

**City of Mantorville
City Council Minutes
May 23, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller and Bill Kinney

Absent: None

Others Present: Assistant City Clerk Gretchen Lohrbach
Public Works Lead Joe Adams
Public Works Wade Schroeder
Scott Huneke, WHKS
Deputy Tyler Vermeersch, Dodge County Sheriff's Office

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council approved the agenda, as presented.

4. Consent Agenda

- A. Accounts Payable Claims List for May 23, 2022
- B. Resolution No. 2022-21 Proclaiming "No Mow May" in the City of Mantorville
- C. Dodge County Board of Commissioners Meeting Minutes of April 26, 2022
- D. Insurance Renewal for City of Mantorville 2022-2023
- E. Off-Site Gambling Permit for Mantorville Restoration Association, June 26, 2022;
Resolution No. 2022-22
- F. Raffle Permit for Mantorville Fire Department Relief Association, September 11, 2022;
Resolution No. 2022-23
- G. Temporary On-Sale Liquor License for Mantorville Fire Department, September
10-11, 2022; Resolution No. 2022-24
- H. Appointment of Additional Election Judges for 2022 Election Cycle; Resolution No.
2022-25

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

There were no proclamations, presentations or recognitions.

6. Public Concerns

The following citizens addressed the Council:

- Mike Boelster – looking for information about the lot at 408 West Street that is for sale.

Mayor Bradford said he discussed it previously with the County. The County owns the lot but the City has an assessment against it.

Water/sewer – Joe Adams will try to get an amount from the contractor.

Council scheduled a Special Work Session for May 31, 2022 at 6:00 pm to discuss the sale of this lot and assessments. Discussion to include whether the City will change these assessments before or after purchase.

- Virgil Andrist – who will be responsible for the street project that was done near his house? And where everything enters the river is illegal.
- Jim Potter – responsibility should ultimately fall on the people that were doing the job. If it looks bad three days later, it wasn't done correctly in the first place.

Mayor Bradford will reach out to Elcore.

- Lynette Nash – feels that \$30,000 in value fell off her house because of the ditch in front of her house.

Councilmember Keller believes this is a separate issue than the grass.

- Bill Reding – WHKS Engineering firm is responsible for this and the City Engineer didn't do his job.

Councilmember Keller will take some PH samples.

- Brien Knutson – ground next to driveway is much lower. Said company should be insured to cover the problems with engineering the whole project.

Councilmember Ingalls wondered if a third party should be involved.
Councilmember Hoaglund would like to sit down with everyone.

- Tina Baudoin – feels that it is a problem with the Engineer because she lives on Walnut and is having the same problem with ditches and culverts. Also, there were huge spikes put in her lawn to hold the straw mesh down.
- Virgil Andrist recommended WSE Massey as a third party.
- Bill Reding recommended McGhie & Betts.

Mayor Bradford said a Special Work Session is scheduled for Tuesday and we can also talk about bids for third party engineering firms to evaluate all of the projects at Walnut Street and 3rd Street.

- Deb Wilson – has bare land to the middle of her yard and the yard has sunk.
- Duane Gilbertson – wants to know if the alley is his driveway or not.

Mayor Bradford said we may need to look at the plat of the alley.

7. **Public Hearings**

There were no public hearings.

8. **Public Safety Update**

There was no public safety update.

9. **Old Business/New Business**

- A. Designating the Assistant City Clerk to Serve as Deputy City Clerk; Resolution No. 2022-20

Per Minnesota Statute 412.151, Duties of Clerk, Subd. 1, it is important for the City of Mantorville to designate a Deputy City Clerk to serve in the absence of the City Clerk. A Deputy may discharge any of the duties of the Clerk.

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adopt Resolution No. 2022-20 Designating the Assistant City Clerk to Serve as Deputy City Clerk.

Vote: 5 ayes / 0 nays. Motion carried.

B. 2022 Street Improvements

WHKS received bids for the 2022 Street Improvements Project. The low bidder was DeCook Excavating. Scott Huneke said WHKS would like to award the contract to DeCook Excavating, Inc. at \$386,832.25.

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to award the bid for 2022 Street Improvements to DeCook Excavating, Inc.

Vote: 5 ayes / 0 nays. Motion carried.

10. **Tabled Items** – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

11. Reports

A. Public Works Report

- 1) Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve repair of frost boils in two areas at the main shop where the driveway is sinking in at a cost of \$3,670.00.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to approve a new sander from Salt Dog at a cost of \$8,663.00.

Vote: 5 ayes / 0 nays. Motion carried.

- 3) Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to approve museum signs on 6th Street and on 7th Street.

Discussion: Councilmember Hoaglund feels this should be run by the Mantorville Restoration Association. Councilmember Kinney said they did receive approval from the Mantorville Restoration Association.

Vote: 5 ayes / 0 nays. Motion carried.

B. City Clerk Report

- 1) City Hall summer hours begin Memorial Day. City Offices will be open Monday through Thursday from 8:00 am to 4:30 pm and Fridays from 8:00 am to Noon.
- 2) Tomorrow is the Special Election for the open Congressional Representative seat. Polls will be open from 7:00 am to 8:00 pm. Be sure to vote!

C. Consultant Report

- 1) No report.

D. Committee Reports

- 1) Chamber – met at Art Guild last night and posted photos of 2022 graduates to put up in business windows along Main Street.
- 2) Economic Development Authority – met May 10th at Hubbell House and it was a great experience. Discussed events for Stagecoach Days. CEDA meeting will take place in Pine Island. EDA will be paying for fireworks for Marigold Days.
- 3) Fire Department
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers
- 6) Mantorville Restoration Association – need to shingle the log cabin.
- 7) Park and Recreation Board – meet on May 31st
- 8) Personnel
- 9) Relief
- 10) Township

E. Councilmember Reports

Councilmember Ingalls asked Scott Huneke about street project on Mantor Drive and who the contractor is so they can get driveways fixed. Scott will let him know.

Councilmember Keller provided information on a dam that was done in Hutchinson. We may want to do something similar.

F. Mayor's Report

Mayor Bradford said there is a Special Election tomorrow, the State Primary in August, and the General Election in November. We will have costs associated with these elections.

People are still jumping off the cliff down at Riverside Park. Asked the Deputy Vermeersch to keep an eye on this.

Mayor Bradford received a letter from Senator Duckworth regarding a letter that speaks to First Responders (House File 3943).

Directed Staff to add a resolution to the next meeting for the City to accept a donation of flags from Mayor Bradford.

12. Executive Session

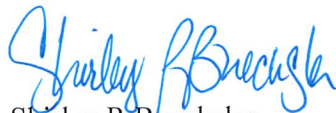
There was no executive session.

13. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to adjourn the meeting at 8:55 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,



Shirley R Buecksler
City Clerk-Treasurer