

**City of Mantorville
City Council Minutes
November 28, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund,
Jeffrey Ingalls, Kent Keller, and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Fire Chief Steve Fairchild (via phone)

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

- A. Accounts Payable Claims List for November 28, 2022
- B. Special City Council Meeting Minutes of November 14, 2022
- C. Planning Commission Meeting Minutes of October 24, 2022
- D. Dodge County Board of Commissioners Meeting Minutes of November 8, 2022
- E. Delta Dental Rates for 2023
- F. Rental License Renewals for 2023

Owner Name	Rental Property
Clark	120 5 th Street West
Guenthner	916 Walnut Street
Elm Care Inc.	81 County Road 21
Fjerstad	414 6 th Street West
Fjerstad	606 Washington Street
Heublein	601 Monroe Street
Legacy Property Investors LLC	102 North Main Street
Legacy	600 Washington Street, Lot #8
Legacy	600 Washington Street, Lot #12
Overson	817 & 817 ½ West Street
Overson	821 & 821 ½ West Street
SEMMCHRA	220 3 rd Street West
Fjerstad	616 West Street

G. Trash Hauler License Renewals for 2023

Company Name
Hometown Haulers LLC
Waste Management of Rochester

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Public Concerns

The following citizen(s) addressed the Council:

- Richard Balcome, 620 6th Street West, regarding water bills, late fees and the short time period for disconnect notices.
 - Mayor Bradford recommended that Mr. Balcome call or stop in to City Hall and our Staff will be willing to work with him. Online payment opportunities, including the option to set up automatic payments, are also available by visiting the City's website at www.mantorville.com.
 - Council directed the City Clerk to look at the utility billing policy and bring back examples from other communities for discussion at a future Council meeting.

6. Old Business/New Business

A. 2023 Preliminary Budget Discussion

Council reviewed and edited the 2023 preliminary budget.

2023 Public Works proposed budget:

1) Streets

The following item was included in the 2023 preliminary budget.

<u>\$10,800.00</u>	Repair of adjustment rings for manholes on 9 th Street and Walnut Street
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2) Water

\$4,100.00	Replacement of well house #2 door
<u>\$2,000.00</u>	Hydrant repair
<u>\$6,100.00</u>	

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to pay for the replacement of the well house #2 door and the hydrant repair, in the amount of \$6,100.00 from the 2022 Water Fund (601.49400.220).

Vote: 5 ayes / 0 nays. Motion carried.

3) Parks

The following items were included in the 2023 preliminary budget. Community Tree Management (\$10,000.00) is listed as a separate budget line item.

\$ 2,800.00	Mulch
\$ 4,360.00	Tractor Lease (Year 2/5)
\$ 5,000.00	Hockey/Basketball Court
\$ 750.00	Pole Saw
\$ 3,000.00	Rock for Ball Fields
\$10,000.00	Park Tree Management
\$ 5,000.00	Denneson Park
<u>\$30,910.00</u>	

4) Miscellaneous

\$ 400.00	Deep cleaning of carpet in Council Chambers
\$ 5,100.00	1,000 gallon fuel barrel
\$ 5,228.00	Forks for CAT loader
\$ 2,000.00	Tires for skid loader
\$ 750.00	Rebuild and repair street sweeper broom for loader
\$ 1,600.00	Regular (non-heated) pressure washer
<u>\$15,078.00</u>	

Motion was made by Councilmember Kinney and seconded by Councilmember Ingalls to authorize the use of \$15,078.00 in American Rescue Plan Act (ARPA) funds for the above miscellaneous items from the Public Works 2023 budget.

Vote: 5 ayes / 0 nays. Motion carried.

Tires for the 2017 Chevy truck, quoted at \$1,250, will be purchased from the 2022 Streets budget.

2023 Economic Development Authority proposed budget:

The following items were included in the 2023 preliminary budget.

\$ 500.00	City Branding
\$ 75.00	Cross-Community Chamber Membership
\$ 1,000.00	Paper and Online Brochures
\$ 6,000.00	Citywide Event Support
\$20,868.00	Contract with CEDA for Economic Development
\$ 650.00	Administrative Support
\$ 2,000.00	Miscellaneous Items
<u>\$31,093.00</u>	

2023 Fire Department Budget

Council reviewed the Fire Department budget with Chief Fairchild via phone. Council asked questions and received answers.

B. 2023 Enterprise Funds Discussion

Council reviewed the 2023 Enterprise Funds.

7. **Tabled Items**

A. Area 15 Preliminary Plat Application (PID 130210401)

8. **Reports**

A. Public Works Report

1) Discussion on Snow Emergencies

- Leave the ordinance as it reads at 4:00 am; Joe Adams will work with Dodge County Sheriff's Office
- Council directed the City Clerk to find out what Kasson, Byron and other Cities do for notifications – radio and television stations?

2) Boom truck sold at auction for \$4,700.00

3) Christmas lights sold for \$75.00, less the 10% seller fee

4) Playground equipment arrived last week; installation planned for the first week of April

B. City Clerk Report

1) Council directed the City Clerk to bring the following items to a future agenda:

- Noise ordinance – work with the City Attorney for a draft ordinance; perhaps include the Minnesota standard noise ordinance
- THC legalization – work with the City Attorney
- Golf carts and ATVs – need to revisit this ordinance; work with the City Attorney and Sheriff
- Utility Billing policy and disconnect notices – Staff can do their own analysis

C. Consultant Report

No report

D. Committee Reports

1) Chamber

2) Economic Development Authority

3) Finance/Budget

4) Fire Department

5) Infrastructure

6) Kasson Mantorville Joint Powers

7) Mantorville Restoration Association

8) Park Board

- Meets November 29, 2022

9) Personnel

10) Fire Relief

11) Township

E. Councilmember Reports

Councilmember Kinney – teams meeting with Zumbro River Trail folks. It may not be in Mantorville but, long-term, they will be adding entries to the east onto the river where there currently are none.

F. Mayor's Report
No report

9. **Tabled Items**

A. Area 15 Preliminary Plat Application (PID 130210401)

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to pull this item from the table.

Vote: 5 ayes / 0 nays. Motion carried.

Council directed the City Clerk to contact the City Attorney for an update on this item and a resolution for consideration and adoption.

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to return this item to the table.

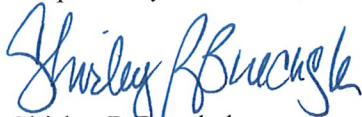
Vote: 5 ayes / 0 nays. Motion carried.

10. **Adjourn**

Motion was made by Councilmember Ingalls and seconded by Councilmember Kinney to adjourn the meeting at 9:07 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,



Shirley R Buecksler
City Clerk-Treasurer