



Trail to the Past. Road to the Future.

CITY COUNCIL MEETING
MUNICIPAL COUNCIL CHAMBERS
21 5TH STREET E, MANTORVILLE, MN 55955
MONDAY, SEPTEMBER 12, 2022
6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Changes to Agenda

4. Consent Agenda

- A. Regular City Council Meeting Minutes of August 29, 2022
- B. Accounts Payable Claims List for September 12, 2022

5. Proclamations, Presentations and Recognitions

6. Public Safety Update

- A. Mantorville Fire Department
 - 1) General Meeting Minutes of September 7, 2022
 - 2) Hiring of New Firefighter Scott Stockinger

7. Public Concerns

Individuals may address the City Council about any item not included on the regular agenda. Speakers are requested to come to the podium and state their name and address for the Clerk's record. Generally, the City Council will not take official action on items discussed at this time but may, typically, refer the matter to Staff for a future report or direct that the matter be scheduled on an upcoming agenda.

8. Old Business/New Business

- A. Assessment Charges for 408 West Street; Resolution No. 2022-38
- B. Gambling Premises Permit Application from KM Snowdrifters to Conduct Lawful Gambling at 509 Main Street North; Resolution No. 2022-39

9. Reports

- A. Public Works Report
- B. City Clerk Report
- C. Consultant Report
- D. Committee Reports
 - Chamber, EDA, Finance/Budget, Fire Department, Infrastructure, KM Joint Powers, MRA, Park Board, Personnel, Relief, Township*
- E. Councilmember Reports
- F. Mayor's Report

10. Adjourn

<i>Upcoming Meetings and Events in Mantorville:</i>		
<i>September 26, 2022</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>September 27, 2022</i>	<i>6:30 pm</i>	<i>Parks & Recreation Committee Meeting</i>
<i>October 4, 2022</i>	<i>6:30 pm</i>	<i>Economic Development Authority Meeting</i>
<i>October 5, 2022</i>	<i>6:30 pm Training 8:30 pm Members Meeting</i>	<i>Mantorville Fire Department General Meeting</i>
<i>October 10, 2022</i>	<i>6:30 pm</i>	<i>Regular City Council Meeting</i>
<i>Members of the City Council and other Boards may be in attendance at all meetings and community events in Mantorville</i>		

**City of Mantorville
City Council Minutes
August 29, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund,
Jeffrey Ingalls (attended remotely via phone),
Kent Keller, and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Public Works Lead Joe Adams
Public Works Wade Schroeder

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

4. Consent Agenda

- A. Regular City Council Meeting Minutes of August 15, 2022
- B. Dodge County Board of Commissioners Meeting Minutes of August 9, 2022
- C. Accounts Payable Claims List for August 15, 2022 in the Amount of \$37,285.55

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

None.

6. **Public Concerns**

The following citizen(s) addressed the Council:

- 1) Carol Andrist asked how they should take care of lawns on the 3rd Street project.

Joe Adams said there will be something written up for everyone. The City Clerk will send it out to the 3rd Street group via email. Joe will provide the Deputy Clerk with the address for the vacant property, which the City will cover the cost for watering at that property. Mayor Bradford and Joe Adams will also drop information at each door.

- 2) Virgil Andrist commented that Public Works and Joe Adams have done a great job. He also thanked Councilmember Keller for getting the ball rolling on this.

Councilmember Keller appreciated Bill Reding and Virgil Andrist for being insightful, productive and civilized.

- 3) Paul Larsen stated that the minutes of the August 15, 2022 City Council meeting were discouraging regarding the Mantorville Restoration Association (MRA). He talked about the contributions the MRA has made to the community, along with 57 years of sponsorship to Marigold Days. He was very concerned about the comments made toward the MRA at the last Council meeting and wants to make sure everyone is aware of what the MRA has done for the community, including donations to many organizations who have come to them with requests.

Mayor Bradford asked Mr. Larsen if he can give an update on the ruins project? Mr. Larsen said the MRA has paid \$10,000 to \$12,000 for clearing so that the public may view the ruins of the Mantorville Brewery.

- 4) Bill Reding commented on Walnut Street and Snow Contracting. The intersection needs work because it dips in areas.

Joe Adams said he looked at it and will get City Engineer Hruska's opinion. He agreed that it needs to be addressed before winter. The one-year warranty has not started yet, not until the project is complete. Snow Contracting will be here to do the punch list of items, yet.

Joe Adams said he received pricing on the drain at \$15,000 for 60 feet, but he would like to do more research on costs first. He will follow up at the next meeting.

- 5) Bill Reding asked for an update on the Andrist insurance claim.

The City Clerk said it was sent to the City Attorney, who forwarded it to the League of Minnesota Cities Insurance Trust.

7. Old Business/New Business

- A. Application for Gambling Permit, Dodge County Pheasants Forever, October 22, 2022; Resolution No. 2022-37

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adopt Resolution No. 2022-37 Approving an Application to Conduct Bingo and Raffle at Mantorville Saloon, 501 Main Street North, Mantorville, Minnesota – Pheasants Forever Dodge County, Chapter 776, October 22, 2022.

Vote: 5 ayes / 0 nays. Motion carried.

- B. Request to Use American Rescue Plan Act Funds for Purchase of Two Automated External Defibrillators (AEDs)

Staff requested approval to purchase two AEDs – one to be mounted in the City Offices and another to mount in the Fire Hall.

Estimated costs include:

Item Description	Cost for Each AED	Quantity	Total Cost
Automated External Defibrillator	\$1,995.00	2	\$3,990.00
Mounting Case/Bracket	\$59.00	2	\$118.00
Batteries	\$173.00	2	\$346.00
Pads (2 Adult / 2 Peds)	\$186.00	2	\$372.00
Totals:	\$2,413.00		\$4,826.00

Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to approve the purchase of two Automated External Defibrillators in the amount of \$4,826.00 using American Rescue Plan Act (ARPA) funds.

Vote: 5 ayes / 0 nays. Motion carried.

- C. Discussion Regarding Old Utility Billing Accounts and Balances

The City has five utility billing accounts with charges from final bills processed on these accounts back in 2020 and 2021. These charges have continued forward since that time but have not been paid. For the three bills from 2020, the oldest two had no forwarding address, and the other was never paid. For the two bills from 2021, both owners had passed away.

Motion was made by Councilmember Keller and Councilmember Hoaglund to write off the amount listed for the following accounts:

Address	Billing Date	Amount Due	Reason
102 7 th Street East	1/03/2020	\$95.72	Final bill not paid; no forwarding address; new owner moved in 1/03/2020
325 5 th Street East	6/19/2020	\$103.92	Final bill not paid; no forwarding address; new owner moved in 6/19/2020
812 Chestnut Street	10/29/2020	\$67.56	Final bill not paid; new owner moved in 11/16/2020
803 Chestnut Street	6/25/2021	\$12.40	Owner passed away 2/10/2021; new owner moved in 6/25/2021
310 4 th Street West	9/30/2021	\$95.07	Owner passed away 4/22/2021; new owner moved in 11/01/2021
	Total:	\$374.67	

Vote: 5 ayes / 0 nays. Motion carried.

D. Discussion Regarding City Hall Office Hours

Until recently, City Hall's regular office hours were 8:00 am to 4:30 pm Monday through Friday. These hours have been adjusted during the summer months (Memorial Day through Labor Day) over the past several years to close at Noon on Fridays.

Over the past year or so, Staff has heard from many customers, including some board commissioners, that they cannot get to City Hall for building permits, utility payments, etc. because they work in another city (i.e., Rochester) and cannot get here before our offices close at 4:30 pm. In consideration of all of our customers, Staff brought forward to Council on July 25th, a suggestion to change office hours year-round to 7:00 am to 5:30 pm Monday through Thursday and closed on Fridays. By opening an hour earlier and closing an hour later, this allows those customers and others to stop in before or after work. Council directed the City Clerk to discuss this with the Personnel Committee.

The Personnel Committee recommended that the City Clerk post a question on Facebook for feedback on City Hall's office hours. 17 'likes' were received, along with comments supporting the change. This feedback was given to the Personnel Committee, who approved the change in office hours on a trial basis starting August 8th.

Some community feedback was received that businesses would prefer the office be open on Fridays. Council requested that this item be brought forward for further discussion on August 29th. Staff provided information on office hours for cities of similar size as Mantorville, and call/customer logs for the City Clerk and Deputy City Clerk for the past two weeks.

Councilmember Hoaglund suggested looking at it in another month. Councilmember Kinney agreed.

Councilmember Ingalls said the City Clerk put a lot of thought into this, and the extra hours in the morning and evenings are helpful. He suggested making her number available to reach City Hall in an emergency.

Council directed Staff to continue with the current office hours of 7:00 am to 5:30 pm Monday through Thursday, closed on Fridays, and report back to Council in one month for further discussion.

8. Reports

A. Public Works Report

- 1) We are gearing up for Marigold Days. Mayor Bradford asked Joe Adams to let him know if he needs any help.
- 2) The 3rd Street project is looking good. Joe Adams will get more information for Bill Reding's property.

Councilmember Keller echoed Mr. Andrist's comments that Joe is extremely responsive and good to work with.

B. City Clerk Report

No report.

C. Consultant Report

No report.

D. Committee Reports

- 1) Chamber
- 2) Economic Development Authority
- 3) Finance/Budget
- 4) Fire Department
- 5) Infrastructure
- 6) Kasson Mantorville Joint Powers
- 7) Mantorville Restoration Association
- 8) Park Board

The next meeting is Tuesday, August 30th.

- 9) Personnel
- 10) Fire Relief
- 11) Township

E. Councilmember Reports

No reports.

F. Mayor's Report

- 1) On August 23rd, Mayor Bradford, Councilmember Keller and City Clerk Buecksler attended a meeting with Dodge Center Ambulance. They talked about options for increasing funds, such as a new taxing district. Ehlers is going to formulate other options and the next meeting will also include the Townships and the County for a county-wide district.

Councilmember Keller added that there wasn't much additional information above what Director Angie Jarrett presented at the last City Council meeting. One problem is that some cities and townships may pay into a taxing district while others may not.

Bill Reding questioned how many cities and townships receive money from Rochester Sales Tax.

Mayor Bradford said that was a one-time payment for economic development activity.

Councilmember Hoaglund added that they tried to extend the Rochester Sales Tax to Dodge Center, and they are still working on it.

- 2) Mayor Bradford reminded everyone that school starts on September 6th. Please watch out for buses and children.

9. Adjourn

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to adjourn the meeting at 7:22 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,

Shirley R Buecksler
City Clerk-Treasurer

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09/07/22 10:24 AM

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Payments

Current Period: September 2022

Payments Batch 090722PAY-PitneyBowe \$450.12

Refer 0 PITNEY BOWES PURCHASE POWE _

Cash Payment E 101-41500-322 Postage Acct 8000-9090-0370-9701 \$450.12

Invoice Date 8/25/2022 9/12/2022

Transaction Date 9/7/2022 Citizens State Bank 10100 Total \$450.12

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND	\$450.12	
	\$450.12	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$450.12
Total	\$450.12

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Payments

Current Period: September 2022

Payments Batch 090722PAY

\$85,315.25

Refer	0	<u>AFLAC</u>	-			
Cash Payment	G	101-21710 AFLAC	Acct P8873			\$33.12
Invoice	583369	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$33.12
Refer	0	<u>BADGER METER</u>	-			
Cash Payment	E	602-49450-300 Professional Svcs (GENE Cust 25928				\$229.64
Invoice	80106393	9/12/2022				
Cash Payment	E	601-49400-300 Professional Svcs (GENE Cust 25928				\$153.06
Invoice	80106393	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$382.70
Refer	0	<u>BECKLEYS OFFICE PRODUCTS</u>	-			
Cash Payment	E	101-41500-300 Professional Svcs (GENE Shredding				\$42.00
Invoice	86264	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$42.00
Refer	0	<u>CMS - CONSTRUCTION MGMT. SE</u>	-			
Cash Payment	E	101-42400-300 Professional Svcs (GENE Acct MN000				\$933.02
Invoice	8/31/2022	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$933.02
Refer	0	<u>DODGE COUNTY RECORDER</u>	-			
Cash Payment	E	101-41500-315 Recording Fees	Recording Fee			\$46.00
Invoice	08/19/2022	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$46.00
Refer	0	<u>DODGE COUNTY SHERIFF</u>	-			
Cash Payment	E	101-42100-310 Other Professional Servi	Law Enforcement Protection Qtr 3			\$25,240.80
Invoice	Qtr 3-2022	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$25,240.80
Refer	0	<u>GOPHER STATE ONE CALL</u>	-			
Cash Payment	E	601-49400-300 Professional Svcs (GENE Acct MN00515				\$10.80
Invoice	2080568	9/12/2022				
Cash Payment	E	602-49450-300 Professional Svcs (GENE Acct MN00515				\$5.40
Invoice	2080568	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$16.20
Refer	0	<u>HOMETOWN HAULERS</u>	-			
Cash Payment	E	101-42200-217 Other Operating Supplie	cust # 01-1055 2			\$42.50
Invoice	3259	9/12/2022				
Cash Payment	E	101-41940-384 Refuse/Garbage Dispos	cust # 01-1055 2			\$42.50
Invoice	3259	9/12/2022				
Cash Payment	E	101-41940-384 Refuse/Garbage Dispos	cust # 01-1055 2			\$100.00
Invoice	3259	9/12/2022				
Transaction Date	9/7/2022	Citizens State Bank	10100	Total		\$185.00
Refer	0	<u>INTERNAL REVENUE SERVICE</u>	Ck# 005753 9/12/2022			
Cash Payment	G	101-21703 FICA Tax Withholding	TAXES			\$804.10
Invoice	9/6/22	9/12/2022				

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Payments

Current Period: September 2022

Cash Payment	G 101-21709 Medicare	TAXES		\$188.06
Invoice	9/6/22	9/12/2022		
Cash Payment	G 101-21701 Federal Withholding	TAXES		\$492.78
Invoice	9/6/22	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$1,484.94
Refer	0 JACOBSEN LAW FIRM, P.A.	-		
Cash Payment	E 101-41600-304 Legal Fees	1400786-City of Mantprville		\$396.00
Invoice	09-01-2022	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$396.00
Refer	0 KOSTER, KEN & BETH	-		
Cash Payment	E 603-45183-440 Refunds and Reimburse	Camping Fee Refubd 9/8-9/12		\$120.00
Invoice		9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$120.00
Refer	0 LEAGUE OF MINNESOTA CITIES	-		
Cash Payment	E 101-41110-433 Dues and Memberships	City Membership Dues		\$1,424.00
Invoice	366181	9/12/2022		
Cash Payment	E 101-41110-433 Dues and Memberships	MN Mayors Assoc. Membership Dues		\$30.00
Invoice		9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$1,454.00
Refer	0 CITY OF KASSON	-		
Cash Payment	E 602-49450-601 Debt Srv Bond Principal	Public Facilities Debt		\$35,184.64
Invoice	09/01/2022	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$35,184.64
Refer	0 MINNESOTA REVENUE	Ck# 005752 9/12/2022		
Cash Payment	G 101-21702 State Withholding	Withholding Tax		\$258.65
Invoice	9/6/22	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$258.65
Refer	0 MN PERA	Ck# 005751 9/12/2022		
Cash Payment	G 101-21704 PERA	PR 19		\$982.22
Invoice	9/6/22	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$982.22
Refer	0 PLUNKETTS PEST CONTROL	-		
Cash Payment	E 101-41940-220 Bldg.Repair and Mainten	#9131959		\$448.22
Invoice	7589924	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$448.22
Refer	0 SIMPLY TIDY, LLC	-		
Cash Payment	E 101-41940-439 Janitors	08/29/22		\$65.00
Invoice	3019	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$65.00
Refer	0 WHKS & COMPANY	-		
Cash Payment	E 101-41950-303 Engineering Fees	2022 Street Improvements Project 09467.00		\$723.20
Invoice	46280	9/12/2022		
Cash Payment	E 457-41950-303 Engineering Fees	H 57 Improvements 08850.00		\$13,544.01
Invoice	46282	9/12/2022		
Transaction Date	9/7/2022	Citizens State Bank	10100	Total \$14,267.21

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Payments

Current Period: September 2022

Refer	0	K-M TELECOM	-		
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL MAIN 5170		\$156.17
Invoice	101128145	9/12/2022			
Cash Payment	E 101-41940-321	Communications Phone/	CITY HALL - 5176 - 2ND LINE		\$47.78
Invoice	101128145	9/12/2022			
Cash Payment	E 601-49400-321	Communications Phone/	New Well House Fiber		\$25.00
Invoice	101128145	9/12/2022			
Cash Payment	E 101-42200-321	Communications Phone/	FD 5440		\$25.78
Invoice	101128145	9/12/2022			
Cash Payment	E 101-41940-321	Communications Phone/	STREETS - SHOP 5119		\$29.78
Invoice	101128145	9/12/2022			
Cash Payment	E 601-49400-321	Communications Phone/	WATER TOWER ALARM 3588		\$45.94
Invoice	101128145	9/12/2022			
Cash Payment	E 602-49450-321	Communications Phone/	LIFT STATION ALARM 5066		\$35.94
Invoice	101128145	9/12/2022			
Cash Payment	E 602-49450-321	Communications Phone/	WWTP 5463 ALARM		\$35.94
Invoice	101128145	9/12/2022			
Cash Payment	E 101-41940-321	Communications Phone/	LONG DISTANCE/TAXES/FEES		\$5.85
Invoice	101128145	9/12/2022			
Cash Payment	E 101-46500-437	Other Miscellaneous	EDA 800 NUMBER		\$0.00
Invoice	101128145	9/12/2022			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$408.18
Refer	0	STUSSY CONSTRUCTION INC	-		
Cash Payment	E 101-43100-224	Street Maint Materials	Road Rock 08/04/22		\$485.31
Invoice	47286	9/12/2011			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$485.31
Refer	0	KASSON HARDWARE HANK	-		
Cash Payment	E 101-41940-220	Bldg.Repair and Mainten	Acct 355170		\$11.99
Invoice	8/31/22	9/12/2022			
Cash Payment	E 101-45200-404	Repairs/Maint Machinery	Acct 355170		\$10.99
Invoice	8/31/22	9/12/2022			
Cash Payment	E 101-45200-200	Supplies	Acct 355170		\$11.96
Invoice	8/31/22	9/12/2022			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$34.94
Refer	0	VERIZON WIRELESS	-		
Cash Payment	E 101-42200-321	Communications Phone/	Acct 842209789-00001		\$54.74
Invoice	9914243970	9/12/2022			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$54.74
Refer	0	FIRE & SAFETY OFFICE	-		
Cash Payment	E 101-42200-240	Tools and Minor Equipm	8/22/2022		\$100.00
Invoice	162752	9/12/2022			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$100.00
Refer	0	KIRVIDA FIRE, INC	-		
Cash Payment	E 101-42200-228	Equip. Repair and Mainte	7/26/2022		\$796.01
Invoice	10672	9/12/2022			
Transaction Date	9/8/2022	Citizens State Bank	10100	Total	\$796.01
Refer	0	CUSTOM FIRE	-		

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Current Period: September 2022

Cash Payment	E 101-42200-228 Equip. Repair and Mainte	Cust MAN01				\$56.97
Invoice	0021674-IN	9/12/2022				
Transaction Date	9/8/2022	Citizens State Bank	10100	Total		\$56.97
Refer	0 GRAINGER	-				
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	Acct 865116404				\$113.88
Invoice	9400071164	9/12/2022				
Transaction Date	9/8/2022	Citizens State Bank	10100	Total		\$113.88
Refer	0 NOLTE, ROGER	-				
Cash Payment	E 101-42200-217 Other Operating Supplie	WiFi parts for Pumper				\$25.79
Invoice	9/6/2022	9/12/2022				
Cash Payment	E 101-42200-321 Communications Phone/	Txt Service Clicksend.com				\$100.00
Invoice	8/6/2022	9/12/2022				
Transaction Date	9/8/2022	Citizens State Bank	10100	Total		\$125.79
Refer	0 BOUND TREE MEDICAL, LLC	-				
Cash Payment	E 101-42200-311 First Responder Train/Eq	Acct WEB027946				\$1,144.98
Invoice	84640518	9/12/2022				
Cash Payment	E 101-42200-311 First Responder Train/Eq	Acct WEB027946				\$107.45
Invoice	84634252	9/12/2022				
Transaction Date	9/8/2022	Citizens State Bank	10100	Total		\$1,252.43
Refer	0 ALLSTATE PETERBILT GROUP	-				
Cash Payment	E 101-42200-228 Equip. Repair and Mainte	Acct 13618				\$347.28
Invoice	5003121584	9/12/2022				
Transaction Date	9/8/2022	Citizens State Bank	10100	Total		\$347.28

Fund Summary

	10100 Citizens State Bank	
101 GENERAL FUND		\$35,924.88
457 STATE HIGHWAY 57 PROJECT		\$13,544.01
601 WATER FUND		\$234.80
602 SEWER FUND		\$35,491.56
603 RV PARK		\$120.00
		<u>\$85,315.25</u>

Pre-Written Checks	\$2,725.81
Checks to be Generated by the Computer	\$82,589.44
Total	<u>\$85,315.25</u>

MANTORVILLE FIRE DEPARTMENT

Sep. 2022 General Members Meeting

Call to Order:

- The meeting was called to order at: 20:17

Member's in Attendance:

- JJ, Curt, Jeff, Dave, Rog, Paul, Don, Jim, Russ, Scott, Steve, Travis, Nate B, Joey, Brett, Annabelle, Kyle, Duke, Nate S, Orion, Ryan, Logan, Tristen, Annika, Angel

Chief's Report:

- Breakfast sign ups
- Sign up for an hour on Saturday between 12:00 and 17:00
- Scott Stockinger new member
- Make a motion to approve (JJ)
 - 2nd (Travis)
 - Motion carries
- Wear class B uniform to parade if you don't have them, wear your polo with nice pants.

Assistant Chief:

- Water Wars
- Jackets
- Monday Golf

Deputy Chief:

- Region 15 meeting canceled.
- Oct 11th ZVMA Meeting

Fire Marshall:

- 2 calls
- 1 Co
- 1 Fire

Training Officer:

- Next month we will be doing Ag. training at bishops
- SCBA fit tests are on Oct. 24 5-7.

Equipment:

- The Mustang suit is getting repaired. Bill: 250.
- Make sure equipment is put back properly.
- Air pack back in service.
- Radio in the hall and rescue make sure they are charging.
- Sorks cap was loose. Double check to make sure everything is put back right.
- Don't open the packages that are delivered to the hall unless they are addressed to you.

Vehicles:

- Betsy- Up at city shop
- Pumper 1- Lights are on order.
- Pumper 2 -
- Chevy Pick Up -
- Tanker 1 -Valve parts are still on order.
- Tanker 2 - Back in service after clutch repair.
- Grass Rig -
- Rescue Truck -
- Waiting on air fitting for trucks.

First Responder's:

- Congrat to Logan, Annika, and Tristan on completing first responder training.
- Good job on run reports and cleaning.
- Sems are coming next 2nd wed training
- Epi Pens are ordered.
- CEVO training is coming up.

Treasurer

- Bills: \$2,998.88
- Discussed bills
- Motion made by: Jim to pay bills as stated
- 2nd by: Travis
- Motion carries

New Business:

-

Old Business:

-

Active Committees

- OSHA/Safety and Accountability: Paul, Russ, Travis, Ryan
- Radios: Paul, Rog, Ryan
- SOG'S: Paul, JJ, Russ, Steve, Rog
- Uniform's: Travis, JJ, Orion, Annabllle, Nate S., Ryan, Tristan
- Explorer program: Nate B., Nate S. Chloe, Kyle, Annika
- Truck/Equipment- Russ, Curt, Paul, Travis, Nate B., Joey, Jim, Nate S.

Point Report:

- Motion made by: Duke to approve the point report
- 2nd by: Annabelle
- Motion approved.

Clerk/ Calendar

- Sep 8 18:00 Cook meat

- Sep 9 18:00 Melon Cutting
- Sep 10 05:00 - 12:00 Breakfast
- Sep 10 13:00 Field of Flags
- Sep 10 18:00 Dance prep
- Sep 11 08:30 Wash Trucks
- Sep 11 12:00 Parade
- Sep 11 12:00 Parade meet at the hall
- Sep 14 1830 1st Responder Training
- Sep 21 1830 Maintenance
- **OCT Lunch: Dave, Travis, Logan**
- Oct 3 1900 Officer Meeting
- Oct 5 1830 1st Wed Drill , Monthly meeting
- Oct 11 1800 ZVMA meeting at West Concord
- Oct 12 1730 Fire Prevention Open House

- Motion made to adjourn by: Duke
 - 2nd by: Travis
- Meeting Adjourned at: 20:44

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: September 12, 2022
Re: Scott Stockinger, New Firefighter with Mantorville Fire and Rescue

BACKGROUND

For Council's approval this evening is the hiring of a new Firefighter with Mantorville Fire and Rescue. All paperwork has been submitted, and an interview was conducted by the Fire Board. A background investigation was completed by the Dodge County Sheriff's Office; no records were found.

Typically, Fire Chief Steve Fairchild would introduce the new Firefighter to Council and the residents of Mantorville; however, Scott Stockinger had a previous commitment this evening. Chief Fairchild will be available to answer any questions.

ACTION

Motion to hire Scott Stockinger and welcome him to Mantorville Fire and Rescue.

Memorandum

To: Mayor and Council
From: Shirley Buecksler, City Clerk-Treasurer
Date: September 12, 2022
Re: Assessments Charges for 408 West Street

BACKGROUND

As Council may recall, the property at 408 West Street sold at auction by Dodge County for \$6,000.00 in June 2022. Background information includes that this property was forfeited in 2019, with pending assessments for the house demolition in 2016 of \$24,902.00 and cleanup work done in 2017 of \$3,890.59. The total pending assessments were \$28,792.59.

At their June 13, 2022 meeting, City Council reduced this amount by \$2,000.00. Total pending assessments were lowered to \$26,792.59.

In order to re-assess the amount of \$26,792.59 to the property located at 408 West Street, a resolution needs to be recorded with the Dodge County Recorder's Office. Enclosed for Council approval is Resolution No. 2022-38, Approving the Re-Assessment of Charges in Relation to 408 West Street, City of Mantorville, Dodge County, Minnesota, PID 25.100.0160.

ACTION

Motion to approve Resolution No. 2022-38, Approving the Re-Assessment of Charges in Relation to 408 West Street, City of Mantorville, Dodge County, Minnesota, PID 25.100.0160.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2022-38

**A RESOLUTION APPROVING THE RE-ASSESSMENT
OF CHARGES IN RELATION TO 408 WEST STREET,
CITY OF MANTORVILLE, DODGE COUNTY, MINNESOTA, PID 25.100.0160**

WHEREAS, the City of Mantorville (“City”) incurred charges in relation to the demolition, cleanup, and forfeiture of 408 West Street, Mantorville; and

WHEREAS, the legal description of this property is:

Original Plat Lot 2 & South 8 Feet of Lot 3 North 10 Feet of Lot 1 Block 2, City of Mantorville, Dodge County, Minnesota (the “Property”); and

WHEREAS, in 2016, the City incurred charges in the amount of \$24,902.00 for demolition of the property and, in 2017, cleanup costs in the amount of \$3,890.59, for a total of \$28,792.59; and

WHEREAS, the Property was forfeited in 2019 to Dodge County and offered at public sale; and

WHEREAS, Mike Bolster and Ben Bolster (“Property Owners”) requested that the City reduce the assessment fees, of which a reduction in the amount of \$2,000.00 was approved by City Council on June 13, 2022 for a final assessment amount of \$26,792.59.

NOW, THEREFORE, BE IT RESOLVED, that the Mantorville City Council hereby approves the re-assessment of charges totaling \$26,792.59 against the property located at 408 West Street, Mantorville, Minnesota.

BE IT FINALLY RESOLVED, that the City Clerk-Treasurer is hereby authorized and directed to record this resolution in the office of the Dodge County Recorder.

Adopted by the City Council of the City of Mantorville, Minnesota, this 12th day of September 2022.

ATTEST:

Chuck Bradford
Mayor

Shirley R Buecksler
City Clerk-Treasurer

Annual Fee \$150 (NON-REFUNDABLE)

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

Organization Name: Km Snowdrifters License Number: 33378

Chief Executive Officer (CEO) Loy Borgstrom Daytime Phone: 507 251-~~0243~~ 1199

Gambling Manager: Amy Borgstrom Daytime Phone: 507 251-0243

Current name of site where gambling will be conducted: Saloon 2

List any previous names for this location:
Mantorville VFW

Street address where premises is located: 509 N Main
(Do not use a P.O. box number or mailing address.)

City:	OR	Township:	County:	Zip Code:
Mantorville			Dodge	55955

Does your organization own the building where the gambling will be conducted?

☐ Yes ☒ No If no, attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know

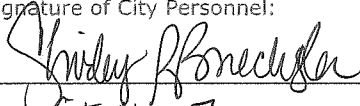
Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know

Bank Name: Home Federal Bank Bank Account Number: 4000311945
Bank Street Address: 502 S. Mantowill Ave City: Kasson State: **MN** Zip Code: 55944

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
20 East Veterans Mem Hwy	Kasson	MN	55944
		MN	
		MN	

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: <u>City of Mantorville</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: 	Signature of County Personnel: _____
Title: <u>City Clerk-Treasurer</u> Date Signed: <u>09-08-22</u>	Title: _____ Date Signed: _____
Local unit of government must sign.	TOWNSHIP NAME: _____ Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date Signed: _____

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises. 2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law. 3. I have read this application and all information submitted to the Board is true, accurate, and complete. 4. All required information has been fully disclosed. 5. I am the chief executive officer of the organization.	6. I assume full responsibility for the fair and lawful operation of all activities to be conducted. 7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them. 8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect. 9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license. 10. I understand the fee is non-refundable regardless of license approval/denial.
 Signature of Chief Executive Officer (designee may not sign)	<u>9/7/22</u> Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public

information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;

Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**CITY OF MANTORVILLE
DODGE COUNTY, MINNESOTA**

RESOLUTION 2022-39

**A RESOLUTION CONCURRING WITH THE ISSUANCE
OF A GAMBLING PREMISES PERMIT APPLICATION
FOR KM SNOWDRIFTERS
AT 509 MAIN STREET NORTH, MANTORVILLE, MINNESOTA**

WHEREAS, KM Snowdrifters has submitted an application to the City of Mantorville for approval of a Premises Permit Application to conduct lawful gambling at Mantorville Saloon 2, 509 Main Street North, Mantorville, Minnesota; and

WHEREAS, it has been demonstrated that the organization is collecting gambling monies for lawful purposes; and

WHEREAS, the City has no objection to said activity.

NOW, THEREFORE, BE IT RESOLVED that the Mantorville City Council hereby concurs with the issuance of a Premises Permit Application by the Gambling Control Board to KM Snowdrifters for lawful gambling activities to be conducted at Mantorville Saloon 2, 509 Main Street North, Mantorville, Minnesota, and hereby waives the 30-day waiting period.

Adopted by the City Council of the City of Mantorville, Minnesota, this 12th day of September 2022.

ATTEST:

Chuck Bradford
Mayor

Shirley R Buecksler
City Clerk-Treasurer