



Trail to the Past. Road to the Future.

ECONOMIC DEVELOPMENT AUTHORITY MEETING

**MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
TUESDAY, MARCH 7, 2023
6:30 PM**

- 1. Call to Order**
 - Hindal
 - Stafford
 - Mayor Bradford
 - Soland
 - Hemker
 - Ingalls

- 2. Approval of Agenda**
- 3. Approval of Meeting Minutes**
 - A. February 7, 2023

- 4. Financial Report**
 - A. February

- 5. New Business/Old Business**
 - A. Trolley
 - B. CEDA Update
 - C. Grants
 - D. Terms and Officers
 - i. Chair:
 - ii. Vice Chair:
 - iii. Secretary:
 - iv. Treasurer:
 - v. Check Signing Authority: Brian Hindal and Bob Soland
 - vi. Terms- Lindsay's term ends April 2023.
 - vii. New Members?

- 6. Adjourn**

Next meeting is scheduled for Tuesday, April 4, 2023 at 6:30 p.m.

**MINUTES OF THE
MANTORVILLE ECONOMIC DEVELOPMENT
AUTHORITY (EDA) February 7, 2023 Meeting Minutes
6:30 P.M.**

I. Call To Order –

- a. Roll Call – The meeting was called to order by Hindal at 6:31 PM. Board members Hindal, Mayor Bradford, Hemker, Ingalls Absent: Saland, Stafford
Others: CEDA Representative Alexandria Slocum, Terry Eickstein

II. Approval of Agenda

- a. Wilcox meeting addition

III. Approval of meeting minutes

- a. December 6, 2022 and special meeting minutes January 24, 23 - Approved by Hemker/Bradford

IV. Financial Report

- a. December 2022 and January 2023- Approved Bradford/Soland

V. New/Old Business

a. Loan Updates

- i. Country seat – Paid if full
- ii. Creative Change – Up to date payments
- iii. Seim Properties – Up to date payments, no sale of the VFW, they are talking about re-zoning the Relay Lot, and Alexandria is going to reach out for up to date invoices and receipts

b. Trolley update

- i. Total of 9 evenings were completed
- ii. Looking to continue this in May, June, July this year but need funding
- iii. Some problems that will be solved are: charge a fee for the ride, riders get fee back when they show up in the form of Mantorville Dollars, no fee refunds for no-shows
- iv. Visitors will be given a Mantorville brochure, list of things each place sells, and Mantorville dollars when they arrive
- v. EDA motioned to approved the purchase of “Mantorville Dollars in the form of coins” up to \$1,000 for materials Approved by Bradford/Ingalls

c. Stagecoach days

- i. \$500 in the budget last year
- ii. \$1,500 in the budget this year
- iii. Will take place on the same weekend

d. 2023 Annual CEDA Report

- i. Went over background info, overview, past annual goals and upcoming annual goals

e. Virtual Coffee and Conversations/Virtual Business Trainings

- i. Going to hold off on these because Alexandria will be doing multiple grants that will take her up until almost end of year
- ii. May put this on a priority for another time

f. Wilcox meeting

- i. Talking about annexing to Mantorville and doing commercial and single housing lots

VI. Adjourn

- a. Approved at 7:48 by Bradford/Ingalls

TO: Mantorville EDA
 FROM: Alexandria Slocum, CEDA
 SUBJECT: Monthly Update



February 2023

Total Hours: 37.5 (13.5 hours over)

January 2023

Total Hours: 24.25

Contracted for

3 days= 24 Hours

2/1-2/3	<ul style="list-style-type: none"> EDA Meeting Prep Work, Updating website, call with Laura 	4.5
2/7	<u>Meeting . In Mantorville</u> <ul style="list-style-type: none"> Annexation Meeting, Grant Work, Prep EDA Meeting, Meet with Joe 	11
2/14	<u>In Mantorville</u> <ul style="list-style-type: none"> Grant Work, social media, emails, scheduling, marketing webinar 	7
2/20-2/27	<ul style="list-style-type: none"> Grant Work, Grant Submissions, Emails, Scheduling, etc 	7
2/28	<u>In Mantorville</u> <ul style="list-style-type: none"> Grant Work, Meet with Brian, Update website with job posting, start EDA Agenda 	8

Looking Forward

Goals

First, Second, and Last Tuesday of each Month (3 days)

3/7	In Mantorville, EDA Meeting
3/14	In Mantorville
3/28	In Mantorville
4/4	In Mantorville, EDA Meeting
4/11	In Mantorville, Please have any May agenda items to me by 10am.
4/13-4-30	Alexandria on honeymoon. Laura Q covering on-call
5/2	In Mantorville, EDA Meeting
5/9	In Mantorville
5/30	In Mantorville
6/6	In Mantorville, EDA Meeting
6/13	In Mantorville (potentially off or changing dates)
6/27	In Mantorville

- 23Q1: Share Annual Report, Mantorville Business trainings set up, Coffee and Conversations set up, Ottobremmer grant, DNR outdoor grant, operation round up grant. Letter of intents, MBT Grant/sponsorship
- 23Q2: Continue Morning Marketing for Mantorville Businesses, Ottobremmer Grant due, compeer grant, anything to prep for Stage Coach Days?
- 23Q3: Ottobremmer grant, operation round up grant, Q grant, MM or LL for businesses?
- 23Q4: operation round up grant, Q Grant, compeer grant,

In 2022, I worked 23 hours over contract time.

In 2023: Q1 I worked 13.5 hours over contract time.

I will be using some of that as I am gone for my honeymoon April 13-28 and potentially in the summer.

February-March 2023
From: Alexandria Slocum, EDA/CEDA
To: City of Mantorville/EDA
Re: Grant Recap

Applied/Submitted:

- February 27
 - Hanson Family Foundation Grant for the Trolley Project for \$10,000.
 - Hanson Family Foundation Grant for the Riverside Hockey/Basketball Court for \$31,745.00
- February 28
 - Operation Round Up for Trolley Project for \$1,000
- March 1
 - SEMAC Grant For: Larger Than Life Exhibit Grant \$5000

Grants First/Second Quarter:

- MBT Sponsorship Donation Grant: Larger Than Life
- Operation Round Up Grant due March 20th
 - Denneson Park – (Slocum met with Peck we have approximately \$100k+ needed not including benches, picnic tables, litter prevention, or landscaping/plants. He is going to work on sending me documents to show what we already have for donations, materials, and bids for what is still needed)
 - Riverside Park Project
 - Larger Than Life
- Ottobremer Trust next deadline is April 6
 - Apply to help with funding of making the ADA compliant sidewalk from the parking to the playground. Also work on benches and picnic tables, park beautification at Denneson Park if we get the materials.
 - Apply for Larger Than Life Project to help cover more
 - Apply for the Riverside Park Project
- Quadratic Cares Grant \$3,500- Park litter prevention and park beautification project. Due June 30th. Essay
 - Apply for Denneson Park
- Minnesota State Fiddlers Association Mini-Grants (has not been opened yet- may not be until Spring now)
 -

2022 EDA Terms and Appointments

(Terms are for 6 years)

Members

Brian Hindal
Lindsey Hemker
Bob Soland
Troy Stafford
Chuck Bradford
Jeff Ingalls
Open Seat

Term Expires

April 2027
April 2023
April 2024
April 2024
Council Rep
Council Rep

Offices and Duties (through March 2023):

Chair: Brian Hindal
Vice Chair: Chuck Bradford
Secretary: Lindsey Hemker
Treasurer: Shirley Buecksler, City Clerk
Check Signing Authority: Brian Hindal and Bob Soland

Commissioner	Email/physical mail	Home phone	Work phone	Mobile phone
Brian Hindal	23425 605 th Street brian@svalleyphoto.com		507-538-5537	507 421 3038
Troy Stafford	401 5th Ave NW, Kasson Troystafford63@yahoo.com			507 259 3047
Lindsey Hemker	103 6 th Avenue NE Kasson, MN 55944 lindseyraehemker@gmail.com		507-218-3104	507 272 6908
Bob Soland	23460 616th Street bobsoland15@gmail.com	635-5935	635-5626	507 421 3393
Chuck Bradford	420 Bergman Drive chuckb@bradforddesign.com	635-5551		507 381 7774
Jeff Ingalls	201 Mantor Dr., Mantorville jeffrey@mantorville.com			507 202 1182