="text" value="N/A"/>
Floodplain designation/elevation (10 Year):	<input style="width: 50%;" type="text" value="N/A"/> ft	Source: <input style="width: 100%;" type="text" value="N/A"/>
Floodplain designation/elevation (100 Year):	<input style="width: 50%;" type="text" value="N/A"/> ft	Source: <input style="width: 100%;" type="text" value="N/A"/>
D. Property Line Id / Source:	<input type="checkbox"/> Owner <input type="checkbox"/> Survey <input checked="" type="checkbox"/> County GIS <input type="checkbox"/> Plat Map <input type="checkbox"/> Other: <input style="width: 100%;" type="text"/>	
E. ID distance of relevant setbacks on map:	<input type="checkbox"/> Water <input type="checkbox"/> Easements <input type="checkbox"/> Well(s) <input checked="" type="checkbox"/> Building(s) <input checked="" type="checkbox"/> Property Lines <input type="checkbox"/> OHWL <input type="checkbox"/> Other: <input style="width: 100%;" type="text"/>	

4. Preliminary Soil Profile Information From Web Soil Survey (attach map & description)

Map Units:	<input style="width: 95%;" type="text" value="N574C2"/>	Slope Range:	<input style="width: 95%;" type="text" value="6-12"/> %
List landforms:	<input style="width: 95%;" type="text" value="Ridges"/>		
Landform position(s):	<input style="width: 95%;" type="text" value="Back/ Side Slope"/>		
Parent materials:	<input style="width: 95%;" type="text" value="Loess"/>		
	Depth to Bedrock/Restrictive Feature: <input style="width: 50%;" type="text" value=">80"/> in	Depth to Watertable: <input style="width: 50%;" type="text" value=">80"/> in	
Map Unit Ratings	Septic Tank Absorption Field- At-grade:	<input style="width: 95%;" type="text" value="Slightly Limited"/>	
	Septic Tank Absorption Field- Mound:	<input style="width: 95%;" type="text" value="Very Limited"/>	
	Septic Tank Absorption Field- Trench:	<input style="width: 95%;" type="text" value="Slightly Limited"/>	

5. Local Government Unit Information

Name of LGU:	<input style="width: 80%;" type="text" value="Dodge County"/>
LGU Contact:	<input style="width: 95%;" type="text" value="Dodge County Environmental Services Department"/>
LGU-specific setbacks:	<input style="width: 95%;" type="text" value="7080-7083"/>
LGU-specific design requirements:	<input style="width: 95%;" type="text" value="7080-7083"/>
LGU-specific installation requirements:	<input style="width: 95%;" type="text" value="7080-7083"/>

Notes:

Field Evaluation Worksheet

1. Project Information		v 04.01.2021	
Property Owner/Client:	<input type="text" value="Dianne Michaletz"/>	Project ID: <input type="text" value="22-198"/>	
Site Address:	<input type="text" value="314 Bergmann Dr, Mantorville, MN 55955"/>	Date Completed: <input type="text" value="8/1/2022"/>	
2. Utility and Structure Information			
Utility Locations Identified	<input type="checkbox"/> Gopher State One Call # <input type="text"/>	<input type="checkbox"/> Any Private Utilities: <input type="text"/>	
Locate and Verify (see Site Evaluation map)	<input type="checkbox"/> Existing Buildings	<input type="checkbox"/> Improvements <input type="checkbox"/> Easements <input type="checkbox"/> Setbacks	
3. Site Information			
Vegetation type(s):	<input type="text" value="Lawn"/>	Landscape position: <input type="text" value="Back/ Side Slope"/>	
Percent slope:	<input type="text" value="4"/> %	Slope shape: <input type="text" value="Linear, Linear"/> Slope direction: <input type="text" value="southeast"/>	
Describe the flooding or run-on potential of site:	<input type="text" value="Drainage ways around the system. Stay above them."/>		
Describe the need for Type III or Type IV system:	<input type="text" value="None"/>		
Note:	<input type="text"/>		
Proposed soil treatment area protected? (Y/N):	<input type="text" value="Yes"/>	If yes, describe: <input type="text" value="Staked"/>	
4. General Soils Information			
Filled, Compacted, Disturbed areas (Y/N):	<input type="text" value="No"/>		
If yes, describe:	<input type="text"/>		
Soil observations were conducted in the proposed system location (Y/N):	<input type="text" value="Yes"/>		
A soil observation in the most limiting area of the proposed system (Y/N):	<input type="text" value="Yes"/>		
Number of soil observations:	<input type="text" value="3"/>	Soil observation logs attached (Y/N): <input type="text" value="Yes"/>	
Percolation tests performed & attached (Y/N):	<input type="text" value="No"/>		
5. Phase I. Reporting Information			
	Depth	Elevation	
Limiting Condition*:	<input type="text" value="53.00"/> in	<input type="text" value="Varies"/> ft	<i>*Most Restrictive Depth Identified from List Below</i>
Periodically saturated soil:	<input type="text" value="53"/> in	<input type="text" value="Varies"/> ft	Soil Texture: <input type="text" value="Silt Loam"/>
Standing water:	<input type="text" value=">66"/> in	<input type="text" value="Varies"/> ft	Percolation Rate: <input type="text" value="NA"/> min/inch
Bedrock:	<input type="text" value=">66"/> in	<input type="text" value="Varies"/> ft	Soil Hyd Loading Rate: <input type="text" value="0.5"/> gpd/ft ²
Benchmark Elevation:	<input type="text" value="NA"/> ft	Elevations and Benchmark on map? (Y/N):	<input type="text" value="NA"/>
Benchmark Elevation Location:	<input type="text" value="NA"/>		
Differences between soil survey and field evaluation:	<input type="text" value="None"/>		
Site evaluation issues / comments:	<input type="text" value="None"/>		
Anticipated construction issues:	<input type="text" value="None"/>		

APPLICATION/REGISTRATION FORM

DATE OF APPLICATION 4/11/23

APPLICANTS NAME Patricia Jo Zimmerman Hanson AGE 56
PLEASE PRINT

APPLICANTS ADDRESS 2105 8th Ave NE

CITY Kasson STATE MN ZIP 55944

APPLICANTS CONTACT NUMBER 507-261-9473

COLOR OF HAIR Blnd COLOR OF EYES Blue WEIGHT 230

IF APPLICATION IS BEING MADE FOR A TRANSIENT MERCHANT'S LICENSE, STATE THE LOCAL ADDRESS FROM WHICH SALES WILL BE MADE: (WHERE WILL YOU SET UP BUSINESS)

Same as above

GIVE A BRIEF DESCRIPTION OF THE NATURE OF THE BUSINESS OR GOODS TO BE SOLD

Prepackaged Novelty Ice Cream Treats

IF YOU ARE EMPLOYED BY ANOTHER PERSON, FIRM OR CORPORATION, GIVE THE NAME AND ADDRESS OF YOUR EMPLOYER AND ATTACH CREDENTIALS FROM YOUR EMPLOYER WHICH WILL DISCLOSE THE RELATIONSHIP BETWEEN YOU:

NAME OF EMPLOYER Kasson Lager Graphics

ADDRESS OF EMPLOYER 207 W Main St

CITY Kasson STATE MN ZIP 55944

FOR WHAT LENGTH OF TIME DO YOU DESIRE A LICENSE? Year/Seasonal

IF YOU PROPOSE TO SELL GOODS, WARES OR MERCHANDISE, WHAT IS THE SOURCE OF SUPPLY OF SUCH GOODS, WARES OR MERCHANDISE:

Ice Cream Treats Big Bell Ice Cream, Kline Dist.

WHERE ARE SUCH GOODS, WARES OR MERCHANDISE LOCATED AT THIS TIME?

ON My Truck

IN WHAT MANNER DO YOU PROPOSE TO DELIVER SUCH GOODS, WARES OR MERCHANDISE?

ICE Cream Truck (Mobile)

IF YOU PROPOSE TO SELL SERVICES TO BE PERFORMED IN THE FUTURE, WHO WILL PERFORM THESE SERVICES? N/A

WHERE ARE THESE PERSONS AT THIS TIME? N/A

GIVE THE NAMES OF AT LEAST TWO (2) PERSONS WHO OWN PROPERTY IN DODGE COUNTY, MINNESOTA WHO WILL CERTIFY TO YOUR GOOD CHARACTER AND BUSINESS RESPONSIBILITY, OR, IN LIEU THEREOF, STATE ANY OTHER FACTS WHICH WILL ENABLE AN INVESTIGATOR TO EVALUATE YOUR CHARACTER AND BUSINESS RESPONSIBILITY:

Ann McElmury 259-0494 Candy McKern - 951-8700

HAVE YOU EVER BEEN CONVICTED OF ANY CRIME, EITHER A FELONY OR A MISDEMEANOR, OTHER THAN A TRAFFIC VIOLATION? YES NO

IF SO, STATE THE NATURE OF THE CRIME OF WHICH YOU WERE CONVICTED AND THE PENALTY IMPOSED: _____

STATE THE LAST CITIES, NOT TO EXCEED THREE (3), WHERE YOU CARRIED ON BUSINESS IMMEDIATELY PRECEDING THE DATE OF THIS APPLICATION AND STATE THE ADDRESSES FROM WHICH SUCH BUSINESS WAS CONDUCTED IN THOSE CITIES:

Kasson, MN

STATE MAKE, MODEL, YEAR AND LICENSE NUMBER OF ALL VEHICLES USED IN CONNECTION WITH THE SALE OF GOODS, WARES OR MERCHANDISE _____

Ford Transit - 2015

THE STATEMENTS ABOVE ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY COMPLAINTS RECEIVED DUE TO MY SOLICITATION COULD RESULT IN MY BEING ASKED TO LEAVE THE CITY. I FURTHER AGREE TO RESPECT ANY CITIZENS REQUEST TO NOT SOLICIT THEIR PROPERTY. THE DODGE COUNTY SHERIFFS DEPARTMENT WILL BE NOTIFIED OF MY REQUEST FOR SOLICITATION.

SIGNATURE OF APPLICANT Fatty Zimmerman Taylor

SIGNATURE OF CITY OFFICIAL [Signature]

DATE: 4/11/23

FEE DUE \$ 10⁰⁰

DATE PAID 4/11/23

Pending Council approval on 4/24/23

THIS LICENSE/REGISTRATION IS FOR THE PERIOD OF 1 year

(4/24/24)

MINNESOTA DEPARTMENT OF AGRICULTURE

MINNESOTA DEPARTMENT OF AGRICULTURE

RETAIL MOBILE FOOD HANDLER
ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944

625 ROBERT STREET NORTH, ST. PAUL, MINNESOTA 55155-2538
RETAIL MOBILE FOOD HANDLER

ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944

License number
BY71-225

20227013 04/01/2023 03/31/2024
License Number Effective date Expiration date

MOBILE FOOD UNIT

ZIMMERMAN HANSON PATRICIA JO DBA
MRS PATTYS SWEET TREATS LLC
2105 8TH AVE NE
KASSON MN 55944



License Categories

20227013 \$77.00 04/01/2023 03/31/2024
License Number License Fee Paid Effective date Expiration date

20227013 \$77.00 03/31/2024
License Number License Fee Paid Expiration date

This license must be posted in a conspicuous place and is not transferable.

AG-00853 In accordance with the Americans With Disabilities Act, an alternative form of communication is available upon request.



S.L. Contracting, Inc.
 DBA: Rochester Service
 Company
 2510 Schuster Lane NW
 Rochester, MN 55901
 507-281-5333

Estimate

Date: 4/19/2023
 Estimate #: 2581

City of Mantorville
 PO Box 188
 Mantorville, MN 55955

Description	Qty	Rate	Total
2023 MANHOLE & GATE VALVE REPAIR ATTN: Joe Adams			
Raise (4) Sanitary Manholes with I&I Barriers Installed	4	1,100.00	4,400.00
Raise (4) Storm Manholes	4	950.00	3,800.00
Repair Gate Valve Box where Top Section is Broken	1	750.00	750.00
Replacement Casting Cost = \$795 / EA	0	0.00	0.00
Unless specified, bid does not include: Survey or Layout, Private Locates, Soil Corrections, Soil and Density Testing/Inspections, Contaminated/Hazardous Material Removal, Buried Debris/Tanks, Rock Excavation/Removal, Dewatering, Pavement Restoration, Landscaping, Fine Grading, Topsoil Import or Seeding, Traffic Control, Permits, Licenses and Fees, Import of Rock for Laydown/Access, Relocation/Removal/Supporting of Existing Utilities, SWPPP Permits, Piling, Sheet piling, Shoring, Underpinning, Utility or Structure Insulation, Vapor Barrier, Televising, Hauling During Road Restrictions, Winter Conditions, or Bonds.		0.00	0.00
We hereby propose to furnish labor and material - complete with above specifications, for the sum listed above, with NET30 payment to be made as work is completed.			
Sales Tax (0.0%)			\$0.00
Total			\$8,950.00

Notice to Proceed _____

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
507-208-4020
office@durstoutdoorservices.com



Estimate

ADDRESS
City Of Mantorville (C)
PO Box 188
Mantorville, MN 55955

ESTIMATE 1463
DATE 04/19/2023

DESCRIPTION	QTY	RATE	AMOUNT
Repairing of gate valve on Tenth St West	1	978.00	978.00
Raising of 4 sanitary man holes with I and I barriers a piece.	4	1,356.25	5,425.00
Lowering of 4 man holes a piece	4	1,134.75	4,539.00

		SUBTOTAL	10,942.00
		TAX	0.00

		TOTAL	\$10,942.00

Accepted By

Accepted Date