

**City of Mantorville
City Council Minutes
May 9, 2022**

1. Call to Order

Mayor Bradford called the meeting to order at 6:30 p.m.

Present: Mayor Chuck Bradford
Councilmembers Lyle Hoaglund, Jeffrey Ingalls,
Kent Keller and Bill Kinney

Absent: None

Others Present: City Clerk-Treasurer Shirley Buecksler
Fire Chief Steve Fairchild
Deputy Fire Chief JJ Williams
Public Works Lead Joe Adams
Public Works Wade Schroeder
Assistant City Clerk Gretchen Lohrbach

2. Pledge of Allegiance

Everyone stood and recited the Pledge of Allegiance.

3. Changes to the Agenda

Council added:

- 5A. 2020 Outstanding Operator of the Year Award
- 10A. RV Campground Request for Stagecoach Days

Council approved the agenda, as amended.

4. Consent Agenda

- A. Accounts Payable Claims List for May 9, 2022
- B. Parks & Recreation Board Meeting Minutes, March 29, 2022
- C. Dodge County Commissioner Meeting Minutes, April 12, 2022
- D. 2022 Rental License Renewals
- E. Mobile Ice Cream Truck Renewal

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to approve the Consent Agenda, as presented.

Vote: 5 ayes / 0 nays. Motion carried.

5. Proclamations, Presentations and Recognitions

A. 2020 Outstanding Operator of the Year Award

Mayor Bradford presented Public Works Lead Joe Adams with the Minnesota Wastewater Operators Association award for 2020 Outstanding Operator of the Year.

Council congratulated Joe Adams on receiving this prestigious award.

6. Public Concerns

The following citizens addressed the Council:

- Karen Steele, 321 Clay Street, said the sod that was put in has died, was seeded, died, hydroseeded, and died again. There are more weeds than grass. Only small tips of grass are coming up, and the yard is not level. She said she is also speaking for her neighbor, Todd Olson. The yard has sunk ten inches where it was sodded. From the middle of the yard to the road has sunk, as well as a six-foot area around the fire hydrant. Nylon netting is coming up. Someone needs to scrape it off, re-sod and water, she said. Asking for credit on the water bill. Average is \$85.00 per month. Very frustrated that this process has taken two to three years. Depth and angle of ditches is too steep to mow. Looking for action by the City. Water doesn't drain or flow down the road like it was supposed to.

Council discussion:

Spring was cold, seed was dormant. Grass should be coming up as it gets warmer. If it doesn't come up, the contractor will be liable. Mayor Bradford and Adams will look at the whole project. If it's germinating, we will look at the contour.

- Virgil Andrist said seed on top of dead sod won't grow. There is mold underneath. He said Councilmember Hoaglund agreed when he showed him. Mr. Andrist mows Lynette Nash's ditch. There is no grass growing at my place or the park. Also need no parking signs on this road. Realtor told him that Lynette's property was decreased in value by \$20-\$40K because kids cannot play in the yard. These yards were destroyed and property values went down.

Mayor Bradford said we will look at the entire project and address it all at once. We may ask Engineer Hruska to come out, also. Ms. Steele asked for a phone call when they come. Mayor Bradford and Adams will do an initial assessment and see if we need to bring in anyone else.

Adams said where it looks like the road has sunk, it will come up as it gets warm. He and Engineer Hruska will monitor it in a couple of weeks. Grass is just starting to grow.

- Virgil Andrist asked if the City will help with their water bills for watering?

Mayor Bradford said we first need to look at it and see what's going on and we will communicate back with you.

7. Public Hearings

- A. Application for Variance from Section 150.072 Subd. D(5) of the Mantorville City Code to Allow for the Construction of an Addition to the Existing Dwelling with a Reduced Setback from the Rear Yard Property Line at 508 Clay Street – Martha Vrieze, Applicant

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to open the public hearing at 6:53 pm.

Vote: 5 ayes / 0 nays. Motion carried.

Applicant Martha Vrieze said they are adding a 28 ft x 38 ft garage with two bedrooms and a family room above. She provided plans for Council review. Footings will go in this year and they will build next year. About \$4,000.00 to move electrical and gas lines. Structure to alley will start about 5 feet from the property line and go down to 4 feet. We will plow it out in the winter, with it being so close.

Councilmember Kinney said Council needs to make decisions past the current ownership.

Ms. Vrieze said adding the garage will be an improvement.

Councilmember Keller requested a plan view relative to the property line to reflect reality, with the lot lines. Ms. Vrieze said they will bring that down.

Motion was made by Councilmember Hoaglund and seconded by Councilmember Keller to close the public hearing at 7:00 pm.

Vote: 5 ayes / 0 nays. Motion carried.

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to approve the variance and adopt Resolution No. 2022-19 Granting a Variance for Certain Real Property Located at 508 Clay Street, Mantorville, Minnesota, subject to submission of engineering plans with a precise view of lot lines.

Vote: 5 ayes / 0 nays. Motion carried.

8. Public Safety Update

- A. Mantorville Fire Department General Meeting Minutes, May 4, 2022

Deputy Chief Williams said their training ran late on May 4th, so they ended their meeting after 11:00 pm. We do the LP training every two to three years. Firefighters find out what it really means to work as a team, and it is really good training.

Fire Chief Fairchild thanked the Lions Club for the meal and thanks to Councilmember Kinney for the candy he brought for them.

Councilmember Hoaglund asked about a hot stick.

Chief Fairchild said Dostal Electric in Dodge Center brought it in and showed how you can remove a power line off the road. This is what it's for – it's a lifesaving tool to keep everyone safe and to be prepared.

Deputy Chief Williams said they can test the line and get it off the road. If it's still live, they'll leave it alone. It's a good safety tool.

Councilmember Hoaglund said he will come to the Wednesday meeting to view the hot stick.

9. Old Business/New Business

A. Update on Fire Department Request for Shed

Chief Fairchild said they are still looking for a shed. The Park Board approved the Fire Department to use the shed and add a concrete floor, other than any additions. We have hose beds and carts on wheels. To move them is why we need a concrete floor.

Councilmember Keller said he looked at the shed. The building has good bones and is full of junk, but it's not a piece of junk. For cold storage, the number one job is to clean it out. Adding concrete would be up to the Fire Department. The southeast corner has some erosion. The building would be worthwhile. Who is responsible for getting the stuff out of it?

Adams said the Park Board was fine with three camping sites.

Deputy Chief Williams said when they create the camp sites and run electrical, we will share the bill to run electric to the shed.

Councilmember Ingalls asked about laying plastic down under the concrete for a moisture block. Deputy Chief Williams said that's why we may insulate someday, in order to control moisture.

Council consensus is that the shed now belongs to the Fire Department. Deputy Chief Williams said they will work with Adams to clean it out.

Council thanked the Fire Department for being patient.

Deputy Chief Williams said they will have an Open House in October during Fire Prevention Week. Chief Fairchild said more will be added to the Open House this year.

Chief Fairchild informed the Council that he sold his house in Kasson. His goal is to buy in Mantorville. He will be here a lot but, on weekends during the summer, he will be in Wabasha.

Councilmember Hoaglund said that the City may be looking at future annexations. What does that do to your Fire District? Deputy Chief Williams said Fire District boundaries are set by the State. The current annexation is within our District.

10. Tabled Items – *These are items that the Council has previously discussed and voted to table, take action on, or continue discussion of at a later date. These items may be brought back by the Council for discussion at any future meeting.*

A. Electronic Records Management (tabled April 25, 2022)

Motion was made by Councilmember Ingalls and seconded by Councilmember Keller to take this item off the table.

Vote: 5 ayes / 0 nays. Motion carried; this item is now off the table.

Councilmember Ingalls said he spoke with the vendor at OPG-3 who answered all of his questions. He is satisfied with those answers and ready to approve the purchase of Laserfiche. Additional storage blocks are \$300.00 per 10gb but their compression is good, so 20gb will hold a lot of documentation. OPG-3 will include an optional line on the quote so we have it for reference.

Motion was made by Councilmember Keller and seconded by Councilmember Ingalls to approve the proposal from OPG-3 for Laserfiche.

Vote: 5 ayes / 0 nays. Motion carried.

11. Reports

A. Public Works Report

- 1) Motion was made by Councilmember Kinney and seconded by Councilmember Hoaglund to all Public Works to use the \$3,428.00 remaining in the budget for televising lines.

Vote: 5 ayes / 0 nays. Motion carried.

- 2) Council agreed to allow Public Works to drag the ballfield at 9th and Highway 57 for the County, as long as time allows.
- 3) Discussion regarding No Mow May. The City Clerk will bring back a policy and resolution to the next meeting. It will also be advertised on social media and the City's website.

B. City Clerk Report

- 1) City Hall summer hours begin Memorial Day. City Offices will be open Monday through Thursday from 8:00 am to 4:30 pm and Fridays from 8:00 am to Noon.
- 2) Special Election on Tuesday, May 24, 2022 for the open Congressional Representative seat. Be sure to vote!

C. Consultant Report

- 1) No report.

D. Committee Reports

- 1) Chamber – Farmers Market setting up outside at Riverside Park on Tuesdays. Spring Fling activities.
- 2) Economic Development Authority – meeting at Hubbell House tonight for their Grand Opening.
- 3) Fire Department
- 4) Infrastructure
- 5) Kasson Mantorville Joint Powers
- 6) Mantorville Restoration Association – meets tomorrow.
- 7) Park and Recreation Board
- 8) Personnel
- 9) Relief
- 10) Township – they gave themselves a raise at their Organizational Meeting. Supervisors from \$2,000 per year to \$2,100 per year, annual per diem of \$65 per meeting.

E. Councilmember Reports

Councilmember Kinney:

- 1) We are in need of more Election Judges. Contact the City Clerk.
- 2) Discussed the ditch at Lynette Nash's home. She is thinking of planting wildflowers and grasses in the ditch and not mow. She wants to know if this will cause a problem. Council agreed that it is a good solution and very proactive.

Councilmember Hoaglund:

- 1) He and Virgil Andrist walked the street the other day to look at the sod.

Council discussion:

- Sod sat on pallets for a day before it was put down.
- Option may be to scrape the moldy sod out, bring in black dirt and good sod.
- If the grass doesn't come through, go back to the contractor to correct it.
- It may be a substrate problem if it was green one year but you can pull it up the following year.
- The grass grew for one year, so being on the pallet for a day didn't make the difference.
- Public Works recommended waiting two weeks. The mold-looking stuff is the hydro-seed. They did it last fall.
- Mixed messages about who waters it is a different issue. Right now, we wait and see if the grass grows. Even the lilacs haven't bloomed yet.

Council agreed to:

- Wait to weeks as recommended by Public Works.
- Joe Adams will bring a report.
- Mayor Bradford and Joe Adams will go look at it.
- Contact the contractor, if needed.

Councilmember Hoaglund also discussed the two trees with a power line between them at 320 6th Street.

F. Mayor's Report
No report.

12. Executive Session

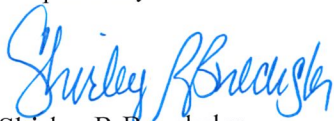
There was no executive session.

13. Adjourn

Motion was made by Councilmember Ingalls and seconded by Councilmember Hoaglund to adjourn the meeting at 8:34 p.m.

Vote: 5 ayes / 0 nays. Meeting adjourned.

Respectfully Submitted,



Shirley R Buecksler
City Clerk-Treasurer