



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY, APRIL 4, 2023
6:30 PM**

- 1. Call to Order**
 - Hindal
 - Stafford
 - Mayor Bradford
 - Soland
 - Hemker
 - Ingalls
- 2. Approval of Agenda**
- 3. Approval of Meeting Minutes**
 - A. March 7, 2023
- 4. Financial Report**
 - A. March 7, 2023 (Not available)
- 5. New Business/Old Business**
 - A. Trolley
 - B. Loans
 - C. CEDA and Grants Update
- 6. Adjourn**

Next meeting is scheduled for Tuesday, May 2, 2023 at 6:30 p.m.

Posted March 30, 2023

**MINUTES OF THE
MANTORVILLE ECONOMIC DEVELOPMENT
AUTHORITY (EDA) March 7, 2023 Meeting Minutes
6:30 P.M.**

I. Call To Order –

- a. Roll Call – The meeting was called to order by Hindal at 6:35 PM. Board members Hindal, Mayor Bradford, Ingalls, Stafford Absent: Soland, Hemker
Others: CEDA Representative Alexandria Slocum

II. Approval of Agenda

III. Approval of meeting minutes

- a. February 2023- Approved by Bradford/Ingalls after the change to the spelling of county seat.

IV. Financial Report

- a. February 2023- Approved Ingalls/Stafford

V. New/Old Business

a. Loan Updates

- i. Seim Properties – Has not provided receipts or invoices yet.

b. Trolley update

- i. On hold until the General Manager of Hubbel House is back
- ii. Chamber likes the "coin" idea, Hindal priced out the coins prior to manufacturing will cost about 8.5 cents per.

c. CEDA Report

- i. Grant Work
- ii. Slocum will be gone April 13-April 30th, Laura will be on-call.

d. Grants

- i. Submitted:
 - 1. \$10,000 for Trolley to Hanson Family Foundation
 - 2. \$31,745.00 for Riverside Court to Hanson Family Foundation
 - 3. \$1,000 for Trolley to Operation Round Up
 - 4. \$5,000 for Larger Than Life to SEMAC
- ii. Working on for March/April
 - 1. Riverside Court Operation Round Up
 - 2. Denneson Park Operation Round Up
 - 3. MBT Sponsorship/Donation for Larger than Life
 - 4. Denneson Park's ADA Sidewalks Otterbremmer Bank Grant

e. Terms and Offices

- i. Chair: Hindal through March 2024. Approved Bradford/Ingalls.
- ii. Vice Chair: Bradford through March 2024. Approved Bradford/Ingalls.
- iii. Secretary: Hemker through March 2024. Approved Bradford/Ingalls.
- iv. Treasurer: Stafford as interim Treasurer, Request and Approved to re-evaluate December 2023. Approved Bradford/Ingalls.
- v. Hemker's term re-started. Approved Bradford/Ingalls.
- vi. Check Signing Authority stays the same: Hindal and Soland. Approved Bradford/Ingalls.
- f. Adjourn at 7:00pm

TO: Mantorville EDA
 FROM: Alexandria Slocum, CEDA



SUBJECT: Monthly Update
 March 2023
 February 2023
 Contracted for

Total Hours: 42.5 (18.5 hours over)
 Total Hours: 37.5 (13.5 hours over)
 3 days= 24 Hours

| | | |
|-----------------------|---|-----|
| 3/1-3/6 | <ul style="list-style-type: none"> EDA Meeting Prep Work, submit SEMAC Grant, Dodge County Park Webinar | 5 |
| 3/7 | <u>Meeting . In Mantorville</u> <ul style="list-style-type: none"> Annexation Meeting, Grant Work, Prep EDA Meeting, Emails, Walking to businesses | 13 |
| 3/14 | <u>In Mantorville</u> <ul style="list-style-type: none"> Grant Work, social media, emails, scheduling, marketing webinar | 7 |
| 3/10, 3/15-3/17, 3/20 | <ul style="list-style-type: none"> Meeting Minutes, Grant Work, website, Emails, Scheduling, etc | 8.5 |
| 3/28-31 | <u>In Mantorville</u> <ul style="list-style-type: none"> Grant Work, EDA Agenda/Packet, | 9 |

Looking Forward

First, Second, and Last Tuesday of each Month (3 days)

| | |
|-----------|---|
| 4/4 | In Mantorville, EDA Meeting |
| 4/11 | In Mantorville, Please have any May agenda items to me by 10am. |
| 4/13-4-30 | Alexandria on honeymoon. Laura Q covering on-call |
| 5/2 | In Mantorville, EDA Meeting |
| 5/9 | In Mantorville |
| 5/30 | In Mantorville |
| 6/6 | In Mantorville, EDA Meeting |
| 6/13 | In Mantorville |
| 6/27 | CEDA Annual Meeting (not in Mantorville) |

In 2022, I worked 23 hours over contract time.
 In 2023: Q1 I worked 32 hours over contract time.
 I will be using some of that as I am gone for my honeymoon April 13-28.

Re: Grant Recap

Applied/Submitted:

February 27, 2023

- Hanson Family Foundation Grant for the Trolley Project for \$10,000.
- Hanson Family Foundation Grant for the Riverside Hockey/Basketball Court for \$31,745.00

February 28, 2023

- Operation Round Up for Trolley Project for \$1,000
- March 1, 2023
- SEMAC Grant For: Larger Than Life Exhibit Grant \$5000

March 20, 2023

- Operation Round Up for Riverside Footings \$1,500

March 23, 2023

- MBT Sponsorship/Donation for Larger Than Life Exhibit: \$3,000

Grants First/Second Quarter:

- Ottobremmer Trust next deadline is April 6 Apply to help with funding of making the ADA compliant sidewalk from the parking to the playground.
- SMIF Smalltown Grant opens May 15 due June 26, 2023
- Quadratic Cares Grant \$3,500- Park litter prevention and park beautification project. Due June 30th. Essay: What park needs this the most?
- Dodge County SHIP grant: Example of what we would write for: Benches, Bike Racks, Garbage Bins
- Minnesota State Fiddlers Association Mini-Grants (has not been opened yet- may not be until Spring now)