

CITY OF MANTORVILLE  
DODGE COUNTY, MINNESOTA

ORDINANCE NO. 2022-03

AN ORDINANCE AMENDING CHAPTER 31 OF THE MANTORVILLE CITY  
CODE REGARDING THE PLANNING AND ZONING COMMISSION

THE CITY COUNCIL OF THE CITY OF MANTORVILLE, MINNESOTA, HEREBY  
ORDAINS:

Section 1. Sections 31.36 and 31.37 of the Mantorville City Code are hereby amended by deleting the ~~stricken~~ language and adding the double-underlined language as follows:

§ 31.36 COMPOSITION.

(A) The Planning Commission shall consist of ~~7~~ five members from the resident population of the city to be appointed by the Mayor with the approval of the City Council. The appointees shall be appointed to serve staggered terms of ~~3~~ three years, ~~except as noted below~~, commencing on the first day of January in the year of the appointment, ~~except as noted in the table below~~. Upon expiration of a term, the appointee shall continue until reappointed or a successor is appointed. Absences from any ~~3~~ three meetings in any one-year period, unless excused in advance by the Chair, ~~constitutes a vacancy~~ shall be grounds for removal for cause. In the event of any vacancy, the Mayor, with the approval of the City Council, shall appoint a person to complete the unexpired term. The City Council may appoint its own members to serve on the Planning Commission when other resident applicants are not immediately available. All terms for Planning Commission members shall be for three years, except that initial appointments made following the adoption of this provision shall have the expiration dates outlined in the table below:

<u>Member</u>	<u>Initial Term Expiration</u>
<u>Voting Member 1</u>	<u>December 31, 2024</u>
<u>Voting Member 2</u>	<u>December 31, 2024</u>
<u>Voting Member 3</u>	<u>December 31, 2025</u>
<u>Voting Member 4</u>	<u>December 31, 2025</u>
<u>Voting Member 5</u>	<u>December 31, 2025</u>

~~(B) One member will be a Council Member appointed by the Mayor with the approval of the City Council. This member shall serve for a 1-year term, to expire December 31 of each year.~~

~~(C) Other persons may serve in an ex officio capacity as the City Council may, in its discretion deem appropriate.~~

~~(D) Each of the 7 regular~~ five Planning Commission members shall have equal voting privileges. Any member may be removed for cause by majority vote of the City Council upon written charge and after a public hearing.

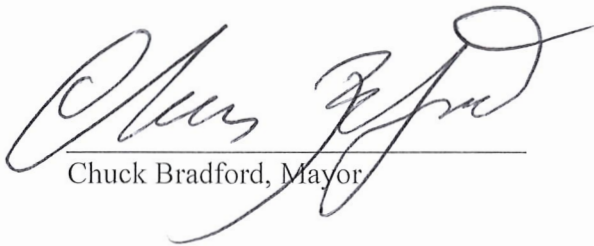
§ 31.37 ORGANIZATION, MEETINGS, AND THE LIKE.

(A) At the first regular meeting in January, or when otherwise deemed necessary, the Planning Commission shall elect a Chairperson; and a Vice-Chairperson and a Secretary ~~form~~ from among its appointed members, ~~each for a term of 1 year~~. The Planning Commission may create and fill other offices as it may determine.

(B) The Planning Commission ~~shall~~ may hold at least 1 one regular meeting each month at the time and place as they may fix by resolution. Special meetings may be called at any time by the Chairperson, or in the case of the Chairperson's absence, by the Vice-Chairperson. All meetings shall comply with the provisions of Minnesota Statutes, chapter 13D.

**Section 2.** This ordinance shall be in full force and effect upon its passage and publication.

Passed by the City Council of the City of Mantorville, Minnesota, this 10<sup>th</sup> day of October 2022.



\_\_\_\_\_  
Chuck Bradford, Mayor

ATTEST:



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Shirley R. Bueckler, City Clerk-Treasurer